



PEPPIMENARTI LOCAL AUTHORITY

FRIDAY, 24 NOVEMBER 2023

The Local Authority Meeting of the Peppimenarti Local Authority will be held on Friday, 24 November 2023 at 10:00 AM.

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AGENDA

West Daly Regional Council Peppimenarti Local Authority

FRIDAY, 24 NOVEMBER 2023

**WEST DALY REGIONAL COUNCIL CHAMBERS,
Peppimenarti NT**

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT, APOLOGY AND LEAVE OF ABSENCE

CONFIRMATION OF MINUTES

- 1 Local Authority Meeting Minutes to be Confirmed 3

BUSINESS ARISING FROM PREVIOUS MINUTES

CONFLICT OF INTEREST ON ANY MATTERS ON AGENDA

REPORTS

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ITEMS OF GENERAL BUSINESS



WEST DALY REGIONAL COUNCIL

FOR THE PEPPIMENARTI LOCAL AUTHORITY OF 24 NOVEMBER 2023

Report for Agenda Item No 1

Prepared by **Caitlyn Moulds, Corporates Services Officer**

Local Authority Meeting Minutes to be Confirmed

Purpose

To ensure Local Authority members have read and understood the minutes of the Local Authority Meeting which have not been confirmed.

Background

A quorum attended the Local Authority meeting on 18 August 2023. Therefore, the minutes of the Peppimenarti Local Authority Meeting minutes are submitted for confirmation that those minutes are a true and correct record of the meeting.

Statutory Environment

Sections 101 and 102 *Local Government Act 2019*

Impact for Council

To accept the minutes as a true record and future actions approved.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-2023:

Focus 1 - Strengthen our Organisation	
1.2 Governance	
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority

Recommendation

- 1. That Peppimenarti Local Authority members note and confirm the minutes from the meeting held on 18 August 2023 as true and correct.**

Attachments

- [1](#) Previous Minutes



MINUTES OF THE PEPPIMENARTI LOCAL AUTHORITY
HELD IN THE WEST DALY REGIONAL COUNCIL
LOT 16 PEPPIMENARTI NT 0822
ON FRIDAY, 18 AUGUST 2023
AT 11:00AM

Chairperson Karl Lukonavic opened the meeting at 10:50am

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT, APOLOGIES AND ABSENCE

Name	Present	Apology	Absent
Mayor Ralph Narburup	X		
Deputy Mayor Wilfred Harris		X	
Cr. John Wilson		X	
Chairperson Karl Lukonavic	X		
Nathan Wilson	X		
Annunciata Wilson	X		
Anastasia Wilson	X		
Henry Wilson			X
Leaya Smith	X		

STAFF:

Andrew Everingham Chief Operations Officer
Chris Kassman Community Service Manager
Leah Diwuella Administration Assistant
Cassandra Krensel Business Support Officer
Matthew Eastham Chief Executive Officer - Apology

CONFLICT OF INTEREST ON ANY MATTERS ON AGENDA

CONFIRMATION OF PREVIOUS MINUTES

1) Local Authority Meeting minutes

Motion:

- 1. That Peppimenarti Local Authority members note and confirm the minutes from the meeting held on 13 April 2023 as true and correct.**

Moved: Annunciata Wilson
Seconded: Anastasia Wilson
Resolution: Unanimously

REPORTS

2) Service Delivery Report

Motion:

- 1. That Local Authority receives and notes the Service Delivery Report.**

Moved: Anastasia Wilson
Seconded: Annunciata Wilson
Resolution: Unanimously

3) Finance Report 12 months to 30 June 2023

Motion:

- 1. That the Local Authority receives and notes the financial information provided for Peppimenarti for the period ending 30 June 2023.**

Moved: Cr. Wilson
Seconded: Cr. Wilson-Ahwon
Resolution: Unanimously

4) CEO Report - Peppimenarti Local Authority

Motion:

- 1. That the Local Authority acknowledges the opportunity to discuss matters with the COO on behalf of the CEO and notes the information discussed with the COO.**

Moved: Cr. Wilson
Seconded: Cr. Lukonavic
Resolution: Unanimously



No business arising.

**FOR THE PEPPIMENARTI LOCAL AUTHORITY OF
24 NOVEMBER 2023**

No guest speakers.

