



**WEST DALY**  
*Regional Council*

**MINUTES**  
**ORDINARY COUNCIL MEETING**  
**9.42 am**  
**18 March 2015**  
**DARWIN PARAP OFFICE**

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Signed: Chief Executive Officer

# AGENDA

## ORDINARY COUNCIL MEETING

TO BE HELD AT THE DARWIN COUNCIL OFFICE

ON 18 March 2015

COMMENCING AT 9.42AM

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Mayor of the West Daly Regional Council Harold Wilson declared the meeting open at 9.42 am and welcomed all in attendance.

|          |                        |
|----------|------------------------|
| <b>1</b> | <b>Persons Present</b> |
|----------|------------------------|

### Elected members present

|              |                |
|--------------|----------------|
| Mayor        | Harold Wilson  |
| Deputy Mayor | Andrew Brown   |
| Councillor   | Wally Minjin   |
| Councillor   | Tobias Nganbe  |
| Councillor   | Ralph Narburup |

### Staff present

|                                |               |
|--------------------------------|---------------|
| Chief Executive Officer        | Glenda Teede  |
| Director of Financial Services | Peter Carter  |
| Local Authority Coordinator    | Louise Beilby |
| Administration Officer         | Tahlia Cleary |

### Persons present

|                                      |             |
|--------------------------------------|-------------|
| LGANT                                | David Jan   |
| NBC Consultant                       | Samir Raut  |
| Project Director Regional Government | Shaun Hardy |

### Absences

|            |             |
|------------|-------------|
| Councillor | Mark Martin |
|------------|-------------|

|          |                                |                                       |
|----------|--------------------------------|---------------------------------------|
| <b>2</b> | <b>Chief Executive Officer</b> | <b>Apologies and Leave of Absence</b> |
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**SUMMARY**

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 18 March 2015.

**RESOLUTION 18/3 001**

That Council receive and notes that there are no apologies for the Ordinary General Meeting held 18 March 2015, Councillor Mark Martin was noted as absent.

**Moved:** Clr Minjin

**Seconded:** Clr Narburup **Carried**

|          |            |                                  |
|----------|------------|----------------------------------|
| <b>3</b> | <b>N/A</b> | <b>Petitions and Deputations</b> |
|----------|------------|----------------------------------|

|          |                               |   |
|----------|-------------------------------|---|
| <b>4</b> | <b>Administration Officer</b> | <b>Confirmation of Previous Minutes</b> |
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**SUMMARY**

Minutes of the Ordinary General Meeting held on 21 January 2015 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

**RESOLUTION 18/3 002**

That the minutes of the Ordinary General Meeting held 21 January 2015 be confirmed by Council as a true and correct record of the meeting.

**Moved:** Clr Brown

**Seconded:** Clr Narburup **Carried**

|   |     |   |
|---|-----|---|
| 5 | N/A | Declaration of interest of members of staff |
|---|-----|---|

|   |   |  |
|---|---|--|
| 6 | <b>Regional Services Managers Reports</b> |  |
|---|---|--|

|     |                                   |   |
|-----|-----------------------------------|---|
| 6.1 | <b>Regional Services Managers</b> | <b>Regional Manager's Report – Wadeye</b> |
|-----|-----------------------------------|---|

Clr Minjin left the meeting 10.35am

**SUMMARY**

Wadeye Regional Service Manager's report for the Ordinary General Meeting being held on Wednesday 18<sup>th</sup> March 2015.

**RESOLUTION 18/3 003**

- a) That Council receives and notes the Wadeye Regional Services Manager's Report January/February 2015.
- b) That Council request more information on Buildings and Fixed assets that are undergoing repairs.

**Moved:** Clr Brown

**Seconded:** Clr Nganbe **Carried**

|     |                                   |  |
|-----|-----------------------------------|--|
| 6.2 | <b>Regional Services Managers</b> | <b>Regional Manager's Report – Palumpa</b> |
|-----|-----------------------------------|--|

Clr Minjin returned to the meeting 10.40am

**SUMMARY**

Palumpa Regional Service Manager's report for the Ordinary General Meeting being held on Wednesday 18<sup>th</sup> March 2015.

