MEETING OF

WADEYE LOCAL AUTHORITY

WEDNESDAY, 17 AUGUST 2022

at 10:00 AM

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AGENDA
West Daly Regional Council
Wadeye Local Authority Meeting
WEDNESDAY, 17 AUGUST 2022
WEST DALY REGIONAL COUNCIL CHAMBERS,
WADEYE NT

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT, APOLOGY AND LEAVE OF ABSENCE

	Name	Present	Apology	Absent
1	Deputy Mayor Wilfred Harris			
2	Mayor Ralph Narburup			
3	Cr. Jake Clark			
4	Cr. Tunmuck-Smith			
5	Damien Tunmuck			
6	Ken James			
7	Mark Ninnal			
8	Timothy Dumoo			
9	Cyril Ninal			
10	Basil Parmbuk			
11	Margaret Perdjert			
12	Anne Marie Nudjulu			
13	Gregory Munar			
14	Steven Pultchen			
	Quorum for meeting needs 8 present			

CONFIRMATION OF MINUTES

1 Local Authority Meeting minutes for 21 April 2022 and noting 28 June 2022 meeting cancellation. 4

BUSINESS ARISING FROM PREVIOUS MINUTES

2 Business arising from previous meetings 20

ITEMS OF GENERAL BUSINESS

Does anyone have anything they want to discuss after the meeting in general business?

CONFLICT OF INTEREST ON ANY MATTERS ON AGENDA

Does anyone have a conflict of interest to declare on any matters on the agenda?

REPORTS

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4 Ordinary Council Meeting Minutes for the following dates: 10 May, 19 May, 27 May, 23 June and 27 July 2022 27

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7 Council Services Manager Wadeye Report 68

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9 Acting CEO Report 79

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WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 17 AUGUST 2022

Report for Agenda Item No 1

Prepared by **Sharon Binns, Governance & Quality Assurance Officer**

Local Authority Meeting minutes for 21 April 2022 and noting 28 June 2022 meeting cancellation.

Purpose

To ensure Local Authority members have read and understood the minutes of the Local Authority Meeting which have not been confirmed.

Background

A quorum, which means more than half of the Local Authority membership showed up and attended the meeting held on 21 April 2022.

As scheduled, a meeting was called on 28 June 2022 but was postponed due to the lack of attendance. Those minutes are provided for noting the decision to postpone by Mayor Ralph Narburup and CEO Matthew Eastham.

The minutes of the Wadeye Local Authority Meetings are submitted for your confirmation that they are a true and correct record of the meeting.

Statutory Environment

Sections 101 and 102 *Local Government Act 2019*

Impact for Council

To have a true record on actions put forward to Council for approval.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-2023:

Focus 1 - Strengthen our Organisation
1.2 Governance

Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority
Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.2	Provide milestone achievements for Local Authority
Journey 5.3.4	Identify through Local Authority future community improvement projects

Recommendation

1. **That Wadeye Local Authority members note and confirm the minutes from the meeting held on 21 April 2022 as true and correct record.**

2. **That Wadeye Local Authority note the minutes from the 28 June 2022 where the decision was made to postpone the meeting.**

Attachments

1 Wadeye Local Authority Minutes 21 April 2022
2 Wadeye Local Authority 28 June 2022 Postponed

WEST DALY
Regional Council

MINUTES

OF THE

WADEYE LOCAL AUTHORITY MEETING

HELD IN THE WADEYE COUNCIL CHAMBERS

ON THURSDAY 21 APRIL 2022

AT 10:00AM

Chairperson Leon Melpi arrived before the Local Authority meeting and informed the membership that he was resigning from his position effective immediately.

West Daly Regional Council thanks member Leon Melpi for his passionate service to the Wadeye Local Authority.

The *Local Government Act* section 100 was referred to as a quorum was not present within 30 minutes of the scheduled start time of the meeting.

The Chairperson nominated is Deputy Mayor Wilfred Harris with the verbal resignation of Leon Melpi. The majority of Local Authority members agreed for the meeting to be delayed until community members arrived.

Meeting opened: 10:40 by Deputy Mayor Wilfred Harris when Local Authority members arrived.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT, APOLOGIES AND ABSENCE

LOCAL AUTHORITY MEMBERS:

	Name	Present	Apology	Absent
1	Deputy Mayor Wilfred Harris	X		
2	Mayor Ralph Narburup		X	
3	Cr. Jake Clark	X		
4	Cr. Tunmuck-Smith		X	
5	Leon Melpi (Chairperson)	Resigned before LA members prior to meeting		
6	Damien Tunmuck		X	
7	Ken James	X		
8	Mark Ninnal			X
9	Timothy Dumoo			X
10	Cyril Ninal			X
11	Basil Parmbuk	X		
12	Margaret Perdjert	X		
13	Anne Marie Nudjulu	X		
14	Gregory Munar	X		
15	Steven Pultchen	X		
	Quorum achieved	**8**	**3**	**3**

STAFF PRESENT

Matthew Eastham	Chief Executive Officer
Renae McGarvie	Chief People and Strategy Officer
Troy Pollard	Community Services Manager
Katrina Seeley	Manager Community Night Patrol
Rebecca Fauntleroy	EA to CEO and Mayor
Sharon Binns	Governance and Quality Assurance Officer (Minute taker)

STAFF APOLOGY

James Cartwright	Chief Financial Officer
Andrew Everingham	Chief Operations Officer

CONFLICT OF INTEREST ON ANY MATTERS ON THE AGENDA

Deputy Mayor Wilfred Harris asked if anyone had a conflict of interest to declare on any matters on the agenda. Confirmed with no response, no members reported a conflict of interest.

CONFIRMATION OF MINUTES

1) Local Authority Meeting minutes for 8 December 2021

001/2022

The Governance and Quality Assurance Officer spoke to the report.

Motion:

1. **That Wadeye Local Authority members note and confirm the minutes from the meeting held on 8 December 2021 as true and correct.**

Moved: Cr. Clark
Seconded: Basil Parmbuck
Resolution: Unanimously

BUSINESS ARISING FROM PREVIOUS MINUTES

2) Business arising from last meeting

002/2022

The Governance and Quality Assurance Officer spoke to the report.

Motion:

1. **That the Local Authority members note the action items and the status.**

Moved: Cr. Clark
Seconded: Margaret Perdjert
Resolution: Unanimously

REPORTS

3) Local Authority Member Attendance Records

003/2022

The Governance and Quality Assurance Officer spoke to the report.

The CEO confirmed with the verbal resignation of Chairperson Leon Melpie, that the membership numbers were within legislated limits. Reference was made to the *Local Government Act*:

77 Constitution of local authority

(1) A local authority consists of:
(a) at least one member of the council appointed by the council by resolution; and
(b) such other members of the community or communities within the local authority's area as the council appoints as members of the local authority by resolution.

Note for subsection (1)
A member of the council's staff is eligible for appointment as a member of a local authority.

(2) The member mentioned in subsection (1)(a) is required to be a member for the ward in which the local authority is located and may be the principal member.
(3) The council must appoint the members under subsection (1)(b) in accordance with any guidelines that the Minister may make.

Deputy Mayor Harris thanked outgoing Chairperson Leon Melpie for his contribution to the Wadeye Local Authority during his term.

Local Authority members discussed the resignation and decided to discuss and come back to nominate a new Chairperson to the role at the next meeting.

Motion:

1. **That the Local Authority receives and notes the attendance report.**

2. ~~**The Local Authority reviewed membership attendance and recommends for Council to revoke membership of .....**~~

   ~~**or**~~

3. **The Local Authority notes member Leon Melpie has resigned verbally in front of Local Authority members today and will confirm his resignation in writing.**

~~or~~

4. ~~**The Local Authority wishes Council to make a determination on membership as unable to decide.**~~

Action: Leon Melpi is to resign in writing as per policy GOV10 Local Authorities and Ministerial Guideline 1. Governance and Quality Assurance Officer to follow up.

Moved: Cr. Clark
Seconded: Basil Parmbuck
Resolution: Unanimously

4) Ordinary Council Meeting Minutes 20 January and 17 March 2022

004/2022

The Governance and Quality Assurance Officer spoke to the report.

Motion:

1. **The Local Authority accept the decisions made by the Council in the meeting held on 20 January 2022.**

2. **The Local Authority accept the decisions made by the Council in the meeting held 17 March 2022.**

Moved: Gregory Munar
Seconded: Basil Parmbuck
Resolution: Unanimously

5) Finance Report period ending 31 March 2022

005/2022

The CEO spoke to the finance report on behalf of the CFO.

CEO recommended that the Local Authority look at a larger projects to spend the funding.

The following issues were discussed and would be bought up when discussing the Regional Plan:

- Shading for community
- Footpath and stairs for a well-used path that has an incline.

Action: CEO to speak to CFO to confirm funds available for Local Authority to decide on the amount to spend.

Motion:

1. **That the Local Authority receives and notes the financial information provided by Council for period ending 31 March 2022.**

Moved: Ken James
Seconded: Steven Pultchen
Resolution: Unanimously

6) Service Delivery Report

006/2022

The CEO spoke to the report on behalf of the Chief Operations Officer.

There was robust discussion regarding the wet season damaging three culverts in community.

The CEO stated he will go back to government to renegotiate on behalf of community.

Motion:

1. **That Wadeye Local Authority note and accept the Service Delivery report.**

Moved: Cr. Clark
Seconded: Ken James
Resolution: Unanimously

7) CSM Report Wadeye

007/2022

The CSM spoke to the report.

Motion:

1. **That Wadeye Local Authority note and accept the Community Service Managers Report.**

Moved: Cr. James
Seconded: Cr. Clark
Resolution: Unanimously

8) CEO Report - Wadeye Local Authority

008/2022

The CEO spoke to his report and asked Local Authority members if there were any questions.

There was discussion around the table aiming to get around $250k to spend on basketball court, sporting area and shading.

In Deputy Mayor Wilfred Harris opinion, sporting activities assist with the reduction of violence and brings community together. It has worked in the past.