MEETING CLOSE

Report for Agenda Item No 2

The meeting closed at approximately 1215 pm.

Prepared by David Glover, Executive Director Corporate Services

THIS PAGE AND THE PRECEDING PAGES ARE THE UNCORRECTED MINUTES OF THE Peppimenarti Local Authority HELD ON Friday, 18 August 2023 AND TO BE CONFIRMED Friday, 20 October 2023.

Local Authority Finance Report to 30 September & Projects Reports to 31 October 2023

Purpose

To provide the Local Authority with the Finance Report to 30 September 2023, and the Funded LA Projects report for the period ended 31 October 2023.

Background

As per Guideline 1 of the *Local Government Act 2019*, under section 14 Council is required to present:

For each local authority meeting (or provisional meeting, if applicable), the council must submit to the local authority a current financial report of actual results against the latest approved budget for the local authority area.

Comment

Details of the Peppimenarti Local Authority funding position:


Funding available at 1 July 2023:	\$61,793
Financial Year 2023-24 funding available \$25,800, Funding Received:	\$0
Funds spent & committed all projects to 31 October 2023:	\$17,158
Total funding available for new projects at 31 October 23:	\$87,593

Local Authority – Peppimenarti area finance report – Year to 30 September 2023

- 3 -

Total Income	\$433,738	
Total Budgeted Income	\$469,288	
Difference	(\$35,550)	

Total Expenditure	\$441,311
Total Budgeted Expenditure	\$408,018

Difference	(\$33,292)	
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Impact for Council

Under Section 14 of Guideline 1 of the *Local Government Act 2019*, the Local Authority must receive the financial report.
The Local Authority-Peppimenarti projects financial report to 31 October 2023 is attached.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2023-2024:

Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.2	Provide milestone achievements for Local Authority
Journey 5.3.3	Publish completed Local Authority projects and promote their success
Focus 1 - Strengthen our Organisation	
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority

Recommendation

1. That the Local Authority receives and notes the financial information provided for Peppimenarti for the period ending 31 October 2023.

Attachments

- 1 [↓](#) LA Peppimenarti Financial Report

Peppimenarti

Grant Funding - Local Authority Projects - Allocated Funding As at 31st October 2023

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Resolution	Cash Received to date (inc. Carried Forward)	Expenditure Prior Years	Expenditure to date 2023-24	Cash Balance as at 31/10/2023	Status
AWD Mower-Kubota - approved <i>Up</i> to \$12,250, then amended to actual cost of \$11,136	11,136	FY2021/22	104/2021	11,136	11,136	-	-	Completed
AMRRIC - Animal Program	6,021	FY2022/23	020/2022	6,021	6,021	-	-	Completed
LOCAL AUTHORITY PROJECTS 2023-24	17,158			17,158	17,158	-	-	

Grant Funding - Local Authority Projects - Unallocated Funding As at 31st October 2023

Grant Funding - Local Authority Projects	Unallocated as at 01/07/2023	Cash Received to date (inc. Carried Forward)	Budget funds to receive	New Budget allocations to 31.10.23	Unallocated balance as at 31/10/2023	Total Funds available
LA Funding available 2021/22 not yet allocated	35,993	35,993	-	-	35,993	At Risk
LA Funding available 2022/23 not yet allocated	25,800	25,800	-	-	25,800	
LA Funding for 2023/24 - not yet received	-	-	25,800	-	25,800	
Total	61,793	61,793	25,800	-	87,593	Total Funds available

WEST DALY REGIONAL COUNCIL

FOR THE PEPPIMENARTI LOCAL AUTHORITY OF 24 NOVEMBER 2023

Report for Agenda Item No 3





Prepared by **Chris Kassman, Community Services Manager
Peppimenarti**




Peppimenarti Community Services Managers Report

Purpose

The purpose of this report is to inform the Local Authority on matters relating to service delivery.



Background



Animal Management		
Summary	<ul style="list-style-type: none"> • There will be more visits from AMMRIC. • The most recent AMMRIC team to visit the community received positive feedback. 	
Cemetery Management		
Summary	<ul style="list-style-type: none"> • The road to the cemeteries have been graded and perimeter cleaned. • Council is investigating grant opportunities to fund the fencing around the cemeteries. • We are obtaining quotes for the entrance gates and name on plots and direction signs. 	

