



MEETING OF COUNCIL

WEDNESDAY, 21 AUGUST 2019

10:00am till 5:00pm

Held in the Council Boardroom at Wadeye

This meeting is open to the public excluding confidential Council business.

Agenda available by the 16 August 2019, please contact Manager Corporate on <mailto:info@westdaly.nt.gov.au> or phone: 08 8901 3920

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AGENDA

West Daly Regional Council Meeting

10:00am Wednesday 21 August 2019

WEST DALY REGIONAL COUNCIL OFFICE WADEYE

Present

Apologies

Disclosure of interest – Councillors and Staff

Confirmation of Minutes

Council Meeting - 24 July 2019 4

Call for Items of General Business

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General Business

Confidential

- 23 Compliance Review 2019
- The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*
- 24 Thamarrurr Aged Care
- The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

**MINUTES OF THE COUNCIL MEETING HELD IN THE WADEYE
MEETING ROOM ON WEDNESDAY, 24 JULY 2019 AT 10:00AM**

Mayor Wilson declared the meeting open at 10:30am and welcomed all in attendance.

PRESENT

Mayor	John Wilson
Elected Member	Ralph Narburup
Elected Member	Wally Minjin
Elected Member	Mark Tunmuck-Smith

Staff	
Chief Executive Officer	Shaun Hardy
Director of Council and Community Services	
Manager Corporate	Steve Horton
CSM Wadeye	Rebecca Purser
CSM Peppimenarti	Michael Fitisemanu
CSM Nganmarriyanga	Steve Loring
Manager Grants	Scott Page
Homelands Coordinator	Kristine Matienzo
	Deanne Nankivel

Guests	
Northern Land Council	Marion Scrymgour
Northern Land Council	Samuel Bush-Blansi
Northern Land Council	Ron Levey
Northern Land Council	Errol Thorne
Department of Chief Minister	Wayne Buckley
Wadeye Local Authority Member	Mark Ninnal

APOLOGIES AND LEAVE OF ABSENCE

Apologies received from Deputy Sams and Councillor Martin, Georgie Barnett, Aged Care Manager and Ramesh Pudasaini Senior Financial Consultant (CouncilBiz).

RECOMMENDATION:

That Council accepts the apology from Deputy Sams and requests that Councillor Martin be recorded as absent.

Moved: Cr Minjin

Seconded: Cr Narburup

Carried: Unanimously

CALL FOR ITEMS OF GENERAL BUSINESS/LATE ITEMS

Late Item requiring approval for the use of the Common Seal on agreement regarding Community Planning and Development Project – Sponsored by the Minjin Family Group of the Rak Papangala Traditional Owners.

DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

Councillor Minjin declared are family interest in the late item requiring the use of the use of the common seal on agreement between NLC and West Daly Regional Council regarding Community Planning and Development Project – Sponsored by the Minjin Family Group of the Rak Papangala Traditional Owners

Mayor Wilson declared an interest in Confidential Agenda Item 17 regarding Lot 75 Tenancy SubLease – Family Interest re: Arts Centre (Durrmu Arts)

Both the Mayor and Cr. Minjin remained in the meeting during the relevant agenda items due to quorum requirements however did not participate in discussions.

CONFIRMATION OF MINUTES

Minutes of the Council Meeting held on 4 July 2019

111/2019RECOMMENDATION:

That the minutes be taken as read and be accepted as a true record of the Meeting.

Moved: Cr. Narburup

Seconded: Cr. Tunmuck-Smith

Resolution: Unanimously

GUEST SPEAKERS

Northern Land Council Chief Executive Officer, Marion Scrymgour and Chairperson, Samuel Bush-Blanasi addressed Council on a number of topics. Matters to note were:

- S.19 application for gravel extraction for Papangala to be submitted as a priority.
- NLC would assist Council in resolving the water contamination issue in Old Mission.
- NLC will provide letter of support for ABA Application (one combined application) for water tanks on all homelands.
- NLC are meeting with NTPFES regarding the enforcement of recreational permits under the *Aboriginal Land Rights (Northern Territory) Act*.
- Reform of NLC Policies around Housing, Mental Health, Local Jobs, and ABA Funding.
- NLC Elections – nominations for representatives to be received by September.

11:50am - Marion Scrymgour, Sam Bush-Blanasi, Errol Thorne and Ron Levey left the meeting.

REPORTS TO COUNCIL

1) Chief Executive Officer's Report

CEO spoke to his written report.

11 Motion:

2/2

01

9

1. That Council receives and notes the Chief Executive Officer's report.

Moved: Cr. Narburup

Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

12:30pm – Mayor Wilson closed the meeting for lunch
1:15pm – Mayor Wilson resumed the meeting

2) Director of Council and Community Service

Director of Council and Community Services spoke to his written report.

Action	Person Responsible
Clarification required from the National Indigenous Australians Agency (NIAA) regarding WDRC's eligibility on being able to place a bid on CNP Vehicles at auction.	CEO
Letter of thanks to be sent to NTG for fireworks display in Wadeye and welcoming a future contribution for Territory Day Celebrations for Nganmarriyanga and Peppimenarti for 2020.	DOCCS

11 3/2 01 9 Motion:

1. That Council receives and notes the Director of Council and Community Services report.

Moved: Cr. Minjin
Seconded: Cr. Narburup
Resolution: Unanimously

1:30pm – Mark Ninnal Joined the meeting
1:40pm – Mark Ninnal left the meeting

3) Financial Report - June 2019

Chief Executive Officer spoke to the written report prepared by the Senior Financial Consultant.

11 4/2 01 9 Motion:

1. That the Council receives and notes Financial Report for June 2019.

Moved: Cr. Narburup
Seconded: Cr. Minjin
Resolution: Unanimously

4) Grants Acquittal for Financial Year 2018-19

11 5/2 01 9 Motion:

1. That Council accepts and approves the Grants for acquittal for financial year 2018-19.

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Minjin
Resolution: Unanimously

5) Human Resource Report

11 Motion:
6/2

- 01 1. That Council receives and notes the Human Resources Report.**
9

Moved: Cr. Narburup
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

6) Homelands Coordinator's Report

Action	Person Responsible
ABA Application to be submitted for Solar Power and Water Tanks on all homelands	Grants Manager and Homelands Coordinator

11 Motion:
7/2

- 01 1. That Council receives and notes the Homelands Coordinator's**
9 report.

Moved: Cr. Narburup
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

7) Aged Care Manager's Report

Director of Council and Community Services spoke to the Aged Care Manager's written report.

11 Motion:
8/2

- 01 1. That Council receives and notes the Aged Care Manager's Report**
9

Moved: Cr. Minjin
Seconded: Cr. Narburup
Resolution: Unanimously

8) Elected Member Service Award 2019

11 Motion:
9/2

- 01 1. That Council nominates Cr. Wally Minjin to receive the Elected**
9 Member Service Award for 10 years of service and approves the
associated travel and accommodation costs for attending the
LGANT Conference in November 2019 in Alice Springs.

