



WEST DALY
Regional Council

AGENDA

**LOCAL AUTHORITY
COUNCIL MEETING**

**25 October 2016
at
9:00AM**

Palumpa Office

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Glenda Teede
Chief Executive Officer



WEST DALY REGIONAL COUNCIL

Agenda for Local Authority Council Meeting 25 October 2016

AGENDA
LOCAL AUTHORITY COUNCIL MEETING
TO BE HELD AT THE Palumpa COUNCIL OFFICE
ON 25 October 2016
COMMENCING AT 9:00AM

1 WELCOME AND MEETING ARRANGEMENTS

2 ATTENDANCE

Present:

Officers:

Guests:

3 APOLOGIES / ABSENT

Applicant:	N/A
Location/ Address:	Darwin
Date:	25 October 2016
Author:	Chief Executive Officer, Glenda Teede

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Local Authority Meeting held 25 October 2016.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1), a person ceases to hold office as a member of a council if the person:

(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

VOTING REQUIREMENT



WEST DALY REGIONAL COUNCIL

Agenda for Local Authority Meeting 25 October 2016

Simple majority

RECOMMENDATION

THAT Council receive and notes apologies and grants a leave of absence for the CEO, Glenda Teede, for the Local Authority Meeting held 25 October 2016

Moved: Clr.

Seconded: Clr.

4 DISCLOSURE OF INTEREST – MEMBERS OF STAFF

Applicant:	Chief Executive Officer
Location/Address:	Darwin
Date:	25 October 2016
Author:	Glenda Teede

SUMMARY

Elected members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- (1) In the case of a matter featured in an officer's report or written agenda item, by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- (2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council, by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/she shall remain in the Chambers and/or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

Staff members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter.

Upon disclosure, the staff member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

STATUTORY ENVIRONMENT

Local Government Act Section 73 & Section 74 (Elected Members).

Local Government Act (2008) Section 107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS



WEST DALY REGIONAL COUNCIL Agenda for Local Authority Meeting 25 October 2016

Conflict of Interest – Code of Conduct.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives the declarations of interest as listed for the Local Authority Meeting held 25 October 2016.

Moved: Clr.

Seconded: Clr.

5 INVITATION FOR DELGATIONS TO SPEAK

No delegations

6 CONFIRMATION OF PREVIOUS MINUTES

Applicant:	Chief Executive Officer
Location/Address:	Darwin
Date:	25 October 2016
Author:	Glenda Teede
Attachment:	"A" - Copy of Minutes from the Local Authority Meeting 30 August 2016

SUMMARY

Minutes of the Local Authority Meeting held on 30th August 2016 are attached for acceptance by Council.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That the Minutes of the Local Authority Meeting held on 30th August 2016 be confirmed as a true and correct record of the meeting held on 30th August 2016.



WEST DALY REGIONAL COUNCIL Agenda for Local Authority Meeting 25 October 2016

Moved: Clr.

Seconded: Clr.

7 BUSINESS ARISING FROM THE PREVIOUS MINUTES

8 CORRESPONDENCE IN AND OUT

Nil

9 REGIONAL SERVICE MANAGER'S REPORT

- Steve Horton has been employed as the new CSM. We welcome Steve to the team.
- More speed humps.
- Meeting room upgrade – work to recommence in coming weeks.

RECOMMENDATION

That the Council receives and notes the report from the Regional Services Manager

Moved: Clr.

Seconded: Clr.

10 CHIEF EXECUTIVE OFFICER'S REPORT

Due to the CEO being on annual leave, there is no CEO Report.