The CEO stated that a review on the transport available for civil workers around the community for short trips was conducted. Using the bigger vehicles uses more fuel. In light of the current fuel prices, it is not cost effective and alternative has been looked at for Local Authority consideration.

Discussion amongst membership occurred and a decision was made.

An All-Terrain Vehicle (ATV) to get around community would be something the LA can look into and should be up to the value of $40k.

Action item: CSM to get a quote for an ATV for community within the limit of $40k.

Motion:

1. **That the Local Authority acknowledges the opportunity to discuss matters with the CEO and notes the information discussed with the CEO.**

Moved: Steven Pultchen
Seconded: Cr. Clark
Resolution: Unanimously

Recommendation

009/2022

2. **The Wadeye Local Authority made a commitment of up to $40,000 to assist the Civil Services to purchase an All-Terrain Vehicle (ATV).**

Moved: Steven Pultchen
Seconded: Cr. Clark
Resolution: Unanimously

9) Regional Plan 2022-2023

010/2022

The Governance and Quality Assurance Officer spoke to the report.

The CEO invited discussion from the membership.

The previous year Regional Plan 2021-2022 was referred to for items that the Local Authority identified as matters to plan and included:

Community safety was raised.

LA members spoke about footpaths and to put forward again.

Solar lighting is still important.

Airport signage has been done.

A query with unrest in the community whether houses could have bigger fences put around them. The CEO stated this is a Housing issue and is something that could be addressed when they visit community.

There was discussion on the CCTV on the main street and as a consequence the unrest and violence in community has moved location, away from recording.

As a community safety matter the Local Authority discussed getting Elders do a short video with a safety message.

Footpaths are an issue as well as Shade structures.

Community enhancements was raised.

Seating in a yarning circle which has been in some communities may be of benefit.

Cultural festival and education with the aim to bring community together and celebrate culture.

Name of Park – in honour of the Missionary (confirm) whose name can't be said out of respect. A sign with name is acceptable and acknowledgement of the service given to the community.

Trees and main street enhancements. $225 each

Strategic projects

The current strategic projects to continue.

It was discussed that there are Graves that don't have tombstones to identify those buried – Cemetary.

Local Authority members acknowledged the community has a feral cat problem.

Museum idea was put on the table and decided it will need to be a discussion with TDC.

Action item: CEO will follow up with TDC regarding Museum as building is old.

In closing, if anyone has further ideas, please talk to CSM or Elected members about anything for the Regional Plan.

Motion:

1. **That Wadeye Local Authority notes and accepts the report, acknowledging community engagement is required for the Regional Plan 2022-2023 within the timeframe legislated.**

Moved: Cr. Clark
Seconded: Cr. Harris
Resolution: Unanimously

GENERAL BUSINESS

10 PLANTING OF MATURE TREES - *CSM Troy Pollard*

011/2022

The CSM spoke about the tree planting and asked for the LA to commit $15k for up to 20 trees.

Discussion also occurred regarding the 'Big Ass Fan' and a motion was decided.

Motion:

1. **The Wadeye Local Authority commits $15k for the purchase and planting of mature trees.**

2. **The LA commits up to $30k for the installation for the Big Ass Fan for the recreation hall including flood lights.**

BULK RESOLUTION

Moved: Gregory Munar
Seconded: Steven Pultchen
Resolution: Unanimously

GENERAL BUSINESS

Katrina Seeley Manager Community Night Patrol (CNP) - It has been challenging recently. Our goal is to bring Night Patrol back to a safe place to work.

First quarter last year CNP, 3,573 people were assisted with an increase of helping 7,400 people increased for the first quarter 2022.

CNP are on track and need patience from the community and hoping you can see an improvement.

CEO Local Authority Chairperson position – The CEO invited Local Authority members to chat with one another to discuss who wants the opportunity as Chairperson.

With no more matters to discuss, Deputy Mayor Wilfred Harris declared the MEETING CLOSE at 12:41 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE
Meeting of Wadeye Local Authority
HELD ON Thursday, 21 April 2022
AND TO BE CONFIRMED
Wednesday, 1 June 2022.

MINUTES OF THE MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL
LOT 463 PERDJERT STREET, WADEYE NT 0822
ON TUESDAY, 28 JUNE 2022
AT 11:00 AM

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT, APOLOGIES AND ABSENCE

Local Authority members:

	Name	Present	Apology	Absent
1	Deputy Mayor Wilfred Harris		X	
2	Mayor Ralph Narburup	X		
3	Cr. Jake Clark	X		
4	Cr. Tunmuck-Smith	X		
5	Damien Tunmuck			X
6	Ken James			X
7	Mark Ninnal			X
8	Timothy Dumoo			X
9	Cyril Ninal			X
10	Basil Parmbuk			X
11	Margaret Perdjert			X
12	Anne Marie Nudjulu			X
13	Gregory Munar			X
14	Steven Pultchen			X
	Quorum for meeting needs 8 present	**3**	**1**	**10**

Unconfirmed

Staff members:

Name	Title	Present	Apology	Absent
Matthew Eastham	CEO	X		
Andrew Everingham	COO	X		
James Cartwright	CFO	X		
Renae McGarvie	CPSO	X		
Sharon Binns	Minute taker	X		
Robert Campbell	CSM	X		
Merinda Merritt	Admin support	X		

At 11:40am Mayor Narburup considered attendance and the potential for more arrivals and declared the meeting postponed in compliance with the *Local Government Act* s100.

It is impracticable for the meeting to be held on the same day and within 21 days as per s100(3). Mayor Narburup and CEO discussed the next meeting day being 17 August 2022 and decided that matters can be held over until then.

CONFIRMATION OF PREVIOUS MINUTES

1) Local Authority Meeting minutes for 21 April 2022

Motion:

1. **That Wadeye Local Authority members note and confirm the minutes from the meeting held on 21 April 2022 as true and correct.**

BUSINESS ARISING FROM PREVIOUS MINUTES

2) Business arising from previous meetings

Motion:

1. **That the Local Authority members note the action items and the status.**

CONFLICT OF INTEREST ON ANY MATTERS ON AGENDA?

ITEMS OF GENERAL BUSINESS

GUEST SPEAKERS

There were no guest speakers for today's meeting.

REPORTS

3) Member attendance and nomination for Chairperson

Motion:

1. **That the Local Authority receives and notes the member attendance report.**

2. **That the Local Authority understands if the member does not submit an apology that they are absent from the meeting.**

3. **That the Local Authority inform Council that the following people have been absent for 2 consecutive meetings:**

   Name
   Name
   Name

4. **The Local Authority accept the nomination of ..... as Chairperson effective immediately.**

4) Ordinary Council Meeting Minutes 10 May, 19 May and 27 May 2022

Motion:

1. **The Local Authority note the minutes of Council in a meeting held on 10 May 2022.**
2. **The Local Authority accept the decisions made by the Council in the meeting held 19 May 2022.**
3. **The Local Authority note the minutes of the Special Council meeting held on 27 May 2022.**

5) Council Services Manager - Wadeye

Motion:

1. **That the Wadeye Local Authority note and accept the Council Services Manager report.**

6) Finance Report period ending 31 May 2022

Motion:

1. **That the Local Authority receives and notes the financial information provided by Council for period ending 31 May 2022.**

7) Chief Operating Officer report

Motion:

1. **That the Local Authority acknowledges the opportunity to discuss matters with the COO and notes the information discussed with the COO.**

8) CEO Report - Wadeye Local Authority

Motion:

1. **That the Local Authority acknowledges the opportunity to discuss matters with the CEO and notes the information discussed with the CEO.**

MEETING CLOSE

The meeting closed at ….. pm.

THIS PAGE AND THE PRECEEDING ** PAGES ARE THE UNCONFIRMED MINUTES OF THE Meeting of Wadeye Local Authority HELD ON Tuesday, 28 June 2022 AND TO BE CONFIRMED Wednesday, 17 August 2022.

Unconfirmed

WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 17 AUGUST 2022

Report for Agenda Item No 2

Prepared by **Sharon Binns, Governance & Quality Assurance Officer**

Business arising from previous meetings

Purpose

To provide the Local Authority with an update on Action items that have been discussed in meetings where members wanted further information or actions to commence.

Background

The Local Authority membership have asked for the following matters to be actioned and this report promotes discussion and an update.

Agenda Item No	Action Assigned to	Action to complete	Action taken	Status
General Business – 8 December 2021				
General Business	CSM	Fencing at Manthape – LA to contribute $5,000 to fence to go around cemetery.	Approved OCM 20 Jan 2022 – Res 009/2022 Purchase orders have been raised for the Manthathpe fence (concrete and labour). The materials are here in community. We are waiting for the contractor to start the works. They have estimated 4-8 weeks due to commitments	PENDING

Agenda Item No	Action Assigned to	Action to complete	Action taken	Status
General Business	CSM	Quotes: Large mature trees for oval.	19 May 2022 Council Resolution 049/2022 approved $15,000 for mature trees	OPEN
	CSM	AFL Competition – funds for junior program not senior. Dry season competition in June 2022.	AFL competition – CSM spoke to Birrigan, the person running the program and he is having trouble starting up the season competition due to the fighting. CSM is waiting to hear back on how we can help support the competition.	PENDING
	CSM/ Grants	Basketball Court Big Ass fan and flood lights.	19 May 2022 Council Resolution 049/2022 approved to use $30k Local Authority funding.	OPEN
21 April 2022				
5 Finance report	CEO	CFO to update LA on the amount of funds to spend in community	A report will be presented at next LA with amount.	OPEN
8 CEO report	CSM	All-Terrain Vehicle quote within limit of $40k	Council resolution 049/2022 Seeking quotes	OPEN

Statutory Environment

Nil

Impact for Council

Improving the community.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2021-2022:

Focus 1 - Enhancing our Organisation Culture	
1.1 Destination: Reviewed Vision and Values	
Journey 1.1.1	Consultation with Council, Local Authority and all staff

Recommendation

1. **That the Local Authority members note the action items from previous meetings and provided the opportunity to ask questions on the status.**

Attachments

WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 17 AUGUST 2022

Report for Agenda Item No 3

Prepared by **Sharon Binns, Governance & Quality Assurance Officer**

Member attendance and nomination for Chairperson

Purpose

This report is to provide Local Authority membership with a graphic on attendance as a record.

