



**MINUTES OF THE ORDINARY COUNCIL MEETING**  
**HELD AT Council Chambers Winnellie NT**  
**ON Friday 1 March 2024**  
**AT 10:00 am**

The meeting was scheduled for Thursday, 29 February 2024 at 1:00pm, but was postponed to Friday, 1 March 2024 at 10:00am.

*Meeting opens at 10:01 am.*

**1 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

**2 PRESENT APOLOGY AND LEAVE OF ABSENCE**

**Elected Members**

Name	Title	Present	Apology	Absent
Ralph Naburup	Mayor	✓		
Wilfred Harris	Deputy Mayor	via teams		
Mark Tunmuck-Smith	Councillor	via phone (joined at 11:37 am)		
John Wilson	Councillor	✓		
Terry Sams	Councillor	✓		

**Staff**

**Position**

- Mark Blackburn                      A/Chief Executive Officer
- Lemaki Curulala                     A/Chief Operations Officer
- David Glover Executive             Executive Director, Corporate Services
- Dorothea Janczewska                People and Culture Manager
- Tinos Rushwaya                       Senior Accountant
- Michelle Griffin                       Executive Officer to the CEO
- Renjith Kollakkombil Jose           Governance Officer (minute taker)

### 3 DISCLOSURES OF INTEREST - COUNCILLORS AND STAFF

A/Chief Executive Officer Mark Blackburn declared conflict of interest on agenda item 10.2.1.

#### Move to Confidential Session

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda:-

Moved: *Councillor John Wilson*

Seconded: *Councillor Terry Sams*

*The meeting moved to closed session at 10:04 am.*

### 10 CONFIDENTIAL ITEMS

#### 10.1 Confirmation of Confidential Minutes

##### 10.1.1 Confidential Ordinary Council Meeting held on 25 January 2024

**Regulation 51(1)(d)** - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.*

#### 10.2 Confidential Reports for Decision

##### 10.2.1 Proposed Renewal of Interim CEO Appointment

**Regulation 51(1)(a)** - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

##### 10.2.1 Proposed Renewal of Interim CEO Appointment

Resolution: **COCM-2024/5**

1. That the Council approves the appointment of Mr. Blackburn as the interim Chief Executive Officer for the West Daly Regional Council under Section 165 of the *Local Government Act 2019* until the appointment of permanent Chief Executive Officer and the handover time-frame is completed.
2. That Council approves the resolution be moved to open.

Moved: *Councillor John Wilson*

Seconded: *Councillor Terry Sams*

Carried 4 / 0

#### 10.3 Confidential Reports for Information (cont.)

### 10.3.1 Compliance Review 2022-23

**Regulation 51(1)(c)(iv)** - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iv). It contains information that would, if publicly disclosed, be likely to: prejudice the interests of the council or some other person.

### 10.3.2 Tender Evaluation Committee Report - WDRC-2024-01 Supply and Install of Playgrounds

**Regulation 51(1)(c)(i)** - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

## 10.4 Confidential Correspondence

### 10.4.1 Confidential Correspondence Report

**Regulation 51(1)(c)(i)** - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Open session resumed at 10:54 am.

## 4 CONFIRMATION OF MINUTES

### 4.1 Ordinary Council Meeting held on 25 January 2024

Resolution: **OCM-2024/13**

1. That the Council confirms the minutes of the Ordinary Council Meeting held on 25 January 2024 as a true and accurate record of the meeting.

Moved: Councillor Terry Sams

Seconded: Deputy Mayor Wilfred Harris

Carried 4 / 0

## 5 CEO REPORT

### 5.1 CEO Report February

Resolution: **OCM-2024/14**

1. That the Council receives and notes the A/CEO report for the period 19 January 2024 until 19 February 2024; and
2. That the Council recognises the Chief Executive Officer's appreciation to the Senior Leadership Team for their support during the compliance review.

