



WEST DALY

Regional Council

AGENDA

Nganmarriyanga (Palumpa) Local Authority

Thursday 16 May 2024

10:00 am

Lot 108 Palumpa NT

The agenda is available online at <https://www.westdaly.nt.gov.au/node/351>

For more information, please contact the Council at governance@westdaly.nt.gov.au
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WEST DALY REGIONAL COUNCIL – “Working Together to Make a Difference”



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1 ACKNOWLEDGEMENT OF THE TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

2 PRESENT APOLOGY AND LEAVE OF ABSENCE

3 CONFLICT OF INTEREST ON ITEMS IN THE AGENDA

Are there any members present who wish to declare a conflict or interest or raise any concerns regarding potential conflict that have arisen or may arise in the agenda at this meeting?

4 CONFIRMATION OF MINUTES

CONFIRMATION OF MINUTES

ITEM NUMBER 4.1

REPORT TITLE Provisional Palumpa Local Authority Meeting held on 17 August 2023

PREPARED BY Michelle Griffin (Executive Officer)



Purpose

The purpose of this report is for the Nganmarriyanga (Palumpa) Local Authority to confirm the minutes of the previous meeting as a true and accurate record of the meeting.

Background

The minutes are the record of decisions made by the Local Authority members through discussion and debate to authorise business of the Local Authority.

If the minutes require amendments or updates, this is the time to propose amendments.

Statutory Environment

Local Government Act 2019 sections 101 and 102.

Impact for Council

Ensuring accountability, transparency and compliance.

Strategic Alignment

This report is aligned with the West Daly Regional Plan 2023-2024.

Focus 1 - Strengthen our Organisation

1.2 Governance

Journey 1.2.2	Continued development of the compliance framework
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings

Recommendation

1. That the Nganmarriyanga (Palumpa) Local Authority confirms the minutes of the Provisional Palumpa Local Authority Meeting held on 17 August 2023 as a true and accurate record of the meeting.

Attachments

1. Unconfirmed Minutes - Local Authority Meeting - Palumpa - 2023-08-17 [4.1.1 - 3 pages]



MINUTES OF THE MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL
LOT 108 PALUMPA NT 0822
ON THURSDAY, 17 AUGUST 2023
AT 10:00 AM

Chairperson Amy Narburup declared the meeting open at 10:30am

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT, APOLOGIES AND ABSENCE

Name	Present	Apology	Absent
Mayor Ralph Narburup		X	
Deputy Mayor Harris	X via phone		
Cr Terry Sams		X	
Chairperson Amy Narburup	X		
Alex Jacky	X		
Sandra Jacky	X		
Lorraine Kerringbo			X
Jimmy John Murielle			X
Moses Wodidj			X
Jack Wodidj	X		
Jeff Wodidj			X
John Paul Wodidj	X		
Mary Wodidj			X
Roger Wodidj			X
Warren Wodidj	X		

STAFF:

Matthew Eastham	Chief Executive Officer
Andrew Everingham	Chief Operations Officer
Dorothea Janczewskait	People and Culture Manager
David Glover	Executive Director Corporate Services
Damien Blair	CSM Palumpa
Cassandra Krensel	Business Support Officer (Minute Taker)

GUEST:

Maree Delacy	CMC
Aneurin Townsend	CMC
Chris Moore	CMC

CONFLICT OF INTEREST ON ANY MATTERS ON AGENDA

Nil.

CONFIRMATION OF PREVIOUS MINUTES

1) Local Authority Meeting minutes to be confirmed

Motion:

- 1. That Palumpa Local Authority members note and confirm the minutes from the meeting held on 18 August 2022 as true and correct.**

Moved: Alex Jacky
Seconded: Warren Wodidj
Resolution: Unanimously

GENERAL BUSINESS

- ACTION ITEM: LA Members would like to see further stone kerbing in their Community and support stones rather than bollards. COO to investigate viability of stone kerbing in the Community***

REPORTS

2) Remuneration Determination - Allowances for Members of Local Authorities.

