



WEST DALY

Regional Council

AGENDA

ORDINARY COUNCIL MEETING

Friday 17 October 2025

10:00 am

Held at the West Daly Regional Council Chambers
WADEYE NT

This meeting is open to the public excluding confidential
Council business.

Contact governance@westdaly.nt.gov.au
or phone: 08 7922 6403 for more information.

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WEST DALY REGIONAL COUNCIL – “Working Together to Make a Difference”



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1 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

2 PRESENT APOLOGY AND ABSENT

ELECTED MEMBERS

- Mayor Terry Sams – Thamarrurr/Pindi Pindi Ward
- Deputy Mayor Mark Tunmuck-Smith – Thamarrurr/Pindi Pindi Ward
- Councillor Gabriel Martin - Nganmarriyanga Ward
- Councillor John Wilson - Tyemirri Ward
- Councillor Basil Dumoo - Thamarrurr/Pindi Pindi Ward
- Councillor Cyril Ninnal - Thamarrurr/Pindi Pindi Ward

OFFICERS

- John Thomas – Chief Executive Officer
- Karen Parry – Director of Corporate Services
- Timothy Hema – Director of Service Delivery
- Alston George – Executive Manager - People, Safety & Remote Programs
- Shoshana Hill – Governance Advisor

RECOMMENDATION

- 1. That the members present achieve quorum.**
- 2. That the members present accept the apology/apologies received for <insert-names>.**
- 3. That <insert-names> is absent without permission in accordance with Section 47(1)(o) of the Local Government Act 2019.**

3 DISCLOSURES OF INTEREST

Are there any members present who wish to declare a conflict or interest or raise any concerns regarding potential conflict that have arisen or may arise in the agenda at this meeting?

4 CONFIRMATION OF MINUTES

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 4.1

REPORT TITLE Ordinary Council Meeting held on 26 September 2025

PREPARED BY Shoshana Hill (Governance Advisor)



PURPOSE

This report's purpose is for the Council to confirm the previous meeting's minutes as a true and accurate record of the meeting.

BACKGROUND

The minutes of the Ordinary Council Meeting held on 26 September 2025 are provided for confirmation. The minutes were reviewed for accuracy and completeness. Elected Members are invited to suggest amendments or raise questions regarding the content of the minutes.

STATUTORY ENVIRONMENT

Local Government Act 2019 sections 101 and 102.

IMPACT FOR COUNCIL

Ensuring accountability, transparency, and compliance.

STRATEGIC ALIGNMENT

This report is aligned to the West Daly Strategic Plan 2024-2027:

FOCUS AREA 1: Strong Council

Governance 1. *Strengthen governance by meeting or exceeding compliance mandates and requirements for Elected Members and Council*

Governance 2. *Continually review and where possible improve delivery of Council services to be proactive, efficient and meet community needs*

RECOMMENDATION

1. That the Council confirms the minutes of the Ordinary Council Meeting held on 26 September 2025 as a true and accurate record of the meeting.

ATTACHMENTS

1. Ordinary Council Meeting - 26 September 2025 - Minutes UNCONFIRMED [4.1.1 - 7 pages]



MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT Council Chambers Winnellie NT
ON Friday 26 September 2025
AT 10:00 am

The Meeting opened at 10:17.

1 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

2 PRESENT APOLOGY AND ABSENT

ELECTED MEMBERS	POSITION	PRESENT	APOLOGY	ABSENT
John Wilson	Councillor	x		
Terry Sams	Councillor	x		
Mark Tunmuck-Smith	Councillor	x		
Gabriel Martin	Councillor	x		
Basil Dumoo	Councillor	x		
Cyrill Ninnal	Councillor	x		

STAFF IN ATTENDANCE

John Thomas

Karen Parry

Timothy Hema

Alston George

Ashlee Fuller (Teams)

Lakshika Perera

POSITION

Chief Executive Officer

Director of Corporate Services

Director of Service Delivery

Acting People and Culture Manager

Acting Executive Manager

People and Culture Business Partner (minute taker)

VISITORS IN ATTENDANCE	REPRESENTING
Karen Hocking	Northern Territory Government
Dr George Amegavi	Northern Territory Government

3 DISCLOSURES OF INTEREST

Councillor Mark Tunmuck-Smith declared an interest in item no 6.12

Councillor Cyril Ninnal declared an interest in item no 6.12

Councillors requested that items 6.1 and 6.2 be brought forward on the Agenda and dealt with first.

6.1 Appointment of Principal Member
Resolution: OCM-2025/56 1. That the Council agree to proceed with a secret ballot. 2. That Terry Sams be nominated as candidate for the role of principal member. 3. That Mark-Tunmuck-Smith be nominated as candidate for the role of principal member. 4. That John Wilson be nominated as candidate for the role of principal member. 5. That the Council appoints Terry Sams as the principal member of the West Daly Regional Council for the remainder of the term in accordance with Section 61 of the <i>Local Government Act 2019</i>. Moved: <i>Councillor Mark Tunmuck-Smith</i> Seconded: <i>Councillor Terry Sams</i> Carried 6 / 0

Guest Karen Hocking acted as the Responsible Officer.

6.2 Appointment of Deputy Principal Member
Resolution: OCM-2025/57 1. That the Council agree to proceed with a ballot. 2. That Mark Tunmuck-Smith be nominated as candidate for the role of deputy principal member. 3. That the Council appoints Mark Tunmuck-Smith as the deputy principal member of the West Daly Regional Council for the remainder of the term in accordance with Section 61 of the <i>Local Government Act 2019</i>. Moved: <i>Councillor Terry Sams</i> Seconded: <i>Councillor Mark Tunmuck-Smith</i> Carried 6 / 0

Mayor Terry Sams becomes the Chairperson of the meeting.
Guest Karen Hocking acts as the Responsible Officer.
Only one member nominates, no need for a ballot to be carried out.

4 CONFIRMATION OF MINUTES

4.1 Ordinary Council Meeting held on 29 July 2025

Resolution: **OCM-2025/58**

1. That the Council confirm the minutes of the Ordinary Council Meeting held on 29 July 2025 as a true and accurate record of the meeting.

Moved: *Councillor John Wilson*

Seconded: *Councillor Terry Sams*

Carried 6 / 0

Action: Council to prepare a detailed report on operations of the Pool, and the Contract with the Y, to be presented at the next Council Meeting.

5 CEO REPORT

5.1 CEO Report

Resolution: **OCM-2025/59**

1. That the Council receive and note the CEO Report for September.

Moved: *Councillor Terry Sams*

Seconded: *Councillor Mark Tunmuck-Smith*

Carried 6 / 0

6 REPORTS FOR DECISION

6.3 Appointment Finance Committee

Resolution: **OCM-2025/60**

1. That the Council appoints the following Finance Committee:
 - a. *Mayor, Terry Sams*
 - b. *Deputy Mayor, Mark Tunmuck-Smith*
 - c. *Councillor, Gabriel Martin*

Moved: *Councillor Terry Sams*

Seconded: *Councillor Basil Dumoo*

Carried 6 / 0

6.4 Appointment Audit and Risk Management Committee

Resolution: **OCM-2025/61**

1. That the Council appoints the following Audit and Risk Management Committee:
 - a. *Mayor, Terry Sams*
 - b. *Deputy Mayor, Mark Tunmuck-Smith*
 - c. *Councillor, Cyril Ninnal*

Moved: *Councillor Terry Sams*
Seconded: *Councillor Basil Dumoo*

Carried 6 / 0

6.5 Appointment Local Authorities

Resolution: **OCM-2025/62**

1. That the Council appoint *Councillor Basil Dumoo* as member of the *Wadeye Local Authority*.
2. That the Council appoint *Councillor Gabriel Martin* as a member of the *Nganmarriyanga Local Authority*.
3. That the Council appoint *Councillor John Wilson* as a member of the *Peppimenarti Local Authority*.

Moved: *Councillor Terry Sams*
Seconded: *Councillor Mark Tunmuck-Smith*

Carried 6 / 0

6.6 Monthly Financial Report

Resolution: **OCM-2025/63**

1. That the Council receives and approves the Finance Report dated 31st Aug 2025.

Moved: *Councillor Cyril Ninnal*
Seconded: *Councillor Terry Sams*

Carried 6 / 0

Mark Tunmuck-Smith left the room @11:15 and returned at 11:19

6.7 Policy Approval: Casting Vote Policy

Resolution: **OCM-2025/64**

1. That Council approves the revised Casting Vote Policy (Elected Members) (GOV01) Version 3.0 as attached.
2. That Council acknowledges that this policy, pursuant to the *Local Government Act*, is adopted for the term of the present Council and will lapse at the conclusion of the next General Election.

Moved: *Councillor Terry Sams*
Seconded: *Councillor John Wilson*

Carried 6 / 0

6.8 Policy Approval: Rates Concession Policy

Resolution: **OCM-2025/65**

1. That the Council approves the revised Rates Concessions Policy (GOV18) Version 2.0 as attached.

Moved: *Councillor Basil Dumoo*
Seconded: *Councillor Cyril Ninnal*

Carried 6 / 0

6.9 Policy Approval: Local Authorities Policy

Resolution: **OCM-2025/66**

1. That the Council approves the reviewed Local Authorities Policy (GOV30) Version 5.0 as attached.

Moved: *Councillor Mark Tunmuck-Smith*
Seconded: *Councillor Basil Dumoo*

Carried 6 / 0

6.10 Policy Approval: Conflict of Interest (Elected Member, Local Authority and Council Committee) Policy

Resolution: **OCM-2025/67**

1. That the Council approves the revised Conflict of Interest (Elected Member, Local Authority and Council Committee) Policy (GOV03) version 3.0 as attached.

Moved: *Councillor Mark Tunmuck-Smith*
Seconded: *Councillor Gabriel Martin*

Carried 6 / 0

6.11 Policy Approval: Annual return of Interests policy

Resolution: **OCM-2025/68**

1. That the Council approves the revised Annual Return of Interests Policy (GOV14) Version 2.0 as attached.

Moved: *Councillor Mark Tunmuck-Smith*
Seconded: *Councillor Gabriel Martin*

Carried 6 / 0

Councillor Basil Dumoo left the room @11:30 and returned at 11:33

6.12 Supplementary Report: Invitation to attend Thamarrurr Homelands Committee

Resolution: **OCM-2025/69**

1. That the Council carry the report forward to the Ordinary Council Meeting on 30th October 2025.

Moved: *Councillor Terry Sams*
Seconded: *Councillor John Wilson*

Carried 2 / 0

Councillor Mark Tunmuck-Smith and Councillor Cyril Ninnal left the room at 11:40 and returned at 11:45

7 REPORTS FOR INFORMATION

7.1 Council Meeting Dates Report

Resolution: **OCM-2025/70**

1. That the Council approves the proposed 2026 Meeting Schedule.

Moved: *Councillor Terry Sams*

Seconded: *Councillor John Wilson*

Carried 6 / 0

7.2 NT Remuneration Tribunal - Member Allowances

Resolution: **OCM-2025/71**

1. That the Council receive and note the report, and make no further submissions to the Tribunal.

Moved: *Councillor Terry Sams*

Seconded: *Councillor Basil Dumoo*

Carried 6 / 0

Councillor John Wilson left the room at 11:53 and did not return.

8 LOCAL AUTHORITY REPORTS

8.1 Minutes of the Nganmarriyanga (Palumpa) Local Authority Meeting held on 19 August 2025

Resolution: **OCM-2025/72**

1. That the Council receive and note the minutes of the Minutes of the Nganmarriyanga (Palumpa) Local Authority Meeting held on 19 August 2025 and approves the recommendations.

Moved: *Councillor Mark Tunmuck-Smith*

Seconded: *Councillor Gabriel Martin*

Carried 3 / 0

9 COMMITTEE REPORTS

9.1 Minutes of the Finance Committee held on 28th August 2025

Resolution: **OCM-2025/73**

1. That the Council receive and note the minutes of the Minutes of the Finance Committee held on 28th August 2025;

Moved: *Councillor Cyril Ninnal*

Seconded: *Councillor Mark Tunmuck-Smith*

Carried 3 / 0

10 CORRESPONDENCE

10.1 Correspondence Report

Resolution: **OCM-2025/74**

- 1. That Council notes and accepts the correspondence.**

Moved: *Councillor Mark Tunmuck-Smith*

Seconded: *Councillor Cyril Ninnal*

Carried 3 / 0

Councillor Basil Dumoo left the meeting at 12:06 and did not return.

11 GENERAL BUSINESS

Councillors present reviewed the illustrations for the website.
No further business was raised.

12 NEXT MEETING

30th October 2025

13 MEETING CLOSE

The meeting closed at 12:08.

This page and the preceding 6 pages are the unconfirmed minutes of the Ordinary Council Meeting held on 26th September 2025.

5 CEO REPORT

REPORT

ITEM NUMBER 5.1

REPORT TITLE CEO Report

PREPARED BY



PURPOSE

To provide an overview of key activities and updates from the Chief Executive Officer since the last ordinary council meeting.

BACKGROUND

Engagement with Senator Malarndirri McCarthy, the Minister for Indigenous Australians:

At a meeting in Wadeye on 11 September 2025, key issues raised with the Minister included council funding challenges, difficulties with the homelands program and road maintenance, and the need for greater government support.

The Minister acknowledged these challenges and recommended forming a stakeholder working group, with coordination support available from the NIAA, to address these issues.

Annual Report 2024-25:

Council Annual Report 2024-25 details the year's key strategic progress in governance, community wellbeing, and service delivery. The final draft of the Annual Report 2024-25 is complete, pending only the Audited Financial Statements due October 24 2025. The report will then proceed through committee and council approval in early November. The process is on track to meet the legislated deadline of November 15 2025.

Animal Management Program Engagement:

Council continues its animal management program through its partnership with AMRRIC, delivering vital veterinary services and community engagement. To overcome seasonal challenges, future programs will be scheduled between May and September, with fly-in/fly-out services as a potential exception. We are currently engaging to obtain a further quote for services and have a census in Wadeye pending approval. The data from these initiatives will directly inform the planning and projection of the 2026 program calendar.

