



MEETING OF WADEYE LOCAL AUTHORITY

The Local Authority Meeting of the
Wadeye Local Authority

will be held on

Thursday, 21 April 2022 at 10:00AM.

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AGENDA
West Daly Regional Council
Meeting
THURSDAY 21 APRIL 2022
WEST DALY REGIONAL COUNCIL CHAMBERS,
WADEYE NT

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT, APOLOGY AND LEAVE OF ABSENCE

	Name	Present	Apology	Absent
1	Deputy Mayor Wilfred Harris			
2	Mayor Ralph Narburup			
3	Cr. Jake Clark			
4	Cr. Tunmuck-Smith			
5	Leon Melpi (Chairperson)			
6	Damien Tunmuck			
7	Ken James			
8	Mark Ninnal			
9	Timothy Dumoo			
10	Cyril Ninal			
11	Basil Parmbuk			
12	Margaret Perdjert			
13	Anne Marie Nudjulu			
14	Gregory Munar			
15	Steven Pultchen			

CONFLICT OF INTEREST ON ANY MATTERS ON AGENDA

Are there members present who wish to declare any conflict or raise any concerns regarding potential conflict that have arisen or may arise in the agenda at this meeting?

CONFIRMATION OF MINUTES

- 1 Local Authority Meeting minutes for 8 December 2021 4

BUSINESS ARISING FOR PREVIOUS MINUTES

- 2 Business arising from last meeting 12

REPORTS

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2022 19
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ITEMS OF GENERAL BUSINESS

Are there any matters to be discussed that are not on the agenda?



WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 21 APRIL 2022

Report for Agenda Item No 1

Prepared by Sharon Binns, Governance & Quality Assurance
Officer

Local Authority Meeting minutes for 8 December 2021

Purpose

To ensure Local Authority members have read and understood the minutes of the Local Authority Meeting which have not been confirmed.

Background

A quorum attended the Local Authority meeting held on 8 December 2021 and due to community unrest and restrictions with COVID the meeting for 9 February and 21 March 2022 were cancelled.

Therefore, the minutes of the Wadeye Local Authority Meeting minutes held on 8 December 2021 are submitted for confirmation that those minutes are a true and correct record of the meeting.

Statutory Environment

Sections 101 and 102 *Local Government Act 2019*

Impact for Council

To accept the minutes as a true record and future actions approved.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2021-2022:

Focus 1 - Enhancing our Organisation Culture	
1.3 Destination: Strengthening Local Authorities	
Journey 1.3.1	Encourage local decision making to improve community engagement
Journey 1.3.3	Improve governance and meeting support
Journey 1.3.5	Review frequency of Local Authority meetings to ensure they support and strengthen local decision making and successful outcomes
1.4 Destination: Strengthened Governance	
Journey 1.4.4	Improved reporting and accountability processes
1.5 Destination: Advocacy	
Journey 1.5.2	Increased engagement, participation and collaboration with all levels of government, stakeholders, and external organisations

Recommendation

1. That Wadey Local Authority members note and confirm the minutes from the meeting held on 8 December 2021 as true and correct.

Attachments

- 1 LA Minutes 9 December 2021



**MINUTES
OF THE WADEYE LOCAL AUTHORITY MEETING
HELD IN
THE WEST DALY REGIONAL COUNCIL - WADEYE
ON WEDNESDAY, 8 DECEMBER 2021
AT 10:00 AM**

WELCOME

Chairperson Melpi opened the meeting at 10:02 AM

Chairperson Melpi noted the following Local Authority members present, apologies and absents as follows:

	Local Authority Member Name	Present	Apology	Absent
1	Chairperson Leon Melpi	X		
2	Cyril Ninnal		X	
3	Damien Tunmuck	X		
4	Ken James		X	
5	Mark Ninnal	X		
6	Timothy Dumoo		X	
7	Basil Parmbuk		X	
8	Margaret Perdjert	X		
9	Anne Marie Nudjulu	X		
10	Gregory Munar		X	
11	Steven Pulchen	X		
12	Mark Tunmuck-Smith (Councillor)	X		
13	Ralph Narburup (Councillor)	X		
14	Jake Clark (Councillor)	X		
Quorum needs 8		9	5	
Quorum confirmed				

STAFF PRESENT

Matthew Eastham
Andrew Everingham
James Cartwright
Troy Pollard
Sharon Binns

Chief Executive Officer
Chief Operations Officer
Chief Financial Officer via ZOOM
Community Service Manager
Secretariat

CONFIRMATION OF MINUTES

**Minutes of the Wadeye Local Authority Meeting held on
11 November 2021**

035/2021 .

Motion:

The minutes of the Local Authority meeting that was held on 11 November 2021 are taken as read and accepted as a true record of the Meeting.

Moved: Cr. Jake Clark
Seconded: Mark Ninnal
Resolution: Unanimously

REPORTS

**1) Sharon Binns –
Local Authority Member Attendance Records**

036/2021

Sharon spoke to her report and presented the attendance records for the local authority information.

Motion:

- 1. That the Local Authority receives and notes the attendance records update.**

Moved: Cr. Jake Clark
Seconded: Cr. Ralph Narburup
Resolution: Unanimously

- 2) **James Cartwright -
Certification of 2020-21 Local Authority Project Funding**
- 037/2021
- James spoke to his report.
- Motion:**
1. That the Local Authority approves the attached certification.
- Moved: Cr. Jake Clark
Seconded: A/Mayor Wilfred Harris
Resolution: Unanimously
- 3) **James Cartwright –
Letter of Offer 2021-22 Local Authority Project Funding**
- 038/2021
- James spoke to his report.
- Motion:**
1. That the Local Authority notes the attached letter of offer.
- Moved: Cr. Ralph Narburup
Seconded: A/Mayor Wilfred Harris
Resolution: Unanimously
- 4) **Andrew Everingham –
Service Delivery update for Wadeye community**
- 039/2021
- Andrew spoke to his report.
- Motion:**
1. That Wadeye Local Authority receives and notes the Chief Operations Officer report.
- Moved: A/Mayor Wilfred Harris
Seconded: Damien Tunmuck
Resolution: Unanimously

5) **Troy Pollard –
Community Service Managers Report, Wadeye**

040/2021 Troy Pollard spoke to his report.

Motion:

1. **That Local Authority receives the Community Services Manager's report for Wadeye.**

Moved: A/Mayor Wilfred Harris
Seconded: Damien Tunmuck
Resolution: Unanimously

6) **Matthew Eastham CEO
Report - Wadeye Local Authority**

041/2021 CEO spoke to his report.

Planning a community Christmas Barbeque – Tuesday or Wednesday night before Christmas starting about 3:30 or 4pm. Community event planned for 17 December 2021.

Motion:

1. **That the Local Authority acknowledges the opportunity to discuss matters with the CEO and notes the information discussed with the CEO.**

Moved: Cr. Narburup
Seconded: Mark Ninnal
Resolution: Unanimously

Late Agenda item - Supplementary

7) **Finance report - Wadeye Local Authority**

042/2021 James spoke to the Finance report.

Motion:

1. **That the Wadeye Local Authority accept and adopt the Finance Report – November 2021.**

Moved: Cr. Clark
Seconded: Cr. Tunmuck
Resolution: Unanimously

8) **Sharon Binns –
Ordinary Council meeting minutes**

043/2021

Motion:

- 1. The Wadeye Local Authority have noted the minutes from the Ordinary Council meeting held on 23 November 2021.**

Moved: Cr. Narburup
Seconded: Damien Tunmuck
Resolution: Unanimously

GENERAL BUSINESS

CSM to look at funding to spend to go to Ordinary Council meeting for approval asking LA members for their ideas as follows:

- Fencing at Manthape – contribute \$5,000 to fence to go around cemetery.
- Large mature trees for oval and asked LA for comment. Quotes. Discussion.
- Funds with orange sky with washing machines. LA funds \$10,000
- Local Authority agreed for CSM to action and report back.
- AFL Competition – funds junior program not senior. Tiwi run their own and run one of the best competitions. Dry season competition in June 2022. Football important in community and worth funding and supporting.
- Basketball court – Large fan – electrician spoken to in Hall to get big ceiling fan. Could cost \$20k and installation additional. LA towards fan – see grant funding \$25,000k.
- Phone boosters – Small amount of money for housing repairs and maintenance. NLC and Commonwealth for special projects in Homelands e.g. solar panels washing machines.
- Playground – Whitehorse – playground upgrade. Playground going in at top of round. Trial to see how goes. Quotes = \$65k. Kids kicking ball on streets and dangerous. Need Park area with shade and seating including Barbeque areas.

