SPECIAL MEETING OF COUNCIL

TUESDAY, 10 MAY 2022

10:00 AM
Held at the West Daly Regional Council Chambers
Winnellie NT
This meeting is open to the public excluding confidential Council business.
Agenda available online and if any queries please contact Governance and Quality Assurance Officer on
info@westdaly.nt.gov.au
or phone: 08 7922 6403

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The West Daly Regional Council advises that anyone who has any application lodged with the West Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the West Daly Regional Council in respect of the application.

AGENDA

West Daly Regional Council
Special Council Meeting

TUESDAY 10 MAY 2022

**WEST DALY REGIONAL COUNCIL CHAMBERS,
WINNELLIE NT**

ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

West Daly Regional Council acknowledges the Traditional Owners and custodians of the lands on which we live and work, paying our respect to Elders past, present and in the future.

PRESENT

APOLOGY AND LEAVE OF ABSENCE

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

REPORTS

1 Rates Declaration 2022/23 3

2 Elected Member Allowances 2022-23 10

3 Council Fees & Charges 2022-23 15

4 CEO Certification - Assessment Record 21

5 2022-23 Draft Budget 23

CONFIDENTIAL

6 Emergency Infrastrucutre - Kundantiga Homeland

The report will be dealt with under Section 99(2) of the Local Government Act 2019 and Regulation 51(1)(c)(i) of the Local Government (General) Regulations 2021. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person. (Commercial In Confidence.).

WEST DALY REGIONAL COUNCIL

FOR THE SPECIAL COUNCIL MEETING OF 10 MAY 2022

Report for Agenda Item No 1

Prepared by **James Cartwright, Chief Financial Officer**

Rates Declaration 2022/23

Purpose

To present West Daly Regional Council's (Council) Draft Rates and Charges for the 2022/23 financial year.

Background

The Council's current income derived from four basic sources:

- Income from rates and statutory charges (this paper).
- Local Government operational grants.
- Grants provided by other Agencies to undertake specific funded programs (such as Community Night Patrol).
- Own source revenue such as trade services and our mechanical workshop.

In determining the rating regime for 2022/23, the Council has considered the amounts Council is able to raise from our own-source revenue, and the amounts required to present a balanced and sustainable budget.

When considering the rating regime for 2022/23, the Council has considered a number of factors, including:

- The Council's statutory and legislative obligations.
- The service level expectations of the communities, residents and ratepayers.
- The funding environment and the overall reduction in income from grant and own source income.
- The asset management and asset renewal obligations of the Council.
- The Council's priorities with regards to local employment and maintenance of community based employment and training opportunities.
- How current and future rating practices will impact on the Council's financial sustainability.
- How existing services particularly waste management and others can be funded from existing revenue sources.
- Mandatory staff wage increase increments as per EBA

- Federal level CPI index and Local government cost indexes

It is proposed that the relevant interest rate for late payment increases from 7% to 18%, which reflects the average credit card rate in Australia and brings the Council in-line with other local government organisations in the Northern Territory.

Statutory Environment

Pursuant to Section 219 of the *Local Government Act 2019*, Council may only levy rates on conditionally rateable land in accordance with a rating proposal approved by the Minister for Local Government at least 1 month before the commencement of the financial year for which the rates are declared.

The relevant Interest rate for the late payment of rates and charges is fixed in accordance with Section 245 of the Local Government Act 2019.

Impact for Council
Compliance with the *Local Government Act 2019.*

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2022.

Focus 4 - Growing our Services	
4.4 Destination: Financial capacity and quality of current services enhanced	
Journey 4.4.1	Review service charges and plan for devlopment of new charging strategy
Focus 3 - Developing our Assets	
3.1 Destination: Introduction of an asset management platform	
Journey 3.1.1	Identify funding opportunities for asset replacement

Recommendation

1. **That Council approves the draft Rates Declaration for 2022-23.**
2. **That Council approves the draft Rates Declaration for inclusion in the 2022-23 Regional Plan.**

Attachments

1 Rates Declaration 2022-23 DRAFT
2 Gazette Notice - Conditional Ratings

West Daly Regional Council

Declaration of Rates and Charges 2022/2023

Notice is hereby given pursuant to *Section 241 of the Local Government Act 2019* ("**The Act**"), that the following rates and charges were declared by the West Daly Regional Council ("**Council**") at the Ordinary Council Meeting held on XX June 2022 pursuant to Chapter 11 the *Local Government Act 2019,* in respect of the financial year ending 30 June 2022.

Rates

The Council, pursuant to section 241 of the Act, declared that it intends to raise, for general purposes by way of rates, the amount of $1,353,338.

Pursuant to section 226 of the Act, the basis of rates are:

a) Valuation-based amounts with which are subject to minimum amounts; and
b) fixed amounts.

Pursuant to section 227 of the Act, the basis of the assessed value is the unimproved capital value of allotments within the Council area.

However (consistent with section 227(3) of the Act:

a) the unimproved value of a mining tenement is its assessed value; and
b) the unimproved value is taken to be 20 times the annual rental payable under the tenement.

The Council hereby declared the following rates:

1) With respect of allotments classed as **Residential** in the council assessment record, a differential rate of 4.48% of the assessed value will apply with a minimum amount being payable in the application of this rate being $1,517.27 multiplied by:

   a) the number of separate parts or units that are adapted for separate occupation or use on each allotment (pursuant to section 226(5) of the Act); or
   b) the number 1.

whichever is the greater.

2) With respect of allotments classed as **Commercial** in the council assessment record, (excluding pastoral leases and mining tenements), a differential rate of 14.96% of the assessed value will apply with a minimum amount being payable in the application of this rate being $1,795.42 multiplied by:

   a) the number of separate parts or units that are adapted for separate occupation or use on each allotment (pursuant to section 226(5) of the Act); or
   b) the number 1.

whichever is the greater.