**RESOLUTION 18/3 003**

That Council receives and notes the Palumpa Regional Services Manager's Report for January/February 2015.

**Moved:** Clr Minjin

**Seconded:** Clr Nganbe **Carried**

|     |                                  |   |
|-----|----------------------------------|---|
| 6.3 | <b>Regional Services Manager</b> | <b>Regional Manager's Report – Peppimenarti</b> |
|-----|----------------------------------|---|

**SUMMARY**

Peppimenarti Regional Service Manager's report for the Ordinary General Meeting being held on Wednesday 18<sup>th</sup> March 2015.

**RESOLUTION 18/3 004**

That Council receives and notes the Peppimenarti Regional Services Manager's Report for January/February 2015.

**Moved:** Clr Narburup

**Seconded:** Clr Brown **Carried**

|   |                         |                                  |
|---|-------------------------|----------------------------------|
| 7 | Chief Executive Officer | Chief Executive Officer's Report |
|---|-------------------------|----------------------------------|

**SUMMARY**

Chief Executive Officer's report for the Ordinary General Meeting held 18 March 2015.

|  |                   |                |
|--|-------------------|----------------|
| <b>RESOLUTION 18/3 005</b>   |                   |                |
| That Council receives and notes the CEO's Activity Report for January/February 2015. |                   |                |
| <b>Moved:</b>  | <b>Clr Nganbe</b> |                |
| <b>Seconded:</b>   | <b>Clr Minjin</b> | <b>Carried</b> |

|   |                          |                                      |
|---|--------------------------|--------------------------------------|
| 8 | Administration Assistant | Incoming and Outgoing Correspondence |
|---|--------------------------|--------------------------------------|

Clr Nganbe left the meeting 11.58am

**SUMMARY**

Council is provided with items of correspondence received in January, February and March 2015.

|   |                   |                |
|---|-------------------|----------------|
| <b>RESOLUTION 18/3 006</b>  |                   |                |
| a) That Council receives and notes the items of incoming and outgoing correspondence as tabled.                 |                   |                |
| b) That Council does not accept Thamarrurr Development Corporation's request for exemption of rates at Lot 351. |                   |                |
| <b>Moved:</b>   | <b>Clr Brown</b>  |                |
| <b>Seconded:</b>  | <b>Clr Minjin</b> | <b>Carried</b> |

Clr Naganbe returned to the meeting 12.10pm

|   |                          |                                       |
|---|--------------------------|---------------------------------------|
| 9 | Administration Assistant | Actions arising from Council Meetings |
|---|--------------------------|---------------------------------------|

**SUMMARY**

Council is provided with a list of action items arising from previous Council Meetings.

|   |                     |                |
|---|---------------------|----------------|
| <b>RESOLUTION 18/3 006</b>  |                     |                |
| That Council receives and notes the action items list presented to Council. |                     |                |
| <b>Moved:</b>   | <b>Clr Brown</b>    |                |
| <b>Seconded:</b>  | <b>Clr Narburup</b> | <b>Carried</b> |

Lunch break from 12.15pm to 1.00pm

**10****Director of Corporate Services****Finance Report****SUMMARY**

As part of the monthly reporting procedures the finance report is submitted to the Finance Committee for review and the presented to the Council for adoption.

**RESOLUTION 18/3 007**

That Council receives and notes the finance report for the period 1 July to 28 February 2015.

**Moved:**           **Clr Minjin**

**Seconded:**   **Clr Narburup**

**Carried**

**11****Grants Officer****Grants Officer's Report**

**Clr Narburup left the meeting 1.27pm**

**SUMMARY**

Discussions continue to take place on a few remaining grants from Victoria Daly Regional Council. It is unknown when a resolution will be found. Reports are underway for March. The common seal has been applied to three grant or variation agreements. Grant opportunities continue to be researched.