Background

Local Authorities are governed by the *Local Government Act.* Council met on 19 May 2022 and decided at resolution 050/2022 that Wadeye Local Authority is to have 14 members, including the Elected Members.

Wadeye Local Authority has 10 community members and 4 members of Council being Mayor Ralph Narburup, Deputy Mayor Wilfred Harris, Councillor Jake Clark and Councillor Mark Tunmuck-Smith to provide guidance.

It is a requirement that your Local Authority has a chairperson. With Leon Melpi resigning before the last meeting in April 2022, Council is seeking a current member to nominate for the position of Chairperson.

The position is important to ensure the meetings are run well with the support of staff.

The funding for the Chairperson role for the 2022/23 financial year is **$181.61** whereas an ordinary member will be paid $135.89 per meeting.

It is also a requirement that if a member is absent for two meetings, which means that they don't tell anyone that they are not attending, the Council may decide to terminate membership.

Statutory Environment

1. *Local Government Act 2019*
    - *i.* Section 78 - Functions of Local Authority;
    - *ii.* Section 79 - Limits on functions of local authority.
2. Ministerial Guideline 1: Local Authorities 2021

Recommendation

1. **That the Local Authority receives and notes the member attendance report.**

2. **That the Local Authority understands if the member does not submit an apology that they are absent from the meeting.**

3. **The Local Authority accept the nomination of …… as Chairperson effective immediately.**

Attachments

1 Wadeye Local Authority member attendance

LOCAL AUTHORITY ATTENDANCE REPORT FOR RECORDS

WADEYE LOCAL AUTHORITY		13 Oct 21	11 Nov 21	8 Dec 21	9 Feb 22	30 Mar 22	21 APR 22	28 JUNE 22
Comments →		Cancelled due to not enough people	Provisional meeting	Quorum	Cancelled due to COVID	Cancelled due to unrest	Quorum	Cancelled due to not enough people
NAME		Attendance						
Councillors								
1	Deputy Mayor Wilfred Harris	Absent	Yes	Apology			Yes	Apology
2	Mayor Ralph Narburup	Absent	Yes	Yes		Elected Mayor	Apology	Yes
3	Cr. Jake Clark	Apology	Yes	Yes			Yes	Yes
4	Cr. Tunmuck-Smith	Yes	Absent	Yes			Apology	Yes
Community members								
	Leon Melpi (Chairperson)	Yes	Apology	Yes			Resigned	Absent
5	Damien Tunmuck	Absent	Apology	Yes			Apology	Absent
6	Ken James	Apology	Yes	Apology			Yes	Absent
7	Mark Ninnal	Absent	Apology	Yes			Absent	Absent
8	Timothy Dumoo	Yes	Yes	Apology			Absent	Absent
9	Cyril Ninal	Absent	Yes	Apology			Absent	Absent
10	Basil Parmbuk	Vacancy	Vacancy	Apology			Yes	Absent
11	Margaret Perdjert	Vacancy	Vacancy	Yes			Yes	Absent
12	Anne Marie Nudjulu	Vacancy	Vacancy	Yes			Yes	Absent
13	Gregory Munar	Vacancy	Vacancy	Apology			Yes	Absent
14	Steven Pultchen	Vacancy	Vacancy	Yes			Yes	Absent
Quorum needs 8		**3**	**5**	**9**	**0**	**0**	**8**	**3**

Attachment 1

LOCAL AUTHORITY MEMBER ENROLMENT FORM

NOTE: All forms are to be completed and returned to the Community Service Manager.

Date: _____ Community: _____

Contact Details

Full Name: _____

Contact Numbers: _____

Email Address: _____

Address: _____

Position on Local Authority (circle):

Community member **Chairperson**

Bank Details

Account Name: _____

Bank: _____ Branch: _____

BSB: _____ Account Number: _____

Member Signature: _____

Community Service Manager Signature: _____

CEO Signature: _____ Date: _____

Account String: _____

Approved by Council on _____

WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 17 AUGUST 2022

Report for Agenda Item No 4

Prepared by **Sharon Binns, Governance & Quality Assurance Officer**

Ordinary Council Meeting Minutes for the following dates:
10 May, 19 May, 27 May, 23 June and 27 July 2022

Purpose

To inform Wadeye Local Authority members and community of what the elected members of Council have discussed and decided upon.

Background

The *Local Government Act 2019* states that when the Local Authority members come together to talk about things that are needed in the community it is reported to Council for decision. The Council meets every 2 months and on normal occasions are presented with your ideas or issues for decision based on the Regional Plan.

Wadeye Local Authority met on 21 April 2022 and requested for Council to approve the following:

1. The amount of $40,000 to assist with the purchase of an All-Terrain Vehicle; and
2. The amount of $15,000 to assist with the purchase and planting of mature trees; and
3. The amount of $30,000 to assist with the purchase and installation of a 'Big Ass Fan' and flood lighting for the recreation hall.

Council met on 19 May 2022 and by resolution 049/2022 approved these amounts to be spent.

The attached minutes are provided to your Local Authority for information.

Statutory environment

1. *Local Government Act 2019*
   - *i.* Section 78 - Functions of Local Authority;
   - *ii.* Section 79 - Limits on functions of local authority.
2. Ministerial Guideline 1: Local Authorities 2021

Impact for Council

Achieving our mission through the vision and values of Council focusing on developing the community by listening to our people.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-2023:

Focus 1 - Strengthen our Organisation	
1.2 Governance	
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority
Journey 1.5.3	Actively participate in local decision making agreements
Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.2	Provide milestone achievements for Local Authority

Recommendation

1. **The Local Authority note the minutes of Council in a meeting held on 10 May 2022.**
2. **The Local Authority note the minutes of the Council in the meeting held 19 May 2022.**
3. **The Local Authority note the minutes of the Special Council meeting held on 27 May 2022.**
4. **The Local Authority note the minutes of the Special Council meeting held on 23 June 2022.**
5. **That Local Authority note the minutes of the Council meeting held on 27 July 2022.**

Attachments

1 10 May 2022 Special Council meeting
2 19 May 2022 Ordinary Council meeting minutes
3 27 May 2022 Special Council meeting
4 23 June 2022 Ordinary Council meeting
5 27 July 2022 Ordinary Council meeting Unconfirmed

MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE
WEST DALY REGIONAL COUNCIL CHAMBERS
WINNELLIE NT
ON TUESDAY, 10 MAY 2022
AT 10:00 AM

MEETING OPENED

Mayor Ralph Narburup opened the meeting at 10:09 am

ELECTED MEMBERS PRESENT

Ralph Narburup	Mayor
Wilfred Harris	Deputy Mayor arrived 10:58am
Jake Clark	Councillor
Mark Tunmuck-Smith	Councillor
John Wilson	Councillor

STAFF PRESENT

Matthew Eastham	Chief Executive Officer
James Cartwright	Chief Financial Officer
Sharon Binns	Governance and Quality Assurance Officer (Minute taker

APOLOGIES AND LEAVE OF ABSENCE

Terry Sams	Councillor
Renae McGarvie	Chief People and Strategy Officer
Andrew Everingham	Chief Operations Officer

Councillor Jake Clark gave notice that he will be absent for 19 May 2022 OCM.

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

There were no declarations of conflict of interest at this Special Council Meeting.

Confirmed

REPORTS

1) Rates Declaration 2022/23

038/2022

The CFO spoke to his report.

The rates have to be increased by 21% this year in comparison to 15% last year due to Council having to meet the costs and demands of service delivery in community.

Motion:

1. **That Council approves the draft Rates Declaration for 2022-23.**

2. **That Council approves the draft Rates Declaration for inclusion in the 2022-23 Regional Plan.**

Cr Jake Clark left the meeting, the time being 10:30 AM
Cr Jake Clark returned to the meeting, the time being 10:31 AM

Moved: Cr. Tunmuck-Smith
Seconded: Mayor Narburup
Resolution: Unanimously

2) Elected Member Allowances 2022-23

039/2022

The CFO spoke to his report.

The NTG has released the maximum allowances and there is no change.

Motion:

1. **That Council approves the payment of the maximum allowances as determined by the Remuneration Tribunal for the 2022-23 financial year.**

2. **Council approves the inclusion of the recommended allowances in the 2022-23 Regional Plan.**

Moved: Cr. Wilson
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

3) Council Fees & Charges 2022-23

040/2022

The CFO spoke to his report.

The Winnellie Council chambers and Mayor's office to be added as a potential hire for organisations looking for the space.

The Tip was discussed and the cost to Council and environment impacts.

Motion:

1. **That Council approves the draft Schedule of Fees and Charges for the 2022-23 financial year.**

2. **That Council approves the inclusion of the Schedule of Fees and Charges in the Draft 2022-23 Regional Plan.**

Moved: Cr. Clark
Seconded: Cr. Wilson
Resolution: Unanimously

4) CEO Certification - Assessment Record

The CFO spoke to his report.

Deputy Mayor Wilfred Harris arrived at the meeting at 10:58am

Discussion occurred and it was decided to hold off signing the CEO Certification – Assessment Record until OCM on 19 May 2022.

Extension of Time

Moved: Cr. Clark
Seconded: Cr. Narburup
Resolution: Unanimously

Motion deferred until next meeting:

1. **That Council receives and accepts the attached signed CEO Certification.**

5) 2022-23 Draft Budget

041/2022

The CFO spoke to his report.

Discussion occurred on apprenticeship opportunities in the future.

