



MEETING OF PALUMPA LOCAL AUTHORITY

THURSDAY, 23 NOVEMBER 2023

The Local Authority Meeting of the Palumpa Local Authority will be held on Thursday, 23 November 2023 at 10:00 AM.

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AGENDA

West Daly Regional Council Meeting

THURSDAY, 23 NOVEMBER 2023

**WEST DALY REGIONAL COUNCIL CHAMBERS,
PALUMPA NT**

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT, APOLOGY AND LEAVE OF ABSENCE

CONFIRMATION OF MINUTES

- 1 Local Authority Meeting Minutes to be Confirmed 3

BUSINESS ARISING FROM PREVIOUS MINUTES

CONFLICT OF INTEREST ON ANY MATTERS ON AGENDA

REPORTS

- 2 Local Authority Finance Report to 30 September & Projects Reports to 31
October 2023..... 8
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- 5 Community Projects 21
- 6 Acting CEO Report..... 23

ITEMS OF GENERAL BUSINESS



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 23 NOVEMBER 2023

Report for Agenda Item No 1

Prepared by **Caitlyn Moulds, Corporates Services Officer**

Local Authority Meeting Minutes to be Confirmed

Purpose

To ensure Local Authority members have read and understood the minutes of the Local Authority Meeting which have not been confirmed.

Background

The last meeting held by the Palumpa Local Authority Meeting was on 17 August 2023. These minutes are submitted for confirmation that those minutes are a true and correct record of the meeting.

Statutory Environment

Sections 101 and 102 *Local Government Act 2019*

Impact for Council

To accept the minutes as a true record and future actions approved.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-2023:

Focus 1 - Strengthen our Organisation	
1.2 Governance	
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority
Focus 5 - Building our Region	

5.3 Local Authority projects

Journey 5.3.2

Provide milestone achievements for Local Authority

Recommendation

- 1. That Palumpa Local Authority members note and confirm the minutes from the meeting held on 17 August 2022 as true and correct.**

Attachments

- [1](#)  Palumpa LA Previous Minutes



MINUTES OF THE MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL
LOT 108 PALUMPA NT 0822
ON THURSDAY, 17 AUGUST 2023
AT 10:00 AM

Chairperson Amy Narburup declared the meeting open at 10:30am

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT, APOLOGIES AND ABSENCE

Name	Present	Apology	Absent
Mayor Ralph Narburup		X	
Deputy Mayor Harris	X via phone		
Cr Terry Sams		X	
Chairperson Amy Narburup	X		
Alex Jacky	X		
Sandra Jacky	X		
Lorraine Kerringbo			X
Jimmy John Murielle			X
Moses Wodidj			X
Jack Wodidj	X		
Jeff Wodidj			X
John Paul Wodidj	X		
Mary Wodidj			X
Roger Wodidj			X
Warren Wodidj	X		

STAFF:

Matthew Eastham	Chief Executive Officer
Andrew Everingham	Chief Operations Officer
Dorothea Janczewskait	People and Culture Manager
David Glover	Executive Director Corporate Services
Damien Blair	CSM Palumpa
Cassandra Krensel	Business Support Officer (Minute Taker)

GUEST:

Maree Delacy	CMC
Aneurin Townsend	CMC
Chris Moore	CMC

CONFLICT OF INTEREST ON ANY MATTERS ON AGENDA

Nil.

