



MEETING OF PALUMPA LOCAL AUTHORITY

The Local Authority Meeting of the Palumpa Local Authority will be held on Thursday, 13 April 2023 at 10:00 AM.

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AGENDA

West Daly Regional Council Local Authority Meeting THURSDAY, 13 APRIL 2023

**WEST DALY REGIONAL COUNCIL CHAMBERS,
NGANMARRIYANGA (PALUMPA) NT**

Chairperson Amy Narburup opens the meeting.

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT APOLOGY AND LEAVE OF ABSENCE

	Name	Present	Apology	Absent
1	Mayor Ralph Narburup			
2	Cr Terry Sams			
3	Amy Narburup Chairperson			
4	Jacob Wodidj			
5	Lorraine Keringbo			
6	Jimmy Murielle			
7	Moses Wodidj			
8	Jeff Wodidj			
9	Roger Wodidj			
10	John Paul Wodidj			
11	Warren Wodidj			
12	Alec Jacky			
13	Sandra Jacky			
14	Mary Wodidj			
	Quorum requires 8			

CONFIRMATION OF MINUTES

- 1 Local Authority Meeting minutes to be confirmed 4

CONFLICT OF INTEREST ON ANY MATTERS ON AGENDA

Does anyone have a conflict of interest to declare on matters on the agenda?

REPORTS

- 2 Ordinary Council Meeting Minutes..... 13
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- 5 Strategic and Regional Plan Consultation 67
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- 7 CEO Report - Palumpa Local Authority 76



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 13 APRIL 2023

Report for Agenda Item No 1

Prepared by **Sharon Binns, Governance & Quality Assurance Officer**

Local Authority Meeting minutes to be confirmed

Purpose

To ensure Local Authority members have read and understood the minutes of the Local Authority Meeting which have not been confirmed.

Background

Palumpa Local Authority was scheduled to meet in October 2022 and February 2023 but these meetings did not go ahead.

The last meeting held by the Palumpa Local Authority Meeting was on 18 August 2022. These minutes are submitted for confirmation that those minutes are a true and correct record of the meeting.

Statutory Environment

Sections 101 and 102 *Local Government Act 2019*

Impact for Council

To accept the minutes as a true record and future actions approved.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-2023:

Focus 1 - Strengthen our Organisation	
1.2 Governance	
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority

Focus 5 - Building our Region

5.3 Local Authority projects

Journey 5.3.2

Provide milestone achievements for Local Authority

Recommendation

- 1. That Palumpa Local Authority members note and confirm the minutes from the meeting held on 18 August 2022 as true and correct.**

Attachments

- 1 18 August 2022 Meeting minutes**



MINUTES OF THE MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL
LOT 108 PALUMPA NT 0822
ON THURSDAY, 18 AUGUST 2022
AT 10:00 AM

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT, APOLOGIES AND ABSENCE

	Name	Present	Apology	Absent
1	Mayor Ralph Narburup	X		
2	Cr Terry Sams	X		
3	Amy Narburup Chairperson	X		
4	Jacob Wodidj	X		
5	Lorraine Keringbo			X
6	Jimmy Murielle	X		
7	Moses Wodidj	X		
8	Jeff Wodidj	X		
9	Roger Wodidj	X		
10	John Paul Wodidj	X		
11	Warren Wodidj			X
12	Alec Jacky	X		
13	Sandra Jacky			X
14	Mary Wodidj	Mary arrived then left before meeting		
	Quorum requires 8 to attend	10	0	4
	QUORUM ACHIEVED			

Name	Title	Present	Apology	Absent
Matthew Eastham	CEO		X	
Andrew Everingham	COO	X		
James Cartwright	CFO	X		
Renae McGarvie	CPSO		X	
Sharon Binns	Minute taker	X		
Scott Page	CSM	X		

CONFLICT OF INTEREST ON ANY MATTERS ON AGENDA

There were no conflicts to declare at this meeting.

CONFIRMATION OF MINUTES**1) Local Authority Meeting minutes for 29 June 2022**

021/2022 Sharon spoke to the report.

Councillor Sams suggested that all Councillors, as part of normal process from years ago, attend homelands with staff to ensure they engage with constituents and have a presence in community.

Motion:

1. **That Palumpa Local Authority members note and confirm the minutes from the meeting held on 29 June 2022 as true and correct.**

Moved: Alec Jacky
Seconded: Moses Wodidj
Resolution: Unanimously

BUSINESS ARISING FROM PREVIOUS MINUTES**2) Business arising from previous meetings**

022/2022 Sharon spoke to the report.

Items for discussion were:

Cemetery Shade structure – Purchased and needs to be erected.

Gravesites – Have been maintained and the matter is now closed.

Community bus – need to advocate to government to get the funding.

Wudapuli and Nama Road – The LA members spoke about Wudapuli and Nama roads. Councillor Terry Sams informed the members that he will visit the road and report back to Council if there are any issues.

Action: LA members would like to meet with Dheran Young to see what his government is prepared to do for the community.

Motion:

1. **That the Local Authority members note the Action items and the status.**

Moved: Alec Jacky
Seconded: Moses Wodidj
Resolution: Unanimously

REPORTS**3) Local Authority Members Attendance Records**

023/2022

Sharon spoke to report.

Motion:

- 1. That the Local Authority receives and notes the attendance report.**

Moved: Moses Wodidj
Seconded: Alec Jacky
Resolution: Unanimously

4) Ordinary Council Meeting Minutes held on 27 July 2022

024/2022

Sharon spoke to the report.

Motion:

- 1. The Local Authority note the decisions made at the Ordinary Council meeting held on 27 July 2022.**

Moved: Moses Wodidj
Seconded: Alec Jacky
Resolution: Unanimously

Meeting closed for a break at 11:15am**Meeting opened at 11:27am**

5) Community Service Manager report Nganmarriyanga (Palumpa)

025/2022

CSM spoke to the report.

New vehicles for Night Patrol are getting fitted out. Night Patrol is only on duty through weekdays at the moment. The Chairperson asked what about weekends as there are teens are breaking in. Currently looking at reviewing the Night Patrol roster.

Action: CNP would prefer on weekends. Ask Katrina to come to Palumpa LA to discuss Night Patrol.

Action: Wheelchair access for community – Could be NDIS case. Need to ascertain how many in community have a mobility disability and where the challenges are.

Motion:

- 1. That Nganmarriyanga Local Authority note the Community Service Manager Report.**

Moved: Alec Jacky
Seconded: Moses Wodidj
Resolution: Unanimously

6) Finance Report

James spoke to his report.

Motion:

- 1. That the Local Authority receives and notes the financial information provided by Council for the period ending 30 June 2022.**

Moved: Moses Wodidj
Seconded: Jeff Wodidj
Resolution: Unanimously

7) LA Project Update

026/2022 James spoke to the report.

Motion:

- 1. That the Local Authority receives and notes the Project Status Report.**

Moved: Alec Jacky
Seconded: Jacob (Jack) Wodidj
Resolution: Unanimously

8) Chief Operations Officer

027/2022

Andrew spoke to the report.

Action: Speak to Murin about little house at airport that is in disrepair to see if it can be utilised for Toilet facilities.

Motion:

1. That the Local Authority acknowledges the opportunity to discuss matters with the COO and notes the information discussed with the COO.

Moved: Moses Wodidj
Seconded: Alec Jacky
Resolution: Unanimously

9) Acting CEO Report

028/2022

Andrew spoke to the report.

Action: Mutchirr to meet with Council to discuss community matters – speak to John and Mayor.

Motion:

1. That the Local Authority acknowledges the opportunity to present Council matters to the Acting CEO to discuss, understanding these matters will be minuted for reporting.

Moved: Moses Wodidj
Seconded: Jacob (Jack) Wodidj
Resolution: Unanimously

10) AMRRIC Veterinary Health Program

029/2022

Andrew spoke to the report.

The Chairperson informed that it's not only cats and dogs but also Pigs.

Motion:

1. That the Palumpa Local Authority commits \$30,000 towards veterinary and education programs provided by AMRRIC in partnership with Council.

Moved: Moses Wodidj
Seconded: Alec Jacky
Resolution: Unanimously

11) GENERAL BUSINESS

Fencing – Territory Housing should fix the fencing as Council took down fence.

Action: Council has removed fences – Andrew to talk to Housing about this. Will get Housing to come to next meeting. TDC, Housing and Council to come to LA meeting.

Playground – Waiting on contractor to put it up.

Work with Council – process of interviews for people in community.

Lawns - at people's homes are too long and attract snakes. Informed this is a CDP role.