Cr Jake Clark left the meeting, the time being 11:23 AM
Cr Jake Clark returned to the meeting, the time being 11:24 AM

Motion:

1. **That Council approves the Draft 2022-23 Budget for inclusion in the draft 2022-23 Regional Plan.**

2. **Council approves the transfer of $441,418 from reserves to balance the budget (excluding depreciation).**

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Wilson
Resolution: Unanimously

DECISION TO MOVE TO CLOSED SESSION

RECOMMENDATION:

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

6 Emergency Infrastructure - Kudantiga Homeland - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

The meeting closed at 12:02 pm.

This page and the preceding pages are the
unconfirmed minutes of the Special Meeting of Council
held on Tuesday, 10 May 2022
and are to be confirmed on the
Thursday, 19 May 2022.

MINUTES OF THE COUNCIL MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL
1/4 ALBATROSS STREET WINNELLIE NT 0820
ON THURSDAY, 19 MAY 2022
AT 10:00 AM

Mayor Ralph Narburup opened the meeting at 9:54am

PRESENT, APOLOGY AND LEAVE OF ABSENCE

Elected members:

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor	X		
Mark Tunmuck-Smith	Councillor	X		
John Wilson	Councillor	X		
Terry Sams	Councillor	X		
Jake Clark	Councillor	11:02am	X Late	

Staff:

Name	Title	Present	Apology	Absent
Matthew Eastham	CEO	X		
Andrew Everingham	COO		X	
James Cartwright	CFO	X		
Renae McGarvie	CPSO		X	
Rebecca Fauntleroy	EA to CEO and Mayor	X		
Sharon Binns	Minute taker	X		
Migari Wijayasekara	Senior Accountant	X		

GUESTS

Sean Holden	CEO LGANT
Jocelyn Cull	Senior Governance Advisor LGANT
Peter McLinden	Director Member Services and Infrastructure LGANT

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

There were no declarations of interest at this Council Meeting.

CONFIRMATION OF PREVIOUS MINUTES

1) Confirmation of previous Ordinary Council meeting minutes

039/2022

Motion:

1. **That Council approve the Minutes of 17 March 2022 as a true record of the meeting.**

2. **That Council approve the Special Ordinary Council Minutes of 10 May 2022 as a true record of the meeting.**

Moved: Cr. Harris
Seconded: Cr. Sams
Resolution: Unanimously

Confirmation of Finance Committee meeting minutes

040/2022

Motion:

1. **That Council note and accept the Finance Committee meeting minutes for 28 April 2022.**

Moved: Cr. Sams
Seconded: Cr. Harris
Resolution: Unanimously

BUSINESS ARISING FROM PREVIOUS MINUTES

2) Action items of Council

041/2022

The Local Authorities vaccination certificates is still outstanding with Elected Members to speak to members.

CPSO will speak to school about work experience opportunities for students.

Of note, the normal service delivery business is under increasing stress due to community unrest, therefore actions may be delayed.

Motion:

1. **That Council notes and accepts the Action report.**

Moved: Cr. Sams
Seconded: Cr. Harris
Resolution: Unanimously

AGENDA ACCEPTANCE

3) Acceptance of Agenda

042/2022

Sharon spoke to her report.

Motion:

1. **That the agenda papers for the Ordinary Council meeting held on 19 May 2022 as circulated prior to the meeting in accordance with the *Local Government Act 2019* be received for consideration at the meeting.**

Moved: Cr. Wilson
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

REPORTS

4) Financial Report - April 2022

043/2022

Migari spoke to the report.

Discussion around cost of insurance, workers compensation, mental health and wellbeing of our people with issues in community.

Motion:

1. **That Council receives and notes the Financial Report for April 2022.**

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Wilson
Resolution: Unanimously

5) Reforecast Budget - 2021-22

044/2022

James spoke to the report.

Discussion occurred around the figures with Council being in a good financial position.

Motion:

1. **That Council approves and adopts the attached revised 2022 Financial Year Budget.**

Cr Mark Tunmuck-Smith left the meeting, the time being 10:35 AM
Cr Mark Tunmuck-Smith returned to the meeting, the time being 10:40 AM

Moved: Cr. Sams
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

6) Council Fees & Charges 2022-23

045/2022

James spoke to the report.

Amendment on page 54 Commercial Waste - **change** from hour to load or unit.

Community stakeholders who wish to use the waste management facility will have to complete a form and notified in the new financial year of charges for using the facility.

Motion:

1. **That Council approves the draft Schedule of Fees and Charges for the 2022-23 financial year subject to amendment.**

2. **That Council approves the inclusion of the Schedule of Fees and Charges in the Draft 2022-23 Regional Plan.**

Moved: Cr. Sams
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

7) CEO Rates Certification 2022

046/2022

James spoke to his report.

Motion:

1. **That Council receives and accepts the attached signed CEO Certification.**

Moved: Cr. Wilson
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

Cr Jake Clark arrived and joined the meeting 11:02am

8) Australian Local Government Association National General Assembly 2022

047/2022

The CEO spoke to his report.

The Mayor informed Council that he nominates Councillor John Wilson to attend along with the Deputy Mayor due to illness.

Discussion occurred and Council agreed.

Motion:

1. **That Council approves ~~Mayor~~ Councillor John Wilson, Deputy Mayor, CEO and members of the Executive (CEO discretion) to attend the Australian Local Government Association National General Assembly to be held in Canberra on 19-22 June 2022**

Moved: Cr. Sams
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

9) LGANT Constitution

048/2022

Rebecca spoke to the report.

The CEO Sean Holden spoke about the Constitution changes.

Motion:

1. **That Council note the constitutional briefing from the LGANT CEO.**

Moved: Cr. Sams
Seconded: Cr. Wilson
Resolution: Unanimously

10) Local Authority Minutes and Recommendations

049/2022 Sharon spoke to the report.

Motion:

1. **That Council receives and notes the minutes from the Wadeye Local Authority Meeting held on 21 April 2022.**
2. **That Council approves the amount of $40,000 to assist with the purchase of an All-Terrain Vehicle as requested in the Wadeye Local Authority meeting.**
3. **That Council approves the amount of $15,000 to assist with the purchase and planting of mature trees as requested in the Wadeye Local Authority meeting.**
4. **That Council approves the amount of $30,000 to assist with the purchase and installation of a 'Big Ass Fan' and flood lighting for the recreation hall as requested in the Wadeye Local Authority meeting.**
5. **That Council receives and notes the minutes from the Palumpa Local Authority Provisional Meeting held on 22 April 2022.**

Moved: Cr. Narburup
Seconded: Cr. Clark
Resolution: Unanimously

11) Local Authority membership numbers and meetings decline

050/2022 Sharon spoke to the report.

Motion:

1. **That Council notes the report on Local Authority membership.**
2. **That Council approve the Wadeye Local Authority having 14 Members.**
3. **That Council approve the Peppimenarti Local Authority having 14 Members.**
4. **That Council approve the Palumpa Local Authority having 14 Members.**
5. **That Council notes the Local Authority meetings report identifying meetings that are cancelled, provisional or had a quorum due to COVID or community unrest.**

Moved: Cr. Sams
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

12) Audit and Risk Management Committee membership

051/2022 Sharon spoke to the report.

Motion:

1. **That Council appoints Terry Sams as an Elected Member to the Audit and Risk Management Committee.**

Moved: Cr. Harris
Seconded: Cr. Clark
Resolution: Unanimously

13) Peppimenarti and ~~Palumpa~~ Wadeye Splash Pads - ABA Funding

052/2022 James spoke to the report.

Change title from **Peppimenarti and Wadeye Splash pads** not Palumpa.

It is not feasible to continue due to the increased costs.

Swimming pool was discussed and recreation for kids in community.

Cr Mark Tunmuck-Smith left the meeting, the time being 11:25 AM
Cr Mark Tunmuck-Smith returned to the meeting, the time being 11:26 AM

Motion:

1. **That Council approves the CEO to write to NIAA declining the funding for the Peppimenarti and Wadeye Water Park.**

2. **That Council approves the CEO to negotiate with NIAA to renegotiate the funding.**

Moved: Cr. Sams
Seconded: Cr. Narburup
Resolution: Unanimously

14) Service Delivery

053/2022

The CEO spoke to the report on behalf of the COO.

Cr. Wilson asked about the Causeways built by Roads to Recovery fund. The CEO advised we got emergency relief with Council being asked to fund a portion; to be negotiated.

To clarify for Council the Airport is checked twice a day, being morning and evening.

Cr Jake Clark left the meeting, the time being 11:41 AM
Cr Jake Clark returned to the meeting, the time being 11:43 AM

Cr John Wilson left the meeting, the time being 11:43 AM
Cr John Wilson returned to the meeting, the time being 11:46 AM

Motion:

1. **That Council receives and notes the Chief Operations Officer report.**

Moved: Cr. Harris
Seconded: Cr. Sams
Resolution: Unanimously

15) Chief Executive Officer Report

054/2022

The CEO spoke to his report and stated that he appreciates the work done outside of normal hours to help with the transitional matters and end of financial year tasks. Well done team.

Motion:

1. **That Council notes and accepts the CEO report and acknowledges the invitation for Councillors to ask questions of the CEO regarding the report.**

Moved: Cr. Sams
Seconded: Cr. Clark
Resolution: Unanimously

GENERAL BUSINESS

CEO recommend that the Mayor puts forward to Council to pass the Draft Regional Plan.

15) Chief Executive Officer Regional Plan

055/2022

The CEO spoke to his report and stated that he appreciates the work done outside of normal hours to help with the transitional matters and end of financial year tasks. Well done team.

Motion:

1. **That Council requests a Special Ordinary Council meeting next Friday 27 June 2022 to pass the Draft Regional Plan.**

Moved: Cr. Sams
Seconded: Cr. Clark
Resolution: Unanimously

Mayor Narburup closed the meeting for lunch at 12:03pm where Council will move to Confidential matters.