Elected Member Training:

Council have organised a further indepth Elected Member Governance Training with the Department of Housing, Local Government and Community Development.

The date for the training is scheduled for **10th December 2025**.

The Training will cover the following:

- Code of Conduct
- Decision making and Meeting Procedure
- Introduction to Financial Management

STATUTORY ENVIRONMENT

Local Government Act 2019

Part 14.1 of the Local Government Act 2019

IMPACT FOR COUNCIL

Providing a regular CEO report strengthens communication and alignment between the Council and the executive team, enhancing the effectiveness of our governance and operational strategies.

STRATEGIC ALIGNMENT

This report is aligned to the West Daly Strategic Plan 2024-2027:

{custom-field-strategic-plan}

RECOMMENDATION

- 1. That the Council receive and note the CEO Report for October.**

ATTACHMENTS

Nil

6 ACTION ITEMS

REPORT

ITEM NUMBER	6.1
REPORT TITLE	Action Items Report
PREPARED BY	Shoshana Hill (Governance Advisor)



PURPOSE

To provide an update on the status of action items since the last ordinary Council meeting, to ensure that the Council monitors the progress on actions that are open. That the Action Item report gives transparency regarding the status action agreed on in prior Council Meetings.

BACKGROUND

The attached Action Item report detailed agreed upon actions in accordance with the resolutions passed by council. The report also gives further details on the status of the action items, whether they are in progress or completed. The report also indicates the action owner or department responsible. By having these actions in one document, with the corresponding action owner reinforces accountability for the closure of these action items.

STATUTORY ENVIRONMENT

Local Government Act 2019

IMPACT FOR COUNCIL

The Council will benefit from having clear and effective oversight into the status of actions raised in Council meetings, to ensure that they are properly assigned and are progressing in a manner which the council deems satisfactory.

STRATEGIC ALIGNMENT

This report is aligned to the West Daly Strategic Plan 2024-2027:

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Governance 2. *Continually review and where possible improve delivery of Council services to be proactive, efficient and meet community needs*

RECOMMENDATION

1. That the Council notes the progress reports on outstanding actions from the previous minutes.
2. That the Council agrees for completed and no further action items be removed from the action items list.

ATTACHMENTS

1. Action List September 2025 (2) [6.1.1 - 7 pages]



ACTION SHEET

AS A RESULT OF THE
COUNCIL MEETINGS

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Minutes of the Wadeye Local Authority meeting	6
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Agenda Item No	Description	Resolution number	Action Assigned to	Action to be taken	Action taken	Status
Reports to Council – January 2025						
11	Grant opportunity	No resolution	Infrastructure & Technical Services/ Grants	Council requests that a new grant opportunity be sourced for two new playgrounds and solar lighting for each community - Peppimenarti, Palumpa and Emu Point.	➤ Currently in planning phase. Infrastructure Team inspecting existing lighting infrastructure. ➤ Grants Manager investigating potential grant application opportunities. ➤ LRCI Program hasn't opened yet WDRC still waiting for the program to be announced.	In progress

Agenda Item No	Description	Resolution number	Action Assigned to	Action to be taken	Action taken	Status
Reports to Council – March 2025						
7.1	Infrastructure and Technical Services Report	OCM-2025/16	CEO/ Infrastructure & Technical Services	Investigate re-introducing on country meetings for Homelands.	➤ Homelands Manager Employed. ➤ On Country meeting TBC.	In progress
16	Fleet/Removal of Vehicles	N/A	CEO	Ongoing action item to monitor and remove build up of abandoned cars in the community	➤ Discussing a joint operation with Murin. ➤ Longer term plan and ongoing action	Ongoing

Agenda Item No	Description	Resolution number	Action Assigned to	Action to be taken	Action taken	Status
Reports to Council – April (Postponed to 15 May) 2025						
6.1	CEO Report – Pest Issue in Peppimenarti	OCM-2025/23	CEO	Speak to rangers to lay traps in Peppi	➤ CEO to meet with ranger team	In progress
8.2	People and Culture Report – Job Opportunities	OCM-2025/28	People and Culture	Investigate Job Opportunities for Homelands, particularly for Parks & Gardens. Scope and Options to be investigated and linked to Grant Opportunities.	➤ P& C are exploring Parks & Gardens job opportunities partnering with the recently appointed	In progress

					Homelands Manager.	
9.1	Provide update on YMCA Pool Management	OCM-2025/30	CEO/Director of Service Delivery	Meeting to be held with YMCA	➤ Corrective actions from the Pool Audit conducted February 2025 – being addressed. ➤ Contract extended for 12 months.	Completed

Agenda Item No	Description	Resolution number	Action Assigned to	Action to be taken	Action taken	Status
Reports to Council – May 2025						
10	General Business – Solar Lights	N/A	Infrastructure & Technical Services	Investigate who is responsible to replace solar lights/carry out an audit on solar lights in Peppimenarti and Emu Point.	➤ The requirements for Solar lights grant application is being reviewed.	In Progress
Reports to Council – June 2025						
2	Acceptance of Resignation Cr. Cumaiyi	OCM-2025/41	Governance	Write to NTEC to notify of Cr. Peter Cumaiyi resignation Draft letter to NTEC	➤ Letters drafted & sent to NTEC	Completed

7.4	2025-26 Regional Plan Adoption	OCM-2025/48	Governance	Requested to remove image on page 22 Following removal, final version to be attached to letter to CEO of Agency, and uploaded on website & printed copies disbursed in Council offices. write to CEO of Agency Providing Regional Plan	➤ Letters drafted & sent to NTEC CEO of Agency Providing Adopted Regional Plan ➤ Uploaded to website ➤ Printed copies sent out to community	Completed
Reports to Council – July 2025						
5.1	Finance report	COCM-2025/25	Finance	Finance to include the breakdown of who owes monies to Council in the Finance report.	➤ Finance now include this as a standard presented report	Completed
6.1	Minutes of the Wadeye Local Authority meeting	COCM-2025/26	Infrastructure	Investigate comments that there is no fencing/shed around the Peppienarti Burial Site.	➤ Under review by Infrastructure Team	In progress
6.1	Minutes of the Wadeye Local Authority meeting	COCM-2025/26	Governance	Request new sign showing Wadeye Local Authority proudly support the Wadeye Pool.	➤ Quote obtained for the signage	In progress
Reports to Council September 2025						
2	Confirmation of Minutes	OCM-2025/58	Service Delivery	Council to prepare detailed report on operations of the Pool, the contract with the Y and present at next meeting.	➤ Detailed report from the Y provided with Service Delivery report to be presented to Council on 17th October 2025	Completed

END TASK LIST

7 REPORTS FOR DECISION

REPORT

ITEM NUMBER	7.1
REPORT TITLE	Finance report for month ending 30 September 2025
PREPARED BY	Muhammad Waqas (Finance Manager)



PURPOSE

To provide the Council with the Financial Management Report for the period ended 30th September 2025

BACKGROUND

The Local Government (General) Regulations 2021, Division 7, require that Council receive a report setting out:

(1)

- The actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
- The most recently adopted annual budget; and
- Details of any material variances between the most recent actual income and expenditure of the council and the most recently adopted annual budget.

(2)

- Details of all cash and investments held by the Council (including money held in trust); and
- The closing cash at bank balance split between tied and untied funds; and
- A statement on trade debtors and a general indication of the age of the debts owed to the Council; and
- A statement on trade creditors and a general indication of the age of the debts owed by the Council; and
- A statement in relation to Council's payment and reporting obligations for GST, fringe benefits tax, PAYG withholding tax, superannuation and insurance; and
- Other information required by the Council.

(3)

- A certification, in writing, by the CEO to the Council that, to the best of the CEO's knowledge, information, and belief:
- The internal controls implemented by the Council are appropriate; The Council's financial report best reflects the financial affairs of the Council Tax, Superannuation, and Insurance
- PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly and are up to date
- Business Activity Statements are lodged with the ATO. The council typically receives GST refunds.
- Insurance - Council has in place insurance arrangements for the 2025-26 financial year and has coverage. Due to the commercial in confidence nature of the Council's insurance policies, the specifics of the policies can be made available for review upon request.
- The council has continued to meet its financial obligations for the period, as per the attached report.

STATUTORY ENVIRONMENT

Regulation 17 of the Local Government (General) Regulations 2021

IMPACT FOR COUNCIL

Under Regulation 17 of the Local Government (General) Regulations 2021 the Council must receive the Financial Report.

STRATEGIC ALIGNMENT

This report is aligned to the West Daly Strategic Plan 2024-2027:

FOCUS AREA 1: Strong Council

Governance 1. *Strengthen governance by meeting or exceeding compliance mandates and requirements for Elected Members and Council*

Governance 2. *Continually review and where possible improve delivery of Council services to be proactive, efficient and meet community needs*

RECOMMENDATION

1. That the Council receives and approves the Finance Report dated 30th Sept 2025.

ATTACHMENTS

1. WDRC Financial Report OCM SEPT 25 (2) [7.1.1 - 11 pages]



FINANCIAL MANAGEMENT REPORT

For the period ended 30th Sept'2025

Income and Expense Statement – Actual v Budget

Profit and Loss-Operational	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
OPERATING INCOME				
Rates	498,656	495,819	2,837	1,983,275
Charges	312,134	310,358	1,776	1,241,430
Waste dump fees Fees	1,289	182,636	-181,347	730,544
Operating Grants and Subsidies	2,351,254	1,810,409	540,846	7,241,634
Interest / Investment Income	13,683	73,750	-60,067	295,000
Commercial and Other Income	709,607	173,038	536,570	692,150
TOTAL OPERATING INCOME	3,886,623	3,046,008	840,615	12,184,032
OPERATING EXPENDITURE				
Employee Expenses	1,411,095	1,773,608	362,513	7,094,433
Operational / Capital & Other Expenses	1,583,469	607,029	-976,440	2,428,115
Elected Member Allowances	8,062	71,050	62,988	284,200
Elected Member Expenses	469	9,600	9,131	38,400
Council Committee & LA Allowances	2,400	4,000	1,600	16,000
Council Committee & LA Expenses	46,411	2,000	-44,411	8,000
Interest Expense	-	77,500	77,500	310,000
Repair and Maintenance	161,343	103,375	-57,968	413,500
Materials and Contracts	138,262	45,000	-93,262	180,000
TOTAL OPERATING EXPENDITURE	3,351,512	2,693,162	-658,350	10,772,648
OPERATING SURPLUS / DEFICIT	535,111	352,846	182,265	1,411,384
Depreciation, Amortisation and Impairment	214,443	337,500	123,057	1,350,000
SURPLUS / (DEFICIT) INCLUDING DEPRECIATION	320,668	15,346	305,322	61,384

Profit and Loss by Location

	Nganmarriyanga				Peppimenarti				Wadeye			
	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	YTD Actuals	YTD Budget	YTD Variance	Annual Budget	YTD Actuals	YTD Budget	YTD Variance	Annual Budget
	\$	\$		\$	\$	\$		\$	\$	\$		\$
OPERATING INCOME												
Rates	39,893	39,665	227	158,662	39,892	39,666	227	158,664	418,871	416,488	2,383	1,665,951
Charges	31,364	30,740	624	122,959	30,916	31,185	(270)	124,741	249,854	248,433	1,422	993,731
Fees and Charges	315	44,676	(44,361)	178,704	318	45,048	(44,730)	180,192	656	92,912	(92,256)	371,648
Operating Grants and Subsidies	260,348	200,462	59,886	801,847	250,347	192,761	57,586	771,043	1,840,559	1,417,186	423,373	5,668,744
Interest / Investment Income	-	-	0	-	-	-	0	-	-	-	0	-
Commercial and Other Income	47,622	11,613	36,009	46,450	21,222	5,175	16,047	20,700	640,764	156,250	484,514	625,000
TOTAL OPERATING INCOME	379,542	327,155	52,386	1,304,020	342,695	313,835	28,860	1,265,195	3,150,704	2,331,268	819,436	9,263,434
OPERATING EXPENDITURE												
Employee Expenses	141,110	143,944	2,834	575,774	157,594	246,165	88,571	984,659	531,160	897,805	366,645	3,591,220
Operational & Other Expenses	126,678	49,459	(77,218)	197,837	140,935	52,690	(88,245)	210,761	1,082,604	456,882	(625,722)	1,827,527
Elected Member Allowances	161	5,525	5,364	22,100	1,471	5,525	4,054	22,100	4,959	60,000	55,041	240,000
Elected Member Expenses	89	900	811	3,600	258	900	642	3,600	121	7,800	7,679	31,200
Council Committee & LA Allowances	192	1,000	808	4,000	2,207	1,000	(1,207)	4,000	-	2,000	2,000	8,000
Council Committee & LA Expenses	-	-	0		7,913	-	(7,913)		-	-	0	
Interest Expenses	-	2,000	2,000	8,000	-	2,000	2,000	8,000	-	67,500	67,500	270,000
Repair and Maintenance	19,361	20,500	1,139	82,000	41,206	29,875	(11,331)	119,500	100,605	51,000	(49,605)	204,000
Materials and Contracts	37,331	10,000	(27,331)	40,000	22,084	10,000	(12,084)	40,000	79,429	20,000	(59,429)	80,000
Depreciation	25,733	40,500	14,767	162,000	25,733	40,500	14,767	162,000	75,055	118,125	43,070	472,500
TOTAL OPERATING EXPENDITURE	350,655	273,828	76,827	1,095,311	399,401	388,655	10,746	1,554,620	1,873,933	1,681,112	(235,892)	6,724,447
OPERATING SURPLUS / DEFICIT	28,887	53,328	(24,441)	208,709	(56,707)	(74,820)	18,113	(127,425)	1,276,771	650,157	626,614	3,019,487