Action: Invite CDP to come to LA meeting to speak about lawn mowing at properties.

Rubbish collection – Controlled by Council and all going well.

Solar lights - going up.

The meeting closed at 12:12 pm.

THIS PAGE AND THE PRECEEDING PAGES
ARE THE UNCONFIRMED MINUTES OF THE
Meeting of Palumpa Local Authority
HELD ON
Thursday, 18 August 2022
AND TO BE CONFIRMED
Thursday, 20 October 2022.



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 13 APRIL 2023

Report for Agenda Item No 2

Prepared by Sharon Binns, Governance & Quality Assurance
Officer

Ordinary Council Meeting Minutes

Purpose

To inform Nganmarriyanga Local Authority members and community of what the Council have discussed and decided upon during the Ordinary Council meetings.

Background

A quorum attended the Local Authority meeting on 18 August 2022 and made no requests to Council.

Since then there have been a number of Local Authority meetings scheduled but not occur.

Attached are Council minutes that are required to be provided to your Local Authority for information.

Statutory environment

1. *Local Government Act 2019*
 - i. Section 78 - Functions of Local Authority;
 - ii. Section 79 - Limits on functions of local authority.
2. Ministerial Guideline 1: Local Authorities 2021

Impact for Council

Council focusing on developing the community through Local Authority meetings.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-2023:

Focus 1 - Strengthen our Organisation	
1.2 Governance	
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority
Journey 1.5.3	Actively participate in local decision making agreements
Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.2	Provide milestone achievements for Local Authority

Recommendation

1. The Local Authority note the decisions made at the Ordinary Council meeting held on 21 September 2022.
2. The Local Authority note the decisions made at the Ordinary Council meeting held on 24 November 2022.
3. The Local Authority note the decisions made at the Ordinary Council meeting held on 15 December 2022.
4. That the Local Authority note the decisions made at the Ordinary Council meeting held on 31 January 2023.
5. That the Local Authority noted the decisions made at the Ordinary Council meeting held on 16 March 2023.
6. That the Local Authority note the unconfirmed minutes of the Ordinary Council meeting held on 29 March 2023.

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Attachments

- 1 OCM Minutes 21 September 2022
- 2 OCM Minutes 24 November 2022
- 3 OCM Minutes 15 December 2022
- 4 OCM minutes 31 January 2023
- 5 Special OCM minutes 16 March 2023
- 6 OCM minutes 29 March 2023



MINUTES OF THE COUNCIL MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS
WINNELLIE NT
ON WEDNESDAY, 21 SEPTEMBER 2022
AT 10:00 AM

MEETING OPENED by Mayor Narburup at 10:14am

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PERSONS PRESENT APOLOGIES AND LEAVE OF ABSENCE

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor	X		
Mark Tunmuck-Smith	Councillor	X		
John Wilson	Councillor		X	
Terry Sams	Councillor	X		
Jake Clark	Councillor		X	

Staff:

Name	Title	Present	Apology	Absent
Matthew Eastham	CEO	X		
Andrew Everingham	COO		X	
James Cartwright	CFO	X		
Renae McGarvie	CPSO		X	
Sharon Binns	Minute taker	X		
Migari Wijayasekara	Senior Accountant	X		

Guest

Colvin Crowe – Department of the Chief Minister and Cabinet.

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

There were no declarations of interest at this Council Meeting.

CONFIRMATION OF MINUTES**1) Confirmation of previous minutes**

017/2022 Sharon spoke to the report.

Cr Tunmuck-Smith asked about Mathathpe Walkway and informed that the contractor is delayed due to community unrest, antisocial behaviour and violence. We will continue to work with the contractor and attempt to get the work done.

Motion:

- 1. That Council approve the Minutes of 27 July 2022 as a true and correct record of the meeting.**

Moved: Deputy Mayor Harris

Seconded: Cr. Sams

Resolution: Unanimously

BUSINESS ARISING FROM PREVIOUS MINUTES**2) Action items of Council**

018/2022 Sharon spoke to the report.

Motion:

- 1. That Council notes and accepts the Action items of Council report.**

Moved: Cr. Sams

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

AGENDA ACCEPTANCE AND DECLARATION OF CONFLICTS**3) Acceptance of Agenda**

019/2022 Sharon spoke to the report.

Motion:

1. That the agenda papers for the Ordinary Council meeting held on 21 September 2022 as circulated prior to the meeting in accordance with the *Local Government Act 2019* be received for consideration at the meeting.

Moved: Cr. Sams
Seconded: Cr. Harris
Resolution: Unanimously

GENERAL BUSINESS

Deputy Mayor Harris informed he wishes to discuss the region of Daly River.

REPORTS**4) Local Authority Minutes and Recommendations**

020/2022 Sharon spoke to the report.

Councillors spoke about the challenges of membership.

Motion:

1. That Council notes the cancellation of the Wadeye Local Authority meeting scheduled for 17 August 2022.
2. That Council receives and notes the minutes from the Palumpa Local Authority meeting held on 18 August 2022.
3. The Palumpa Local Authority asks Council to approve to commit \$30,000 towards veterinary and education programs provided by AMRRIC in partnership with Council.
4. That Council notes the cancellation of the Peppimenarti Local Authority meeting scheduled for 19 August 2022.

Moved: Deputy Mayor Harris
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

5) Finance Committee minutes

021/2022 **Motion:**

- 1. That Council note and accept the Finance Committee meeting minutes for 24 August 2022.**

Moved: Cr. Tunmuck-Smith
Seconded: Deputy Mayor Harris
Resolution: Unanimously

6) Annual return of interests

022/2022 Sharon spoke to the report.

Motion:

- 1. That Council receives and understands Elected Members obligations in relation to Annual Return of Interests.**
- 2. That all Elected Members fill in the attached Declaration of Interest form.**

Moved: Mayor Narburup
Seconded: Cr. Sams
Resolution: Unanimously

7) Elected Member Behaviour Statement

023/2022 Julieanne spoke to the report.

The CEO spoke further and a statement that actions should be reflective of behaviour statement.

Motion:

- 1. That Council approve further development of the Elected Member Behaviour Statement and make a commitment to signing the Behaviour Statement.**

Moved: Deputy Mayor Harris
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

Mayor Narburup closed the meeting for a break at 11am
Reopened the meeting again 11:08 am

8) LGANT nomination for service

024/2022

Sharon spoke to the report.

Sharon will check with HR to ascertain if anyone is eligible for nomination.

Motion:

- 1. That Council notes the LGANT Elected Member Long Service Award and eligibility.**
- 2. That Council notes the Local Government Officer Long Service Award and eligibility.**
- 3. That Council notes the Public Service Officers Award and eligibility.**

Moved: Cr. Tunmuck-Smith

Seconded: Cr. Sams

Resolution: Unanimously

9) Local Government Compliance Review - WDRC

025/2022

Matt spoke to the report.

James our CFO is our contact for the review.

Motion:

- 1. That Council notes the Local Government Compliance Review of the WDRC to be conducted by the Chief Minister and Cabinet.**

Moved: Cr. Sams

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

Cr Terry Sams left the meeting, the time being 11:20 AM

Mayor Narburup asked for the meeting to be paused until Councillor Sams returns for a quorum.

Cr Terry Sams returned to the meeting, the time being 11:23 AM

Mayor Narburup reopened the meeting at 11:23 AM.

10) General Instruction 2: Annual Financial Statement (General Instruction 2)

026/2022 Sharon spoke to the report.

James our CFO spoke further to explain the General instruction 2.

Motion:

- 1. That the Council note and adopt the General Instruction 2: Annual Financial Statement.**

Moved: Cr. Tunmuck-Smith

Seconded: Cr. Sams

Resolution: Unanimously

Cr Terry Sams left the meeting, the time being 11:28 AM

Cr Terry Sams returned to the meeting, the time being 11:31 AM

Deputy Mayor Wilfred Harris left the meeting, the time being 11:29 AM

Deputy Mayor Wilfred Harris returned to the meeting, the time being 11:31 AM

11) Remuneration Tribunal

027/2022 Sharon spoke to the report.

A submission will be prepared and shared with Councillors for feedback.

Motion:

- 1. That Council note the inquiry from the Remuneration Tribunal in regards to Council and Local Authority Allowances.**

Moved: Deputy Mayor Harris

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

12) Finance Report - August 2022

028/2022

James spoke to the report.

Motion:

- 1. That Council receives and accepts the Finance report for August 2022.**

Moved: Deputy Mayor Harris

Seconded: Cr. Sams

Resolution: Unanimously

13) Council Fees & Charges

029/2022

James spoke to the report.

This has been updated to reflect increased costs.