- Barge area – DIPL spending money this year.
- When are they going to build bridge – Study done last year – to be looked at for scope.

Local Authority agreed for CSM to action and report back.

Action item:

Troy to look at quotes and prepare for Local Authority.

- Community event – LA committee may need about \$10k to plan something for community. Ngukurr Band would like to come to community. Get a quote for cost and report back to LA. Will organise and provide information.

Wilfred Harris was nominated by LA Committee to look in to and organise.

Chairperson declared meeting closed 11:26am.

NEXT MEETING

9 February 2022

MERRY CHRISTMAS AND A HAPPY NEW YEAR FROM WADEYE LOCAL
AUTHORITY



WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 21 APRIL 2022

Report for Agenda Item No 2

Prepared by **Sharon Binns, Governance & Quality Assurance Officer**

Business arising from last meeting

Purpose

To provide the Local Authority with an update on Action items that have been discussed in meetings where members wanted further information or actions to commence.

Background

In the meeting held on 8 December 2021, the Local Authority membership asked the Community Services Manager to look into the matters described in the report.

Agenda Item No	Action Assigned to	Action to complete	Action taken	Status
General Business – 8 December 2021				
General Business	CSM	Fencing at Manthape – LA to contribute \$5,000 to fence to go around cemetery.	Approved OCM 20 Jan 2022 – Res 009/2022 Purchase orders have been raised for the Manthathpe fence (concrete and labour). The materials are here in community. We are waiting for the contractor to start the works. They have estimated 4-8 weeks due to commitments	PENDING

Agenda Item No	Action Assigned to	Action to complete	Action taken	Status
General Business	CSM	Quotes: Large mature trees for oval and asked LA for comment.	CSM has an estimate for the mature trees for LA so they can determine how much money they would like to commit.	OPEN
	CSM	Funds with orange sky with washing machines. LA funds approx. \$10,000 Local Authority agreed for CSM to confirm services for amount and report back.	CSM will chase up Orange Sky who is back in community and find out how they will like WDRC to commit the funds. (Purchase of washing powder etc.)	PENDING
	CSM	AFL Competition – funds for junior program not senior. Dry season competition in June 2022. Football important in community and worth funding and supporting.	AFL competition – CSM spoke to Birrigan, the person running the program and he is having trouble starting up the season competition due to the fighting. CSM is waiting to hear back on how we can help support the competition.	PENDING
	CSM/ Grants	Basketball Court Big Ass fan – apply for grant	Grant applied for and unsuccessful. Local Authority to revise.	OPEN

Statutory Environment

Nil

Impact for Council

Improving the community.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2021-2022:

Focus 1 - Enhancing our Organisation Culture	
1.1 Destination: Reviewed Vision and Values	
Journey 1.1.1	Consultation with Council, Local Authority and all staff
1.3 Destination: Strengthening Local Authorities	
Journey 1.3.1	Encourage local decision making to improve community engagement
Journey 1.3.3	Improve governance and meeting support

Recommendation

1. That the Local Authority members note the action items and the status.

Attachments



WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 21 APRIL 2022

Report for Agenda Item No 3

Prepared by Sharon Binns, Governance & Quality Assurance Officer

Local Authority Member Attendance Records

Purpose

This report is to ensure Local Authority members understand the importance and responsibilities of coming together as a voice for the community, whilst keeping its future in the Northern Territory secured for generations.

It is also to provide Local Authority membership with a graphic on attendance as a record of attendance starting from the election in August 2021.

Background

As you know with the coming together of strong voices to make your West Daly Regional Council in 2014, Local Authority members use this time to come together to talk about issues and share ideas for the future of the West Daly region; your homelands.

You are the voice for your community. Coming together to talk about these issues and ideas, it gets reported and published. The Councillors you voted as your representatives, then come together and decide on how to proceed. These decisions are published in the Ordinary Council Meeting minutes which are provided to you in this Agenda.

Other issues that are more complex, may involve advocating your issue to a Government agency for them to respond or to ask Council whether they have the budget or capacity to approve the spending of Local Authority money for services.

Now to the white man Law. Local Authorities are governed by the *Local Government Act* and these laws say that at each meeting you have, there is a requirement to have a minimum of 6 and a maximum of 14 community members present.

With Councillor Ralph Narburup being nominated as Mayor this means that he becomes a member of all Local Authorities along with the Deputy Mayor Wilfred Harris.

On review and an administrative oversight, Wadeye Local Authority has 15 members with 11 community members and 4 members of Council being Mayor Ralph

Narburup, Deputy Mayor Wilfred Harris, Councillor Jake Clark and Councillor Mark Tunmuck-Smith to provide guidance.

This is too many people and is not permitted by law without Ministerial approval.

Ultimately, Council will have the final say on Local Authority membership but seek your input into who is no longer interested in being part of the team in the first instance, including Councillors.

A resolution for Local Authority members who wish to stop being members they:

- a. Resign in writing;
- b. Are absent for two consecutive meetings without an apology;
- c. Finish their four year term;
- d. Are convicted of a serious offence or are sent to prison; or
- e. Are dismissed by Council.

If no decision is made today at Local Authority level the matter will be referred to your Council to make a determination of who to dismiss from membership.

Statutory Environment

1. *Local Government Act 2019*
 - i. Section 78 - Functions of Local Authority;
 - ii. Section 79 - Limits on functions of local authority.
2. Ministerial Guideline 1: Local Authorities 2021

Recommendation

- 1. That the Local Authority receives and notes the attendance report.**
- 2. The Local Authority reviewed membership attendance and recommends for Council to revoke membership of**

or
- 3. The Local Authority notes member has resigned in writing.**

or
- 4. The Local Authority wishes Council to make a determination on membership as unable to decide.**

Attachments

- 1** Wadeye attendance record
- 2** Local Authority resignation

LOCAL AUTHORITY ATTENDANCE REPORT FOR RECORDS

WADEYE LOCAL AUTHORITY		13 Oct 21	11 Nov 21	8 Dec 21	9 Feb 22	30 Mar 22	21 APR 22
Comments →		Cancelled due to not enough people	Provisional meeting	Quorum	Cancelled due to COVID	Cancelled due to unrest	
NAME		Attendance					
Councillors							
1	Deputy Mayor Wilfred Harris	Absent	Yes	Apology			
2	Mayor Ralph Narburup	Absent	Yes	Yes		Elected Mayor	
3	Cr. Jake Clark	Apology	Yes	Yes			
4	Cr. Tumuck-Smith	Yes	Absent	Yes			
Community members							
5	Leon Melpi (Chairperson)	Yes	Apology	Yes			
6	Damien Tumuck	Absent	Apology	Yes			
7	Ken James	Apology	Yes	Apology			
8	Mark Ninnal	Absent	Apology	Yes			
9	Timothy Dumoo	Yes	Yes	Apology			
10	Cyrl Ninal	Absent	Yes	Apology			
11	Basil Parmbuk	Vacancy	Vacancy	Apology			
12	Margaret Perdjert	Vacancy	Vacancy	Yes			
13	Anne Marie Nudjulu	Vacancy	Vacancy	Yes			
14	Gregory Munar	Vacancy	Vacancy	Apology			
15	Steven Pultchen	Vacancy	Vacancy	Yes			
Quorum needs 8		3	5	9	0	0	

**LOCAL AUTHORITY RESIGNATION**

I, (name) _____

of (address) _____

Mobile: _____ Email: _____

hereby notify West Daly Regional Council that I wish to resign from the following
Local Authority (circle):

Wadeye
Peppimenarti
Palumpa

Member signature: _____ Date: _____



WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 21 APRIL 2022

Report for Agenda Item No 4

Prepared by Sharon Binns, Governance & Quality Assurance Officer

Ordinary Council Meeting Minutes 20 January and 17 March 2022

Purpose

To inform Wadeye Local Authority members and community of what the elected members of Council have discussed and decided upon.