Profit and Loss by Location

	Darwin / Regional				Total all locations			
	YTD Actuals \$	YTD Budget \$	YTD Variance	Annual Budget \$	YTD Actuals \$	YTD Budget \$	YTD Variance	Annual Budget \$
OPERATING INCOME								
Rates	0	-	0	0	498,656	495,819	2,837	1,983,275
Charges	0	-	0	0	312,134	310,358	1,776	1,241,430
Fees and Charges	0	-	0	0	1,289	182,636	(181,347)	730,544
Operating Grants and Subsidies	0	-	0	0	2,351,254	1,810,409	540,846	7,241,634
Interest / Investment Income	13,683	73,750	(60,067)	295,000	13,683	73,750	(60,067)	295,000
Commercial and Other Income	0	-	0	0	709,607	173,038	536,570	692,150
TOTAL OPERATING INCOME	13,683	73,750	(60,067)	295,000	3,886,623	3,046,008	840,615	12,184,033
OPERATING EXPENDITURE								
Employee Expenses	581,232	485,695	(95,537)	1,942,781	1,411,095	1,773,608	362,513	7,094,433
Operational & Other Expenses	233,253	85,998	(147,255)	343,990	1,583,469	607,029	(976,440)	2,428,115
Elected Member Allowances	1,471	-	(1,471)	0	8,062	71,050	62,988	284,200
Elected Member Expenses	0	-	(0)	-	469	9,600	9,131	38,400
Council Committee & LA Allowances	1	-	(1)	-	2,400	4,000	1,600	16,000
Council Committee & LA Expenses	38,498	2,000	(36,498)	8,000	46,411	2,000	(44,411)	8,000
Interest Expenses	0	6,000	6,000	24,000	-	77,500	77,500	310,000
Repair and Maintenance	171	2,000	1,829	8,000	161,343	103,375	(57,968)	413,500
Materials and Contracts	(582)	5,000	5,582	20,000	138,262	45,000	(93,262)	180,000
Depreciation	87,922	135,000	(47,078)	540,000	214,443	337,500	123,057	1,350,000
TOTAL OPERATING EXPENDITURE	941,966	721,693	220,273	2,886,771	3,565,955	3,030,662	(535,293)	12,122,648
OPERATING SURPLUS / DEFICIT	(928,283)	(647,943)	(280,340)	(2,051,771)	320,668	15,346	305,322	61,385

Monthly Balance Sheet Report

BALANCE SHEET	YTD Actuals \$
ASSETS	
Cash at Bank	5,426,612
Tied Funds	2,264,324
Untied Funds	1,048,875
Accounts Receivable	2,164,817
Trade Debtors	290,149
Rates & Charges Debtors	1,874,669
Other Current Assets	1,491,463
TOTAL CURRENT ASSETS	9,082,892
Right-of-Use Assets	4,800,172
Property, Plant and Equipment	16,484,162
TOTAL NON-CURRENT ASSETS	21,284,334
TOTAL ASSETS	30,367,226

BALANCE SHEET	YTD Actuals \$
LIABILITIES	
Accounts Payable	1,468,160
Current Provisions	5,912,341
Other Current Liabilities	2,201,238
TOTAL CURRENT LIABILITIES	9,581,738
Non-Current Provisions	23,335
Other Non-Current Liabilities	5,171,284
TOTAL NON-CURRENT LIABILITIES	5,194,618
TOTAL LIABILITIES	14,776,356
NET ASSETS	15,590,869
EQUITY	
Asset Revaluation Reserve	3,280,995
Accumulated Surplus	6,136,566
Retained Earnings	6,173,309
TOTAL EQUITY	15,590,869

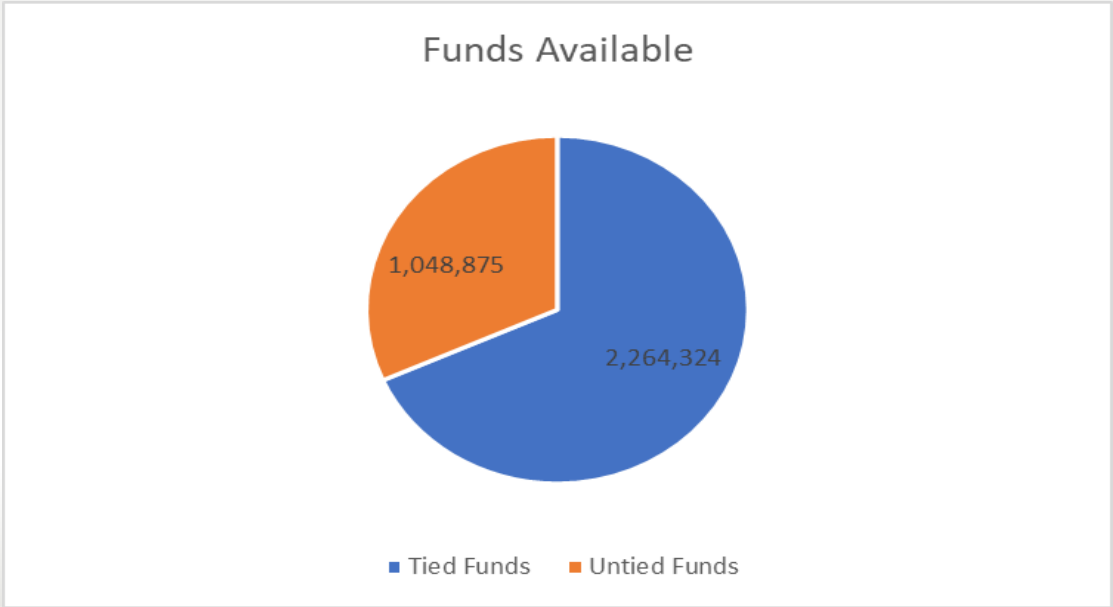
Monthly Balance Sheet Report

Details of Cash and Investments Held

Cash and Investments Held	
11110 - Bank Operational	2,926,127
11210 - Petty Cash	500
12110 - Term Deposit	2,499,985
TOTAL CASH	5,426,612

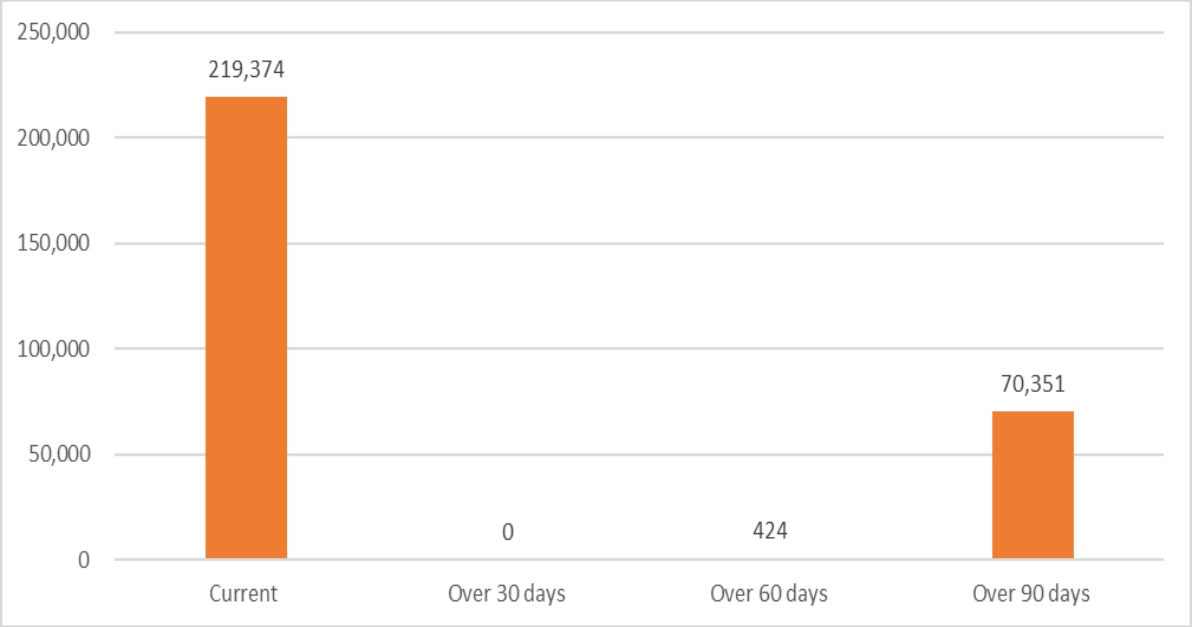
Cash and Investments Held	
Tied Funds	2,264,324
Untied Funds	1,048,875

Product	Available Balance	Interest Rate	Maturity
Fixed Term Deposit	500,000	4.19%	16-Oct-25
Fixed Term Deposit	1,500,000	3.98%	29-Dec-25
Fixed Term Deposit	500,000	4.05%	23-Dec-25
Total	\$2,500,000		

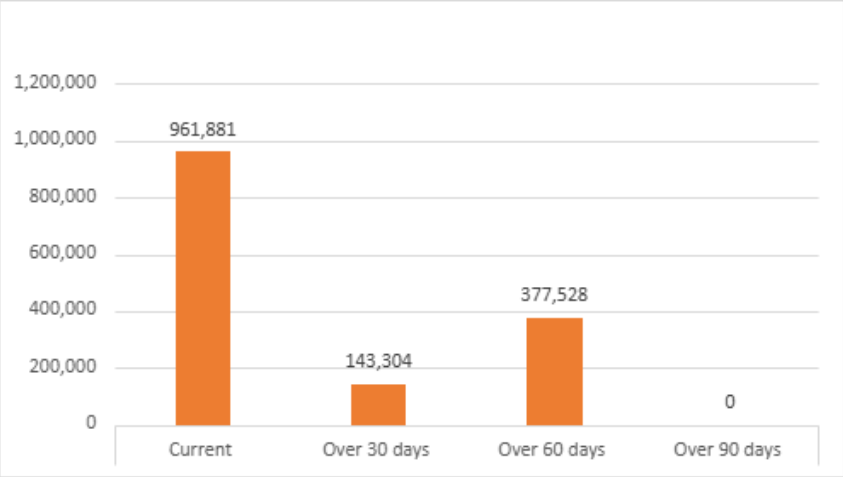


Monthly Balance Sheet Report
Statement on Debts Owed to Council (Accounts Receivable Excluding Rates)

Trade Debtors Ageing Analysis	
Current	219,374
Over 30 days	0
Over 60 days	424
Over 90 days	70,351
Total	290,149



Monthly Balance Sheet Report
Statement on Debts Owed by Council (Accounts Payable)



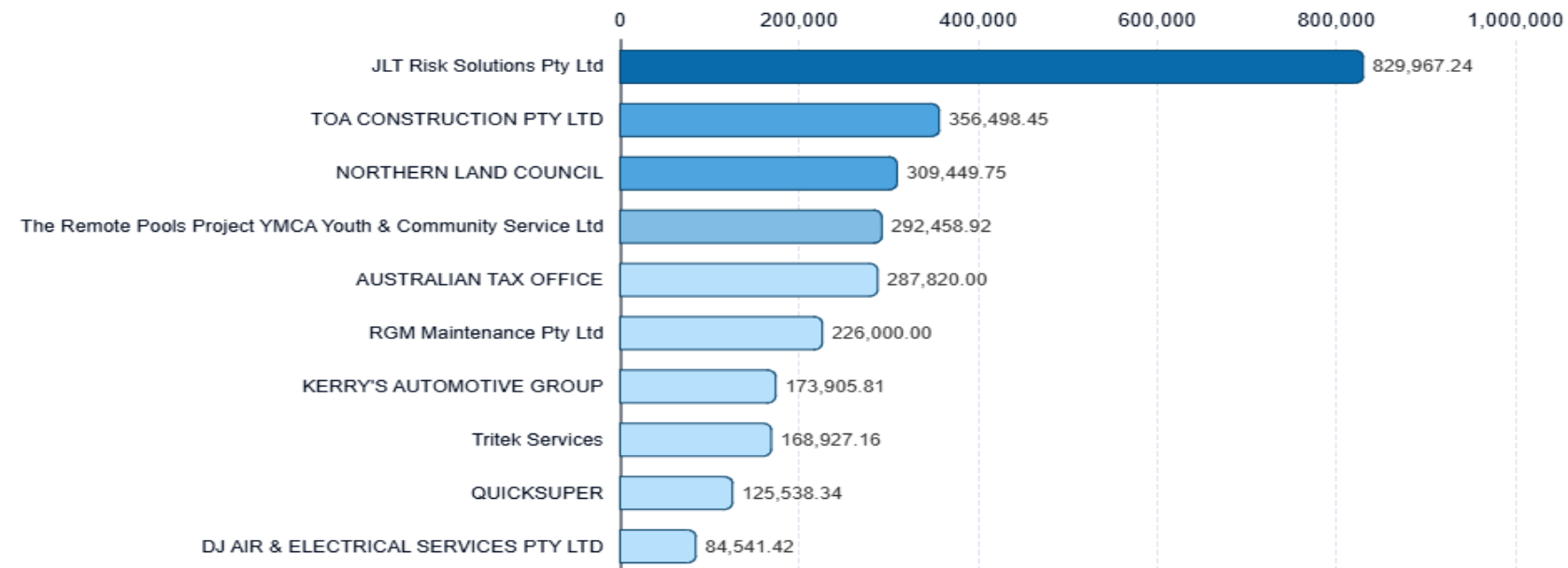
Trade Payables Ageing Analysis	
Current	961,881
Over 30 days	143,304
Over 60 days	377,528
Over 90 days	0
Total	1,482,712