Remove fee of \$220 dumping fee.

Motion:

- 1. That Council approves the updated Schedule of Fees and Charges for the 2022-23 financial year.**

Moved: Deputy Mayor Harris

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

Cr Mark Tunmuck-Smith left the meeting, the time being 12:22 PM
Mayor Narburup closed the meeting until a quorum.

Cr Mark Tunmuck-Smith returned to the meeting, the time being 12:24 PM
Mayor Narburup reopened the meeting at 12:24 PM.

14) Technical Services-Vehicle

030/2022 Andrew spoke to the report.

Motion:

- 1. That Council approve the purchase of a vehicle for the Technical Services area in support of the Technical Services Managers travel as unbudgeted expenditure to the value of \$55,000.**

Moved: Deputy Mayor Harris

Seconded: Cr. Sams

Resolution: Unanimously

Cr Wilfred Harris left the meeting, the time being 12:46 PM
Mayor Narburup paused the meeting until a quorum

Cr Wilfred Harris returned to the meeting, the time being 12:46 PM
Mayor Narburup opened the meeting at 12:46 PM

15) Service Delivery Report

031/2022 Andrew spoke to the report.

Motion:

1. That Council receive and note the Service Delivery report.

Moved: Cr. Sams

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

Mayor Narburup paused the meeting for lunch 12:47pm

Mayor Narburup reopened the meeting after lunch 1:18pm

16) Chief People and Strategy Report

032/2022

The CEO spoke to the report on behalf of Renae.

Motion:

That Council notes the information contained in the report titled Chief People and Strategy Report.

Moved: Cr. Sams

Seconded: Deputy Mayor Harris

Resolution: Unanimously

17) Chief Executive Officer Report

033/2022

The CEO spoke to his report.

Motion:

1. That Council notes and accepts the CEO report and acknowledges the invitation for Councillors to ask questions of the CEO regarding the report.

Moved: Cr. Tunmuck-Smith

Seconded: Cr. Sams

Resolution: Unanimously

18) ALGA Submission to the inquiry by Australian Competition and Consumer Commission into Regional Mobile Infrastructure

034/2022 The CEO spoke to the report.

Motion:

- 1. That Council note the ALGA Submission to the inquiry by Australian Competition and Consumer Commission into Regional Mobile Infrastructure.**

Moved: Cr. Sams
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

CORRESPONDENCE IN & OUT

19) Incoming and outgoing correspondence report

035/2022 Julieanne spoke to the report.

Motion:

- 1. That Council notes and accepts the management of incoming and outgoing mail correspondence and the correspondence report for the period July through to August 2022.**

Moved: Deputy Mayor Harris
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

GENERAL BUSINESS

Deputy Mayor – Daly River

The question was asked as to why Daly River is not part of Council. The CEO spoke and advised that the representation and boundaries has been discussed.

Meeting closed at 2:00 PM to move to confidential business.

DECISION TO MOVE TO CLOSED SESSION**RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 20 Confidential Meeting Minutes 27 July and 2 September 2022** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(d) of the Local Government (General) Regulations 2021. It contains information subject to an obligation of confidentiality at law, or in equity. (Confidential minutes).*
- 21 Finance Committee minutes - Confidential** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iii) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff. (Confidential).*
- 22 Community Security and Safety Patrol** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial in-confidence, sensitive information.).*
- 23 Verandah and security works at Kudantiga Grant** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (grant agreement).*
- 24 Solar Upgrade at Fossil Head Grant** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Grant agreement attached).*
- 25 Local Government Funding Levels 2022-23** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Legal agreements attached).*
- 26 Budget Variance - Administration Revenue and Capital Expenditure.** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial in confidence.).*
- 27 Conference - National Local Roads and Transport Congress** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person. (Internal Business).*
- 28 Disposal of Asset** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial in Confidence).*

- 29 CEO Personal Leave** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).*

The meeting closed at 2:47 PM.

This page and the preceding pages are the
Minutes of the Meeting of Council
held on
Wednesday, 21 September 2022
and are to be confirmed on the
Thursday, 24 November 2022.



MINUTES OF THE COUNCIL MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS
WINNELLIE NT
ON THURSDAY, 24 NOVEMBER 2022
AT 10:00 AM

Meeting opened by Mayor Narburup 10:10am

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT APOLOGY AND LEAVE OF ABSENCE

Elected Members:

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor	X		
Mark Tunmuck-Smith	Councillor	X via Teams		
John Wilson	Councillor	X		
Terry Sams	Councillor		X Running late due to medical emergency	
Jake Clark	Councillor	X via Teams		

Staff:

Name	Title	Present	Apology	Absent
Matthew Eastham	Chief Executive Officer	X		
Andrew Everingham	Chief Operations Officer	X		
James Cartwright	Chief Financial Officer		X	
Renae McGarvie	Chief People and Strategy Officer		X	
Migari Wijayasekara	Senior Accountant	X		
Sharon Binns	Governance	X		
Julieanne Wylie	EA to CEO and Mayor	X		

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

There were no declarations of interest at this Council Meeting.

CONFIRMATION OF MINUTES**1) Confirmation of previous minutes**

042/2022 Sharon spoke to the report.

Motion:

- 1. That Council approve the Ordinary Council Meeting Minutes of 21 September 2022 as a true and correct record of the meeting.**

Moved: Cr. Harris
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

2) Action items of Council

043/2022 Sharon spoke to the report.

Motion:

- 1. That Council notes and accepts the Action items of Council report.**

Moved: Cr. Wilson
Seconded: Cr. Harris
Resolution: Unanimously

REPORTS**3) Finance Committee minutes**

044/2022

Motion:

- 1. That Council note the Finance Committee meeting minutes for 26 October 2022.**

Moved: Cr. Wilson
Seconded: Cr. Harris
Resolution: Unanimously

4) Local Authority Minutes and Recommendations

045/2022 Sharon spoke to the report.

Motion:

1. That Council notes the minutes of the Wadeye Local Authority meeting 19 October 2022.
2. The Council approves for the Wadeye Local Authority to commit \$50,000 towards veterinary and education programs provided by AMRRIC in partnership with Council.
3. That Council notes the cancellation of the Palumpa Local Authority meeting scheduled for 20 October 2022.
4. That Council notes the cancellation of the Peppimenarti Local Authority meeting scheduled for 21 October 2022.

Moved: Cr. Harris
Seconded: Cr. Wilson
Resolution: Unanimously

5) Policy Approval

046/2022 Sharon spoke to the report.

Motion:

1. That Council approves the following policies that have been endorsed by the CEO pending formatting amendments:
 - a) GOV14 Circular resolution policy
 - b) GOV13 Use of Common Seal policy

Moved: Cr. Harris
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

6) Finance Report - October 2022

047/2022 Migari spoke to the report.

Motion:

1. That Council notes and approves the Finance report for October 2022.

Moved: Cr. Harris
Seconded: Cr. Narburup
Resolution: Unanimously

7) Audit Financial Statements

048/2022 Matthew spoke to the report.

Motion:**1. That Council notes the Audited Financial Statements.**

Moved: Cr. Tunmuck-Smith

Seconded: Cr. Harris

Resolution: Unanimously

8) Chief People and Strategy Report

049/2022 Matthew spoke to the report on behalf of Renae.

Motion:**1. That Council notes the information contained in the report titled Chief People and Strategy Report.**

Moved: Cr. Harris

Seconded: Cr. Wilson

Resolution: Unanimously

9) Service Delivery

050/2022 Andrew spoke to the report.

Deputy Mayor Harris asked about the Port Keats road. There is a meeting next week to see what the project would look like with expected completion over a number of dry seasons.

Cr Clark stated that the road out to Nhiln gets covered in rocks when raining and is noted.

Motion:**1. That Council receive and note the Service Delivery report.**

Moved: Cr. Harris

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

10) LGANT CEO Annual Performance and Remuneration Review

051/2022 Sharon spoke to the report.

Motion:

- 1. That Council note the CEO provided feedback on the LGANT CEO Annual Performance and Remuneration Review.**

Moved: Cr. Harris

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

11) Nominations from Councillors Neighbourhood Watch NT

052/2022 Sharon spoke to report.

Motion:

- 1. That Council note the Neighbourhood Watch NT invitation.**
- 2. That Council wishes to not nominate for a position on the Neighbourhood Watch Board of Directors.**

Moved: Cr. Harris

Seconded: Cr. Narburup

Resolution: Unanimously

12) Chief Executive Officer Report

053/2022 Matt spoke to the report.

Deputy Mayor Harris asked about teaming up with other Shires. Matt stated there are areas that we can collaborate such as four wheel drive training and accounting system process.