CONFIRMATION OF PREVIOUS MINUTES**1) Local Authority Meeting minutes to be confirmed****Motion:**

- 1. That Palumpa Local Authority members note and confirm the minutes from the meeting held on 18 August 2022 as true and correct.**

Moved: Alex Jacky
Seconded: Warren Wodidj
Resolution: Unanimously

GENERAL BUSINESS

- ACTION ITEM: LA Members would like to see further stone kerbing in their Community and support stones rather than bollards. COO to investigate viability of stone kerbing in the Community***

REPORTS**2) Remuneration Determination - Allowances for Members of Local Authorities.****Motion:**

- 1. That the Local Authority note the Remuneration Tribunal's Determination No. 1 of 2023 of Allowances for members of Local Authorities.**

Moved: Cr. Harris
Seconded: Chairperson Amy Narburup
Resolution: Unanimously

3) Service Delivery Report**Motion:**

- 1. That the Local Authority receives and notes the Service Delivery Report.**
- 2. That the Local Authority recommends the following projects be**

presented to Council for consideration for funding allocation and approval:

- a. That an amount of \$10k be approved to be allocated to the WDRC for the removal of abandoned cars from around the Palumpa Community.

Moved: Alex Jacky
Seconded: John Paul Wodidj
Resolution: Unanimously

- **ACTION ITEM: COO to investigate viability of water tank and seating at the Cemetery and will present to next LA meeting.**

4) **Finance Report 12 months to 30 June 2023**

Motion:

1. That the Local Authority receives and notes the financial information provided for Palumpa for the period ending 30 June 2023.

Moved: Warren Wodidj
Seconded: Jack Wodidj
Resolution: Unanimously

5) **CEO Report - Palumpa Local Authority**

Motion:

1. That the Local Authority acknowledges the opportunity to discuss matters with the CEO and notes the information discussed with the CEO.

Moved: Jack Wodidj
Seconded: John Paul Wodidj
Resolution: Unanimously

MEETING CLOSE

The meeting closed at 1255 hrs.

THIS PAGE AND THE PRECEEDING PAGES ARE THE UNCONFIRMED MINUTES OF THE Meeting of Palumpa Local Authority HELD ON Thursday, 17 August 2023 AND TO BE CONFIRMED Thursday, 19 October 2023.



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 23 NOVEMBER 2023

Report for Agenda Item No 2

Prepared by **David Glover, Executive Director Corporate Services**

Local Authority Finance Report to 30 September & Projects Reports to 31 October 2023

Purpose

To provide the Local Authority with the Finance Report to 30 September 2023, and the Funded LA Projects report for the period ended 31 October 2023.

Background

As per Guideline 1 of the *Local Government Act 2019*, under section 14 Council is required to present:

For each local authority meeting (or provisional meeting, if applicable), the council must submit to the local authority a current financial report of actual results against the latest approved budget for the local authority area.

Comment

Details of the Palumpa Local Authority funding position:

Funding available at 1 July 2023:	\$56,700
Financial Year 2023-24 funding received:	\$0
Funds spent & committed all projects to 31 October 2023:	\$79,309
Total funding available for new projects at 31 October 23:	\$ 103,400

Local Authority – Palumpa area finance report – Year to 30 September 2023

Total Income	\$575,356	
Total Budgeted Income	\$597,564	
Difference	(\$22,207)	

Total Expenditure	\$316,410	
Total Budgeted Expenditure	\$574,198	
Difference	(\$257,788)	

Impact for Council

Under Section 14 of Guideline 1 of the *Local Government Act 2019*, the Local Authority must receive the financial report.

The Local Authority-Palumpa projects report to 31 October 2023 is attached to this report.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2023-2024:

Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.2	Provide milestone achievements for Local Authority
Journey 5.3.3	Publish completed Local Authority projects and promote their success
Focus 1 - Strengthen our Organisation	
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority

Recommendation

- 1. That the Local Authority receives and notes the financial information provided for Palumpa for the period ending 31 October 2023.**

Attachments

- [1](#) Local Authority Finance Report-Palumpa

Nganmarrayanga

Grant Funding - Local Authority Projects - Allocated Funding -As at 31st October 2023