Monthly Balance Sheet Report

Highest 10 Contractor Payments

Top 10 suppliers

Total for the period 1 July 2025 to 30 September 2025



Top 50 suppliers

West Daly Regional Council For the period 1st July 2025 to 30th Sep'2025

Contact	Payment	Contact	Payment	Contact	Payment	Contact	Payment	Contact	Payment
JLT Risk Solutions Pty Ltd	829,967.24	TTNT PTY LIMITED T/A TYRE TRADERS N	18,606.98	Richmond Engineering Co Vic Pty Lt	7,656.22	TRANSMETRO CORPORATION-METR	4,168.00	Top End Hydraulic Services t/a Forecast Machir	2,746.70
TOA CONSTRUCTION PTY LTD	356,498.45	HIGH CALIBRE SPORTS PTY LTD	17,875.08	MURIN ASSOCIATION-CIVIL	7,654.70	SLUMBERCORP AUSTRALASIA	4,017.20	NT TRUCK TRAINING & TESTING	2,650.00
NORTHERN LAND COUNCIL	309,449.75	PKF Merit Pty Ltd	16,428.50	TERRITORY UNIFORMS	7,412.70	RELKAD PTY LTD T/A L&S SUSPENS	3,866.55	MARK TUNMUCK-SMITH	2,632.25
The Remote Pools Project YMCA Youth & Comr	292,458.92	THAMARRURR DEVELOPMENT CORPOF	16,231.18	METCASH FOOD & GROCERY CON	7,057.23	DLK Security Pty Ltd T/A DARWIN LOC	3,711.60	SEEK LIMITED	2,556.40
AUSTRALIAN TAX OFFICE	287,820.00	RARESTEP, INC DBA FLEETIO (Internatic	14,788.73	RateLogic	6,930.00	SITZLER PTY LTD	3,631.61	CJD EQUIPMENT PTY LTD	2,550.33
RGM Maintenance Pty Ltd	226,000.00	I & J (NT) PTY LTD T/A PRIORITY PEST C	14,709.20	John Thomas	6,594.96	AUSFUEL	3,630.00	SALARY PACKAGING AUSTRALIA PTY LIMITEC	2,526.42
KERRY'S AUTOMOTIVE GROUP	173,905.81	Harbour Software Pty Ltd	14,414.40	FULTON HOGAN	6,446.00	TRADE BUILDING SUPPLIES NT PTY	3,610.59	BOC LIMITED	2,322.26
Tritek Services	168,927.16	Train Safe NT PTY LTD	11,990.00	DARWINCENTA PTY LIMITED T/A H/	6,149.00	BURSON AUTOMOTIVE PTY LTD	3,574.85	CYCLONE CITY CLEANERS	2,283.30
QUICKSUPER	125,538.34	Caltex Starcard as WEX AUSTRALIA PTY I	11,658.77	GPC ASIA PACIFIC T/A REPCO AUT	5,406.72	SEWWANDI ABEYRATNE	3,500.25	NT-IT PTY LTD T/A NT CONNECT	2,250.75
DJ AIR & ELECTRICAL SERVICES PTY LTD	84,541.42	FORKLIFT SOLUTIONS PTY LTD	10,626.00	SETON /BRADY AUSTRALIA PTY LTI	5,242.60	SBA OFFICE NATIONAL	3,393.71	TERRY SAMS	2,247.85
TELSTRA LIMITED (BPAY)	62,956.60	TRUE NORTH STRATEGIC COMMUNICA	10,490.70	MURIN TRAVEL & FREIGHT SERVIC	5,232.00	BRIDGE TOYOTA - DARWIN & PALMEF	3,280.65	EMPLOYMENT HERO PTY LTD	2,156.00
NT Feral Pig Harvesting Pty Ltd	58,300.00	CAPTOVATE PTY LTD	10,175.00	Paul Turner	5,164.85	FLEET PARTNERS PTY LTD (Direct De	3,073.64	CSE CROSSCOM	2,112.00
CENTRELINE TRAFFIC PTY LTD	51,084.00	TERRITORY HOUSING RENT	10,063.00	Sarah Davidson	5,063.30	NT DEPARTMENT OF ATTORNEY-GEN	2,970.00	Absolute Signage NT/Mala-Ngoor Enterprises	2,073.17
Fortis Security Pty Ltd	37,587.14	BUNNINGS GROUP LIMITED - COCONU	9,975.05	Dipraj Yadav	4,778.27	KWIKLEEN PTY LTD T/A WINDSCREE	2,885.00	TT DARWIN PTY LTD T/A TOTAL TOOLS DARM	2,010.26
GENSO PTY LTD	32,274.70	GAME AUTOMOTIVE P/L T/A BRIDGESTO	9,320.00	THE BIG MOWER (NT) PTY LTD	4,736.66	JACANA ENERGY (BPAY)	2,865.10	CHARLIE BLISS CREATIVE/CHARLIE BLISS C	1,980.00
POWER AND WATER	29,594.96	COUNCILBIZ	9,166.64	AUSSIE SHEDS GROUP	4,400.00	AJ Plumbing Gas fitting NT	2,805.00	Karen Parry	1,904.00
King & Wood Mallesons	22,225.94	MOTOR VEHICLE REGISTRY NT (BPAY)	7,921.45	HARVEY NORMAN FURNITURE DAF	4,273.00	SafeDNS, Inc. (Credit Card)	2,778.05	Total	3,598,288.67

Member and CEO Council Credit Card Transactions

<i>Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.</i>			
Cardholder Name:		John Thomas	
Transaction Date	Amount	Supplier's Name	Reasons for the Transaction
NOT APPLICABLE			
TOTAL	\$0		

REPORT

ITEM NUMBER 7.2

REPORT TITLE Membership: Local Authorities

PREPARED BY Shoshana Hill (Governance Advisor)



PURPOSE

To seek a resolution from the Council to determine the number of community members for each of the three Local Authorities (Thamarrurr/Pindi Pindi, Nganmarriyanga, and Tyemirri) for the new term of Council, in accordance with Section 5.2 of the GOV30 Local Authorities Policy.

BACKGROUND

The GOV30 Local Authorities Policy establishes the framework for the operation of Local Authorities within the West Daly Regional Council (WDRC). Their primary role is to advise Council, ensuring community engagement and providing a strong voice for local communities in government affairs.

Following the recent General Election, a new Council has been elected. As per Section 5.2 of the GOV30 Policy, that following a General Election, the Council will pass a resolution to determine the number of Local Authority Members for each Local Authority.

The number of community members for a Local Authority must be a minimum of six (6) and a maximum of fourteen (14), and that the size should reflect the community size and structure. It is important to note that it also has an impact on quorum.

This report provides that council can discuss and agree for the number of members for each Local Authority to facilitate their formal numbers and operation for the new Council term.

STATUTORY ENVIRONMENT

Local Government Act 2019 and associated Guideline 1: Local Authorities
GOV30 Local Authorities Policy

IMPACT FOR COUNCIL

Governance and Compliance: fixing the number of members for each Local Authority is a mandatory step to ensure the Council is compliant with internal Policy and the Local Government Act. This directly impacts the Council's ability to facilitate community representation and engagement through these advisory bodies.

STRATEGIC ALIGNMENT

This report is aligned to the West Daly Strategic Plan 2024-2027:

FOCUS AREA 1: A Strong Council

Governance 1. *Strengthen governance by meeting or exceeding compliance mandates and requirements for Elected Members and Council*

Governance 2. *Continually review and where possible improve delivery of Council services to be proactive, efficient and meet community needs*

RECOMMENDATION

1. That the Council fixes the number for each Local Authority as follows:

- a. Thamarrurr/Pindi Pindi (Wadeye) Local Authority: XX members
- b. Nganmarriyanga (Palumpa) Local Authority: XX members
- c. Tyemirri (Peppimenarti) Local Authority: XX members

ATTACHMENTS

Nil

REPORT

ITEM NUMBER 7.3

REPORT TITLE Waste and Resource Management (WaRM)
Acquittal for FY 2024-2025

PREPARED BY Sewwandi Abeyratne (Grants Manager)



PURPOSE

To formally report to council the outcome of the Waste Management Grant acquittal for the 2024-2025 financial year, as required by the Local Government and Community Development Department of Housing, Local Government and Community Development.

BACKGROUND

West Daly Regional Council received Waste and Resource Management (WaRM) Program funding for the financial year 2024–2025 to support waste management initiatives across the region. The funding was provided by the Northern Territory Government to assist with the delivery of waste and recycling services, infrastructure maintenance, and environmental sustainability efforts.

STATUTORY ENVIRONMENT

Local Government Act 2019

IMPACT FOR COUNCIL

The acquittal for the WaRM 2024–2025 program must be submitted to the Local Government and Community Development Department of Housing, Local Government and Community Development. as per the agreement. Last year's unspent amount of \$23,006 was managed in accordance with the funding body's guidelines. For the 2024–2025 financial year, the Council received \$119,500 at the end of June 2024. However, due to limited time and staff movements, the projects could not be completed as planned. Therefore, the Council has decided to request approval from the Department to roll over the funds and extend the project timeframe for the nominated 2024–2025 projects listed below.

	Location	Description	Amount
1	Wadeye Landfill	Removal of steel and concrete.	\$90,000
2	Wadeye Landfill	Improvements on drop off zone and seperation basys.	\$20,000
3	Wadeye Landfill	Improvements to health and safety of landfill office – toilet, eyewash shower and water station.	\$9,300
			\$119,300

STRATEGIC ALIGNMENT

This report is aligned to the West Daly Strategic Plan 2024-2027:

FOCUS AREA 2: Strong safe and healthy people

Enviroment 9. Develop and implement a Waste Management Strategy

RECOMMENDATION

1. That the Council receives and notes the Waste and Resource Management Grant Acquittal.

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ATTACHMENTS

1. WDRC - Wa RM Acquittal Template 2024-25 Final - signed [7.3.1 - 2 pages]

West Daly Regional Council

Acquittal of Waste and Resource Management (WaRM) Grant 2024-25

File Number:

Purpose of Grant: *(Please detail the purpose in accordance to acceptable purposes detailed in the WaRM guidelines and as agreed by Council resolution)*

Waste Management Strategy attached:

☐ N/A ☐ Yes ☐ No

Purchases were in accordance with the Northern Territory Buy Local Plan:

☒ Yes ☐ No

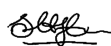
(If no please provide an explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 30 JUNE 2025

Waste and Resource Management grant 2024-25	\$ 119 300 (ex GST)
Other income	\$23,006
Total income	\$142,306
Expenditure (Specify accounts and attach copies of ledger entries, invoices, photos, Waste Management Strategy if applicable) An 'administration fee' is not to be apportioned to the grant for acquittal purposes.	
Total Expenditure	\$78,390
Surplus/(Deficit)	\$63,916

IS THE PROJECT COMPLETE: ☐ Yes ☒ No

We certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Sewwandi Lakshika Abeyratne  10 / 10 / 2025

Laid before the Council at a meeting held on 17 / 10 / 2025 Copy of minutes attached.

CEO or CFO: Karen Parry  10 / 10 / 2025
(Karen Parry (Oct 10, 2025 10:10:26 GMT+05:00))

DEPARTMENTAL USE ONLY

Grant amount correct: ☐ Yes ☐ No

Expenditure conforms to purpose: ☐ Yes ☐ No

Waste Management Strategy - copy supplied: ☐ N/A ☐ Yes ☐ No

Goods/Services - Bought from Territory Enterprise: ☐ Yes ☐ No

Minutes checked: ☐ Yes ☐ No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED:

☐ Yes ☐ No

Acquittal checked by: _____

Manager Grants Management

Department of Housing, Local Government and Community Development



WDRC - WaRM Acquittal Template 2024-25 Final

Final Audit Report

2025-10-10

Created:	2025-10-10
By:	sewwandi Abeyratne (sewwandi.abeyratne@westdaly.nt.gov.au)
Status:	Signed
Transaction ID:	CBJCHBCAABAAbX7n2ZJxLjV46IHcosnloDcbWXXi_m4K

"WDRC - WaRM Acquittal Template 2024-25 Final" History

-  Document created by sewwandi Abeyratne (sewwandi.abeyratne@westdaly.nt.gov.au)
2025-10-10 - 7:12:07 AM GMT
-  Document emailed to Karen Parry (karen.parry@westdaly.nt.gov.au) for signature
2025-10-10 - 7:12:11 AM GMT
-  Email viewed by Karen Parry (karen.parry@westdaly.nt.gov.au)
2025-10-10 - 12:49:01 PM GMT
-  Document e-signed by Karen Parry (karen.parry@westdaly.nt.gov.au)
Signature Date: 2025-10-10 - 12:49:20 PM GMT - Time Source: server
-  Agreement completed.
2025-10-10 - 12:49:20 PM GMT

REPORT

ITEM NUMBER	7.4
REPORT TITLE	Purchase of a Motor Grader – Immediate Priority Grant Final Acquittal
PREPARED BY	Sewwandi Abeyratne (Grants Manager)



PURPOSE

To present the final acquittal for the Purchase of Grader Project funded under the Immediate Priority Grant for the 2023–2024 financial year, and to seek Council endorsement for Project completion submission to the Department of Housing, Local Government and Community Development in accordance with the grant agreement.

BACKGROUND

The West Daly Regional Council received funding under the Immediate Priority Grant 2023–2024 from the Department of Housing, Local Government and Community Development to purchase a grader to support essential road maintenance and civil works across the Council region.

The grader acquisition aimed to enhance Council's capacity to deliver ongoing infrastructure and maintenance works efficiently, particularly in remote communities.

STATUTORY ENVIRONMENT

Local Government Act 2019

IMPACT FOR COUNCIL

The project has been successfully completed in line with the approved funding agreement.

- The grader was purchased and delivered within the project timeframe.
- Procurement was conducted in accordance with Council's procurement policy and the grant funding requirements.
- The equipment is now operational and supporting local road maintenance programs across the West Daly region.

All project funds were expended as per the approved budget, and the acquittal documentation—including financial statements, invoices, and photographs—has been prepared for submission to the funding body.

As per the grant agreement, the final acquittal must be accompanied by the Council's meeting minutes confirming endorsement of the project completion and approval for submission.

STRATEGIC ALIGNMENT

This report is aligned to the West Daly Strategic Plan 2024-2027:

FOCUS AREA 3: Developing Council for community

Assets 21. *Enhance and provide reliable road access to West Daly communities*

RECOMMENDATION

1. Notes the successful completion of the *Purchase of Grader Project* funded under the Immediate Priority Grant 2023–2024;
2. Endorses the Final Acquittal Report for submission to the Department of the Chief Minister and Cabinet; and
3. Approves the inclusion of this resolution in the Council’s meeting minutes as required under the grant agreement.

