

Policy Name	Security – Personnel and Assets
Policy Type	Governance
Policy Number	GOV14
Version	2
Approval Date	January 2019
Renewal Date	January 2022



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SUMMARY

The principal aim of local government throughout the Northern Territory is to provide a public service to its constituent communities and ratepayers. As a public service all Council facilities, vehicles, plant and equipment are publically funded through the government and ratepayers. In addition, damage, theft and misuse of facilities can render Council unable to continue rendering a particular service over the short and/or medium term.

POLICY STATEMENT

1. Council requires that all employees contribute to a safe and secure situation for all assets, facilities, vehicles, plant and equipment and the well-being of all employees and their families.
2. Council facilities, vehicles, plant and equipment are not available for private use and must only be utilised for community purposes.
3. All Council facilities, vehicles, plant and equipment are to be secured after business hours and vehicles and plant parked in Council depots unless specific approval has been provided for home garaging or use in an on call situation.
4. Employees should report any damage or vandalism to Police and/or the Community Services Manager (CSM) in the Community.
5. No employee or their family should bring into the community any pet or item that has the potential to cause harm to the community.

REFERENCES

Local Government Act

FURTHER INFORMATION:

Chief Executive Officer

Darwin Office

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