3) With respect to each allotment of rateable land within the Council area that is classed as **Vacant Land**, a differential rate of 4.48% of the assessed value with a minimum amount being payable in the application of that charge being $1,517.27.

4) With respect to each allotment of rateable land within the Council area that is used or occupied for **Residential Purposes**, where there is no Unimproved Capital Value assessed for the allotment, a fixed charge of $1,517.27 will apply.

5) With respect to each allotment of rateable land within the Council area that is used or occupied for **Commercial Land Use** (excluding pastoral leases and mining tenements), where there is no Unimproved Capital Value assessed for the allotment a fixed charge of $1,795.42 will apply.

6) With respect to each allotment of rateable land within the Council area that is **Vacant Land**, where there is no Unimproved Capital Value assessed for the allotment a fixed charge of $1,517.27 will apply.

7) With respect to each allotment of land within the Council area which is subject to **Mining Tenements** as defined in the Act, the rate will be the assessed value (being 20 times the annual rental payable under the tenement) multiplied by 0.004726, with the minimum amount payable in the application of this rate being $1,211.76

   Note:

   a) contiguous tenements or reasonably adjacent tenements held by the same person are to be rated as if they were a single tenement;
   b) if the owner of the mining tenement is also the owner of the land underlying the mining tenement and is liable for the rates for the underlying land tenure, the only rates payable are either the rates for the mining tenement or the rates for the underlying land tenure, whichever is greater.

8) With respect to each allotment of land within the Council area over which there is a **Pastoral Lease** as defined in section 3 of the *Pastoral Land Act*, the rate will be the assessed value multiplied by 0.000416, with the minimum amount payable in the application of this rate being $511.97.

Charges

Pursuant to Section 239 of the *Local Government Act 2019* Council declared the following charges for the purpose of enabling or assisting Council to meet the cost of garbage collection services and the waste disposal services it provides for the benefit of land within the Council area and the occupiers of such land.

Council intends to raise $764,939 by way of these charges.

For the purposes of these charges:

a) 'Council area' means the area of Council as defined in the Act;

b) 'residential dwelling' means a dwelling, house, flat or other substantially self-contained residential unit or building on residential land (whether or not it is exempt from rates) and includes a unit within the meaning of the Unit Titles Act and the Unit Titles Schemes Act;

c) 'residential land' means land used or capable of being used for residential purposes (but does not include land on which there is no residential dwelling);

d) 'allotment of commercial land' means land, the occupation and use of which is primarily for non-residential purposes and may be commercial or industrial by nature;

e) the 'garbage collection service' comprises the collection of one garbage bin per week of a size and on days determined by the Council.

1) Residential Garbage Collection Charge:

   a) The purpose for which this Charge is to be imposed is to assist Council in meeting the cost of the garbage collection service it provides to, or which Council is willing and able to provide to each allotment of residential land in the Council area;

   b) It is the opinion of Council that such purpose is and will be of special benefit to those allotments;

c) A charge of $1,208.16 per annum per residential dwelling will apply;

d) Where, in response to a written request from a person liable to pay a charge in respect of a residential dwelling referred to in paragraph 1)(a), Council approves the request and provides an additional service in the form of a weekly collection of waste contained in additional garbage bins. An additional service fee of $1,208.16 per annum in relation to the collection of waste from each additional garbage bin collected through the use by rateable properties of more than one (1) council specified garbage bin. The additional service shall be the provision and collection of waste contained in the number of additional garbage bins approved by Council in response to such written request, and the additional service fee shall be levied and paid in conjunction with the charge for the weekly collection service referred to in paragraph 1)(c)

2) Commercial Garbage Collection Charge:

a) The purpose for which this Charge is to be imposed is to assist Council in meeting the cost of the garbage collection service it provides to, or which Council is willing and able to provide to each allotment of commercial land in the Council area;

b) It is the opinion of Council that such purpose is and will be of special benefit to those allotments;

c) charge of $2,189.54 per annum per allotment of commercial land will apply;

d) Where, in response to a written request from a person liable to pay a charge in respect of a commercial land referred to in paragraph (2)(a), Council approves the request and provides an additional service in the form of a weekly collection of waste contained in additional garbage bins, an additional charge of $2,189.54 per annum in relation to the collection of waste from each additional garbage bin collected through the use by rateable properties of more than one (1) council specified garbage bin. The additional service shall be the provision and collection of waste contained in the number of additional garbage bins approved by Council in response to such written request, which charge shall be levied and paid in conjunction with the charge for the weekly collection service referred to in paragraph (2)(c)

Relevant interest rate

The relevant interest rate for the late payment of rates and charges is fixed in accordance with Section 245 of the Act at the rate of 18% per annum and is calculated on a daily basis.

Payment dates

The Council determined that rates and charges for the year 1 July 2022 to 30 June 2023 inclusive shall be due and payable by the 30th September 2022.

A ratepayer and or charge payer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates, charges and interest (if applicable) plus any expenses, costs or disbursements whatsoever incurred by Council in recovering or attempting to recover the rates, charges and interest, including but not limited to, debt collection agency fees and legal costs.

Rates Assessment Record Certification

I certify to the Council that, to the best of my knowledge, information and belief, the rates assessment record is a comprehensive record of all rateable land within the West Daly Region.

Matthew Eastham
Chief Executive Officer
West Daly Regional Council

Northern Territory of Australia

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Northern Territory of Australia

Local Government Act 2019

Notice of Rateability of Conditionally Rateable Land for 2022-2023 Financial Year

I, Chanston James Paech, Minister for Local Government, under section 219(2) of the *Local Government Act 2019*, give notice that conditionally rateable land is rateable as follows:

(a) land held under a pastoral lease is rateable as specified in Schedule 1;

(b) subject to paragraph (c), land occupied under a mining tenement is rateable as specified in Schedule 2;

(c) if an Authorisation is required under section 35 of the *Mining Management Act 2001* to conduct the commercial production of minerals on land occupied under a mining tenement, the mining tenement is conditionally rateable as specified in Schedule 2 only if an Authorisation has been granted under that Act.

