

AGENDA

Wadeye Local Authority Tuesday 19 March 2024

10:00 am Wadeye Council Chambers

Agenda available online and if any queries please contact Governance Officer on info@westdaly.nt.gov.au or phone: 08 7922 6403

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WEST DALY REGIONAL COUNCIL - "Working Together to Make a Difference"



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1 Acknowledgement of the Traditional Owners

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

2 Present Apology and Leave of Absence

3 Conflict of Interest on any Matters on Agenda

Are there any members present who wish to declare a conflict or interest or raise any concerns regarding potential conflict that have arisen or may arise in the agenda at this meeting?

4 Confirmation of Minutes

CONFIRMATION OF MINUTES

ITEM NUMBER 4.1

REPORT TITLE Wadeye Local Authority Meeting held on 22

November 2023

PREPARED BY Renjith Kollakkombil (Governance Officer)



Purpose

The purpose of this report is for the Wadeye Local Authority to confirm the minutes of the previous provisional meeting as a true and accurate record of the meeting.

Background

The minutes of the Wadeye Local Authority Meeting held on 22 November 2023 are provided for confirmation.

The minutes serve as a documented record of the deliberations and decisions made by members of the Local Authority during discussions and debates, authorising its business activities.

If the minutes require amendments or updates, this is the time to propose amendments.

Statutory Environment

Local Government Act 2019 (sections 101 and 102).

Impact for Council

In ensuring accountability, transparency and compliance.

Recommendation

1. That the Wadeye Local Authority confirms the minutes of the provisional Wadeye Local Authority Meeting held on 22 November 2023 as a true and accurate record of the meeting.

Attachments

Unconfirmed Minutes - Wadeye Local Authority - 2023-11-22 [4.1.1 - 3 pages]



MINUTES OF THE PROVISONAL MEETING HELD IN THE WADEYE COUNCIL CHAMBERS ON WEDNESDAY, 22 NOVEMBER 2023 AT 10:00 AM

Cr. Jake Clark opened and chaired the meeting 10:04am

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT, APOLOGIES AND ABSENCE

	Name	Present	Apology	Absent
1	Deputy Mayor Wilfred Harris			Х
2	Mayor Ralph Narburup		Х	
3	Cr. Jake Clark	Х		
4	Cr. Tunmuck-Smith			Х
5	Damien Tunmuck		Х	
6	Ken James	Х		
7	Mark Ninnal	X		
8	Timothy Dumoo			Х
9	Cyril Ninnal		Х	
10	Basil Parmbuk	X		
11	Margaret Perdjert	X		
12	Anne Marie Nudjulu		Х	
13	Gregory Munar	Х		
14	Steven Pulchen (Chairperson)		Х	
	Quorum for meeting needs minimum 8 attendees	6	5	3

CONFLICT OF INTEREST ON ANY MATTERS ON AGENDA

CONFIRMATION OF PREVIOUS MINUTES

1) Local Authority Meeting Minutes for Approval

011/2023 Motion:

1. That Wadeye Local Authority note and confirm the minutes from the provisional meeting held on 30 August 2023 as true and correct record.

Moved: Mark Ninnal

Seconded: Margaret Perdjert Resolution: Unanimously

REPORTS

5) Local Authority Projects Update

012/2023 Motion:

1. That Council Wadeye Local Authority receives and Notes the report

Moved: Cr. Clark Seconded: Mark Ninnal Resolution: Unanimously

2) Local Authority Finance Report to 30 September & Projects Report to 31 October 2023

013/2023 Motion:

1. That the Local Authority receives and notes the financial information provided for Wadeye for the period ending 31 October 2023.

Moved: Cr. Clark Seconded: Mark Ninnal Resolution: Unanimously

3) Community Services Managers Report

014/2023 Motion:

1. That the Wadeye Local Authority receives and Notes the report

Moved: Gregory Munar Seconded: Basil Parmbuk Resolution: Unanimously

4) Communit	ty Operations Manag	ger Report
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015/2023 Motion:

1. That the Wadeye Local Authority receive and note the report.

Moved: Mark Ninnal Seconded: Gregory Munar Resolution: Unanimously

5) Acting CEO Report

016/2023 Motion:

1. THAT the Local Authority acknowledges the opportunity to discuss matters with the acting CEO and notes the information discussed with the acting CEO.

