



WEST DALY
Regional Council

MINUTES

ORDINARY COUNCIL MEETING

10.00AM

19th AUGUST 2015

PEPPIMENARTI

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Glenda Teede
Chief Executive Officer

WEST DALY REGIONAL COUNCIL

Agenda for Council Meeting 19th August 2015

MINUTES
ORDINARY COUNCIL MEETING
TO BE HELD AT THE PEPPIMENARTI COUNCIL OFFICE
ON 19th AUGUST 2015
COMMENCING AT 10.00AM

1.	Persons Present
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ELECTED MEMBERS PRESENT

Mayor	Harold Wilson
Deputy Mayor	Andrew Brown
Councillor	Wally Minjin
Councillor	Mark Martin
Councillor	Ralph Narburup

STAFF PRESENT

Chief Executive Officer	Glenda Teede
Finance Manager	Clem Barrett
Personal Assistant to CEO	Kelli Hammermeister

VISITORS

Special Projects	Graham Watson
Regional Manager, Big Rivers Vic Daly	Nathanel Knapp
Community Development Officer, Big Rivers Vic Daly	Nicholas Sharah

APOLOGIES

Councillor	Tobias Nganbe
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COMMENCEMENT

The Mayor of the West Daly Regional Council declared the meeting open at 9:55am and welcomed all in attendance

2. MAYOR

APOLOGIES AND LEAVE OF ABSENCE

SUMMARY

For Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 19th August 2015.

RESOLUTION 19/8 001

THAT Council receive and notes apologies and grants a leave of absence for the Ordinary General Meeting held 19th August 2015 to Councillor Tobias Nganbe.

Moved: Clr Minjin

Seconded: Clr Narburup

Carried- unanimous

3. N/A

PETITIONS AND DEPUTATIONS

Nil

4. PERSONAL ASSISTANT TO CEO

CONFIRMATION OF MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 17th JUNE 2015

SUMMARY

The amended Minutes of the Ordinary General Meeting held on 17th June 2015 (RESOLUTION 31/7 005) are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

RESOLUTION 19/8 002

That the amended minutes of the Ordinary General Meeting held 17th June 2015 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr Minjin

Seconded: Clr Narburup

Carried unanimous

4.2 CONFIRMATION OF PREVIOUS MINUTES FOR SPECIAL MEETING 31st JULY 2015

SUMMARY

Minutes of the Special Meeting held on 31st July 2015 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

LEASE AT PARAP – RESOLUTION 31/7 007

The Chief Executive Officer provided a response to Council on Resolution 31/7 007.

The Mayor advised that the relocation from Darwin to Wadeye was a political decision made by the people. The Mayor will consult the people of the community to discuss.

It was noted by the Chief Executive Officer that a review of the constitution was recently undertaken by Craig Rowe & Associates and at that time the community did not identify the relocation of the Darwin office to Wadeye as a high priority / concern.

There are a number of factors hindering the relocation:

- staff housing
- insufficient funds
- upgrades to infrastructure
- renovation of Council office

Funding may be achieved through applications to funding bodies.

Clr Brown raised concerns as to the current accommodation housing in Wadeye, Palumpa and Peppimenarti and the delay of the relocation. The Chief Executive Office and Chair provided responses.

MOTION TO RESCIND

THAT Resolution 31/7 007 be revoked.

Moved: Clr. Martin

Seconded: Clr. Minjin

Carried

Affirmative - 4

Against – 1 (Clr. Brown)

RECOMMENDATION

THAT Council exercise the current option as per the signed lease (3 years and 10 months) with the expiry date of 31 August 2019.

RESOLUTION 19/8 003

THAT Council notes and agrees to continue the Parap Lease to the expiry date of 31 August 2019.

Moved: Clr. Narburup

Seconded: Clr. Martin

Carried unanimous

RESOLUTION 19/8 004

THAT the minutes of the Ordinary General Meeting held 31st July 2015 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Martin
Seconded: Clr. Narburup
Carried unanimous

5. N/A DECLARATION OF INTEREST OF MEMBERS OR STAFF

SUMMARY

Elected members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee.

Staff members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter.

RESOLUTION 19/8 005

THAT Council declares no declarations of interest were presented at the Ordinary General Meeting held 19th August 2015.

Moved: Clr. Minjin
Seconded: Clr. Narburup
Carried unanimous

6. CHIEF EXECUTIVE OFFICER REPORT

SUMMARY

Chief Executive Officer's report for the Ordinary General Meeting held 19 August 2015.