Moved: Cr. Narburup
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

9) Elected Members Attendance Records

- 12 **Motion:**
0/2
01
9 **1. That Council received and notes Elected Members Attendance records.**

Moved: Cr. Narburup
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

10) Upcoming CEO and Mayoral Travel

- 12 **Motion:**
1/2
01
9 **1. That Council approves the travel, accommodation and associated costs for the Mayor, Deputy Mayor, Elected Members and CEO for travel to:**

- a) **West Arnhem Council Meeting in Jabiru on 12 September 2019; and**
- b) **LGANT General Meeting and AGM in Alice Springs on 7-8 November 2019.**

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Narburup
Resolution: Unanimously

11) Action Items Update

Action	Person Responsible
Additional speed humps around Peppimenarti to be installed	CSM Peppimenarti
Roads Priority Meeting scheduled for 11:00am on 31 July 2019. Invitation to be sent to Peter McLinden from LGANT. Participation from all Councillors required.	Manager Corporate

- 12 **Motion:**
2/2
01
9 **1. That Council receives and notes the action items update.**
- 2. That Council approves the payment of the Extra Meeting Allowance for Elected Members to attend the Roads Priority Meeting scheduled for 11:00am on 31 July 2019.**

Moved: Cr. Minjin
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

COMMUNITY REPORTS

12) Community Services Manager's Report Wadeye

- 12 **Motion:**
3/2

01
9 **1. That Council receives and notes and Community Services Manager's Report, Wadeye**

Moved: Cr. Minjin
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

3:01pm – Cr Minjin left the meeting – meeting paused due to quorum requirements
3:07pm – Cr Minjin returned to the meeting – meeting resumed

13) Community Services Report - Peppimenarti

12
4/2 **Motion:**

01
9 **1. That Council receives and notes the Peppimenarti Community Services Manager's Report.**

Moved: Cr. Minjin
Seconded: Cr. Tunmuck-Smith
Resolution: Unanimously

14) Community Services Report - Ngnanmarriyanga

12
5/2 **Motion:**

01
9 **1. That Council receives and notes the Community Service Managers report.**

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Narburup
Resolution: Unanimously

CORRESPONDENCE IN & OUT

15) Incoming and Outgoing Correspondence

12
6/2 **Motion:**

01
9 **1. That Council accept the correspondence**

Moved: Cr. Narburup
Seconded: Cr. Minjin
Resolution: Unanimously

GENERAL BUSINESS/LATE ITEM

Late Item requiring.

Community Planning and Development Project – Sponsored by the Minjin Family Group of the Rak Papangala Traditional Owners

Councillor Minjin declared a family interest and remained in the room due to quorum requirements however did not participate in discussions.

12
7/2 **Motion:**

01 **1. That Council approves the use of the Common Seal on agreement**

9 **regarding Community Planning and Development Project – Sponsored by the Minjin Family Group of the Rak Papangala Traditional Owners between Northern Land Council and West Daly Regional Council**

Moved: Cr. Tunmuck-Smith
Seconded: Cr. Narburup
Resolution: Unanimously

DECISION TO MOVE TO CLOSED SESSION

Mayor Wilson closed the meeting at 3:25pm and moved to Confidential Agenda.

The meeting closed at 3:25pm.

THIS PAGE AND THE PRECEEDING 6 PAGES ARE THE MINUTES OF THE Meeting of Council HELD ON Wednesday, 24 July 2019 AND CONFIRMED Wednesday, 21 August 2019.

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 1

Prepared by **Shaun Hardy, Chief Executive Officer**

Chief Executive Officer's Report

Purpose

The purpose of this report is to update progress on Council activities and issues relevant to the governance and management of Council.

Background

Planning, Reporting and Governance

Council's Regional Plan 2019-20 including Budget was finalised and forwarded to the Department of Local Government, Housing and Community Development by end July 2019, as required by law.

Drafts of Local Plans for each of our four offices, flowing from our Regional Plan, are underway and map out local tasks for core programs, broader engagement, staffing and assets.

As endorsed by Council, responses to the Compliance Review findings were forwarded to the Department and responses are well underway.

Drafting of Council's Annual Report 2018-19 has commenced.

An Electoral Representation report (boundaries and arrangements) is being prepared and will be presented to Council.

Community Development

NAIDOC programs are supported through grant funding from the now National Indigenous Australians Agency (NIAA, formerly PM&C). For Wadeye, NAIDOC awards are planned for 19 September and Wadeye Festival follows from 20-22 September. NAIDOC holiday for staff will be on 23 September.

For Peppimenarti, NAIDOC will be held on 16 August including staff holiday.

Sporting ovals and parks infrastructure are maintained and enhanced by Council including projects for grandstands, shade, scoreboards and irrigation.

Planning for infrastructure projects in Wadeye, Nganmarriyanga and Peppimenarti, such as public ablution blocks, speed bumps, seating and solar lights are underway, and Wadeye footpath and water bubblers are completed.

Possible funding sources for the Wadeye Bus are being explored including Government agencies, corporate sector and NGOs.

The Community Patrol mini buses in Wadeye, Nganmarriyanga and Peppimenarti are going well and new guidelines around broader use of the mini buses are being prepared eg funerals, sport, etc. Updates are included in the Community Patrol report.

Wadeye Swimming Pool

The Wadeye Swimming Pool has been the subject of good feedback from OLSH Thamurrurr School and others using the pool and the earlier water and safety standards issues appear to be addressed for the moment.

A draft plan regarding future management, funding and upgrades for the pool, including possible waterpark, is being prepared and will be presented to Council.

Animal Management

Funded through a Council grant, a further one week program is being planned before the end of 2019 by AMRRIC. On the ground, AMRRIC is supported by the Rangers in areas such as animal surgery premises and engagement.

Aged Care

Discussions are progressing with the Department of Health and consultants regarding Aged Care funding, alternate contractor and temporary measures. The consultants are preparing a proposed budget and structure. Updates are included in the Manager Aged Care report.

Roads, Plant and Equipment and Parks and Gardens

Updates are included in the Director Council and Community Services report.

Homelands

Updates are included in the Coordinator Homelands report.

Stakeholder Meetings

For the period late June 2019 to mid July 2019, various stakeholder meetings were held as follows:

AG – Health– Aged Care
Cowling Consultants – Aged Care

CouncilBiz
LGANT – Roads Workshop
NIAA – Community Patrol
Northern Land Council
NTG – Local Government, Housing and Community Development
Statewide Super
Thamarrurr Development Corporation

Impact for Council

For information

Recommendation

- 1. That Council receives and notes the Chief Executive Officer's report.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 2

Prepared by **Steve Horton, Director of Council and Community Services**

Director of Council and Community Services Report

Purpose

To update Council on the current situation with Council Services

Background

Roads

A meeting was held on the 31st Jul 19 at Wadeye Council office to prioritise roads within the West Daly Region that required road works, an agenda item will be presented later in this meeting to seek Council approval and commence the first steps to secure the funding to have the road works done.