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Resolution	Cash Received to date (inc. Carried Forward)	Expenditure Prior Years	Expenditure to date 2023-24	Cash Balance as at 31/10/2023	Status
LAP-Backhoe-Caterpillar (part of funds)	19,227	FY21/22	06/1/2021	19,227	10,584		8,643	
Gemetry Shed Structure (outback 150)	7,116	FY21/22	15/4/2021	7,116	12,938		-5,822	Overspent
LAP-5 LED Street lights	38,474	FY20/21	2/06/2021	38,474	24,585		13,889	
LAP-Kubota Zero Turn Mower	20,000	FY22/23	06/4/2022	20,000	977	18,182	841	
LAP-AMRRRC Veterinary Program	30,000	FY22/23	02/0/2022	30,000	12,043		17,957	
Removal of Abandoned Cars in Palumpa Community	10,000	FY23/24	OCM 27.09.23	10,000	-		10,000	
LOCAL AUTHORITY PROJECTS 2023-24	124,817			124,817	61,127	18,182	45,508	

Grant Funding - Local Authority Projects - Unallocated Funding - As at 31st October 2023

Grant Funding - Local Authority Projects	Unallocated as at 01/07/2023	Cash Received to date (inc. Carried Forward)	Budget funds yet to receive	New Budget allocations to 31 October 2023	Commitments to date	Unallocated balance as at 31/10/2023
LA Funding available 2022/23 not yet allocated	56,700	56,700	-	10,000	-	46,700
LA Funding for 2023/24 - not yet received	-	-	56,700	-	-	56,700
Total			56,700	10,000	-	103,400

WEST DALY REGIONAL COUNCIL

**FOR THE PALUMPA LOCAL AUTHORITY OF
23 NOVEMBER 2023**

Report for Agenda Item No 3


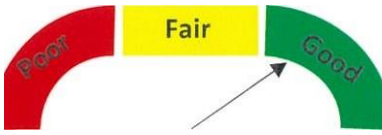
Prepared by **Damian Blair, Supervisor Palumpa**



Community Services Manager Report


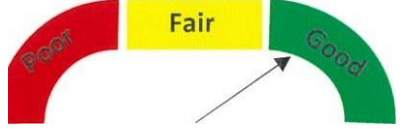
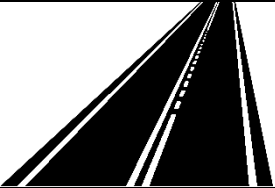





Purpose

The purpose of this report is to inform the Local Authority on matters relating to service delivery.


Background

Animal Management		
Summary	<ul style="list-style-type: none"> • Most animals are in a healthy state following AMRIC visit on 28/6/2023. 	



Cemetery Management		
Summary	<ul style="list-style-type: none"> • The Cemetery is in good condition at the moment. • There is now four working solar lights at cemetery. • Water tank and tap currently being organized for cemetery. 	

Sports Grounds (include swimming pool if applicable)		
Summary	<ul style="list-style-type: none"> • Both the football and softball ovals are currently in fair to good condition. Both have been mowed and whipper snipper work completed. 	
Internal Roads & Homelands Access Roads		
Summary	<ul style="list-style-type: none"> • Some sections of homelands entry roads need re sheeting. • Time permitting will re grade entry roads before wet season is here. • Work crew will be filling potholes in community before wet season. 	
Waste Management		
Summary	<ul style="list-style-type: none"> • Civil staff continue to collect rubbish twice weekly Monday's and Friday's plus hard rubbish on ground is done when possible. • Rubbish push ups with backhoe is done twice weekly. • Cyclone loose rubbish clean-up has commenced. 	
Parks and Open Spaces Management		

Summary	<ul style="list-style-type: none"> • Two new mowers have been delivered. • Mowing and whipper snipper work ongoing.
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Weed Control and Fire Management		
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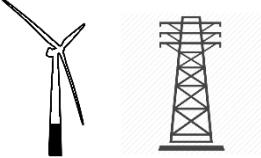