Background

The *Local Government Act 2019* states that when the Local Authority members come together to talk about things that are needed in the community it is reported to Council for decision. The Council meets every 2 months and on normal occasions are presented with your ideas or issues for decision based on the Regional Plan.

As your Local Authority has not met since the end of last year, there are no issues that you require Council to provide an answer to.

The attached minutes are provided to your Local Authority for information.

Statutory environment

1. *Local Government Act 2019*
 - i. Section 78 - Functions of Local Authority;
 - ii. Section 79 - Limits on functions of local authority.
2. Ministerial Guideline 1: Local Authorities 2021

Impact for Council

Achieving our mission through the vision and values of Council focusing on developing the community by listening to our people.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2021-2022:

Focus 1 - Enhancing our Organisation Culture	
1.1 Destination: Reviewed Vision and Values	
Journey 1.1.1	Consultation with Council, Local Authority and all staff
1.3 Destination: Strengthening Local Authorities	
Journey 1.3.2	Provide financial reporting that supports local decision making
Journey 1.3.3	Improve governance and meeting support

Recommendation

- 1. The Local Authority accept the decisions made by the Council in the meeting held on 20 January 2022.**
- 2. The Local Authority accept the decisions made by the Council in the meeting held 17 March 2022.**

Attachments

- 1** 20 January 2022 OCM Minutes
- 2** 17 March 2022 Ordinary Council Meeting minutes



MINUTES OF THE COUNCIL MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL
COUNCIL CHAMBERS WADEYE, NT 0812
ON THURSDAY, 20 JANUARY 2022
AT 10:00 AM

MEETING OPENED

Acting Mayor Wilfred Harris opened the meeting at: 10:16AM

PERSONS PRESENT

ELECTED MEMBERS PRESENT

Wilfred Harris	Acting Mayor
Jake Clarke	Councillor
Mark Tunmuck-Smith	Councillor
Ralph Narburup	Councillor

STAFF PRESENT

Matthew Eastham	Chief Executive Officer via ZOOM
Andrew Everingham	Chief Operations Officer via Zoom
James Cartwright	Chief Financial Officer
Nicole Johnston	Chief Performance & Capability Officer via Zoom
Rebecca Fauntleroy	Secretariat via Zoom
Sharon Binns	Secretariat via Zoom

GUESTS

Aneurin Townsend	Department of Chief Minister and Cabinet
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APOLOGIES AND LEAVE OF ABSENCE

John Wilson	Councillor
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DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

There were no declarations of interest at this Council Meeting.

CONFIRMATION OF MINUTES**Minutes of the Council Meeting held on 23 November 2021**

001/2022 There are no amendments to the minutes.

Motion:

That the minutes be taken as read and be accepted as a true record of the Meeting.

Moved: Cr. Clark

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

Minutes of the Finance Committee Meeting held on 15 December 2021

002/2022 **Motion:**

That the minutes of the Finance Committee meeting held on 15 December 2021 are taken as read and noted.

Moved: Cr. Clark

Seconded: Cr. Narburup

Resolution: Unanimously

Action items

The following are action items from the meeting held on 23 November 2021.

ACTION ITEMS**AGENDA ITEM 116/2021 - 23 NOVEMBER 2021 - SWIMMING POOL**

CEO met with NTG regarding funding for the Swimming Pool. Discussion regarding the potential in sharing resources and funding for other staff including technical specifications for the pool. There will be a joint approach with DIPL and Council. Technical details of the pool may change and Council will work with DIPL on this further. The CEO informed we don't have funds for the pool at this stage but if we work on it now for dry season build, it will be of benefit. The cost of running the pool is significant and will look at a collaborative approach with NTG and other organisations. The CEO will meet with NTG shortly to discuss further and report back to Council.

Potential exists for the Local Authority funds and other organisations funds that were committed as part of the BBR application to be reallocated for the running of the pool and a lifeguard etc.

Action: CEO to keep Council updated.

AGENDA ITEM 120/2021 – 23 NOVEMBER 2021 – S19 ALRA LICENCE

This is to update for Council to inform that this action is completed as

the register has been amended.

AGENDA ITEM 126/2021 – 23 NOVEMBER 2021 – SERVICE DELIVERY

Cr Clarke last meeting mentioned that the storm water is running off and causing wash out around paths and gutters witnessing an elderly person tripping up. The COO provided an update stating that WDRC has completed an engineering report on the roads and shoulders , identifying some issues. Significant work needs to be done around storm water and drainage in the Wadeye town area. The Engineer is getting back to the COO with a scope of works and financial estimates which may include a road safety audit to identify hazards and risks for the community in the dry season.

Cr Harris asked about whether Civil staff can do the work and COO informed that reconstruction of roads needs to be done by experienced road crews. There are also a number of speed bumps that need to be lowered as too high.

Action: COO to update Council at next OCM as part of normal business and reporting.

AGENDA ITEM 127/2021 – 23 NOVEMBER 2021 – CHIEF PERFORMANCE AND CAPABILITY REPORT

Elected members have previously been asked to speak to LA members about vaccination. It has been difficult to obtain vaccination certificates from LA members. With local authorities early in February 2022 we will have to chase up vaccination status and site the evidence to provide for records. Unless they can provide these details, they won't be eligible to enter the meeting.

Action: CPCO to speak with TDC and Elected members about the issue.

AGENDA ITEM 128/2021 – 23 NOVEMBER 2021 – ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

There is a paper to be put forward in this meeting.

AGENDA ITEM 130/2021 – 23 NOVEMBER 2021 – LOCAL AUTHORITY MINUTES AND RECOMMENDATIONS

The Local Authorities are presented with papers every meeting and the schedule of having meetings in consecutive months is working well with information flowing. Councillors will need to speak to the Local Authority members on Council decisions as part of their role.

REPORTS**1) Acceptance of Agenda**

003/2022

Motion:

1. That the agenda papers for the Ordinary Council Meeting held on 20 January 2022 as circulated be received for consideration at the meeting.

Moved: Cr. Clark
Seconded: Cr. Harris
Resolution: Unanimously

2) Councillors Absent without notice

004/2022

Noted John Wilson is absent and the CEO informed of his apology.

Acting Mayor Harris spoke to Council members and advised that they have a role and responsibility to their constituents. It is important to understand the obligations of reporting absences before the meeting happens.

Motion:

1. That Council notes the absence without notice for this meeting.

If there is an absence without notice:

2. Council directs the CEO to notify the Councillor who is recorded as absent without notice of the legislative requirements and Council policy for attendance.

Amendment:

Council notes there was no notice of absence at this meeting and accept the apology of Councillor John Wilson.

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Narburup
Resolution: Unanimously

3) Service Delivery

005/2022

COO spoke to his report.

Homelands officer – shortlisted and interviewing soon. A/Mayor Harris stated there is a lot of discussion and questions asked in Homelands and with new Homelands Manager its good thing we can address any issues that comes up.

There are Homelands that are in community that aren't covered by funding and the CEO informed that there is strict criteria to be recognised by the government.

CEO wants to acknowledge the Executive team in their efforts in getting projects for the communities underway and progressing. Outstanding job.

Motion:

- 1. That Council receives and notes the Chief Operations Officer report.**

Moved: Cr. Tunmuck-Smith

Seconded: Cr. Narburup

Resolution: Unanimously

Meeting paused at 11:17AM for break**Meeting reconvened at 11:26AM****4) Financial Report - December 2021**

006/2022

CFO spoke to his report.

Motion:

- 1. That the Council receives and notes the Financial Report for December 2021.**

Moved: Cr. Clark

Seconded: Cr. Narburup

Resolution: Unanimously

5) Financial Year 2022 - Revised Budget

007/2022

CFO spoke to his report.

Motion:

- 1. That Council approves and adopts the attached revised 2022 Financial Year budget.**

Moved: Cr. Clark

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

6) Chief Performance and Capability Report

008/2022 CPCO spoke to her report.

Can confirm that every employee of Council has had 2 vaccinations against COVID. Communities are excluded as only residents and essential workers can get into community.

Apprentices and administration job pathways to employment is something Council is looking at. When we have qualified tradespeople in place we can put on apprentices.