Council graders are out in Homelands continuing works on Homelands roads. The access road to Old Mission needs large amounts of Gravel, Rock and Geo Cloth through the long sandy stretch just outside the actual Homeland. Council is seeking quotes and the location of gravel pits that will allow these works to be done.

Staff of Council are actively seeking quotes for rock to be delivered to Emu Point road to stabilise creek crossing on the roads in preparation for the upcoming wet season.

Internal roads of Wadeye need repairs and a request to the Local Authority will be made to seek funds to assist with the repairs. A culvert running across the airport road at Wadeye was dug whilst road grading was being done effectively cutting the access in and out of the Community. Urgent repairs were undertaken however it identified that the main access road to Wadeye requires much needed road works.

Civil staff have been out cleaning the streets for the upcoming Funeral on Friday 23rd Aug 19. Perdjat St will be closed temporarily to traffic and Police will be out enforcing the no drive area.

A thorough count of the street lights not working in Wadeye has been conducted with approx.100 street lights out of action. Council has funding available from a grant to cover some of the costs to have the street lights repaired and is currently working with various contractors to obtain the best price so that the works can be done.

Plant and Equipment

The grader has had a new Hydraulic Pump installed and is now operational and will be out grading roads in and around Peppimenarti.

The Case Loader from Peppimenarti has been repaired and delivered back to Peppimenarti. It is expected that the Loader will be out working in the Waste facility, Homelands and other areas throughout the Community.

Funding for the replacement of the Wadeye Community bus is being sort, Council received advice from one funding body that they was unsuccessful in its application. Council will continue to approach other stakeholders to seek funding for the Bus or seek exemption from the Department to use some of Wadeye LA funds for the Bus.

Council's three vehicles that were damaged have been transported to Darwin for assessment and possible repairs, we are currently waiting on advice from our Insurers.

Community Night Patrol buses have been well received and CNP staff are very happy with them. The old CNP Utes have been photographed and details sent through to Gray's for auction. The vehicles are located at Wadeye and will be available for locals to bid on them. This can be done through Gray's website and CSM's in each Community can assist with the bidding process.

Housing repairs on staff houses have been ongoing and are nearing completion. Council have three dwellings currently that are not occupied. The Council builder has been assisting in the Homelands with works under HEA and HMS.

Parks and Gardens

Installation of the watering system for the Soft Ball Oval has been completed. Works were undertaken by HD Pumps from in Darwin. The irrigation system is working well and making a huge difference to the Soft Ball turf. Not all funds from the grant was used and with the remaining funds Council will prepare an application to have grandstands and scoreboards installed at the Soft Ball oval.

The swimming pool in Wadeye is currently operational and suitable for swimming. Vandalism is down since the employment of a full time Council Staff at the Pool.

Enquiries were made to converting the swimming pool to a water park and a quote is attached. Council also approached the Department of Health as to the health benefits of swimming pools vs water parks, I have some preliminary information available, information to date shows the correlation between the two to be the same.

Recommendation

- 1. That Council receives and notes the Director of Council and Community Service report**

Attachments

- 1 Wadeye Water Park

**AUSTRALIAN WATERSLIDES & LEISURE PTY LTD**

P.O Box 2220, Coffs Harbour NSW 2450 Australia.

Phone: (61) 66536555

Mobile: 0419 737 920

Email Address: info@waterslide.net Website Address: www.waterslide.net

COST INDICATION

for the purchase of

**Childrens Waterpark Equipment consisting of
800mm diameter Waterslides and
Hot-Dipped Galvanized Support Structures and
Stainless Steel Features and Fittings,
Tipping Bucket and Scallop Shell Deflection Plate,
Central Geyser and perimeter Jumping Water
Sprayers, Spray Arches, Constant Flow Water
Arches and Rain Trees (Mushrooms) for Shade.**

for installation at

**WADEYE WATERPARK
WADEYE, NT**

6 August 2019



AUSTRALIAN WATERSLIDES & LEISURE PTY LTD

Australian Waterslides & Leisure –WADEYE WATERPARK, WADEYE, NT
COST INDICATION 06/08/19



800mm diameter Enclosed Tube and Open Waterslides terminating into Runouts on a Zero Depth Support Slab –
Top Photo Front View Photo Below Rear View Mushrooms provide shade.



Australian Waterslides & Leisure –WADEYE WATERPARK, WADEYE, NT
COST INDICATION 06/08/19



AUSTRALIAN WATERSLIDES & LEISURE PTY LTD

Equipment Description

Bigger Kids Area

800mm diameter Waterslides Terminating into Runouts consisting of:-

2 x Steep Drop slides

2 x Curved "Snake" slides

1 x Children's Racer Slide

3 x Raintrees (Mushrooms) for Shade

Hot-Dipped Galvanized Support Structures

Large Tipping Bucket and HDG Support Structure

2 x Electro-polished Stainless Steel Water Cannons

Platform Height 2.2m

Toddlers Area – segregated from larger kids area, hob wall around area for water retention and doubling as a seat for Parents/Guardians.

Central Geyser and 14 x perimeter Jumping Water Sprayers,

5 x 316 Electro-polished Spray Arches in a straight line,

8 x Constant Flow Water Arches, ground sprayers

3 x Rain Trees (Mushrooms) for Shade.



1 x Larger Volume Central Geyser with 14 perimeter Jumping Water Sprayers controlled by PLC



Australian Waterslides & Leisure –WADEYE WATERPARK, WADEYE, NT
COST INDICATION 06/08/19



AUSTRALIAN WATERSLIDES & LEISURE PTY LTD



316 Electro-polished Stainless Steel Constant Flow Water Cannons
316 Electro-polished Stainless Steel Rainbow Arch Sprayers



Australian Waterslides & Leisure –WADEYE WATERPARK, WADEYE, NT
COST INDICATION 06/08/19



AUSTRALIAN WATERSLIDES & LEISURE PTY LTD



Tipping Bucket with Scallop Shell Deflector Plate



Australian Waterslides & Leisure –WADEYE WATERPARK, WADEYE, NT
COST INDICATION 06/08/19



AUSTRALIAN WATERSLIDES & LEISURE PTY LTD

SCOPE OF SUPPLY

Design Engineering and Drafting and Certification to AS3533.1 - 2009

Slide Design and Set-out drawing showing X,Y,Z Co-ordinates. Slide loads
 Steel Support Columns and Tower/Tower Access Design Drawings
 Schematic Hydraulics Design Drawing
 Footings/Foundation/Slabs/Tanks Design Drawings (Geotech Report by Others)
 Survey and Site Set-Out

Fibreglass Components Supply & Install:

Waterslide and Water Play Fibreglass components in colour(s) to be nominated as per dwg # 001450-D1B
 304 Stainless Steel Slide Fixings & Gaskets for the joining of the slide sections; Packing & Loading of
 Fibreglass slide sections into Containers ex KL; Road Freight to Port Klang; Sea Freight Port Klang to
 Darwin; Insurance; Customs Clearance and Import Duties; Loading & Road Freight to Site;

Steel Components Supply & Erect:

Hot Dipped Galvanized Tower/Tower Access and Slides and Bucket support columns
 Stainless Steel Features
 Stainless Steel in Ground Water Nozzles (screw-in design for easy removal for cleaning)
 Loading & Road Freight to Site

Hydraulics Components Supply and Install:

Slide and Features Delivery Pumps with inbuilt Hair and Lint Strainer, Pipework and Fittings and Labour to
 Install
 Loading & Road Freight to Site

Concrete Works:

Footings/Foundations, 568.8m2 Runout Support Slab/Balance Tank

Equipment Hire

Engage Hire Machinery and Operators of Equipment including Lifting or Access Equipment/Machinery

DESIGN, SUPPLY and INSTALL

TOTAL COST ESTIMATE \$637,500 + GST

EXCLUSIONS:

Filtration and Water Treatment, Electrical connections/works including any electrical wiring, switchboards,
 power connections or electrical up-grade; Safety Fencing/Signage, Building Permits, Licenses or Local
 council fees to commence & carry out the work, Permits to Operate;;
 Anything not named in the Scope of Supply.