<p>Sports Grounds (include swimming pool if applicable)</p>		
<p>Summary</p>	<ul style="list-style-type: none"> • Peppimenarti has hosted some excellent teams from various organisations who have come out to run sporting activities with the community children. Hoops4health, Contarf team and Territory Families Sport team. • We've completed sourcing several basketball backboards. The Community Safe Patrol team have worked on hand painting and artwork on the new backboards. Council's civil team will seal paint and install the backboards.  	



<p>Internal Roads & Homelands Access Roads</p>		
<p>Summary</p>	<ul style="list-style-type: none"> • Maintenance grading has been completed on the Woodycupildya Access Road and Emu Point Access Road. • Roadworks have been completed on Peppimenarti Access Road by TOA Construction. The roadworks involved mixing of Polycom with the road gravel to stabilize the gravel and minimize washouts over the wet season. • TOA Construction also provided training to local staff on the use of the Polycom product. <div style="display: flex; flex-direction: column; align-items: center;">   </div>	



<p>Waste Management</p>		
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<p>Summary</p>	<ul style="list-style-type: none"> • Peppimenarti landfill has been well-maintained. • Separation bays are in place and signs have been order to advise where waste materials go. • All general waste is regularly pushed up and kept clean and covered in the cells during each waste run. • Abandoned vehicles have been removed from the Community.  
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<p>Parks and Open Spaces Management</p>		
<p>Summary</p>	<ul style="list-style-type: none"> • Council's civil team has been working diligently on brush cutting and mowing, although they are under some pressure because of the low worker attendance. • Council's civil team, with the help from the community members all work together in 	



	<p>keeping the community clean and tidy. The team regularly go around picking up waste.</p> 
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<p>Weed Control and Fire Management</p>		
<p>Summary</p>	<ul style="list-style-type: none"> • During the wet season, Council’s civil team are prepared with chemicals and equipment for weed spraying. • Council staff will work closely with the Rangers if there is a need for identified weeds that need attention. 	

<p>Council Office</p>		
<p>Summary</p>	<ul style="list-style-type: none"> • The temporary location of the Council’s office in Peppimenarti is now adjacent to the Council visitors' accommodations on Lot 81. • Structural engineers advice led to the closure of the old Council building when the structure's 	

	<p>safety was questioned in the structural assessment and dilapidation report.</p> <ul style="list-style-type: none"> • The transition to the temporary Council office has been going really well.
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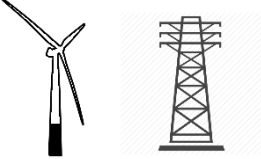

Civil Yard	 
Summary	<ul style="list-style-type: none"> • Civil yard has new fence around the perimeter. • There will be changes to the bays and extension of the enclosed shed with new hoist. • Will have more parking at the back for all machinery.

Staff	 
Summary	<ul style="list-style-type: none"> • Peppimenarti Council staff still experiencing separation, though we're still committed to building a good team. • Our Admin team has the office in good space and working on getting the service to the community. • Although they can only patrol a specific area of the community, the Community Safe Patrol is still very much in operation. The team continues with their positive attitude.

Fleet	 
Summary	<ul style="list-style-type: none"> • Recent grant funding has enabled Council's to purchase some new assets this year to assist with the delivery of services in Peppimenarti. • The new JCB backhoe with 5 different attachments • The new 8 tons tipper truck for the Civil Team. • The new mower bought by the Local Authority last year and awaiting delivery of a second mower.

- The skid steer is currently been repaired and will be brought back to Peppimenarti.
- The front-end loader has been repaired and has been in use with the removal of abandoned vehicles in community.



<p>Infrastructure</p>		
<p>Summary</p>	<ul style="list-style-type: none"> • Ten (10) solar lights were installed in the community on one of the streets that was not very bright. Community people are relieved by this. • The majority of the TVs, cutlery, and bedding were stolen; these are the things that are being replaced. • Security improvements completed at Council's civil yard with the install of a fence perimeter fence. 	