Motion:

- 1. That the Local Authority note the Remuneration Tribunal's Determination No. 1 of 2023 of Allowances for members of Local Authorities.**

Moved: Cr. Wilfred Harris
Seconded: Chairperson Amy Narburup
Resolution: Unanimously

3) Service Delivery Report

Motion:

- 1. That the Local Authority receives and notes the Service Delivery Report.**
- 2. That the Local Authority recommends the following projects be**

- 2 -

presented to Council for consideration for funding allocation and approval:

- a. That an amount of \$10k be approved to be allocated to the WDRC for the removal of abandoned cars from around the Palumpa Community.**

Moved: Alex Jacky
Seconded: John Paul Wodidj
Resolution: Unanimously

- ***ACTION ITEM: COO to investigate viability of water tank and seating at the Cemetery and will present to next LA meeting.***

4) Finance Report 12 months to 30 June 2023

Motion:

- 1. That the Local Authority receives and notes the financial information provided for Palumpa for the period ending 30 June 2023.**

Moved: Warren Wodidj
Seconded: Jack Wodidj
Resolution: Unanimously

5) CEO Report - Palumpa Local Authority

Motion:

- 1. That the Local Authority acknowledges the opportunity to discuss matters with the CEO and notes the information discussed with the CEO.**

Moved: Jack Wodidj
Seconded: John Paul Wodidj
Resolution: Unanimously

MEETING CLOSE

The meeting closed at 12:55 PM.

This page and the preceding two (2) pages are the unconfirmed minutes of the Provisional Meeting of Palumpa Local Authority held on Thursday, 17 August 2023.

5 REPORTS

LOCAL AUTHORITY REPORT FOR INFORMATION

ITEM NUMBER 5.1



REPORT TITLE Community Services Manager Report


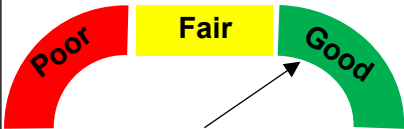
PREPARED BY Damian Blair (Community Service Manager (Palumpa))





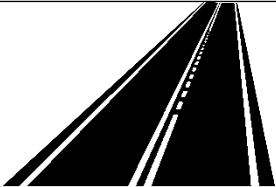
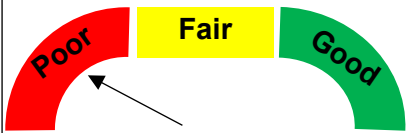
Purpose



The purpose of this report is to inform the Local Authority on matters relating to service delivery.



Animal Management		
Summary	<ul style="list-style-type: none"> Many dogs in the community are ill due to ticks and no recent vet visits. AMMRRIC vet visit is scheduled for July. Cattle and horse numbers have risen in the community due to the wet season. 	


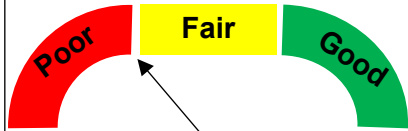
Cemetery Management		
Summary	<ul style="list-style-type: none"> The Cemetery is currently in good condition. Water tank and tap installation is currently being organised for the cemetery. 	



Sports Grounds		
Summary	<ul style="list-style-type: none"> The football and softball ovals are currently in poor condition due to limited mowing during the wet. The fence at the football oval requires repair due to vandalism (vehicle driven through fence). 	



Internal Roads & Homelands Access Roads		
Summary	<ul style="list-style-type: none"> Internal roads are in poor condition due to water from the wet season. The work crew is currently filling potholes in the community. Works on entry roads and firebreaks will commence this week. 	



Waste Management		
Summary	<ul style="list-style-type: none"> Civil staff continue to collect rubbish twice weekly (Monday's and Friday's) plus hard rubbish on ground is collected when possible. Rubbish pushups with backhoe is done twice weekly. New rubbish bins (17) have been distributed around the community. More will be distributed on receipt of extra bins. 	


