



## **PEPPIMENARTI LOCAL AUTHORITY**

The Local Authority Meeting of the Peppimenarti Local Authority will be held on Thursday, 13 April 2023 at 1:30 PM.

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**AGENDA**  
**West Daly Regional Council**  
**Peppimenarti Local Authority**

**THURSDAY, 13 APRIL 2023**

**WEST DALY REGIONAL COUNCIL CHAMBERS,  
 PEPPIMENARTI NT**

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Chairperson Karl Lukonavic opens the meeting.

**ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

**PRESENT, APOLOGY AND LEAVE OF ABSENCE**

	Name	Present	Apology	Absent
1	Mayor Ralph Narburup			
2	Deputy Mayor Wilfred Harris			
3	Cr. John Wilson			
4	Karl Lukonavic (Chairperson)			
5	Henry Wilson			
6	Annunciata Wilson			
7	Leaya Smith			
8	Nathan Wilson			
9	Anastasia Wilson			
10	Vacancy			
11	Vacancy			
12	Vacancy			
13	Vacancy			
14	Vacancy			
	<b>Quorum requires 5</b>			

## **CONFIRMATION OF MINUTES**

- 1 Local Authority Meeting minutes for 30 June 2022..... 4

## **CONFLICT OF INTEREST ON ANY MATTERS ON AGENDA**

Are there any conflict of interest to declare with matters on the agenda?

## **REPORTS**

- 2 OCM meeting minutes..... 13
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- 5 Regional Plan activities ..... 82
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- 7 CEO Report - Peppimenarti Local Authority ..... 91



## WEST DALY REGIONAL COUNCIL

### FOR THE PEPPIMENARTI LOCAL AUTHORITY OF 13 APRIL 2023

#### Report for Agenda Item No 1

Prepared by **Sharon Binns, Governance & Quality Assurance Officer**

#### Local Authority Meeting minutes for 30 June 2022

##### **Purpose**

To ensure Local Authority members have read and understood the minutes of the Local Authority Meeting which have not been confirmed.

##### **Background**

A quorum attended the Local Authority meeting on 30 June 2022. Since then, no Local Authority meetings have been held.

Therefore, the minutes of the Peppimenarti Local Authority Meeting minutes held on 30 June 2022 are submitted for confirmation that those minutes are a true and correct record of the meeting.

##### **Statutory Environment**

Sections 101 and 102 *Local Government Act 2019*

##### **Impact for Council**

To accept the minutes as a true record and future actions approved.

##### **Strategic Alignment**

This report is aligned to the West Daly Regional Plan 2022-2023:

<b>Focus 1 - Strengthen our Organisation</b>	
1.2 Governance	
<b>Journey 1.2.3</b>	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	

**Recommendation**

1. **That Peppimenarti Local Authority members note and confirm the minutes from the meeting held on 30 June 2022 as true and correct.**

**Attachments**

- 1 Peppimenarti LA minutes 30 June 2022



MINUTES OF THE PEPPIMENARTI LOCAL AUTHORITY  
HELD IN THE WEST DALY REGIONAL COUNCIL  
LOT 16 PEPPIMENARTI NT 0822  
ON THURSDAY, 30 JUNE 2022  
AT 11:00 AM

### ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

### PRESENT, APOLOGIES AND ABSENCE

#### Local Authority members

	Name	Present	Apology	Absent
1	Mayor Ralph Narburup		X	
2	Deputy Mayor Wilfred Harris		X	
3	Cr. John Wilson		X	
4	Karl Lukonavic	X		
5	Henry Wilson		X	
6	Annunciata Wilson	X		
7	Joanne Kerr	Community Nurse – Resigned as relocated		
8	Leaya Smith	X		
9	Nathan Wilson	X		
10	Anastasia Wilson	X		
11	Kim Phipat	Community Nurse – Resigned as relocated		
	<b>Quorum requires 5</b>	<b>5</b>	<b>4</b>	<b>0</b>

**Staff members:**

Name	Title	Present	Apology	Absent
Matthew Eastham via ZOOM	CEO	X		
Andrew Everingham	COO	X		
James Cartwright	CFO	X		
Renaë McGarvie	CPSO	X		
Sharon Binns	Minute taker	X		
Chris Kassman	CSM	X		

Meeting opened 11am.

**CONFIRMATION OF MINUTES**

- 1) **Local Authority Meeting minutes for 3 September and 9 December 2021**  
001/2022 **Motion:**

1. That Peppimenarti Local Authority members note and confirm the minutes from the meeting held on 3 September 2021 as true and correct.
2. That Palumpa Local Authority members note and confirm the minutes from the meeting held on 9 December 2021 as true and correct.

Moved: Anastasia Wilson  
Seconded: Nathan Wilson-Ahwon  
Resolution: Unanimously

**BUSINESS ARISING FROM PREVIOUS MINUTES**

- 2) **Business arising from previous meetings**  
002/2022

Access road around airport. Pending.

Road on cemetery still to be done. Pending.

**Motion:**

1. That the Local Authority members note the action items and the status.

Moved: Anastasia Wilson  
Seconded: Nathan Wilson-Ahwon  
Resolution: Unanimously

**CONFLICTS OF INTEREST TO DECLARE?**

No conflict of interest to declare.

**ITEMS OF GENERAL BUSINESS NOT ON AGENDA**

No matters of general business.

**REPORTS****3) Local Authority Members Attendance Records**

003/2022

**Motion:**

1. That the Local Authority receives and notes the member attendance report.

Moved: Nathan Wilson-Ahwon  
Seconded: Anastasia Wilson  
Resolution: Unanimously

**4) Ordinary Council Meeting Minutes 29 September 2021, 9 November 2021, 23 November 2021, 20 January 2022, 17 March 2022, 10 May 2022, 19 May 2022 and 27 May 2022.**

004/2022

**Motion:**

1. The Local Authority notes the decisions made by the Council in the meeting held on 29 September 2021.
2. The Local Authority notes the decisions made by the Special Ordinary Council in the meeting held on 9 November 2021.
3. The Local Authority notes the decisions made by the Council in the meeting held on 23 November 2021.
4. The Local Authority notes the decisions made by the Council in the meeting held on 20 January 2022.
5. The Local Authority notes the decisions made by the Council in the meeting held on 17 March 2022.
6. The Local Authority notes the decisions made by the Special Ordinary Council in the meeting held on 10 May 2022.
7. The Local Authority notes the decisions made by the Council in the meeting held on 19 May 2022.
8. The Local Authority notes the decisions made by the Special Ordinary Council in the meeting held on 27 May 2022.

Moved: Nathan Wilson-Ahwon  
Seconded: Anastasia Wilson  
Resolution: Unanimously



**5) Finance Report - May 2022**

005/2022 James spoke to his report.

The LA members discussed spending money and thought about barbeques in community that are not gas but firewood.

10 Solar lights in community with protection around to prevent damage. It was suggested that the turn off at entrance to community will be a good place for one.

**Action:**

1. Look at quotes for barbeques in community. Purchase and fabrication of barbeque not besser block but more traditional.
2. Look at shelters in community.
3. Ablution blocks not working - Culturally significant site with water issues to deal with. Cultural toilets.

**Motion:**

1. That the Local Authority receives and notes the financial information provided by Council for period ending 31 May 2022.

Moved: Nathan Wilson-Ahwon  
Seconded: Anastasia Wilson  
Resolution: Unanimously

**6) Certification of 2020-21 Local Authority Project Funding**

006/2022 James spoke to his report.

Karl suggested that LA shouldn't be spend money on Council machinery but on the beautification of community.

**Action = PAWA representative to come to next LA meeting to discuss water issues in community.**

**Motion:**

1. That the Local Authority approves the attached certification.

Moved: Nathan Wilson-Ahwon  
Seconded: Anastasia Wilson  
Resolution: Unanimously

**7) Letter of Offer 2021-22 Local Authority Project Funding**

007/2022 James spoke to his report.

**Motion:**

- 1. That the Local Authority notes the attached letter of offer.**

Moved: Anastasia Wilson

Seconded: Nathan Wilson-Ahwon

Resolution: Unanimously

**8) Council Service Manager report - Peppimenarti**

008/2022 Chris spoke to his report.

Parks and Gardens teams instead of the Civil team to do work.

**Action: Grader around safe house - fire clearance.**

Leaya Smith left the meeting, the time being 11:49 AM

Leaya Smith returned to the meeting, the time being 11:51 AM

Leaya Smith left the meeting, the time being 11:55 AM

Anastasia Wilson left the meeting, the time being 12:00 PM

Leaya Smith returned to the meeting, the time being 12:01 PM

Anastasia Wilson returned to the meeting, the time being 12:07 PM

**Motion:**

- 1. That Peppimenarti Local Authority note and accept the Community Service Manager report.**

Moved: Anastasia Wilson

Seconded: Nathan Wilson-Ahwon

Resolution: Unanimously

**9) Chief Operating Officer**

009/2022 Andrew spoke to his report.

Leaya Smith left the meeting, the time being 12:37 PM

Leaya Smith returned to the meeting, the time being 12:58 PM

**Action: Get an IPAD for Night Patrol**

**Motion:**

1. That the Local Authority acknowledges the opportunity to discuss matters with the COO and notes the information discussed with the COO.

Moved: Nathan Wilson-Ahwon

Seconded: Anastasia Wilson

Resolution: Unanimously

**10) CEO report - Peppimenarti Local Authority**

Due to the CEO apology this report was not discussed.

**Motion:**

1. That the Local Authority acknowledges and notes the opportunity to discuss matters with the CEO.

**MEETING CLOSED 1:07PM**

THIS PAGE AND THE PRECEEDING PAGES ARE THE  
UNCONFIRMED MINUTES OF THE  
Peppimenarti Local Authority  
HELD ON  
Thursday, 30 June 2022  
AND TO BE CONFIRMED  
Friday, 19 August 2022.





## WEST DALY REGIONAL COUNCIL

### FOR THE PEPPIMENARTI LOCAL AUTHORITY OF 13 APRIL 2023

#### Report for Agenda Item No 2

Prepared by **Sharon Binns, Governance & Quality Assurance  
Officer**

#### **OCM meeting minutes**

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##### **Purpose**

To inform Peppimenarti Local Authority members and community of what the Council have discussed and decided upon during the Ordinary Council meetings.

##### **Background**

A quorum attended the Local Authority meeting on 30 June 2022 and due to circumstances beyond the Chairperson control no meeting has been conducted since then.

A number of Ordinary Council meetings have occurred and as a Local Authority you need to be informed of any outcomes.

The *Local Government Act 2019* states that when the Local Authority members come together to talk about what is needed in the community, it is reported to Council for debate and decision. The Council meets every 2 months and on normal occasions are presented with your ideas or issues for decision based on the Regional Plan.

As your Local Authority has no matters for Council to provide feedback or a response to, there are no issues to provide an answer to.

The attached minutes are provided to your Local Authority for information.

##### **Statutory environment**

1. *Local Government Act 2019*
  - i. Section 78 - Functions of Local Authority;
  - ii. Section 79 - Limits on functions of local authority.
2. Ministerial Guideline 1: Local Authorities 2021

## Impact for Council

Council focusing on developing the community through engagement.