OPTIONAL:

Design and Supply and Fit Switchboard into Plant room – no upgrade of Supply included
32,000 + GST

Australian Waterslides & Leisure –WADEYE WATERPARK, WADEYE, NT
 COST INDICATION 06/08/19



AUSTRALIAN WATERSLIDES & LEISURE PTY LTD

Materials Specification for the Rides

Technical & Product Specification

Typical Laminate Specification:

Laminate Resin Type	Orthophthalic LSE Polyester
Glass Reinforcement Type	Continuous Glassfibre Rovings
Resin to Glass Ratio	2.0 - 2.5:1

Gelcoat & Flowcoat Specification:

Gelcoat & Flowcoat Type	Aquaguard Isophthalic NPG
Thickness Average	1.0 - 1.25 mm

Glass Reinforced Plastic Thickness

Body of each Component	3.0 mm – 4.0 mm
Flanges of each Component	5.0 mm – 6.0 mm

Materials Description & Function

Interior gelcoat surfaces are off - mould, and exhibit a very smooth and slick surface.

Exterior flowcoat surface enhances the outside finish of the slide and protects it from moisture penetration.

Both the interior and exterior flowcoat surfaces are made using the latest material technology to provide the very best wear and ultraviolet protection available.

Estimated Delivery of Works:

Time is estimated for each milestone based on timely receipt of Geotech Report

Some Works to *overlap*

Design Drawings (Slide, Steel, Concrete, Hydraulics)	8-10 weeks
Manufacture and Deliver Slide sections	5-6 weeks
Manufacture and Deliver Steel	4-6 weeks
Civil Works and Plantroom construction	4-5 weeks
Slide sections erected onto Steel	1 week
Hydraulics Supply	3 weeks
Hydraulics Installation & Plantroom Fit-out	2 weeks
Commissioning	1-2 days

Australian Waterslides & Leisure –WADEYE WATERPARK, WADEYE, NT
COST INDICATION 06/08/19



AUSTRALIAN WATERSLIDES & LEISURE PTY LTD

PAYMENT TERMS:

20% of contract value upon acceptance of Quotation

50% of contract value upon proof of shipment of fibreglass,
pro-rata payments allowed for part delivery

25% of contract value upon erection of fibreglass onto support steel

5% of contract value upon commissioning slides into operation

All payments to be made immediately upon emailed invoices by EFT into our nominated Bank Account detailed below:-

BANKERS NAME: BENDIGO and ADELAIDE BANK LIMITED
ACCOUNT NAME: AUSTRALIAN WATERSLIDES & LEISURE PTY LTD
BSB: 633-000
A/C No: 161212980
SWIFT CODE: BENDAU3B
CURRENCY: AUSTRALIAN DOLLARS (AUD)

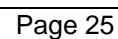
Quoted Price is valid to 31st January 2020.

Prices based on

No Retention monies withheld from payments

No Liquidated Damages

Australian Waterslides & Leisure –WADEYE WATERPARK, WADEYE, NT
COST INDICATION 06/08/19





WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 3

Prepared by **Ramesh Pudasaini, Senior Financial Consultant**

Financial Report - July 2019

Purpose

To provide financial information for the month of July 2019 by providing information on issues related to cash ratio, cash and bank balance, income and expenses of Core and Agency funded programs, variance analysis and information on large debtors and creditors.

Background

In conjunction with WDRC, CouncilBiz is responsible for preparing the council's budget and overseeing all accounting procedures including accounts payable, accounts receivable and rates receivable, cash and bank administration, procurement, grants supervision, budget monitoring and all other necessary functions to run day to day financial activities of the Council.

Financial Overview

The financial report for the period shows that WDRC has met its financial obligations for the period.

Bank Balance – total \$5.7M, \$3.5M is in short-term deposit and \$2.2M in operating account.

The cash ratio is 1.58 for July 2019, as expected for the period end of FY19/20 as untied grants will start receiving in advance for the year.

Accounts Payable – Total – \$1.0M, Employee - \$398K, Supplier's Payable - \$447K, Unspent Grants – \$184K and Others - \$9K.

Accounts Receivable – Total - \$441K (Trade - \$201K, Rates - \$47k, Accrued Income - \$9k, Inventory - \$114k, Others - \$70k) are regularly monitored for timely payment and collection.

Current year unspent grant in cash ratio is \$3.1M to be c/f for FY 19/20 and grants payable (refund) is \$184K carried forward from FY17/18 (still waiting for invoice from funding agency)

Total income is \$814K, includes Tied Income of \$15K, Untied Income of \$796K and Internal Allocated Income of \$3K.

Total expenses is \$515K - employee expense is \$505K, Councillor's expense is \$18K, Operating expense is -\$8K and depreciation is yet to be calculated for month of July 2019.

Council holds \$184K unspent grants from FY18/19 (Aged Care).

Payments made (more than \$50K) during the month of July.

Period	Date	Account Number	Description	Reference	Type	Due Date	Original Amt
1	25/07/2019	13029	HEALTHCARE AUST	007979	APRUNEFT	25/07/2019	-89,492.16
1	12/07/2019	12911	PLUMBING POWER	007921	APRUNEFT	12/07/2019	-50,820.00

Cash and Short Term Deposits

	Jul-19	Jun-19	Variance
Cash & Bank	5,733,754	6,285,298	(551,544)

Cash on hand at the end of July 2019 was \$2.2M.

Out of total cash & bank, \$3.5M deposited in short term deposit for higher interest rate.