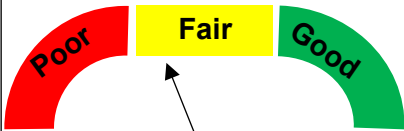
Parks and Open Spaces Management		
Summary	<ul style="list-style-type: none"> Mowing and whipper-snipper work is ongoing wherever possible. The accessibility issues brought on by the wet season have made it challenging to keep everything looking nice. 	

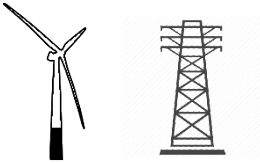

Weed Control and Fire Management		
Summary	<ul style="list-style-type: none"> Herbicide work to be started this week. Firebreaks to be done this week. 	

Council Office		
Summary	<ul style="list-style-type: none"> The council office is operating as normal. Quotes for security bars on doors and windows have been received with the aim of reducing occurrences of break-ins. Investigating additional seating at the rear of the council office (like seating at the front). 	


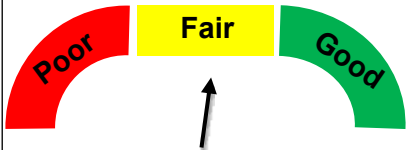
Civil Yard		
Summary	<ul style="list-style-type: none"> VOQs operating as normal again. Because of persistent theft and vandalism, additional security measures are being considered for the work shed. 	



Staff		
Summary	<ul style="list-style-type: none"> Two new night patrol applicants to be hired when licenses are completed. Admin Officer and Civil Worker positions to be filled upon completion of recruitment process. There has been an increase in staff attendance. 	

Fleet		
Summary	<ul style="list-style-type: none"> Various machinery that is currently broken down will be fixed by the mechanic. Awaiting insurance to be finalised to proceed with procurement of new assets. There is still significant vandalism to vehicles by community members. The backhoe is operational again after repairs. 	

Infrastructure		
Summary	<ul style="list-style-type: none"> • The council office, VOQs and meeting room have had repairs completed. • Council accommodation houses have had most works completed. • More solar lights for the community have been approved and will be situated in appropriate places. 	

AusPost		
Summary	<ul style="list-style-type: none"> • Mail continues to be available for the community members daily. 	

Aerodrome		
Summary	<ul style="list-style-type: none"> • The airstrip to be slashed when dry enough. • New gable markers to be installed at the airstrip. • More new batteries for solar lights received and will be installed. 	

Remote Tenancy		
Summary	<ul style="list-style-type: none"> • WDRC housing officers have been visiting the community. • Housing maintenance and repairs requests have been considerably better since hotline has been implemented. • Council workers have been fixing driveway entrances to community houses. 	

Local Authority Project Status



Playground installations are still work in progress. Additional solar lights have been approved and will be installed upon arrival in the community.

Challenges



- Minimal equipment
- Sporadic attendance of some staff members
- Applications for job vacancies
- Break ins at the office.
- Not being able to slash airstrip due to wet conditions

Opportunities



- Employment for local people

General



- Some equipment from flood insurance has been replaced and repaired.
- The attendance of staff has improved since the last meeting.
- Core services in community continue with no problems.
- More solar lights have been approved and must be erected when they arrive.
- New wheelie bins have been distributed around the community.
- Airstrip inspection was done at the end of March.
- Centrelink has been making more visits to the community.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2023-24:

Focus 4 - Delivering on our promises

4.7 Local Authority projects

Journey 4.7.1

Complete Local Authority funded projects

Recommendation

1. That the Palumpa Local Authority receives and notes the Community Services Manager's Report.

Attachments Nil

LOCAL AUTHORITY REPORT FOR INFORMATION

ITEM NUMBER 5.2

REPORT TITLE Community Operations Manager Report

PREPARED BY Lemaki Curulala (A/Chief Operations Officer)



Purpose

The purpose of this report is to inform the Nganmarriyanga (Palumpa) Local Authority of the status of the approved projects.