DECISION TO MOVE TO CLOSED SESSION

RECOMMENDATION:

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

16 Confirmation of previous minutes - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(d) of the Local Government (General) Regulations 2021. It contains information subject to an obligation of confidentiality at law, or in equity. (Confidential minutes).*

17 Unincorporated regions of the Cox-Daly and Marrakai-Douglas Daly - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person. (Confidential matter).*

18 Peppimenarti and Palumpa Solar Street Light Project - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial in confidence).*

19 Community Night Patrol Vehicle Upgrade - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial in confidence).*

20 **CEO - Key Result Areas (KRA) / CEO Remuneration Review / Contract of Employment -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).*

21 **Papangala Outstation - Community Planning & Development Project -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial In Confidence.).*

22 **Outgoing Correspondence - Reply to Local Authority Review / Letter to Chief Minister -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential Correspondence).*

23 **Sunday Territorian media article - Local Government Association of NT (LGANT) -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(d) of the Local Government (General) Regulations 2021. It contains information subject to an obligation of confidentiality at law, or in equity. (Confidential matter).*

Confirmed

MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS
WADEYE NT
ON FRIDAY, 27 MAY 2022
AT 9:00 AM

Meeting opened by Mayor Narburup at 9:17am.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT APOLOGY AND LEAVE OF ABSENCE

Elected members:

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor		X	X
Mark Tunmuck-Smith via Zoom	Councillor	X		
John Wilson	Councillor	X		
Terry Sams by phone	Councillor	X		
Jake Clark	Councillor		X	

Staff members:

Name	Title	Present	Apology	Absent
Matthew Eastham via Zoom	CEO	X		
Andrew Everingham	COO	X		
James Cartwright via Zoom	CFO	X		
Renae McGarvie via Zoom	CPSO	X		
Rebecca Fauntleroy	EA to CEO and Mayor	X		
Sharon Binns	Minute taker	X		

Confirmed

Absence without notice

056/2022 . It was noted by Council that Deputy Mayor Wilfred Harris was absent from the meeting after assurances of his attendance.

Council stated if the absence is due to an unforeseen circumstances then Council may revoke the resolution made if the member provides a reason to the council for the absence to the satisfaction of council subject to *Local Government (General) Regulations* 2021 regulation 101(6).

Deputy Mayor Harris contacted after the meeting and informed his absence was beyond his control and apologised. Mayor Narburup accepted the notice as an apology and not an absence.

Motion:

1. **Council notes the absence of Deputy Mayor Wilfred Harris at the Special Ordinary Council meeting held on 27 May 2022.**
2. **In compliance with the *Local Government Act* s47(1)(o) and *Regulation 101* Absence without permission, it was noted that Deputy Mayor Harris was absent without permission**
3. **Council instructs the CEO to notify the member in writing of the resolution within 7 days of this decision.**

Moved: Mayor Narburup
Seconded: Cr. Sams
Resolution: Unanimously

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

There were no declarations of interest at this Special Council Meeting.

REPORTS

1) Draft Regional Plan 2022-23

057/2022

Andrew spoke to the report.

The CEO informed there are minor edits to be done and by Monday we will have an updated plan on website.

Motion:

1. **That Council authorises the release of the draft 2022-23 Regional Plan and Budget for public consultation.**
2. **That Council approves the draft 2022-23 Regional Plan pending ongoing minor edits.**
3. **That Council authorises the publishing of a notice on its website and in the NT News inviting written submissions on the draft Regional Plan and Budget 2022-23 for a period of 21 days.**

Moved: Cr. Sams
Seconded: Cr. Wilson
Resolution: Unanimously

2) Local Authority Allowance 2022-23

058/2022

Andrew spoke to the report.

Motion:

1. **That Council set the allowance to Local Authority members for the 2022-23 financial year.**
2. **Council approves the inclusion of the Local Authority allowances in the 2022-23 regional plan.**

Moved: Cr. Wilson
Seconded: Cr. Sams
Resolution: Unanimously

The meeting closed at 9:37 am.

This page and the preceding pages are the unconfirmed minutes of the Special Meeting of Council held on Friday, 27 May 2022 and are to be confirmed on the Wednesday, 27 July 2022.

WEST DALY
Regional Council

MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS
WINNELLIE NT
ON THURSDAY, 23 JUNE 2022
AT 10:00 AM

MEETING OPENED by Mayor Narburup at 10:17am

PERSONS PRESENT , APOLOGIES AND LEAVE OF ABSENCE

Elected members:

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor		X	
Mark Tunmuck-Smith via Zoom	Councillor	X		
John Wilson	Councillor	X		
Terry Sams by phone	Councillor	X		
Jake Clark	Councillor		X	

Staff members:

Name	Title	Present	Apology	Absent
Matthew Eastham	CEO	X		
Andrew Everingham	COO	X		
James Cartwright	CFO	X		
Renae McGarvie	CPSO	X		
Sharon Binns	Minute taker	X		

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

There were no declarations of interest at this Special Council Meeting.

Confirmed

REPORTS

1) Regional Plan 2022-23 approval

056/2022

Renae spoke to her report.

Motion:

1. **That Council notes that no submissions were received from the public regarding the contents of the West Daly Regional Council – Regional Plan 2022-23.**

2. **That Council note a late submission was received by the Northern Territory Government regarding the contents of the West Daly Regional Council – Regional Plan 2022-23.**

3. **That Council approves and adopts the West Daly Regional Council – Regional Plan 2022-23 and all contents contained therein in accordance with section 35(1) of the *Local Government Act 2019* (the Act) and its statutory instruments including:**

    a. **Elected Member Allowances in accordance with clause 7 of Ministerial Guideline 2A;**
    b. **Declared Rates in accordance with sections 237 and 238 of the Act;**
    c. **Budget for Financial Year 2022-2023 in accordance with section 203 of the Act.**

4. **That Council authorises the Chief Executive Officer to submit the approved and adopted version of the West Daly regional Council - Regional Plan 2022-23 to the Minister for Local Government.**

5. **That Council approve the Chief Executive Officer to develop KPI's that will be used for judging Councils performance against each Focus Area of the approved West Daly Regional Council - Regional Plan 2022-23 and that these be considered for approval by Council at the next OCM.**

6. **That Council approves the Chief Executive Officer to develop a statement of major initiatives that Council proposes to undertake during the period for which the Long Term Financial Plan as approved in the West Daly Regional Council - Regional Plan 2022-23 relates, for the Council's consideration for approval during the budget review between July and December 2022.**

Moved: Mayor Narburup
Seconded: Cr. Sams
Resolution: Unanimously

2) Policy Approval

057/2022 Renae spoke to her report.

Motion:

1. **That Council approves the follow policies as a bulk resolution:**
   a) **GOV10 – Procurement policy**
   b) **GOV12 – Filling Casual vacancies policy**
   c) **GOV13 – Shared Services and Collective Procurement policy**
   d) **GOV15 – Information Privacy policy**
   e) **GOV16 – Human Resource Management policy**
   f) **GOV17 – Confidential Information and Business policy**
   g) **GOV18 – Rate Concessions policy**
   h) **GOV19 – Accountable Forms policy**
   i) **GOV21 – Recruitment Remuneration and Performance Review (CEO)**
   j) **GOV22 – Asset Management policy**

Moved: Cr. Sams
Seconded: Mayor Narburup
Resolution: Unanimously

3) Local Government Transitional arrangements

058/2022 **Motion:**

1. **That Council note and accept the transitional matters that have been completed as part of the new legislative framework.**

Moved: Mayor Narburup
Seconded: Cr. Sams
Resolution: Unanimously

4) Rates Declaration 2022/23

059/2022 James spoke to his report.

Motion:

1. **That Council notes that no submissions were received from the public on rates, special rates and charges.**
2. **~~That Council note a late submission was received by the Northern Territory Government regarding the rates, special rates and charges.~~**
3. **That Council declares it's attached Rates and Charges for 2022-2023 financial year in accordance with sections 237 and 238 of the *Local Government Act 2019* having been certified by the Chief Executive Officer in accordance with Regulation 29 of the *Local Government (General) Regulations 2021*.**

Moved: Mayor Narburup
Seconded: Cr. Sams
Resolution: Unanimously

5) 2022-23 Draft Budget

060/2022 James spoke to his report.

Motion:

1. **That Council resolves to approve the Draft 2022-23 Budget**
2. **Council approves the transfer of $513,481 from reserves to balance the budget (excluding depreciation).**

Moved: Cr. Sams
Seconded: Cr. Wilson
Resolution: Unanimously

Mayor Narburup closed the meeting at 10:40am

MINUTES OF THE COUNCIL MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS
WINNELLIE NT
ON WEDNESDAY, 27 JULY 2022
AT 9:00 AM

MEETING OPENED

With the attendance of Councillors Terry Sams and Jake Clark, it was decided with the CEO to declare the meeting opened at 9:17am for a decision on how to proceed.

In compliance with the *Local Government Act* s100(1) it was discussed that due to the Mayor and other members of Council delayed, the meeting will be postponed until 10:30am which Councillors Sams and Clark agreed.

Mayor Narburup and other Councillors arrived. Mayor Narburup declared the meeting opened at 10:29am.

PRESENT APOLOGY AND LEAVE OF ABSENCE

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor		X	
Mark Tunmuck-Smith	Councillor	X		
John Wilson	Councillor		X	
Terry Sams	Councillor	X		
Jake Clark	Councillor	X		

Staff:

Name	Title	Present	Apology	Absent
Matthew Eastham	CEO	X		
Andrew Everingham	COO	X		
James Cartwright	CFO	X		
Renae McGarvie	CPSO	X		
Sharon Binns	Minute taker	X		
Migari Wijayasekara	Senior Accountant		X	

GUESTS

Bilal Abbas – Compliance Manager - Department of the Chief Minister and Cabinet
Owain Dunn – Department of the Chief Minister and Cabinet

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

There were no declarations of interest at this Council Meeting.

CONFIRMATION OF MINUTES

1) Confirmation of previous minutes

061/2022 **Motion:**

1. **That Council approve the Minutes of 19 May 2022 as a true record of the meeting.**
2. **That Council approve the Special Ordinary Council Minutes of 27 May 2022 as a true record of the meeting.**
3. **That Council approve the Minutes of 23 June 2022 as a true record of the meeting.**

Moved: Cr. Clark
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

CALL FOR ITEMS OF GENERAL BUSINESS

No matters of general business to discuss that are not on this agenda.