WEST DALY REGIONAL COUNCIL

Agenda for Local Authority Meeting 25 October 2016

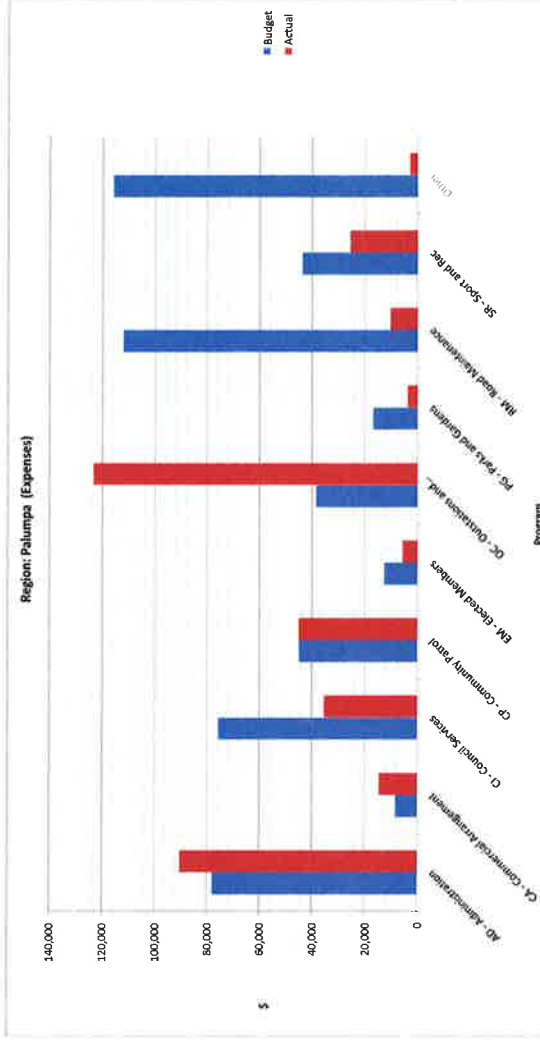
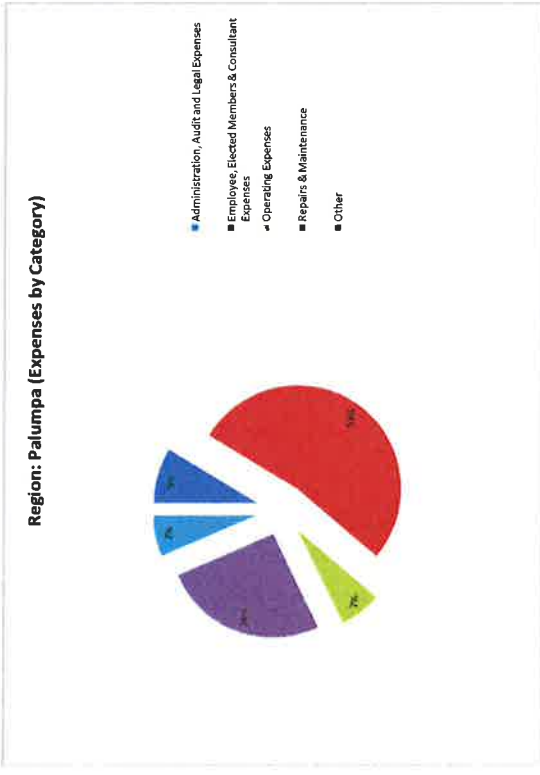
11 FINANCIAL REPORTS

Budget Management Report Local Authority Region/ Office : Palumpa

Ledgers: 17GLACT and 17GLBUD
From period: 1 to period 3

PUBLISHED: 13-Oct-2016 09:22:08

Local Authority Region & Programs Region: Palumpa	Program Code	Income			Expenses							Program Expense Position				
		Income (excluding internal sources)	Internal Income	Total Income	Budgeted Income (including internal sources)	Income Variance	Administration, Audit and Legal Expenses	Employee, Elected Members & Consultant Expenses	Operating Expenses	Repairs & Maintenance	Other		Expenditure Total (excluding internal expenses)	Internal Expenses	Total Expenses	Budgeted Expenses (including internal charges)
AD - Administration	AD	(519)	0	(519)	(375)	(144)	0	11,091	0	14,289	90,434	0	90,434	77,861	12,573	Over Budget
CA - Commercial Arrangement	CA	(34,507)	0	(34,507)	(42,000)	(7,493)	0	4,193	0	168	14,341	0	14,341	8,302	6,039	Over Budget
CI - Council Services	CI	0	0	0	0	0	0	0	0	0	35,414	0	35,414	75,584	(40,170)	Under Budget
CP - Community Patrol	CP	0	0	0	(79,000)	(79,000)	0	49,337	0	1,759	45,096	0	45,096	44,907	189	Over Budget
EM - Elected Members	EM	0	0	0	0	0	0	45	0	86	5,636	0	5,636	12,603	(6,967)	Under Budget
OC - Outstations and Homelands	OC	(205,096)	0	(205,096)	(198,175)	(6,921)	30,764	4,380	65,054	3,273	123,451	0	123,451	38,531	84,920	Over Budget
PG - Parks and Gardens	PG	0	0	0	0	0	0	1,218	1,603	2,337	3,819	0	3,819	16,764	(12,945)	Under Budget
RM - Road Maintenance	RM	(490,387)	0	(490,387)	(161,879)	(328,508)	6,769	1,037	2,605	10,415	10,415	0	10,415	132,140	(121,725)	Under Budget
SR - Sport and Rec	SR	(15,000)	0	(15,000)	(18,500)	(3,500)	0	548	1,315	1,322	25,602	0	25,602	43,868	(18,266)	Under Budget
Other		(137,112)	0	(137,112)	(106,000)	(31,112)	742	930	1,227	2,000	2,000	0	2,000	115,955	(113,955)	Under Budget
Total		(872,421)	0	(872,421)	(995,879)	(123,458)	30,764	23,421	91,809	23,233	357,309	0	357,309	546,316	(189,007)	Under Budget
LA - Local Authorities	LA	(52,369)	0	(52,369)	0	52,369	0	0	0	0	160	0	160	4,438	(4,278)	Under Budget