C. J. Paech
Minister for Local Government

Dated 27 April 2022

Schedule 1

1. For section 227 of the *Local Government Act 2019*, the assessed value is the unimproved capital value.

2. For section 226(1)(b) of the Act, the rate is the assessed value multiplied by 0.000416.

3. For section 226(2) of the Act, the minimum amount is $511.97.

Schedule 2

1. Under section 227(3) of the Act, the assessed value of a mining tenement is the unimproved value.

2. For section 226(1)(b) of the Act, the rate is the assessed value of the mining tenement multiplied by 0.004726.

3. For section 226(2) of the Act, the minimum amount is $1 211.71.

4. Contiguous tenements or reasonably adjacent tenements held by the same person are to be rated as if they were a single tenement.

5. If the owner of the mining tenement is also the owner of another interest in the land (the ***other interest***) then:

   (a) if the rate calculated in accordance with items 1 to 4 for the mining tenement is less than or equal to the rate payable for the other interest – no rate is payable for the mining tenement; or

   (b) if the rate calculated in accordance with items 1 to 4 for the mining tenement (***amount A***) is greater than the rate payable for the other interest (***amount B***) – the rate payable for the mining tenement is the difference between amount A and amount B.

WEST DALY REGIONAL COUNCIL

FOR THE SPECIAL COUNCIL MEETING OF 10 MAY 2022

Report for Agenda Item No 2

Prepared by **James Cartwright, Chief Financial Officer**

Elected Member Allowances 2022-23

Purpose

To inform council of the Maximum Council Member Allowances for 2022-23 and to set the allowances for Council Members for the 2022-23 financial year.

Background

The Remuneration Tribunal as defined by the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* sets the maximum allowances available for Elected Members each financial year. For the 2022-23 financial year, the amount has been set at the same rate as the current financial year.

Council may choose to adopt the maximum allowances as set by the Remuneration Tribunal, or fix allowances at a rate less than the maximum amount. Council cannot exceed the maximum amounts.

The maximum allowances are as follows for the 2022-23 financial year:

	Mayor	Deputy Mayor	Councillor
Base Allowance	75,116.61	27,776.12	13,509.96
Electoral Allowance	19,771.29	4,943.73	4,943.73
Total Base & Electoral Allowance	**94,887.90**	**32,719.85**	**18,453.69**
Professional Development Allowance	3,753.17	3,753.17	3,753.17
Extra Meeting Allowance (max)	-	-	9,006.64
Others Allowance	**3,753.17**	**3,753.17**	**12,759.81**
Total Claimable	**98,641.07**	**36,473.02**	**31,213.50**

The maximum daily rate to Act in the place of the Mayor,

	Daily Rate
Acting Principal Member (max - 90 days)	261.34
Maximum claimable - $23,520.60	

Proposed Allowances for FY 2022/23

	Mayor	Deputy Mayor	Councillor
Base Allowance	75,116.61	27,776.12	13,509.96
Electoral Allowance	19,771.29	4,943.73	4,943.73
Total Base & Electoral Allowance	**94,887.90**	**32,719.85**	**18,453.69**
Professional Development Allowance	3,753.17	3,753.17	3,753.17
Extra Meeting Allowance (max)	-	-	9,006.64
Others Allowance	**3,753.17**	**3,753.17**	**12,759.81**
Total Claimable	**98,641.07**	**36,473.02**	**31,213.50**

The maximum daily rate to Act in the place of the Mayor,

	Daily Rate
Acting Principal Member (max - 90 days)	261.34
Maximum claimable - $23,520.60	

Statutory Environment

Part 7.1 of the *Local Government Act 2019* requires council to determine the member allowances to be paid for the 2022-23 financial year.

Impact for Council

Council elected members will be paid the allowances as determined by Council.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2021-22.

Focus 1 - Enhancing our Organisation Culture	
1.4 Destination: Strengthened Governance	
Journey 1.4.4	Improved reporting and accountability processes

Recommendation

1. **That Council approves the payment of the allowances as determined by the Remuneration Tribunal for the 2022-23 financial year.**
2. **Council approves the inclusion of the recommended allowances in the 2022-23 Regional Plan.**

Attachments

1 Maximum Council Member Allowances 2022-23

Table of Maximum Council Member Allowances for 2022-23

Amounts applicable 1 July 2022

Refer to Guideline 2A: Council member allowances

Ordinary Council Members other than Principal Member and the Deputy Principal Member				
	Category 1:	**Category 2:**	**Category 3:**	**Category 4:**
	Darwin	Alice Springs	Katherine	Belyuen
		Palmerston	Litchfield	Coomalie
			Barkly	Wagait
			Central Desert	
			East Arnhem	
			MacDonnell	
			Roper Gulf	
			Tiwi Islands	
			Victoria Daly	
			West Arnhem	
			West Daly	
Base Allowance	22,515.39	15,761.63	13,509.96	4,503.32
Electoral Allowance	8,238.34	5,767.68	4,943.73	1,647.90
Professional Development Allowance	3,753.17	3,753.17	3,753.17	3,753.17
Max extra meeting allowance	15,010.25	10,508.15	9,006.64	3,003.01
Total Claimable	**$49,517.15**	**$35,790.63**	**$31,213.50**	**$12,907.40**