Motion:

- 1. That Council notes and accepts the CEO report and acknowledges the invitation for Councillors to ask questions of the CEO regarding the report.**

Moved: Cr. Wilson

Seconded: Cr. Harris

Resolution: Unanimously

CORRESPONDENCE IN & OUT**13) Correspondence Report**

054/2022

Julieanne spoke to the report.

Motion:

- 1. That Council notes and accepts the Correspondence Report for period September through to October 2022.**

Moved: Cr. Harris

Seconded: Cr. Narburup

Resolution: Unanimously

DECISION TO MOVE TO CLOSED SESSION**RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 99(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 14 Confirmation of previous minutes** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential matters).*
- 15 Audit and Risk Management Committee Confidential Minutes** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(s99(4) of the Local Government (General) Regulations 2021. It contains information of auditing nature and is to be conducted in private. (Private meeting).*
- 16 Finance Committee minutes - Confidential** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iii) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff. (Confidential).*
- 17 Peppimenarti Library Upgrade** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) (d) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.; AND information subject to an obligation of confidentiality at law, or in equity. (Commercial in confidence).*
- 18 Aerodrome Inspection and Maintenance contract** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial in confidence).*

- 19 Conference - National Local Roads and Transport Congress** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person. (Internal Business).*
- 20 CEO Annual Leave** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).*

LATE AGENDA ITEM

- 21 Executive Staff Member – Resignation** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Employment in confidence).*

The meeting was closed at 12:14 PM



MINUTES OF THE COUNCIL MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS
WINNELLIE NT
ON THURSDAY, 15 DECEMBER 2022
AT 10:00 AM

The meeting was opened by Mayor Narburup at 10:01 am

PRESENT APOLOGY AND LEAVE OF ABSENCE

Elected Members:

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	x		
Wilfred Harris	Deputy Mayor	x		
Mark Tunmuck-Smith	Councillor	x		
John Wilson	Councillor	x		
Terry Sams	Councillor	x		
Jake Clark	Councillor		x	

Cr. Clark's apology was noted by all Elected Members. Mayor Narburup confirmed that he would speak to Cr Clark regarding his apology for this meeting.

Staff:

Name	Title	Present	Apology	Absent
Matthew Eastham	Chief Executive Officer	x		
Andrew Everingham	Chief Operations Officer		x	
James Cartwright	Chief Financial Officer	x		
Sharon Binns	Governance		X	
Julieanne Wylie	Executive Officer	x		

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

There were no declarations of interest at this Council Meeting.

CONFIRMATION OF MINUTES**1) Confirmation of previous minutes**

070/2022 Julieanne Wylie spoke to the report.

Motion:

- 1. That Council approve the Ordinary Council Meeting Minutes of 24 November 2022 as a true and correct record of the meeting.**

Moved: Cr. Wilson
Seconded: Cr. Sams
Resolution: Unanimously

REPORTS**2) Local Authority and Councillor attendance**

071/2022 Julieanne Wylie spoke to the report.

Recommendation

- 1. That Council note the attendance report for each Local Authority Ward.**

Moved: Cr. Sams
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

3) Meeting dates from 16 December 2022 to 18 January 2024

072/2022 Julieanne Wylie spoke to the report and it was noted that Elected Members requested a copy of the meeting schedule to share within the community, which will be provided at the next Council Meeting in January.

Motion:

- 1. That Council note and approve the meeting schedule for Elected Members to attend meetings for the 2023 year.**
- 2. The Council notes and accepts that as the year progresses the meetings dates may change due to circumstances beyond Councils control.**
- 2. Elected Members note that an apology for non-attendance at any meeting is with three (3) days-notice to the CEO or Mayor otherwise recorded as absent.**

Moved: Cr. Wilson
Seconded: Cr. Sams
Resolution: Unanimously

4) Finance Report - November 2022

073/2022 James Cartwright spoke to the report.

Motion:

- 1. That Council notes and the Finance report for November 2022.**

Moved: Cr. Wilson
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

5) Council Fees & Charges

074/2022 James Cartwright spoke to the report

Motion:

- 1. That Council approves the updated Schedule of Fees and Charges for the 2022-23 financial year.**

Moved: Cr. Sams
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

6) 2022-23 Draft Budget

075/2022 James Cartwright spoke to the report.

Cr. Sams left the meeting at 1107hrs

Cr. Sams returned to the meeting at 1111hrs

Motion:

- 1. That Council approves and adopts the attached revised 2023 Financial Year budget.**
- 2. That within the 2023 Financial year budget Council approves the use of \$350,000 of reserves for capital projects.**

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Sams
Resolution: Unanimously

7) LGANT 2021 2022 Member Value Proposition Report

076/2022 Matthew Eastham spoke to the Report

Motion:

1. **That Council note the LGANT 2021 – 2022 Member Value Proposition report.**

Moved: Cr. Wilson
Seconded: Cr. Sams
Resolution: Unanimously

8) National Aquatics and Recreation networking committee

077/2022 Matthew Eastham spoke to the Report.

Motion:

1. **That Council note the opportunity for an appropriate staff member to join the networking committee for the CEO to determine.**
2. **That Council note the National Aquatics and Recreation Networking committee Terms of Reference.**

Moved: Cr. Sams
Seconded: Cr. Harris
Resolution: Unanimously

9) NT Environment Protection Authority Expressions of interests invite

078/2022 Matthew Eastham spoke to the report.

Motion:

1. **That Council note the Northern Territory Environment Protection Authority invitation seeking candidates to be non-executive members.**

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Sams
Resolution: Unanimously

REPORTS**10) LGANT Submission - Local Government Council member allowances**

079/2022 Matthew Eastham spoke to the report.

Motion:

- 1. That Council note the LGANT submission in response to the Remuneration Tribunal inquiry on Local Government Council and Local Authority members' allowances.**

Moved: Cr. Wilson
Seconded: Cr. Sams
Resolution: Unanimously

GENERAL BUSINESS

Nil.

DECISION TO MOVE TO CLOSED SESSION**RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 9 Confirmation of previous minutes** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential matters).*
- 10 Elected member movements** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) (d) (e) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.; AND information subject to an obligation of confidentiality at law, or in equity.; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential).*
- 11 LGANT Board** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person. (Confidential matter).*

Closed at 1132hrs.



MINUTES OF THE COUNCIL MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS
WINNELLIE NT
ON TUESDAY, 31 JANUARY 2023
AT 10:00 AM

The meeting was opened at 10:07 am by Deputy Mayor Wilfred Harris due to the Mayor being delayed in arriving in Wadeye.

PRESENT APOLOGY AND LEAVE OF ABSENCE

Elected Members:

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X via VC arrived 10:11am		
Wilfred Harris	Deputy Mayor	X		
Mark Tunmuck-Smith	Councillor	X via VC Arrived 10:15am		
John Wilson	Councillor	X		
Terry Sams	Councillor	X		
Jake Clark	Councillor	X		

Staff:

Name	Title	Present	Apology	Absent
Matthew Eastham	Chief Executive Officer	X		
Andrew Everingham	Chief Operations Officer	X		
James Cartwright	Chief Financial Officer	X		
Sharon Binns	Governance	X		
Julieanne Wylie	EA to CEO and Mayor	X		

CONFIRMATION OF PREVIOUS MINUTES**1) Confirmation of previous minutes**

001/2023 Sharon read from the report.

Motion:

- 1. That Council approve the Ordinary Council Meeting Minutes of 15 December 2022 as a true and correct record of the meeting.**

Moved: Cr. Wilson
Seconded: Cr. Sams
Resolution: Unanimously

Mayor Narburup arrived at 10:11am

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

There were no declarations of interest at this Council Meeting.

CALL FOR ITEMS OF GENERAL BUSINESS

Mayor Narburup – Community people to borrow lawnmower.

John Wilson – Peppimenarti Airstrip

Terry Sams and Peppimenarti – Causeway

Jules Dumoo – to speak community matters Night Patrol

Councillor Jake Clark informed Wadeye Local Authority member Margaret Perjert is away from Wadeye Local Authority until June 2023.

Mark Tunmuck-Smith arrived at meeting 10:15am.

REPORTS**2) Finance Report - December 2022**

002/2023 James spoke to the report.

Motion:

1. That Council notes and accepts the Finance report for December 2022.
2. That Council accepts the verbal update provided by the CFO relating to the non-inclusion of the Local Authority Profit and Loss statements for the period ending December 2022 due to ongoing work related to financial audit adjustments.