Product	Actual Balance	Available Balance	Interest Rate	Maturity
Fixed Term Deposit	\$1,000,000.00	\$0.00	0.54%	28/08/2019
Fixed Term Deposit	\$500,000.00	\$0.00	1.90%	30/10/2019
Fixed Term Deposit	\$1,000,000.00	\$0.00	1.82%	23/09/2019
Fixed Term Deposit	\$500,000.00	\$0.00	2.17%	5/08/2019
Fixed Term Deposit	\$500,000.00	\$0.00	2.29%	13/08/2019

Assets & Liabilities

	Jul-19	Jun-19	Variance	
<u>Current Assets</u>				
Cash & Bank	5,733,754	6,285,298	(551,544)	Decreased
Receivable	440,801	641,870	(201,069)	Decreased
<u>Current Liabilities</u>				
Staff Liability	398,435	397,418	1,017	Increased
Trade & Other Liability	639,911	1,775,146	(1,135,235)	Decreased
Unspent Grants (tied fund)	3,091,764	4,185,246	(1,093,482)	Decreased
PO Commitment (tied fund)	64,271	0	64,271	Increased

Revenue & Expenditure

Financial Snapshot	Jul-19	Monthly Average	Jun-19	Monthly Average	Variance	
Income	814,045	814,045	17,375,188	1,447,932	(16,561,143)	Decreased
Expenses						
Expenses - Staff	504,492	504,492	7,314,496	609,541	(6,810,004)	Decreased
Expenses - Councillors	18,130	18,130	268,063	22,339	(249,934)	Decreased
Expenses - Others	(7,586)	(7,586)	8,085,763	673,814	(8,093,348)	Decreased

Non-Current Assets

Non Current Assets	Fair Value	Acc. Dep	Net Value
Buildings	14,729,505	4,770,841	9,958,664
Road Infrastructures	3,377,270	1,817,692	1,559,578
Plant & Equipment*	2,204,384	1,078,537	1,125,847
Structures	378,713	206,499	172,214
Furniture & Fittings	85,213	83,928	1,285
Motor Vehicle*	1,731,825	1,071,580	660,245
Site Improvements	957,754	517,112	440,642
Total	23,464,663	9,546,189	13,918,474

*Plant & Equipment include WIP assets.

TB is yet to update with Non-Current assets.

Current Ratio

The current ratio identifies the Council's ability to meet short-term financial obligation.

Current Ratio - July 2019

1.58

Current Assets		Current Liabilities	
Cash & Bank	5,733,754	Payables - Trades	447,512
Less: Grants to be refunded	183,788	Payables - Others	8,611
	5,549,966		
Receivable	440,838	Unspent Tied Grants	3,027,493
Prepayments	(37)	(Agency & Core)	
Less:		Commitment	64,271
Staff Liability	398,435		
	5,592,332		3,547,887

Current Ratio - June 2019**1.10**

Current Assets		Current Liabilities	
Cash & Bank	6,285,298	Payables - Trades	337,674
Less: Grants to be refunded	183,788	Payables - Others	1,253,684
	6,101,510		
Receivable	639,850	Unspent Tied Grants	4,185,246
Prepayments	2,020	(Agency & Core)	
Less:		Commitment	
Staff Liability	397,418		
	6,345,962		5,776,604

Receivables

Total receivable amount at the month end of July 2019 is \$441K.

Receivable	Jul-19	Jun-19
Receivables - P & R Rates	47,205	62,266
Receivables - Trade	201,067	338,748
Accrued Income	8,709	10,933
Inventory	114,087	114,314
Receivables - Others	69,770	113,589
Prepayments	(37)	2,020
Total	440,801	641,870

Trade Receivables Age Analysis

The table below compares aged analysis of current, 30 days, 60 days and 90 days for the month of July 2019.

Trade Debtor's Account - Age Analysis	Jul-19	Jun-19
Unapplied (yet to reconcile)	(34,733)	(268,417)
Current	12,724	388,972
Over 30 days	51,191	52,240
Over 60 days	26,782	16,319
Over 90 days	145,103	149,634
Total	201,067	338,748

More than \$10k in Accounts Receivable;

Account Number	Description	Long Description	Account ▾
00081	TDC	Thamamur Development Corporation Ltd	158,782.48
00795	AOT Group Limit	AOT Group Limited	12,090.00

Rates

Rate Payer	FY 18/19	FY 19/20	Total
Deewin Kirim Aboriginal Corporation	3,930	-	3,930
Palngun Wurnangat Association	12,147	-	12,147
Palumpa Station	30,090	-	30,090
Peppimenarti Club Association	1,038	-	1,038
Total	47,205	-	47,205

**Rates run for FY 2019/2020 is not yet issued.*

Payables

As at end of July 2019, total payable amount outstanding is \$1.0M, the detailed breakdown listed below:

Payables	Jul-19	Jun-19
Payables - Employees (Leave Provision)	398,435	397,418
Payables - Trade*	447,512	271,819
Payables - Unspent Grants	183,788	-
Payables - Others	8,611	1,319,539
Total	1,038,346	838,063

Trade Payables Age Analysis

The table below compares aged analysis of current, 30 days, 60 days and 90 days for the month of July 2019.

Payables	Jul-19	Jun-19
Payables - Employees (Leave Provision)	398,435	397,418
Payables - Trade*	447,512	271,819
Payables - Unspent Grants	183,788	-
Payables - Others	8,611	1,319,539
Total	1,038,346	838,063

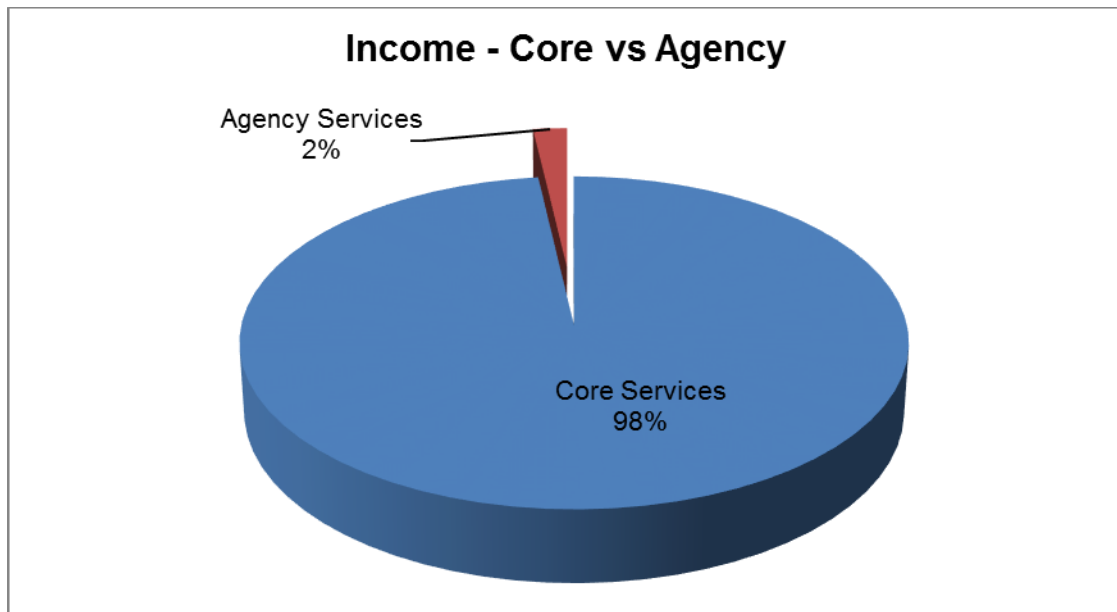
More than \$10k in Accounts Payable;