BUSINESS ARISING FROM PREVIOUS MINUTES

2) Action items of Council

062/2022 Sharon spoke to the report.

Amendment – Change Work experience to future apprenticeships and trainees.

Discussion around the Splash pads which are no longer considered and the need for Wadeye Pool for the health and wellbeing of the people of West Daly region.

Motion:

1. **That Council notes and accepts the Action report.**

Moved: Cr. Narburup
Seconded: Cr. Sams
Resolution: Unanimously

AGENDA ACCEPTANCE AND DECLARATION OF CONFLICTS

There were no conflicts to declare on matters on this agenda for staff and Councillors.

3) Acceptance of Agenda

063/2022 Sharon spoke to the report.

Motion:

1. **That the agenda papers for the Ordinary Council meeting held on 27 July 2022 as circulated prior to the meeting in accordance with the *Local Government Act 2019* be received for consideration at the meeting.**

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Clark
Resolution: Unanimously

REPORTS

4) Local Authority Minutes and Recommendations

064/2022 Sharon spoke to the report.

Councillors asked about Orange Sky to clarify how they service the community. They provide washing machines and dryers for the community members who do not have the capability to clean their clothes. It has been reported that the woman who looks after the service was injured when she was hit in the head with a rock while working in community.

It was recommended by Councillors to have a cultural person to attend with Orange Sky to ensure their safety.

Action: CEO to contact TDC to suggest.

Discussion occurred where the potential for washing machines in community is something that could be worked on in the background but consideration should be given as to whether people will pay the gold coin to use the equipment.

Motion:

1. **That Council receives and notes the minutes of the Palumpa Local Authority meeting held on 29 June 2022.**

2. **That Council notes the request from Palumpa Local Authority and approves the amount of $20,000 towards the purchase of a Kubota zero turn mower.**

3. **That Council receives and notes the minutes of the Peppimenarti Local Authority meeting held on 30 June 2022.**

4. **That Council notes the minutes of the Wadeye Local Authority that was cancelled due to lack of quorum.**

5. **That Council notes the minutes of the Wadeye Local Authority dated 8 December 2021 General Business and approve the amount of $10,000 towards Orange Sky.**

Moved: Cr. Sams
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

Cr Terry Sams left the meeting, the time being 11:05 AM
Cr Terry Sams returned to the meeting, the time being 11:08 AM
Cr Mark Tunmuck-Smith left the meeting, the time being 11:08 AM
Cr Mark Tunmuck-Smith returned to the meeting, the time being 11:09 AM

REPORTS

5) Finance Report - June 2022

065/2022

James spoke to his report.

Elected member expenses increased due to meetings being held in town a lot more and the expenses related to Canberra trip.

Cr Tunmuck Smith asked about Manthathpe walkway and informed that the contractor is finding it a high risk to work in community, so this information to be shared with community traditional owner.

Action: CFO write to Peppimenarti Club seeking to meet with them about their outstanding rates.

Motion:

1. **That Council receives and notes the Financial report for June 2022.**

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Sams
Resolution: Unanimously

6) Statement of Major Initiatives

066/2022 James spoke to his report.

Motion:

1. **That Council approves the statement of the major initiatives over the period of the current Long-Term Financial Plan.**

Moved: Cr. Clark
Seconded: Cr. Sams
Resolution: Unanimously

7) CEO Discretionary Capital Fund

067/2022 James spoke to his report. With a reporting process for Council to update them on spending. Normal procurement rules will apply.

Motion:

1. **That Council authorises the creation of a CEO Discretionary Capital Fund of $200,000 by a transfer from our existing cash reserves.**

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Sams
Resolution: Unanimously

Cr Jake Clark left the meeting, the time being 12:06 PM

Mayor Narburup closed the meeting for lunch at 12:06 PM
Mayor Narburup opened the meeting after the lunch 12:43 PM

8) Victoria Daly Regional Council - Resignation from CouncilBIZ

068/2022 James spoke to his report.

WDRC conducted an audit and removed all inactive users that have left the Council, therefore we no longer pay as much per user.

Motion:

1. **That Council note VDRC's resignation from CouncilBIZ and the increased costs to Council.**

Moved: Cr. Clark
Seconded: Cr. Sams
Resolution: Unanimously

9) Community Suicide Intervention Skills Workshop Grant

069/2022

Sam spoke to his report.

Cr Sams asked if this sort of workshop is extended to Homelands as an initiative. Training is funded for internal staff and not for community members. An option may be to self-fund as the program is open to everyone.

Action: CSPO to assist Cr Sams with connecting to the service provider to see if possible to go to Homelands where people are suffering mental health issues.

Motion:

1. **That Council notes the successful grant application towards the Northern Territory Suicide Prevention Community Grants 2022/23 Program**

Moved: Cr. Clark
Seconded: Cr. Sams
Resolution: Unanimously

10) Chief People and Strategy Report

070/2022

Renae spoke to her report.

Motion:

1. **That Council notes the information contained in the report titled Chief People and Strategy Report.**

Moved: Cr. Clark
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

11) Service Delivery Report

071/2022 Andrew spoke to his report.

Cr Clark asked if WDRC can do house repairs and was informed that it is the NT Government who oversee with TDC having the contract to do the work.

Action: DIPL - Need signage about depth height of water near Emu Point.

Motion:

1. **That Council receive and note the Service Delivery Report.**

Moved: Cr. Clark
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

12) Call for Council members nominations

072/2022 **Motion:**

1. **That Council note the LGANT Administered Disciplinary Panel Charter.**

2. **That Council nominates Councillor Terry Sams who has agreed to be nominated as a member of the Prescribed Corporation Panel to be called the Code of Conduct Panel Pool (CCP).**

Moved: Cr. Clark
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

13) Ministerial Guideline 7 - Procedural Fairness in deciding Code of Conduct Complaints

073/2022 Sharon spoke to the report.

Motion:

1. **That Council note the Draft Ministerial Guideline 7 Procedural Fairness in deciding Code of Conduct complaints.**

Moved: Cr. Clark
Seconded: Cr. Sams
Resolution: Unanimously

14) Key Result Areas aligned with Regional Plan 2022-2023

074/2022 Sharon spoke to the report.

Motion:

1. **That Council note the Key Result Areas 2022-2023 aligned with the Regional Plan 2022-2023.**

Moved: Cr. Clark
Seconded: Cr. Sams
Resolution: Unanimously

15) CEO Appointments - CouncilBIZ Board and Executive Committee

075/2022 CEO spoke to the report.

Motion:

1. **That Council notes the appointment of the CEO as the Deputy Chair of the CouncilBIZ Board and the CouncilBIZ Executive Committee for a period of twelve months from 01 July 2022 to 30 June 2023.**

Moved: Cr. Clark
Seconded: Cr. Sams
Resolution: Unanimously

16) Chief Executive Officer Report

076/2022 The CEO spoke to the report.

Motion:

1. **That Council notes and accepts the CEO report and acknowledges the invitation for Councillors to ask questions of the CEO regarding the report.**

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Sams
Resolution: Unanimously

17) LGANT Nomination of office bearers

077/2022 **Motion:**

1. **That Council nominates Councillor Jake Clark for the LGANT Executive Board and Vice President Regional Shire and directs them to complete the nomination form by Thursday 7 August 2022.**

Or

2. ~~**That Councillors do not want to nominate for election to LGANT Executive board.**~~

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Sams
Resolution: Unanimously

18) Confirmation of Finance Committee minutes

078/2022 **Motion:**

1. **That Council note and accept the Finance Committee meeting minutes for 15 June 2022.**

Moved: Cr. Clark
Seconded: Cr. Sams
Resolution: Unanimously

CORRESPONDENCE IN & OUT

19) Incoming and outgoing correspondence report

079/2022 **Motion:**

1. **That Council notes and accepts the management of incoming and outgoing mail correspondence and the correspondence report for the period March through to June 2022.**

Moved: Cr. Sams
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

GENERAL BUSINESS

No General Business issues to raise.

DECISION TO MOVE TO CLOSED SESSION

RECOMMENDATION:

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

20 **Confidential Meeting Minutes 19 May 2022 -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(d) of the Local Government (General) Regulations 2021. It contains information subject to an obligation of confidentiality at law, or in equity. (Confidential minutes).*

21 **Audit and Risk Management Committee Confidential Minutes -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(s99(4) of the Local Government (General) Regulations 2021. It contains information of auditing nature and is to be conducted in private. (Private meeting).*

22 **Finance Committee minutes - Confidential -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(ii) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law (Contains confidential minutes).*

23 **CEO - Key Result Areas (KRA) -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).*

24 **Mutchirr Local Decision Making Agreement -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(d) of the Local Government (General) Regulations 2021. It contains information subject to an obligation of confidentiality at law, or in equity. (Confidential matter).*

25 **Local Roads and Community Infrastructure Program 2022-23 Grant Agreement -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Grant Agreement).*

26 **Community Night Patrol 2022-23 Extension -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Contains legal agreement).*

27 **Conflict of Interest Disclosure - Peppimenarti Conference Facility -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) (c)(iv) (a) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.; AND information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (CEO and CFO Conflict of Interest).*

28 **CEO Annual Leave -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).*

29 **CEO Personal Leave -** *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular*

individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).

The meeting closed at 2:00 pm.

This page and the preceding pages are the
unconfirmed Minutes of the
Meeting of Council held on
Wednesday, 27 July 2022
and are to be confirmed on the
Thursday, 22 September 2022.

Unconfirmed

WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 17 AUGUST 2022

Report for Agenda Item No 5

Prepared by **James Cartwright, Chief Financial Officer**

Finance Report

Purpose

To provide the Local Authority with the Finance Report for the period ended 30 June 2022.

