

MEETING OF WADEYE LOCAL AUTHORITY

WEDNESDAY, 22 NOVEMBER 2023

The Local Authority Meeting of the Wadeye Local Authority will be held on Wednesday, 22 November 2023 at 10:00 AM.

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AGENDA

West Daly Regional Council Meeting

WEDNESDAY, 22 NOVEMBER 2023

WEST DALY REGIONAL COUNCIL CHAMBERS, WADEYE NT

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT, APOLOGY AND LEAVE OF ABSENCE

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CON	NFLICT OF INTEREST ON ANY MATTERS ON AGENDA	

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ITEMS OF GENERAL BUSINESS



FOR THE WADEYE LOCAL AUTHORITY OF 22 NOVEMBER 2023

Report for Agenda Item No 1

Prepared by Caitlyn Moulds, Corporates Services Officer

Local Authority Meeting Minutes for Approval

Purpose

To ensure Local Authority members have read and understood the minutes of the Local Authority Meeting which have not been confirmed.

Background

The minutes of the Wadeye Local Authority provisional Meeting held on 30 August 2023 are submitted for your confirmation that they are a true and correct record of the meeting.

That on 5 October 2023 council approved the follow decision.

5) Local Authority Minutes and Recommendations

001/2023 Motion:

- 1. That Council notes the minutes of the Wadeye Local Authority meeting (provisional) 30 August 2023, the minutes of the Palumpa Local Authority meeting 17 August 2023 and the minutes of the Peppimenarti Local Authority meeting 18 August 2023.
- 2. The Council approves for the Wadeye Local Authority to commit to the following projects and to progress with expenditure not to exceed the following approved amounts:
 - a. Wadeye Main Street (strip) beautification to the value of \$120K
 - b. Installation of additional solar street lights across various sites to be determined in consultation with LA members to the value of \$60K
 - c. An additional playground for Wadeye site to be determined to the value of \$150K
 - d. Mature tree plantings to the value of \$20K
 - e. Animal management program to the value of \$30K

4. That Council approves for the dates of the Local Authority Meetings to be moved as proposed for November.

Moved: Cr. Tunmuck-Smith Seconded: Deputy Harris Resolution: Unanimously

Statutory Environment

Sections 101 and 102 Local Government Act 2019

Impact for Council

To have a true record on actions put forward to Council for approval. **Strategic Alignment**

This report is aligned to the West Daly Regional Plan 2022-2023:

Focus 1 - Strengt	hen our Organisation		
1.2 Governance			
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings		
1.5 Local Decision	Making		
Journey 1.5.1	Support Local Authority		
Focus 5 - Building our Region			
5.3 Local Authority projects			
Journey 5.3.2	Provide milestone achievements for Local Authority		
Journey 5.3.4	Identify through Local Authority future community improvement projects		

Recommendation

1. That Wadeye Local Authority note and confirm the minutes from the meeting held on 8 February 2023 as true and correct record.

Attachments

1<u>↓</u> Wadeye LA Previous Minutes



MINUTES OF THE PROVISIONAL LOCAL AUTHORITY MEETING HELD IN THE WADEYE COUNCIL CHAMBERSS ON WEDNESDAY, 30 AUGUST 2023 AT 10:00

Provisional meeting commenced – 1011hrs

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT, APOLOGIES AND ABSENCE

Name	Present	Apology	Absent
Mayor Ralph Narburup		X	
Deputy Mayor Wilfred Harris	Via phone		
Cr. Jake Clark	Х		
Cr. Mark Tunmuck-Smith			Х
Chairperson Steven Pulchen			Х
Cyril Ninnal		Х	
Damien Tunmuck			Х
Ken James			Х
Mark Ninnal	Х		
Timothy Dumoo			Х
Basil Parmbuk	Х		
Margaret Perdjert	Х		
Anne Marie Nudjulu			Х
Gregory Munar	Х		
TOTAL	6	2	6

STAFF in attendance

Matthew Eastham Andrew Everingham Dorothea Janczewskait David Glover Brett Martin Chief Executive Officer
Chief Operations Officer
People and Culture Manager

Executive Director Corporate Services

Council Operations Manager

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Scott Page CSM Wadeye

Julieanne Wylie Executive Officer (Minute Taker)

Note: PROVISIONAL MEETING

Meeting to be chaired by Cr. Clark as the Chair Steven Pulchen is unavailable for Local Authority Meetings for an unspecified period of time.