Vehicle Removal	<ul style="list-style-type: none">Vehicle removal project scheduled to commence late May 2024.
AMMRRIC Animal Program	<ul style="list-style-type: none">AMMRRIC scheduled to visit in July 2024.
Installation of Solar Lights	<ul style="list-style-type: none">Procurement of solar lights has commenced.LA to advise preferred locations of solar lights.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2023-24:

Focus 4 - Delivering on our promises

4.7 Local Authority projects

Journey 4.7.1

Complete Local Authority funded projects

Recommendation

1. That the Nganmarriyanga (Palumpa) Local Authority receives and notes the report.
2. That the Nganmarriyanga (Palumpa) Local Authority proposes that the solar lights be installed in the following areas *[add locations]*

Attachments Nil

LOCAL AUTHORITY REPORT FOR DECISION

ITEM NUMBER 5.3
REPORT TITLE Finance and Project Report
PREPARED BY Tinos Rushwaya (Senior Accountant)



Purpose

To provide the Local Authority with the Finance Report to 31 March 2024, and the funded LA Projects report for the period ended 30 April 2024.

Background

As per Guideline 1 of the *Local Government Act 2019*, under section 10.1 Council is required to present:

A report from the CEO (or delegate) on all local authority matters before council; including a progress and financial report on local authority projects.

Comment

Details of the Palumpa Local Authority funding position:

Funding available at 1 July 2023:	\$127,040
Financial Year 2023-24 funding received:	\$0
Funds spent & committed all projects to 30 April 2024:	\$58,714
Total funding available for new projects at 30 April 2024:	\$ 83,400

Below are variances from completed Palumpa Local Authority projects:

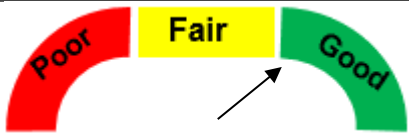
Grant Funding – Local Authority Projects	Surplus/Deficit
LAP-Backhoe-Caterpillar	\$8,643
Cemetery Shed Structure (outback 150)	-\$5,822
TOTAL	\$2,821


- LAP-Backhoe-Caterpillar was underspent by \$8,643
- The Cemetery Shed Structure was overspent by \$5,822

Council officers therefore recommend that the LA re-allocates \$5,822 of the surplus funds from the Backhoe Caterpillar project to the Cemetery Shed Structure project to bring the project to a close.

Council officers also recommend that the remaining \$2,821 from the Backhoe- Caterpillar project be re-allocated to unallocated funds for LA to nominate on future projects.

Local Authority – Palumpa area finance report – Year to 31 March 2024

Total Income	\$537,745	
Total Budgeted Income	\$415,353	
Difference	(\$122,391)	

Total Expenditure	\$1,138,478	
Total Budgeted Expenditure	\$1,045,212	
Difference	(\$93,266)	

Impact for Council

Under Section 10.1 of Guideline 1 of the *Local Government Act 2019*, the Local Authority must receive a progress and financial report on local authority projects. The Local Authority-Palumpa projects report to 30 April 2024 is attached to this report.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2023-2024:

Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.2	Provide milestone achievements for Local Authority
Journey 5.3.3	Publish completed Local Authority projects and promote their success
Focus 1 - Strengthen our Organisation	
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority

Recommendation

1. The Local Authority recommends that Council approve \$5,822 of the surplus funds from the Backhoe Caterpillar project to the Cemetery Shed Structure project to bring the project to a close.
2. The Local Authority recommends that Council approve the remaining \$2,821 from the Backhoe- Caterpillar project be re-allocated to unallocated funds for LA to nominate on future projects.
3. That the Local Authority nominate the following projects
 - a)
 - b)
 - c)
 - d)

Total \$86,221

4. That the Local Authority receives and notes the financial information provided for Palumpa for the period ending 30 April 2024.