Moved: Cr. Clark
Seconded: Cr. Wilson
Resolution: Unanimously

3) Service Delivery

003/2023 Andrew spoke to his report.

The swimming pool was discussed at length with regards to being prepared to go to Tender for a month. The pool is going to be a massive cost for Council and will need to operate strategically with government.

Cr Sams asked why Council has been holding onto the pool as talking about the matter for a long time. The health of the children in community is important but how long must this be on Councils agenda.

The CEO stated that the challenge may be operational costs but it is too early to determine at the moment. Further discussions on a fee for the use of the Pool from third parties may be an option. There will be political discussions to see if Council will get assistance in the future.

Community Bus had rocks thrown at it and some damage so will be offline for a while.

Cr Clark suggested a local person should be on the bus to stop vandalism.

Cr Wilson suggested having CNP follow the bus around.

Motion:

1. That Council note the Service Delivery report.
2. That Council note and approve the updated Organisation chart for the Operations divisions.

Moved: Cr. Clark
Seconded: Cr. Sams
Resolution: Unanimously

4) Guideline 7: Procedural Fairness in Deciding Code of Conduct complaints

004/2023 Sharon read from the report.

Motion:

1. That Council noted the Guideline 7: Procedural Fairness in deciding Code of Conduct complaint.

Moved: Cr. Harris
Seconded: Cr. Sams
Resolution: Unanimously

5) Chief Executive Officer Report

005/2023 Matt read from the report.

Cr Tunmuck Smith voiced concerns about the community and the antisocial behaviour that is occurring.

Motion:

1. That Council notes and accepts the CEO report and acknowledges the invitation for Councillors to ask questions of the CEO regarding the report.
2. That Council note the CEO will provide an updated organisational chart at the next OCM for approval as part of strategic and regional planning.

Moved: Cr. Sams
Seconded: Cr. Clark
Resolution: Unanimously

Cr Terry Sams left the meeting, the time being 11:39 AM

Cr Mark Tunmuck-Smith left the meeting, the time being 11:40 AM

Meeting closed for 11:40am for a break.

Meeting reopened 11:53am by Deputy Mayor Harris.

GENERAL BUSINESS**Mayor Narburup – Community people to borrow lawnmower.**

The lawns are high and need mowing. There is a schedule of fees for lawn mowing. Council is not responsible for lawn mowing inside the boundary of a property. There are organisations that can help such as TDC.

John Wilson – Peppimenarti Airstrip

The COO explained the rules around the airstrip. The maintenance is done by Council but for flights, there is no requirement for ARO in community.

John Wilson - Rubbish run

There isn't anyone present. The COO advised that services are beginning today.

Terry Sams and John Wilson - Causeway

The COO responded and advised the first job was not Engineered correctly. We applied for a small amount of funding to repair and not replace. We have put in another claim for emergency funding and will need significant funding to do the job properly. The money we get from DFRA, Council needs to contribute.

Cr Wilson will contact the NLC Graham Canyon.

Jules Dumoo – to speak community matters Night Patrol

As Jules Dumoo has left the meeting, Councillor Tunmuck-Smith who was in location was informed to get Jules to contact Andrew Everingham to discuss.

Cr Wilson stated that the CNP goes to the school area and has been chased, had an axe thrown at and abused. The COO will speak to the CSM in Peppimenarti.

DECISION TO MOVE TO CLOSED SESSION**RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 6 Confirmation of previous minutes** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential matters).*
- 7 Local Authority and Councillor attendance** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person. (Confidential).*
- 8 Vehicle Costs - Mayor** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) (a) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.; AND information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Mayor).*
- 9 Disposal of Assets** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Confidential).*

- 10 **Draft Risk Register and Policy** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(s99(4) of the Local Government (General) Regulations 2021. It contains information of auditing nature and is to be conducted in private. (ARMC private meeting).*
- 11 **Fossil Head Road Works Grant** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Grant agreement).*
- 12 **Executive Staff Member - Resignation** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(a) of the Local Government (General) Regulations 2021. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual (Chief Financial Officer).*

The meeting closed at 12:59pm

This page and the preceding pages are the unconfirmed Minutes of the Meeting of Council held on Tuesday, 31 January 2023 and are to be confirmed on the Thursday, 30 March 2023.



MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS
WINNELLIE NT
ON THURSDAY, 16 MARCH 2023
AT 12:00 PM OR NOON

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future

PRESENT APOLOGY AND LEAVE OF ABSENCE

Elected Members:

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor			X
Mark Tunmuck-Smith	Councillor	X		
John Wilson	Councillor	X		
Terry Sams	Councillor		X	
Jake Clark	Councillor via mobile	X		

- Deputy Mayor Wilfred Harris accepted the invite to attend the Special Meeting of Council and as such travel and accommodation were booked.
- Deputy Mayor Harris was contacted numerous times before and during the meeting to ascertain his whereabouts to no avail.
- Deputy Mayor Harris was noted by those Elected Members present to be recorded as absent from the meeting, without notice.
- In accordance with section 47(1)(o) of the *Local Government Act 2021* and regulation 101 of the *Local Government (General) Regulations 2021*, an Elected Member may cease to hold office if they are absent without permission from two (2) consecutive meetings.
- Council, by resolution, reserves the right to either accept or reject Deputy Mayor Harris response as to why he was absent without notice at the next OCM with further protocols to be followed.

PRESENT APOLOGY AND LEAVE OF ABSENCE**Staff:**

Name	Title	Present	Apology	Absent
Matthew Eastham	Chief Executive Officer	X		
Andrew Everingham	Chief Operations Officer		X	
James Cartwright	Chief Financial Officer			X
Sharon Binns	Governance	X		
Julieanne Wylie	EA to CEO and Mayor	X		

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

There is no conflict of interest for the normal agenda.

There is a declared conflict of interest received from Chief Financial Officer James Cartwright involving himself and Councillor Jake Clark in the confidential agenda item '**Executive Staff Member – Resignation**'

GENERAL BUSINESS

Councillor Mark Tunmuck-Smith has informed that he would like the meeting to be rescheduled to the 29 March 2023. All agreed.

REPORTS**1) 2022-2023 Waste and Resource Management (WaRM) Grant Program**

006/2023 Matt spoke to the report.

We purchased the rubbish compactor truck for Wadeye and now we need to decide on what we wish to spend this grant on.

Motion:

1. That Council acknowledges 2022-23 Waste and Resource Management Grant Program funding and approves the use of WaRM funding for the projects listed, which are:
 - a. Wadeye Landfill – perimeter fencing \$60,000
 - b. Wadeye, Peppimenarti & Palumpa Landfill – 4 x 20 foot shipping containers \$20,000
 - c. Wadeye Landfill – purchase and installation of CCTV tower remote monitoring of site \$21,000
 - d. Purchase of require waste management facility signage \$18,300

Moved: Cr. Wilson
 Seconded: Cr. Tunmuck-Smith
 Resolution: Unanimously

This public meeting will now be closed to move to the confidential agenda.

DECISION TO MOVE TO CLOSED SESSION

RECOMMENDATION:

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 2 **Mayors vehicle costs** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential).*
- 3 **Elected member movements** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) (d) (e) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.; AND information subject to an obligation of confidentiality at law, or in equity.; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential).*
- 4 **Executive Staff Member - Resignation** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iii) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff. (Confidential employment matter).*



MINUTES OF THE COUNCIL MEETING
HELD IN THE WEST DALY REGIONAL COUNCIL CHAMBERS
WINNELLIE NT
ON WEDNESDAY, 29 MARCH 2023
AT 10:00 AM

Meeting opened by Mayor Narburup at 10:15am

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future

PRESENT APOLOGY AND LEAVE OF ABSENCE

Elected Members:

Name	Title	Present	Apology	Absent
Ralph Narburup	Mayor	X		
Wilfred Harris	Deputy Mayor	X		
Mark Tunmuck-Smith	Councillor	X		
John Wilson	Councillor	X		
Terry Sams	Councillor	X		
Jake Clark	Councillor	X		

Staff:

Name	Title	Present	Apology	Absent
Matthew Eastham	Chief Executive Officer		X	
Andrew Everingham	Chief Operations Officer	X		
James Cartwright	Chief Financial Officer			X
Sharon Binns	Governance	X		
Julieanne Wylie	EA to CEO and Mayor		X	

Guests:

Council was informed that the Electoral Commission will be attending to discuss electoral matters. Maryanne Walley, Michelle Connelly and Ms J Hale from the NT Electoral Commission will be arriving at 1pm to chat to elected members.

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

There were no declarations of interest at this Council Meeting.

CONFIRMATION OF MINUTES**1) Confirmation of previous minutes**

007/2023 Sharon spoke to the report.