ATTACHMENTS

1. Project Completion Report West Daly Regional Council [7.4.1 - 3 pages]
2. Acquittal Report IPG 2023-24 (S G 840) [7.4.2 - 4 pages]



WEST DALY
Regional Council

Purchase of Grader Project Completion Report

Organisation: West Daly Regional Council
ABN: 25 966 579 574
Address: 1/ 4 Albatross Street, Winnellie NT 0820
Contact Officers: Sewwandi Abeyratne (Sev)
Position: Grants Manager
Email: Grants@westdaly.nt.gov.au
Mobile: 0476178169 (Sev)
General Enquiries: (08) 7922 6413

1. Project Overview

The Purchase of Grader Project was funded under the Immediate Priority Grant 2023–2024 for a total value of \$250,000. The project's objective was to improve the West Daly Regional Council's capacity to maintain and upgrade local roads and essential civil infrastructure across the region's remote communities—Wadeye, Peppimenarti, and Palumpa.

2. Project Objectives

The primary objectives of this project were to:

Strengthen Council's in-house capability for road maintenance and infrastructure works.

Reduce reliance on external contractors and associated costs.

Ensure year-round road accessibility and safety for residents, particularly during the wet season.

Improve operational efficiency in delivering community services and supporting local employment.

3. Project Delivery and Implementation

The project was implemented successfully in line with the grant funding agreement.

Key Activities Delivered:

Procurement process completed in accordance with Council's Procurement Policy and funding body guidelines.

Purchase and delivery of one new grader suitable for regional and remote road maintenance.

Equipment registered, insured, and deployed for operational use.

Staff training provided to local operators to ensure safe and effective use.

4. Outcomes and Benefits

The grader has been successfully commissioned and is now actively used in maintaining unsealed roads and community infrastructure across all three West Daly communities.

Key Outcomes:

Enhanced Council's capacity to deliver road maintenance internally.

Improved access and safety for residents and service providers.

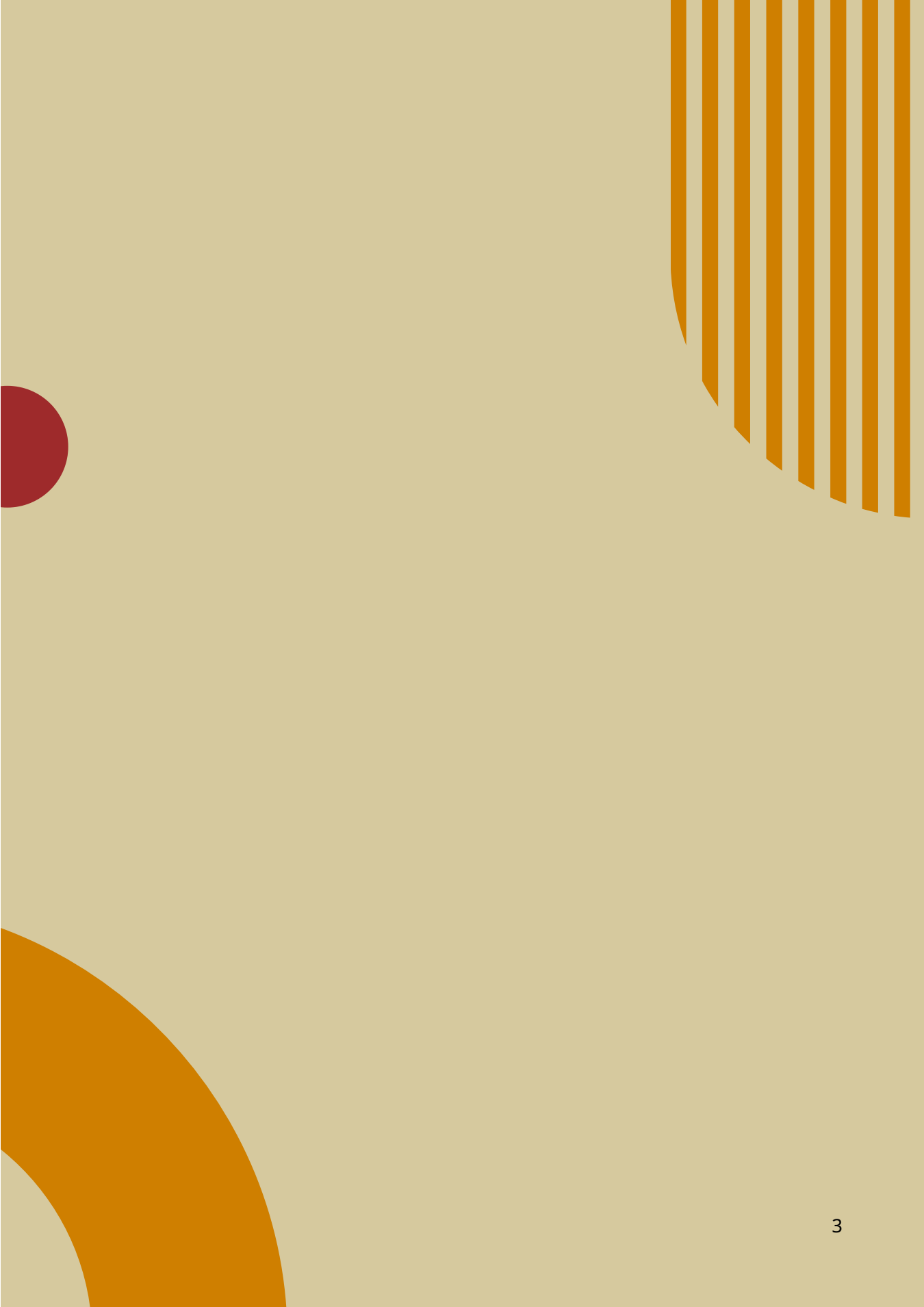
Strengthened local employment through operator training and ongoing maintenance roles.

Increased responsiveness to local infrastructure needs, particularly following adverse weather events.

The Purchase of Grader Project has been completed, achieving all intended objectives. The new grader has significantly improved the Council's ability to deliver essential road maintenance and infrastructure services efficiently across the West Daly region.

The Council acknowledges the financial support of the Department of the Chief Minister and Cabinet, whose contribution has directly improved local infrastructure capability and community outcomes.





<<<<West Daly Regional Council>>>>

Acquittal of Local Government Immediate Priority Grant 2023-24

File Number: 2023/776-1

Purpose of Grant: To purchase a Motor Grader to Improve Services in the West Daly Region

Application Number: IPG2100026

Purchases were in accordance with the Northern Territory Buy Local Plan:

☒ Yes ☐ No

The NT Government's COVID19 Conditions of Contract were met:

☒ Yes ☐ No

(If no to either question above please provide a written explanation with this acquittal)

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD From 01/03/2024 to 30/06/2025

Local Government Immediate Priority Grant	\$250,000
Other income	\$0
Total income	\$250,000
Expenditure	
WIP Plant & Equipment	\$250,000
Total Expenditure	\$250,000
Surplus/(Deficit)	\$0

IS THE PROJECT COMPLETED AS APPROVED BY THE MINISTER: ☒ Yes ☐ No

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Sewwandi Abeyratne - Grants Manager 10 / 10 / 2025

Laid before the Council at a meeting held on 17 / 10 / 2025 Copy of minutes attached.

CEO or CFO: Karen Parry 10 / 10 / 2025

DEPARTMENTAL USE ONLY

Grant amount correct: ☐ Yes ☐ No

Expenditure conforms to purpose: ☐ Yes ☐ No

Procurement – Bought from Territory Enterprise: ☐ Yes ☐ No

NTG COVID19 Conditions met ☐ Yes ☐ No

Minutes checked: ☐ Yes ☐ No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: ☐ Yes ☐ No

Acquittal checked by: _____

Comments:

Donna Hadfield, Manager Grants Program

Department of the Chief Minister and Cabinet



Profit and Loss

West Daly Regional Council For the 28 months ended 30 June 2025

Fund Code is 840 - NTG - CP - IPG - Purchase - Motor Grader.

		MAR 2023-JUN 2025
Trading Income		
NTG - Capital Grant Income		250,000.00
Total Trading Income		250,000.00
Gross Profit		250,000.00
Operating Expenses		
Capital Expense - Plant and Equipment		239,896.29
Insurance Premiums		10,103.71
Total Operating Expenses		250,000.00
Net Profit		-



WHERE QUALITY COSTS NO MORE

PO Box 3194 Austral NSW 2179
Sales
0401 873 538
sales@dwlmachinery.com.au
Accounts
office@dwlmachinery.com.au
ABN: 23 630 202 916

Tax Invoice

Invoice No.: 00004339

Date: 17/05/2024

Sold To:

West Daly Regional Council
1/4 ALBATROSS ST
WINNELLIE NT 0820
Australia

Delivery To:

West Daly Regional Council
43 Perdjert St
Wadeye NT 0822

DESCRIPTION	EX GST	CODE
Condition: Used, Make: Case, Model: 865B, Body: Grader, Engine: Diesel, Accessories: Fully enclosed AC Cabin, OHS Light, Fire Extinguisher, Serial: HBZN0865HJAF07006, Stock Number: DWL2313 (NP)	\$199,950.00	GST
Freight to NT (Address TBC)	\$10,000.00	GST
Buyers Agent Commission	\$9,237.80	GST
Purchase Order - PO-0157		
Direct Deposit: DWL Machinery Aust Pty Ltd BSB: 062709 ACC: 10273286 All deposit are strictly non refundable Sales Price - Seller is GST Registered		

Sub total \$219,187.80

GST: \$21,918.78

Total Inc GST: \$241,106.58

Amount Applied: \$0.00

Balance Due: \$241,106.58

By making payment of this invoice you confirm that you have read, and agree to be bound by, our Terms and Conditions which are available on our website. Once full payment has been made on Invoice, ownership has been transferred to the buyer therefore any damages occurred in transit is not the responsibility of DWL Machinery.

"Goods will be delivered upon receipt of balance owing"

When arranging your own delivery driver please provide a copy of this \$0 balance owing

Insurance Premiums Transactions

 [Reorder columns](#)

West Daly Regional Council

For the period 1 March 2023 to 30 June 2025

Fund Code is 840 - NTG - CP - IPG - Purchase - Motor Grader.

⋮

Date	Source	Description	Reference	Debit	Credit	Running Balance	Gross	GST
Insurance Premiums								
30 June 2024	Manual Journal	Insurance charges reallocation - Insurance charges reallocation	#17593	10,103.71	-	10,103.71	10,103.71	-
Total Insurance Premiums				10,103.71	-	10,103.71	10,103.71	-
Total				10,103.71	-	10,103.71	10,103.71	-

REPORT

ITEM NUMBER	7.5
REPORT TITLE	Removal of Abandoned Vehicles in Wadeye – Final Acquittal
PREPARED BY	Sewwandi Abeyratne (Grants Manager)



PURPOSE

To present the final acquittal report for the Removal of Abandoned Vehicles Project in Wadeye to Council, in accordance with the funding agreements, prior to submission to the Department of Housing, Local Government and Community Development.

BACKGROUND

The West Daly Regional Council received two separate funding allocations from the Department of Housing, Local Government and Community Development during the 2022–2023 financial year to support the removal of abandoned vehicles in Wadeye.

- **Immediate Priority Grant:** \$112,500
- **Top End Regional Flexible Grant:** \$88,500

The objective of the project was to improve community safety, enhance the local environment, and address long-standing issues associated with the accumulation of abandoned vehicles in the Wadeye community.

STATUTORY ENVIRONMENT

Local Government Act 2019

IMPACT FOR COUNCIL

The project was successfully completed in accordance with the approved scope and funding agreements. Abandoned vehicles were identified, removed, and appropriately disposed of through approved waste management processes.

The project has delivered significant benefits to the community by:

- Improving the overall appearance and safety of public spaces
- Reducing environmental hazards associated with abandoned vehicles
- Supporting local employment and engagement during the project period

All funds were expended in line with the approved budget and funding body guidelines. Supporting documentation, including financial statements, invoices, and photographs of completed works, have been compiled as part of the acquittal package.

STRATEGIC ALIGNMENT

This report is aligned to the West Daly Strategic Plan 2024-2027:

FOCUS AREA 2: Strong safe and healthy people

Safety 11. *Enhance public safety in our communities*

RECOMMENDATION

1. Notes the successful completion of the *Removal of Abandoned Vehicles Project* in Wadeye; and
2. Endorses the final acquittal for submission to the Chief Minister and Cabinet for both the Immediate Priority Grant (\$112,500) and the Top End Regional Flexible Grant (\$88,500).

ATTACHMENTS

1. Project Proposal (4) [7.5.1 - 5 pages]
2. Acquittal Template - IPG 2022-23 - Final [7.5.2 - 1 page]
3. Acquittal Template - Topend grant - Final [7.5.3 - 1 page]



WEST DALY
Regional Council

Wadeye Removal of Abandoned Vehicles Project Completion Report

Organisation: West Daly Regional Council
ABN: 25 966 579 574
Address: 1/ 4 Albatross Street, Winnellie NT 0820
Contact Officers: Sewwandi Abeyratne (Sev)
Position: Grants Manager
Email: Grants@westdaly.nt.gov.au
Mobile: 0476178169 (Sev)
General Enquiries: (08) 7922 6413

1. Project Overview

The Wadeye Removal of Abandoned Vehicles Project was undertaken by the West Daly Regional Council to address the increasing number of abandoned and derelict vehicles within the Wadeye community. The project aimed to improve community safety, enhance the local environment, and support the overall amenity of the township.

The project was funded by the Department of the Chief Minister and Cabinet through two separate grants during the 2022–2023 financial year:

- Immediate Priority Grant: \$112,500
- Top End Regional Flexible Grant: \$88,500

Total Project Funding: \$201,000

2. Project Objectives

The primary objectives of the project were to:

- Identify, collect, and safely remove abandoned and unregistered vehicles from public areas and community spaces.
- Improve the overall appearance and safety of the Wadeye township.
- Reduce health and environmental hazards associated with the accumulation of abandoned vehicles.
- Support local engagement and employment opportunities through project implementation.