## Strategic Alignment

This report is aligned to the West Daly Regional Plan 2021-2022:

<b>Focus 1 - Strengthen our Organisation</b>	
1.2 Governance	
<b>Journey 1.2.3</b>	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	
<b>Journey 1.5.1</b>	Support Local Authority

### Recommendation

- 1. The Local Authority note the decisions made at the Special Ordinary Council in the meeting held on 23 June 2022.**
- 2. The Local Authority note the decisions made at the Ordinary Council in the meeting held on 27 July 2022.**
- 3. The Local Authority note the decisions made at the Ordinary Council in the meeting held on 21 September 2022.**
- 4. The Local Authority note the decisions made at the Ordinary Council in the meeting held on 24 November 2022.**
- 5. The Local Authority note the decisions made at the Ordinary Council in the meeting held on 15 December 2022.**
- 6. The Local Authority note the unconfirmed minutes from the Ordinary Council meeting held on 31 January 2023.**
- 7. The Local Authority note the unconfirmed minutes from the Ordinary Council meeting held on 16 March 2023.**
- 8. The Local Authority note the unconfirmed minutes from the Ordinary Council meeting held on 29 March 2023.**

### Attachments

- 1 23 June 2022 Special Ordinary Council Meeting

- 2 27 July 2022 Ordinary Council meeting minutes
- 3 21 September 2022 OCM
- 4 24 November 2022 OCM minutes
- 5 15 December 2022 OCM Minutes
- 6 31 January 2023 OCM Minutes
- 7 16 March 2023 Special OCM Minutes
- 8 29 March 2023 Unconfirmed OCM Minutes



MINUTES OF THE SPECIAL COUNCIL MEETING  
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS  
WINNELLIE NT  
ON THURSDAY, 23 JUNE 2022  
AT 10:00 AM

MEETING OPENED by Mayor Narburup at 10:17am

**PERSONS PRESENT , APOLOGIES AND LEAVE OF ABSENCE**

**Elected members:**

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor		X	
Mark Tunmuck-Smith via Zoom	Councillor	X		
John Wilson	Councillor	X		
Terry Sams by phone	Councillor	X		
Jake Clark	Councillor		X	

**Staff members:**

Name	Title	Present	Apology	Absent
Matthew Eastham	CEO	X		
Andrew Everingham	COO	X		
James Cartwright	CFO	X		
Renaë McGarvie	CPSO	X		
Sharon Binns	Minute taker	X		

**DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF**

There were no declarations of interest at this Special Council Meeting.



**REPORTS****1) Regional Plan 2022-23 approval**

056/2022

Renaë spoke to her report.

**Motion:**

1. That Council notes that no submissions were received from the public regarding the contents of the West Daly Regional Council – Regional Plan 2022-23.
2. That Council note a late submission was received by the Northern Territory Government regarding the contents of the West Daly Regional Council – Regional Plan 2022-23.
3. That Council approves and adopts the West Daly Regional Council – Regional Plan 2022-23 and all contents contained therein in accordance with section 35(1) of the *Local Government Act 2019* (the Act) and its statutory instruments including:
  - a. Elected Member Allowances in accordance with clause 7 of Ministerial Guideline 2A;
  - b. Declared Rates in accordance with sections 237 and 238 of the Act;
  - c. Budget for Financial Year 2022-2023 in accordance with section 203 of the Act.
4. That Council authorises the Chief Executive Officer to submit the approved and adopted version of the West Daly regional Council - Regional Plan 2022-23 to the Minister for Local Government.
5. That Council approve the Chief Executive Officer to develop KPI's that will be used for judging Councils performance against each Focus Area of the approved West Daly Regional Council - Regional Plan 2022-23 and that these be considered for approval by Council at the next OCM.
6. That Council approves the Chief Executive Officer to develop a statement of major initiatives that Council proposes to undertake during the period for which the Long Term Financial Plan as approved in the West Daly Regional Council - Regional Plan 2022-23 relates, for the Council's consideration for approval during the budget review between July and December 2022.

Moved: Mayor Narburup  
Seconded: Cr. Sams  
Resolution: Unanimously

**2) Policy Approval**

057/2022 Renae spoke to her report.

**Motion:**

1. That Council approves the follow policies as a bulk resolution:
  - a) GOV10 – Procurement policy
  - b) GOV12 – Filling Casual vacancies policy
  - c) GOV13 – Shared Services and Collective Procurement policy
  - d) GOV15 – Information Privacy policy
  - e) GOV16 – Human Resource Management policy
  - f) GOV17 – Confidential Information and Business policy
  - g) GOV18 – Rate Concessions policy
  - h) GOV19 – Accountable Forms policy
  - i) GOV21 – Recruitment Remuneration and Performance Review (CEO)
  - j) GOV22 – Asset Management policy

Moved: Cr. Sams  
Seconded: Mayor Narburup  
Resolution: Unanimously

**3) Local Government Transitional arrangements**

058/2022 **Motion:**

1. That Council note and accept the transitional matters that have been completed as part of the new legislative framework.

Moved: Mayor Narburup  
Seconded: Cr. Sams  
Resolution: Unanimously

**4) Rates Declaration 2022/23**

059/2022 James spoke to his report.

**Motion:**

1. That Council notes that no submissions were received from the public on rates, special rates and charges.
2. That Council note a late submission was received by the Northern Territory Government regarding the rates, special rates and charges.
3. That Council declares it's attached Rates and Charges for 2022-2023 financial year in accordance with sections 237 and 238 of the *Local Government Act 2019* having been certified by the Chief Executive Officer in accordance with Regulation 29 of the *Local Government (General) Regulations 2021*.

Moved: Cr. Narburup  
Seconded: Cr. Sams  
Resolution: Unanimously

**5) 2022-23 Draft Budget**

060/2022 James spoke to his report.

**Motion:**

1. That Council resolves to approve the Draft 2022-23 Budget
2. Council approves the transfer of \$513,481 from reserves to balance the budget (excluding depreciation).

Moved: Cr. Sams  
Seconded: Cr. Wilson  
Resolution: Unanimously

Mayor Narburup closed the meeting at 10:40am



MINUTES OF THE COUNCIL MEETING  
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS  
WINNELLIE NT  
ON WEDNESDAY, 27 JULY 2022  
AT 9:00 AM

**MEETING OPENED**

With the attendance of Councillors Terry Sams and Jake Clark, it was decided with the CEO to declare the meeting opened at 9:17am for a decision on how to proceed.

In compliance with the *Local Government Act* s100(1) it was discussed that due to the Mayor and other members of Council delayed, the meeting will be postponed until 10:30am which Councillors Sams and Clark agreed.

Mayor Narburup and other Councillors arrived. Mayor Narburup declared the meeting opened at 10:29am.

**PRESENT APOLOGY AND LEAVE OF ABSENCE**

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor		X	
Mark Tunmuck-Smith	Councillor	X		
John Wilson	Councillor		X	
Terry Sams	Councillor	X		
Jake Clark	Councillor	X		

**Staff:**

Name	Title	Present	Apology	Absent
Matthew Eastham	CEO	X		
Andrew Everingham	COO	X		
James Cartwright	CFO	X		
Renaë McGarvie	CPSO	X		
Sharon Binns	Minute taker	X		
Migari Wijayasekara	Senior Accountant		X	

**GUESTS**

Bilal Abbas – Compliance Manager - Department of the Chief Minister and Cabinet  
Owain Dunn – Department of the Chief Minister and Cabinet

**DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF**

There were no declarations of interest at this Council Meeting.

**CONFIRMATION OF MINUTES****1) Confirmation of previous minutes**

061/2022 **Motion:**

1. That Council approve the Minutes of 19 May 2022 as a true record of the meeting.
2. That Council approve the Special Ordinary Council Minutes of 27 May 2022 as a true record of the meeting.
3. That Council approve the Minutes of 23 June 2022 as a true record of the meeting.

Moved: Cr. Clark  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**CALL FOR ITEMS OF GENERAL BUSINESS**

No matters of general business to discuss that are not on this agenda.

**BUSINESS ARISING FROM PREVIOUS MINUTES****2) Action items of Council**

062/2022 Sharon spoke to the report.

**Amendment** – Change Work experience to future apprenticeships and trainees.

Discussion around the Splash pads which are no longer considered and the need for Wadey Pool for the health and wellbeing of the people of West Daly region.

**Motion:**

1. That Council notes and accepts the Action report.

Moved: Cr. Narburup  
Seconded: Cr. Sams  
Resolution: Unanimously

**AGENDA ACCEPTANCE AND DECLARATION OF CONFLICTS**

There were no conflicts to declare on matters on this agenda for staff and Councillors.

**3) Acceptance of Agenda**

063/2022 Sharon spoke to the report.

**Motion:**

1. That the agenda papers for the Ordinary Council meeting held on 27 July 2022 as circulated prior to the meeting in accordance with the *Local Government Act 2019* be received for consideration at the meeting.

Moved: Cr. Tunmuck-Smith  
 Seconded: Cr. Clark  
 Resolution: Unanimously

**REPORTS****4) Local Authority Minutes and Recommendations**

064/2022 Sharon spoke to the report.

Councillors asked about Orange Sky to clarify how they service the community. They provide washing machines and dryers for the community members who do not have the capability to clean their clothes. It has been reported that the woman who looks after the service was injured when she was hit in the head with a rock while working in community.

It was recommended by Councillors to have a cultural person to attend with Orange Sky to ensure their safety.

**Action: CEO to contact TDC to suggest.**

Discussion occurred where the potential for washing machines in community is something that could be worked on in the background but consideration should be given as to whether people will pay the gold coin to use the equipment.

**Motion:**

1. That Council receives and notes the minutes of the Palumpa Local Authority meeting held on 29 June 2022.
2. That Council notes the request from Palumpa Local Authority and approves the amount of \$20,000 towards the purchase of a Kubota zero turn mower.
3. That Council receives and notes the minutes of the Peppimenarti Local Authority meeting held on 30 June 2022.

4. That Council notes the minutes of the Wadeye Local Authority that was cancelled due to lack of quorum.
5. That Council notes the minutes of the Wadeye Local Authority dated 8 December 2021 General Business and approve the amount of \$10,000 towards Orange Sky.

Moved: Cr. Sams  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

Cr Terry Sams left the meeting, the time being 11:05 AM  
Cr Terry Sams returned to the meeting, the time being 11:08 AM  
Cr Mark Tunmuck-Smith left the meeting, the time being 11:08 AM  
Cr Mark Tunmuck-Smith returned to the meeting, the time being 11:09 AM

## **REPORTS**

### **5) Finance Report - June 2022**

065/2022

James spoke to his report.

Elected member expenses increased due to meetings being held in town a lot more and the expenses related to Canberra trip.

Cr Tunmuck Smith asked about Manthathpe walkway and informed that the contractor is finding it a high risk to work in community, so this information to be shared with community traditional owner.

**Action: CFO write to Peppimenarti Club seeking to meet with them about their outstanding rates.**

**Motion:**

1. That Council receives and notes the Financial report for June 2022.

Moved: Cr. Tunmuck-Smith  
Seconded: Cr. Sams  
Resolution: Unanimously

**6) Statement of Major Initiatives**

066/2022 James spoke to his report.