Motion:

- 1. That Council approve the Ordinary Council Meeting Minutes of 31 January 2023 as a true and correct record of the meeting.**
- 2. That Council approve the Ordinary Council Meeting Minutes of 16 March 2023 as a true and correct record of the meeting.**

Moved: Cr. Clark
Seconded: Cr. Sams
Resolution: Unanimously

CALL FOR ITEMS OF GENERAL BUSINESS

Are there any matters that are not on the agenda for general business to be discussed?

Cr Wilson – Peppimenarti Local Authority

Cr Sams - CDP in community

Sharon – Saluting their service commemorative grants

There were further general business matters to deal with in confidential business.

REPORTS**2) Local Authority Minutes and Recommendations**

008/2023 Sharon spoke to the report.

Motion:

- 1. That Council notes the minutes of the Wadeye Local Authority meeting 8 February 2023.**
- 2. The Council approves for the Wadeye Local Authority to commit to the following projects, to progress with expenditure not to exceed the following approved amounts:**
 - a. Development of Chicken Oval - \$160,000**
 - b. Development of the Footpath Nilinh - \$100,000**
 - c. Two Walkway/Path towards 100 man camp - \$160,000**
 - d. Playground - \$80,000**
 - e. Headstone replace and grave identification - \$50,000**
- 3. That Council approves the Wadeye Local Authority to commit \$50,000 towards the Diminin Traditional Owner Proposal for Cemetary upgrade which will include seating, shelter and water.**
- 4. The Council approves the Wadeye Local Authority approves \$10,000 towards to the Marda Pek Pek project proposal.**
- 2. That Council notes the cancellation of the Palumpa Local Authority meeting scheduled for 9 February 2023.**
- 3. That Council notes the cancellation of the Peppimenarti Local Authority meeting scheduled for 10 February 2023.**

Moved: Deputy Mayor Harris
Seconded: Cr. Sams
Resolution: Unanimously

Cr Mark Tunmuck-Smith left the meeting, the time being 10:20 AM

Cr Mark Tunmuck-Smith returned to the meeting, the time being 10:31 AM

3) Finance Committee minutes

009/2023 Sharon spoke to the report.

Motion:

- 1. That Council note the Finance Committee meeting minutes for 22 February 2023.**

Moved: Cr. Wilson

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

4) Finance Report - February 2023

010/2023 Andrew spoke to the report.

Motion:

- 1. That Council notes and the Finance report for month ending February 2023.**

Moved: Cr. Clark

Seconded: Cr. Sams

Resolution: Unanimously

5) Remuneration Tribunal Determination for Elected Members

011/2023 Sharon spoke to the report.

Motion:

- 1. That the Council note that this paper was presented to the Finance Committee on 22 February 2023.**
- 2. That the Council note the Remuneration Tribunal's Determination No. 1 of 2023 – Allowances for Members of Local Councils.**
- 3. That the Council note the changes in allowances do not come into effect until 1 July 2023.**

Moved: Cr. Clark

Seconded: Cr. Wilson

Resolution: Unanimously

6) Remuneration Determination - Allowances for Members of Local Authorities.

012/2023 Sharon spoke to the report.

Motion:

1. That the Council note that this paper was presented to the Finance Committee on 22 February 2023.
2. That the Council note the Remuneration Tribunal's Determination No. 1 of 2023 of Allowances for members of Local Authorities.
3. That the Council note the changes in allowances do not come into effect until 1 July 2023.

Moved: Cr. Clark
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

7) Council's Pay As You Go withholding (PAYG) income tax system

013/2023 Sharon spoke to the report.

Councillors confirmed they are currently paid through the PAYG and agreed that paying their own tax would be a disadvantage.

Motion:

1. That Council Elected Members will continue to be paid through the Council's Pay As You Go withholding (PAYG) income tax system.

Moved: Cr. Sams
Seconded: Cr. Wilson
Resolution: Unanimously

8) Insurance premium increase by 10% for 2023/2024 budget period

014/2023 Sharon spoke to the report

Motion:

1. That Council note that there will be an increase in insurance premiums in the financial year 2023/2024 estimated to be in the vicinity of 10% as an indicator for the budget.

Moved: Cr. Clark
Seconded: Cr. Wilson
Resolution: Unanimously

9) Circular Resolution Policy reversal

015/2023 Sharon spoke to the report.

Andrew explained the reasoning behind having the policy balanced with having to comply with the Local Government Act where Council must meet as a collective for a decision.

Motion:

- 1. That Council approve to rescind the Circular Resolution policy on advice from the Chief Minister and Cabinet.**

Moved: Deputy Mayor Harris
Seconded: Cr. Sams
Resolution: Unanimously

10) Independent Commissioner Against Corruption - Research report

016/2023 Sharon read from the report.

Motion:

- 1. That Council note the Independent Commissioner Against Corruption research report being a longitudinal analysis of reports of suspected improper conduct.**
- 2. That Council endorses the CEO to invite the Independent Commissioner Against Corruption to meet Council and provide an overview of their role and responsibilities and discuss improper conduct.**

Moved: Deputy Mayor Harris
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

11) Service Delivery

017/2023 Andrew spoke to the report.

Cr Wilson stated that at the moment Peppimenarti Civil team is split and provided details. Andrew stated he would note and investigate.

Motion:

- 1. That Council note the Service Delivery report.**

Moved: Cr. Clark
Seconded: Deputy Mayor Harris
Resolution: Unanimously

12) Chief Executive Officer Report

018/2023 Andrew as the Acting CEO spoke to the report.

There were matters that Councillors wanted to bring up and address which will be dealt with in confidential general business.

Motion:

1. That Council notes and accepts the CEO report and acknowledges the invitation for Councillors to ask questions of the Acting CEO regarding the report.

Moved: Cr. Clark
Seconded: Cr. Sams
Resolution: Unanimously

CORRESPONDENCE IN & OUT**13) Correspondence Report**

019/2023 Sharon spoke to the report.

Councillor Clark stated he would like to see the correspondence provided as part of the meeting and on the table to review.

Motion:

1. That Council notes and accepts the correspondence report for the period November 2022 through to March 2023.

Moved: Cr. Sams
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

GENERAL BUSINESS**Cr Wilson – Peppimenarti Local Authority**

Cr Wilson stated he spoke to the Chairperson of the Peppimenarti Local Authority and informed him that the next LA meeting is to go ahead. Cr Wilson confirmed that he may be able to attend the meeting.

Cr Sams - CDP

Cr Sams expressed his frustration for his people as they are unable to get equipment for maintenance and there is a 6 weeks wait for fuel, which is unacceptable. Councillors discussed and advised that Council will need to look at getting CDP. In response there may be a challenge as Council is not an aboriginal organisation but will look into it.

Cr Sams - Professional development

Cr Sams advised that when he was Deputy Mayor, the Councillors would visit other Council meetings to network and invite Elected Members from other Councils to attend. West Daly should look at starting this again.

Cr Sams – Pre-OCM days to return

Cr Sams with the agreement of other Councillors discussed the issue and didn't know why the CEO had stopped the pre-OCM. They expressed they would like it to commence again in order to go over the complex issues such as finance, ask questions and to get clear information on matters before the meeting. The next pre-OCM is scheduled for 24 May 2023 with the OCM is scheduled for 25 May 2023.

Sharon – Saluting their service commemorative grants

Sharon informed Council that she comes from a military family background and has done some research in regards to the military history of the West Daly region. What was found is that during the Japanese invasion of the Top End the RAAF had a military installation being the No. 39 RAAF Radar station. Sharon asked Councillors to consider if this is something that they wanted in community and provided each with a research document to review. Cr Clark informed that there is a contingency in place for NORFORCE to recommence activities in the region and a memorial would be an excellent thing to consider. Councillors will discuss with their constituents further and to follow up next meeting.

Mayor Narburup declared a break for lunch at 12:13pm asking Councillors to return to the meeting and continue through the agenda.

Mayor Narburup declared the meeting re-opened and to move to the confidential agenda at 12:34pm

Meeting **suspended at 1:09pm** as guests have arrived from the Northern Territory Electoral Commission to discuss engagement with remote communities, fines and working with Birth, Deaths and Marriages for identification. The members were thanked by Council for attending and clarifying some issues for the Elected Members.