CONFLICT OF INTEREST ON ANY MATTERS ON AGENDA

CONFIRMATION OF MINUTES

CONFIRMATION OF PREVIOUS MINUTES

1) Local Authority Meeting minutes for approval

Motion:

- 1. That Wadeye Local Authority provisional meeting note and the minutes from the meeting held on 8 February 2023.
- 2. The Wadeye Local Authority note the Council approved activities being:
 - a. Development of Chicken Oval \$160,000
 - b. Development of the Footpath Nilinh \$100,000
 - c. Two Walkway/Path towards 100 man camp \$160,000
 - d. Playground \$80,000
 - e. Diminin Traditional Owner Proposal for Cemetary upgrade \$155,000
 - f. Marda Pek Pek project proposal \$10,000
 - g. Headstone replacement and Grave identification \$50,000

Moved: Cr Clark

Seconded: Margaret Perdjert Resolution: Unanimously

REPORTS

2) Local Authority Project Update

Motion:

1. That the Wadeye Local Authority note and receive the updates provided in relation to LA funded projects.

Moved: Cr Clark

Seconded: Margaret Perdjert Resolution: Unanimously

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3) Community Projects

Motion:

That the provisional group of the Wadeye Local Authority present today recommends the following projects be presented to Council for consideration for funding allocation and approval:

- Wadeye Main strip beautification \$120
- Installation of additional solar lights across various sites to be determined with further consultation with LA members – up to the value of \$60k
- An additional playground at a site to be determined \$150k
- Mature Tree plantings to the value of Ceremony Ground behind St - \$20k
- Animal Management Program \$30k
- Installation of Shaded Seating across prioritised locations.

Moved: Mark Ninnal Seconded: Basil Parmbuk Resolution: Unanimously

4) Community Service Manager Report Wadeye

Motion:

1. That Wadeye Local Authority note the Council Operations Manager report

Moved: Cr Clark
Seconded: Gregory Munar
Resolution: Unanimously

5) Finance Report to 30 June 2023

Motion:

 That the Local Authority receives and notes the financial information provided for Wadeye for the period ending 30 June 2023.

Moved: Cr Clark

Seconded: Margaret Perdjert Resolution: Unanimously

6) CEO Report - Wadeye Local Authority

Motion:

1. That the Local Authority acknowledges the opportunity to discuss matters with the CEO and notes the information discussed with the CEO.

Margaret: Sit down with LA member and have a general discussion about general matters.

CEO to arrange to meet with Margaret Perdjert and LA members.

Moved: Cr Clark

Seconded: Margaret Perdjert Resolution: Unanimously

BUSINESS ARISING FROM PREVIOUS MINUTES

No business arising noted.

GUEST SPEAKERS

No guest speaks.

MEETING CLOSE

The meeting closed at 1123 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE UNCONFIRMED MINUTES OF THE PROVISIONAL meeting of Wadeye Local Authority HELD ON Wednesday, 30 August 2023. Minutes TO BE CONFIRMED Wednesday, 22 October 2023.



FOR THE WADEYE LOCAL AUTHORITY OF 22 NOVEMBER 2023

Report for Agenda Item No 2

Prepared by David Glover, Executive Director Corporate Services

Local Authority Finance Report to 30 September & Projects Report to 31 October 2023

Purpose

To provide the Local Authority with the Finance Report to 30 September 2023, and the funded LA Projects report for the period ended 31 October 2023.

Background

As per Guideline 1 of the *Local Government Act 2019*, under section 14 Council is required to present:

For each local authority meeting (or provisional meeting, if applicable), the council must submit to the local authority a current financial report of actual results against the latest approved budget for the local authority area.

Comment

Details of the Wadeye Local Authority funding position:

Funding available at 1 July 2023:	\$412,257
Financial Year 2023-24 funding received:	\$0
Funds spent & committed all projects to 31 October 23:	\$475,752
Total funding available for new projects at 31 October 23:	\$336,500

Local Authority – Wadeye area finance report – Year to *30 September* 2023

Total Income	\$4,940,264		Fair	
Total Budgeted Income	\$2,830,315	6001	Good	
Difference	\$2,109,949			A .

Total Expenditure	\$1,479,160		Fair	
Total Budgeted Expenditure	\$1,761,854	0001	I all	00
Difference	(\$282,694)		A	OCA

Impact for Council

Under Section 14 of Guideline 1 of the *Local Government Act* 2019, the Local Authority must receive the financial report.