Moved: Mark Ninnal Seconded: Cr. Clark Resolution: Unanimously

BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

MEETING CLOSE

The meeting closed at 11:15 am.

This page and the preceding two pages are the minutes of the Provisional Meeting of Wadeye Local Authority held on Wednesday, 22 November 2023.

Signature:		
Name:		

5 Reports

REPORT FOR INFORMATION

ITEM NUMBER 5.1

REPORT TITLE Community Services Manager Report

PREPARED BY Scott Page (Community Service Manager

(Wadeye))



Purpose

The purpose of this report is to update the Local Authority on matters relating to service delivery.

Background

Animal Management		Pool Fair Googy
Summary	 AMRIC are due to visit Wadeye 3 times throughout 2024. Feral pigs are starting to pose a real problem to Wadeye, Community members need to be reminded "not "to bring feral pigs into Wadeye as they wreck rubbish bins, dig up lawns and mostly carry disease. 	

Cemetery Management		Fair Goog
Summary	 New fencing has been completed around cemetery at Nilinh and Town Cemetery. New seating has been ordered for Town Cemetery. Old trees have been removed from around Town Cemetery. 	

Sports Grounds (include swimming pool if applicable	Poor	Fair	Goog
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Item).

Internal Roads & Homelands Access Roads	Pool Fair Good	
Summary	 Internal roadworks are due to commence as soon as the wet weather allows. Civil staff will also start patching potholes as soon as weather allowed. Most Homelands roads are closed due to flooding. 	

Waste Management	Roof Fair Googy	
Summary	 TOA are managing the operations of the Waste facility in the short term for WDRC. New signage will be put in place in coming weeks. Fence lines have been sprayed with chemical to control weeds. Civil staff are collecting hard waste once per week. 	

Parks and Open Spaces Management	Root Fair Goog	
Summary	 Civil staff are working flat out trying to keep up with mowing and whipper snipping around all Communities. Some old dead trees have been removed as they were a safety hazard. New playgrounds are due to start being constructed as soon as the wet season finishes. 	

Weed Control and Fire Management		Fair Good
Summary	Weed and fire management are on hold during the wet season.	

Council Office	Pool Fair Good
Summary	 New fencing and new lawn has been completed at the front of the Council Office. Despite several break-ins to the Council Office things are looking quiet good. A new Community Telstra phone will be placed in the caged seating area next to the Council Office by Telstra in the coming weeks for Community usage.

Civil Yard		Poot Fair
Summary	making room to sto	en tidying up the Civil yard and sheds, ore plant and machinery safely. cles will be disposed of in coming

Staff	ijij	Poot Fair Good	
Summary	 Most staff have been turning up for work regularly which is great to see. We still have several positions available to be filled, recruitment for these roles is on-going. 		

Fleet		Poor	Fair Goog
Summary	Lemaki has gone throe 5 vehicles that are no as they are old and the repairs outweighs the machinery are in fair to serviced regularly.	longer red le cost of t ir value. A	quired by WDRC upkeep and Il other plants and

Infrastructure	Root Fair Good
Summary	 Some staff housing requires urgent repairs due to leaking roofs, security fence needs repairs, black mould in bed rooms. VOQ fencing is currently being replaced and security lights fixed.

Contracts		Poor	Fair	Good
Summary	 Nothing to report. 			

AusPost		Poor	Fair	Good
Summary	• N/A			

Aerodrome		Poor Fair Googy		
Summary	 Most of the Airport has been mown and weeds removed. New Wind indicator light has been installed. All existing NOTAM's have been removed. 			

Remote Tenancy		Poor	Fair	Good
Summary	• N/A			

Local Authority Project Status



- 6 new shaded seating sets have been ordered and should be here in a couple of weeks. Input for Community will be sought as to where these are to be placed.
- 4 new skillion shelters have been ordered and will arrive soon, these will be placed in the Ceremony area for shade as directed by Community.
- 15 new aluminium seats have been purchased and will be placed at the Cemetery and Church,
- RFQ's have been sent to suppliers for trees and shrubs for median strip beautification.

Challenges	Opportunities
 Getting contractors to do works at this time of the year is proving near impossible. Key staff vacancies. Wet weather. Community violence impacting on staff coming to work. 	Positions vacant for local residents.