Principal Member				
	Category 1:	**Category 2:**	**Category 3:**	**Category 4:**
	Darwin	Alice Springs	Katherine	Belyuen
		Palmerston	Litchfield	Coomalie
			Barkly	Wagait
			Central Desert	
			East Arnhem	
			MacDonnell	
			Roper Gulf	
			Tiwi Islands	
			Victoria Daly	
			West Arnhem	
			West Daly	
Base Allowance	125,192.75	87,635.66	75,116.61	25,039.28
Electoral Allowance	32,950.94	23,065.90	19,771.29	6,590.44
Professional Development Allowance	3,753.17	3,753.17	3,753.17	3,753.17
Total claimable	**$161,896.86**	**$114,454.73**	**$98,641.07**	**$35,382.89**

NORTHERN TERRITORY GOVERNMENT

Table of Maximum Council Member Allowances for 2022-23

Acting Principal Member				
	Category 1:	**Category 2:**	**Category 3:**	**Category 4:**
	Darwin	Alice Springs	Katherine	Belyuen
		Palmerston	Litchfield	Coomalie
			Barkly	Wagait
			Central Desert	
			East Arnhem	
			MacDonnell	
			Roper Gulf	
			Tiwi Islands	
			Victoria Daly	
			West Arnhem	
			West Daly	
Daily Rate	433.16	304.91	261.34	87.11
Maximum claimable (90 days)	**$38,984.40**	**$27,441.90**	**$23,520.60**	**$7,839.90**

Deputy Principal Member				
	Category 1:	**Category 2:**	**Category 3:**	**Category 4:**
	Darwin	Alice Springs	Katherine	Belyuen
		Palmerston	Litchfield	Coomalie
			Barkly	Wagait
			Central Desert	
			East Arnhem	
			MacDonnell	
			Roper Gulf	
			Tiwi Islands	
			Victoria Daly	
			West Arnhem	
			West Daly	
Base Allowance	46,292.69	32,405.27	27,776.12	9,259.53
Electoral Allowance	8,238.34	5,767.68	4,943.73	1,647.90
Professional Development Allowance	3,753.17	3,753.17	3,753.17	3,753.17
Total claimable	**$58,284.20**	**$41,926.12**	**$36,473.02**	**$14,660.60**

WEST DALY REGIONAL COUNCIL

FOR THE SPECIAL COUNCIL MEETING OF 10 MAY 2022

Report for Agenda Item No 3

Prepared by **James Cartwright, Chief Financial Officer**

Council Fees & Charges 2022-23

Purpose

To present Council's draft Fees and Charges schedule for 2022-23 to Council.

Background

Council charges a variety of Fees and Charges for services we provide in addition to what we are required by law to provide. Council charges a fee for these activities and they are an important part of our financial sustainability.

The Fees and Charges are set after considering the economic cost of providing the services, commercial considerations and the social utility of providing the services.

Unlike Rates, Council can update our Fees and Charges throughout the year as new amounts or services are required to be added or removed.

Statutory Environment

Council must list their Fees and Charges for the financial year in each annual budget and Regional Plan under the *Local Government Act 2019.*

Impact for Council

Council will charge the fees and charges as per the attached Schedule.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2021-22.

Focus 4 - Growing our Services
4.2 Destination: Trade services that support organisational sustainability and growth

Journey 4.2.4	Identify opportunities for sustainable growth of trade services

Recommendation

1. **That Council approves the draft Schedule of Fees and Charges for the 2022-23 financial year.**
2. **That Council approves the inclusion of the Schedule of Fees and Charges in the Draft 2022-23 Regional Plan.**

Attachments

1 Draft Schedule of Fees and Charges 2022-23

SCHEDULE OF FEES AND CHARGES	Each/Per	FEES/CHARGES FOR FY 2022-23
ADMINISTRATION		
Rate & Property Services		
Change of Ownership Advices - Rates	Advice	$50.00
Rates Search	Property	$50.00
Copies of Rates Notices	Notice	$40.00
Late Payment Fees		
Late fees on Invoice Payment (>30 days)	Month	$50.00
Documentation Assistance		
Completing forms, application, etc.	Hour	$60.00
Printing	Page	$2.00
Photocopying	Page	$2.00
Scanning	Page	$2.00
Laminating		
A4	Page	$5.00
A3	Page	$10.00
Internet Access Library - Wadeye Only		
Computer hire	Hour	Free
ACCOMMODATION - Visitor's Quarters (VOQ)*		
Nganmarriyanga		
VOQ	Night	$240.00
Peppimenarti		
VOQ - 2 Bedroom	Night	$350.00
VOQ - 1 Bedroom	Night	$240.00
Wadeye		
VOQ	Night	$240.00
Donga	Night	$170.00
Long term accommodation bookings (subject to availability) will be discounted as follows; Booking more than 2 weeks less than 4 weeks - 15% Booking more than 4 weeks less than 6 weeks - 20% Booking more than 6 weeks - 25% *VOQ rate is per person, per night		
CONFERENCE ROOM HIRE		
Wadeye	Full Day	$450.00
	Half day	$250.00
Nganmarriyanga	Full Day	$450.00
	Half Day	$250.00
Peppimenarti	Full Day	$200.00
	Half Day	$125.00
PLANNING		
Temporary Road Closure		
	Per Occasion	$300.00