**Motion:**

- 1. That Council approves the statement of the major initiatives over the period of the current Long-Term Financial Plan.**

Moved: Cr. Clark  
Seconded: Cr. Sams  
Resolution: Unanimously

**7) CEO Discretionary Capital Fund**

067/2022 James spoke to his report. With a reporting process for Council to update them on spending. Normal procurement rules will apply.

**Motion:**

- 1. That Council authorises the creation of a CEO Discretionary Capital Fund of \$200,000 by a transfer from our existing cash reserves.**

Moved: Cr. Tunmuck-Smith  
Seconded: Cr. Sams  
Resolution: Unanimously

Cr Jake Clark left the meeting, the time being 12:06 PM

Mayor Narburup closed the meeting for lunch at 12:06 PM

Mayor Narburup opened the meeting after the lunch 12:43 PM

**8) Victoria Daly Regional Council - Resignation from CouncilBIZ**

068/2022 James spoke to his report.

WDRC conducted an audit and removed all inactive users that have left the Council, therefore we no longer pay as much per user.

**Motion:**

- 1. That Council note VDRC's resignation from CouncilBIZ and the increased costs to Council.**

Moved: Cr. Clark  
Seconded: Cr. Sams  
Resolution: Unanimously



**9) Community Suicide Intervention Skills Workshop Grant**

069/2022

Sam spoke to his report.

Cr Sams asked if this sort of workshop is extended to Homelands as an initiative. Training is funded for internal staff and not for community members. An option may be to self-fund as the program is open to everyone.

**Action: CSPO to assist Cr Sams with connecting to the service provider to see if possible to go to Homelands where people are suffering mental health issues.**

**Motion:**

- 1. That Council notes the successful grant application towards the Northern Territory Suicide Prevention Community Grants 2022/23 Program**

Moved: Cr. Clark  
Seconded: Cr. Sams  
Resolution: Unanimously

**10) Chief People and Strategy Report**

070/2022

Renaë spoke to her report.

**Motion:**

- 1. That Council notes the information contained in the report titled Chief People and Strategy Report.**

Moved: Cr. Clark  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**11) Service Delivery Report**

071/2022 Andrew spoke to his report.

Cr Clark asked if WDRC can do house repairs and was informed that it is the NT Government who oversee with TDC having the contract to do the work.

**Action: DIPL - Need signage about depth height of water near Emu Point.**

**Motion:**

- 1. That Council receive and note the Service Delivery Report.**

Moved: Cr. Clark  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**12) Call for Council members nominations**

072/2022 **Motion:**

- 1. That Council note the LGANT Administered Disciplinary Panel Charter.**
- 2. That Council nominates Councillor Terry Sams who has agreed to be nominated as a member of the Prescribed Corporation Panel to be called the Code of Conduct Panel Pool (CCP).**

Moved: Cr. Clark  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**13) Ministerial Guideline 7 - Procedural Fairness in deciding Code of Conduct Complaints**

073/2022 Sharon spoke to the report.

**Motion:**

- 1. That Council note the Draft Ministerial Guideline 7 Procedural Fairness in deciding Code of Conduct complaints.**

Moved: Cr. Clark  
Seconded: Cr. Sams  
Resolution: Unanimously

**14) Key Result Areas aligned with Regional Plan 2022-2023**

074/2022 Sharon spoke to the report.

**Motion:**

- 1. That Council note the Key Result Areas 2022-2023 aligned with the Regional Plan 2022-2023.**

Moved: Cr. Clark  
Seconded: Cr. Sams  
Resolution: Unanimously

**15) CEO Appointments - CouncilBIZ Board and Executive Committee**

075/2022 CEO spoke to the report.

**Motion:**

- 1. That Council notes the appointment of the CEO as the Deputy Chair of the CouncilBIZ Board and the CouncilBIZ Executive Committee for a period of twelve months from 01 July 2022 to 30 June 2023.**

Moved: Cr. Clark  
Seconded: Cr. Sams  
Resolution: Unanimously

**16) Chief Executive Officer Report**

076/2022 The CEO spoke to the report.

**Motion:**

- 1. That Council notes and accepts the CEO report and acknowledges the invitation for Councillors to ask questions of the CEO regarding the report.**

Moved: Cr. Tunmuck-Smith  
Seconded: Cr. Sams  
Resolution: Unanimously

**17) LGANT Nomination of office bearers**077/2022 **Motion:**

1. That Council nominates Councillor Jake Clark for the LGANT Executive Board and Vice President Regional Shire and directs them to complete the nomination form by Thursday 7 August 2022.

**Or**

- ~~2. That Councillors do not want to nominate for election to LGANT Executive board.~~

Moved: Cr. Tunmuck-Smith

Seconded: Cr. Sams

Resolution: Unanimously

**18) Confirmation of Finance Committee minutes**078/2022 **Motion:**

1. That Council note and accept the Finance Committee meeting minutes for 15 June 2022.

Moved: Cr. Clark

Seconded: Cr. Sams

Resolution: Unanimously

**CORRESPONDENCE IN & OUT****19) Incoming and outgoing correspondence report**079/2022 **Motion:**

1. That Council notes and accepts the management of incoming and outgoing mail correspondence and the correspondence report for the period March through to June 2022.

Moved: Cr. Sams

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

**GENERAL BUSINESS**

No General Business issues to raise.

**DECISION TO MOVE TO CLOSED SESSION****RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 20 Confidential Meeting Minutes 19 May 2022** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(d) of the Local Government (General) Regulations 2021. It contains information subject to an obligation of confidentiality at law, or in equity. (Confidential minutes).
- 21 Audit and Risk Management Committee Confidential Minutes** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(s99(4) of the Local Government (General) Regulations 2021. It contains information of auditing nature and is to be conducted in private. (Private meeting).
- 22 Finance Committee minutes - Confidential** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(ii) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law (Contains confidential minutes).
- 23 CEO - Key Result Areas (KRA)** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).
- 24 Mutchirr Local Decision Making Agreement** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(d) of the Local Government (General) Regulations 2021. It contains information subject to an obligation of confidentiality at law, or in equity. (Confidential matter).
- 25 Local Roads and Community Infrastructure Program 2022-23 Grant Agreement** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Grant Agreement).
- 26 Community Night Patrol 2022-23 Extension** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Contains legal agreement).
- 27 Conflict of Interest Disclosure - Peppimenarti Conference Facility** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) (c)(iv) (a) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.; AND information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (CEO and CFO Conflict of Interest).
- 28 CEO Annual Leave** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).
- 29 CEO Personal Leave** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular

*individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).*

The meeting closed at 2:00 pm.

This page and the preceding pages are the unconfirmed Minutes of the Meeting of Council held on Wednesday, 27 July 2022 and are to be confirmed on the Thursday, 22 September 2022.

Unconfirmed



MINUTES OF THE COUNCIL MEETING  
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS  
WINNELLIE NT  
ON WEDNESDAY, 21 SEPTEMBER 2022  
AT 10:00 AM

**MEETING OPENED** by Mayor Narburup at 10:14am

**ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

**PERSONS PRESENT APOLOGIES AND LEAVE OF ABSENCE**

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor	X		
Mark Tunmuck-Smith	Councillor	X		
John Wilson	Councillor		X	
Terry Sams	Councillor	X		
Jake Clark	Councillor		X	

**Staff:**

Name	Title	Present	Apology	Absent
Matthew Eastham	CEO	X		
Andrew Everingham	COO		X	
James Cartwright	CFO	X		
Renaë McGarvie	CPSO		X	
Sharon Binns	Minute taker	X		
Migari Wijayasekara	Senior Accountant	X		

**Guest**

Colvin Crowe – Department of the Chief Minister and Cabinet.

**DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF**

There were no declarations of interest at this Council Meeting.

**CONFIRMATION OF MINUTES****1) Confirmation of previous minutes**

017/2022 Sharon spoke to the report.

Cr Tunmuck-Smith asked about Mathathpe Walkway and informed that the contractor is delayed due to community unrest, antisocial behaviour and violence. We will continue to work with the contractor and attempt to get the work done.

**Motion:**

- 1. That Council approve the Minutes of 27 July 2022 as a true and correct record of the meeting.**

Moved: Deputy Mayor Harris

Seconded: Cr. Sams

Resolution: Unanimously

**BUSINESS ARISING FROM PREVIOUS MINUTES****2) Action items of Council**

018/2022 Sharon spoke to the report.

**Motion:**

- 1. That Council notes and accepts the Action items of Council report.**

Moved: Cr. Sams

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously



**AGENDA ACCEPTANCE AND DECLARATION OF CONFLICTS****3) Acceptance of Agenda**

019/2022 Sharon spoke to the report.

**Motion:**

1. That the agenda papers for the Ordinary Council meeting held on 21 September 2022 as circulated prior to the meeting in accordance with the *Local Government Act 2019* be received for consideration at the meeting.

Moved: Cr. Sams  
Seconded: Cr. Harris  
Resolution: Unanimously

**GENERAL BUSINESS**

Deputy Mayor Harris informed he wishes to discuss the region of Daly River.

**REPORTS****4) Local Authority Minutes and Recommendations**

020/2022 Sharon spoke to the report.

Councillors spoke about the challenges of membership.

**Motion:**

1. That Council notes the cancellation of the Wadeye Local Authority meeting scheduled for 17 August 2022.
2. That Council receives and notes the minutes from the Palumpa Local Authority meeting held on 18 August 2022.
3. The Palumpa Local Authority asks Council to approve to commit \$30,000 towards veterinary and education programs provided by AMRRIC in partnership with Council.
4. That Council notes the cancellation of the Peppimenarti Local Authority meeting scheduled for 19 August 2022.

Moved: Deputy Mayor Harris  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**5) Finance Committee minutes**

021/2022 **Motion:**

- 1. That Council note and accept the Finance Committee meeting minutes for 24 August 2022.**

Moved: Cr. Tunmuck-Smith  
Seconded: Deputy Mayor Harris  
Resolution: Unanimously

**6) Annual return of interests**

022/2022 Sharon spoke to the report.

**Motion:**

- 1. That Council receives and understands Elected Members obligations in relation to Annual Return of Interests.**
- 2. That all Elected Members fill in the attached Declaration of Interest form.**

Moved: Mayor Narburup  
Seconded: Cr. Sams  
Resolution: Unanimously

**7) Elected Member Behaviour Statement**

023/2022 Julieanne spoke to the report.

The CEO spoke further and a statement that actions should be reflective of behaviour statement.

**Motion:**

- 1. That Council approve further development of the Elected Member Behaviour Statement and make a commitment to signing the Behaviour Statement.**

Moved: Deputy Mayor Harris  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

Mayor Narburup closed the meeting for a break at 11am  
Reopened the meeting again 11:08 am

**8) LGANT nomination for service**

024/2022

Sharon spoke to the report.

Sharon will check with HR to ascertain if anyone is eligible for nomination.

Motion:

- 1. That Council notes the LGANT Elected Member Long Service Award and eligibility.**
- 2. That Council notes the Local Government Officer Long Service Award and eligibility.**
- 3. That Council notes the Public Service Officers Award and eligibility.**

Moved: Cr. Tunmuck-Smith

Seconded: Cr. Sams

Resolution: Unanimously

**9) Local Government Compliance Review - WDRC**

025/2022

Matt spoke to the report.

James our CFO is our contact for the review.