General

- Overall it has been an up and down wet season so far, with weather impacting on works, violence impacting on staff availability, no internet at the Council Office for several weeks. But we have a very resilient workforce and staff have stood up when required which I thank them for very much.
- New LA projects have started which is great for the wider Community, meaning new playgrounds for the kids, new shade shelters in the ceremony area, median strip beautification.

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Statutory Environment

Local Government Act 2019 (Section 78 - Functions of Local Authority; Section 79 - Limits on functions of local authority).

Ministerial Guideline 1: Local Authorities 2023.

Local Government (General) Regulations 2021.

Impact for Council

Information and compliance.

Recommendation

1. That the Wadeye Local Authority receives and notes the Community Services Manager's Report.

Attachments

REPORT FOR DECISION

ITEM NUMBER 5.1

REPORT TITLE A/Chief Operations Officer Report

PREPARED BY Lemaki Curulala (A/Chief Operations Officer)



Purpose

The purpose of this report is to inform the Wadeye Local Authority on the status of the approved projects.

Background

Playgrounds Project

The tender for the community playgrounds has been awarded to Hardy Landscaping, a Darwin-based company. The playgrounds will have climbing bars, slides, swings, softfall ground cover, and shade structures. The proposal is to install playgrounds in the following sites.

- 1. Main Park
- 2. Chicken Oval
- 3. Main Oval
- 4. Manthathpe
- 5. Nilinh

Installation will commence in May 2024; below are pictures of two playgrounds to be installed.





Other Projects

AMMRRIC Animal Program	AMMRRIC scheduled to visit in May 2024, pending road access on Port Keats Road.
Chicken Oval – Irrigation & Shade Structure	 The project has commence the planning and regulatory approvals. Construction scheduled to commence in June 2024.

Walkway/ Stairs towards 100 Man Camp	 Survey of the stairs has been completed and the engineering designs are being developed. Construction scheduled to commence in May 2024.
Wadeye & Nilinh - Cemetery Upgrade Headstone Replacement Planting of Mature Trees	 Survey works completed for both site. Nilinh cemetery fence complete. Wadeye cemetery fence complete, except for northern section which is on wet soft ground. Works scheduled to be completed end March 2024. Headstone replacement & grave identification is planned to commence in April 2024. Trees have been ordered and schedule for planting in October.
Installation of Solar Lights	 Procurement of solar lights has commenced. LA to advise preferred locations of solar lights.
Wadeye Swimming Pool	 Swimming operation tender closed with one offer submitted. Council is negotiating with NT Govt to contribute to funding the pool operation contract. Council officers request the LA to contribute \$280,000 towards the pool operation. Otherwise, this money would need to be returned to the NT Govt. Council is proposing to re-allocate LA funds from previously approved projects which are; Nilinh to Wadeye footpath Main Street beautification Church shed and shelter Community event Remaining funds from bollards install at the Main
Nilinh to Wadeye – Footpath	 Park and the security camera on the bus. Proposed re-allocation of funds to the Wadeye Swimming Pool operations contract. Council is developing funding applications to fund new footpaths in the community.
Wadeye Church – Shed & Shelter	Proposed re-allocation of funds to the Wadeye Swimming Pool operations contract.
Main Street Beautification	Proposed re-allocation of funds to the Wadeye Swimming Pool operations contract.

Statutory Environment

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 5 - Building our Region					
5.3 Local Authority projects					
Journey 5.3.1	Complete Local Authority funded projects				
Journey 5.3.2	Provide milestone achievements for Local Authority				
Journey 5.3.3	Publish completed Local Authority projects and promote their success				
Journey 5.3.4	Identify through Local Authority future community improvement projects				

Recommendation

- 1. That the Wadeye Local Authority approves the re-allocation of \$280,000 funds from the 2020/2021 and 2021/2022 budgets to enable the Council to award a contract to YMCA for the Wadeye Swimming Pool operations.
- 2. That the Wadeye Local Authority receives and notes the report.

Attachments

REPORT FOR INFORMATION

ITEM NUMBER 5.2

REPORT TITLE Finance and Project Report

PREPARED BY David Glover (Executive Director of Corporate

Services), Tinos Rushwaya (Senior Accountant)



Purpose

To provide the Local Authority with the Finance Report to 31 January 2024, and the funded LA Projects report for the period ended 29 February 2024.