ECONOMIC SERVICES		
Lawn Mowing (minimum charges)		
Domestic		
Lawn	Hour	$110.00
Whipper Snipper	Hour	$110.00
Commercial		
Lawn	Hour	$170.00
Whipper Snipper	Hour	$170.00
Vehicle Hire - Wadeye Only		
Toyota Prado Wagon 4 x4 (or similar)	Day	$300.00
	Hour	$65.00
Toyota Dual Cab Utility 4 x2 (or similar)	Day	$250.00
	Hour	$55.00
Airport Pickup/Drop-off to Council VOQ	Trip	$50.00
Airport Pickup/Drop-off (min 1 Hour)	Hour	$115.00
Cleaning Charge	Hire	$100.00
Equipment Hire		
LED Screen on Trailer	Hour	$75.00
	Day	$500.00
BBQ Trailer	Day	$100.00
Mobilisation/Set-up/Return	Occasion	$75.00
Other Refuse		
Replacement of Bin	Bin	$170.00
Waste Disposal*	Cubic M	$130.00
White Goods disposal	Unit	$50.00
*Clean commercial waste as approved by the WDRC		
Other Charges - Clearing Vehicle & Parts		
Car Bodies	Car body	$220.00
Car Tyres	Tyre	$20.00
4WD Tyres	Tyre	$40.00
Truck Tyres	Tyre	$80.00
Earthmoving Tyres	Tyre	$150.00
Batteries	Unit	$20.00
SWIMMING POOL		
Out of Hours Hire	Hour	$100.00
MECHANICAL WORKSHOP		
Labour (within Community)*		
Unskilled / Semi Skilled Labour	Hour	$80.00
Skilled Labour	Hour	$120.00
Supervisor	Hour	$220.00
Administration Services	Hour	$100.00
Cleaner	Hour	$80.00

Trades*		
Mechanic	Hour	$120.00
Carpenter	Hour	$120.00
Builder	Hour	$120.00
Trades Assistant	Hour	$80.00
Travel	KM	$2.10
**Minimum charge is 1 hour; 50% rate increase after 4:30PM and 100% rate increase for weekends.*		
Others		
Workshop Materials	Per	Cost + 30%
Mobilisation/Demobilisation charges	Occasion	Actual cost + 15% admin fee
Tyre Plug	Plug	$25.00
Patch Repair	Patch	$50.00
Workshop Consumables	Per	$30.00
Workshop Disposals	Per	$50.00
New Tyre / Tube	Tyre	$80.00
Key Cutting	Key	$10.00
Tyre Fitting exc tyres	Tyre	$50.00
Vehicle Inspection – not exceeding 4.5 tonnes	Per	$58.30
Trailer - not exceeding 4.5 tonnes (Aggregate trailer mass)	Per	$58.30
Vehicles - Over 4.5 tonnes	Per	$133.10
AIRPORT CHARGES		
<9,000kg	Landing	$25.19/t
≥9,000kg	Landing	$34.65/t
Heli<2,500 kg	Landing	$25.19/t
Heli≥2,500 kg	Landing	$34.65/t
minimum	Landing	$25.19/t
PLANT HIRE*		
Description	***Rate per Hour***	***Rate per Day # (7 hours)***
Grader	$270.00	$1,700.00
Loader	$270.00	$1,700.00
Dingo TK0005 and attachments	$150.00	$945.00
Volvo Flat Top Truck (tilt tray)**	$180.00	$1,135.00
Caterpillar Skid Steer Loader	$200.00	$1,260.00
John Deere Tractor 5093E inc slasher	$200.00	$1,260.00
Hino Tip Truck	$200.00	$1,260.00
Hino Tip Truck with Water Unit	$200.00	$1,260.00
Roller	$200.00	$1,260.00
Backhoe	$220.00	$1,385.00
Bobcat	$200.00	$1,260.00
Excavator 2.5 Tonne	$220.00	$1,385.00
Trailer Tandem Wheels	NA	$120.00
8FT Slasher	$40.00	NA
6FT Slasher	$25.00	NA

Forklift	$180.00	NA
Ride on Mower	$160.00	NA
**All on a wet hire basis - must include WDRC employee as Driver, with operator and fuel; A mobilisation/set-up/return fee of $75 per occasion is charged if plant hire is required outside the Community.* ***Volvo Flat top truck (tilt tray) can also be hired per kilometre basis at $3.50/KM. Minimum charge $500 for out-of-community collection.* *# Day rate is from 8 am to 4 pm (7 hours maximum)*		

Terms, Payments & Recourse

1. All fees are inclusive of GST.

2. All accounts for the purchase of goods or services, provided by the West Daly Regional Council (WDRC) are to be settled in full within 30 days from date of Invoice.

3. Should the Customer default in the payment of any monies due under this Agreement, then all monies due to WDRC shall immediately become due and payable, and will be paid by the Customer within fourteen (14) days of the date of written demand from WDRC.

4. In the event an account is not settled, WDRC reserves the right to withhold any further supply of goods and services and shall be entitled to charge interest on all amounts not paid by the due date for payment and the Customer undertakes to pay any interest so charged. Such interest will be calculated on a daily basis from the due date for payment until the date that WDRC receives payment with 10.0% per annum. Late payment processing fees of $35.00 will be charged on top of interest.

5. Any expenses, costs or disbursements whatsoever incurred by WDRC in recovering any outstanding monies, including debt collection agency fees and legal costs, shall be added to the original monies owed and will be paid by the Customer on an indemnity basis and all such costs shall be recoverable as a liquidated debt.

6. For Fees & Charges not mention in above list, Council authorised CEO to determine reasonable fees & Charges and inform council with updated Fees and Charges table.

7. These fees & Charges are for short-term (daily / weekly) purpose and for any long term and commercial activities, separated fees & charges will be negotiated with each client.

8. Debit card and Credit card (MasterCard / Visa) attracts 1.0% Surcharge.

9. Staff and councillors are entitled to 35% discount on listed labour rage.

WEST DALY REGIONAL COUNCIL

FOR THE SPECIAL COUNCIL MEETING OF 10 MAY 2022

Report for Agenda Item No 4

Prepared by **James Cartwright, Chief Financial Officer**

CEO Certification - Assessment Record

Purpose

To provide the CEO Certification to Council that to the best of the CEO's knowledge, information and belief, the assessment record is a comprehensive record of all rateable land within the area.

Background

The CEO is required to provide the Certification under the *Local Government (General) Regulations 2021* prior to the adoption of the annual budget.