Action: CPCO to approach School regarding work experience students seeking employment in community.

Motion:

- 1. That Council notes the information contained in the report titled Chief Performance and Capability Report.**

Moved: Cr. Tunmuck-Smith

Seconded: Cr. Narburup

Resolution: Unanimously

Cr Mark Tunmuck-Smith left the meeting, the time being 12:03 PM

Cr Mark Tunmuck-Smith returned to the meeting, the time being 12:10 PM

Meeting paused for lunch at 12:20 PM to be reconvened at 1:00PM

Meeting reconvened at 1:06PM

7) Local Authority Minutes and Recommendations

009/2022 Governance and Quality Assurance Officer spoke to her report.

Motion:

1. That Council receives and notes the minutes from the Wadeye Local Authority Meeting held on 8 December 2021.
2. That Council approves the amount of \$5,000 from Local Authority funds for fencing around the cemetery as provided in the Wadeye Local Authority meeting.
3. That Council receives and notes the minutes from the Nganmarriyanga (Palumpa) Local Authority Provisional Meeting held on 9 December 2021.
4. That Council receives and notes the minutes from the Peppimenarti Local Authority Provisional Meeting held on 9 December 2021.

Moved: Cr. Narburup

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

8) Acknowledgement of first nation people protocols

010/2022 Governance and Quality Assurance Officer spoke to her report.

Motion:

1. That West Daly Regional Council adopt the protocol wording of Acknowledging Country before any Ordinary Council, Local Authority and Committee meetings.
2. That West Daly Regional Council adopt the protocol wording of Acknowledging Country as part of the email signature block.

Protocol wording:

"West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future".

Moved: Cr. Tunmuck-Smith

Seconded: Cr. Clark

Resolution: Unanimously

CORRESPONDENCE IN & OUT**1) Correspondence Report**

011/2022

Motion:

- 1. That Council notes and accepts the correspondence report for the period ending January 20th 2022.**

Moved: Cr. Narburup

Seconded: Cr. Harris

Resolution: Unanimously

GENERAL BUSINESS

CEO – Supplementary election Palumpa – nominations will open Friday 21 January 2022 with the election day schedule for Saturday 5 March 2022.

Acting Mayor Wilfred Harris closed the Ordinary Council Meeting to the public at 1:14PM for confidential matters.

DECISION TO MOVE TO CLOSED SESSION**RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 7 2021-22 Homelands Capital Grant - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial in confidence.).**

The meeting closed at 1:16PM

THIS PAGE AND THE PRECEEDING
PAGES ARE THE MINUTES OF THE
Meeting of Council
HELD ON
Thursday, 20 January 2022
AND TO BE CONFIRMED
Thursday, 17 March 2022.



MINUTES OF THE COUNCIL MEETING
HELD IN THE
WEST DALY REGIONAL COUNCIL
1/4 ALBATROSS STREET WINNELLIE NT 0820
ON THURSDAY 17 MARCH 2022
AT 10:00 AM

MEETING OPENED by Acting Mayor Ralph Narburup 9:56am

ELECTED MEMBERS PRESENT

Ralph Narburup	Acting Mayor
Wilfred Harris	Deputy Mayor
Jake Clark	Councillor
Terry Sams	Councillor
Mark Tunmuck-Smith	Councillor
John Wilson	Councillor

STAFF PRESENT

Matthew Eastham	Chief Executive Officer
Andrew Everingham	Chief Operations Officer via ZOOM
James Cartwright	Chief Financial Officer
Rebecca Fauntleroy	EA to CEO and Mayor
Sharon Binns	Governance and Quality Assurance Officer (Minute taker)

GUESTS

Colvin Crowe	NT Government - Chief Minister
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APOLOGIES AND LEAVE OF ABSENCE

No apologies and leave of absence

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

There were no declarations of interest at this meeting.

CONFIRMATION OF MINUTES**1) Minutes of the Finance Committee Meeting held on 16 February 2022**

017/2022 **Motion:**

That the minutes be taken as noted for the Finance Committee meeting held on 16 February 2022.

Moved: Cr. Harris

Seconded: Cr. Sams

Resolution: Unanimously

2) Minutes of the Ordinary Council Meeting held on 20 January 2022 and Special Ordinary Council meeting held on 10 February 2022.

018/2022

Councillor Clark informed a change to his comments at page 11 of the Agenda of 20 January 2022, regarding the paths. He stated the rain had levelled out the walkways making it difficult for people to negotiate.

Motion:

1. That Council accepts the minutes of the Ordinary Council meeting held on 20 January 2022 to be taken as read and accepted as a true record of the Meeting noting the amendment.

2. That Council accepts the minutes of the Special Council meeting held on 10 February 2022 to be taken as read and accepted as a true record of the Meeting.

Moved: Cr. Tunmuck-Smith

Seconded: Cr. Sams

Resolution: Unanimously

BUSINESS ARISING FROM PREVIOUS MINUTES**3) Action items of Council**

019/2022

The CEO spoke to Action item from 23 November 2021, Agenda item 16 regarding the Local Authority Vaccination certificates. Cr Clarke stated that he would ask LA members to confirm their vaccination certificates for the Local Authority meeting. Boosters will be rolled out in region in the coming weeks.

Motion:

1. That Council notes and accepts the Action report.

Moved: Cr. Harris

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

AGENDA ACCEPTANCE AND DECLARATION OF CONFLICTS**4) Acceptance of Agenda**

020/2022 Motion:

1. That the agenda papers for the Ordinary Council meeting held on 17 March 2022 as circulated prior to the meeting in accordance with the Local Government Act 2019 be received for consideration at the meeting.
2. That Council note there are no conflict of interest.

Moved: Cr. Sams
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

10:25am James cartwright left meeting

10:27am James Cartwright returned to meeting

CALL FOR ITEMS OF GENERAL BUSINESS

There are no items of General Business.

REPORTS**5) Attendance of Elected Members at Council Meetings**

021/2022 Motion:

1. That Council notes and receives the report and acknowledge the legislative requirements of attending Council meetings.

Cr Sams asked if an elected member doesn't attend 2 meetings, then action can be taken by Council to determine membership.

Colvin Crowe stated it is a decision of Council to accept the apology or to take further action.

Cr Clark stated that the notice of meetings can be a communication challenge, with community unrest and the long delays caused by the Telstra outage.

Cr Harris confirmed the internet connection is a real problem. For the Wadeye region we need to approach government about the blackout. It was dangerous, health staff, police and a there was no backup plan to mitigate.

Moved: Cr. Sams
Seconded: Cr. Wilson
Resolution: Unanimously

6) Swearing in of Elected Member

022/2022 Terry Sams spoke the West Daly Regional Council Oath of Office and signed the certificate.

Motion:

1. That the elected member Terry Sams cites his declaration and signs the Swearing in Certificate.

Moved: Cr. Wilson
Seconded: Cr. Clark
Resolution: Unanimously

Cr Jake Clark left the meeting, the time being 10:33 AM

Cr Jake Clark returned to the meeting, the time being 10:34 AM

7) Ballot for the Position of Mayor

023/2022 The CEO spoke to his report.

The CEO as Returning Officer asked for nominations for position of Mayor.

The following candidates nominated themselves:

1. John Wilson
2. Ralph Narburup
3. Terry Sams

Everyone accepted the three nominations for Mayor and each party spoke to why they wanted to be Mayor of West Daly Regional Council.

Terry Sams stated he lives on his grandfathers and grandmothers land and would like to represent all the people in the region. He was elected as Deputy Mayor in the previous Council and felt it important to be on Council to represent the people of West Daly.

John Wilson stated he lives in Peppimenarti and a member of the mens council. He was elected as Mayor in the previous Council for 4 years. Working with building bridges with West Daly Regional Council and the community.

Ralph Narburup stated he lives and was born Wadeye, moved to Palumpa and in 2019 came back to Wadeye. As a Traditional Owner he wants to represent his people on Council.

The CEO as Returning Officer thanked the Councillors for their pitch and asked Councillors to vote for West Daly Regional Council Mayor.

Each Councillor wrote on pieces of paper provided, folded and placed in the ballot box held by the CEO as Returning Officer.

Returning Officer and Observer of Count took the ballot box out of the chambers and returned shortly thereafter to announce the results.