The Local Authority-Wadeye projects report to 31 October 2023 is attached to this report.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2023-2024:

Focus 5 - Building	g our Region			
5.3 Local Authority	projects			
Journey 5.3.2	Provide milestone achievements for Local Authority			
Journey 5.3.3	Publish completed Local Authority projects and promote their success			
Focus 1 - Strengthen our Organisation				
1.5 Local Decision	1.5 Local Decision Making			
Journey 1.5.1	Journey 1.5.1 Support Local Authority			

Recommendation

1. That the Local Authority receives and notes the financial information provided for Wadeye for the period ending 31 October 2023.

Attachments

1 LA Projects report 31 October 2023

	Over committed (7,743 \$17,743	-17,743	430,000	383,200	29,057	Total		
		-17,743	29,057 400,943	383,200	29,057	29,057 383,200		A Funding available 2021/22 not yet allocated A Funding available 2021/23 not yet allocated IA Funding for 2023/24-not yet allocated IA Funding for 2023/24-not yet received
		Unallocated balance as at 31/10/2023	New Budget allocations to 31.10.23	Budget funds to receive	Cash Received to date (inc. Carried Fowrard)	Unallocated as at 01/07/2023		Grant Funding - Local Authority Projects
							<u>)23</u>	Grant Funding - Local Authority Projects - Unallocated Funding As at 31st October 2023
	1,274,249	15,004	460,748	1,750,000			1,750,000	LOCAL AUTHORITY PROJECTS 2023-24
Approved at OCM 27.09.23	60,000			60,000	27/9/23	FY23/24	60,000	Installation of solar lights across community.
8,943 Approved at OCM 27.09.23	8,943			8,943	27/9/23	8,943 FY23/24	8,943	Community Event No.2 (funded from surplus garbage compactor and solar lights projects)
20,000 Approved at OCM 27.09.23	20,000			20,000	27/9/23	20,000 FY23/24	20,000	Planting of mature trees for shade & landscaping at the ceremony area behind Koolumbort Street
150,000 Approved at OCM 27.09.23	150,000			150,000	27/9/23	FY23/24	150,000	Playground - softball, shade and play equipment. Location near Chicken Oval
120,000 Approved at OCM 27.09.23	120,000	-		120,000	27/9/23	FY23/24	120,000	Main street beautification
LA to investigate possible repainting of the church and shade trees, **Consultation with Father Leo required**	30,000			30,000	154/2021	FY21/22	30,000	Wadeye Church Project - TBC
Can be put towards community Event/BBQ/Opening	10,000			10,000	154/2021	FY21/22	10,000	Wadeye Community event No.1 - TBC
Completed & transferred to SG 239			300,000	300,000	015/2021	FY20/21	300,000	Wadeye Swimming pool-LA Contribution
	-13,750	8,611	15,139	10,000	008/2023	10,000 FY22/23	10,000	Marda Pek Pek Project-Lawn Mowing equipment
	105,000			105,000	008/2023	FY22/23	105,000 FY22/23	Cemetery Upgrade-LA contribution towards improvements
	63,132	1,868		65,000	154/2021	65,000 FY21/22	65,000	Playground at main park
	50,000			50,000	008/2023	FY22/23	50,000	Headstone replacements & grave identifications
	75,475	4,525		80,000	008/2023	FY22/23	80,000	Playground (next to Civil depot)
	154,000		6,000	160,000	008/2023	FY22/23	160,000	Walkway / Stairs towards 100 man camp
	160,000			160,000	008/2023	FY22/23	160,000	Irrigation & Shade at Chicken Oval
60,754 Approved OCM 27.09.2023 to add additional \$30k, now \$60,754	60,754		19,246	80,000	008/2023 & 27/9/23	FY22/23 & 23/24	80,000	AMRRIC Animal Program
	100,000			100,000	008/2023	100,000 FY22/23	100,000	Footpath - Nilinh
	10,000			10,000	064/2022	10,000 FY22/23	10,000	Orange Sky-Laundry Service
2,727 Completed-surplus to be reallocated	2,727		7,273	10,000	154/2021	10,000 FY21/22	10,000	Camera System- Community Bus
77,604 Approved OCM 27.09.2023 to add additional \$50k, now \$80k	77,604		2,396	80,000	159/2020 & 27/9/23	80,000 FY20/21 & 23/24	80,000	Shaded Seating Structures - around community
	10,320		19,680	30,000	049/2022	FY21/22	30,000	Recreation Centre - Maximus Fan
Completed-surplus to be reallocated	1,888		18,112	20,000	015/2021	FY20/21	20,000	Manthape Fence-Cemetry
Completed and \$18,156 now reallocated for additional Bollards 30/08/2023	18,156		1,844	20,000	154/2021	FY21/22	20,000	Bollards around Main park
Completed-\$3,800 surplus reallocated to community event			26,200	26,200	154/2021	FY21/22	26,200	Solar Lighting - Main Park
Completed -\$5,143 surplus reallocated to Community event	-		44,857	44,857	154/2021	FY21/22	44,857	Garbage Compactor-Kubota
suntas	Cash Balance as at 31/10/2023	Expenditure to date 2023-24	Expenditure Prior Years	Cash Received to date (inc. Carried Fowrard)	Resolution	Year of Budget Approval	Approved Budget	Grant Funding - Local Authority Projects