Account Number	Description	Long Description	Account ▾
12784	ALLAN KING & SO	ALLAN KING & SONS CONSTRUCTIONS PTY LTD	48,679.14

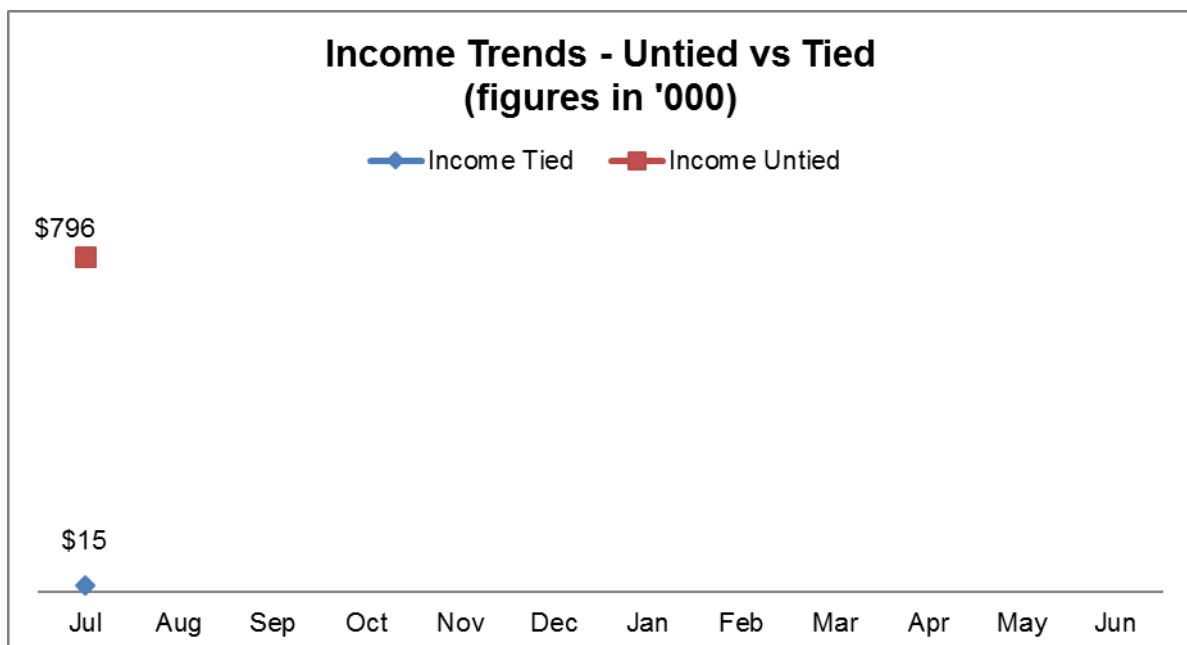
Summary of Revenue & Expenditure

Revenue

Council received \$811K in revenue, with Core (Council) revenue is \$796K and Agency revenue is \$15K.