Background

As per Guideline 1 of the *Local Government Act 2019*, under the section 10.1(d) Council is required to present:

For each local authority meeting, the Council must submit to the local authority, a progress and financial report on the local authority projects and report on current Council services and projects in the local authority area.

Comment

Details of the Wadeye Local Authority funding position:

Funding available at 1 July 2023:	\$911,707
Financial Year 2023-24 funding received:	\$0
Funds spent & committed all projects to 29 February 24:	\$310,055
Total funding available for new projects at 29 February 24:	\$0

Local Authority - Wadeye area finance report - Year to 31 January 2024

Total Income	\$11,299,061		Fair	
Total Budgeted Income	\$6,604,068	6001	1 4	Good
Difference	\$4,694,993		_	-0
			/	

Total Expenditure	\$7,133,690		Fair	
Total Budgeted Expenditure	\$3,335,747	0001	i dii	GOO
Difference	(\$3,749,688)		†	OCA

Impact for Council

Information and compliance.

The Local Authority-Wadeye projects report to 29 February 2024 is attached to this report.

Recommendation

That the Local Authority receives and notes the Executive Director Corporate Services's report.

Attachments

1. 2024-03-19 - Wadeye LA Projects report - February 2024 [**5.2.1** - 1 page]

Wadeye Grant Funding - Local Authority Projects - Allocated Funding -29th February 2024

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Resolution	Expenditure Prior Years	Carried Forward Current Projects	FY2023/24 Funding to be received	Expenditure to date 2023- 24	Cash Balance as at 29/02/2024	status	Budget Funded FY
Garbage Compactor-Kubota	44,857	FY21/22	154/2021	44,857	-			0	Completed -\$5,143 surplus reallocated to Community event	FY 20/21
Solar Lighting - Main Park	26,200	FY21/22	154/2021	26,200	0			0	Completed-\$3,800 surplus reallocated to community event	FY 20/21
Bollards around Main park	20,000	FY21/22	154/2021	1,844	18,156			18,156	Completed and \$18,156 now reallocated for additional Bollards 30/08/2023	FY 20/21
Manthape Fence-Cemetry	20,000	FY20/21	015/2021	18,112	1,888			1,888	Completed-surplus to be reallocated	FY 20/21
Recreation Centre - Maximus Fan	30,000	FY21/22	049/2022	17,310	12,690			12,690		FY 20/21
Shaded Seating Structures - around community	80,000	FY20/21 FY23/24	159/2020 & 27/9/23		30,000	50,000		80,000	Approved OCM 27.09.2023 to add additional \$50k, now \$80k	FY 23/24
Camera System- Community Bus	10,000	FY21/22	154/2021	7,273	2,727			2,727	Completed-surplus to be reallocated	FY 20/21
Orange Sky-Laundry Service	10,000	FY22/23	064/2022		10,000			10,000		FY 20/21
Footpath - Nilinh	100,000	FY22/23	008/2023		100,000			100,000		FY20/21
AMRRIC Animal Program	80,000	FY22/23	008/2023 & 27/9/23	19,246	60,754			60,754	Approved OCM 27.09.2023 to add additional \$30k, now \$60,754	FY 21/22 AND FY22/23
Irrigation & Shade at Chicken Oval	160,000	FY22/23	008/2023		160,000			160,000		FY 21/22
Walkway / Stairs towards 100 man camp	160,000	FY22/23	008/2023		160,000			160,000		FY21/22
Playground-Main Park (next to Civil depot) No.1	80,000	FY22/23	008/2023		80,000		15,595	64,405		FY 22/23
Playground-Main Park (next to Civil depot) No.2	65,000	FY21/22	154/2021		65,000		2,738	62,262		FY 22/23
Headstone replacements & grave identifications	50,000	FY22/23	008/2023		50,000			50,000		FY 22/23
Cemetery Upgrade-LA contribution towards improvements	105,000	FY22/23	008/2023		105,000			105,000		FY 22/23
Marda Pek Pek Project-Lawn Mowing equipment	10,000	FY22/23	008/2023	2,507	7,493		8,611	-1,118	Completed	FY 20/21
Wadeye Swimming pool-LA Contribution	300,000	FY20/21	015/2021	300,000	0			0	Completed & transferred to SG 239	FY 20/21
Wadeye Community event No.1 - TBC	10,000	FY21/22	154/2021		10,000			10,000	Can be put towards community Event/BBQ/Opening	FY 20/21
Community Event No.2 (funded from surplus garbage compactor and solar lights projects)	8,943	FY23/24	OCM 27/9/23		8,000	943		8,943	Approved at OCM 27.09.23	FY 22/23
Wadeye Church Project - TBC	30,000	FY21/22	154/2021		30,000			30,000	LA to investigate possible repainting of the church and shade trees, **Consultation with Father Leo required**	FY 22/23
Main street beautification	120,000	FY23/24	OCM 27/9/23			120,000		120,000	Approved at OCM 27.09.23	FY 23/24
Playground - softball, shade and play equipment. Location near Chicken Oval	150,000	FY23/24	OCM 27/9/23			150,000		150,000	Approved at OCM 27.09.23	FY 23/24
Planting of mature trees for shade & landscaping at the ceremony area behind Koolumbort Street	20,000	FY23/24	OCM 27/9/23			20,000		20,000	Approved at OCM 27.09.23	FY 23/24
Installation of solar lights across community.	60,000	FY23/24	OCM 27/9/23			60,000		60,000	Approved at OCM 27.09.23	FY 23/24
LOCAL AUTHORITY PROJECTS 2023-24	1,750,000			437,350	911,708	400,943	26,944	1,285,707		

