



MEETING OF PALUMPA LOCAL AUTHORITY

MONDAY 19 JULY 2021

The Palumpa Local Authority

will be held on

Monday 19 July 2021 at 12noon.

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AGENDA

West Daly Regional Council Palumpa Local Authority Meeting

Welcome

Attendance and Apologies

Attendance

Apologies

Confirmation of Minutes

Palumpa Local Authority - 2 June 2021 3

Reports

- 1 CEO Report 7
- 2 Finance Report - June 2021 8
- 3 Backhoe Proposal for Palumpa 16

Questions from the Public

Deputations/Guest Speakers

Next Meeting : 11 August 2021

Meeting Closed



MINUTES OF THE MEETING HELD IN THE NGANMARRIYANGA MEETING ROOM ON WEDNESDAY, 2 JUNE 2021 AT 10:30 AM

Chairperson Amy Narburup declared the meeting open at 11:07am and welcomed all in attendance.

ATTENDANCE AND APOLOGIES

Attendance

Chairperson	Amy Narburup
Local Authority Member	Moses Wodiddj
Local Authority Member	Jimmy Murielle
Local Authority Member	Rodger Wodiddj
Local Authority Member	Lorraine Kerringbo
	Mary Wodiddj
Mayor	John Wilson
Councillor	Ralph Narburup
WDRC Staff	Matthew Eastham
WDRC Staff	Peter Holt
WDRC Staff	Helen Bodhi
WDRC Staff	John Harpley
WDRC Staff	Tracey Bradley

Apologies

Local Authority Member	Alex Jacky
Local Authority Member	Sandra Jacky
Local Authority Member	Jack Wodiddj

CONFIRMATION OF MINUTES

Minutes of the Palumpa Local Authority Meeting held on 9 March 2021

Motion:

That the minutes be taken as read and be accepted as a true record of the Meeting.

Moved:	Rodger Wodiddj
Seconded:	Jimmy Murielle
Resolution:	Unanimously

REPORTS

1) CEO Report

Motion:

1. That the Local Authority notes the CEO report.

Moved:	Jimmy Murielle
Seconded:	Moses Wodiddj
Resolution:	Unanimously

2) Deputy CE Report

Motion:

That the Local Authority notes the Deputy CEO Report.

Moved: Jimmy Murielle
Seconded: Rodger Wodiddj
Resolution: Unanimously

3) Finance Report - April 2021

Finance report presented by Matthew Eastham on behalf of Finance. Future finance reports will be restructured and will have a focus on costings Spending and balance on specific projects.

Total amount available to Local Authority @ 2/6/21 \$85,000, and another \$56,700 will be transferred in the new financial year.

Motion:

- 1. That the Local Authority receives and notes the financial information provided by Council for period ending April 2021.**

Moved: Jimmy Murielle
Seconded: Lorraine Kerringbo
Resolution: Unanimously

4) Community Services Manager Report For Nganmarriyanga

NOTED:

In the previous LA meeting minutes

7.1. That the LA requests a detailed drawing of the Shade Structure.

8.1. That the LA recommends to Council that the amount of \$28,000 be approved for playground equipment and the shade structure.

Motion:

- 1. That Local Authority receives and notes the Community Services Manager's report for Nganmarriyanga.**

Moved: Lorraine Kerringbo
Seconded: Jimmy Murielle
Resolution: Unanimously

NOTED:

At the next LA meeting the Community Services Manager to give a paper on what works are done by WDRC and an Asset list of Council Equipment.

5) **Supply & Install 5 x GFS-200 30W / 5610lm 4K CCT LED Street Light**

Motion:

That the Local Authority recommends to Council that the amount of \$38,473.73 be approved for the supply and install of 5 x Solar street lights

Moved: Jimmy Murielle
Seconded: Rodger Wodiddj
Resolution: Unanimously

6) **Purchase 1 x Kabota ZD1221RL-72R-AU COMMERCIAL ZERO TURN MOWER**

Motion:

1. **That the Local Authority recommends to Council that the amount of \$31,969.21 be approved for purchase of 1 x Kabota ZD1221RL-72R-AU COMMERCIAL ZERO TURN MOWERS.**

Moved: Jimmy Murielle
Seconded: Rodger Wodiddj
Resolution: Unanimously

7) **Regional Plan 2021/22**

It was discussed of increasing number of meetings per year.