Statutory Environment

Section 29 of the *Local Government (General) Regulations 2021.*

Impact for Council

Compliance with the *Local Government (General) Regulations 2021.*

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2021-22.

Focus 1 - Enhancing our Organisation Culture	
1.4 Destination: Strengthened Governance	
Journey 1.4.4	Improved reporting and accountability processes

Recommendation

1. **That Council receives and accepts the attached signed CEO Certification.**

Attachments

1 CEO Certification - Rates

Certificate in Terms of Regulation 29 (1) of the *Local Government (General) Regulations 2021*

This is to certify that assessments numbered 1 to 795 declared pursuant to *Sections 237-239 of the Local Government Act. 2019,* are recorded in the assessment record and to the best of my knowledge, information and belief the assessment record is a comprehensive record of all rateable land within the West Daly Regional Council.

Signed .....

Chief Executive Officer

Dated at ..... 9 ..... this ..... 9 ..... Day of ..... May .....

2022

Regulation 29 of the Local Government (General) Regulations 2021 states, that the above certification must be made before a Council adopts its budget.

WEST DALY REGIONAL COUNCIL

FOR THE SPECIAL COUNCIL MEETING OF 10 MAY 2022

Report for Agenda Item No 5

Prepared by **James Cartwright, Chief Financial Officer**

2022-23 Draft Budget

Purpose

Council has commenced the budget process for the 2022-23 financial year. Council is required to present a balanced budget approved by Council to the Minister by 30 June 2022. The purpose of this report is to present the draft budget to Council for approval for inclusion in the 2022-23 Regional Plan.

Background

Council operates in a very restricted financial environment. This budget has been prepared to be as sustainable as possible while still providing a minimum of Council services to our Communities. The budget has been prepared with the assumption that all Tied funded programs and capital projects will be fully funded and expended in the year in which they take place.

Council's financial operating environment means that there is limited scope to fund untied services other than our core service delivery programs. Management remains committed to delivering Civil hours that provide the services that Community requires, and our final budgeted deficit demonstrates that Council remains under-funded. The attached budget contains the following items and assumptions:

- Equity top-up of $441k required to balance the budget (excluding depreciation)
- Rates income of $2.1 million (general rates and garbage charges). This is a 21% increase from the 2022 financial year
- Two mechanic and two carpenter positions within Council. These positions will decrease the amounts Council pays to contractors for repairs and maintenance, and will return revenue to Council by completing work for third parties
- $170k in repairs and maintenance to Council housing – security of employee housing continues to be a concern
- $80k in employee training costs – Council continues to invest in our staff
- Lease revenue of $427k – Council is currently finalising the negotiations on our commercial and residential leases and this

represents a 23% increase; many of our current leases are costing Council money once insurance and Section 19 costs are taken into account
- Outsourced services of $30k, Council is currently in negotiation with CouncilBIZ to undertake our rates function in the 2022-23 financial year
- Technical Services Manager position
- Council Civil labour hours to remain consistent with the prior year budget of 608 hours for Wadeye, and 228 hours for Peppimenarti and Palumpa.

Council is requested to approve the transfer of $441,418 as per the budget from our cash reserves to balance the 2022-23 Budget. Management is also continuing negotiations with the Northern Territory Government to increase our operational grant funding to levels consistent with those required to provide the minimum service delivery levels for our Communities.

The attached budget has not assumed an increase in current funding levels. Depreciation has not been funded. This means Council is reliant on NTG grant funding to acquire replacement capital assets, which is increasingly required as our fleet and yellow plant approach the end of their useful lives. Many of our highly utilised assets were transferred from Victoria Daly council in 2014 and require high maintenance and repair expenditure.

Statutory Environment

Council is required to present a balanced budget to the Minister by 30 June 2022 under the *Local Government Act 2019.*

Impact for Council

If approved by Council, the draft budget will be included in the 2022-23 Regional plan.

Strategic Alignment

This report is aligned to the West Daly Regional Plan 2021-22.

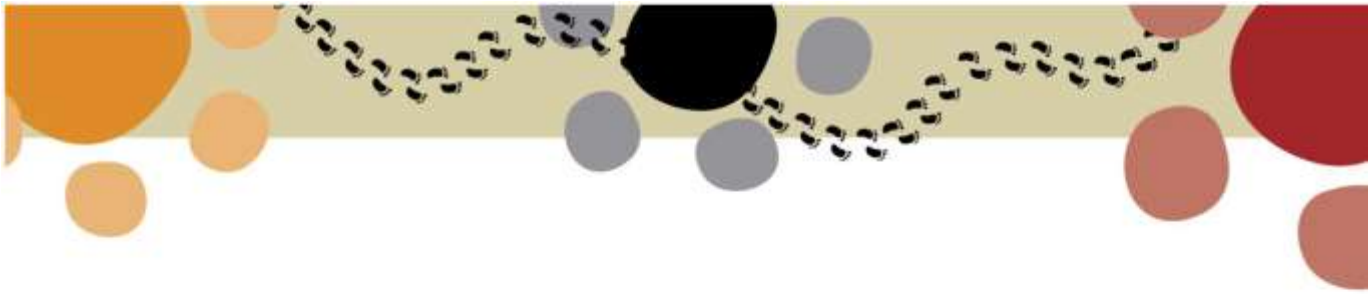
Focus 1 - Enhancing our Organisation Culture	
1.4 Destination: Strengthened Governance	
Journey 1.4.4	Improved reporting and accountability processes

Recommendation

1. **That Council approves the Draft 2022-23 Budget for inclusion in the draft 2022-23 Regional Plan.**
2. **Council approves the transfer of $441,418 from reserves to balance the budget (excluding depreciation).**