Summary	<ul style="list-style-type: none"> • ATV is now operational. • Some herbicide work has been completed. • When grader is back in community fire breaks will be re-done before wet season starts.
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Council Office		
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Summary	<ul style="list-style-type: none"> • The Council office suffered quite a lot of water damage during the recent flood. Replacement of items that were destroyed in floods has commenced and is ongoing. • Builders have repaired and replaced desk top counters and doors in office some appliances have been replaced.
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Civil Yard		
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Summary	<ul style="list-style-type: none"> • Additional plant and equipment in the civil yard at the moment due to Homelands contractors storing materials due for current works. • Herbicide work to be completed in civil yard. • Cage lock up to be organized appropriately.
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Staff		
Summary	<ul style="list-style-type: none"> • Attendance for staff has dropped off slightly again. • Still waiting for applications for admin job in office. 	
Fleet		
Summary	<ul style="list-style-type: none"> • We have received two new replacement mowers for mowers that were damaged in floods. • Waiting on part for digger on backhoe to be fully operational. • Still waiting on insurance more machinery can be replaced that was lost in floods. 	
Infrastructure		
Summary	<ul style="list-style-type: none"> • Security bolstering on council buildings has commenced. • Office plus VOQs and meeting room have had repairs completed. • Council accommodation houses have had most works completed. • Some trees around old station property to be removed. 	

Contracts		
Summary	<ul style="list-style-type: none"> • Nothing to report here. 	

AusPost		
Summary	<ul style="list-style-type: none"> • Mail continues to be available for Community members daily. 	

Aerodrome		
Summary	<ul style="list-style-type: none"> • The airstrip to be slashed. • Gable markers to be collected in town to replace damaged existing gable markers. 	

Remote Tenancy		
Summary	<ul style="list-style-type: none"> • WDRC housing officer has been visiting community. • Housing maintenance and repairs requests has been considerably better since hotline has been implemented. • Council workers have been fixing driveway entrances to community houses. 	

Local Authority Project Status



- Playground installations still work in progress. Additional solar lights have been installed around community plus permanent rubbish bins.

Challenges



- Minimal equipment.
- Sporadic attendance of some staff members.
- Low applications for job vacancies.

Opportunities



- Employment for local people.

General



- Contractors have finished majority of flood repairs.
- Some equipment from flood insurance has been replaced and repaired.
- Attendance of staff is down from last meeting.
- Core services in community continue with no problems.
- More solar lights erected around community.
- More permanent bins have been installed around community.
- New wheelie bins to be distributed in community.
- Cyclone clean-up currently in progress in community, locals in community have been helpful with putting rubbish outside properties for collection. Also tilt tray is now operational and will be used for car removals when possible.

Statutory Environment

Nil

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.1	Complete Local Authority funded projects
Journey 5.3.2	Provide milestone achievements for Local Authority
Journey 5.3.3	Publish completed Local Authority projects and promote their success
Journey 5.3.4	Identify through Local Authority future community improvement projects

Recommendation

- 1. That the Nganmariyanga Local Authority received and Notes the report.**

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 23 NOVEMBER 2023

Report for Agenda Item No 4

Prepared by **Brett Martin, Community Operations Manager**

Community Operations Manager Report

Purpose

The purpose of this report is to update the Nganmarriyanga Local Authority on capital projects.

Background

Nganmarriyanga Capital Projects

Abandoned vehicle removal program has begun in community.

10 solar streetlights have been installed in community.

Insurance work repairing flood damage on Council buildings have been completed.

Wadeye Capital Projects

Walkway Bridge to Manthethpe - complete, discussing with locals and Manthethpe residents many people use bridge each day. Very successful.



Nilinh cemetery upgrades – survey complete discussion with Geoffery Pulchen explaining planned works and where playground will be moved to other end park. Fencing is complete with water tank ready for installation.



Wadeye cemetery – Survey completed to plan fencing around boundary of grounds. I have consulted with Margaret about plans with Shelter, water tank and seats. Stephen Bunduck has been consulted also.