DECISION TO MOVE TO CLOSED SESSION**RECOMMENDATION:**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items lists come within the following provisions:-

- 14 Confirmation of previous confidential minutes** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential matters).*
- 15 Finance Committee minutes - Confidential** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iii) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff. (Confidential).*
- 16 Elected Members absent or apology by resolution of Council** - *The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(iv) (e) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.; AND information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Deputy Mayor absenteeism from Council).*

- 17 Licence to maintain - Peppimenarti Cemetary A** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential).
- 18 Mayors vehicle costs** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(e) of the Local Government (General) Regulations 2021. It contains information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest. (Confidential).
- 19 Organisational Chart / Structure** - The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(s99(2) of the Local Government (General) Regulations 2021. It contains the public may be excluded while business of a kind prescribed by regulation as confidential business is being considered. (Regional Planning / Confidential Draft of Organisational Structure for Discussion).

The meeting closed at 2:56pm.

This page and the preceding pages are the unconfirmed Minutes of the Meeting of Council held on Wednesday, 29 March 2023 and are to be confirmed on the Thursday, 27 April 2023.



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 13 APRIL 2023

Report for Agenda Item No 3

Prepared by **Matthew Eastham, CEO**

Finance Report

Purpose

To provide the Local Authority with the Finance Report for the period ended 31 March 2023.

Background

As per Guideline 1 of the *Local Government Act 2019*, under section 14 Council is required to present:

For each local authority meeting (or provisional meeting, if applicable), the council must submit to the local authority a current financial report of actual results against the latest approved budget for the local authority area.

Comment

Details of Local Authority funding position:

Funding available 1 July 2022:	\$19,680
FY23 allocated:	\$56,700
Funds spent and committed:	\$88,666
Total funding available to spend:	\$-12,286.00

Local Authority area finance report – Month ending 31 March 2023

Total Income	\$924,945	
Total Budgeted Income	\$1,116,145	
Difference	-\$191,200	

Total Expenditure	\$1,123,289	
Total Budgeted Expenditure	\$1,500,366	
Difference	-\$377,077	

Impact for Council

Under Section 14 of Guideline 1 of the *Local Government Act 2019*, the Local Authority must receive the financial report.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-2023:

Focus 1 - Strengthen our Organisation	
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority
Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.2	Provide milestone achievements for Local Authority
Journey 5.3.3	Publish completed Local Authority projects and promote their success

Recommendation

1. That the Local Authority receives and notes the financial information provided by Council for the period ending 31 March 2023.

Attachments

WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 13 APRIL 2023

Report for Agenda Item No 4





Prepared by **Scott Page, CSM**



Community Service Manager Report Nganmarriyanga



Purpose


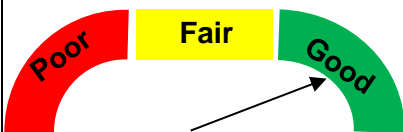
The purpose of this report is to inform the Local Authority on matters relating to service delivery.



Background



Animal Management		
Summary	<ul style="list-style-type: none"> Most animals are in a healthy state following AMRIC program at the end of last year. There are a few cats starting to be seen around the Community, lots of younger ones which is of concern. 	
Cemetery Management		
Summary	<ul style="list-style-type: none"> The Cemetery needs mowing and weed spraying to be carried out. This will be undertaken once the area is dry enough for mowers. 	



Sports Grounds (include swimming pool if applicable)		
Summary	<ul style="list-style-type: none"> Both the football and softball ovals need mowing and weed spraying badly, but due to there being surface water on both this is not possible at the present time. Once both ovals dry out mowing and weed spraying will be carried out. 	



Internal Roads & Homelands Access Roads		
Summary	<ul style="list-style-type: none"> All the internal roads need sweeping to remove loose gravel from the surface. The recent flood event has caused a lot of damage to most roads, bitumen internal roads have a lot of pot holes that need repairing. Roads to Homelands are mostly ok, but there are areas that need major repairs to be carried out. 	



Waste Management		
Summary	<ul style="list-style-type: none"> Civil staff continue to collect rubbish twice weekly (Monday's and Wednesday's). WDRC need to investigate ways of halting the illegal dumping of materials by contractors at the waste facility. Most contractors just unload their waste at the waste facility without sorting into correct areas. This causes contamination and creates more work for Civil staff who must now go through and sort it out into the correct areas. 	



Parks and Open Spaces Management		
Summary	<ul style="list-style-type: none"> As we lost all of our mowers, whipper snippers and other plant to the floods, mowing of roadsides and park areas has not been possible. WDRC Wadeye has leant us a ride-on mower and 2 whipper snippers until Council can replace those that were lost. Some mowing has taken place over the past week or so, and as more areas start to dry up mowing will commence. 	



Weed Control and Fire Management		
Summary	<ul style="list-style-type: none"> Due to the amount of rainfall we have received this wet season the amount of weeds has sky rocketed. Also with there being still a lot of surface water around weed control has not been possible. But with the wet season nearly complete spraying of weeds will commence in the near future. 	

Council Office		
Summary	<ul style="list-style-type: none"> The Council office suffered quiet a lot of water damage during the recent flood. Insurance assessors have been out to inspect the damage and we are awaiting for their report so that repairs can be carried out. 	



Civil Yard		
Summary	<ul style="list-style-type: none"> As with the Council office the Civil yard suffered quite a lot of damage during the floods. The fence around the Civil yard is virtually useless as it is falling down or completely missing in some areas. 	



Staff		
Summary	<ul style="list-style-type: none"> Staff attendance over the past 2 months has been very sporadic, with some staff being AWOL for up to 8 weeks without any notice and a couple of staff members only coming to work 2 / 3 days per week. A new Office Administration / Centerlink receptionist has just been employed, so I would like to welcome Melanie Cook in this position. 	


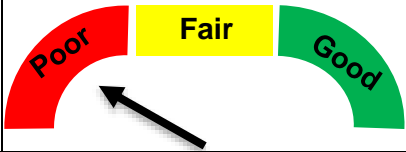
Fleet		
Summary	<ul style="list-style-type: none"> Our tipper truck is in a very sad state and needs replacing with something bigger in size that suits our needs better. The grader is waiting on the mechanic to complete repairs. Civil Supervisors L/Cruiser is needing major repairs to make it road worthy. 	


Infrastructure		
Summary	<ul style="list-style-type: none"> During the recent floods most of the Councils infrastructure suffered water damage and is awaiting on the Insurance Assessors report before any repairs can be carried out. 	



Contracts		
Summary	<ul style="list-style-type: none"> Nothing to report here. 	


AusPost		
Summary	<ul style="list-style-type: none"> Mail continues to be available for Community members daily. 	

Aerodrome		
Summary	<ul style="list-style-type: none"> Recently the Nganmarriyanga airstrip underwent a safety inspection, this was passed without any problems at all. The airstrip needs slashing and weed spraying as soon as it is dry enough to get machinery on there. 	

Remote Tenancy		
Summary	<ul style="list-style-type: none"> • WDRC has employed a Community Housing Officer based out of Peppimenarti to service Peppimenarti, Nganmarriyanga and surrounding homelands. • The Housing Officer is available to contact if you have any maintenance issues. 	

Local Authority Project Status	
<p>All projects have been completed except for the new playground equipment, this will be erected as soon as it is dry enough and a contractor is engaged to put the playground up.</p>	

Challenges		Opportunities	
<ul style="list-style-type: none"> • Wet weather • No equipment • Staff not coming in for work • Contractor availability 		<ul style="list-style-type: none"> • Employment for local people 	

General 
<p>It has been a very trying time for WDRC staff and local Community members with the recent floods. I would like to take this opportunity to thank Damian Blair and his staff for their efforts over the past few weeks in helping clean up where needed. Also special mention to Damian for helping myself at 2.00am on the day of the floods moving items at the Clinic and the School to higher ground.</p> <p>Things will be a little slow for Council over the next few weeks as replacement plant and machinery is sourced, and repairs to the Council office are carried out by contractors.</p>

Statutory Environment

Local Government Act

Impact for Council

For information purposes.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 1 - Strengthen our Organisation	
1.2 Governance	
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority
Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.1	Complete Local Authority funded projects
Journey 5.3.2	Provide milestone achievements for Local Authority

Journey 5.3.3	Publish completed Local Authority projects and promote their success
Journey 5.3.4	Identify through Local Authority future community improvement projects

Recommendation

- 1. That Nganmarriyanga Local Authority note the Community Service Manager report.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 13 APRIL 2023

Report for Agenda Item No 5

Prepared by **Julieanne Wylie, EA to CEO and Mayor**

Strategic and Regional Plan Consultation

Purpose

To provide the Local Authority with an opportunity to provide feedback on the development of the Strategic plan and Regional Plan with a focus on future projects.

Background

The Strategic Plan 2023-2027 will be the Council's first Strategic Plan and will guide our overall planning framework and set the strategic direction for Council for the next four years.