Motion:

- 1. That Council notes the Local Government Compliance Review of the WDRC to be conducted by the Chief Minister and Cabinet.**

Moved: Cr. Sams

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

Cr Terry Sams left the meeting, the time being 11:20 AM

Mayor Narburup asked for the meeting to be paused until Councillor Sams returns for a quorum.

Cr Terry Sams returned to the meeting, the time being 11:23 AM

Mayor Narburup reopened the meeting at 11:23 AM.

**10) General Instruction 2: Annual Financial Statement (General Instruction 2)**

026/2022 Sharon spoke to the report.

James our CFO spoke further to explain the General instruction 2.

**Motion:**

- 1. That the Council note and adopt the General Instruction 2: Annual Financial Statement.**

Moved: Cr. Tunmuck-Smith  
Seconded: Cr. Sams  
Resolution: Unanimously

Cr Terry Sams left the meeting, the time being 11:28 AM

Cr Terry Sams returned to the meeting, the time being 11:31 AM

Deputy Mayor Wilfred Harris left the meeting, the time being 11:29 AM

Deputy Mayor Wilfred Harris returned to the meeting, the time being 11:31 AM

**11) Remuneration Tribunal**

027/2022 Sharon spoke to the report.

A submission will be prepared and shared with Councillors for feedback.

**Motion:**

- 1. That Council note the inquiry from the Remuneration Tribunal in regards to Council and Local Authority Allowances.**

Moved: Deputy Mayor Harris  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**12) Finance Report - August 2022**

028/2022

James spoke to the report.

**Motion:**

- 1. That Council receives and accepts the Finance report for August 2022.**

Moved: Deputy Mayor Harris  
Seconded: Cr. Sams  
Resolution: Unanimously

**13) Council Fees & Charges**

029/2022

James spoke to the report.

This has been updated to reflect increased costs.

Remove fee of \$220 dumping fee.

**Motion:**

- 1. That Council approves the updated Schedule of Fees and Charges for the 2022-23 financial year.**

Moved: Deputy Mayor Harris  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

Cr Mark Tunmuck-Smith left the meeting, the time being 12:22 PM  
Mayor Narburup closed the meeting until a quorum.

Cr Mark Tunmuck-Smith returned to the meeting, the time being 12:24 PM  
Mayor Narburup reopened the meeting at 12:24 PM.

**14) Technical Services-Vehicle**

030/2022 Andrew spoke to the report.

**Motion:**

- 1. That Council approve the purchase of a vehicle for the Technical Services area in support of the Technical Services Managers travel as unbudgeted expenditure to the value of \$55,000.**

Moved: Deputy Mayor Harris  
Seconded: Cr. Sams  
Resolution: Unanimously

Cr Wilfred Harris left the meeting, the time being 12:46 PM  
Mayor Narburup paused the meeting until a quorum

Cr Wilfred Harris returned to the meeting, the time being 12:46 PM  
Mayor Narburup opened the meeting at 12:46 PM

**15) Service Delivery Report**

031/2022 Andrew spoke to the report.

**Motion:**

1. **That Council receive and note the Service Delivery report.**

Moved: Cr. Sams  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

Mayor Narburup paused the meeting for lunch 12:47pm

Mayor Narburup reopened the meeting after lunch 1:18pm

**16) Chief People and Strategy Report**

032/2022

The CEO spoke to the report on behalf of Renae.

**Motion:**

- That Council notes the information contained in the report titled Chief People and Strategy Report.**

Moved: Cr. Sams  
Seconded: Deputy Mayor Harris  
Resolution: Unanimously

**17) Chief Executive Officer Report**

033/2022

The CEO spoke to his report.

**Motion:**

1. **That Council notes and accepts the CEO report and acknowledges the invitation for Councillors to ask questions of the CEO regarding the report.**

Moved: Cr. Tunmuck-Smith  
Seconded: Cr. Sams  
Resolution: Unanimously

18) **ALGA Submission to the inquiry by Australian Competition and Consumer Commission into Regional Mobile Infrastructure**

034/2022 The CEO spoke to the report.

**Motion:**

1. **That Council note the ALGA Submission to the inquiry by Australian Competition and Consumer Commission into Regional Mobile Infrastructure.**

Moved: Cr. Sams  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**CORRESPONDENCE IN & OUT**

19) **Incoming and outgoing correspondence report**

035/2022

Julieanne spoke to the report.

**Motion:**

1. **That Council notes and accepts the management of incoming and outgoing mail correspondence and the correspondence report for the period July through to August 2022.**

Moved: Deputy Mayor Harris  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**GENERAL BUSINESS**

Deputy Mayor – Daly River

The question was asked as to why Daly River is not part of Council. The CEO spoke and advised that the representation and boundaries has been discussed.

Meeting closed at 2:00 PM to move to confidential business.

**DECISION TO MOVE TO CLOSED SESSION****RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 20 **Confidential Meeting Minutes 27 July and 2 September 2022** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(d) of the Local Government (General) Regulations 2021. It contains information subject to an obligation of confidentiality at law, or in equity. (Confidential minutes).*
- 21 **Finance Committee minutes - Confidential** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iii) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff. (Confidential).*
- 22 **Community Security and Safety Patrol** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial in-confidence, sensitive information).*
- 23 **Verandah and security works at Kudantiga Grant** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (grant agreement).*
- 24 **Solar Upgrade at Fossil Head Grant** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Grant agreement attached).*
- 25 **Local Government Funding Levels 2022-23** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Legal agreements attached).*
- 26 **Budget Variance - Administration Revenue and Capital Expenditure.** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial in confidence.).*
- 27 **Conference - National Local Roads and Transport Congress** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person. (Internal Business).*
- 28 **Disposal of Asset** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial in Confidence).*



- 29 CEO Personal Leave** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).*

The meeting closed at 2:47 PM.

This page and the preceding pages are the  
Minutes of the Meeting of Council  
held on  
Wednesday, 21 September 2022  
and are to be confirmed on the  
Thursday, 24 November 2022.

Unconfirmed



MINUTES OF THE COUNCIL MEETING  
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS  
WINNELLIE NT  
ON THURSDAY, 24 NOVEMBER 2022  
AT 10:00 AM

Meeting opened by Mayor Narburup 10:10am

### ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

### PRESENT APOLOGY AND LEAVE OF ABSENCE

#### Elected Members:

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor	X		
Mark Tunmuck-Smith	Councillor	X via Teams		
John Wilson	Councillor	X		
Terry Sams	Councillor		X Running late due to medical emergency	
Jake Clark	Councillor	X via Teams		

#### Staff:

Name	Title	Present	Apology	Absent
Matthew Eastham	Chief Executive Officer	X		
Andrew Everingham	Chief Operations Officer	X		
James Cartwright	Chief Financial Officer		X	
Renaë McGarvie	Chief People and Strategy Officer		X	
Migari Wijayasekara	Senior Accountant	X		
Sharon Binns	Governance	X		
Julieanne Wylie	EA to CEO and Mayor	X		

**DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF**

There were no declarations of interest at this Council Meeting.

**CONFIRMATION OF MINUTES****1) Confirmation of previous minutes**

042/2022 Sharon spoke to the report.

**Motion:**

- 1. That Council approve the Ordinary Council Meeting Minutes of 21 September 2022 as a true and correct record of the meeting.**

Moved: Cr. Harris  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**2) Action items of Council**

043/2022 Sharon spoke to the report.

**Motion:**

- 1. That Council notes and accepts the Action items of Council report.**

Moved: Cr. Wilson  
Seconded: Cr. Harris  
Resolution: Unanimously

**REPORTS****3) Finance Committee minutes**

044/2022

**Motion:**

- 1. That Council note the Finance Committee meeting minutes for 26 October 2022.**

Moved: Cr. Wilson  
Seconded: Cr. Harris  
Resolution: Unanimously

**4) Local Authority Minutes and Recommendations**

045/2022 Sharon spoke to the report.

**Motion:**

1. That Council notes the minutes of the Wadeye Local Authority meeting 19 October 2022.
2. The Council approves for the Wadeye Local Authority to commit \$50,000 towards veterinary and education programs provided by AMRRIC in partnership with Council.
3. That Council notes the cancellation of the Palumpa Local Authority meeting scheduled for 20 October 2022.
4. That Council notes the cancellation of the Peppimenarti Local Authority meeting scheduled for 21 October 2022.

Moved: Cr. Harris  
Seconded: Cr. Wilson  
Resolution: Unanimously

**5) Policy Approval**

046/2022 Sharon spoke to the report.

**Motion:**

1. That Council approves the following policies that have been endorsed by the CEO pending formatting amendments:
  - a) GOV14 Circular resolution policy
  - b) GOV13 Use of Common Seal policy

Moved: Cr. Harris  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**6) Finance Report - October 2022**

047/2022 Migari spoke to the report.

**Motion:**

1. That Council notes and approves the Finance report for October 2022.

Moved: Cr. Harris  
Seconded: Cr. Narburup  
Resolution: Unanimously

**7) Audit Financial Statements**

048/2022 Matthew spoke to the report.

**Motion:****1. That Council notes the Audited Financial Statements.**

Moved: Cr. Tunmuck-Smith

Seconded: Cr. Harris

Resolution: Unanimously

**8) Chief People and Strategy Report**

049/2022 Matthew spoke to the report on behalf of Renae.

**Motion:****1. That Council notes the information contained in the report titled Chief People and Strategy Report.**

Moved: Cr. Harris

Seconded: Cr. Wilson

Resolution: Unanimously

**9) Service Delivery**

050/2022 Andrew spoke to the report.

Deputy Mayor Harris asked about the Port Keats road. There is a meeting next week to see what the project would look like with expected completion over a number of dry seasons.

Cr Clark stated that the road out to Nhiln gets covered in rocks when raining and is noted.

**Motion:****1. That Council receive and note the Service Delivery report.**

Moved: Cr. Harris

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

**10) LGANT CEO Annual Performance and Remuneration Review**

051/2022 Sharon spoke to the report.

**Motion:**

- 1. That Council note the CEO provided feedback on the LGANT CEO Annual Performance and Remuneration Review.**

Moved: Cr. Harris  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**11) Nominations from Councillors Neighbourhood Watch NT**

052/2022 Sharon spoke to report.

**Motion:**

- 1. That Council note the Neighbourhood Watch NT invitation.**
- 2. That Council wishes to not nominate for a position on the Neighbourhood Watch Board of Directors.**

Moved: Cr. Harris  
Seconded: Cr. Narburup  
Resolution: Unanimously

**12) Chief Executive Officer Report**

053/2022 Matt spoke to the report.

Deputy Mayor Harris asked about teaming up with other Shires. Matt stated there are areas that we can collaborate such as four wheel drive training and accounting system process.

**Motion:**

- 1. That Council notes and accepts the CEO report and acknowledges the invitation for Councillors to ask questions of the CEO regarding the report.**

Moved: Cr. Wilson  
Seconded: Cr. Harris  
Resolution: Unanimously

**CORRESPONDENCE IN & OUT****13) Correspondence Report**

054/2022

Julieanne spoke to the report.