Attachments

1. Palumpa LA communities Projects reports April 2024 [5.3.1 - 1 page]

Nganmarryanga

Grant Funding - Local Authority Projects - Allocated Funding -As at 30th April 2024

Grant Funding - Local Authority Projects	Approved Budget	Year of Budget Approval	Resolution	Expenditure Prior Years	Cash Received to date (inc. Carried Forward)	FY2023/24 Funding to be received	Expenditure to date 2023-24	Cash Balance as at 30/04/2024	Status	Budget Funded FY
LAP-5 LED Street lights	38,474	FY20/21	2/06/2021	24,477	13,997		3,990	10,007		2020-21
LAP-Backhoe-Caterpillar (part of funds)	19,227	FY21/22	067/2021		19,227		10,584	8,643	Completed	2021-22
Cemetery Shed Structure (outback 150)	7,116	FY21/22	154/2021		7,116		12,938	-5,822	Overspent	2021-22
LAP-AMRRIC Veterinary Program	30,000	FY22/23	020/2022		30,000		12,043	17,957		2021-22
LAP-Kubota Zero Turn Mower	20,000	FY22/23	064/2022		20,000		19,159	841	Completed	2022-23
Removal of Abandoned Cars in Palumpa Community	10,000	FY23/24	OCM 27.09.23		10,000			10,000		2022-23
Unallocated 2022-23 Funds					26,700			26,700		2022-23
Unallocated 2023-24 Funds						56,700		0		2023-24
LOCAL AUTHORITY PROJECTS 2023-24	124,817			24,477	127,040		58,714	68,326		

Grant Funding - Local Authority Projects - Unallocated Funding - As at 30th April 2024

Grant Funding - Local Authority Projects		Unallocated as at 30/04/2024	Cash Received to date (inc. Carried Forward)	Budget funds yet to receive		New Budget allocations to 30/04/2024	Commitments to date	Unallocated balance as at 30/04/2024
LA Funding available 2022/23 at risk		26,700	26,700	-		26,700	-	-
LA Funding for 2023/24 - not yet received		-	-	56,700		-	-	56,700

LOCAL AUTHORITY REPORT

ITEM NUMBER 5.4

REPORT TITLE Palumpa Consultation for Strategic Plan 24-27

PREPARED BY Michelle Griffin (Executive Officer)



Purpose

The purpose of this report is to provide an overview of the first ever West Daly Regional Council Strategic Plan focus areas and objectives for the review and feedback from the Palumpa Local Authority.

Background

A strategic plan is a critical document that outlines an organisation's long-term goals, objectives, and the strategies to achieve them. It serves as a roadmap for decision-making and resource allocation. In this report, we will explore the purpose of a strategic plan and its significance for our council.

Direction and Focus

A strategic plan provides clarity on where the organisation is headed. It defines the vision, mission, and core values, ensuring that all stakeholders (including council members, staff, and the community) are aligned towards common goals.

Alignment with Resources

A strategic plan helps allocate resources effectively. By identifying priorities and key initiatives, the plan ensures that limited resources (financial, human, and time) are directed towards activities that contribute to the overall mission.

Stakeholder Engagement

A strategic plan involves consultation with various stakeholders, including community members, staff, and council members. Engaging stakeholders ensures diverse perspectives are considered, leading to a more robust plan.

Accountability and Measurement

The plan sets clear performance indicators and targets. Regular monitoring and reporting allow council members to hold the organisation accountable for progress towards goals.

Statutory Environment

There is no statutory requirement for the Council to have a Strategic Plan. However, all Council services and planning must comply with the *Local Government Act 2019* and its accompanying regulations and guidelines.