WEST DALY REGIONAL COUNCIL

Agenda for Local Authority Meeting 25 October 2016

1 Top 5 Expenses Variance (Overspends)

Local Authority Region & Programs Region: Palumpa	Program Code	Administration, Audit and Legal Expenses	Community Grants	Depreciation	Employee, Elected Members & Consultant Expenses	Operating Expenses	Repairs & Maintenance	Other	Expenditure Total (excluding internal expenses)	Internal Expenses	Total Expenses	Budgeted Expenses	Expense Variance
DC - Outstations and Homelands	DC	30,764	0	0	24,612	0	85,054	(16,860)	123,451	0	123,451	38,531	84,920
AD - Administration	AD	0	0	0	(107,602)	0	0	197,637	90,434	0	90,434	77,861	12,573
CA - Commercial Arrangement	CA	0	0	0	(25,581)	0	0	35,123	14,541	0	14,541	8,302	6,239
HS - Housing - Staff Housing	HS	0	0	0	(25,465)	0	1,067	25,718	1,120	0	1,120	0	1,120
SG - Special Purpose Grants	SG	0	0	0	0	0	0	528	528	0	528	0	528

2 Top 5 Expenses Variance (Underspends)

Local Authority Region & Programs Region: Palumpa	Program Code	Administration, Audit and Legal Expenses	Community Grants	Depreciation	Employee, Elected Members & Consultant Expenses	Operating Expenses	Repairs & Maintenance	Other	Expenditure Total (excluding internal expenses)	Internal Expenses	Total Expenses	Budgeted Expenses	Expense Variance
BM - Roads	BM	0	0	0	(27,710)	0	2,629	35,516	10,415	0	10,415	112,140	(101,725)
CZ - Capital Purchases	CZ	0	0	0	0	0	0	0	0	0	0	82,500	(82,500)
CI - Council Services	CI	0	0	0	0	0	0	35,414	35,414	0	35,414	75,384	(40,170)
SR - Sports and Rec	SR	0	0	0	2,998	0	1,313	21,669	23,662	0	23,662	43,668	(20,006)
PG - Parks and Gardens	PG	0	0	0	(10,186)	0	1,603	12,402	3,819	0	3,819	16,764	(12,945)

RECOMMENDATION

That the Council receives and notes the Finance report

Moved: Clr.

Seconded: Clr.



WEST DALY REGIONAL COUNCIL

Agenda for Local Authority Meeting 25 October 2016

3 ACTION ITEMS / PROJECTS LIST UPDATE

Action Items from Local Authority Meeting held 30th August 2016

ACTION ITEM: That the RSM receive quote from CDP to finish the fencing around the houses.

Update: CDP were not interested. 3 other parties have been approached to provide quotes.

ACTION ITEM: That the RSM obtain quotes for the purchase of hose and sprinkler system and appropriate locks.

Update: PAWA looking at other alternatives.

ACTION ITEM: That the RSM liaise with the relevant authorities and prepare a Wet Season emergency evacuation plan.

Update: Chris, Sargent of Police at Peppimenarti to organise community meeting as soon as possible.