Background

As per Guideline 1 of the *Local Government Act 2019*, under section 14 Council is required to present:

> *For each local authority meeting (or provisional meeting, if applicable), the council must submit to the local authority a current financial report of actual results against the latest approved budget for the local authority area.*

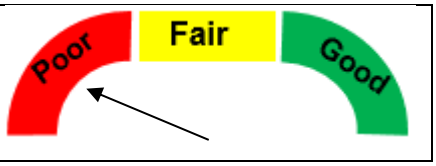
Comment

Details of Local Authority funding position:

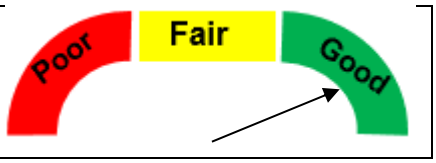
Funding available 1 July 2022:	$312,974.55
FY23 funding expected to be received:	$383,200.00
Funds spent and committed:	$0.00
Total funding available to spend:	**$696,174.55**

Local Authority area finance report – Month ending 30 June 2022

Total Income	$9,080,384
Total Budgeted Income	$10,493,757
Difference	**-$1,413,373**



Total Expenditure	$7,993,337
Total Budgeted Expenditure	$10,384,815
Difference	**-$2,391,478**



Impact for Council

Under Section 14 of Guideline 1 of the *Local Government Act 2019*, the Local Authority must receive the financial report.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-2023:

Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.2	Provide milestone achievements for Local Authority
Journey 5.3.3	Publish completed Local Authority projects and promote their success
Focus 1 - Strengthen our Organisation	
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority

Recommendation

1. **That the Local Authority receives and notes the financial information provided by Council for the period ending 30 June 2022.**

Attachments

WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 17 AUGUST 2022

Report for Agenda Item No 6

Prepared by **James Cartwright, Chief Financial Officer**

LA Project Update

Purpose

To provide the Local Authority with an updated on funded projects and capital works.

Background

Throughout the year the Local Authority commits funding towards projects or works. This report tracks the progress of these activities and presents the results back to the Local Authority.

Statutory Environment

N/A

Impact for Council

The Local Authority will receive the updated Project Status Report.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.1	Complete Local Authority funded projects
Journey 5.3.2	Provide milestone achievements for Local Authority

Recommendation

1. **That the Local Authority receives and notes the Project Status Report.**

Attachments

1 Wadeye Project Status Report August 2022

Project Status Report - Wadeye

LA Meeting Date 2 June 2020	Description	OCM Approval	Commitment amount	Purchase amount	Comments	Amount expended	Amount remaining	Completion status
	Purchase and installation of additional bollards	4/07/2019	$20,000	$5,974	Installation to take place week beginning 6/12/21.	$5,974	$14,027	Completed
LA Meeting Date 29 October 2020	**Description**	**OCM Approval**	**Commitment amount**	**Purchase amount**	**Comments**	**Amount expended**	**Amount remaining**	**Completion status**
	Purchase a new community bus	11/11/2020	$140,000	$135,740		$135,740	$0	Completed
	Construction of the swimming pool fence	11/11/2020	$19,873	$19,873		$19,873	$0	Completed
	Upgrades to Wadeye Swimming Pool	11/11/2020	$70,000	N/A		N/A	N/A	Funds committed
	Crank top for the new pool fence	11/11/2020	$50,000	$21,860		$21,860	$0	Completed
	Swimming pool ablution block refurbishment	11/11/2020	$150,000	$19,057		$19,057	$0	Completed
	Purchase of bobcat broom and side broom attachment	11/11/2020	$15,000	$9,140		$9,140	$0	Completed
LA Meeting Date 9 December 2020	**Description**	**OCM Approval**	**Commitment amount**	**Purchase amount**	**Comments**	**Amount expended**	**Amount remaining**	**Completion status**
	Ongoing maintenance of Perdjert Street ablution block	16/12/2020	$20,000	$4,278	One installed, others awaiting concrete, completion delayed by	$4,278	$0	Completed
	Purchase and installation of 4 community shaded seating structures	16/12/2020	$30,000	$19,580	community unrest.	$19,580	$0	In progress
	Replacement of the Wadeye welcome sign	16/12/2020	$5,000	$2,690		$2,690	$0	Completed
LA Meeting Date 10 March 2021	**Description**	**OCM Approval**	**Commitment amount**	**Purchase amount**	**Comments**	**Amount expended**	**Amount remaining**	**Completion status**
	Purchase three new zero turn mowers	24/03/2021	$80,000	$72,889		$72,889	$0	Completed
	Contribution towards the purchase and installation of a cool water bubbler	10/03/2021	$8,000	$7,040		$7,040	$0	Completed
	Installation of a cemetery fence at Manthathpe	29/04/2021	$20,000	$4,353	Materials have been purchased, awaiting installation.	$4,353	$15,647	In progress
	Contribution towards the purchase of 700 personal water bottles	24/03/2021	$1,600	$1,684		$1,684	$0	Completed
	Co-contribution to the replacement of the Wadeye swimming pool	24/03/2021	$300,000	N/A		N/A		Funds committed

LA Meeting Date 11 November 2021								
Description	OCM Approval	Commitment amount	Purchase amount	Comments	Amount expended	Amount remaining	Completion status
Co-Contribution to the purchase of a garbage compactor truck	23/11/2021	$50,000	$50,000	Truck is on order - Due August	$0	$50,000	In progress
Purchase of Solar Street Lights at the Main Park	23/11/2021	$30,000	N/A	On order	$0	$30,000	Funds committed
Installation of security upgrades to the Wadeye Community Bus	23/11/2021	$10,000	N/A	Installation July 2022	$0	$10,000	Funds committed
Installation of shade shelters at the Wadeye Church	23/11/2021	$30,000	N/A	WDRC have commenced negotiations with Father Leo	$0	$30,000	Funds committed
Construction of a new playground at Main Park	23/11/2021	$65,000	N/A	Quotations received above $100,000	$0	$65,000	Funds committed
Funding of a community event for Wadeye	23/11/2021	$10,000	$10,000	Event held - Lonely Boys played 2 sets for the community	$0	$0	Completed
Installation of bollards at Main Park	23/11/2021	$20,000	N/A	Delayed due to community unrest	$0	$20,000	In progress

LA Meeting Date 8 December 2021								
Description	OCM Approval	Commitment amount	Purchase amount	Comments	Amount expended	Amount remaining	Completion status
Fencing at Marithape Cemetary	20/01/2022	$5,000	N/A	Purchased the materials, awaiting for contractor installation (TDC). Originally $20,000 was committed in March 2021. This is an additional amount to complete the installation.	$0	$5,000	In progress
Contribution of $10,000 of LA funds to Organge Sky for washing machines	N/A	$10,000	$10,000	OCM approval pending	$0	$10,000	Funds committed

LA Meeting Date 21 April 2022								
Description	OCM Approval	Commitment amount	Purchase amount	Comments	Amount expended	Amount remaining	Completion status
Funds to assist the Civil Services to purchase an All-Terrain Vehicle	19-May-22	$40,000.00		Two two seaters being purchased. Delivery expected in July.	$40,000	$0	In progress
Planting of mature trees around community	19-May-22	$15,000.00		Quotes received, purchases will be made at the end of dry season.	$0	$15,000.00	In progress
Installation of a Big Ass Fan in the recreation hall including flood lights.	19-May-22	$30,000.00		Awaiting installation pending contractor availability.	$0	$30,000.00	In progress

WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 17 AUGUST 2022

Report for Agenda Item No 7

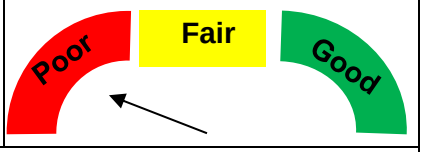
Prepared by **Robert Campbell, Council Services Manager**

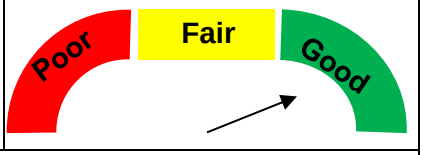
Council Services Manager Wadeye Report

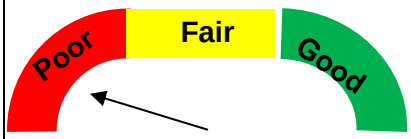
Purpose

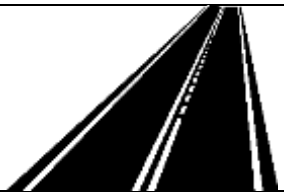
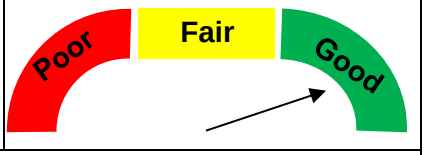
The purpose of this report is to inform the Local Authority on matters relating to service delivery.

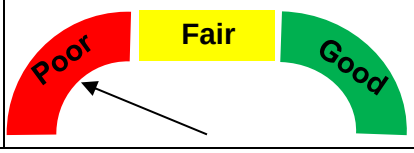
Background

Animal Management		
Summary	• Nil to report due to the vet's not feeling safe to come out to Community due to the unrest.	

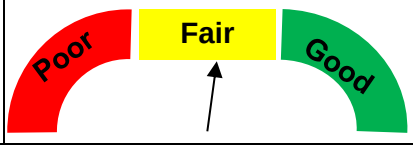
Cemetery Management		
Summary	• The Manthathpe cemetery fence have been started and will be completed in the coming days. • Wadeye cemetery has had a clean/mow from the WDRC civil crew and will pay regular visits to conduct regular up keep of the area.	

Sports Grounds (include swimming pool if applicable		
Summary	• The sports ground have had a major blow to the power boards, Community members have broken into the lockable compound that we have at the rear of the ablution block and caused extensive damage. We are currently seeking quotes to have the damaged items repaired. The civil team have removed several sheets of iron for the shade structures at the oval due to community members damaging the sheets and they had the potential to cause serious harm to members of the community. 	