It was decided that there would be three categories for work to be done in the community:

1. **Community Safety**
 - Signage
 - Lighting
 - Bollards
 - Pathways/footpaths
 - Fencing
2. **Community Enhancements**
 - BMX Track
 - Splash Pad
 - Community seating & shade
 - Shade Areas at Oval
 - Seating areas at Oval
 - Drainage
 - Animal Management
3. **Strategic Projects**
 - Sporting Hub
 - Community Basketball Court

Local Authority and Community Service Manager to develop a community map/plan so future allocation of projects can be done.

Motion:

1. **That the Local Authority notes the Draft Regional Plan 2021/22 and the input provided by Local Authority members at this meeting.**

Moved: Jimmy Murielle
Seconded: Moses Wodiddj
Resolution: Unanimously

General Business

Local Authority nomination received for Mary Wodiddj.

Moved: Jimmy Murielle
Seconded: Lorraine Kerringbo
Resolution: Unanimously

Meeting Schedule

A proposal to be put forward at the next meeting that LA meetings to be held every two months.

NEXT MEETING

11 August 2021 at 10.00am

MEETING CLOSE

The meeting closed at 12:48pm.

THIS PAGE AND THE PRECEEDING ** PAGES ARE THE MINUTES OF THE Meeting of Palumpa Local Authority HELD ON Wednesday, 2 June 2021 AND CONFIRMED Wednesday, 11 August 2021.



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 19 JULY 2021

Report for Agenda Item No 1

Prepared by **Matthew Eastham, CEO**

CEO Report

Purpose

To provide a verbal update to the Local Authority from the CEO.

Background

CEO to provide a verbal update relating to the reasoning for the Local Authority Meeting and the outcomes from the OCM (Confidential) relating to the calling of the Local Authority Meeting (Special).

CEO to provide an opportunity for Local Authority members to ask questions about the Council and discuss areas of interest or concern.

Impact for Council

For noting purposes only.

Recommendation

1. **That the Palumpa Local Authority notes the update provided by the CEO.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 19 JULY 2021

Report for Agenda Item No 2

Prepared by **James Cartwright, Chief Financial Officer**

Finance Report - June 2021

Purpose

Provide Financial Information to Local Authority.

Background

Council's current financial information to local authority member.

Details of Local Authority fund:

Funding available 1 July 2020:	\$165,946.31
Amount spent to June 30 2021:	\$84,530.21
Amount Committed at previous LA meeting 2 June 2021:	\$66,532.73*
Remaining at the end of the financial year:	\$14,883.37

*The LA approved a total of \$70,442.94 to purchase a Kabota Mower and installation of 5 x solar streetlights. A saving of \$3,910.21 was achieved by purchasing the Kobota Mower through Local Buy.

The Local Authority will receive \$56,700 this financial year. The total available funding amount for the 2022 financial year will be \$71,583.37.

Impact for Council

Compliance with reporting guidelines.

Recommendation

- 1. That the Local Authority receives and notes the financial information provided by Council for period ending June 2021.**

Attachments

- 1 LA Report - Budget Management - 300 - June 2021
- 2 LA Report - Expenses - 300 - June 2021