Grant Funding - Local Authority Projects - Unallocated Funding As at 29th February 2024

Grant Funding - Local Authority Projects	Unallocated as at 29/02/2024	Cash Received to date (inc. Carried Fowrard)	Budget funds to receive	Expenditure Prior Years	New Budget allocations to 24.11.23	Unallocated balance as at 29.02.2024
LA Funding available 2020/21 at risk	-	145,307	-		145,307	-
LA Funding available 2021/22 at risk	-	383,200	-		383,200	-
LA Funding available 2022/23 not yet allocated		383,200	-		383,200	
LA Funding for 2023/24 -not yet received		-	383,200		400,943	-17,743
	Total	911,707	383,200		1,312,650	-17,743

REPORT FOR DECISION

ITEM NUMBER 5.3

REPORT TITLE Wadeye Consultation for Strategic Plan 2024-27

PREPARED BY Michelle Griffin (Executive Officer)



Purpose

The purpose of this report is to provide an overvew of the first ever West Daly Regional Council Strategic Plan focus areas and objectives for the review and feedback from the Wadeye Local Authority.

Background

A strategic plan is a critical document that outlines an organisation's long-term goals, objectives, and the strategies to achieve them. It serves as a roadmap for decision-making and resource allocation. In this report, we will explore the purpose of a strategic plan and its significance for our council.

Direction and Focus

A strategic plan provides clarity on where the organisation is headed. It defines the vision, mission, and core values, ensuring that all stakeholders (including council members, staff, and the community) are aligned towards common goals.

Alignment with Resources

A strategic plan helps allocate resources effectively. By identifying priorities and key initiatives, the plan ensures that limited resources (financial, human, and time) are directed towards activities that contribute to the overall mission.

Stakeholder Engagement

A strategic plan involves consultation with various stakeholders, including community members, staff, and council members. Engaging stakeholders ensures diverse perspectives are considered, leading to a more robust plan.

Accountability and Measurement

The plan sets clear performance indicators and targets. Regular monitoring and reporting allow council members to hold the organisation accountable for progress towards goals.

Statutory Environment

There is no statutory requirement for the Council to have a Strategic Plan. However, all Council servives and planning must comply with the *Local Government Act 2019* and its accompanying Regulations and Guidleines.

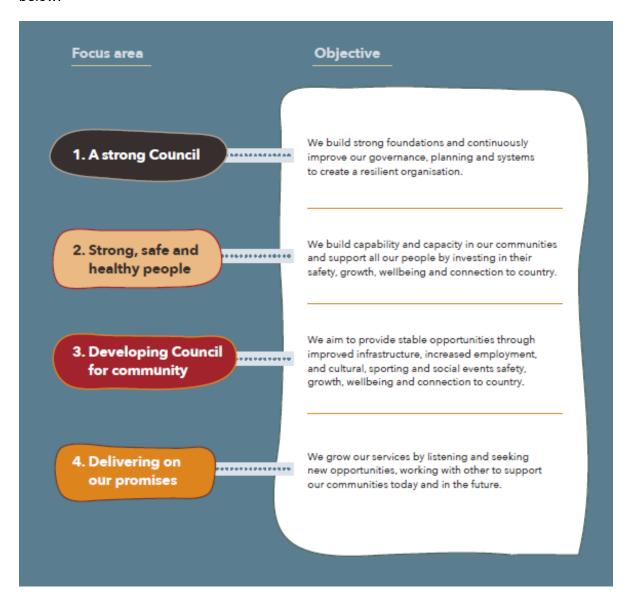
Impact for Council

The Council will have a tool to keep focus on the strategic goals of the Council as decided by the Councillors, Local Authority, staff and community.