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FOR THE WADEYE LOCAL AUTHORITY OF 22 NOVEMBER 2023

Report for Agenda Item No 3

Prepared by Scott Page, Community Services Manager Wadeye

Community Services Managers Report

Purpose

The purpose of this report is to inform the Local Authority on matters relating to service delivery.

Background

Animal Management		Fair Googy
Summary	 LA has approved fund Wadeye in late Novel program. 	

Cemetery Management		Pool Fair Googy
Summary	 New fence has been of cemetery. New fence around cerrin coming weeks. 	completed at Nilinh metery in Wadeye will start

Sports Grounds (include swimming pool if applicable	Fair Googy
Summary	 Main football oval watering system is currently not working, new parts have been ordered and just waiting on their arrival and contractors to install parts.

Internal Roads & Homelands Access Roads		Poof Fair Googy
Summary	Civil staff will cont	ks will be an on-going program, tinue to patch potholes and equire repairs as time permits.

Waste Management	Root Fair Good
Summary	 Rubbish collection and hard waste removal is carried out weekly by Civil staff. Having a full time Waste Management staff member stationed at the Waste Facility is proving to be a success as recyclable goods are now being separated.

Parks and Open Spaces Management	Roof Fair Googy
Summary	and whipper snipping es as required, with the wet ing mowing and slashing will

Weed Control and Fire Management	Pool Fair Good
Summary	 All fire breaks were completed after the wet season. Weed spraying was on-going throughout most of the year, and will recommence once again as the wet season starts.

Council Office Fair Summary Beautification of the front of the Council office has started with new paint for the entrance, new fencing around grass areas, and new grass being laid in the week ahead. Internally a new front counter has been installed.

Civil Yard	Roof Fair Googy	
Summary	 Tidying up around the Civil yard has been carried out with the removal and disposal of old broken down plant. More space is needed for the safe and secure of Council plant and machinery. 	

Staff	Poor Fair Googy
Summary	 There has been a big staff recruitment drive undertaken to employ more local workers, this has been a huge success with 10 new Civil staff being employed, also a new cleaner and new office Admin Assistant positions recording interest to fill these positions.

Fleet	Poof Fair Googy
Summary	 Most plant and machinery is in a fair state, but there are some plant that require major works to be carried out on them. The Mechanical Contractor recently visited for 1 week and carried out repairs on Council fleet at all 3 WDRC Communities. The Tilt tray is now operation once more.

Rook Fair Good
 Work is due to commence soon on the security upgrades to staff housing, most of these works will be undertaken by Council builders when available, with some works to be carried out by contractors. Quotes are being obtained for new fencing at the Wadeye VOQ's.
Poot Fair Goog
Nothing to report here.
Poot Fair Good
• N/A
Fair

Summary

just waiting on its arrival.

All current NOTAM's for Wadeye Airstrip have been closed excepting 1 for Illuminated Wind Indicator Light, this has been ordered and we are

Remote Tenancy		Fair Googy
Summary	• N/A	

Local Authority Project Status



- Quotes are currently being sought for new shaded seating, and shade structures for Ceremony area.
- Quote requests have been sent to several Darwin nurseries for mature native shade trees.
- Tender for new playgrounds is being finalised and will be released for public tender

Challenges	Opportunities
 Contractors availability. Weather, heat affecting staff. Plant / machinery breakdowns. 	 There are still several Civil labourer positions available to be filled. Revenue from Waste facility recycling products.