RESOLUTION 19/8 006

THAT Council accepts and notes the Chief Executive Officer's report.

Moved: Clr. Minjin
Seconded: Clr. Martin
Carried unanimous

7. DIRECTOR OF COUNCIL SERVICES REPORT / ITEMS

SUMMARY

Director of Council Services report for the Ordinary General Meeting being held on Wednesday 19th August 2015.

RESOLUTION 19/8 007

THAT Council accepts and notes the Director of Council Services report.

Moved: Clr. Minjun

Seconded: Clr. Narburup

Carried unanimously

RECOMMENDATION was made by the Mayor THAT the CEO was to attend the Regional Service Manger meetings on a regular basis.

8. CHIEF EXECUTIVE OFFICER

REGIONAL SERVICES MANAGER'S REPORTS/ITEMS

8.1 REPORT – REGIONAL SERVICES MANAGER WADEYE

Wadeye Regional Service Manager's report for the Ordinary General Meeting being held on Wednesday 19th August 2015.

RESOLUTION 19/8 008

THAT Council receives and notes the Regional Service Manager report for Wadeye.

Moved: Clr. Martin

Seconded: Clr. Narburup

Carried unanimously

8.2 REPORT – REGIONAL SERVICES MANAGER PALUMPA

Palumpa Regional Service Manager's report for the Ordinary General Meeting being held on Wednesday 19th August 2015.

RESOLUTION 19/8 009

THAT Council receives and notes the Regional Service Manager report for Palumpa.

Moved: Clr. Minjin

Seconded: Clr. Martin

Carried unanimously

8.3 REPORT – REGIONAL SERVICES MANAGER PEPPIMENARTI

Peppimenarti Regional Service Manager's report for the Ordinary General Meeting being held on Wednesday 19th August 2015.

RESOLUTION 19/8 010

THAT Council receives and notes the Regional Service Manager's report for Peppimenarti.

Moved: Clr. Narburup

Seconded: Clr. Martin

Carried unanimously

9. FINANCE MANAGER

FINANCE REPORTS

SUMMARY

As part of the monthly reporting procedures the finance report is submitted to the Finance Committee for review and the presented to the Council for adoption.

The Finance Manager advised Council that delays were being experienced with the finalisation of figures which directly impacts the production of the July Financial Report.

The Mayor, with approval of the members present suspended the meeting procedures for a period sufficient to facilitate informal discussion in relation to the July Finance Report and will resume at the discretion of the Mayor.

Meeting suspended at 11:06am

Meeting recommenced at 11:24am

RECOMMENDATION

Special Council Meeting was called for Monday, 31 August 2015 to review and adopt the Finance Report for the period 1 July 2015 to 31 July 2015.

RESOLUTION 19/8 011

THAT Council attend a Special Council Meeting on Monday, 31 August 2015 to discuss the monthly Finance Report for the period 1 July 2015 to 31 July 2015.

Moved: Clr. Narburup

Seconded: Clr. Brown

Carried unanimously

10. CHIEF EXECUTIVE OFFICER

GRANTS OFFICER REPORT

SUMMARY

The Grant Officer's contract ended on 6 August 2015 – position is currently advertised. The Grants Officer Report is to be tabled at the Ordinary Council Meeting to be held 21st October 2015.

RESOLUTION 19/8 012

THAT Council notes and accepts that the Grants Officer Report for July / August 2015 is unable to be provided due to the position currently being vacant.

Moved: Clr. Brown

Seconded: Clr. Martin

Carried unanimously

11. HUMAN RESOURCE ADVISOR

HUMAN RESOURCES ADVISOR REPORT

SUMMARY

The HR report provided Council with up to date information relating to employee relations and industrial relations matters throughout the West Daly region.

RESOLUTION 19/8 013

THAT Council receives and notes the Human Resource Officers Activity Report for July / August 2015.

Moved: Clr. Narburup

Seconded: Clr. Martin

Carried unanimously

PRESENTATION by Graham Watson, Special Projects Officer regarding road works within the Communities commenced at 11.35am

Graham provided an update to Council on the following areas:

- Manthathpe Crossing
- Palumpa Causeway
- Peppimenarti Cemetery
- Emu Point
- Wadeye

A list of the community roads were provided to Council. The list highlighted those roads needing immediate actioning prior to the commencement of the wet season.

The Mayor noted that the Deputy and the Mayor are to meet to discuss.