ACTION ITEM: That the CEO liaise with the Finance Manager in regards to a more simplified finance report being available at the next Local Authority meeting.

Update: Discussions are taking place in this regard with the Senior Financial Consultant.

ACTION ITEM: That the RSM provide additional quotes for the fit out of the kitchen in the meeting room – ie: cutlery, plates, cups, urns, microwave, table, chairs and other incidentals.

Update: In progress.

ACTION ITEM: That the RSM obtain the signs as per the quote and attend to erection of same.

Update: Waiting on reply from Norsign.

ACTION ITEM: That the RSM obtain quotes from NT Feral Pig in regards to the cost of the community being fogged for mosquitoes 3/4 times per year.

Update: Waiting on quote from NT Feral Pig Harvesting.

RECOMMENDATION

That the Council receives and notes the Action Items.

Moved: Clr.

Seconded: Clr.

4 GENERAL BUSINESS

Carnival – The Carnival was a success for the community.

5 ANY OTHER BUSINESS

Blackspot Funding

- Armco railing for causeway in community – need to obtain quotes
- Black spot funding for lights (solar) – Decide where lights to be placed
- Solar light on causeway

Street Names

6 NEXT MEETING

To be advised.

7 MEETING CLOSED AT

ATTACHMENT

A



WEST DALY
Regional Council

MINUTES

**LOCAL AUTHORITY
COUNCIL MEETING**

30 AUGUST 2016

10:00AM

PALUMPA OFFICE

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A handwritten signature in black ink, appearing to read "Glenda Teede". The signature is fluid and cursive, with a large initial "G" and "T".

Glenda Teede
Chief Executive Officer

MINUTES
LOCAL AUTHORITY COUNCIL MEETING
TO BE HELD AT THE WADEYE COUNCIL OFFICE
ON 29 AUGUST 2016
COMMENCING AT 10:00am

1 WELCOME AND MEETING ARRANGEMENTS

The Chair Person, John Paul Wodidj, declared the meeting open at 10:51am and called for apologies

2 ATTENDANCE

Appointed Members Present:

1. Cr. Ralph Narburup
2. Sandra Jacky
3. Karen Anglitchi
4. Mabel Wodidj
5. Moses Wodidj
6. John Paul Wodidj

Non Appointed Members Present:

1. Nil

Staff Present:

1. Glenda Teede, CEO
2. Scott Page, Regional Services Manager
3. Rebecca Purser, Finance and Administration Team Leader

Guests:

1. Nick Sarah, Big Rivers Region, Department of Local Government and Community Services

3 APOLOGIES AND LEAVE OF ABSENCE

Apologies:

1. Amy Narburup
2. Lorretta Dairiyi

4 DISCLOSURE OF INTEREST – MEMBERS OF STAFF

No declarations were made

5 INVITATION FOR DELEGATIONS TO SPEAK

Applicant: Nil

Disclosure of Interest: N/A

6 Confirmation of Previous Minutes

Motion:

That it be a recommendation from Council that the previous council minutes for the Local Authority meeting dated 6th April 2016 be accepted

Moved: Sandra Jacky

Seconded: Karen Anglitchi

7 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

8 CORRESPONDENCE IN AND OUT

Nil

9 CHAIRPERSON'S REPORT

General discussion that the Store is going well.

General discussion that there is a good attendance at school

General discussion that Sport and Recreation is good – Current Sport and Recreation Team Leader gets everyone out and about on the weekend which is good. CEO advised that the Sport and Recreation Team Leader has resigned and that we are currently advertising for a new Sport and Recreation person.

Description/Heading

Motion:

That it be a recommendation from Council that the Chairperson's report be accepted

Moved: Mabel Wodidj

Seconded: Moses Wodidj

10 REGIONAL SERVICE MANAGER'S REPORT

House fencing

General discussions about replacing fencing.

House Fencing

Resolution: That it be a recommendation from Council that the RSM receive relevant quotes from CDP to finish the fencing around all houses.

Moved: Karen Anglitchi

Seconded: Sandra Jacky

ACTION ITEM: That the RSM receive quote from CDP to finish the fencing around the houses.

Church service area needs water on the grass

There is a meter already there and a hose can either be dug up or placed over the road. The tap would have a lock so that it can not be tampered with. Power and Water said that they would waive the cost.