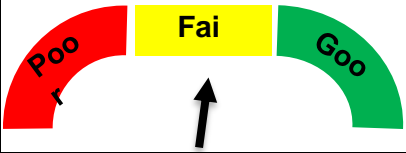





<p>Contracts</p>		
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<p>Summary</p>	<ul style="list-style-type: none"> • Peppimenarti has had a number of visitor that have been a good input to the community for better growth. Hoops4health have brought some energy back to community and the AFL, Territory Families • Had centerlink, to move the Office up to new office space. • Territory Housing have had meeting and visit to community on matters for housing and working closely with council for better community.
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<p>AusPost</p>		
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<p>Summary</p>	<ul style="list-style-type: none"> • The Australia post is still operational from the Council office in Peppimenarti. • The Post Office is Operational from 9am to 3.30pm Mon – Fri. • Peppimenarti have the Mail Plane every Monday. Mail gets sorted and open to Public for delivery on Tuesday.
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<p>Aerodrome</p>		
<p>Summary</p>	<ul style="list-style-type: none"> • Peppimenarti Aerodrome is compliant. Have 2 daily reports in a week and the maintenance on the Air strip. • The Air strip in kept in a very good condition. Have requested in looking at put up a new fence, There are more horse hanging around the Air strip 	
<p>Remote Tenancy</p>		
<p>Summary</p>	<ul style="list-style-type: none"> • Housing programs have been going well. Have good consultation with the community in their Maintenance request • The CHOO has been up to task in hosting meetings and following up on the request from Territory Housing on matters to be brought to community and Council or Territory Housing. • Has been hard on transportation but the team has worked around all works. • The CHOO had challengers but had sat at length with reverent parts and come out some action strategist. 	

Local Authority Project Status



- Waiting on signs and picture for the signs.
- A proposal for a fence surrounding the cemeteries has been made, but it needs an arch for the entry and a recommendation.
- To mark the graves, a mold for the headstone to be made.
- Also investigating grant opportunity for a shade structure for the playground.

Challenges 	Opportunities 
<ul style="list-style-type: none"> • Maintaining a high level of staff attendance; fostering a good team environment with the new staff; • Maintaining a positive attitude within the workforce; • Training the staff in areas requiring specialised skills; • Trying to keep a positive attitude in the team; • Keeping all machinery and equipment in good working order throughout the wet season 	<ul style="list-style-type: none"> • There is more opportunities in new contracts. • New machinery brings better learning opportunities for staff in different areas of works. • The team is looking for more projects for the community.

General



A new backhoe and tip truck were recently given to the West Daly Regional Council in Peppimenarti, and they will be very helpful in providing the council's core functions.

Begin by clearing out the neighborhood's roadways and driveways to reduce the amount of water that is left in front of the homes.

Relocating every rock to its original location and intending to paint the rocks again.

The community has responded well to the Council Office's relocation, with members of both parties visiting the office to discuss issues related to service delivery or concerns that are addressed and resolved.

The community has really benefited from the visits by organisations that provide services to it for the children have taken to the programs.

Statutory Environment

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Impact for Council

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Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.1	Complete Local Authority funded projects
Journey 5.3.2	Provide milestone achievements for Local Authority
Journey 5.3.3	Publish completed Local Authority projects and promote their success
Journey 5.3.4	Identify through Local Authority future community improvement projects

Recommendation

1. That the Peppimenarti Local Authority Receives and Notes the report.

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE PEPPIMENARTI LOCAL AUTHORITY OF 24 NOVEMBER 2023

Report for Agenda Item No 4

Prepared by **Brett Martin, Community Operations Manager**

Community Operations Manager Report

Purpose

The purpose of this report is to update the Peppimenarti Local Authority on capital projects.

Background

Peppimenarti Capital Projects

Peppimenarti access road and floodway improvements is nearing completion.

10 new solar streetlights have been installed in the community.

Civil yard has had security fencing installed around the perimeter.

Irrigation at football oval has finished planning stage and works will be scheduled.

Wadeye Capital Projects

Walkway Bridge to Manthethpe - complete, discussing with locals and Manthethpe residents many people use bridge each day. Very successful.



Nilinh cemetery upgrades – survey complete discussion with Geoffery Pulchen explaining planned works and where playground will be moved to other end park. Fencing is complete with water tank ready for installation.



Wadeye cemetery – Survey completed to plan fencing around boundary of grounds. I have consulted with Margaret about plans with Shelter, water tank and seats. Stephen Bunduck has been consulted also.