**RESOLUTION 18/3 008**

That Council receives and notes the Grant Officers Activity Report for January/February 2015.

**Moved:**           **Clr Brown**

**Seconded:**   **Clr Narburup**

**Carried**

**Clr Narburup returned to the meeting 1.31pm**

**12****Human Resource Officer****Human Resource Officer's Report****SUMMARY**

Human Resource Officer's report for the Ordinary General Meeting being held on Wednesday 18 March 2015.

**RESOLUTION 18/3 009**

That Council receives and notes the Human Resource Officer's Activity Report for January/February 2015.

**Moved:**           **Clr Brown**

**Seconded:**   **Clr Nganbe**

**Carried**



|           |                      |                       |
|-----------|----------------------|-----------------------|
| <b>13</b> | <b>Late Report's</b> | <b>Mayor's report</b> |
|-----------|----------------------|-----------------------|

**SUMMARY**

Mayors report for the Ordinary General Meeting being held on Wednesday 18 March 2015.

|   |                   |                |
|---|-------------------|----------------|
| <b>RESOLUTION 18/3 010</b>  |                   |                |
| That Council receives and notes the Mayor's Report for January/February 2015. |                   |                |
| <b>Moved:</b>   | <b>Clr Nganbe</b> |                |
| <b>Seconded:</b>  | <b>Clr Minjin</b> | <b>Carried</b> |

|             |                                      |   |
|-------------|--------------------------------------|---|
| <b>13.1</b> | <b>Late Reports – Peter McLinden</b> | <b>Wadeye Internal Roads Rehabilitation and Future Programs</b> |
|-------------|--------------------------------------|---|

**SUMMARY**

To inform West Daly Regional Council of the strategies and reports to allow members to make informed decision on the reseal protection of the Wadeye community internal sealed road network and future works.

|  |                     |                |
|--|---------------------|----------------|
| <b>RESOLUTION 18/3 011</b>   |                     |                |
| a) That Council receives and notes the report Wadeye Internal Roads rehabilitation and future works.   |                     |                |
| b) That Council receive and note the Cardno consultant report on internal roads of Wadeye March 2015.  |                     |                |
| c) That Council approves that the Road to Recover Program for 2014 to 2017 be aggregates, \$974,088 for the resealing and pavement repairs of the Wadeye internal roads. |                     |                |
| d) That Council tender for the reseal and rehabilitation of the roads identified in the consultant report March 2015.  |                     |                |
| e) That Council direct officers to discuss with Allan King Contractors their ability and quote for rehabilitation of the Peppimenarti Cemetery access road.              |                     |                |
| <b>Moved:</b>  | <b>Clr Nganbe</b>   |                |
| <b>Seconded:</b>   | <b>Clr Narburup</b> | <b>Carried</b> |

|           |                         |
|-----------|-------------------------|
| <b>14</b> | <b>General Business</b> |
|-----------|-------------------------|

|             |  |                             |
|-------------|--|-----------------------------|
| <b>14.1</b> | <b>Regional Service Manager - Wadeye</b> | <b>Disposal of Vehicles</b> |
|-------------|--|-----------------------------|

**SUMMARY**

The Council has vehicles that are surplus to their requirements and are seeking Council's approval to dispose of the vehicles.

**RESOLUTION 18/3 012**

That Council:

- a) Approves to write-off the listed vehicles; and
- b) Delegates the CEO to dispose of the vehicles by tender as per the Local Government Act 2014

**Moved:           Clr Nganbe**

**Seconded:       Clr Brown**

**Carried**

|             |                                |  |
|-------------|--------------------------------|--|
| <b>14.2</b> | <b>Chief Executive Officer</b> | <b>Regional Plan 2015/2016 (Draft 4)</b> |
|-------------|--------------------------------|--|

**SUMMARY**

West Daly Regional Council is required to approve a draft Regional Plan for public consultation. The draft will need to be finalised by the May Council meeting

**RESOLUTION 18/3 013**

That Council agree to draft a Regional Plan and present at the next ordinary Council Meeting in May.