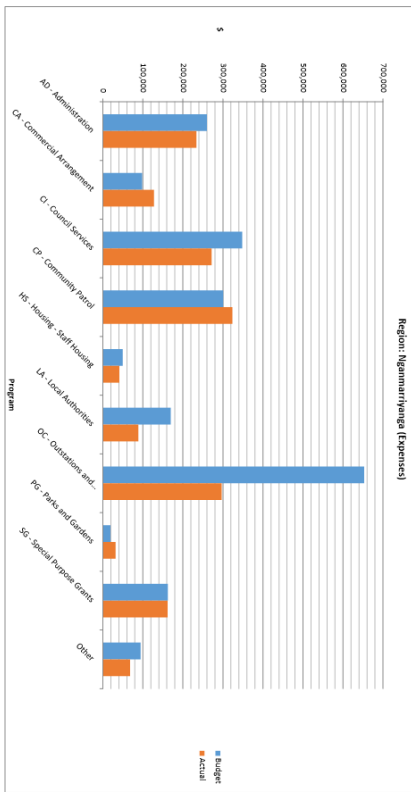
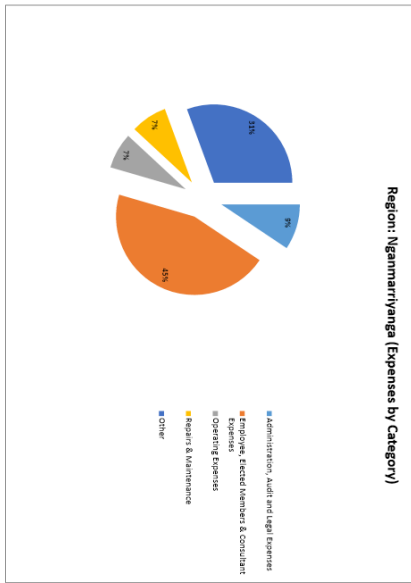


Users: 210LACT and 210LABD
 From period: 1 to period 12

Budget Management Report
 Local Authority Region/Office : Ngammarivanga

Page No: 1
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Local Authority Region & Program Region: Ngammarivanga	Program Code	Income (excluding internal income)	Total Income	Budgeted income (including internal source)	Income Variance	Administration, Audit and Legal Expenses	Employee, direct consultant & other expenses	Operating Expenses	Repairs & Maintenance	Other	Expenditure total (excluding internal income)	Total Expenses	Budgeted Expenses (including internal source)	Expenditure Variance	Program Expense Position
AD - Administration	AD	(255,415)	0	(255,415)	(255,415)	0	134,005	23,137	0	0	157,142	0	157,142	(108,273)	Under Budget
CA - Commercial Arrangement	CA	(186,996)	0	(186,996)	(186,996)	0	120,689	4,921	0	2,131	127,741	0	127,741	(59,255)	Under Budget
CP - Community Patrol	CP	(151,500)	0	(151,500)	(151,500)	47,457	181,341	6,214	16,598	67,141	311,350	4,865	316,215	(164,715)	Under Budget
HS - Housing - Staff Housing	HS	(5,716)	0	(5,716)	(5,716)	0	0	396	41,095	0	41,491	0	41,491	(35,775)	Under Budget
LA - Local Authorities - Members	LA	(155,946)	0	(155,946)	(155,946)	0	1,406	1,406	6,643	79,616	82,425	0	83,779	(72,373)	Under Budget
LA - Local Authorities - Members	LA	(73,000)	0	(73,000)	(73,000)	0	0	0	0	0	0	0	0	(73,000)	Under Budget
LA - Local Authorities - Members	LA	(82,946)	0	(82,946)	(82,946)	0	1,390	1,390	6,643	79,616	82,425	0	83,779	(72,373)	Under Budget
MS - Medical Services	MS	(442,714)	0	(442,714)	(442,714)	0	239,079	5,371	0	0	244,450	0	244,450	(198,264)	Under Budget
SG - Special Purpose Grants	SG	(296,939)	0	(296,939)	(296,939)	0	467,599	117,283	6,322	466,817	1,040,919	122,870	1,163,789	(86,870)	Under Budget
Other		(243,147)	0	(243,147)	(243,147)	0	0	0	0	0	0	0	0	(243,147)	Under Budget
Total		(2,413,347)	0	(2,413,347)	(2,413,347)	0	1,491,848	117,283	6,643	78,816	2,596,596	1,246,740	2,155,000	(441,596)	Under Budget



Top 5 Expenses Variance (Over/pend)