**Motion:**

- 1. That Council notes and accepts the Correspondence Report for period September through to October 2022.**

Moved: Cr. Harris  
 Seconded: Cr. Narburup  
 Resolution: Unanimously

**DECISION TO MOVE TO CLOSED SESSION****RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 99(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 14 Confirmation of previous minutes** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential matters).*
- 15 Audit and Risk Management Committee Confidential Minutes** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(s)99(4) of the Local Government (General) Regulations 2021. It contains information of auditing nature and is to be conducted in private. (Private meeting).*
- 16 Finance Committee minutes - Confidential** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iii) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff. (Confidential).*
- 17 Peppimenarti Library Upgrade** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) (d) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.; AND information subject to an obligation of confidentiality at law, or in equity. (Commercial in confidence).*
- 18 Aerodrome Inspection and Maintenance contract** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial in confidence).*

- 19 Conference - National Local Roads and Transport Congress** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person. (Internal Business).*
- 20 CEO Annual Leave** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).*

#### LATE AGENDA ITEM

- 21 Executive Staff Member – Resignation** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).*

The meeting was closed at 12:14 PM





MINUTES OF THE COUNCIL MEETING  
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS  
WINNELLIE NT  
ON THURSDAY, 15 DECEMBER 2022  
AT 10:00 AM

The meeting was opened by Mayor Narburup at 10:01 am

**PRESENT APOLOGY AND LEAVE OF ABSENCE**

**Elected Members:**

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	x		
Wilfred Harris	Deputy Mayor	x		
Mark Tunmuck-Smith	Councillor	x		
John Wilson	Councillor	x		
Terry Sams	Councillor	x		
Jake Clark	Councillor		x	

Cr. Clark's apology was noted by all Elected Members. Mayor Narburup confirmed that he would speak to Cr Clark regarding his apology for this meeting.

**Staff:**

Name	Title	Present	Apology	Absent
Matthew Eastham	Chief Executive Officer	x		
Andrew Everingham	Chief Operations Officer		x	
James Cartwright	Chief Financial Officer	x		
Sharon Binns	Governance		X	
Julieanne Wylie	Executive Officer	x		

**DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF**

There were no declarations of interest at this Council Meeting.

**CONFIRMATION OF MINUTES****1) Confirmation of previous minutes**

070/2022 Julieanne Wylie spoke to the report.

**Motion:**

- 1. That Council approve the Ordinary Council Meeting Minutes of 24 November 2022 as a true and correct record of the meeting.**

Moved: Cr. Wilson  
Seconded: Cr. Sams  
Resolution: Unanimously

**REPORTS****2) Local Authority and Councillor attendance**

071/2022 Julieanne Wylie spoke to the report.

**Recommendation**

- 1. That Council note the attendance report for each Local Authority Ward.**

Moved: Cr. Sams  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**3) Meeting dates from 16 December 2022 to 18 January 2024**

072/2022 Julieanne Wylie spoke to the report and it was noted that Elected Members requested a copy of the meeting schedule to share within the community, which will be provided at the next Council Meeting in January.

**Motion:**

- 1. That Council note and approve the meeting schedule for Elected Members to attend meetings for the 2023 year.**
- 2. The Council notes and accepts that as the year progresses the meetings dates may change due to circumstances beyond Councils control.**
- 2. Elected Members note that an apology for non-attendance at any meeting is with three (3) days-notice to the CEO or Mayor otherwise recorded as absent.**

Moved: Cr. Wilson  
Seconded: Cr. Sams  
Resolution: Unanimously

**4) Finance Report - November 2022**

073/2022 James Cartwright spoke to the report.

**Motion:**

- 1. That Council notes and the Finance report for November 2022.**

Moved: Cr. Wilson  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**5) Council Fees & Charges**

074/2022 James Cartwright spoke to the report

**Motion:**

- 1. That Council approves the updated Schedule of Fees and Charges for the 2022-23 financial year.**

Moved: Cr. Sams  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**6) 2022-23 Draft Budget**

075/2022 James Cartwright spoke to the report.

Cr. Sams left the meeting at 1107hrs

Cr. Sams returned to the meeting at 1111hrs

**Motion:**

- 1. That Council approves and adopts the attached revised 2023 Financial Year budget.**
- 2. That within the 2023 Financial year budget Council approves the use of \$350,000 of reserves for capital projects.**

Moved: Cr. Tunmuck-Smith  
Seconded: Cr. Sams  
Resolution: Unanimously

**7) LGANT 2021 2022 Member Value Proposition Report**

076/2022 Matthew Eastham spoke to the Report

**Motion:**

1. **That Council note the LGANT 2021 – 2022 Member Value Proposition report.**

Moved: Cr. Wilson  
Seconded: Cr. Sams  
Resolution: Unanimously

**8) National Aquatics and Recreation networking committee**

077/2022 Matthew Eastham spoke to the Report.

**Motion:**

1. **That Council note the opportunity for an appropriate staff member to join the networking committee for the CEO to determine.**
2. **That Council note the National Aquatics and Recreation Networking committee Terms of Reference.**

Moved: Cr. Sams  
Seconded: Cr. Harris  
Resolution: Unanimously

**9) NT Environment Protection Authority Expressions of interests invite**

078/2022 Matthew Eastham spoke to the report.

**Motion:**

1. **That Council note the Northern Territory Environment Protection Authority invitation seeking candidates to be non-executive members.**

Moved: Cr. Tunmuck-Smith  
Seconded: Cr. Sams  
Resolution: Unanimously

**REPORTS****10) LGANT Submission - Local Government Council member allowances**

079/2022 Matthew Eastham spoke to the report.

**Motion:**

- 1. That Council note the LGANT submission in response to the Remuneration Tribunal inquiry on Local Government Council and Local Authority members' allowances.**

Moved: Cr. Wilson  
 Seconded: Cr. Sams  
 Resolution: Unanimously

**GENERAL BUSINESS**

Nil.

**DECISION TO MOVE TO CLOSED SESSION****RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 9 Confirmation of previous minutes** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential matters).*
- 10 Elected member movements** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) (d) (e) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.; AND information subject to an obligation of confidentiality at law, or in equity.; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential).*
- 11 LGANT Board** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person. (Confidential matter).*

Closed at 1132hrs.



MINUTES OF THE COUNCIL MEETING  
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS  
WINNELLIE NT  
ON TUESDAY, 31 JANUARY 2023  
AT 10:00 AM

The meeting was opened at 10:07 am by Deputy Mayor Wilfred Harris due to the Mayor being delayed in arriving in Wadeye.

**PRESENT APOLOGY AND LEAVE OF ABSENCE**

**Elected Members:**

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X via VC arrived 10:11am		
Wilfred Harris	Deputy Mayor	X		
Mark Tunmuck-Smith	Councillor	X via VC Arrived 10:15am		
John Wilson	Councillor	X		
Terry Sams	Councillor	X		
Jake Clark	Councillor	X		

**Staff:**

Name	Title	Present	Apology	Absent
Matthew Eastham	Chief Executive Officer	X		
Andrew Everingham	Chief Operations Officer	X		
James Cartwright	Chief Financial Officer	X		
Sharon Binns	Governance	X		
Julieanne Wylie	EA to CEO and Mayor	X		

**CONFIRMATION OF PREVIOUS MINUTES****1) Confirmation of previous minutes**

001/2023 Sharon read from the report.

**Motion:**

- 1. That Council approve the Ordinary Council Meeting Minutes of 15 December 2022 as a true and correct record of the meeting.**

Moved: Cr. Wilson  
Seconded: Cr. Sams  
Resolution: Unanimously

**Mayor Narburup arrived at 10:11am**

**DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF**

There were no declarations of interest at this Council Meeting.

**CALL FOR ITEMS OF GENERAL BUSINESS**

Mayor Narburup – Community people to borrow lawnmower.

John Wilson – Peppimenarti Airstrip

Terry Sams and Peppimenarti – Causeway

Jules Dumoo – to speak community matters Night Patrol

Councillor Jake Clark informed Wadeye Local Authority member Margaret Perjert is away from Wadeye Local Authority until June 2023.

**Mark Tunmuck-Smith arrived at meeting 10:15am.**

**REPORTS****2) Finance Report - December 2022**

002/2023 James spoke to the report.

**Motion:**

1. That Council notes and accepts the Finance report for December 2022.
2. That Council accepts the verbal update provided by the CFO relating to the non-inclusion of the Local Authority Profit and Loss statements for the period ending December 2022 due to ongoing work related to financial audit adjustments.

Moved: Cr. Clark  
 Seconded: Cr. Wilson  
 Resolution: Unanimously

**3) Service Delivery**

003/2023 Andrew spoke to his report.

The swimming pool was discussed at length with regards to being prepared to go to Tender for a month. The operational costs of the pool will be significant and this is concerning for Council.

Cr Sams asked why Council has been holding onto the pool as talking about the matter for a long time. The health of the children in community is important but how long must this be on Councils agenda.

The CEO stated that the challenge may be operational costs but it is too early to determine the extent to which this may impact Council at the moment. Further discussions on a fee for the use of the Pool from third parties may be an option. There will be further discussions to see if Council will get assistance in the future for the ongoing running costs of the swimming pool.

Community Bus had rocks thrown at it and some damage so will be offline for a while.

Cr Clark suggested a local person should be on the bus to stop vandalism.

Cr Wilson suggested having CNP follow the bus around.

**Motion:**

1. That Council note the Service Delivery report.
2. That Council note and approve the updated Organisation chart for the Operations divisions.

Moved: Cr. Clark  
 Seconded: Cr. Sams  
 Resolution: Unanimously



**4) Guideline 7: Procedural Fairness in Deciding Code of Conduct complaints**

004/2023 Sharon read from the report.

**Motion:**

1. That Council noted the Guideline 7: Procedural Fairness in deciding Code of Conduct complaint.

Moved: Cr. Harris  
Seconded: Cr. Sams  
Resolution: Unanimously

**5) Chief Executive Officer Report**

005/2023 Matt read from the report.

Cr Tunmuck Smith voiced concerns about the community and the antisocial behaviour that is occurring.

**Motion:**

1. That Council notes and accepts the CEO report and acknowledges the invitation for Councillors to ask questions of the CEO regarding the report.
2. That Council note the CEO will provide an updated organisational chart at the next OCM for approval as part of strategic and regional planning.

Moved: Cr. Sams  
Seconded: Cr. Clark  
Resolution: Unanimously

Cr Terry Sams left the meeting, the time being 11:39 AM

Cr Mark Tunmuck-Smith left the meeting, the time being 11:40 AM

Meeting closed for 11:40am for a break.

Meeting reopened 11:53am by Deputy Mayor Harris.

**GENERAL BUSINESS****Mayor Narburup – Community people to borrow lawnmower.**

The lawns are high and need mowing. There is a schedule of fees for lawn mowing. Council is not responsible for lawn mowing inside the boundary of a property. There are organisations that can help such as health homes via TDC or CDP. This has been discussed on numerous occasions at Local Authority and with NTG Housing.

**John Wilson – Peppimenarti Airstrip**

The COO explained the rules around the airstrip and medical evacuation flights. The maintenance is done by Council but for flights, there is no requirement for ARO in community.

**John Wilson - Rubbish run**

There isn't anyone present. The COO advised that services are beginning today.

**Terry Sams and John Wilson - Causeway**

The COO responded and advised the first design was most likely under engineered. We applied for a funding to repair and DFRA funding is not used to upscale projects as such. We have put in another claim for emergency funding and will need significant funding to vary the current standard or project. The causeway is holding up and it is proposed to improve it again this dry season. The money we get from DFRA, Council needs to contribute.