Acting Mayor Narburup declared a break for the counting of votes at 10:45am.

Acting Mayor Narburup reopened the meeting at 10:54am.

A majority of votes for Ralph Narburup to act as Mayor for a 4 year term. Councillors applauded and congratulated Mayor Ralph Narburup.

Motion:

1. That Council approves of the rules and procedures and noted in this paper.
2. That Council notes the election results and that Ralph Narburup is appointed to the position of Mayor of the West Daly Regional Council for the term of office and will cease at the conclusion of the next Northern Territory Local Government Election
3. That Council directs the administration to inform the following organisations of the result of the ballot for the Mayor:
 1. The Northern Territory Electoral Commission
 2. All relevant government departments in the Northern Territory
 3. West Daly Regional Council staff
 4. The Local Government Association of the Northern Territory.
4. That Council directs the administration to update the Councils website.
5. Directs the administration to destroy the ballot papers for the election of the Mayor.

Moved: Cr. Clark
Seconded: Cr. Sams
Resolution: Unanimously

8) Ballot for the Position of Deputy Mayor

As Deputy Mayor Wilfred Harris was not voted in as Mayor, this motion is not required.

Procedural Motion

The motion is disposed due to not required.

Moved: Cr. Narburup
Seconded: Cr. Harris
Resolution: Unanimously

Motion:

- ~~1. That Council approves of the rules and procedures and noted in this paper.~~
- ~~2. That Council notes the election results and that is appointed to the position of Deputy Mayor of the West Daly Regional Council for the term of office and will cease at the conclusion of the next Northern Territory Local Government Election~~
- ~~3. That Council directs the administration to inform the following organisations of the result of the ballot for the Deputy Mayor:~~
 - ~~1. The Northern Territory Electoral Commission~~
 - ~~2. All relevant government departments in the Northern Territory~~
 - ~~3. West Daly Regional Council staff~~
 - ~~4. The Local Government Association of the Northern Territory.~~
- ~~4. That Council directs the administration to update the Councils website.~~
- ~~5. Directs the administration to destroy the ballot papers for the election of the Deputy Mayor.~~

9) Overview - Responsibilities of Council

024/2022

CEO spoke to his report and confirmed the government training session.

Cr Clark asked how the CEO thought the Councillors were doing and the CEO stated that we have made excellent progress.

Motion:

- 1. That Council notes the information contained in the reported titled: Overview – Responsibilities of Council**

Moved: Cr. Sams
Seconded: Cr. Wilson
Resolution: Unanimously

10) Annual Return of Interests - Elected Members

025/2022

The Governance and Quality Assurance Officer spoke to her report. With Elected member Terry Sams new to Council, the form is to be completed. Any Elected member that has any updates to provide, this is an opportunity to update.

Motion:

- 1. That Council receives and understands Elected Members obligations in relation to Annual Return of Interests.**
- 2. That all Elected Members fill in the attached Declaration of Interest form.**

Moved: Cr. Harris

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

11) Chief Executive Officer Report

026/2022

The CEO spoke to his report.

During the Telstra outage Council supported employees by providing financial assistance and food vouchers.

Local Authority meetings were postponed due to COVID and community unrest.

Our new Chief People and Strategy Officer has been appointed. Renae McGarvin begins 1 April 2022.

The CEO asked if there was any questions from Council.

Cr Clark asked if the CEO will be meeting with the organisations in community and whether there is a schedule.

The CEO stated he is open to meeting with organisations and ask Councillors to assist with coordinating and let him know through the Executive Assistant to CEO and Mayor.

Motion:

- 1. That Council notes and accepts the CEO report and acknowledges the invitation for Councillors to ask questions of the CEO regarding the report.**

Moved: Cr. Sams

Seconded: Cr. Wilson

Resolution: Unanimously

James Cartwright left meeting 11:24am

James Cartwright re-joined meeting 11:25am

Cr Mark Tunmuck-Smith left the meeting, the time being 11:45 AM

12) Service Delivery

027/2022 The Chief Operation Officer spoke to his report.

The Chief Operations Officer wanted to acknowledge MacDonnell Regional Council for their assistance with the guidelines mentioned in his report.

The Rubbish Compactor truck, there will be training provided.

Motion:**1. That Council receives and notes the Chief Operations Officer report.**

Moved: Cr. Sams

Seconded: Cr. Clark

Resolution: Unanimously

Migari Wijayasekara Senior Accountant joined the meeting 11:45am.

Cr Mark Tunmuck-Smith returned to the meeting, the time being 11:47 AM

Cr Jake Clark left the meeting, the time being 11:52 AM

Cr Jake Clark returned to the meeting, the time being 11:53 AM

Cr Wilfred Harris left the meeting, the time being 11:54 AM

Colvin Crowe left meeting 11:58am.

Colvin Crowe returned to meeting 12:01pm.

Cr Wilfred Harris returned to the meeting, the time being 12:01 PM

Cr Mark Tunmuck-Smith left the meeting, the time being 12:11 PM

Cr Mark Tunmuck-Smith returned to the meeting, the time being 12:12 PM

Cr John Wilson left the meeting, the time being 12:24 PM

Cr John Wilson returned to the meeting, the time being 12:27 PM

13) Financial Report - February 2022

028/2022

The CFO spoke to his report.

NTG has a new format of reporting that will be available for next OCM.

Cr Clark informed with fuel prices that things will be more expensive to do in community and this was acknowledged.

The CEO stated that there will be challenges with variations in costs of projects with fuel prices and it is a wait and see.

The CFO informed in April there will be a Finance training session for Councillors to better understand the papers in the new government format.

Motion:

- 1. That Council receives and notes the Financial Report for February 2022.**

Moved: Cr. Sams

Seconded: Cr. Harris

Resolution: Unanimously

14) Regional Plan 2022-2023

029/2022

The Governance and Quality Assurance Officer spoke to her report.

Cr Harris advised the Council would like to discuss a number of issues and will seek Local Authority member feedback.

A copy of the Regional Plan 2021-2022 was provided to Councillors.

Motion:

- 1. That Council notes and accepts the report, acknowledging community engagement is required for the Regional Plan 2022-2023 within the timeframe legislated.**

Moved: Cr. Sams

Seconded: Cr. Harris

Resolution: Unanimously

15) Policy Approval

030/2022 The CEO spoke to the report informing these are the first suite of policies that are required with the transitional period of the *Local Government Act 2019*

Motion:

1. That Council approves the follow polices:
 - a) GOV01 – Casting Vote (Elected Member, Local Authority and Council Committee) Policy.
 - b) GOV02 – Code of Conduct (Elected Member, Local Authority and Council Committee) Policy.
 - c) GOV03 – Conflict of Interest (Elected Member, Local Authority and Council Committee) Policy.
 - d) GOV04 – Conduct of Council Meetings (Elected Member, Local Authority and Council Committee) Policy.
 - e) GOV05 – Allowances and Expenses (Elected Member) Policy.
 - f) GOV06 – Gifts, Benefits and Hospitality (Elected Member) Policy.
 - g) GOV07 – Mayor's Work Entitlements Policy
 - h) GOV08 – Induction and Training (Elected Member, Local Authority and Council Committee) Policy.
 - i) GOV09 – Code of Conduct (CEO) Policy.

Moved: Cr. Harris
Seconded: Cr. Sams
Resolution: Unanimously

16) LGANT General Meeting

031/2022 The CEO spoke to his report.

Motion:

1. That Council considers submitting motions to the Local Government Association of the Northern Territory General meeting to be held in Darwin on the 6th and 7th April 2022.
2. That Council supports the Mayor, Deputy Mayor, CEO and Executive (CEO discretion) attending the Local Government Association of the Northern Territory General meeting to be held in Darwin on the 6th and 7th April 2022 – cost \$100 per person plus Travel Allowance (as applicable).

Moved: Cr. Sams
Seconded: Cr. Wilson
Resolution: Unanimously

CORRESPONDENCE IN & OUT**17) Incoming and outgoing correspondence report**

032/2022

The Executive Assistant to the CEO and Mayor spoke to her report.

Motion:

1. That Council notes and accepts the management of incoming and outgoing mail correspondence and the correspondence report for the period 21 January to 28 February 2022.