3. Project Delivery and Outcomes

The project was successfully completed in alignment with the funding agreements and approved project scope.

Key Activities Delivered:

- Comprehensive audit of abandoned and derelict vehicles across the Wadeye community.
- Engagement of local contractors and community members to support vehicle identification and removal.
- Safe removal and transportation of vehicles to the designated waste disposal area.
- Appropriate disposal and recycling of vehicle materials in line with environmental management standards.

Achievements:

- A total of [insert number] abandoned vehicles were removed and disposed of.
- Community areas and public spaces have been significantly improved in cleanliness and appearance.
- The project contributed to improved community pride, health, and safety.

4. Financial Summary

All project funds were expended in accordance with the approved budget and the Department's grant funding guidelines.

Funding Source Amount Received (\$) Amount Expended (\$)

Immediate Priority Grant 112,500 112,500

Top End Regional Flexible Grant 88,500 88,500

Total 201,000 201,000

Supporting financial records and acquittal documentation are attached to this report.

5. Challenges and Lessons Learned

- Staffing and logistical challenges: Some delays occurred due to staff movements and contractor availability in remote areas.
- Environmental factors: Wet season conditions temporarily affected access to certain locations.

Despite these challenges, the project was completed successfully and within the allocated funding period.

6. Conclusion

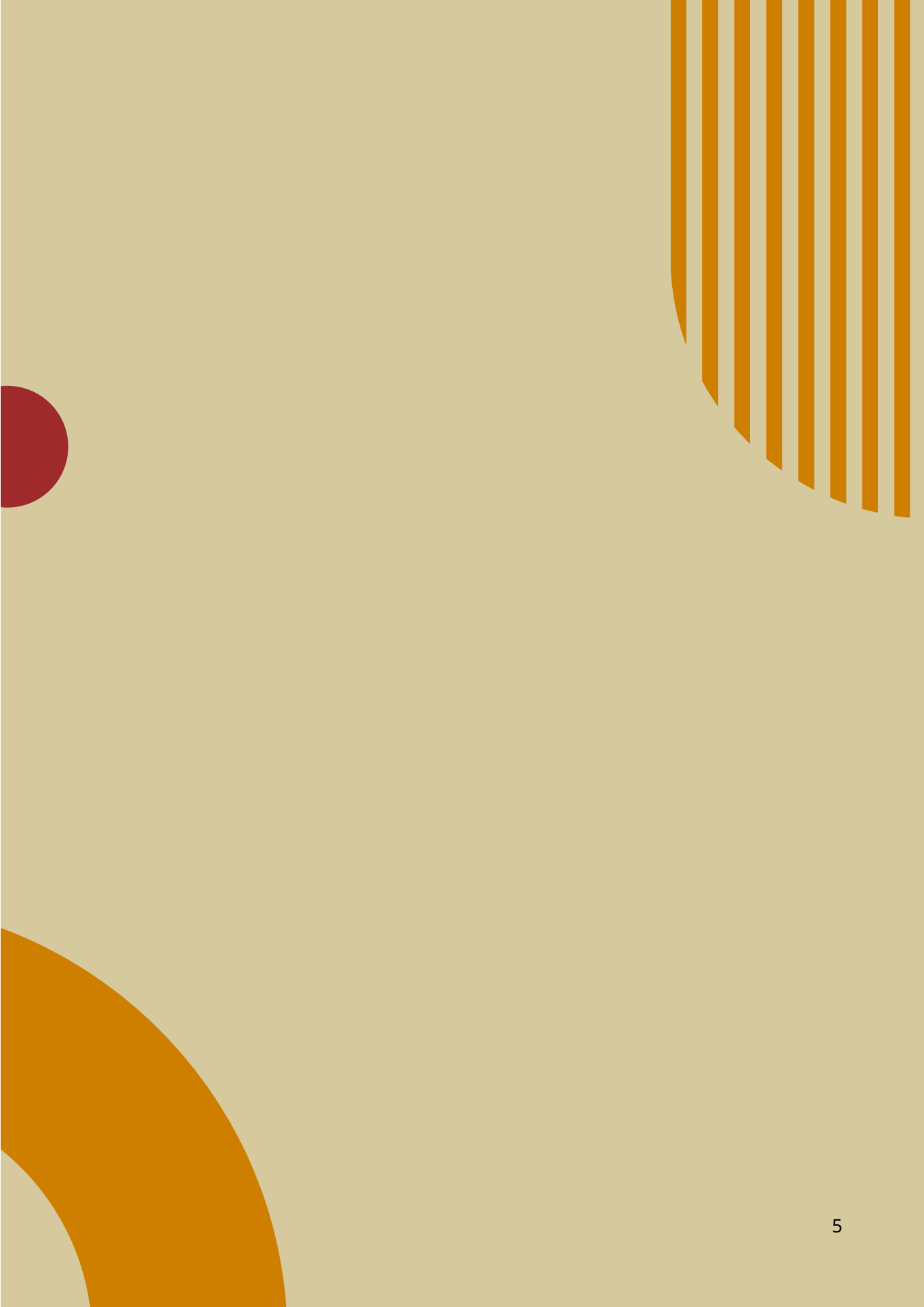
The Wadeye Removal of Abandoned Vehicles Project has achieved its intended outcomes and delivered significant benefits to the Wadeye community. The project has improved public safety, environmental health, and the visual amenity of the area.

The West Daly Regional Council acknowledges the financial support of the Department of Housing, Local Government and Community Development and the Chief Minister and Cabinet, whose contributions made this project possible.

7. Attachments - Financial Acquittal Statement with Council Meeting report and minutes, and some of the Photographic Evidence of Completed Works.







Grant Funding Acquittal

Immediate Priority Grant Program

Council/Organisation Name: West Daly Regional Council

Grant Program Year Immediate Priority Grant-2022-23

Grant Application Number: _____

Purpose of Grant: Removal Of Abandoned Vehicle in Wadeye

Purchases were in accordance with the Northern Territory Buy Local Plan: ☒ Yes ☐ No

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING _____

Local Government Immediate Priority Grant	<u>\$112,500.00</u>
Other income	_____
Total income	<u>\$112,500.00</u>
Total Expenditure (Specify accounts and attach copies of ledger entries) An 'administration fee' is not to be apportioned to the grant for acquittal purposes.	<u>\$112,500.00</u>
Surplus/(Deficit)	<u>\$0</u>

IS THE PROJECT COMPLETED AS APPROVED BY THE MINISTER: ☐ Yes ☐ No (If no, please explain why)

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Sewwandi Abeyratne (Grants Manager)  10 / 10 / 2025

Laid before the Council at a meeting held on 17 / 10 / 2025 Copy of minutes attached.

Executive Director of Corporate Services: Karen Parry  10 / 10 / 2025
Karen Parry (Oct 10, 2025 16:15:47 GMT+9.5)

DEPARTMENTAL USE ONLY

File Number: _____

Grant amount correct: ☐ Yes ☐ No

Expenditure conforms to approved purpose: ☐ Yes ☐ No

Procurement – Bought from Territory Enterprise: ☐ Yes ☐ No

Minutes checked: ☐ Yes ☐ No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: ☐ Yes ☐ No

Acquittal checked by: _____/____/____

Comments:

MANAGER GRANTS PROGRAM: _____/____/____

Grant Funding Acquittal

Immediate Priority Grant Program

Council/Organisation Name: West Daly Regional Council

Grant Program Year: Removal of Abandoned Vehicle - Top End Regional Flexible Grants.

Grant Application Number: _____

Purpose of Grant: Removal Of Abandoned Vehicle in Wadeye

Purchases were in accordance with the Northern Territory Buy Local Plan: ☒ Yes ☐ No

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING _____

Local Government Immediate Priority Grant	<u>\$88,500.00</u>
Other income	_____
Total income	<u>\$88,500.00</u>
Total Expenditure (Specify accounts and attach copies of ledger entries) An 'administration fee' is not to be apportioned to the grant for acquittal purposes.	<u>\$88,500.00</u>
Surplus/(Deficit)	<u>\$0</u>

IS THE PROJECT COMPLETED AS APPROVED BY THE MINISTER: ☐ Yes ☐ No (If no, please explain why)

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Sewwandi Abeyratne (Grants Manager)  10 / 10 / 2025

Laid before the Council at a meeting held on 17 / 10 / 2025 Copy of minutes attached.

Executive Director of Corporate Services: Karen Parry  10 / 10 / 2025
(Karen Parry / Oct 10, 2025 16:05:08 GMT+05)

DEPARTMENTAL USE ONLY

File Number: _____

Grant amount correct: ☐ Yes ☐ No

Expenditure conforms to approved purpose: ☐ Yes ☐ No

Procurement – Bought from Territory Enterprise: ☐ Yes ☐ No

Minutes checked: ☐ Yes ☐ No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: ☐ Yes ☐ No

Acquittal checked by: _____/____/____

Comments:

MANAGER GRANTS PROGRAM: _____/____/____

REPORT

ITEM NUMBER	7.6
REPORT TITLE	Invitation to attend Thamarrurr Homelands Committee
PREPARED BY	Shoshana Hill (Governance Advisor)



PURPOSE

The purpose of this report is to notify Council of the invitation to attend the Thamarrurr Development Committee.

BACKGROUND

The purpose of the Thamarrurr Homelands Committee (the Committee) is to meet regularly to discuss issues of importance to the Thamarrurr homelands and progress actions to support the goals and aspirations of the Thamarrurr homelands residents and leaders.

The Committee has three sub-groups (Lirrga, Tharnpa and Wangga sub-groups).

Thamarrurr Development Corporation and Murin Association are members and facilitators of the Committee.

On 13 August 2025, we received a formal invitation to participate in the Committee held on 27 August 2025. At this time, Council was operating in Caretaker period and was not able to contribute to the Committee.

On 27 August 2025, Thamarrurr Homelands Committee convened in Wadeye to discuss a range of matters relating to services, including:

- The 2025-26 Homelands Program Guidelines, including homelands eligibility, the process for establishing the number of eligible houses, the responsibilities of the providers.
- The funding awarded for 2025-26 to each service provider in relation to each Thamarrurr Homelands.
- The grant funding environment for access roads.

The Committee has expressed a strong desire for West Daly Regional Council to attend and present at the next meeting.

STATUTORY ENVIRONMENT

Local Government Act 2019 Section 40 (1) (2)

IMPACT FOR COUNCIL

Ensuring Council is appropriately sharing and receiving information on Council related services and contracts.

STRATEGIC ALIGNMENT

This report is aligned to the West Daly Strategic Plan 2024-2027:

FOCUS AREA 4: Delivering on our promises

Working with others 29. Participate in Local Decision Making agreements

Working with others 30. Maximise the benefits, results and efficiency of Council partnerships

RECOMMENDATION

1. That the Council confirms its attendance at the next Thamarrurr Homelands Committee; and
2. That the Council appoints [*Employee or Officer*] to represent Council at the Thamarrurr Homelands Committee.

ATTACHMENTS

Nil

8 REPORTS FOR INFORMATION

REPORT

ITEM NUMBER	8.1
REPORT TITLE	People and Culture Report
PREPARED BY	Alston George (Executive Manager - People, Safety & Remote Programs)



PURPOSE

The primary objective is to deliver the Council comprehensive updates on the People and Culture function at West Daly Regional Council from 10 September to 8 October 2025. This includes detailed insights into workforce dynamics, wellbeing initiatives, and related matters to support informed decision-making and strategic planning

BACKGROUND

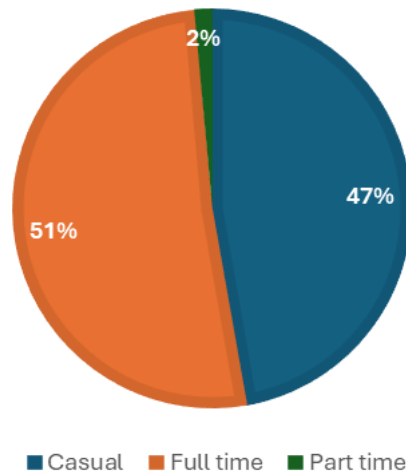
Workforce Composition

The figures and graphs below provide a comprehensive overview of the Council's workforce composition, including gender, location, total workforce numbers, and employment types.

Employment Type Distribution

The workforce at West Daly Regional Council consists of a total of 72 employees, distributed across different employment types. The majority of employees are engaged on a full time basis (37 employees), making up approximately 51% of the workforce. 37 Casual employees, representing around 47%, while part-time employment is minimal, with only 1 employee around 2% in this category.

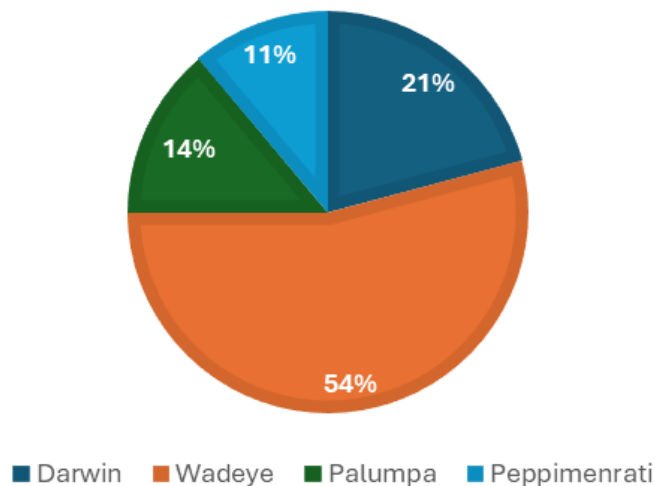
- Full time: 37
- Part time: 1
- Casual: 34
- Total employees: 72



Employees by Location

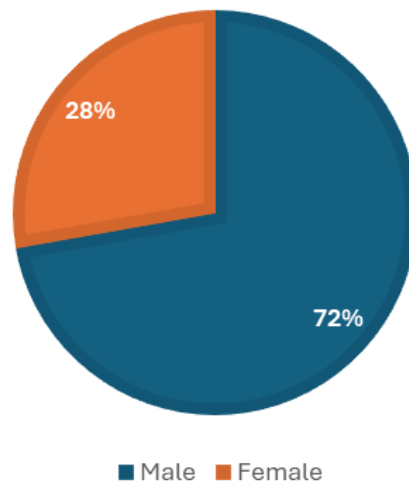
The 72 employees of West Daly Regional Council are distributed across four locations, with the largest workforce based in Wadeye (39 employees), accounting for approximately 54% of the total staff. Darwin follows with 15 employees (21%), while Palumpa has 10 employees (14%), and Peppimenarti has the smallest workforce with 8 employees (11%).