Approval has been given by Geoffery Pulchen where the pathway from Nilinh to main street. Contractor preparing equipment and materials.

Audit has been completed of faulty street lights quoting of repairs are underway.

Community roads upgrade - audit has been completed identifying shoulder repairs and drainage gutters needed. Contractor is preparing equipment and materials.

Fossil Head access road – roadworks continue with the floodways and road drains. Works on the road stabilisation will commence in the coming weeks. The stabilisation is achieved by using a polymer product that binds and holds the gravel together during rain events.

Speed bump reduction will be finalised in a few weeks with new speed bumps installed at the correct height and specifications.

Peppimenarti Capital Projects

Peppimenarti access road and floodway improvements is nearing completion.

10 new solar streetlights have been installed in the community.

Civil yard has had security fencing installed around the perimeter.

Irrigation at football oval has finished planning stage and works will be scheduled.

Nganmarriyanga Capital Projects

Abandoned vehicle removal program has begun in community.

10 solar streetlights have been installed in community.

Insurance work repairing flood damage on Council buildings have been completed.

Statutory Environment

Nil

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.1	Complete Local Authority funded projects
Journey 5.3.2	Provide milestone achievements for Local Authority
Journey 5.3.3	Publish completed Local Authority projects and promote their success
Journey 5.3.4	Identify through Local Authority future community improvement projects

Recommendation

- 1. That the Peppimenarti Local Authority receive and note the report.**

Attachments



WEST DALY REGIONAL COUNCIL

FOR THE PEPPIMENARTI LOCAL AUTHORITY OF 24 NOVEMBER 2023

Report for Agenda Item No 5

Prepared by **Lemaki Curulala, Technical Services Manager**

Community Projects

Purpose

To seek approval from the Peppimenarti Local Authority to utilise the unallocated Local Authority funds, to progress a number of projects to the Scoping, Planning and Delivery stage.

Background

The Peppimenarti Local Authority currently has **\$87,593.00** remaining in unspent funds. These funds need to be allocated to community projects and initiatives that aim to build stronger communities and build quality community infrastructure to facilitate community activity and integration.

In alignment with the Regional Plan 2023-2024 Peppimenarti Local Authority, the following projects are presented to the Local Authority for review and approval:

Works	Details	Estimated Price
Solar Lights	Installation of additional solar lights around the community.	\$57k
Cemetery Gates and Signs	Installation of cemetery gates and signs.	\$30K

Quotes will be sourced for the approved projects as part of the Scoping, Planning and Delivery stage. These will be presented to the Local Authority along with concept and timelines.

Statutory Environment

1. *Local Government Act 2019*
2. Guideline 1 : Local Authorities 2021

Impact for Council

Nil

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 5 - Building our Region	
5.4 Regional Analysis	
Journey 5.4.1	Undertake a policy landscape review
Journey 5.4.2	Undertake a socio-economic investigation and analysis of West Daly region
Journey 5.4.3	Undertake an economic benefit analysis of future projects
Journey 5.4.4	Strengthen key relationships to maximise economic data for the benefit of communities

Recommendation

- 1. That the Peppimenarti Local Authority approve the identified following projects Solar Lights and Cemetery Gates and Signs, to progress to the Scoping, Planning and Delivery stage.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE PEPPIMENARTI LOCAL AUTHORITY OF 24 NOVEMBER 2023

Report for Agenda Item No 6

Prepared by **Andrew Everingham, Acting Chief Executive Officer**

Acting CEO Report

Purpose

The purpose of the Chief Executive Officers (CEO) report is to provide an opportunity for the Local Authority to ask the CEO questions relating to Council and for the CEO to provide a verbal update on matters of importance to the Local Authority.

Background

CEO to provide opportunity at the Local Authority for questions to be asked and for discussion around matters of importance to the Local Authority and Community.

Statutory Environment

1. *Local Government Act 2019*
 - i. Section 78 - Functions of Local Authority;
 - ii. Section 79 - Limits on functions of local authority.
2. Ministerial Guideline 1: Local Authorities 2021

Impact for Council

Information purposes

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 1 - Strengthen our Organisation	
1.2 Governance	
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority

Recommendation

- 1. THAT the Local Authority acknowledges the opportunity to discuss matters with the acting CEO and notes the information discussed with the acting CEO.**

Attachments