

Policy Name	Community Events
Policy Type	Governance
Policy Number	GOV03
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SUMMARY

The West Daly Regional Council supports all community events throughout the West Daly Region provided they are designed to support all community residents and are not favourable to one or two persons at the expense of others. The community event must also satisfy a local need, such a promotion of local Indigenous art, and be enthusiastically supported by the majority of local residents in the community.

This policy outlines guidelines covering Council's support to festivals and events conducted within its boundaries. The policy recognises and supports the need to promote community enjoyment and appreciation of the region's cultural heritage. It also focusses on community capacity building which can be achieved and strengthened by collaboration by all members of the community working in tandem with Council.

POLICY STATEMENT

1. Community events including festivals, sports carnivals, school parades etc., are often organised by the community. They may be managed by establishing a community event committee or through the efforts of members of the Local Authority.
2. The Local Authority for the community intending to stage the community event should indicate its support or otherwise for the event to the Regional Council and the Council Service Manager.
3. The West Daly Regional Council will auspice funding for community events and local Council staff. The event committee will be responsible for planning, coordination and staging of the event and seeking support from funding bodies for the event. The Community Services Manager (CSM) may be a member of the event committee but such inclusion is at his/her personal discretion.

Darwin Office

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4. Council will assist an event committee in seeking funding through such sources as the Community Benefit Fund or Commonwealth grant funding areas. The Council Community Services Manager in each community, having discussed any community proposal with the event committee, will prepare a submission under the Community Benefit Grants Policy to Council's Grants Officer making appropriate recommendations for financial and/or in-kind support to the event. In-kind support will be limited to use of Council equipment and labour force in preparation. The extent of in-kind support should be discussed with the appropriate Executive Manager. While Council is agreeable to assist in seeking special funding for community events, it gives no assurance or undertaking that its, or others' efforts, will be successful.
5. Council will auspice funding for a supported community event, pay accounts when they are duly recommended for payment and prepare a financial acquittal report on behalf of the event committee for any funding bodies seeking same. The Grants Officer is then responsible for applying and negotiating with funding bodies.
6. Council will encourage new and innovative community events and festivals in accordance with its Strategic Plan. These will feature cultural diversity, support local industry and encourage visitors from outside the community.
7. Where an event, such as a football and sports carnival are based on the major initiative of another local community agency such as the community store, that support will be required to include the cost of freight of any portable toilets. Council will make all efforts to keep community facilities open and available but will not be placed into a situation of excessive cost to provide communal facilities not already available.

TERMINOLOGY AND REFERENCES

REFERENCES

Local Government Act

FURTHER INFORMATION:

Chief Executive Officer

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