- Wadeye: 39
- Darwin: 15
- Palumpa: 10
- Peppimenarti: 8



Gender Distribution

The workforce at West Daly Regional Council consists of 72 employees with the male employees totaling for 52 employees (72%), while females making up 20 employees (28%).



Staffing and Recruitment Update

Currently, there are vacant roles in all four locations across departments including civil services, community safety, and administration. Additionally, few roles have been successfully filled, with employees now occupying positions. These staffing changes highlight the ongoing recruitment efforts to support organisational growth and operational needs.

Current Vacant Positions:

NO	Job Title	Location
1	Trades Assistant	West Daly region
2	Mechanical Assistant	West Daly region
3	Community Engagement Assistant	West Daly region
4	Independent Chair for the Audit and Risk Management Com	Darwin
5	Service Delivery Support Officer (Roving)	Darwin
6	People & Culture Generalist	Darwin
7	Communication Officer	Darwin
8	Executive Officer	Darwin
9	Civil Services	Palumpa
10	Mechanic	Wadeye
11	Electrician	Wadeye
12	Plant Operator	Wadeye
13	Community Safety Patrol Officer	Wadeye and Palumpa

Roles Filled

NO	Job Title	Location
1	Civil Services	Peppimenarti
2	Civil Services	Wadeye
3	Administration Officer	Wadeye

STATUTORY ENVIRONMENT

Local Government Act 2019

Local Government (General) Regulations 2021

IMPACT FOR COUNCIL

Providing workforce data from the People and Culture team enables the council's leadership team to make informed decisions that enhance staff wellbeing, engagement, and overall organisational effectiveness.

STRATEGIC ALIGNMENT

This report is aligned to the West Daly Strategic Plan 2024-2027:

FOCUS AREA 3: Developing Council for community

Employment 22. Develop and implement a Workforce Management Plan

Employment 23. Boost workforce productivity and engagement

RECOMMENDATION

1. That the Council receives and notes the People and Culture Report for October 2025.

ATTACHMENTS

Nil

REPORT

ITEM NUMBER 8.2
REPORT TITLE Service Delivery Report
PREPARED BY Tim Hema (Director of Service Delivery)



PURPOSE

The purpose of this report is to inform the Council on matters relating to service delivery.

BACKGROUND

ADMINISTRATION SERVICES

The Wadeye Admin team continues to support administrators in Palumpa and Peppimenarti. The Wadeye Admin Coordinator has resigned, with recruitment underway. Vacancies remain for a cleaner and Post Officer in Wadeye, as well as admin roles in Palumpa and Peppimenarti. There has been power outages during this report period which has disrupted services.

Post Office: Most IT faults have been resolved, with full functionality expected by mid-October. Jemma is doing a great job as Post Office Coordinator, supported by Dosh, Jasmine and Carla. Planned upgrades include new cabinets, expanded storage, and a shop fit-out for selling TVs, phones, and computers. The Post Office is now online for driver licences, vehicle registrations, renewals, replacements, and passport photos. A vacancy remains for a Post Office worker

Palumpa Post office break-in – some parcels stolen.



Wadeye Post Office, CSM and Admin staff

Centrelink: Services continue at Palumpa and Peppimenarti without disruption.

Housing: Housing officer duties are being managed by the Wadeye admin team

TECHNICAL SERVICES

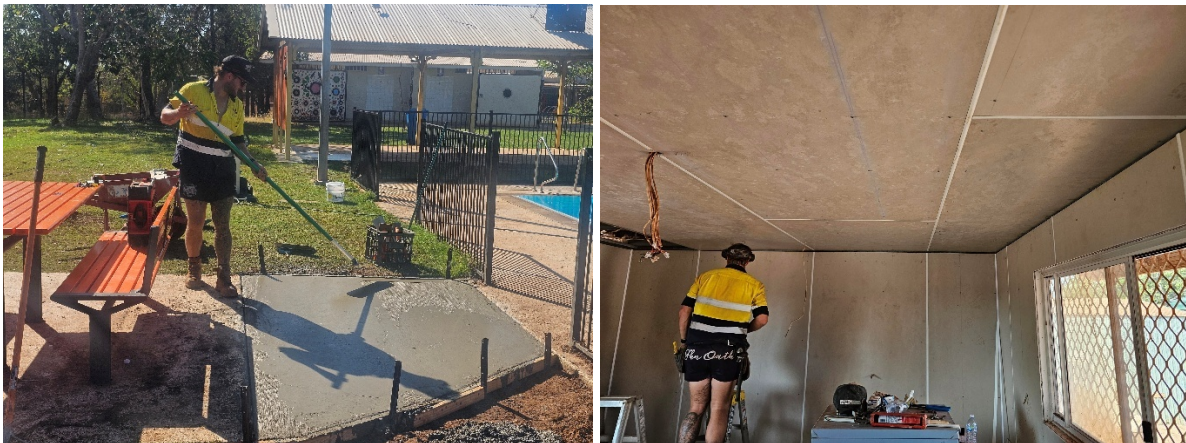
TRADES

Trades have been focused on building and electrical compliance reporting, as well as maintenance of staff and leased accommodations. Renovation works are ongoing at Lot 459/2. Repairs following break-ins have been carried out on assets in Wadeye and Palumpa, and planning is underway for a works assessment for a potential Night Patrol office at Peppimenarti

Carpenter: - Repairs to various break-ins Wadeye and Palumpa, renovation works at Lot 459/2

Electrician: - Recruitment for the position is ongoing, with interviews scheduled for shortlisted candidates.

Mechanic: - Interviews for the second mechanic have been completed, with candidate selection in progress. Repairs to plant and vehicles continue in preparation for the wet season. New vehicle purchases include a Homelands vehicle, a disabled bus for Wadeye, a tractor, and a Night Patrol vehicle currently under repair in Darwin. Insurance repairs are ongoing. Vacancies remain for a Trades Assistant and a VM Apprenticeship, with a Year 12 student being considered for the latter.



Carpenter works at pool and accommodation

COUNCIL CORE SERVICES

WASTE

WDRC has engaged Advanced Projects Engineering to audit the Wadeye landfill and develop an EPA-compliant waste management strategy—an initial step toward licensing. Assessments for Peppimenarti and Palumpa landfills will be planned later. To support earthworks, WDRC is preparing to acquire a 20-tonne excavator and a prime mover with trailer. Pre-cyclone and pre-wet season works are underway across all three communities. Planned upgrades at Wadeye's landfill entrance include a toilet, boom gate, and office renovations. Palumpa held a community clean-up day focused on rubbish collection and vehicle removal to the landfill.



Removing abandoned vehicles



Wadeye civil staff at Clean-up Day - Palumpa



BBQ Palumpa – Clean-up day.

Parks & Open Spaces:

Wadeye -Dust suppression works , clean-up operations bottom camp, planning barriers(bollards/rocks) to cut off speeding traffic in various areas, pre-cyclone works in progress. Skip Bins on order for clean-up works. Vehicle pick-ups in planning.

Palumpa – Moving vehicles / Hard rubbish runs -Pre-cyclone works. /Clean-up day

Extra herbicides on order for all communities for wet season.

Cemeteries: - Tidy-up operations conducted when required.



Wadeye civil works team -clean up works bottom camp

COMMUNITY SERVICES

Community Safety Patrol (CSP)

The CSP team operates across Wadeye, Palumpa, and Peppimenarti.

Staffing: A new Team Leader for Youth and Community Safety has been appointed, commencing 20 October 2025, to support safety teams and youth recreation activities. CSP Vacancies remain in all communities, including Team Leader roles in Peppimenarti and Palumpa.

Working Hours:

- Wadeye: 4:30pm–12:00am (Tue–Sat)
- Palumpa: 10:00am–4:00pm (Mon–Fri) – Foot patrols only due to vehicle repairs
- Peppimenarti: 4:30pm–12:00am (Mon–Fri)

Training & Development:

- 23 Sept 2025: CSP Coordinator attended de-escalation training (personal protection strategies); further staff participation planned.
- 16–17 Sept 2025: Staff from all three communities completed mediation and conflict management training.

Key Updates:

- Wadeye CSP team developed and uploaded a Domestic Violence Action Plan (DVAP) to “The Stand,” becoming the first CSP team in the NT to do so under the 90 action plans in 90 days initiative.
- Monthly toolboxes completed.
- New CSP jackets issued to staff.
- MOU with NT Police is pending.



New CSP Jackets for Staff



Wadeye CSP Staff



Mediation Training CSP Staff

BUS SERVICE – WADEYE

The Community bus is currently under repair at the workshop, with driver Jeff assisting the mechanic. A new disabled bus has been purchased in Darwin, with minor modifications underway before delivery to the community.



Jeff the “Bus Driver”

Youth Sport and Recreation (YSR) Program – Palumpa and Peppimenarti

A new sport and recreation program has launched in Peppimenarti and Palumpa, bringing organised activities back to these remote communities. Each session has seen strong

participation, with 20–30 young people engaging in sports like softball, AFL, basketball, dodgeball, and soccer. The program has been a clear success, highlighting the positive impact of youth engagement. Thanks to the Northern Territory Government's Active Regional and Remote Communities Program and High Calibre Sports for delivering the initiative on behalf of Council.



AERODROMES

Preparations are underway to ensure adequate airstrip supplies and equipment for the wet season. Deficiencies identified in recent DLI and CASA audits are being addressed. Herbicide spraying has been completed at all three airstrips. ARO training is scheduled for November 2025 to increase certified staff and provide backup ARO support in Palumpa and Peppimenarti. Regular meetings with DLI been conducted.



Airstrip Spraying operations Palumpa and Peppimenart

HOMELANDS

Fossil Head- Repairs and Maintenance -plumbing / secure Gen site

Kudantinga- Genset Inspection – fuel delivery /septic repairs

Old Mission- Pre- Funeral works – clean-up /grading / Plumbing and door lock repairs

Koy- Water Bore repaired /electrical maintenance works. Grading needed

Redcliffe- Roof repairs, repetitive Genset repairs due to tampering

Mulingi- Inspect Tractor – planning in place to bring tractor into workshop for assessment. In progress -working on termite damage second house. Slashing works needed

Uminyuluk-New Shed, new project pending – roof structure and major upgrades (HIIP) program

Nama-underground water leakage been assessed.

Wudapuli-New Shed, Slashing works needed

Merrepen-New shed, Repairs to plumbing and infrastructure, Graded airstrip.

Nemarluk- Repairs water issue, plumbing repairs and repair to ride-on mower.



Merrepen New Shed & Uminyuluk New Shed



Koy – Water Bore repairs



House repairs – Old Mission

GOVERNANCE

Local Authority Meetings:

Wadeye: 12th November 2025

Palumpa: 13th November 2025

Peppimenarti: 11th November 2025

STATUTORY ENVIRONMENT

Local Government Act 2019

IMPACT FOR COUNCIL

To ensure that Council Members are informed of the current operations and priorities within Service Delivery area. In particular to provide Council with a comprehensive report on The Y operations and management of the Wadeye Pool, as requested by Council on 26th September 2025.

STRATEGIC ALIGNMENT

This report is aligned to the West Daly Strategic Plan 2024-2027:

FOCUS AREA 1: A Strong Council

Governance 1. Strengthen governance by meeting or exceeding compliance mandates and requirements for Elected Members and Council

FOCUS AREA 2: Strong safe and healthy people

Environment 9. Develop and implement a Waste Management Strategy

Safety 11. Enhance public safety in our communities

Wellbeing 17. Prioritise and secure operational funding for Wadeye Pool to ensure it remains open for community wellbeing

FOCUS AREA 3: Developing Council for community

Assets 20. Maintain and acquire new community assets such as fleet and plant

RECOMMENDATION

1. That the Council receive and note the Service Delivery Report.

ATTACHMENTS

1. FY 25 Monthly Report - Jul, Aug, Sep 2025 [8.2.1 - 5 pages]

The Y NT Remote Pools Project

Wadeye – Monthly Report



Report Period: July 2025 – September 2025

*Please note that this is a combined report for July – September. Future reports will be provided monthly.

Facility Operations

Facility Opening Hours:

Throughout the period the pool has been open an additional 19 hours above the contract requirements.