Moved: Cr. Tunmuck-Smith

Seconded: Cr. Sams

Resolution: Unanimously

GENERAL BUSINESS

No general business.

Cr Mark Tunmuck-Smith left the meeting, the time being 12:45 PM

Mayor Ralph Narburup closed the meeting at 12:45pm for lunch and come back to move to confidential business.

DECISION TO MOVE TO CLOSED SESSION**RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 18 **CEO - Key Result Areas (KRA)** - The report will be dealt with under Section 99(2) of the *Local Government Act 2019* and Regulation 51(1)(a) of the *Local Government (General) Regulations 2021*. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).
- 19 **MP 1** - The report will be dealt with under Section 99(2) of the *Local Government Act 2019* and Regulation 51(1)(c)(i) of the *Local Government (General) Regulations 2021*. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial prejudice).
- 20 **MP2** - The report will be dealt with under Section 99(2) of the *Local Government Act 2019* and Regulation 51(1)(c)(i) of the *Local Government (General) Regulations 2021*. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial prejudice).
- 21 **Purchase of new Demountable** - The report will be dealt with under Section 99(2) of the *Local Government Act 2019* and Regulation 51(1)(c)(i) of the *Local Government*

(General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial in confidence).

- 22 Executive Staff Member - Appointment** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Appointment of Chief People and Strategy Officer).
- 23 CEO Leave** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).

The meeting closed at 3:05 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE
Meeting of Council
HELD ON Thursday 17 March 2022
AND TO BE CONFIRMED
Thursday, 19 May 2022.



WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 21 APRIL 2022

Report for Agenda Item No 5

Prepared by James Cartwright, Chief Financial Officer

Finance Report period ending 31 March 2022

Purpose

To provide the Local Authority with the Finance Report for the period ended 31 March 2022.

Background

As per Guideline 1 of the Local Government Act 2019, under section 14 Council is required to present:

For each local authority meeting (or provisional meeting, if applicable), the council must submit to the local authority a current financial report of actual results against the latest approved budget for the local authority area.

Comment

Details of Local Authority funding position:

Funding available 1 July 2021:	\$610,161.97
FY22 received:	\$383,200.00
Funding previously committed/expended	-\$595,387.42
Total available funding:	\$397,974.55

Update on previously committed funds

Please see attached report Wadeye Action Items.

Local Authority area finance report

Income and Expense Statement – Actual v Budget

INCOME AND EXPENSE STATEMENT FOR THE PERIOD ENDING 28 FEBRUARY 2021	Wadeye		
	YTD Actuals	YTD Budget	YTD Variance
	\$	\$	\$
OPERATING INCOME			-
Rates	1,440,712	1,440,712	-
User Fees and Charges	1,426,701	1,505,471	(78,770)
Operating Grants and Subsidies	5,130,430	5,630,653	(500,223)
Interest/Investment Income	12,703	13,425	(723)
Other Income	160,769	147,704	13,064
TOTAL INCOME	8,171,314	8,737,965	(566,651)
OPERATING EXPENSES			
Employee Expenses	1,520,457	1,580,254	(59,797)
Materials and Contracts	1,184,342	2,379,159	(1,194,817)
Elected Member Allowances	72,355	70,612	1,743
Elected Member Expenses	16,629	18,946	(2,318)
Council Committee & LA Allowances	1,806	1,762	44
Council Committee & LA Expenses	28,668	255,900	(227,232)
Depreciation, Amortisation and Impairment	540,288	629,799	(89,511)
Interest Expenses	13,990	145,349	(131,359)
Other Expenses	2,070,905	2,013,805	57,101
TOTAL EXPENSES	5,449,440	7,095,586	(1,646,146)
OPERATING SURPLUS / DEFICIT	2,721,875	1,642,379	1,079,495

Impact for Council

Under Section 14 of Guideline 1 of the *Local Government Act 2019*, the Local Authority must receive the financial report.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2021-2022:

Focus 1 - Enhancing our Organisation Culture	
1.1 Destination: Reviewed Vision and Values	
Journey 1.1.1	Consultation with Council, Local Authority and all staff
1.3 Destination: Strengthening Local Authorities	
Journey 1.3.2	Provide financial reporting that supports local decision making
Journey 1.3.3	Improve governance and meeting support

Recommendation

1. That the Local Authority receives and notes the financial information provided by Council for period ending 31 March 2022.

Attachments

- 1 Wadeye Finance Action items

Action Items: Wadeye



LA Meeting Date 2 June 2020							
Description	OCM Approval	Commitment amount	Purchase amount	Comments	Amount expended	Amount remaining	Completion status
Purchase and installation of additional bollards	4/07/2019	\$20,000	\$5,974	Installation to take place week beginning 6/12/21.	\$5,974	\$14,027	Completed
LA Meeting Date 29 October 2020							
Description	OCM Approval	Commitment amount	Purchase amount	Comments	Amount expended	Amount remaining	Completion status
Purchase a new community bus	11/11/2020	\$140,000	\$135,740		\$135,740	\$0	Completed
Construction of the swimming pool fence	11/11/2020	\$19,873	\$19,873		\$19,873	\$0	Completed
Upgrades to Wadeye Swimming Pool	11/11/2020	\$70,000	N/A		N/A	N/A	Funds committed
Crank top for the new pool fence	11/11/2020	\$50,000	\$21,860		\$21,860	\$0	Completed
Swimming pool ablation block refurbishment	11/11/2020	\$150,000	\$19,057		\$19,057	\$0	Completed
Purchase of bobcat broom and side broom attachment	11/11/2020	\$15,000	\$9,140		\$9,140	\$0	Completed
LA Meeting Date 9 December 2020							
Description	OCM Approval	Commitment amount	Purchase amount	Comments	Amount expended	Amount remaining	Completion status
Ongoing maintenance of Perdjert Street ablation block	16/12/2020	\$20,000	\$4,278		\$4,278	\$0	Completed
Purchase and installation of 4 community shaded seating structures	16/12/2020	\$30,000	\$19,580	One installed, others awaiting concrete, completion expected by the end of April.	\$19,580	\$0	In progress
Replacement of the Wadeye welcome sign	16/12/2020	\$5,000	\$2,690		\$2,690	\$0	Completed
LA Meeting Date 10 March 2021							
Description	OCM Approval	Commitment amount	Purchase amount	Comments	Amount expended	Amount remaining	Completion status
Purchase three new zero turn mowers	24/03/2021	\$80,000	\$72,889		\$72,889	\$0	Completed
Contribution towards the purchase and installation of a cool water bubbler	10/03/2021	\$8,000	\$7,040		\$7,040	\$0	Completed
Installation of a cemetery fence at Manthapne	29/04/2021	\$20,000	\$4,353	Materials have been purchased, awaiting installation.	\$4,353	\$15,647	In progress
Contribution towards the purchase of 700 personal water bottles	24/03/2021	\$1,600	\$1,684		\$1,684	\$0	Completed
Co-contribution to the replacement of the Wadeye swimming pool	24/03/2021	\$300,000	N/A		N/A		Funds committed

LA Meeting Date 11 November 2021							
Description	OCM Approval	Commitment amount	Purchase amount	Comments	Amount expended	Amount remaining	Completion status
Co-Contribution to the purchase of a garbage compactor truck	23/11/2021	\$50,000	\$50,000	Truck is on order	\$0	\$50,000	In progress
Purchase of Solar Street Lights at the Main Park	23/11/2021	\$30,000	N/A	Quotations being obtained	\$0	\$30,000	Funds committed
Installation of security upgrades to the Wadeye Community Bus	23/11/2021	\$10,000	N/A	Quotations being obtained	\$0	\$10,000	Funds committed
Installation of shade shelters at the Wadeye Church	23/11/2021	\$30,000	N/A	WDRC have commenced negotiations with Father Leo	\$0	\$30,000	Funds committed
Construction of a new playground at Main Park	23/11/2021	\$65,000	N/A	Quotations being obtained	\$0	\$65,000	Funds committed
Funding of a community event for Wadeye	23/11/2021	\$10,000	\$10,000	Event held - Lonely Boys played 2 sets for the community	\$0	\$0	Completed
Installation of bollards at Main Park	23/11/2021	\$20,000	N/A	Bollards have arrived at WDRC and are waiting installation	\$0	\$20,000	In progress
LA Meeting Date 8 December 2021							
Description	OCM Approval	Commitment amount	Purchase amount	Comments	Amount expended	Amount remaining	Completion status
Fencing at Manthape Cemetery	20/01/2022	\$5,000	N/A	Purchased the materials, awaiting for contractor installation (TDC). Originally \$20,000 was committed in March 2021. This is an additional amount to complete the installation.	\$0	\$5,000	In progress
Contribution of \$10,000 of LA funds to Orange Sky for washing machines	N/A	\$10,000	\$10,000	OCM approval pending	\$0	\$10,000	Funds committed



WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 21 APRIL 2022

Report for Agenda Item No 6

Prepared by Andrew Everingham, Chief Operations Officer

Service Delivery Report

Purpose

The purpose of this report is to inform the Local Authority on matters relating to service delivery.