Local Authority Region & Program	Program Code	Administration Audit and legal Expenses	Community Grants	Depreciation	Employee Related Consultant Expenses	Operating Expenses	Repairs & Maintenance	Other	Expenditure total (excluding internal expenses)	Internal Expenses	Total Expenses	budgeted Expenses	Expense Variance
CP - Community Panel	CP	47,437	0	0	(72,111)	0	14,588	135,423	118,150	18,295	138,110	303,533	31,564
CA - Commercial Arrangement	CA	0	0	0	(48,125)	0	0	147,221	147,221	14,000	148,521	86,183	47,738
WA - Waste Management	WA	0	0	0	24,738	0	0	(23,716)	1,020	48,000	50,100	3,353	41,997
AD - Advertising	AD	0	0	0	(24,795)	0	9,593	424,710	195,241	89,100	285,541	292,954	25,998
PS - Public Services	PS	0	0	0	(25,751)	0	0	(25,751)	0	0	(25,751)	12,279	(12,279)

Top 5 Expenses Variance (Underpend)

Local Authority Region & Program	Program Code	Administration Audit and legal Expenses	Community Grants	Depreciation	Employee Related Members & Consultant Expenses	Operating Expenses	Repairs & Maintenance	Other	Expenditure total (excluding internal expenses)	Internal Expenses	Total Expenses	budgeted Expenses	Expense Variance
CC - Children and Young People	CC	95,392	0	0	(204,485)	0	32,145	171,898	297,210	14,240	311,450	653,844	(341,450)
HR - Housing and Homeless	HR	0	0	0	14,391	0	41,093	16,635	41,114	144,760	144,346	50,000	(144,346)
AM - Asset Management	AM	0	0	0	148,334	0	8,292	1,853,548	1,852,240	116,760	1,138,998	1,100,000	(110,000)
CP - Council Services	CP	0	0	0	(43,124)	0	8,292	1,862,222	1,862,222	106,810	309,342	348,413	(41,280)

For periods 1 to 12

Statement of Financial Performance (Expenses Only)

Local Authority Region / Office: Ngamnamriyanga
 YTD Period from 1st July (inc Prd 0) 2020 to 30th June 2021

	Months July to June			YTD			Commitments	Amount Remaining to Balance Budget for the Year	Forecast
	Actual Amount	Budget Amount	Variance \$	Actual Amount	Budget Amount	Variance \$			
Council Funds									
AD Administration	195,921	223,984	(28,064)	195,921	223,984	(28,064)	1,075	26,988	195,921
AF Asset Management	352	1,000	(648)	352	1,000	(648)	0	648	352
CA Commercial Arta	127,921	98,182	29,739	127,921	98,182	29,739	0	(29,739)	127,921
CI Council Service	198,222	273,423	(75,200)	198,222	273,423	(75,200)	0	75,200	198,222
EM Elected Members	30,032	35,614	(5,582)	30,032	35,614	(5,582)	253	5,329	30,032
HS Housing - Staff	41,414	50,000	(8,586)	41,414	50,000	(8,586)	0	8,586	41,414
PG Parks and Garde	32,050	19,250	12,800	32,050	19,250	12,800	2,448	(15,248)	32,050
RM Road Maintenance	7,446	17,500	(10,054)	7,446	17,500	(10,054)	2,000	8,054	7,446
SG Special Purpose	161,587	162,312	(725)	161,587	162,312	(725)	0	(1,210)	161,587
WM Waste Management	1,020	8,503	(7,483)	1,020	8,503	(7,483)	0	7,483	1,020
WS Work Health and	4,875	9,000	(4,125)	4,875	9,000	(4,125)	0	4,125	4,875
Council funds sub-total	800,841	898,769	(97,929)	800,841	898,769	(97,929)	7,711	90,218	800,841
Agency Funds									
CP Community Patro	319,350	291,553	27,796	319,350	291,553	27,796	78,033	(105,829)	319,350
ES Essential Servi	17,771	22,986	(5,195)	17,771	22,986	(5,195)	0	5,195	17,771
LA Local Authoriti	88,776	169,446	(80,671)	88,776	169,446	(80,671)	0	80,671	88,776
OC Outstations and	297,210	652,944	(355,735)	297,210	652,944	(355,735)	0	355,735	297,210
Agency funds sub-total	723,106	1,136,910	(413,805)	723,106	1,136,910	(413,805)	78,033	335,772	723,106
Internal Funds									
AD Administration	89,160	111,000	(21,840)	89,160	111,000	(21,840)	0	21,840	89,160
AF Asset Management	(116,160)	(120,000)	3,840	(116,160)	(120,000)	3,840	0	(3,840)	(116,160)
CA Commercial Arta	18,000	28,000	(10,000)	18,000	28,000	(10,000)	0	10,000	18,000
CI Council Service	106,920	90,000	16,920	106,920	90,000	16,920	0	(16,920)	106,920
CP Community Patro	38,760	21,000	17,760	38,760	21,000	17,760	0	(17,760)	38,760
ES Essential Servi	6,710	0	6,710	6,710	0	6,710	0	(6,710)	6,710
HS Housing - Staff	(185,760)	(163,000)	(22,760)	(185,760)	(163,000)	(22,760)	0	22,760	(185,760)
OC Outstations and	14,240	0	14,240	14,240	0	14,240	0	(14,240)	14,240
SG Special Purpose	350	0	350	350	0	350	0	(350)	350
WM Waste Management	49,080	18,000	31,080	49,080	18,000	31,080	0	(31,080)	49,080
Internal funds sub-total	21,300	(15,000)	36,300	21,300	(15,000)	36,300	0	(36,300)	21,300
Total before depreciation	1,545,246	2,020,690	(475,434)	1,545,246	2,020,690	(475,434)	85,744	389,690	1,545,246
Depreciation									