	TOTAL HOURS (Contract = 32.5 hrs. per week)	# DAYS OPEN (Contract = 5 days per week Wed – Sun)	REASON FOR ANY CHANGES TO OPENING HOURS
July 2025	133.5 <i>Variance to contract = 9.5 hours short</i>	19 <i>Variance to contract = 3 days short</i>	7 unplanned closures - 1 due to water quality - 6 due to patron behaviour
August 2025	166 <i>Variance to contract = 16.5 additional</i>	23	5 unplanned closures - 1 due to weather - 4 due to patron behaviour
September 2025	142 <i>Variance to contract = 12 additional hours</i>	19 <i>Variance to contract = 1 day short</i>	5 unplanned closures - 1 due to water quality - 3 due to cultural considerations - 1 due to patron behaviour

Programs and Events (Stakeholder Relationship):

	July 2025	August 2025	September 2025
YNT Programs	- Adults Swimming: Wed-Fri 6:30-9:30am - Weekly community BBQ	- Adults Swimming: Wed-Fri 6:30-9:30am - Weekly community BBQ	- Adults Swimming: Wed-Fri 6:30-9:30am - Weekly community BBQ - Additional school holiday community BBQ's

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External Programs	- OLSH School weekly visit	- OLSH School weekly visit - BeMe movement workshop (26 Aug)	- OLSH School weekly visit - Royal Life Saving NT – swimming lessons and training (1-12 Sep)
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Attendance

Our staff on the ground have been reporting patronage trends of over 200 people a day during school holidays and weekends. They have noticed the following two positive attendance trends;

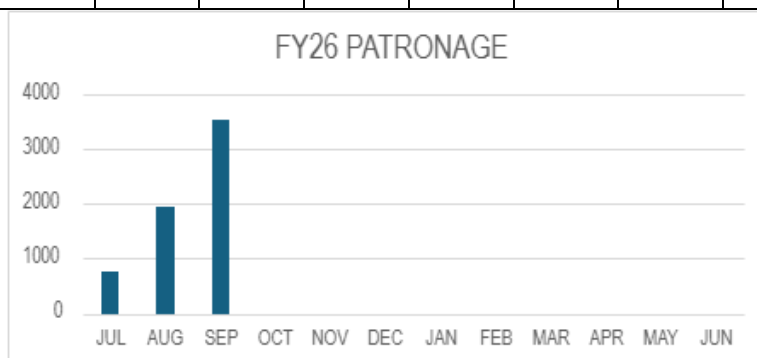
- Increased attendance from families, supporting our under 10's supervision rule.
- Increased attendance from different family groups within the Wadeye region.

YNT are in the process of collating past years attendance data so that we can present West Daly with a comparison. We think once this project has been completed that it will support the following;

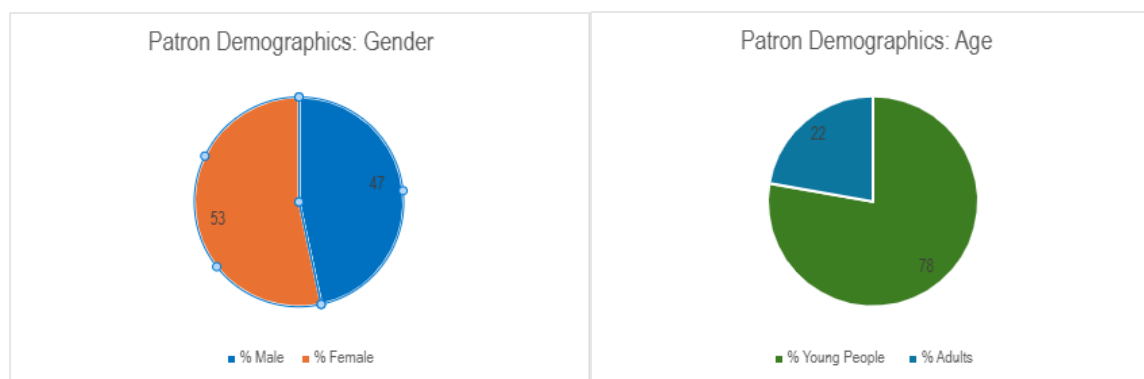
- That patronage has increased compared to previous year
- That we are getting a high amount of adult participation

The table below indicates the actual attendance from the past 3 months, with supporting visual graphs;

	AGE 0 - 5		AGE 6-10		AGE 10 - 17		AGE 18 +		TOTALS
	M	F	M	F	M	F	M	F	
July 2025	36	46	104	100	140	168	76	94	764
August 2025	123	131	360	320	259	252	197	313	1955
September 2025	190	243	686	736	355	484	33	514	3543



Overall patronage continues to be predominantly young people (under 18) however the split between gender remains relatively equal.



Staffing

We are still trying to recruit a local workforce at Wadeye. Some of the avenues we have explored are;

- Attended the OLSH carers day in August – did get some interest from students however didn't eventuate into any employment.
- Explored connections with Thamarrurr Youth team.
- Advertised at pool and through word of mouth.

We will continue to explore ways to recruit local staff into employment at the pool.

Royal Life Saving NT did run some training at the pool however it was mainly attended by the ranger team. We are working with Royal Life Saving to explore the option of on-the-job training, meaning we could get staff qualified outside of the 1 course offered each year.

Feedback

No official feedback was captured throughout the reporting period. The Y NT will be introducing the following two feedback capturing methods over the next 2 months;

Complaints Process (October) - YNT have implemented a new complaints management process with a focus on officially capturing complaints, resolutions as well as time taken to action. We are exploring best ways in which community can provide this other than verbally.

Customer Surveys (November) - YNT have been working with a customer experience company to develop basic customer feedback surveys. These surveys will help us understand what customers like and don't like about the pool. It will be an expectation for staff to survey 1-3 patrons per day and try and capture a mixture of demographics. The option for customers to initiate completing the survey will also be available.

As these initiatives roll out YNT will report monthly the feedback captured in the below tables.

Facility	Complaint details	Action Taken	Status
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WDRC – Wadeye Pool Monthly Report – JULY to SEPTEMBER 2025

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Promoter Comments	Detractor Comments

WHS Reporting

Date	Number of Incidents Reported	Type of Incident (Injury, Theft or Property Damage)	Did incident require pool close (Yes / No)
5/7/25	Minor	Vehicle Damage	No
6/7/25	Minor	Property Damage	No
6/7/25	Minor	Property Damage	No
31/8/25	Minor	1 x patron behavior – rock throwing	Yes
26/9/25	Minor	1 x patron behavior – rock throwing	Yes

Maintenance Requests

Date reported to council	Request	Action Status (Pending / Completed)
August 2025	Installation of chemical dump shower	Completed

Photos

WDRC – Wadeye Pool Monthly Report – JULY to SEPTEMBER 2025

Not too many pictures were captured with the appropriate permissions to share, we anticipate this being greater in future months. Please see attached the few that we have approval to share or have been shared publicly;

Be.ME Movement Education is at Wadeye community pool.
August 26 · Wadeye · 🌐

Meet Matt and Oscar, the incredible team that run the Wadeye Pool for the Y!
These guys were so thirsty for info in our Australian Sports Commission X NT Sports Academy X BeMe Professional development session last week here on Country!
On Sunday we played delivered some of our movement activities in the pool for the kids!
Many of our movement activities are transferable to water! Message us to learn more!!!
[#bemovementeducation](#) [#beme](#) [#ASC](#) [#NTSA](#) [#SportsacademyNT](#) [#Wadeye](#) [#PoolCrew](#) [#PD](#) [#upskilling](#)



Remote Pools Project is with Wadeye community pool in Wadeye.
September 10 at 5:30 PM · 🌐

Last week we hosted first aid and pool lifeguard training in Wadeye, delivered by [Royal Life Saving Northern Territory](#). ... See more



Remote Pools Project is in Wadeye.
September 2 · 🌐

Bliss at Wadeye pool 😊



Remote Pools Project is with Wadeye community pool in Wadeye.
July 29 · 🌐

Come for the Zooper Doopers, stay for the job 😊
It's career's day in Wadeye and we were excited to chat to students about getting a job at the [Wadeye community pool](#).
A big thanks to our Wadeye team –Matt (pictured) and Oscar– for working on their normal day off! 🙌



REPORT

ITEM NUMBER 8.3
REPORT TITLE Infrastructure and Technical Services Report
PREPARED BY Dipraj Yadev (Project Officer)



PURPOSE

The main objectives of this report is to present updates on ongoing infrastructure development project and maintenance works. This will ensure that all stakeholders are informed about how the resources are being used for the development works in the community. Also, this will highlights the effort of various departments, contractors and teams working on common goals to make our community better day by day.

BACKGROUND

A series of infrastructure projects have been completed to improve community access, safety and asset resilience. These project are listed below:

PERDJERT STREET AIRPORT ACCESS ROAD

The perdjert street Airport Access Road was initiated under Road To Recovery program and Local Roads and Community Infrastructure (LRCI) program to upgrade approximately 550 meters of unsealed dirt road to sealed.

The objectives of this road was to improve standard of our community infrasturcture, improve accessibility, enhance road safety and reduce ongoing maintenance cost associated with the previous dirt road where most of the section get washed away by heavy rainfall.

Project Details:

Project Status: Almost completed- Line marking and some grass spraying is left to do.

Scope: Upgrade of 550m of road dirt to sealed standard.

Contractor: TOA Construction Pty Ltd.

Funding Source: Road to recovery & Local Roads and Community Infrastructure (LRCI).

Outcomes and Benefits:

- The new sealed road significantly improves assessibility for the community members, service vehicles, and visitors travelling to and from the airport.
- It enhances safety, especially during the wet season, and substantially reduces future maintenance costs.
- The project represents one of the council's key infrastructure achievement for the 2024-2025 financial year, contributing to the broader goal of improving regional connectivity and essential infrastructure.



WADEYE INTERNAL ROADS

Under the *Road to Recovery* program, five roads that were previously nominated have now been successfully repaired and completed. Although the project experienced a one-year delay due to adverse weather conditions, all works have now been finalized. The following works were done these roads:

- Upgraded seal on selected internal roads with hot seal instead of emulsion for longer durability.
Installed 3 driveway entries into Pilchen Street.
- Recompacted and resealed ~200 m² of bitumen on Pilchen Street.
- Installed a large driveway entry on Perdjert Street

The roads completed include:

- Perdjert Street (Bus Park)



- Pultchen Street



- Banthan Street



- Bunduck Street



- Nguluyguy Street



EMU POINT ROAD

The following works has been carried out in EMU Point road:

- Repair of washout area: 30th May 2025-4th June 2025
- Grading of Emu Point Road from damaged section to Port Keats Road: 5th June – 6th June

Issues Addressed:

- A road section near the culvert was severely damaged due to high flood discharge.
- Washout occurred, making the road unsafe and disrupting local traffic.
- Several damaged section on the road

Work Areas:

- Repaired the washout area near the culvert caused by high flood discharge.
- Grading works completed to restore the damaged road section for safe use.
- Ensured road stability and improved surface condition to withstand future flood impacts.



WOODYCUPALDIYA ROADS

The following works were carried out in Woodycupaldiya Road:

Phase 1- 13th June 2025-18th June 2025

- Grading completed up to 35 km (the only accessible section at that time).
- Repaired minor bogged sections to ensure road usability.

Phase 2- 15th June 2025-18th August 2025

- Repaired and graded 20 km of road.
- Carried out reshaping works to improve surface condition.
- Repaired major bogged sections to restore full functionality and safe access.



NEMARLUK FLOODWAY

The floodway was in poor condition, impassable due to surface damage and water erosion. Urgent repairs were needed to restore safe and functional access. Works included surface reshaping and strengthening for better drainage and long-term durability. Work have now been completed.



STATUTORY ENVIRONMENT

All works have been carried out in accordance with:

- Local Government Act 2019
- Local Government (General) Regulation 2021

IMPACT FOR COUNCIL

The completed project collectively delivered:

- Road safety and reduce maintenance requirements.
- Strengthen community confidence in the council's long-term infrastructure planning.
- Support local employment and economic development.
- Enhance community accessibility and connectivity.

STRATEGIC ALIGNMENT

This report is aligned to the West Daly Strategic Plan 2024-2027 particularly with the following key goals:

FOCUS AREA 3: Developing Council for community

Infrastructure 18. Complete allocated Local Authority projects each year

Infrastructure 19. Deliver capital works program to budget and on time

Assets 21. Enhance a provide reliable road access to West Daly communities

RECOMMENDATION

1. That the Council receive and note Infrastructure and Technical Services Report.

ATTACHMENTS

Nil

9 CORRESPONDENCE

CORRESPONDENCE

ITEM NUMBER 9.1

REPORT TITLE Correspondence Report

PREPARED BY Shoshana Hill (Governance Advisor)



PURPOSE

To confirm the standard administrative process and best practice for West Daly Regional Council in the management of incoming and outgoing correspondence.

INCOMING CORRESPONDENCE

DATE	RECEIVED FROM	REGARDING
22.09.2025	Letter from Assistant Minister Hill	Australian Citizenship Ceremonies
24.09.2025	Letter From Minister Charls	Seeking Nomination for Member of Ministerial Advisory Council of Senior Territorians (MACST)
06.10.2025	Letter from Malarndirri McCarthy	Community Engagement

OUTGOING CORRESPONDENCE

None sent.

STATUTORY ENVIRONMENT

Section 94 of the *Local Government Act 2019*.

STRATEGIC ALIGNMENT

This report is aligned to the West Daly Strategic Plan 2024-2027:

FOCUS AREA 1: A Strong Council

Governance 1. *Strengthen governance by meeting or exceeding compliance mandates and requirements for Elected Members and Council*

Governance 2. *Continually review and where possible improve delivery of Council services to be proactive, efficient and meet community needs*

RECOMMENDATION

1. That Council notes and accepts the correspondence.

ATTACHMENTS

Nil

10 CONFIDENTIAL ITEMS

10.1 CONFIRMATION OF CONFIDENTIAL MINUTES

10.1.1 Confidential session of the Ordinary Council Meeting held on 29 July 2025

Regulation 51(1)(c)(iv) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iv). It contains information that would, if publicly disclosed, be likely to: prejudice the interests of the council or some other person.

10.2 CONFIDENTIAL REPORTS FOR DECISION

10.2.1 Waiver of Interest Accrued on overdue Rates

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Regulation 51(1)(c)(iv) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iv). It contains information that would, if publicly disclosed, be likely to: prejudice the interests of the council or some other person.

10.2.2 LGANT Membership

Regulation 51(1)(c)(iv) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iv). It contains information that would, if publicly disclosed, be likely to: prejudice the interests of the council or some other person.

10.3 CONFIDENTIAL REPORTS FOR INFORMATION

10.3.1 Grants Update

Regulation 51(1)(e) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(e). It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

10.4 CONFIDENTIAL CORRESPONDENCE

10.4.1 Confidential Correspondence

Regulation 51(1)(c)(iv) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iv). It contains information that would, if publicly disclosed, be likely to: prejudice the interests of the council or some other person.

11 GENERAL BUSINESS

12 NEXT MEETING

13 MEETING CLOSE