Cr Wilson will contact the NLC Graham Canyon.

**Jules Dumoo – to speak community matters Night Patrol**

As Jules Dumoo has left the meeting, Councillor Tunmuck-Smith who was in location was informed to get Jules to contact Andrew Everingham to discuss.

Cr Wilson stated that the CNP goes to the school area and has been chased, had an axe thrown at and abused. The COO will speak to the CSM in Peppimenarti.

**DECISION TO MOVE TO CLOSED SESSION****RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 6 Confirmation of previous minutes** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential matters).*
- 7 Local Authority and Councillor attendance** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person. (Confidential).*
- 8 Vehicle Costs - Mayor** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) (a) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.; AND information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Mayor).*

- 9 **Disposal of Assets** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Confidential).*
- 10 **Draft Risk Register and Policy** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(s99(4) of the Local Government (General) Regulations 2021. It contains information of auditing nature and is to be conducted in private. (ARMC private meeting).*
- 11 **Fossil Head Road Works Grant** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Grant agreement).*
- 12 **Executive Staff Member - Resignation** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Chief Financial Officer).*

**The meeting closed at 12:59pm**

This page and the preceding pages are the unconfirmed Minutes of the Meeting of Council held on Tuesday, 31 January 2023 and are to be confirmed on the Thursday, 30 March 2023.



MINUTES OF THE SPECIAL COUNCIL MEETING  
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS  
WINNELLIE NT  
ON THURSDAY, 16 MARCH 2023  
AT 12:00 PM OR NOON

### ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future

### PRESENT APOLOGY AND LEAVE OF ABSENCE

#### Elected Members:

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor			X
Mark Tunmuck-Smith	Councillor	X		
John Wilson	Councillor	X		
Terry Sams	Councillor		X	
Jake Clark	Councillor via mobile	X		

- Deputy Mayor Wilfred Harris accepted the invite to attend the Special Meeting of Council and as such travel and accommodation were booked.
- Deputy Mayor Harris was contacted numerous times before and during the meeting to ascertain his whereabouts to no avail.
- Deputy Mayor Harris was noted by those Elected Members present to be recorded as absent from the meeting, without notice.
- In accordance with section 47(1)(o) of the *Local Government Act 2021* and regulation 101 of the *Local Government (General) Regulations 2021*, an Elected Member may cease to hold office if they are absent without permission from two (2) consecutive meetings.
- Council, by resolution, reserves the right to either accept or reject Deputy Mayor Harris response as to why he was absent without notice at the next OCM with further protocols to be followed.

**PRESENT APOLOGY AND LEAVE OF ABSENCE****Staff:**

Name	Title	Present	Apology	Absent
Matthew Eastham	Chief Executive Officer	X		
Andrew Everingham	Chief Operations Officer		X	
James Cartwright	Chief Financial Officer			X
Sharon Binns	Governance	X		
Julieanne Wylie	EA to CEO and Mayor	X		

**DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF**

There is no conflict of interest for the normal agenda.

There is a declared conflict of interest received from Chief Financial Officer James Cartwright involving himself and Councillor Jake Clark in the confidential agenda item '**Executive Staff Member – Resignation**'

**GENERAL BUSINESS**

Councillor Mark Tunmuck-Smith has informed that he would like the meeting to be rescheduled to the 29 March 2023. All agreed.

**REPORTS****1) 2022-2023 Waste and Resource Management (WaRM) Grant Program**

006/2023 Matt spoke to the report.

We purchased the rubbish compactor truck for Wadeye and now we need to decide on what we wish to spend this grant on.

**Motion:**

1. That Council acknowledges 2022-23 Waste and Resource Management Grant Program funding and approves the use of WaRM funding for the projects listed, which are:
  - a. Wadeye Landfill – perimeter fencing \$60,000
  - b. Wadeye, Peppimenarti & Palumpa Landfill – 4 x 20 foot shipping containers \$20,000
  - c. Wadeye Landfill – purchase and installation of CCTV tower remote monitoring of site \$21,000
  - d. Purchase of require waste management facility signage \$18,300

Moved: Cr. Wilson  
 Seconded: Cr. Tunmuck-Smith  
 Resolution: Unanimously

This public meeting will now be closed to move to the confidential agenda.

**DECISION TO MOVE TO CLOSED SESSION**

**RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 2 **Mayors vehicle costs** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential).*
- 3 **Elected member movements** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) (d) (e) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.; AND information subject to an obligation of confidentiality at law, or in equity.; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential).*
- 4 **Executive Staff Member - Resignation** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iii) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff. (Confidential employment matter).*



MINUTES OF THE COUNCIL MEETING  
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS  
WINNELLIE NT  
ON WEDNESDAY, 29 MARCH 2023  
AT 10:00 AM

Meeting opened by Mayor Narburup at 10:15am

**ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future

**PRESENT APOLOGY AND LEAVE OF ABSENCE**

**Elected Members:**

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor	X		
Mark Tunmuck-Smith	Councillor	X		
John Wilson	Councillor	X		
Terry Sams	Councillor	X		
Jake Clark	Councillor	X		

**Staff:**

Name	Title	Present	Apology	Absent
Matthew Eastham	Chief Executive Officer		X	
Andrew Everingham	Chief Operations Officer	X		
James Cartwright	Chief Financial Officer			X
Sharon Binns	Governance	X		
Julieanne Wylie	EA to CEO and Mayor		X	

**Guests:**

Council was informed that the Electoral Commission will be attending to discuss electoral matters. Maryanne Walley, Michelle Connelly and Ms J Hale from the NT Electoral Commission will be arriving at 1pm to chat to elected members.

**DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF**

There were no declarations of interest at this Council Meeting.

**CONFIRMATION OF MINUTES****1) Confirmation of previous minutes**

007/2023 Sharon spoke to the report.

**Motion:**

- 1. That Council approve the Ordinary Council Meeting Minutes of 31 January 2023 as a true and correct record of the meeting.**
- 2. That Council approve the Ordinary Council Meeting Minutes of 16 March 2023 as a true and correct record of the meeting.**

Moved: Cr. Clark  
Seconded: Cr. Sams  
Resolution: Unanimously

**CALL FOR ITEMS OF GENERAL BUSINESS**

Are there any matters that are not on the agenda for general business to be discussed?

**Cr Wilson – Peppimenarti Local Authority**

**Cr Sams - CDP in community**

**Sharon – Saluting their service commemorative grants**

There were further general business matters to deal with in confidential business.



**REPORTS****2) Local Authority Minutes and Recommendations**

008/2023 Sharon spoke to the report.

**Motion:**

- 1. That Council notes the minutes of the Wadeye Local Authority meeting 8 February 2023.**
- 2. The Council approves for the Wadeye Local Authority to commit to the following projects, to progress with expenditure not to exceed the following approved amounts:**
  - a. Development of Chicken Oval - \$160,000**
  - b. Development of the Footpath Nilinh - \$100,000**
  - c. Two Walkway/Path towards 100 man camp - \$160,000**
  - d. Playground - \$80,000**
  - e. Headstone replace and grave identification - \$50,000**
- 3. That Council approves the Wadeye Local Authority to commit \$50,000 towards the Diminin Traditional Owner Proposal for Cemetary upgrade which will include seating, shelter and water.**
- 4. The Council approves the Wadeye Local Authority approves \$10,000 towards to the Marda Pek Pek project proposal.**
- 2. That Council notes the cancellation of the Palumpa Local Authority meeting scheduled for 9 February 2023.**
- 3. That Council notes the cancellation of the Peppimenarti Local Authority meeting scheduled for 10 February 2023.**

Moved: Deputy Mayor Harris  
Seconded: Cr. Sams  
Resolution: Unanimously

Cr Mark Tunmuck-Smith left the meeting, the time being 10:20 AM  
Cr Mark Tunmuck-Smith returned to the meeting, the time being 10:31 AM

**3) Finance Committee minutes**

009/2023 Sharon spoke to the report.

**Motion:**

- 1. That Council note the Finance Committee meeting minutes for 22 February 2023.**

Moved: Cr. Wilson  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**4) Finance Report - February 2023**

010/2023 Andrew spoke to the report.

**Motion:**

- 1. That Council notes and the Finance report for month ending February 2023.**

Moved: Cr. Clark  
Seconded: Cr. Sams  
Resolution: Unanimously

**5) Remuneration Tribunal Determination for Elected Members**

011/2023 Sharon spoke to the report.

**Motion:**

- 1. That the Council note that this paper was presented to the Finance Committee on 22 February 2023.**
- 2. That the Council note the Remuneration Tribunal's Determination No. 1 of 2023 – Allowances for Members of Local Councils.**
- 3. That the Council note the changes in allowances do not come into effect until 1 July 2023.**

Moved: Cr. Clark  
Seconded: Cr. Wilson  
Resolution: Unanimously

**6) Remuneration Determination - Allowances for Members of Local Authorities.**

012/2023 Sharon spoke to the report.

**Motion:**

1. That the Council note that this paper was presented to the Finance Committee on 22 February 2023.
2. That the Council note the Remuneration Tribunal's Determination No. 1 of 2023 of Allowances for members of Local Authorities.
3. That the Council note the changes in allowances do not come into effect until 1 July 2023.

Moved: Cr. Clark  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**7) Council's Pay As You Go withholding (PAYG) income tax system**

013/2023 Sharon spoke to the report.

Councillors confirmed they are currently paid through the PAYG and agreed that paying their own tax would be a disadvantage.

**Motion:**

1. That Council Elected Members will continue to be paid through the Council's Pay As You Go withholding (PAYG) income tax system.

Moved: Cr. Sams  
Seconded: Cr. Wilson  
Resolution: Unanimously

**8) Insurance premium increase by 10% for 2023/2024 budget period**

014/2023 Sharon spoke to the report

**Motion:**

1. That Council note that there will be an increase in insurance premiums in the financial year 2023/2024 estimated to be in the vicinity of 10% as an indicator for the budget.

Moved: Cr. Clark  
Seconded: Cr. Wilson  
Resolution: Unanimously

**9) Circular Resolution Policy reversal**

015/2023 Sharon spoke to the report.

Andrew explained the reasoning behind having the policy balanced with having to comply with the Local Government Act where Council must meet as a collective for a decision.

**Motion:**

- 1. That Council approve to rescind the Circular Resolution policy on advice from the Chief Minister and Cabinet.**

Moved: Deputy Mayor Harris  
Seconded: Cr. Sams  
Resolution: Unanimously

**10) Independent Commissioner Against Corruption - Research report**

016/2023 Sharon read from the report.

**Motion:**

- 1. That Council note the Independent Commissioner Against Corruption research report being a longitudinal analysis of reports of suspected improper conduct.**
- 2. That Council endorses the CEO to invite the Independent Commissioner Against Corruption to meet Council and provide an overview of their role and responsibilities and discuss improper conduct.**

Moved: Deputy Mayor Harris  
Seconded: Cr. Tunmuck-Smith  
Resolution: Unanimously

**11) Service Delivery**

017/2023 Andrew spoke to the report.

Cr Wilson stated that at the moment Peppimenarti Civil team is split and provided details. Andrew stated he would note and investigate.