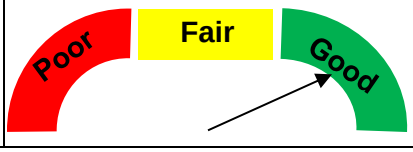
Internal Roads & Homelands Access Roads		
Summary	• The Civil team have repaired some of the pot holes around Wadeye and are in the process for repairing a lot more. • Wadeye has lent the Grader to Peppimenarti to get their homelands roads done. We have done all our homelands access road. NTG have asked if we could grade the access road to Kubuyirr home land.	

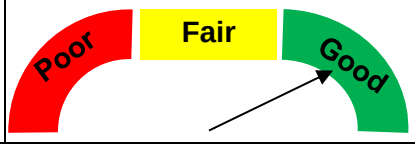
Waste Management		
Summary	• Due to staffing issues and staff being threatened in the community we have not been able to keep and regular rubbish collection. • The civil team staff have been the target of unfortunate behavior from some of the community members. I have seen an increase in incidents. • The whole town is completed twice a week (Monday and Thursday) the work has started at the waste management site. We have put some short term measures in place to combat the over use of some areas. • Significantly, Litter is a big problem within the town. I would like to have a litter patrol consisting of two men twice a week targeting hot spots that the community members consistently use.	

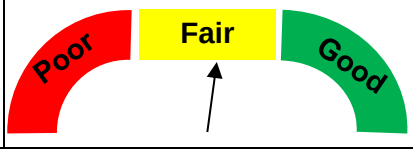
	• We are still having issues with users of the community and contractors not dumping in the appropriate landfill areas. This is hard to monitor as the land fill areas are not manned on a daily basis. • Please see below the issues that we are facing with local contractors and the environmental impact this could have on the community's water ways and the local flora & fauna.

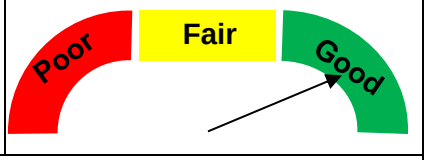
Parks and Open Spaces Management		
Summary	• The civil team are slowly getting on top of the open space in Wadeye, we have seen a spike in the amount of rubbish in some areas. • The team have started to put sprinklers in the main park next to the works yards. We will be able to start the bollards in the near future to stop the vehicles using the park to drive through. • The civil team staff have been the target of unfortunate behavior from some of the community members. I have seen an increase in incidents.	

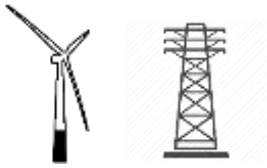
Weed Control and Fire Management		
Summary	• Over the past few weeks the team have been busy working with the community to ensure adequate fire brakes are in place. The civil crew will grade around the NT housing properties to have a safe barrier around the external of the property. Working with Max to start a weeds program to help with the reduction of the invasive weeds that we have within the community. • This will be an ongoing task	

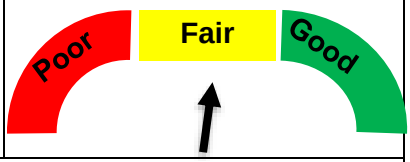
Council Office		
Summary	• NIL to report	

Civil Yard		
Summary	• Ben and Max have started a clean out of one of the sheds to declutter to area in side of the shed and to make it more accessible to the civil staff and have more room to store materials.	

Staff		
Summary	• Staffing in Wadeye has been in somewhat challenging due to the community unrest and some staff being targeted. We are still able to maintain the services that we are required. I will be doing a recruitment drive in the very near future. WDRC have several positions available in Wadeye • Administration support • Cleaner • Civil staff members	

Fleet		
Summary	• The current state of the fleet is in need of repair due to a struggle in getting mechanics in Wadeye, Paul is doing a great job and we are now getting on top of the fleet. • We have been fortunate in having the new mechanic from Peppimenarti working to support our mechanic at Wadeye.	

Infrastructure		
Summary	• NIL to report •	

Contracts		
Summary	• NIL to report •	
Aerodrome		
Summary	• The airport is still getting daily inspections and the upkeeps is still on track with the contract.	

Local Authority Project Status

• Purchase and installation of 4 community shaded seating structures
One installed, others awaiting concrete, completion expected by the end of May. Training project for the civil workers. Civil crew to pore slabs and erect the shade structures.

• Installation of a 120m cemetery fence at Manthathpe. This job will be completed by the 12/08/2022

• Co-Contribution to the purchase of a garbage compactor truck –
Truck on order and should be ready for collection end of may start of June – CJD equipment - Ed Hayden 0400 817 139. Have called and emailed Ed for an update but none responsive.

• Installation of bollards at Main Park –
Bollards have arrived at WDRC and are waiting instillation, purchase order for the concrete has been raised – good project to do with CDP and WDRC. The civil team will be installing then, start date 15/08/2022

• Playgrounds – LA has committed 65K - attached is one quote from NT surfacing, I have also contacted NT shade - Michelle Batenburg 8947 3787 and Hardy landscaping – 0408 083 383

• Big Ass fan for the hall – Getting installed this week started 9/08/2022

• New 4 seater UTV Kubota. Ready to be picked up just waiting on the repairs to the tilt tray to be completed to get then out to Wadeye.

• Solar Lighting in the main park lot 370. Require 2 more quotes seeking

• 20 large mature Trees. Will have them out in coming weeks.

Challenges	Opportunities
• Community unrest. • Staff not being able to go into area's to work due to community issues	• To work with the community to achieve desired outcomes to better the community. • Working with the RSM to seek external contracts.

General

- The civil crew have been usy with the main street foot path and putting some gravel in to make accessing the footpath more user friendly to all community members.

ANY QUESTIONS?

Statutory Environment

Local Government Act – Chapter 5 Local Decision Making

Impact for Council

Community engagement and meeting the requirements of the Regional Plan.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 1 - Strengthen our Organisation	
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority

Recommendation

1. **That Wadeye Local Authority note the Community Services Manager Report.**

Attachments
There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 17 AUGUST 2022

Report for Agenda Item No 8

Prepared by **Andrew Everingham, Chief Operations Officer**

Chief Operations Officer Report

Purpose

The purpose of the Chief Operations Officer (COO) report is to provide an opportunity for the Local Authority to ask the COO questions relating to Council and for the COO to provide a verbal update on matters of importance to the Local Authority.

Background

COO to provide opportunity at the Local Authority for questions to be asked and for discussion around matters of importance to the Local Authority and Community.

Statutory Environment

1. *Local Government Act 2019*
   - *i.* Section 78 - Functions of Local Authority;
   - *ii.* Section 79 - Limits on functions of local authority.

2. Ministerial Guideline 1: Local Authorities 2021

Impact for Council

Nil

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 1 - Strengthen our Organisation	
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority

Recommendation

1. **That the Local Authority acknowledges the opportunity to discuss matters with the COO and notes the information discussed with the COO.**

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 17 AUGUST 2022

Report for Agenda Item No 9

Prepared by **Andrew Everingham, Chief Operations Officer**

Acting CEO Report

Purpose

The purpose of the acting Chief Executive Officers (A/CEO) report is to provide an opportunity for the Local Authority to ask the A/CEO questions relating to Council and for the A/CEO to provide a verbal update on matters of importance to the Local Authority.

Background

In accordance with legislation it is a requirement for the A/CEO to provide an opportunity at the Local Authority meeting for questions to be asked and for discussion around matters of importance to the Local Authority and community.

Statutory Environment

1. *Local Government Act 2019*
   - *i.* Section 78 - Functions of Local Authority;
   - *ii.* Section 79 - Limits on functions of local authority.

2. Ministerial Guideline 1: Local Authorities 2021

Impact for Local Authority

Information purposes only.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 1 - Strengthen our Organisation	
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority

Recommendation

1. **That the Local Authority acknowledges the opportunity to discuss matters with the Acting CEO and notes the information discussed with the Acting CEO.**

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 17 AUGUST 2022

Report for Agenda Item No 10

Prepared by **Andrew Everingham, Chief Operations Officer**

AMRRIC Veterinary Health Program

Purpose

To seek the Wadeye Local Authority (LA) support via financial contribution to partner with Animal Management in Rural and Remote Indigenous Communities (AMRRIC) to deliver vital veterinary and education programs across Wadeye.

Background

Dogs and other animals are very important to the residents of Wadeye and the surrounding Homelands. Dogs occupy an important place in the culture of our communities, and there are clear links between the health of the local dog populations and their human companions. The Wadeye LA understands the need to keep local animal populations strong and healthy. This is reflected in the Regional Plan with the Wadeye LA listing Animal Management as a key priority.

The council has asked AMRICC to provide a proposal that includes veterinary services, community consultation, education, training, monitoring, and evaluation. Multiple parties have approached the council regarding the declining health and increasing population of the local animal population, particularly dogs and cats.

Based on AMRRIC's knowledge of animal health across the West Daly region, AMRRIC has recommended that the following level of veterinary service delivery will be required. It is important to note this level of service delivery will need to be maintained for several years to stabilise populations and change behaviour and knowledge.

Council will be contributing staff, vehicles, accommodation and additional funding to support the veterinary and education programs.

Wadeye Proposal

A total of three (3) veterinary programs, consisting of:

1. One 5 day blitz/intensive program with accompanying education program, including 4 vets, 2 vet nurses, AMRRIC program manager and education officer (team of 8). **Cost $64,000**

2. One standard 5 day program with an accompanied education program, including 2 vets, 2 vet nurses, AMRRIC program manager and education officer (team of 6). **Cost $45,000**

3. One standard program with no education, including 2 vets, 2 vet nurses and AMRRIC program manager (team of 5) **Cost $38,000**

Statutory Environment

Nil

Impact for Council

Nil

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 4 - Growing our Services	
4.5 Community Services	
Journey 4.5.3	Work with service providers to improve the health and welfare of animals living in communities

Recommendation

1. **That the Wadeye Local Authority commits $_____ towards veterinary and education programs provided by AMRRIC in partnership with Council.**

Attachments
There are no attachments for this report.