**Moved:           Clr Nganbe**

**Seconded:       Clr Narburup**

**Carried**

**SUMMARY**

As part of the overall branding of council, staff members were asked for preference on uniform choices and requirements.

**RESOLUTION 18/3 014**

That council nominate Choice 1 as preferred polo shirt uniforms and approves the purchase of uniform requirements in accordance with procurement policy and delegations.

**Moved:** Clr Brown

**Seconded:** Clr Nganbe

**Carried**

|    |                             |  |
|----|-----------------------------|--|
| 15 | Local Authority Coordinator | Peppimenarti, Palumpa and Wadeye Local Authorities |
|----|-----------------------------|--|

## SUMMARY

Local Authority Coordinator report for the Ordinary General Meeting being held on Wednesday 18<sup>th</sup> March 2015.

### RESOLUTION 18/3 015

That Council receives and notes the Local Authority Coordinators Report January/February 2015.

**Moved:** Clr. Brown

**Seconded:** Clr. Nganbe

**Carried**

### RESOLUTION 18/3 016

That Council approves resolutions of Peppimenarti Local Authority resolutions of 17 February 2015.

a) That Council accept the resignation of Clara Kundu

b) That Council accept the decision to remove Basil Jimarin and Sylvario Gilbert's membership due to non attendance.

c) That Council accept the decision to use AlencoNT to repair all the street lighting with LED lights due to resistance of vandalism.

**Moved:** Clr. Brown

**Seconded:** Clr. Minjin

**Carried**

### RESOLUTION 18/3 017

That Council approves resolutions of Wadeye Local Authority resolutions of 5 March 2015.

a) That Council accepts the Local Authorities resolution to allocate \$25,000 to install speed bumps on Perdjert Street and Manthrape Road.

b) That Council accepts the Local Authorities resolution to allocate \$20,000 to purchase and install road safety guard rails on Kolumboort Street.

c) That Council accepts the Local Authorities resolution to allocate \$20,000 to repair toilets and supply additional water at the Oval.

**Moved:** Clr. Nganbe

**Seconded:** Clr. Narburup

**Carried**

**RESOLUTION 18/3 018**

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8 (a, b, c, d or e).

Meeting closed at 1.45pm and re opened to the Public at 2.07pm.

**Moved:** Clr Nganbe

**Seconded:** Clr Brown **Carried**

16.1

Director of Corporate Services

Appointment of Auditors for the financial years 2015,2016 and 2017

**SUMMARY**

The Local Government Act requires the financial statements of a Regional Council to be audited. West Daly Regional Council has undertaken a process to seek expressions of interest for professional audit services to satisfy these requirements.

**RESOLUTION 18/3 019**

That Council approves the appointment of Deloitte as the auditors for the financial years 2015,2016 and 2017.

**Moved:** Clr Brown

**Seconded:** Clr Nganbe **Carried**

16.2

Director of Corporate Services

Provision of Financial Services

**SUMMARY**

The creation of WDRC required the establishment of a Corporate Service capacity to undertake the role of ensuring correct sales and purchasing procedures, internal control procedures, recording of financial transactions and the payment of staff entitlements. As the timeframe was tight for WDRC to have capacity to undertake these requirements it was determined that outsourcing these requirements to CouncilBiz would enable WDRC to complete these tasks and comply with LGA (Local Government Act) requirements.

**RESOLUTION 18/3 020**

That Council approves the recommendation to continue with Councilbiz on the provisory that the service agreement is carried out.

**Moved:** Clr Brown

**Seconded:** Clr Narburup **Carried**

The next Ordinary General Meeting of West Daly Regional Council will be held at Wadeye on Wednesday 20<sup>th</sup> May 2015 with a briefing on 19<sup>th</sup> May 2015.

**Meeting Closed at 3.35pm**

-----  
**Mayor Harold Wilson**

UNCONFIRMED