**Motion:**

- 1. That Council note the Service Delivery report.**

Moved: Cr. Clark  
Seconded: Deputy Mayor Harris  
Resolution: Unanimously

**12) Chief Executive Officer Report**

018/2023 Andrew as the Acting CEO spoke to the report.

There were matters that Councillors wanted to bring up and address which will be dealt with in confidential general business.

**Motion:**

1. That Council notes and accepts the CEO report and acknowledges the invitation for Councillors to ask questions of the Acting CEO regarding the report.

Moved: Cr. Clark  
 Seconded: Cr. Sams  
 Resolution: Unanimously

**CORRESPONDENCE IN & OUT****13) Correspondence Report**

019/2023 Sharon spoke to the report.

Councillor Clark stated he would like to see the correspondence provided as part of the meeting and on the table to review.

**Motion:**

1. That Council notes and accepts the correspondence report for the period November 2022 through to March 2023.

Moved: Cr. Sams  
 Seconded: Cr. Tunmuck-Smith  
 Resolution: Unanimously

**GENERAL BUSINESS****Cr Wilson – Peppimenarti Local Authority**

Cr Wilson stated he spoke to the Chairperson of the Peppimenarti Local Authority and informed him that the next LA meeting is to go ahead. Cr Wilson confirmed that he may be able to attend the meeting.

**Cr Sams - CDP**

Cr Sams expressed his frustration for his people as they are unable to get equipment for maintenance and there is a 6 weeks wait for fuel, which is unacceptable. Councillors discussed and advised that Council will need to look at getting CDP. In response there may be a challenge as Council is not an aboriginal organisation but will look into it.

**Cr Sams - Professional development**

Cr Sams advised that when he was Deputy Mayor, the Councillors would visit other Council meetings to network and invite Elected Members from other Councils to attend. West Daly should look at starting this again.

**Cr Sams – Pre-OCM days to return**

Cr Sams with the agreement of other Councillors discussed the issue and didn't know why the CEO had stopped the pre-OCM. They expressed they would like it to commence again in order to go over the complex issues such as finance, ask questions and to get clear information on matters before the meeting. The next pre-OCM is scheduled for 24 May 2023 with the OCM is scheduled for 25 May 2023.

**Sharon – Saluting their service commemorative grants**

Sharon informed Council that she comes from a military family background and has done some research in regards to the military history of the West Daly region. What was found is that during the Japanese invasion of the Top End the RAAF had a military installation being the No. 39 RAAF Radar station. Sharon asked Councillors to consider if this is something that they wanted in community and provided each with a research document to review. Cr Clark informed that there is a contingency in place for NORFORCE to recommence activities in the region and a memorial would be an excellent thing to consider. Councillors will discuss with their constituents further and to follow up next meeting.

**Mayor Narburup declared a break for lunch at 12:13pm asking Councillors to return to the meeting and continue through the agenda.**

**Mayor Narburup declared the meeting re-opened and to move to the confidential agenda at 12:34pm**

Meeting **suspended at 1:09pm** as guests have arrived from the Northern Territory Electoral Commission to discuss engagement with remote communities, fines and working with Birth, Deaths and Marriages for identification. The members were thanked by Council for attending and clarifying some issues for the Elected Members.

**DECISION TO MOVE TO CLOSED SESSION****RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 14 Confirmation of previous confidential minutes** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential matters).*
- 15 Finance Committee minutes - Confidential** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iii) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff. (Confidential).*
- 16 Elected Members absent or apology by resolution of Council** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) (e) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Deputy Mayor absenteeism from Council).*

- 17 **Licence to maintain - Peppimenarti Cemetary A** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential).*
- 18 **Mayors vehicle costs** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential).*
- 19 **Organisational Chart / Structure** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(s99(2) of the Local Government (General) Regulations 2021. It contains the public may be excluded while business of a kind prescribed by regulation as confidential business is being considered. (Regional Planning / Confidential Draft of Organisational Structure for Discussion).*

**The meeting closed at 2:56pm.**

This page and the preceding pages are the unconfirmed Minutes of the Meeting of Council held on Wednesday, 29 March 2023 and are to be confirmed on the Thursday, 27 April 2023.



## WEST DALY REGIONAL COUNCIL

### FOR THE PEPPIMENARTI LOCAL AUTHORITY OF 13 APRIL 2023

#### Report for Agenda Item No 3

Prepared by **Matthew Eastham, CEO**

#### Finance Report

#### Purpose

To provide the Local Authority with the Finance Report for the period ended 31 March 2023.

#### Background

As per Guideline 1 of the *Local Government Act 2019*, under section 14 Council is required to present:

*For each local authority meeting (or provisional meeting, if applicable), the council must submit to the local authority a current financial report of actual results against the latest approved budget for the local authority area.*

#### Comment

Details of Local Authority funding position:

Funding available 1 July 2022:	<b>\$40,901</b>
FY23 funding expected to be received:	\$25,800
Funds spent and committed:	\$83,534
Total funding available to spend:	<b>\$-16,833</b>

#### Local Authority area finance report – Month ending 28 February 2023

<b>Total Income</b>	\$1,347,011	
<b>Total Budgeted Income</b>	\$1,605,355	
<b>Difference</b>	<b>\$258,344</b>	

<b>Total Expenditure</b>	\$1,134,251	
<b>Total Budgeted Expenditure</b>	\$1,782,546	
<b>Difference</b>	<b>\$648,295</b>	



## Impact for Council

Under Section 14 of Guideline 1 of the *Local Government Act 2019*, the Local Authority must receive the financial report.

## Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-2023:

<b>Focus 1 - Strengthen our Organisation</b>	
1.5 Local Decision Making	
<b>Journey 1.5.1</b>	Support Local Authority
<b>Focus 5 - Building our Region</b>	
5.3 Local Authority projects	
<b>Journey 5.3.2</b>	Provide milestone achievements for Local Authority
<b>Journey 5.3.3</b>	Publish completed Local Authority projects and promote their success

## Recommendation

- 1. That the Local Authority receives and notes the financial information provided by Council for the period ending 31 March 2023.**

## Attachments



## WEST DALY REGIONAL COUNCIL

### FOR THE PEPPIMENARTI LOCAL AUTHORITY OF 13 APRIL 2023

#### Report for Agenda Item No 4





Prepared by **Chris Kassman, Community Services Manager  
Peppimenarti**


#### Community Services Manager Report Peppimenarti



#### Purpose



The purpose of this report is to inform the Local Authority on matters relating to service delivery.









#### Background



Animal Management		
Summary	<ul style="list-style-type: none"> <li>• AMMRIC visited the community in October 2022 for Animal clinic and Biosecurity.</li> <li>• Team was happy with the community participation in their program.</li> <li>• The team have buried three horse for year to day, due to injuries from crocodiles</li> </ul>	
Cemetery Management		
Summary	<ul style="list-style-type: none"> <li>• Put in place with work plans for works on the Cemeteries.</li> <li>• Will put forward to look into shade structure and water tanks with a fence also.</li> <li>• Three registered burials in the cemeteries.</li> </ul>	



Sports Grounds (include swimming pool if applicable)		
Summary	<ul style="list-style-type: none"> <li>Swimming pool is kept in a good condition. There is a need for Bronze medallion for operate the pool.</li> <li>Basketball backboards have been purchased and are ready for community to put names, hand print or designs. School project</li> </ul>	

Internal Roads & Homelands Access Roads		
Summary	<ul style="list-style-type: none"> <li>Civil team doing the excess road recovery from Wet season damage and all pot holes in the community.</li> <li>Street cleaning in progress and street signs ordered.</li> <li>Street sweeping to clean up street/road</li> </ul>	

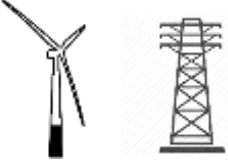

Waste Management		
Summary	<ul style="list-style-type: none"> <li>The tip has been in a working order by the civil team,</li> <li>Creating separation bays.</li> <li>Dry season plan to extend the dump with better access to dump.</li> <li>Got quotes on various waste management signage.</li> </ul>	



Parks and Open Spaces Management		
Summary	<ul style="list-style-type: none"> <li>• Lot of slashing and Mowing</li> <li>• Pruning trees cleaning up the community, the task is a ongoing during wet season</li> </ul>	
Weed Control and Fire Management		
Summary	<ul style="list-style-type: none"> <li>• The tractor will be slashing the firebreaks</li> <li>• Team brush cutting and Mowing</li> </ul>	
Council Office		
Summary	<ul style="list-style-type: none"> <li>• Australia Post and Center link office have been operating, but for the day of public Holidays, community conflict issues and when there is staff absentees.</li> <li>• Admin office is in a compliance standards and works well with all staff and the community</li> </ul>	
Civil Yard		
Summary	<ul style="list-style-type: none"> <li>• Half of the civil team work out from the BRACCS yard.</li> <li>• There are plans for a fence around the civil yard and a hoist to be put in place.</li> <li>• There is still a need for a rest room in the yard to be look into in the future.</li> </ul>	



Staff		
Summary	<ul style="list-style-type: none"> <li>• There is still a lot of unrest for staff as a whole but have been resilient here. The staff have been good at the roles in times of needs</li> <li>• CSM and team are in process of employing more staff for civil work and cleaners</li> </ul>	



Fleet		
Summary	<ul style="list-style-type: none"> <li>• Council fleet has improved with a new ride-on Mower, new slasher deck and street sweeper for the tractor</li> <li>• Have taken mowers from Wadeye (3 Toro ride-on) Fixed the ride-on and now helping with the Mowing during the wet season.</li> <li>• The CNP have a new ute for the Patrols.</li> </ul>	






Infrastructure		
Summary	<ul style="list-style-type: none"> <li>• Have a new library building and waiting for approval on water connection</li> <li>• Lot 14 Council hose improvement have been completed</li> <li>• Ablution block, still waiting P&amp;W approval</li> </ul>	

AusPost		
Summary	<ul style="list-style-type: none"> <li>• Australia Post has been compliant.</li> <li>• Admin Staff and CSM have been trained to operate the Post Office</li> </ul>	

Aerodrome		
Summary	<ul style="list-style-type: none"> <li>• Aerodrome have been up to date with all works and reporting</li> <li>• Have only one closure of Air Strip due to weather.</li> </ul>	

Remote Tenancy		
Summary	<ul style="list-style-type: none"> <li>• The Coordinator has been working with stakeholders to in getting works done.</li> <li>• There is some progress with the reporting with TDC in maintenance.</li> </ul>	

<p style="text-align: center;">Local Authority Project Status </p>	
<ol style="list-style-type: none"> <li>1. Checking on the funding for cemetery fencing</li> <li>2. Big sign board for the community with map</li> <li>3. Getting quotes for the shade structure for the cemeteries</li> <li>4. Quotes Shade structure for the parks and play ground improvements</li> </ol>	

<p style="text-align: center;">Challenges </p>	<p style="text-align: center;">Opportunities </p>
<ul style="list-style-type: none"> <li>• New staff employment</li> <li>• Community issues pending</li> <li>• Yellow fleet</li> <li>• Break down of machinery</li> </ul>	<ul style="list-style-type: none"> <li>• Increase in small contracts</li> <li>• Staff participation have improving</li> <li>• More contracts for Council and Staff</li> <li>• Have a better communication and relationship all stakeholders</li> </ul>

## General



The West Daly Team in Peppimenarti have been hard at work.