Attachments

1 DRAFT 2022-23 Budget



Draft Budget 2022/23 – *Operating Statement – Tied & Untied*

	Description	FY2022/23
Income	Grants and contributions	$6,824,920
	Interest/Investment Income	$19,054
	Other Income	$599,914
	Rates and Annual Charges	$2,118,277
	User charges and fees	$3,141,700
Income Total		**$12,703,865**
Expenditure	Council Committee & LA Allowances	$8,500
	Elected Member Allowances	$211,424
	Elected Member Expenses	$60,000
	Employee benefit expenses	$6,203,117
	Operational Expenses	$4,776,248
	Repair and maintenance	$608,000
	Contractor Materials and Labour	$1,051,536
	Interest Expense	$226,456
Expenditure Total		**$13,145,281**
Depreciation		$937,776
Budgeted Surplus/Deficit		($1,349,192)
Equity	Transfer from Reserves	$441,416
Operating Surplus (Deficit)		**($937,776)**

Draft Budget 2022/23 – *Operating Statement – Untied*

	Description	FY2022/23
Income	Grants and contribution	$3,606,080
	Interest/Investment Income	$19,054
	Other Income	$599,914
	Rates and Annual Charges	$2,118,277
	User charges and fees	$3,141,700
Income Total		**$9,485,026**
Expenditure	Council Committee & LA Allowances	$8,500
	Elected Member Allowances	$211,424
	Elected Member Expenses	$60,000
	Employee benefit expenses	$6,203,117
	Operational Expenses	$4,776,248
	Repair and maintenance	$608,000
	Contractor Materials and Labour	$1,051,536
	Interest Expense	$226,456
Expenditure Total		**$9,926,443**
Depreciation		$937,776
Budgeted Surplus/Deficit		($1,379,193)
Equity	Transfer from Reserves	$441,418
Operating Surplus (Deficit)		**($937,776)**

Account Description	Darwin	Nganmarriyanga	Peppimenarti	Wadeye	Grand Total
INCOME – Tied & Untied					
Additional Garbage Collection Fees		19,741		110,217	129,958
Administration Fees Cost Allocation				322,270	322,270
Agency Income		8,897	9,375		18,272
Aust Gov - Capital Grants				402,000	402,000
Aust Gov - Operational Grants		155,017	155,017	942,793	1,252,827
Aust Gov - Operational Grants AD -719		55,675	55,675	315,462	426,812
Aust Gov - Operational Grants RM-719		101,012	101,012	573,972	775,996
Commercial Services Income		25,000	50,000	199,293	274,293
Council Rates		106,696	119,483	1,127,159	1,353,338
Fuel Rebate Income				13,625	13,625
Garbage General		75,338	73,498	616,102	764,938
Hire of Council Assets		1,023	170	38,807	40,000
Interest Received				19,054	19,054
Landing Fee Income		21,349	17,532	129,430	168,311
Materials & Services Recovery		33,167	31,943	317,869	382,979
NTG - Operational Grants		56,700	25,800	809,783	892,283
NTG - Operational Grants AD-101-NTOSub				1,795,000	1,795,000
NTG - Operational Grants AD-703- JDF				590,000	590,000
NTG Special Purpose Grants (Operational)		356,952	177,918	136,860	671,730
Other Current Income	1,437	7,064		33,801	42,302
Period Contracts - Airports		73,328	64,047	128,391	265,766
Period Contracts Other		95,663	82,620		178,283
Plant & Vehicle Cost Recovery		43,200	101,040	288,990	433,230
Profit / Loss on Disposal of Motor Vehicles				34,455	34,455
Property Lease Cost Recovery		163,440	222,720	622,000	1,008,160
Rent and Leases Property				427,627	427,627
Rent Employee Housing		4,058	1,964	14,334	20,356
Income Total	**1,437**	**1,403,320**	**1,289,814**	**10,009,294**	**12,703,865**

Attachment 1

Account Description	Darwin	Nganmarriyanga	Peppimenarti	Wadeye	Grand Total
EXPENDITURE – Tied & Untied					
Accommodation	15,000	4,500	4,500	8,000	32,000
Administration Fees		129,247	71,048	120,071	320,366
Advertising	20,000				20,000
Annual Leave	176,715	78,507	81,837	342,413	679,472
Audit and Risk Committee				5,000	5,000
Audit Expenses (external)	60,000				60,000
Catering - Council, Committees, Seminars	2,000	2,000	2,500	5,000	11,500
Cleaning Products and Contractors	20,000	1,000	1,000	4,000	26,000
Committee Sitting Fees		3,500	2,500	2,500	8,500
Consulting Fees				587,000	587,000
Consumable Items		5,000	5,000	20,000.00	30,000
Contractor Materials and Labour		331,910	185,175	534,453	1,051,538
Contractors Pest Control		5,000	5,000	10,000	20,000
Councillors - Fares Air / Road		2,500	2,500	20,000	25,000
Councillors Accommodation		2,000	2,000	10,000	14,000
Councillors Electoral Allowances		18,454	18,454	164,516	201,424
Councillors Extra Meeting Allowances				10,000	10,000
Councillors Travel Allowance - Meals and Incidentals		3,000	3,000	15,000	21,000
Counselling and Rehabilitation				5,000	5,000
Doubtful Debts				3,219	3,219
Fares - Air/Road	20,000		1,000	10,000	31,000
Freight Expenses		10,000	10,000	20,000	40,000
Fringe Benefits Tax	4,500		13,000	15,000	32,500
Fuel Diesel /ULP	2,745	12,357	35,795	97,294	148,191
General Expenses	5,000			12,500	17,500
Health and Safety Expenses	5,000	15,000	15,000	20,000	55,000
Hire of Plant, Equipment and Motor Vehicles				10,000	10,000
ICT - Consultants / Service Providers	2,812			250,000	252,812