Resolution: That it be a recommendation from Council that the RSM receive relevant quotes to obtain hose and sprinkler system and appropriate locks.

Moved: Karen Anglitchi

Seconded: Sandra Jacky

ACTION ITEM: That the RSM obtain quotes for the purchase of hose and sprinkler system and appropriate locks.

Wet Season Emergency Evacuation Plan

There is a big Wet Season is predicted this year. We will get an early warning notice to evacuate the elderly and children out of affected flood areas.

Resolution: That it be a recommendation from Council that the RSM to liaise with the relevant authorities and prepare a Wet Season emergency evacuation plan

Moved: Karen Anglitchi

Seconded: Sandra Jacky

ACTION ITEM: That the RSM to liaise with the relevant authorities and prepare a Wet Season emergency evacuation plan.

Carnival

17th to 21st October 2016 a carnival can be arranged. They would open between 5:00pm and 9:00pm on Weekdays and 5:00pm and 10:00pm on Weekends. Local Authority would like to charge the carnival rent of \$250.00. The carnival organisers have stated that they will be handing out free ride tickets to the kids at school so that this will encourage the kids to go to school.

Resolution: That it be a recommendation from Council that the Carnival be accepted between the period 17-21 October 2016 with a rent of \$250.00 to be received.

Moved: Karen Anglitchi

Seconded: Sandra Jacky

ACTION ITEM: That the RSM liaise directly with the Carnival organisers and confirm that they are able to set up at Palumpa for the period 17-21 October 2016.

11 CHIEF EXECUTIVE OFFICER'S REPORT

Financials

CEO stated that although the financial report is simplified from the last Local Authority Meeting, we are still liaising with our finance department to have the report even further simplified.

Resolution: That it be a recommendation from Council that the CEO liaise with Finance Manager for a more simplified financial report be adopted.

Moved: Moses Wodidj

Seconded: Sandra Jacky

ACTION ITEM: That the CEO liaise with the Finance Manager in regards to a more simplified finance report being available at the next Local Authority meeting.

Roads to Recoveries

CEO stated that we are moving ahead with the roads to recovery and an application is currently in process for the sealing of Wadey Road and requests for letters of support have been sent.

Remote Area Sports Vouchers

The CEO stated that the application for the remote area sports vouchers had been sent off. Some suggestions we put forth were Water Polo activities and Photography/Arts activities.

Homelands

The CEO advised that we have spoken to Nicola Slavin from NT Government regarding a proposal for a Dog Program.

Regionals Services Manager

Members were advised that the application for a new Regional Services Manager was currently advertised and that applications would close in approximately 2 weeks.

12 FINANCIAL REPORT

The finance report for the period 2015/2016 was tabled and discussed.

Motion:

That the finance report be received and accepted

Moved: Moses Wodidj

Seconded: Sandra Jacky

13 ACTION ITEMS / PROJECTS UPDATES

11:35am – RSM left meeting

11: 42am – RSM returned to meeting

Meeting Room Upgrade

Motion:

That it be a recommendation from Council that the additional quote received to complete works for the meeting room upgrade received from STC Farm Build be accepted

Moved: Mabel Wodidj

Seconded: Sandra Jacky

ACTION ITEM: That the RSM provide additional quotes for the fit out of the kitchen in the meeting room – ie: cutlery, plates, cups, urns, microwave, table, chairs and other incidentals.

Speed Signs

Motion:

That it be a recommendation from Council that the quote received from Norsign for 2 Speed Limit signs and 4 Children signs be accepted.

Moved: Moses Wodidj

Seconded: Mabel Wodidj

ACTION ITEM: That the RSM obtain the signs as per the quote and attend to erection of same.

Foggers for Mosquitoes

Motion:

That it be a recommendation from Council that the RSM is to obtain quotes from NT Feral Pig in regards to the cost of the community being fogged 3/4 times per year.

Moved: Chairperson

Seconded: Sandra Jacky

ACTION ITEM: That the RSM obtain quotes from NT Feral Pig in regards to the cost of the community being fogged for mosquitoes 3/4 times per year.

14 **GENERAL BUSINESS**

Nil

15 **ANY OTHER BUSINESS**

Nil

16 **NEXT MEETING**

24 October 2016

17 **MEETING CLOSED AT**

12:12pm