The Regional Plan 2023-2024 outlines how Council will operate to achieve the strategic objectives that are set out in the Strategic Plan.

This report seeks feedback from Local Authority members on the high level inclusions within both of these plans being Council's Vision, Mission and Values. We also seek feedback and discussion from members around future projects in your communities.

A booklet has been provided for your reference and (subject to funding being available) here are the projects that Local Authority included in the 2022-2023 Regional Plan for discussion:

	Community Safety
1.	Improved Solar lighting
2.	Bollards and rocks around speed humps
3.	Advocate for permanent police presence
4.	Footpaths
	Community enhancements
5.	Planting of mature trees
6.	Planting fruit trees
7.	Planting shade trees at cemetery
8.	Shade and seating across community
9.	Animal Management
10.	Upgrade cemetery
	Strategic Projects
11.	Community Arts Centre
12.	Community Garden

Statutory Environment

Local Government Act Part 3.3; ss 34(1)(c); 81 and Guideline 1

Impact for Council

To ensure projects are reported to Local Authority members.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 1 - Strengthen our Organisation	
1.2 Governance	
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings
Focus 5 - Building our Region	
5.3 Local Authority projects	
Journey 5.3.2	Provide milestone achievements for Local Authority

Recommendation

1. That Palumpa Local Authority note the opportunity to discuss Councils Vision, Mission and Values and future projects that Local Authority would like Council to investigate.
2. That Palumpa Local Authority understand that they can speak to their Elected Members regarding any future projects.

Attachments



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 13 APRIL 2023

Report for Agenda Item No 6

Prepared by **Sharon Binns, Governance & Quality Assurance Officer**

Remuneration Determination - Allowances for Members of Local Authorities.

Purpose

The Remuneration Tribunal has determined in a review of changes to Local Authority payments to **take effect from 1 July 2023**.

Background

Local Authority is defined in the *Local Government Act 2019* and viewed as a critical function of Councils by the resident in the community. The Remuneration Tribunal believes the current level of allowance is inadequate and has established the following allowances:

The Chairperson was paid approximately \$140 for attendance at a Local Authority meeting but will be paid as follows:

- | | |
|--|-------|
| • If the meeting is held up to 2 hours | \$300 |
| • If the meeting is held between 2 to 4 hours | \$450 |
| • If the meeting is held for more than 4 hours | \$600 |

A Local Authority member was paid approximately \$110 for attendance at a Local Authority meeting will be paid as follows:

- | | |
|--|-------|
| • If the meeting is held up to 2 hours | \$200 |
| • If the meeting is held between 2 to 4 hours | \$300 |
| • If the meeting is held for more than 4 hours | \$400 |

Statutory Environment

Local Government Act 2019
Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006

Impact for Council

Budget to be reviewed in consideration of new allowances in the financial year.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 1 - Strengthen our Organisation	
1.2 Governance	
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings

Recommendation

1. That the Local Authority note the Remuneration Tribunal's Determination No. 1 of 2023 of Allowances for members of Local Authorities.
2. That the Local Authority note the changes in allowances do not come into effect until 1 July 2023.

Attachments

- 1 Determination of Allowances for Members of Local Authorities

ORIGINAL PAPER

No. 756
 Laid on the Table
14 / 2 / 2023



**NORTHERN TERRITORY OF AUSTRALIA
 REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
 (Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
 LOCAL AUTHORITIES**

REPORT ON DETERMINATION NO. 1 OF 2023

1. INTRODUCTION

As a result of amendments to the *Local Government Act 2006* and the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), on 29 June 2022, the Administrator of the Northern Territory, Her Honour the Honourable Vicki O'Halloran AO CVO, issued a request to the Remuneration Tribunal to inquire into and determine the allowance or allowances payable to a member of a local authority pursuant to section 7E(1) of the AMSORE Act.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7E(9) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

Emails were sent to all Local Government Councils in July 2022 advising them of the Inquiry. The Remuneration Tribunal discussed this Inquiry during meetings with Local Government Councils.

2. CURRENT SITUATION

There are Local Authorities within nine Regional Councils and the number of Local Authorities in these Councils range from three to thirteen. The current allowance for members to attend meetings is just over \$100 and \$140 for the Chair of a Local Authority. Many Regional Councils advised that the Local Authorities are under resourced.

The Department of the Chief Minister and Cabinet's Local Government Division is currently conducting a review of Local Authorities and confirmed that they would remain an important aspect of Local Government in Regional Councils.

3. IMPORTANCE OF AN ADEQUATE ALLOWANCE

It is important that Local Authorities are viewed as a critical function of Councils by the residents of Regional Councils and that the allowances paid are commensurate with payments for attending similar meetings within the community. Therefore, the Remuneration Tribunal believes that the current level of allowance is inadequate and has established the following allowances.

The Chair of a Local Authority will be paid as follows:


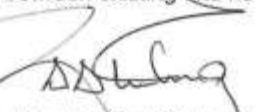

- If the meeting is held up to 2 hours \$300
- If the meeting is held between 2 to 4 hours \$450
- If the meeting is held for more than 4 hours \$600

A Member of a Local Authority will be paid as follows:

- If the meeting is held up to 2 hours \$200
- If the meeting is held between 2 to 4 hours \$300
- If the meeting is held for more than 4 hours \$400

4. APPENDIX A

Appendix A provides a comparison between existing and new allowances.

 Mr Michael Martin OAM Chairperson Remuneration Tribunal	 The Hon Syd Stirling AM Member Remuneration Tribunal	 Mr Gary Higgins Member Remuneration Tribunal
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Dated 24 January 2023

APPENDIX A to the Report on Allowances for Members of Local Authorities

Comparison of Existing Allowances with New Allowances**Local Government Authorities**

POSITION	Period	CURRENT	NEW
Chair	Up to 2 hours	\$140	\$300
	2 to 4 hours	\$140	\$450
	More than 4 hours	\$140	\$600
Member	Up to 2 hours	\$110	\$200
	2 to 4 hours	\$110	\$300
	More than 4 hours	\$110	\$400



**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL AUTHORITIES**

DETERMINATION NO. 1 OF 2023

Under section 7E of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

1. DEFINITIONS

Local Authority is defined in the *Local Government Act 2019* as established by a Council under section 76.

The Chair of a Local Authority is defined in the *Local Government Act 2019* as in section 98.

A Member of a Local Authority is defined in the *Local Government Act 2019* as a member of an audit committee, a council, a council committee of a local authority.

Financial Year is the period from 1 July to the 30 June.

2. ALLOWANCES

The following allowance will be paid for each meeting of a Local Authority.

The Chair of a Local Authority will be paid as follows:

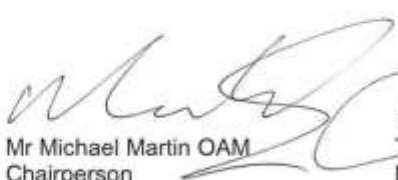
If the meeting is held up to 2 hours	\$300
If the meeting is held between 2 to 4 hours	\$450
If the meeting is held for more than 4 hours	\$600

A Member of a Local Authority will be paid as follows:


If the meeting is held up to 2 hours	\$200
If the meeting is held between 2 to 4 hours	\$300
If the meeting is held for more than 4 hours	\$400

3. GENERAL


- a. Pursuant to section 7E(9) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:
- the next financial year if the report is made on or before 1 February; or
 - from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated 24 January 2023



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 13 APRIL 2023

Report for Agenda Item No 7

Prepared by **Matthew Eastham, CEO**

CEO Report - Palumpa Local Authority

Purpose

The purpose of the Chief Executive Officers (CEO) report is to provide an opportunity for the Local Authority to ask the CEO questions relating to Council and for the CEO to provide a verbal update on matters of importance to the Local Authority.

Background

CEO to provide opportunity at the Local Authority for questions to be asked and for discussion around matters of importance to the Local Authority and Community.

Statutory Environment

1. *Local Government Act 2019*
 - i. Section 78 - Functions of Local Authority;
 - ii. Section 79 - Limits on functions of local authority.
2. Ministerial Guideline 1: Local Authorities 2021

Impact for Council

Information purposes

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022-23:

Focus 1 - Strengthen our Organisation	
1.2 Governance	
Journey 1.2.3	Continue to strengthen the governance framework and encourage active contribution at all meetings
1.5 Local Decision Making	
Journey 1.5.1	Support Local Authority

Journey 1.5.3

Actively participate in local decision making agreements

Recommendation

1. That the Local Authority acknowledges the opportunity to discuss matters with the CEO and notes the information discussed with the CEO.

Attachments