Attachment 1

Account Description	Darwin	Nganmarriyanga	Peppimenarti	Wadeye	Grand Total
EXPENDITURE					
ICT - Phone/Fax/Internet	80,000	37,000	37,000	86,404	240,404
ICT Hardware < $5,000	10,000				10,000
ICT Mobile/ Modem Telephone	5,321	1,923	3,162	10,565	20,971
ICT Satellite Telephone	-	1,088	2,246	11,903	15,237
ICT Software	5,000				5,000
Insurance Premiums				716,588	716,588
Interest - Lease Liability				226,456	226,456
Legal Fees	40,000				40,000
Levy, Fees and Charges	5,393	2,184	1,876	14,602	24,055
Licenses and Registrations - MV & PE			1,729	31,718	33,447
Long Service Leave	16,242	7,216	7,522	31,472	62,452
Materials - Furniture & Office Equipment	5,000				5,000
Materials - Tools	1,000	5,000	5,000	11,000	22,000
Materials Minor Assets < $5,000		2,500	2,500	30,000	35,000
Mechanic Workshop Materials				3,039	3,039
Office Amenities	6,085	5,337	2,657	6,701	20,780
Office Uniforms	15,000	2,575			17,575
Operating Leases Office Equipment	3,282	1,983	1,967		7,232
Other Leave	8,869		8,915	1,965	19,749
Outsourced Services	30,000				30,000
Personal Protective Equipment	10,000				10,000
Plant and Vehicle Cost Alloc		43,200	101,040	288,990	433,230
Printing, Postage (stamps) & Stationery	10,000	3,000	4,000	5,000	22,000
Property Lease Cost Allocation		196,900	255,840	572,884	1,025,624
Recruitment & Relocation	5,000		5,000	10,000	20,000
Repairs & Maint MV & PE - Others		3,000		15,000	18,000
Repairs & Maint MV & PE - Servicing			3,000	2,000	5,000
Repairs & Maintenance Buildings		50,000	20,000	100,000	170,000

Attachment 1

Account Description	Darwin	Nganmarriyanga	Peppimenarti	Wadeye	Grand Total
EXPENDITURE					
Repairs & Maintenance Plant (Small Plant Items)		15,000	30,000	200,000	245,000
Repairs & Maintenance Roads		35,000	35,000	100,000	170,000
Salary Allowances		71,400.	42,017	132,177	245,594
Salary Normal	1,149,948	510,873	532,540	2,228,202	4,421,563
Salary Overtime		5,000	5,000	10,000	20,000
Screening and License Checks	1,500				1,500
Sick Leave	6,010	1,108	2,882	29,711	39,711
Street Light Electricity Payments		1,242	11,456	31,482	44,180
Subscriptions and Memberships	1,000			20,000	21,000
Superannuation	132,562	58,892	61,389	256,860	509,703
Taxi/Hire Car Fares	1,671	69	66	1,861	3,667
Training	60,000			20,000	80,000
Travel Allowance - Meals and Incidentals	20,000	5,600	4,000	21,500	51,100
Travel Allowance - Mileage		1,000	1,000	1,000	3,000
Utilities - Electricity	20,413	10,683	15,415	16,269	62,780
Utilities - Water & Sewerage		7,129	20,740	49,382	77,251
Workers Compensation	38,851	17,780	18,548	77,194	152,373
Insurance Excess/Payout Expense - Others				20,000	20,000
Expenditure Total	**2,021,919**	**1,727,657**	**1,702,816**	**7,692,891**	**13,145,283**

Attachment 1

Account Description	Darwin	Nganmarriyanga	Peppimenarti	Wadeye	Grand Total
DEPRECIATION					
Depreciation - Motor Vehicles				212,754	212,754
Depreciation - Plant & Equipment				361,620	361,620
Depreciation - Road Infrastructure				100,376	100,376
Depreciation - ROU Assets				234,545	234,545
Depreciation - Site Improvements				17,253	17,253
Depreciation - Structures				11,228	11,228
Depreciation Total				**937,776**	**937,776**
Grand Total	**2,020,482**	**324,337**	**413,002**	**- 1,378,627**	**1,379,194**

Long-Term Financial Plan

	Description	FY2022/23	FY2023/24	FY2024/25	FY2025/26
Income	Grants and contribution	$6,824,920	$7,566,166	$7,793,151	$8,026,946
	Interest/Investment Income	$19,054	$19,626	$20,214	$20,821
	Other Income	$599,914	$617,911	$636,449	$655,542
	Rates and Annual Charges	$2,118,277	$2,181,825	$2,247,280	$2,314,698
	User charges and fees	$3,141,700	$3,235,951	$3,333,030	$3,433,020
Income Total		**$9,485,026**	**$12,703,865**	**$14,030,124**	**$14,451,027**
Expenditure	Council Committee & LA Allowances	$8,500	$8,925	$9,371	$9,840
	Elected Member Allowances	$211,424	$221,995	$233,095	$244,750
	Elected Member Expenses	$60,000	$63,000	$66,150	$69,458
	Employee benefit expenses	$6,203,117	$6,513,273	$6,838,936	$7,180,883
	Operational Expenses	$4,776,248	$5,015,060	$5,265,813	$5,529,104
	Repair and maintenance	$608,000	$638,400	$670,320	$703,836
	Contractor Materials and Labour	$1,051,536	$1,104,113	$1,159,318	$1,217,284
	Interest Expense	$226,456	$237,779	$249,668	$262,151
Expenditure Total		**$9,926,443**	**$13,145,281**	**$14,492,672**	**$15,217,306**
Depreciation		$937,776	$909,643	$882,353	$855,883
Budgeted Surplus/Deficit		**($1,379,192)**	**($1,090,708)**	**($1,344,902)**	**($1,622,161)**
Equity	Transfer from Reserves	$441,418	$181,066	$462,549	$766,278
Operating Surplus (Deficit)		**($937,776)**	**($909,643)**	**($882,353)**	**($855,883)**

Attachment 1