With staff leaving for better opportunities and weather the community has had was a big challenge. Had the main highway damages and made difficult for everyone in community to travel.

The Council Staff and team have put in a good effort so far to date. With the dry season approaching.

All work plans for the dry season with machinery and staff in areas of work. AS per the homelands and all contracts too.

The community as a whole have been in good health and with high spirits for the future.

## Statutory Environment

*Local Government Act*

## Impact for Council

To inform Local Authority and Elected Member of Council of matters in the Ward.

## Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

### Focus 1 - Strengthen our Organisation

#### 1.2 Governance

##### Journey 1.2.3

Continue to strengthen the governance framework and encourage active contribution at all meetings

#### 1.5 Local Decision Making

##### Journey 1.5.1

Support Local Authority

### Focus 5 - Building our Region



5.3 Local Authority projects	
<b>Journey 5.3.1</b>	Complete Local Authority funded projects
<b>Journey 5.3.2</b>	Provide milestone achievements for Local Authority
<b>Journey 5.3.3</b>	Publish completed Local Authority projects and promote their success
<b>Journey 5.3.4</b>	Identify through Local Authority future community improvement projects

### **Recommendation**

- 1. That Local Authority note the Community Service Managers report.**

### **Attachments**

There are no attachments for this report.



## WEST DALY REGIONAL COUNCIL

### FOR THE PEPPIMENARTI LOCAL AUTHORITY OF 13 APRIL 2023

#### Report for Agenda Item No 5

**Prepared by** Sharon Binns, Governance & Quality Assurance Officer

#### Regional Plan activities

##### **Purpose**

To provide the Local Authority with an opportunity to provide feedback on the development of the Strategic plan and Regional Plan with a focus on future projects.

##### **Background**

The Strategic Plan 2023-2027 will be the Council's first Strategic Plan and will guide our overall planning framework and set the strategic direction for Council for the next four years.

The Regional Plan 2023-2024 outlines how Council will operate to achieve the strategic objectives that are set out in the Strategic Plan.

This report seeks feedback from Local Authority members on the high level inclusions within both of these plans being Council's Vision, Mission and Values. We also seek feedback and discussion from members around future projects in your communities.

A booklet has been provided for your reference and (subject to funding being available) here are the projects that Local Authority included in the 2022-2023 Regional Plan for discussion:

	<b>Community Safety</b>
1.	Improved Solar lighting
2.	Bollards
3.	Footpaths
4.	Fencing
	<b>Community enhancements</b>
5.	Community seating and shade
6.	BMX track
7.	Drainage
8.	Animal Management
9.	Shade and seating areas at oval
	<b>Strategic Projects</b>
10.	Sporting hub
11.	Community basketball court

## Statutory Environment

*Local Government Act* Part 3.3; ss 34(1)(c); 81 and Guideline 1

## Impact for Council

To ensure projects are reported to Local Authority members.

## Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

<b>Focus 1 - Strengthen our Organisation</b>	
1.2 Governance	
<b>Journey 1.2.3</b>	Continue to strengthen the governance framework and encourage active contribution at all meetings
<b>Focus 5 - Building our Region</b>	
5.3 Local Authority projects	
<b>Journey 5.3.2</b>	Provide milestone achievements for Local Authority

## Recommendation

1. That Peppimenarti Local Authority note the opportunity to discuss Councils Vision, Mission and Values and future projects that Local Authority would like Council to investigate.
2. That Peppimenarti Local Authority understand that they can speak to their Elected Members regarding any future projects.

## Attachments



## WEST DALY REGIONAL COUNCIL

### FOR THE PEPPIMENARTI LOCAL AUTHORITY OF 13 APRIL 2023

#### Report for Agenda Item No 6

Prepared by **Sharon Binns, Governance & Quality Assurance  
Officer**

#### **Remuneration Determination - Allowances for Members of Local Authorities.**

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##### **Purpose**

The Remuneration Tribunal has determined in a review of changes to Local Authority payments to **take effect from 1 July 2023**.

##### **Background**

Local Authority is defined in the *Local Government Act 2019* and viewed as a critical function of Councils by the resident in the community. The Remuneration Tribunal believes the current level of allowance is inadequate and has established the following allowances:

The Chairperson was paid approximately \$140 for attendance at a Local Authority meeting but will be paid as follows:

- If the meeting is held up to 2 hours \$300
- If the meeting is held between 2 to 4 hours \$450
- If the meeting is held for more than 4 hours \$600

A Local Authority member was paid approximately \$110 for attendance at a Local Authority meeting will be paid as follows:

- If the meeting is held up to 2 hours \$200
- If the meeting is held between 2 to 4 hours \$300
- If the meeting is held for more than 4 hours \$400

##### **Statutory Environment**

*Local Government Act 2019  
Assembly Members and Statutory Officers (Remuneration and Other  
Entitlements) Act 2006*

## Impact for Council

Budget to be reviewed in consideration of new allowances in the financial year.

## Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

<b>Focus 1 - Strengthen our Organisation</b>	
1.2 Governance	
<b>Journey 1.2.3</b>	Continue to strengthen the governance framework and encourage active contribution at all meetings

### Recommendation

- 1. That the Local Authority note the Remuneration Tribunal's Determination No. 1 of 2023 of Allowances for members of Local Authorities.**
- 2. That the Local Authority note the changes in allowances do not come into effect until 1 July 2023.**

## Attachments

- 1 Determination of Allowances for Members of Local Authorities

ORIGINAL PAPER

No. 756  
 Laid on the Table  
14, 2, 2023



**NORTHERN TERRITORY OF AUSTRALIA  
 REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers  
 (Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
 LOCAL AUTHORITIES**

**REPORT ON DETERMINATION NO. 1 OF 2023**

**1. INTRODUCTION**

As a result of amendments to the *Local Government Act 2006* and the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), on 29 June 2022, the Administrator of the Northern Territory, Her Honour the Honourable Vicki O'Halloran AO CVO, issued a request to the Remuneration Tribunal to inquire into and determine the allowance or allowances payable to a member of a local authority pursuant to section 7E(1) of the AMSORE Act.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7E(9) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

Emails were sent to all Local Government Councils in July 2022 advising them of the Inquiry. The Remuneration Tribunal discussed this Inquiry during meetings with Local Government Councils.

**2. CURRENT SITUATION**

There are Local Authorities within nine Regional Councils and the number of Local Authorities in these Councils range from three to thirteen. The current allowance for members to attend meetings is just over \$100 and \$140 for the Chair of a Local Authority. Many Regional Councils advised that the Local Authorities are under resourced.

The Department of the Chief Minister and Cabinet's Local Government Division is currently conducting a review of Local Authorities and confirmed that they would remain an important aspect of Local Government in Regional Councils.

### 3. IMPORTANCE OF AN ADEQUATE ALLOWANCE

It is important that Local Authorities are viewed as a critical function of Councils by the residents of Regional Councils and that the allowances paid are commensurate with payments for attending similar meetings within the community. Therefore, the Remuneration Tribunal believes that the current level of allowance is inadequate and has established the following allowances.

The Chair of a Local Authority will be paid as follows:

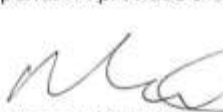
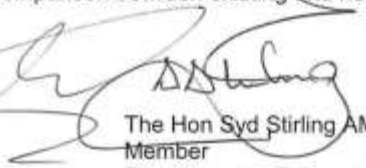

- If the meeting is held up to 2 hours \$300
- If the meeting is held between 2 to 4 hours \$450
- If the meeting is held for more than 4 hours \$600

A Member of a Local Authority will be paid as follows:

- If the meeting is held up to 2 hours \$200
- If the meeting is held between 2 to 4 hours \$300
- If the meeting is held for more than 4 hours \$400

### 4. APPENDIX A

Appendix A provides a comparison between existing and new allowances.

 Mr Michael Martin OAM Chairperson Remuneration Tribunal	 The Hon Syd Stirling AM Member Remuneration Tribunal	 Mr Gary Higgins Member Remuneration Tribunal
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Dated 24 January 2023

## APPENDIX A to the Report on Allowances for Members of Local Authorities

Comparison of Existing Allowances with New Allowances**Local Government Authorities**

POSITION	Period	CURRENT	NEW
Chair	Up to 2 hours	\$140	\$300
	2 to 4 hours	\$140	\$450
	More than 4 hours	\$140	\$600
Member	Up to 2 hours	\$110	\$200
	2 to 4 hours	\$110	\$300
	More than 4 hours	\$110	\$400





**NORTHERN TERRITORY OF AUSTRALIA  
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers  
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF  
LOCAL AUTHORITIES**

**DETERMINATION NO. 1 OF 2023**

Under section 7E of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

**1. DEFINITIONS**

Local Authority is defined in the *Local Government Act 2019* as established by a Council under section 76.

The Chair of a Local Authority is defined in the *Local Government Act 2019* as in section 98.

A Member of a Local Authority is defined in the *Local Government Act 2019* as a member of an audit committee, a council, a council committee of a local authority.

Financial Year is the period from 1 July to the 30 June.

**2. ALLOWANCES**

The following allowance will be paid for each meeting of a Local Authority.

The Chair of a Local Authority will be paid as follows:


If the meeting is held up to 2 hours	\$300
If the meeting is held between 2 to 4 hours	\$450
If the meeting is held for more than 4 hours	\$600

A Member of a Local Authority will be paid as follows:


If the meeting is held up to 2 hours	\$200
If the meeting is held between 2 to 4 hours	\$300
If the meeting is held for more than 4 hours	\$400

### 3. GENERAL


- a. Pursuant to section 7E(9) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:
- the next financial year if the report is made on or before 1 February; or
  - from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM  
Chairperson  
Remuneration Tribunal



The Hon Syd Stirling AM  
Member  
Remuneration Tribunal



Mr Gary Higgins  
Member  
Remuneration Tribunal

Dated 24 January 2023



## WEST DALY REGIONAL COUNCIL

### FOR THE PEPPIMENARTI LOCAL AUTHORITY OF 13 APRIL 2023

#### Report for Agenda Item No 7

Prepared by **Matthew Eastham, CEO**

#### CEO Report - Peppimenarti Local Authority

#### **Purpose**

The purpose of the Chief Executive Officers (CEO) report is to provide an opportunity for the Local Authority to ask the CEO questions relating to Council and for the CEO to provide a verbal update on matters of importance to the Local Authority.

#### **Background**

CEO to provide opportunity at the Local Authority for questions to be asked and for discussion around matters of importance to the Local Authority and Community.

#### **Statutory Environment**

1. *Local Government Act 2019*
  - i. Section 78 - Functions of Local Authority;
  - ii. Section 79 - Limits on functions of local authority.
2. Ministerial Guideline 1: Local Authorities 2021

#### **Impact for Council**

Information purposes

#### **Strategic Alignment**

This report is aligned to the West Daly Regional Plan 2022-23:

<b>Focus 1 - Strengthen our Organisation</b>	
1.2 Governance	
<b>Journey 1.2.3</b>	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	
<b>Journey 1.5.1</b>	Support Local Authority

**Journey 1.5.3**

Actively participate in local decision making agreements

**Recommendation**

1. That the Local Authority acknowledges the opportunity to discuss matters with the CEO and notes the information discussed with the CEO.

**Attachments**