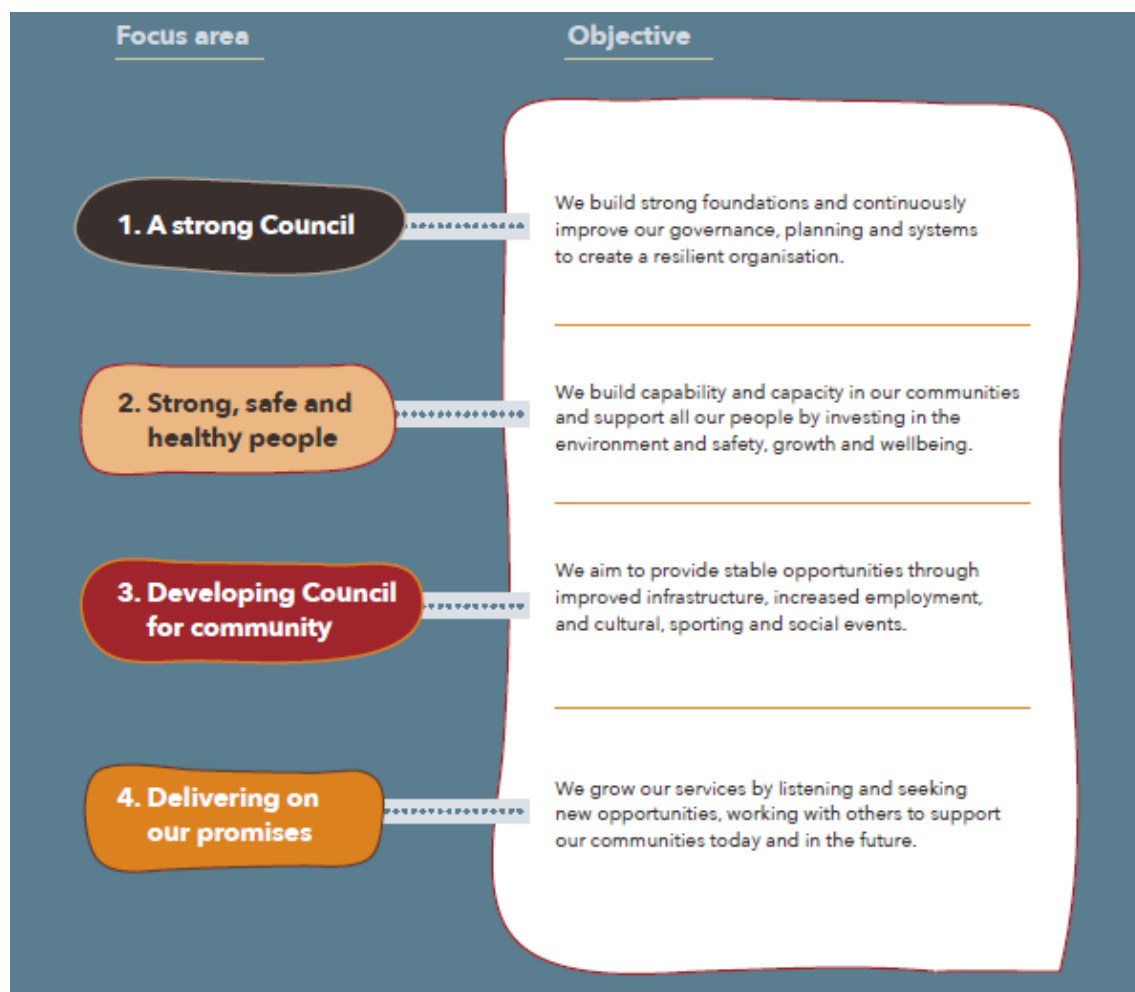
Impact for Council

The Council will have a tool to keep focus on the strategic goals of the Council as decided by the Councillors, Local Authority, staff and community.

The Regional Plan will set out yearly performance indicators to keep on track towards the Strategic Plan goals.

Feedback

The Local Authority is invited to provide feedback on the draft focus areas and objectives below.