Background

The focus and overall aim of the service delivery arm of the Council remain to deliver quality services to Communities and Homelands through planning, development and implementing structured work programs.

Planning

Service Levels Guidelines have been drafted for the following areas:

- Waste Management Guidelines
- Cemetery Management Guidelines
- Internal Roads Management Guidelines
- Parks & Open Spaces Guidelines
- Sports Grounds Guidelines
- Weed Control & Fire Hazard Reduction Guidelines
- Council Civil Depot Guidelines
- Animal Management Guidelines
- Homeland Program Guidelines **under development**

The West Daly Regional Council (WDRC) adapted guidelines aim to ensure continuous improvement in service delivery across our Communities and Homelands. The Service Level Guidelines will be linked to multi-year implementation plans and our Strategic Plan to continuously increase the standards. All service levels will be accompanied by staff management and training strategies that are being developed concurrently.

Workforce

We have successfully recruited and implemented a number of recent positions, including Homeland Maintenance Officer, Regional Services Manager-Trades & Works (RSM) and additional Mechanic for the Wadeye Workshop.

The Palumpa Community Services Manager (CSM) has left Council and interviews have been completed for a replacement. Additionally, the CSM Wadeye was the successful applicant for the RSM position and interviews have also been completed for a replacement. We look forward to welcoming the two new CSM's in the coming weeks.

Our Community Night Patrol Manager has recently resigned, citing ongoing health concerns requiring specialist medical support not available in Wadeye. Our best wishes to the former Community Night Patrol Manager and recruitment has also been finalised for a replacement with a successful candidate commencing in the role.

Work Health & Safety

Over the last few months, the main WHS focus has been the coordination and response to the COVID-19 outbreak within our community. Despite the virus significantly affecting our region, including Darwin, the Council continued core service delivery without major disruption and supported the Local Emergency Management Committee (LEMC) Emergency Management response.

Waste Management

A significant works program has been developed for the Wadeye and Peppimenarti landfill sites. Over \$900,000 worth of upgrades and remedial works have been planned to assist with several legacy issues identified at both locations. The works have been developed with technical advice and support referencing the Big Rivers and Katherine Area Landfill Operating Manual. Works will commence when the weather and access allows.

The ecological survey for the proposed Wadeye landfill and Waste transfer sites remains on hold due to the ongoing COVID-19 outbreak, with the intent to look at new dates in April.

Internal & Access Road Management

As previously reported, Council has completed an internal road works plan for the next five years and has recently obtained estimates for these works. Close to two (2) million dollars' worth of road maintenance works has been outlined which, includes road patching, road shoulders and pavement construction, road table drain reconstruction and road resealing. These works represent a significant cost to Council, and work is continuing to seek and allocate funding for these priority works within the three communities.

A Road Safety Audit is scheduled to be completed during the dry season along with a survey and report of the Homeland access roads to map out the required repair, maintenance and upgrade works required.

Homelands Program

The new Homelands Maintenance Officer (HMO) position has commenced within this reporting period. Positive feedback has already been received from Homeland residents regarding the new HMO position. The position allows a stronger on-ground presence within the Homelands and provides a more responsive and proactive approach to any issues raised by residents.

The Northern Land Council (NLC) stimulus package (\$288,000) projects have been assigned to the successful contractors with the work currently being scheduled. These projects include a water tank and water line upgrades, solar upgrades, ablution block, shade shed, solar light and improved filtration system for several Homelands. Additionally, Homeland Capital Grant money (\$73,000) are also being finalised with works including high-pressure water line upgrades and four 11,000 litre tanks to be installed.

Fleet and Assets

The new Rubbish Compactor Truck is scheduled to arrive end of May.

Contracts

Council is currently working on implementing the supply of Remote Tenancy Management Support Services contract. This contract sees the Council recruiting two Community Housing Officers (CHO), one based in Palumpa and one based in Peppimenarti. The focus of the CHO's is to liaise with residents of the local communities (including visits to Nama/Wudapuli) and undertake community and engagement work.

Training and Development

Aerodrome Reporting Officer (ARO) training is scheduled for late March, with AMS conducting the training in Wadeye. This training is critical to ensuring Council has qualified ARO's to continue delivering our Aerodrome contract and services.

Major Projects and Capital Works

Council is currently finalising the Standard Form Works Agreement (SFWA) with Sitzler regarding the construction of the Manthathpe Walkway Bridge. All funds have been received from NIAA, and works are currently scheduled to commence in early May, subject to the contractor.

General

Over the 24th, 25th, 26th of February, the Council reached Stage 2-Cyclone Warning-Standby due to a Tropical Low (23U), which became tropical cyclone Anika and effected areas of the Kimberly Western Australia.

While thankfully, no severe or damaging weather directly affected our region the weather system did provide an excellent opportunity to test our internal emergency management response and plans to ensure they align with real-world threats and required actions. All staff and members of the IMT performed well, and Council was well prepared for any adverse conditions.

Statutory Environment

Nil

Impact for Council

For reporting purposes only

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2021-2022:

Focus 3 - Developing our Assets	
3.1 Destination: Introduction of an asset management platform	
Journey 3.1.1	Identify funding opportunities for asset replacement
Journey 3.1.3	Consolidate asset registers for buildings, plant, vehicles and equipment
3.2 Destination: Improved asset management practices	
Journey 3.2.1	Develop an asset replacement program
Journey 3.2.2	Develop preventative maintenance schedules
Journey 3.2.5	Consolidate internal trade positions to improve our capability and capacity to maintain current assets
3.3 Destination: Improved road management	
Journey 3.3.1	Access road design expertise
Focus 4 - Growing our Services	

4.2 Destination: Trade services that support organisational sustainability and growth	
Journey 4.2.1	Establish and consolidate carpenter positions
Journey 4.2.2	Seek opportunities to establish trade assistant positions and support apprenticeship for local people
Journey 4.2.4	Identify opportunities for sustainable growth of trade services
4.6 Destination: Explore improved waste management strategy	
Journey 4.6.1	In line with funding investigate waste management practices
Journey 4.6.2	Identify a location for new Wadeye Waste Management facility
Journey 4.6.4	Upgrade Wadeye and Peppimenarti waste facilities

Recommendation

- 1. That Wadeye Local Authority note and accept the Service Delivery report.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 21 APRIL 2022

Report for Agenda Item No 7

Prepared by **Troy Pollard, Community Services Manager Wadeye**

CSM Report Wadeye

Purpose

The purpose of this report is to inform Local Authority of council projects and services within the Wadeye community.

Staffing

The staff attendance levels have been very good over the past few months at civil.

We are slowly increasing the employee numbers in community night patrol.

Community Issues

With the resent unrest in the community, we have seen some vandalism to the main oval water tank fence, the switch board to control the main oval and softball lights as well as the sprinkler system for both fields.

There has also been damages to the change rooms with smashing of the lights and tap fittings. This will obviously need to be fixed but will come as a cost to council.

Vandalism in the community is an ongoing problem with no real solutions in place. As local authority members you are trying to make the community better by installing infrastructure for different projects. With the vandalism it is costing the council to continuously repair or replace this infrastructure. With that in mind this could be a consideration when the local authority is coming up with other ideas for projects for the community.

Community Night Patrol

The community Night Patrol has seen a staff change over in the last month due to council standing down several staff that were doing the wrong thing we have also seen a change in management.