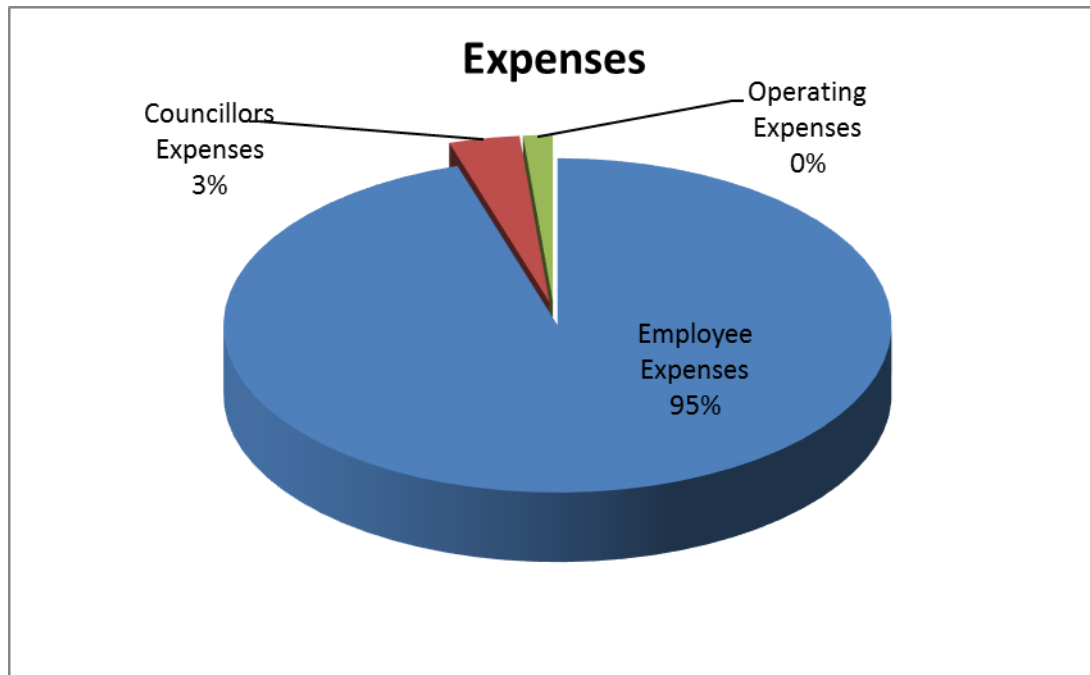
Income – Tied/Untied



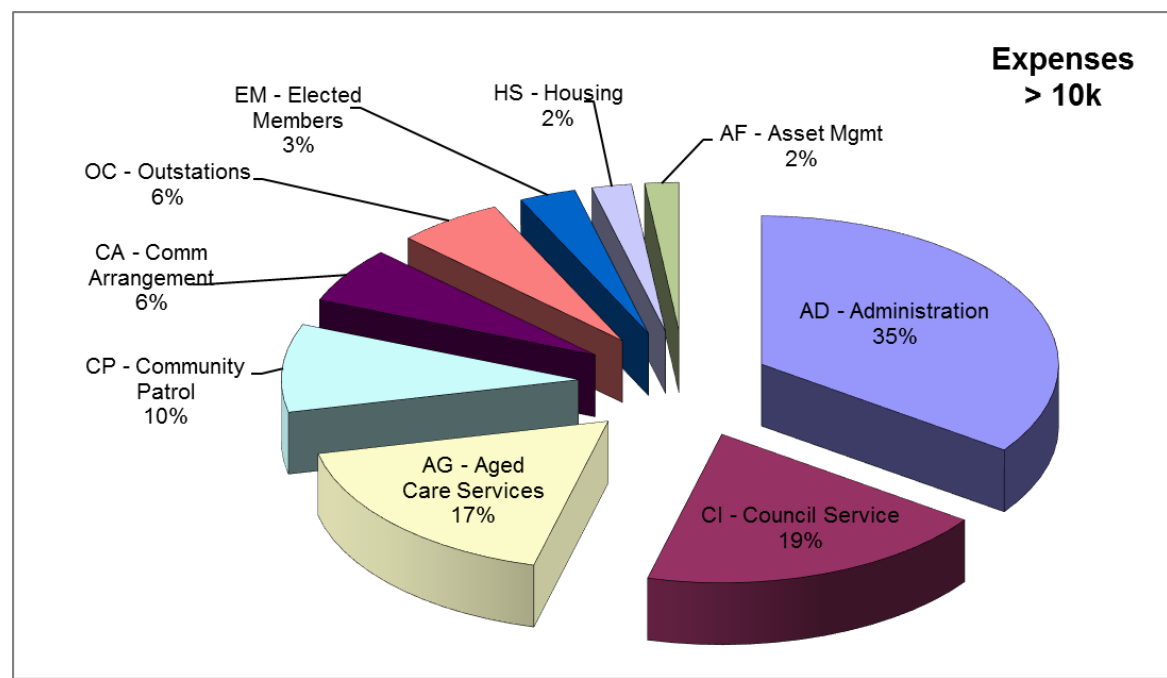
Expenses

Council spent \$504K for employee, \$18K for Councillors expenses, -\$8K for operations and NIL for unfunded depreciation expenses, pending finalisation of asset valuation report.

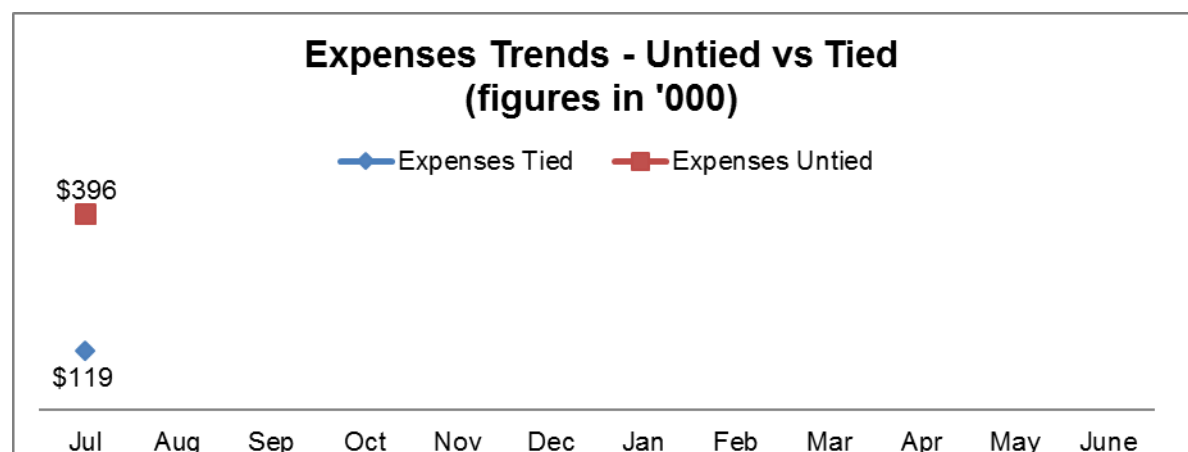
Employee Expenses	Councillors Expenses	Operating Expenses	Depreciation	Total Expenditure
504,492	18,130	(7,586)	0	515,037



Expenses – Program



Expenses – Tied/Untied



Local Authority

19/20	Balance b/f-18/19	Income	Expenses	Commitments	Balance
300 - Nganmarriyanga	62,270	-	-	-	62,270
400 - Peppimenarti	(29,520)	-	463	-	(29,983)
700 - Wadeye	637,148	-	9,141	-	628,007
	669,898	-	9,604	-	660,294

Outstations

Remediated Fund	Actual	Commitments	Total Actual	Annual Budget	Funds Available
	0	0	0	0	
382 - Deleye Septic T	(15,000)	0	(15,000)	0	15,000
383 - Uminyuluk Septi	(15,000)	0	(15,000)	0	15,000
393 - Merrepen W/Tank	(1,500)	0	(1,500)	0	1,500
394 - Uminyuluk Water	(11,000)	0	(11,000)	0	11,000
395 - Perrederr Water	(51,000)	0	(51,000)	0	51,000
396 - Uminyuluk Solar	(1,140)	0	(1,140)	0	1,140
397 - Perrederr Solar	(15,140)	2,227	(12,913)	0	12,913
704 - NTG MES Funding	(191,141)	7,396	(183,744)	0	183,744
705 - NTG HMS	(129,772)	8,480	(121,292)	0	121,292
720 - NT Jobs Package	(202,406)	0	(202,406)	0	202,406
725 - Homelands Extra	(228,152)	18,712	(209,440)	0	209,440
742 - Deleye Solar/Ba	0	0	0	0	
743 - Fossil Head Pow	(18,666)	0	(18,666)	0	18,666
744 - Fossil Head Sol	(4,241)	0	(4,241)	0	4,241
745 - Uminyuluk Sewer	(1,500)	0	(1,500)	0	1,500
746 - Ablution Block	(5,617)	23,722	18,105	0	(18,105)
747 - Grading of inte	(776)	0	(776)	0	776
748 - Kuy New Water T	0	0	0	0	
749 - Namarluk Water	0	0	0	0	
750 - Fossil Head Abl	(20,000)	0	(20,000)	0	20,000
762 - Mob Booster Sys	(1,232)	0	(1,232)	0	1,232
763 - Deleye New Ablu	(75,000)	17,750	(57,250)	0	57,250
764 - Mulingi New Abl	(75,000)	17,750	(57,250)	0	57,250
	(1,063,283)	96,037	(967,246)	0	967,246

704 - NTG - Municipal Essential Services Funding (MES)

Code	Debit	Credit	Commitments	Balance	Location Name
310	306,613	330,907	-	24,294	Nama
320	418,767	433,911	-	15,144	Wudapuli
330	312,394	315,461	1,420	1,647	Namarluk
340	284,278	272,832	812	12,258	Merrepen
410	150,859	136,567	-	14,292	Deleye
420	83,260	90,946	-	7,686	Uminyuluk
430	107,934	109,114	-	1,180	Mulingi
450	72,243	73,416	4,500	3,327	Perrederr
460	8,602	9,016	-	414	Sabina
470	38,082	27,370	-	10,712	Wudaduk
710	163,044	187,073	527	23,502	Fossil Head
720	154,213	163,212	137	8,861	Kuy
730	165,391	163,212	-	2,178	Old Mission
740	20,327	27,267	-	6,941	Redcliffe
Grand Total	2,286,006	2,340,303	7,396	46,901	

705 - NTG - Housing Maintenance Services (HMS)