The Regional Plan will set out yearly performance indicators to keep on track towards the Strategic Plan goals.

Feedback

The Local Authority is invited to provide feedback on the draft focus areas and objectives below.



Strategic Alignment

This report is aligned to the West Daly Regional Plan 2023-2024:

Focus 1 – Enhancing our Organisations Culture				
3 Destination: Strengthening Local Authorities				
Journey 3.1 Encourage local decision making to improve community engagement.				
Journey 3.5	Review the frequency of Local Authority meetings to ensure they support and strengthen local decision making and successful outcomes.			

Recommendation

That the Wadaye Local Authority notes and accepts the report for the draft Strategic Plan 2024-27 acknowledging the request for feedback.

Attachments

REPORT FOR DECISION

ITEM NUMBER 5.4

REPORT TITLE Wadeye Consultation for Regional Plan 2024-

25

PREPARED BY Michelle Griffin (Executive Officer)



Purpose

The purpose of this report is to collect input from the Local Authority towards the planning and development of the 2024-25 Regional Plan. The Local Authority are asked to identify project priorities for the forthcoming financial year.

Background

The Local Government Act 2019 states that every Northern Territory Council is to submit a Regional Plan by 30 June in every financial year. Furthermore, the Regional Plan must take into account the projects and priorities for the area identified by a local authority or authorities and must define indicators for judging the standard of the council's performance.

The Regional Plan is a document that is developed with acknowledgment to the people of the West Daly region. It provides statistical and financial information, interesting facts, identified project priorities, and key performance indicators for the forthcoming financial year.

A Regional Plan keeps the Council on track when planning infrastructure projects, local government service provision, and events throughout the year. It also helps to identify projects that the Council could apply for government funding to assist in the economic development of your community.

Timeline for Regional Plan 2024-25:

March 2024	April 2024	May <i>2024</i>	June 2024
Consultation commences with the Local Authority	Councillors speak to Local Authority and community members. Regional Plan - information gathering and reports written. Community and stakeholder engagement and consultation completed by End of April 2024.	Regional Plan collated, formatted and edited. Draft Regional Plan presented to Council on 30 May 2024 Once accepted, a notice in paper giving 21 days to provide input.	Final Regional Plan submitted to the Council for approval. Present to Minister by 30 June 2024.

The Local Authority members are invited to present their ideas for Council consideration.

For reference, below are the 2023-24 identified project priorities and their status.

2023-24 Project Priorities	Status
Community safety	
Improved solar lighting	Scheduled installation for June
Footpaths	
Safety video messaging from Elders	
Redesign of speed humps	Speed humps purchased, finalising location
Community enhancements	
Redevelop park area	Playground project in progress
Shade and seating across community	Ordered and freight to be delivered
Animal management	Program scheduled for May
Planting of mature trees	Ordered and waiting on delivery – likely to be planted in October.
Upgrade cemetery	To be completed by end of March
Strategic projects	
Manthathpe walkway	Complete

Statutory Environment

Local Government Act 2019 Part 3.3

Impact for Council

For Council to have an impact in the Wards and meeting the community's expectation.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2023-2024:

Focus 1 – Enhancing our Organisations Culture				
3 Destination: Strengthening Local Authorities				
Journey 3.1 Encourage local decision making to improve community engagement.				
Journey 3.5 Review the frequency of Local Authority meetings to ensure support and strengthen local decision making and successful outcomes.				

Recommendation

1. That Wadeye Local Authority notes and accepts the report, acknowledging community engagement is required for the Regional Plan 2024-2025 within the timeframe legislated.

Attachments

- 6 Items of General Business
- 6.1 General Business
- 6 Next Meeting
- 6.1 Next Meeting

The next meeting of the Wadeye Local Authority will be held on Tuesday, 15 May 2024.

7 Meeting Close