General



- 60 abandoned vehicles have been removed from community to date.
- It is great to see so many new faces joining the WDRC workforce over recent weeks, recruitment will continue until all positions are filled.
- The Community pre cyclone cleanup is being planned, it is hoped that other service providers will join in with WDRC and assist in some way or another.
- The official opening of the Wadeye Swimming Pool is 23rd November, with the Chief Minister and other dignitaries will attend. All Wadeye Council staff and Community members are invited to attend this event. Flyers will be placed throughout the Community advertising this event.

Statutory Environment

Nil

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 5 - Building our Region	
5.3 Local Authority	projects
Journey 5.3.1	Complete Local Authority funded projects
Journey 5.3.2	Provide milestone achievements for Local Authority
Journey 5.3.3	Publish completed Local Authority projects and promote their success
Journey 5.3.4	Identify through Local Authority future community improvement projects

Recommendation

1. That the Wadeye Local Authority receives and Notes the report

Attachments

There are no attachments for this report.



FOR THE WADEYE LOCAL AUTHORITY OF 22 NOVEMBER 2023

Report for Agenda Item No 4

Prepared by Brett Martin, Community Operations Manager

Community Operations Manager Report

Purpose

The purpose of this report is to update the Wadeye Local Authority on capital projects.

Background

Wadeye Capital Projects

Walkway Bridge to Manthethpe - complete, discussing with locals and Manthethpe residents many people use bridge each day. Very successful.



Nilinh cemetery upgrades – survey complete discussion with Geoffery Pulchen explaining planned works and where playground will be moved to other end park. Fencing is complete with water tank ready for installation.



Wadeye cemetery – Survey completed to plan fencing around boundary of grounds. I have consulted with Margaret about plans with Shelter, water tank and seats. Stephen Bunduck has been consulted also.

Approval has been given by Geoffery Pulchen where the pathway from Nilinh to main street. Contractor preparing equipment and materials.

Audit has been completed of faulty street lights quoting of repairs are underway.

Community roads upgrade - audit has been completed identifying shoulder repairs and drainage gutters needed. Contractor is preparing equipment and materials.

Fossil Head access road – roadworks continue with the floodways and road drains. Works on the road stabilisation will commence in the coming weeks. The stabilisation is achieved by using a polymer product that binds and holds the gravel together during rain events.

Speed bump reduction will be finalised in a few weeks with new speed bumps installed at the correct height and specifications.

Peppimenarti Capital Projects

Peppimenarti access road and floodway improvements is nearing completion.

10 new solar streetlights have been installed in the community.

Civil yard has had security fencing installed around the perimeter.

Irrigation at football oval has finished planning stage and works will be scheduled.

Nganmarriyanga Capital Projects

Abandoned vehicle removal program has begun in community.

10 solar streetlights have been installed in community.

Insurance work repairing flood damage on Council buildings have been completed.

Statutory Environment

Nil

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 5 - Building our Region	
5.3 Local Authority	projects
Journey 5.3.1	Complete Local Authority funded projects
Journey 5.3.2	Provide milestone achievements for Local Authority
Journey 5.3.3	Publish completed Local Authority projects and promote their success
Journey 5.3.4	Identify through Local Authority future community improvement projects

Recommendation

1. That the Wadeye Local Authority receive and note the report.

Attachments

There are no attachments for this report.



FOR THE WADEYE LOCAL AUTHORITY OF 22 NOVEMBER 2023

Report for Agenda Item No 5

Prepared by Andrew Everingham, Acting Chief Executive Officer

Acting CEO Report

Purpose

The purpose of the Chief Executive Officers (CEO) report is to provide an opportunity for the Local Authority to ask the CEO questions relating to Council and for the CEO to provide a verbal update on matters of importance to the Local Authority.

Background

CEO to provide opportunity at the Local Authority for questions to be asked and for discussion around matters of importance to the Local Authority and Community.

Statutory Environment

- 1. Local Government Act 2019
 - i. Section 78 Functions of Local Authority;
 - ii. Section 79 Limits on functions of local authority.
- 2. Ministerial Guideline 1: Local Authorities 2021

Impact for Council

Information purposes

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 1 - Strengthen our Organisation	
1.2 Governance	
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority

Recommendation

1. THAT the Local Authority acknowledges the opportunity to discuss matters with the acting CEO and notes the information discussed with the acting CEO.

Attachments

There are no attachments for this report.