Approval has been given by Geoffery Pulchen where the pathway from Nilinh to main street. Contractor preparing equipment and materials.

Audit has been completed of faulty street lights quoting of repairs are underway.

Community roads upgrade - audit has been completed identifying shoulder repairs and drainage gutters needed. Contractor is preparing equipment and materials.

Fossil Head access road – roadworks continue with the floodways and road drains. Works on the road stabilisation will commence in the coming weeks. The stabilisation is achieved by using a polymer product that binds and holds the gravel together during rain events.

Speed bump reduction will be finalised in a few weeks with new speed bumps installed at the correct height and specifications.

Peppimenarti Capital Projects

Peppimenarti access road and floodway improvements is nearing completion.

10 new solar streetlights have been installed in the community.

Civil yard has had security fencing installed around the perimeter.

Irrigation at football oval has finished planning stage and works will be scheduled.

Statutory Environment

Nil

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.1	Complete Local Authority funded projects
Journey 5.3.2	Provide milestone achievements for Local Authority
Journey 5.3.3	Publish completed Local Authority projects and promote their success
Journey 5.3.4	Identify through Local Authority future community improvement projects

Recommendation

- 1. That the Nganmariyanga Local Authority receive and note the report.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 23 NOVEMBER 2023

Report for Agenda Item No 5

Prepared by **Lemaki Curulala, Technical Services Manager**

Community Projects

Purpose

To seek approval from the Nganmarriyanga Local Authority to utilise the unallocated Local Authority funds, to progress the solar lights project to the Scoping, Planning and Delivery Stage.

Background

The Nganmarriyanga Local Authority currently has **\$103,400.00** remaining in unspent funds. These funds need to be allocated to community projects and initiatives that aim to build stronger communities and build quality community infrastructure to facilitate community activity and integration.

In alignment with the Regional Plan 2023-2024 Nganmarriyanga Local Authority, the following project is presented to the Local Authority for review and approval:

Works	Details	Estimated Price
Solar Lights	Installation of additional solar lights around the community.	\$60k
Water Tank at the Cemetery	Installation of a 2000L water tank to be connected to the shelter roof.	\$13K
Shade and Seating Structures	Installation of shade and seating structures around the community.	\$30K

Quotes will be sourced for the approved project as part of the Scoping and Planning stage. These will be presented to the Local Authority along with concept and timelines

Statutory Environment

1. *Local Government Act 2019*
2. Guideline 1 : Local Authorities 2021

Impact for Council

Nil

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.1	Complete Local Authority funded projects
Journey 5.3.2	Provide milestone achievements for Local Authority
Journey 5.3.3	Publish completed Local Authority projects and promote their success
Journey 5.3.4	Identify through Local Authority future community improvement projects

Recommendation

- 1. That the Nganmariyanga Local Authority has approves the solar lights project and progress to the Scoping, Planning and Delivery stage.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 23 NOVEMBER 2023

Report for Agenda Item No 6

Prepared by **Andrew Everingham, Acting Chief Executive Officer**

Acting CEO Report

Purpose

The purpose of the Chief Executive Officers (CEO) report is to provide an opportunity for the Local Authority to ask the CEO questions relating to Council and for the CEO to provide a verbal update on matters of importance to the Local Authority.

Background

CEO to provide opportunity at the Local Authority for questions to be asked and for discussion around matters of importance to the Local Authority and Community.

Statutory Environment

1. *Local Government Act 2019*
 - i. Section 78 - Functions of Local Authority;
 - ii. Section 79 - Limits on functions of local authority.
2. Ministerial Guideline 1: Local Authorities 2021

Impact for Council

Information purposes

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 1 - Strengthen our Organisation	
1.2 Governance	
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority

Recommendation

- 1. THAT the Local Authority acknowledges the opportunity to discuss matters with the acting CEO and notes the information discussed with the acting CEO.**

Attachments

There are no attachments for this report.