The new CNP manager is making several changes to make WDRC compliant with the requirements from our funding body. And liaising with stakeholders to better understand there security and safety requirements

Core Services

Community rubbish is being collected, we waiting on the arrival of the new garbage compactor.

We are still in the process of remediating the local tip, it has come to a standstill over the wet season. We will be back out there soon to complete the works

Civil crews have been out mowing, slashing and whipper snipping everyday over the past few months. It seems that this year we have been able to keep on top of the grass with all the credit going to the hard work that the civil crew put in every day.

The civil crew have been out installing the last of the LA funded bollards around the community, along with the shaded seating and BBQ pits.

Road Maintenance

Over the wet season we have seen the roads start to deteriorate with washouts and potholes, we will be out filling in the potholes and hopefully we can get a contractor in to repair all of the road edges this dry season

Projects

The four shaded seats are being installed along with the three BBQ pits, this is being done by the civil crew as a small training project.

I have received the bollards to be installed in the main park at lot 370 next to the WDRC Civil yard. I am still waiting for quotes for the children's playground and the solar lighting

The Wadeye Community bus has been off the road several times over the past few months because of vandalism.

With the bus being down it is having an impact throughout the community making it hard for the residents to access the store, clinic and Centrelink.

Aerodrome

Service inspections and maintenance is continuing,

Several staff from the region are undertaking the aerodrome reporting training and this will help with inspections of all three community's to ensure the planes are safe to land.

Port Keats Aerodrome has been gifted certification, we are working hard to become compliant and implementing the changes that the new certification requires.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2021-2022:

Focus 1 - Enhancing our Organisation Culture	
1.1 Destination: Reviewed Vision and Values	
Journey 1.1.1	Consultation with Council, Local Authority and all staff
1.3 Destination: Strengthening Local Authorities	
Journey 1.3.1	Encourage local decision making to improve community engagement
Journey 1.3.3	Improve governance and meeting support

Recommendation

- 1. That Wadeye Local Authority note and accept the Community Service Managers Report.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 21 APRIL 2022

Report for Agenda Item No 8

Prepared by **Matthew Eastham, CEO**

CEO Report - Wadeye Local Authority

Purpose

The purpose of the Chief Executive Officers (CEO) report is to provide an opportunity for the Local Authority to ask the CEO questions relating to Council and for the CEO to provide a verbal update on matters of importance to the Local Authority.

Background

CEO to provide opportunity at the Local Authority for questions to be asked and for discussion around matters of importance to the Local Authority and Community.

Statutory Environment

1. *Local Government Act 2019*
 - i. Section 78 - Functions of Local Authority;
 - ii. Section 79 - Limits on functions of local authority.
2. Ministerial Guideline 1: Local Authorities 2021

Impact for Local Authority

Information purposes only.

Strategic Alignment

This report aligns to all areas of the West Daly Regional Plan 2021-22.

Focus 1 – Enhancing our Organisations Culture	
3 Destination: Strengthening Local Authorities	
Journey 3.1	Encourage local decision making to improve community engagement.
Journey 3.5	Review the frequency of Local Authority meetings to ensure they support and strengthen local decision making and successful outcomes.

Recommendation

1. That the Local Authority acknowledges the opportunity to discuss matters with the CEO and notes the information discussed with the CEO.

Attachments



WEST DALY REGIONAL COUNCIL

FOR THE WADEYE LOCAL AUTHORITY OF 21 APRIL 2022

Report for Agenda Item No 9

Prepared by Sharon Binns, Governance & Quality Assurance
Officer

Regional Plan 2022-2023

Purpose

To ask the Local Authority members sitting here today, to use this chance to share your inspired thoughts or ideas for the benefit of the community. This report is provided to the Government Minister for the next financial year; 1 July 2022 to 30 June 2023. These ideas are then presented and put forward in your Local Authority meetings and any viable requests and projects may be entered into the Regional Plan for 2022-2023 and reported back.

Background

The Regional Plan is a document that is put together with acknowledgment to the traditional owners and people of the West Daly region. It provides statistical and financial information, interesting facts and most importantly, the start of the journey with a plan to provide a well-developed and safe community for you, your family and kids.

Each Local Authority member is the voice for your community to Council. Coming together to talk about issues and ideas at Local Authority meetings, gets reported and published. The Councillors you voted as your representatives, then come together and decide on how to proceed. These decisions are published in the Ordinary Council Meeting minutes which are provided to you in this Agenda.

Other issues that are more complex, may involve advocating your issue to a Government agency for them to respond or to ask Council whether they have the budget or capacity to approve the spending of Local Authority money for services.

A Regional Plan is looking forward to a place where you want to settle and live with your family. Where your children and their children have a bright future set by the actions of your Local Authority and Council. Living in the West Daly Region is challenging with COVID affecting services, community unrest and communications letting you down.

The purpose of a Regional Plan is to present your ideas so Council can plan to put infrastructure in place and seek government funding for projects to assist the economic development of your community.

It cannot be done without Local Authority members talking at these meetings.

The law says that every Northern Territory Council is to submit a Regional Plan to the government minister by **30 June 2022**. With it being April 2022 already, Council and Local Authorities are on a tight schedule and we need your help with important dates as follows:

March 2022	April 2022	May 2022	June 2022
Start engaging with community Local Authority meetings	Councillors to speak to voters and Local Authority community members. Regional Plan - information gathering and reports written. Community and stakeholder engagement and consultation completed by End of April 2022.	Regional Plan collated, formatted and edited. Draft Regional Plan presented to Council on 13 May 2022 for review with formal presentation in the Agenda for the OCM on 19 May 2022. Once accepted, a notice in paper giving 21 days input by 10 June 2022.	10 June 2022 final formatting and editing. Special OCM will be required for Council to approve Regional Plan 2022-2023. Present to Minister by 30 June 2022.

There is a bit of work that needs to be done to get the required information from the community to include in the regional plan. The Regional Plan must take into account the projects and priorities for the area identified by a local authority or authorities and must define indicators for judging the standard of the council's performance.

A copy of the draft Regional Plan must be provided to the members of the council at least 6 business days before the Ordinary Council Meeting scheduled on **19 May 2022**.

The adoption of a budget, or of an amended budget, operates to amend the Regional Plan so that it conforms to the most recent budget of the council.

I invite Local Authority members to present their issues and ideas for Council consideration.

Statutory Environment

Local Government Act 2019 Part 3.3

Impact for Council

For Council to have an impact in the Wards and meeting the community's expectation.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2021-2022:

Focus 1 – Enhancing our Organisations Culture	
3 Destination: Strengthening Local Authorities	
Journey 3.1	Encourage local decision making to improve community engagement.
Journey 3.5	Review the frequency of Local Authority meetings to ensure they support and strengthen local decision making and successful outcomes.

Recommendation

1. That Wadeye Local Authority notes and accepts the report, acknowledging community engagement is required for the Regional Plan 2022-2023 within the timeframe legislated.

Attachments

- 1 Regional Plan workshop Wadeye



WADEYE LOCAL AUTHORITY

REGIONAL PLAN 2022-2023

Objective:

The objective of the Regional Plan 2022-2023 workshop is to engage and discuss priority projects for the 2022-2023 financial year.

Outcome:

1. To identify the priority projects from 2021-2022 financial year.
2. Identify and prioritise projects for the 2022-2023 financial year.

TIME ALLOCATED	ITEM / PROJECT / ACTIVITY	RESPONSIBLE
5 minutes	Welcome, briefing and overview	CEO
10 minutes	Regional Plan 2021-2022 <ul style="list-style-type: none"> • Update on projects • Identify projects not completed or commenced and reasons. 	CEO / CSM

Goal	Regional plan 2021-2022
Community safety	Footpaths
	Wheelchair access
	Community signage
	Airport signage
	Manthatpe bridge
	Solar lighting
Community enhancements	BMX Track
	Improved community park – lighting and shade areas
	Swimming pool
	Bins placed around community
	Tree planning and main street enhancements
	Shade structures at the Church
	Public toilets at main oval
	Playground
	Animal management
	Laundry services
Strategic projects	Sporting oval Manthatpe
	Basketball court
	Road upgrades
	Sporting hub

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