



MINUTES OF THE ORDINARY COUNCIL MEETING
HELD AT Wadeye
ON Wednesday 26 June 2024
AT 10:45 am

At 10:30am the meeting was postponed to 10:45am.

The meeting opened at 10:45am.

1 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

2 PRESENT APOLOGY AND LEAVE OF ABSENCE

ELECTED MEMBERS

| Name | Title | Present | Apology | Location |
|--------------------|--------------|---------|---------|----------|
| Ralph Narburup | Mayor | ✓ | | Darwin |
| Wilfred Harris | Deputy Mayor | ✓ | | Darwin |
| Mark Tunmuck-Smith | Councillor | | A | |
| John Wilson | Councillor | | A | |
| Terry Sams | Councillor | ✓ | | Wadeye |
| Peter Cumaiyi | Councillor | ✓ | | Wadeye |

2.1 Present, Apology and Leave of Absence

Resolution: **OCM-2024/58**

- That Council accepts the apologies from Cr Mark Tunmuck-Smith and Cr John Wilson.**

Moved: *Deputy Mayor Wilfred Harris*

Seconded: *Mayor Ralph Narburup*

Carried 4 / 0

STAFF

- John Thomas
 - Ben Campion
 - Lemaki Curulala
 - David Glover Executive
 - Dorothea Janczewska
 - Michelle Griffin

POSITION

Chief Executive Officer
 Chief Operations Officer (incoming)
 A/Chief Operations Officer (outgoing)
 Executive Director, Corporate Services
 People and Culture Manager
 Executive Officer to the CEO (minutes secretary)

3 DISCLOSURE OF INTEREST - COUNCILLORS AND STAFF

There were no declarations of interest at this meeting.

4 CONFIRMATION OF MINUTES**4.1 Ordinary Council Meeting held on 30 May 2024**

Resolution: **OCM-2024/59**

- 1. That the Council confirm the minutes of the Ordinary Council Meeting held on 30 May 2024 as a true and accurate record of the meeting.**

Moved: *Deputy Mayor Wilfred Harris*
 Seconded: *Councillor Peter Cumaiyi*

Carried 4 / 0

5 REPORTS FOR DECISION**5.1 Finance Report for the period ending 31 May 2024**

Resolution: **OCM-2024/60**

- 1. That Council receives and approves the report entitled 'Financial Report for the period ended 31 May 2024'.**

Moved: *Deputy Mayor Wilfred Harris*
 Seconded: *Councillor Terry Sams*

Carried 4 / 0

Document tabled: CEO Certification of the Assessment Record.

5.2 2024-25 Regional Plan and Budget

Resolution: **OCM-2024/61**

- 1. That Council receives and accepts the tabled document CEO Certification of the Assessments record.**

Moved: *Deputy Mayor Wilfred Harris*
 Seconded: *Councillor Peter Cumaiyi*

Carried 4 / 0

5.2 2024-25 Regional Plan and Budget

Resolution: **OCM-2024/62**

1. That Council notes that no submissions were received from the public regarding the contents of the West Daly Regional Council Regional Plan 2024-25.
2. That Council receive and note the late submission received by the Sustainability and Compliance Team at the Department of the Chief Minister and Cabinet.
3. That Council approves and adopts the West Daly Regional Council – Regional Plan 2024-25 and all contents contained therein in accordance with section 35(1) of the *Local Government Act 2019* and its statutory instruments including:
 - a. Declared Rates in accordance with sections 237 and 238 of the Act;
 - b. Schedule of fees and charges;
 - c. Budget for Financial Year 2024-2025 in accordance with section 203 of the Act.
4. That Council authorises the Chief Executive Officer to submit the approved and adopted version of the West Daly Regional Council’s Regional Plan 2024-25 to the Minister for Local Government.