Strategic Alignment

This report is aligned to the West Daly Regional Plan 2023-2024:

Focus 1 – Enhancing our Organisations Culture	
3 Destination: Strengthening Local Authorities	
Journey 3.1	Encourage local decision making to improve community engagement.
Journey 3.5	Review the frequency of Local Authority meetings to ensure they support and strengthen local decision making and successful outcomes.

Recommendation

That the Palumpa - Nganmarriyanga Local Authority notes and accepts the report for the draft Strategic Plan 2024-27 acknowledging the request for feedback.

LOCAL AUTHORITY REPORT

ITEM NUMBER 5.5

REPORT TITLE Palumpa Consultation for Regional Plan 2024-25

PREPARED BY Michelle Griffin (Executive Officer)



Purpose

The purpose of this report is to collect input from the Local Authority towards the planning and development of the 2024-25 Regional Plan. The Local Authority is asked to identify project priorities for the forthcoming financial year.

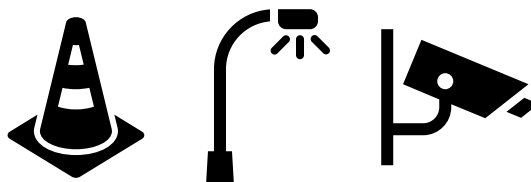
Background

The *Local Government Act 2019* requires that every Northern Territory Council must submit a Regional Plan by 30 June in every financial year. The Regional Plan must take into account the projects and priorities for the area identified by a local authority or authorities and must define indicators for judging the standard of the council's performance.

A Regional Plan keeps the Council on track when planning infrastructure projects, local government service provision, and events throughout the year. It also assists the Council and the Local Authority to identify projects that could be considered for the forthcoming year's project schedule.

The Local Authority members are invited to present their ideas for Council consideration.

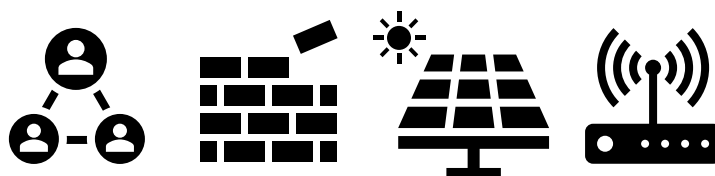
Community Safety



Community Enhancements



Strategic projects



For reference, below are the 2023-24 identified project priorities and their status.

2023-24 Project Priorities	Status
Community safety	
Improved solar lighting	Currently in the procurement stage
Bollards and rocks around speed humps	No LAPF budget allocated
Advocate for permanent police presence	Ongoing
Footpaths	No LAPF budget allocated – this would require an additional funding source
Community enhancements	
Planting of mature trees	No LAPF budget allocated – requires LA resolution to move forward
Planting fruit trees	No LAPF budget allocated – requires LA resolution to move forward
Planting shade trees at cemetery	No LAPF budget allocated – requires LA resolution to move forward
Shade and seating across community	No LAPF budget allocated – requires LA resolution to move forward
Animal management	Scheduled visit for July 2024
Upgrade cemetery	No LAPF budget allocated – this would require an additional funding source
Strategic projects	
Community arts centre	To proceed this project requires funding for a feasibility study (similar to Peppi hub)
Community garden	No LAPF budget allocated

Statutory Environment

Local Government Act 2019 Part 3.3

Impact for Council

For Council to have an impact in the Wards and meeting the community's expectation.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2023-2024:

Focus 1 – Enhancing our Organisations Culture	
3 Destination: Strengthening Local Authorities	
Journey 3.1	Encourage local decision making to improve community engagement.
Journey 3.5	Review the frequency of Local Authority meetings to ensure they support and strengthen local decision making and successful outcomes.

Recommendation

1. That Palumpa - Nganmarriyanga Local Authority notes and accepts the report, acknowledging community engagement is required for the Regional Plan 2024-2025 within the timeframe legislated.

Attachments

Nil

6 GENERAL BUSINESS

7 NEXT MEETING

8 MEETING CLOSE