



MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING

HELD AT Council Chambers Winnellie NT
ON Tuesday 12 November 2024
AT 10:00 am

In accordance with Section 99(4) of the *Local Government Act 2019*, a meeting of an audit committee may be conducted in private.

The meeting opened at 10:19am.

2 Acknowledgement of Traditional Owners

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

3 Present Apology and Leave Committee Members

Name	Title	Present	Apology	Absent
Cathryn Hutton	Chairperson	x		
Wilfred Harris	Deputy Mayor		x	
Terry Sams	Councillor	x		

Staff

- John Thomas
- David Glover Executive
- Tinos Rushwaya
- Ashlee Fuller
- Michelle Griffin

Position

Chief Executive Officer
Executive Director, Corporate Services
Finance Manager
Governance & Communications Officer (minute taker)
Executive Officer to the CEO

GUESTS:

Mr Noal Clifford, Nexia Management

4 Disclosures of Interest

There were no declarations of interest at this Meeting.

5 Confirmation of Minutes

5.1 Audit and Risk Management Committee Meeting held on 23 April 2024

Resolution: **ARMC-2024/6**

1. That the Committee confirms the minutes of the Audit and Risk Management Committee Meeting held on 23 April 2024 as a true and accurate record of the meeting.

Moved: *Cathryn Hutton*

Seconded: *Councillor Terry Sams* Carried 2 / 0

6 Reports for Decision

6.1 Draft Annual Report 2023-2024 (excluding annual financial statement)

Resolution: **ARMC-2024/7**

1. That the Audit and Risk Committee receives and notes the report titled 'Draft Annual Report 2023-24'.
2. That the Audit and Risk Committee endorse the draft report for presentation at the upcoming Council meeting, subject to any revisions based on the Committee's feedback.

Moved: *Councillor Terry Sams*

Seconded: *Cathryn Hutton* Carried 1 / 0

6.2 Finance Report for Period Ending 31st September 2024

Resolution: **ARMC-2024/8**

1. That the Audit and Risk Management Committee receives and notes the Finance Report dated 30th September 2024.

Moved: *Cathryn Hutton*

Seconded: *Councillor Terry Sams* Carried 2 / 0

7 Reports for Information

7.1 Budget for 2024-2025

Resolution: **ARMC-2024/9**

1. That the Audit and Risk Management Committee notes the Operating and Capital Budget for 2024-2025 as presented and approved by Council on 26 June 2024, in accordance with Section 203 (2) of the Local Government Act 2019.

Moved: Councillor Terry Sams

Seconded: Cathryn Hutton

Carried 2 / 0

8 General Business

Cathryn Hutton has resigned from the position of Chairperson for the Audit and Risk Management Committee.

9 Confidential Items

9.0 Decision to move to Closed Session

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the Confidential items of the Agenda.

Moved: Cathryn Hutton

Seconded: Councillor Terry Sams

The meeting moved to closed session at 10:57am.

Confidential Audit and Risk Management Committee

9.1 Confirmation of Confidential Minutes

9.1.1 Confirmation of Confidential Minutes

Section 99(2) and (4) of the *local Government Act 2019* and *Regulation 51(1) of the Local Government (General) Regulation 2021* - It contain confidential information of auditing nature and may be conducted in private.

9.2 Confidential Reports for Information

9.2.1 Update on Policy Review

Section 99(2) and (4) of the *local Government Act 2019* and *Regulation 51(1) of the Local Government (General) Regulation 2021* - It contain confidential information of auditing nature and may be conducted in private.

Confidential Supplementary Audit and Risk Management Committee

9.1 Confidential Reports

9.1.1 Annual Financial Statement 2023 - 2024

Section 99(2) and (4) of the *local Government Act 2019* and *Regulation 51(1) of the Local Government (General) Regulation 2021* - It contain confidential information of auditing nature and may be conducted in private.

9.1.2 Council progress with Movement from Councilbiz and replacement Enterprise Planning (ERP) Software

Section 99(2) and (4) of the local Government Act 2019 and Regulation 51(1) of the Local Government (General) Regulation 2021 - It contain confidential information of auditing nature and may be conducted in private.

9.1.3 Confidential Action Items

Section 99(2) and (4) of the local Government Act 2019 and Regulation 51(1) of the Local Government (General) Regulation 2021 - It contain confidential information of auditing nature and may be conducted in private.

10 Move Out of Confidential Session

The meeting returned from close session at 11:27am.

11 Next Meeting

The next meeting of the Audit and Risk Management Committee will be advised at a further date.

12 Meeting Close

The meeting closed at 11:27am.

This page and the preceding 3 pages are the unconfirmed minutes of the Audit and Risk Management Committee meeting held on 12 November 2024.