Moved: *Councillor Terry Sams*

Seconded: *Councillor Peter Cumaiyi*

Carried 4 / 0

5.3 Policy Repeal - Corporate Services

Resolution: **OCM-2024/63**

1. That Council approves the rescinding of:
 - a. FIN01 Accounting Business Systems
 - b. FIN04 Chart of Accounts
 - c. FIN05 Cost Allocation
 - d. FIN13 Introduction to Accounting Policy
 - e. FIN17 Procurement
 - f. FIN20 Receipt and Banking Monies
 - g. FIN21 Tendering Process
 - h. FIN24 Public Benefit Concession for Commercial Rates Policy

Moved: *Councillor Terry Sams*

Seconded: *Councillor Peter Cumaiyi*

Carried 4 / 0

5.4 Policy Approval - Corporate Services

Resolution: **OCM-2024/64**

1. That Council approves the review to the following policy:
 - a. FIN14 Investments

Moved: *Deputy Mayor Wilfred Harris*

Seconded: *Councillor Terry Sams*

Carried 4 / 0

6.1 People and Culture Report

Resolution: **OCM-2024/65**

- 1. That the Council receives and notes the People and Culture Report for June 2024.**

Moved: *Deputy Mayor Wilfred Harris*
Seconded: *Mayor Ralph Narburup*

Carried 4 / 0

6.2 Policy Review - People and Culture

Resolution: **OCM-2024/66**

- 1. That Council acknowledges that the Chief Executive Officer is responsible for overseeing the Council’s operational policies relating to staff.**
- 2. That the Council receives and notes the review of the following operational policies:**
 - **PC14 Study Leave and Assistance Policy**
 - **PC16 Technology and Social Media Usage Policy**

Moved: *Deputy Mayor Wilfred Harris*
Seconded: *Mayor Ralph Narburup*

Carried 4 / 0

6.3 Policy Review - Work, Health and Safety

Resolution: **OCM-2024/67**

- 1. That Council acknowledges that the Chief Executive Officer is responsible for overseeing the Council’s operational policies, which include the policies pertaining to Work, Health and Safety.**
- 2. That the Council receives and notes the review of the following operational policies:**
 - **WHS05 Work Health and Safety**
 - **WHS06 Communicable Diseases**

Moved: *Councillor Terry Sams*
Seconded: *Councillor Peter Cumaiyi*

Carried 4 / 0

6.4 Service Delivery Report

Resolution: **OCM-2024/68**

- 1. That the Council receive and note the Service Delivery Report.**

Moved: *Councillor Terry Sams*
Seconded: *Deputy Mayor Wilfred Harris*

Carried 4 / 0

7 CORRESPONDENCE

7.1 Correspondence Report

Resolution: **OCM-2024/69**

1. That Council receives and notes the correspondence.

Moved: *Deputy Mayor Wilfred Harris*

Seconded: *Councillor Terry Sams*

Carried 4 / 0

8 GENERAL BUSINESS

There was no general business.

The meeting adjourned for lunch at 12:21pm.

The meeting resumed at 1:09pm.

8.9.1 Decision to move to closed session

That pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021* the meeting be closed to the public to consider the confidential items of the agenda:-

Moved: *Mayor Ralph Narburup*

Seconded: *Councillor Terry Sams*

The meeting moved to closed session at 1:32pm.

9 CONFIDENTIAL ITEMS

9.1 Confirmation of Confidential Minutes

9.1.1 Confidential session of the Ordinary Council Meeting held on 30 May 2024

Regulation 51(1)(c)(iv) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(iv). It contains information that would, if publicly disclosed, be likely to: prejudice the interests of the council or some other person.*

9.2 Confidential Reports for Decision

9.2.1 Elected Member Superannuation

Regulation 51(1)(a) - *The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

9.2.2 Disposal of Assets

Regulation 51(1)(c)(i) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(c)(i). It contains information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

9.2.3 Ratification of the Common Seal document - Extension of Project Schedule – Capital Works Grants Jobs Land and Economy Programme – Aboriginal Benefit Account Homelands (4-GUBUDQF)

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

9.2.4 Ratification of the Common Seal document - Deed of Variation - Community Night Patrol (4-IQJTZGN)

Regulation 51(1)(d) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(d). It contains information subject to an obligation of confidentiality at law, or in equity.

9.2.5 National General Assembly Local Government and 2024 Australian Council of Local Government

Regulation 51(1)(a) - The Report will be dealt with under Section 293(1) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 Section 51(1)(a). It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

10 NEXT MEETING

The next meeting of Ordinary Council will be held on 29 August 2024.

11 MEETING CLOSE

11.1 Meeting close

That Council close the meeting of Ordinary Council.

Moved: *Councillor Terry Sams*

Seconded: *Deputy Mayor Wilfred Harris*

The meeting closed at 1:53pm.

This page and the preceding five (5) pages are the unconfirmed minutes of the Ordinary Council Meeting held on 26 June 2024.