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	Months July to June			YTD			Commitments	Amount Remaining to Balance Budget for the Year	Forecast
	Actual Amount	Budget Amount	Variance \$	Actual Amount	Budget Amount	Variance \$			
Depreciation sub-total	0	0	0	0	0	0	0	0	
Grand Total	1,545,246	2,020,690	(475,434)	1,545,246	2,020,690	(475,434)	85,744	389,690	1,545,246

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Annual Budget	
	223,984
	1,000
	98,182
	273,423
	35,614
	50,000
	19,250
	17,500
	162,312
	8,503
	9,000
	898,769
	291,553
	22,966
	169,446
	652,944
	1,136,910
	111,000
	(120,000)
	28,000
	90,000
	21,000
	0
	(163,000)
	0
	0
	18,000
	(15,000)
	2,020,680

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Annual Budget
0
2,020,680

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WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 19 JULY 2021

Report for Agenda Item No 3

Prepared by **Matthew Eastham, CEO**

Backhoe Proposal for Palumpa

Purpose

To seek Local Authority support to fund the shortfall in funding for the Palumpa Backhoe that was funded by a Special Purpose Grant from the NT Department of Chief Minister and Cabinet.

Background

A tender was released for the supply of a Backhoe for Palumpa following a Special Purpose Grant from the NT Department of Chief Minister and Cabinet.

The Tender Committee met and found that the Hastings Deering Caterpillar 428 Backhoe provided the best value for Council with regards to value for money and operational capability.

The Hastings Deering Caterpillar 428 Backhoe has a purchase cost of \$193,281.51.

From the time of grant approval and tender release costs for the Backhoe have increased and now exceed the Special Purpose Grant amount by a total of \$21,787.51.

At the Ordinary Council Meeting on the 24 June 2021 (Confidentials) Council requested that the short fall in funding be considered by the Palumpa Local Authority at the earliest opportunity.

The following motion was put forward:

That the funding for \$21,781.51 to be discussed at a Special Local Authority meeting at Palumpa on 1 July 2021.

Moved: Cr W Minjin
Seconded: Cr R Narbarup
Resolution: Unanimously

Impact for Council

Council will need to consider other options if the shortfall in funding is not supported to be funded by the Local Authority.

Recommendation

- 1. That the Palumpa Local Authority commit the amount of \$21, 787.51 towards the purchase of a Hastings Deering Caterpillar 428 Backhoe.**

Attachments

There are no attachments for this report.