Moved: *Councillor Terry Sams*

Seconded: *Mayor Ralph Narburup*

Carried 4 / 0

## 6 REPORTS FOR DECISION

### 6.1 Finance Report for the period ended 31 January 2024

Resolution: **OCM-2024/15**

1. That the Council receives and approves the report entitled 'Financial Report for the period ended 31 January 2023'.

Moved: *Councillor John Wilson*

Seconded: *Mayor Ralph Narburup*

Carried 4 / 0

Write letter to government, requesting outstanding monies for the repair of roads damaged by the flood events (DRFA - SG247).

Request funding to install the fence around Chicken Oval once the irrigation project is completed.

### 6.2 Policy Approval

Resolution: **OCM-2024/16**

1. That the Council approve the GOV11 Use of Common Seal Policy (V2.1).

Moved: *Councillor John Wilson*

Seconded: *Councillor Terry Sams*

Carried 4 / 0

### 6.3 Audit and Risk Management Committee Terms of Reference approval

Resolution: **OCM-2024/17**

1. That the Council approve the Audit and Risk Management Committee Terms of Reference (V1.1).

Moved: *Councillor John Wilson*

Seconded: *Deputy Mayor Wilfred Harris*

Carried 4 / 0

## 7 REPORTS FOR INFORMATION

### 7.1 Thamurrurr/Pindi Pindi Ward by-election

Resolution: **OCM-2024/18**

1. That the Council receives and notes the Thamurrurr / Pindi Pindi by-election report.

Moved: *Councillor John Wilson*

Seconded: *Mayor Ralph Narburup*

Carried 4 / 0

*Councillor Mark Tunmuck-Smith joined the meeting at 11:37 via phone.*

### 7.2 People and Culture Report

Resolution: **OCM-2024/19**

1. That the Council receives and notes the People and Culture Report for February 2024.

Moved: *Councillor John Wilson*

Seconded: *Councillor Terry Sams*

Carried 4 / 0

Councillors proposed to prioritise the promotion of local employment. It seeks to create avenues for young people in the local area to engage in apprenticeships and pursue career advancement within the Council.

*Councillor Terry Sams left the meeting at 11:43 am.*

*Councillor Terry Sams returned to the meeting at 11:47 am.*

*Deputy Mayor Wilfred Harris left the meeting at 11:48 am.*

*Deputy Mayor Wilfred Harris returned to the meeting at 11:51 am.*

*Councillor Mark Tunmuck-Smith left the meeting at 11:58 am (lost phone connection).*

### 7.3 Service Delivery Report

Resolution: **OCM-2024/20**

1. That the Council receives and notes the Service Delivery report.

Moved: *Deputy Mayor Wilfred Harris*

Seconded: *Councillor Terry Sams*

Carried 4 / 0

Councillor John Wilson discussed about installing the splash pads in the local communities

*Mayor Ralph Narburup left the meeting at 12:18 pm.*

## 8 CORRESPONDENCE

### 8.1 Correspondence Report

Resolution: **OCM-2024/21**

**1. That the Council receives and notes the correspondence.**

Moved: *Councillor John Wilson*

Seconded: *Deputy Mayor Wilfred Harris*

Carried 3 / 0

## **9 GENERAL BUSINESS**

### **9.1 General Business**

Resolution: **OCM-2024/22**

**1. Proposed Women's Centre in Peppimenarti Village:**

Council officers to investigate and report back at the next Council Meeting on the proposed Women's Centre in Peppimenarti Village.

**2. Use of Council Vehicles and Centerlink operations:**

Concerns about the use of Council vehicles to transport locals for shopping and the operation of the Centerlink facility to be investigated by Council and report back at the next Council Meeting.

Moved: *Councillor Terry Sams*

Seconded: *Councillor John Wilson*

Carried 3 / 0

## **11 NEXT MEETING**

Next meeting of the Ordinary council will be held on 27 March 2024.

## **12 MEETING CLOSE**

That the Council close the Ordinary Council Meeting at 12:30 pm.

Moved: *Councillor John Wilson*

Seconded: *Councillor Terry Sams*

Carried 3 / 0

This page and the preceding five (5) pages are the minutes of the Ordinary Council Meeting held on Friday, 1 March 2024.

  
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Mayor Ralph Narburup