Presentation from Graham Watson finished at 12:12pm

Mayor left meeting at 12:13pm

Clr. Minjin left meeting at 12:14pm

Meeting Closed at 12.14pm for Lunch

Meeting Re opened 12.55pm

12.	N/A	COUNCILLOR REPORTS
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13.	N/A	LATE REPORTS
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14.	PERSONAL ASSISTANT TO CEO	INCOMING / OUTGOING CORRESPONDENCE
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SUMMARY

Mail Register and Correspondence for the Ordinary General Meeting held 19th August 2015.

RESOLUTION 19/8 014

THAT Council receives and notes the Correspondence received and sent on behalf of Council.

Moved: Clr. Minjun

Seconded: Clr. Narburup

Carried unanimously

RECOMMENDATION

The Mayor advised THAT all mail is to be redirected / addressed to the Regional Head Office (Darwin) to ensure mail 'in and out' registers are maintained. Mail for Wadeye, Palumpa and Peppimenarti is to be scanned and emailed to the Customer Service Officer for distribution to staff.

15.	CHIEF EXECUTIVE OFFICER	ACTION ITEMS ARISING FROM COUNCIL MEETINGS
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SUMMARY

Outstanding action items to be completed from the previous Council Meeting.

RESOLUTION 19/8 015

THAT Council receives and notes the Action list tabled.

Moved: Clr. Minjun

Seconded: Clr. Martin

Carried unanimously

16. CHIEF EXECUTIVE OFFICER

GENERAL BUSINESS

16.1 POLICY: TERMS OF REFERENCE FOR COUNCIL AUDIT COMMITTEE

SUMMARY

Specific roles and levels of authority of the audit committee are to be issued through a Terms of Reference which has been formally endorsed by council members. This means audit committees can only act within their Terms of Reference which cannot in any way absolve councillors or council staff from their roles and responsibilities.

Councillors must formally issue a terms of reference for its audit committee which sets out specific projects / responsibilities. Audit committees must be undertaken within the parameters set in its terms of reference and provide advice and recommendations within the scope of its Terms of Reference.

Audit committees have no authority to work outside the scope or change the provisions contained within the approved Terms of Reference.

RESOLUTION 19/8 016

THAT Council approves and adopts the Audit Committee Terms of Reference - Policy No. 1.1.15

Moved: Clr. Narburup

Seconded: Clr. Martin

Carried unanimously

17. CHIEF EXECUTIVE OFFICER

LOCAL AUTHORITIES

SUMMARY

Local Authority Coordinator reports for the Ordinary General Meeting being held on Wednesday 19th August 2015.

RESOLUTION 19/8 017

THAT Council notes and accepts that the Local Authority Coordinators Report cannot be provided as the position is currently vacant.

Moved: Clr. Minjin

Seconded: Clr. Narburup

Carried unanimously

18. CHIEF EXECUTIVE OFFICER

NORTHERN TERRITORY GRANT COMMISSION VISITS TO COMMUNITIES

SUMMARY

The main purpose of the visit is for the NT Grants Commission (“NTGC”) to discuss with the council/communities the funding allocation models, population figure/s and local road lengths.

DATES OF VISIT

Wadeye – Monday, 5 October 2015 (10am to 12pm)

Palumpa – Monday, 5 October 2015 (1pm to 3pm)

Peppimenarti – Tuesday, 6 October 2015 (10am to 12pm)

RESOLUTION 19/8 018

THAT Council notes and acknowledges the NTGC visits to the Communities.

Moved: Clr. Minjin

Seconded: Clr. Martin

Carried unanimously

19. CHIEF EXECUTIVE OFFICER POWER AND WATER UPDATE ON PRE-PAYMENT POWER METERS

SUMMARY

Pre-payment power meter upgrade in Wadeye, Peppimenarti and Palumpa Community Fact Sheet
Wadeye New Prepayment Meter Development Schedule

RECOMMENDATION

THAT the information provided from Power and Water be distributed to the Local Authority Officers to ensure the information is available to the community at large.

RESOLUTION 19/8 019

THAT Council notes and accepts the update as provided by Power and Water and verbally presented by the Chief Executive Officer.

Moved: Clr. Narburup

Seconded: Clr. Martin

Carried unanimously

20. CONFIDENTIAL ITEMS

N/A

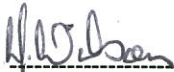
21. CLOSE OF MEETING

The Meeting was closed by the Mayor at 1:55pm.

The meeting terminated at 1:55pm.

22.	NEXT MEETING
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The next Ordinary General Meeting of West Daly Regional Council will be held at Wadeye on 15th October 2015 with a briefing on 14th October 2015.



Mayor Harold Wilson