Code	Debit	Credit	Commitments	Balance	Location Name
310	10,309	10,465	-	- 156	Nama
320	56,006	68,009	-	- 12,003	Wudapuli
330	103,155	112,056	-	- 8,901	Nemarluk
340	100,608	112,055	-	- 11,447	Merrepen
410	48,952	58,105	-	- 9,153	Deleye
415	28,175	28,175	-	-	House 5 Deleye
420	34,517	39,109	-	- 4,592	Uminyuluk
430	38,113	43,180	-	- 5,067	Mulingi
450	22,439	30,180	3,980	- 3,761	Perrederr
460	3,648	3,715	-	- 67	Sabina
470	9,255	11,260	-	- 2,005	Wudaduk
710	60,873	74,704	-	- 13,830	Fossil Head
720	59,504	66,941	-	- 7,436	Kuy
730	67,071	70,661	-	- 3,590	Old Mission
740	7,319	11,398	4,500	421	Redcliffe
Grand Total	649,945	740,013	8,480	- 81,588	

725 - NTG - Homelands Extra Allowance (HEA)

Code	Debit	Credit	Commitments	Balance	Location Name
324	800	8,000	-	7,200	House 4 Wudapuli
330	-	3,358	-	3,358	Nemarluk
331	29,454	39,600	-	10,146	House 1 Nemarluk
332	21,800	23,600	-	1,800	House 2 Nemarluk
333	15,600	15,600	-	-	House 3 Nemarluk
334	26,461	29,200	-	2,739	House 4 Nemarluk
335	25,260	29,200	-	3,940	House 5 Nemarluk
336	32,400	39,600	-	7,200	House 6 Nemarluk
340	806	3,358	-	2,553	Merrepen
341	15,600	15,600	-	0	House 1 Merrepen
342	23,494	31,600	-	8,106	House 2 Merrepen
343	22,117	23,600	-	1,483	House 3 Merrepen
344	27,076	33,600	-	6,524	House 4 Merrepen
345	16,489	18,000	-	1,511	House 5 Merrepen
346	30,137	33,600	-	3,463	House 6 Merrepen
347	29,247	33,600	-	4,353	House 7 Merrepen
410	560	560	-	0	Deleye
412	10,000	10,000	-	-	House 2 Deleye
413	600	6,000	-	5,400	House 3 Deleye
414	31,645	31,600	-	45	House 4 Deleye
415	16,800	24,000	-	7,200	House 5 Deleye
420	88	1,119	-	1,031	Uminyuluk
421	31,500	39,600	-	8,100	House 1 Uminyuluk
422	32,087	39,600	-	7,513	House 2 Uminyuluk
430	-	1,119	-	1,119	Mulingi
431	37,400	39,600	-	2,200	House 1 Mulingi
432	36,800	39,600	-	2,800	House 2 Mulingi
451	6,200	8,000	-	1,800	House 1 Perrederr
454	11,700	14,000	-	2,300	House 4 Perrederr
456	11,700	14,000	-	2,300	House 6 Perrederr
458	800	8,000	-	7,200	House 8 Perrederr
471	3,263	8,000	30	4,707	House 1 Wudakuk
710	2,162	2,239	-	77	Fossil Head
711	15,600	15,600	-	-	House 1 Fossil Head
712	16,400	23,600	6,727	473	House 2 Fossil Head
713	18,817	29,600	4,455	6,328	House 3 Fossil Head
714	15,600	15,600	-	0	House 4 Fossil Head
720	-	1,119	-	1,119	Kuy
721	15,600	15,600	-	-	House 1 Kuy
725	800	8,000	-	7,200	House 5 Kuy
727	16,400	23,600	-	7,200	House 7 Kuy
730	-	1,119	-	1,119	Old Mission
731	22,224	24,000	-	1,776	House 1 Old Mission
732	31,771	31,600	-	171	House 2 Old Mission
734	35,657	39,600	-	3,943	House 4 Old Mission
740	5,600	14,000	-	8,400	Redcliffe
741	-	-	7,500	7,500	House 1 Redcliffe
Grand Total	744,513	911,193	18,712	- 147,969	

Council Variance Analysis – Income

Fund Source/ Program	Program Description	Total Actual Income	Total Budgeted Income	Income Variance	% Variance	Explanation
Council Funds						
Tied						
SG	Special Purpose	0	(72,467)	72,467	-100.0%	Grant not yet received as of the period
	<i>Council funds tied sub-total</i>	<i>0</i>	<i>(72,467)</i>	<i>72,467</i>	<i>-100.0%</i>	
Council Funds						
Untied						
AD	Administration	(275,444)	(746,516)	471,073	-63.1%	Early payment for 2019/20 NT Financial Assistance Grants FAA - General Purpose received. Current year grant not yet received.
CA	Commercial Arrangement	(60,412)	(69,917)	9,504	-13.6%	Airport fees are slightly lower than budgeted. Leases charged in August.
CF	Council Fund	3,195	(75,917)	79,112	-104.2%	Current year rates run not yet finalised. Current transactions pertain to adjustments made to prior year balances.
HS	Housing - Staff	(1,848)	(2,167)	319	-14.7%	Few vacancies in staff housing, hence, lower than expected income
PL	Pools	0	(833)	833	-100.0%	Grant not yet received as of the period
RM	Road Maintenance	(463,344)	(290,045)	(173,299)	59.7%	Early payment for 2019/20 NT Financial Assistance Grants FAA - Roads received. Current year grant not yet received.
WM	Waste Management	1,866	(44,083)	45,950	-104.2%	Current year rates run not yet finalised. Current transactions pertain to adjustments made to prior year balances.
	<i>Council funds untied sub-total</i>	<i>(795,986)</i>	<i>(1,229,478)</i>	<i>433,492</i>	<i>-35.3%</i>	
	Council funds sub-total	(795,986)	(1,301,945)	505,959	-38.9%	

Council Variance Analysis – Income (continued)

Fund Source/ Program	Program Description	Total Actual Income	Total Budgeted Income	Income Variance	% Variance	Explanation
Agency Funds						
Tied						
AG	Aged Care Services	(15,209)	(600,450)	585,241	-97.5%	Grant not yet received as of the period. Income received pertains to Centrelink contributions only.
CP	Community Patrol	0	(325,871)	325,871	-100.0%	Grant not yet received as of the period
CR	Community Program	0	(5,000)	5,000	-100.0%	Grant not yet received as of the period
CZ	Capital P/P	0	(262,500)	262,500	-100.0%	Grant not yet received as of the period
ES	Essential Services	0	(37,300)	37,300	-100.0%	Grant not yet received as of the period
LA	Local Authorities	0	(117,085)	117,085	-100.0%	Grant not yet received as of the period
LI	Libraries	0	(25,188)	25,188	-100.0%	Grant not yet received as of the period
OC	Outstations	0	(161,500)	161,500	-100.0%	Grant not yet received as of the period
VC	Vacation Care	0	(20,500)	20,500	-100.0%	Grant not yet received as of the period
	Agency funds sub-total	(15,209)	(1,555,393)	1,540,184	-99.0%	
Total before Internals and Depreciation		(811,195)	(2,857,338)	2,046,143	-71.6%	

Council Variance Analysis – Expenses

Fund Source/ Program	Program Description	Total Actual Expenses	Total Budgeted Expenses	Expenses Variance	% Variance	Explanation
Council Funds						
Tied						
SG	Special Purpose	(9,310)	4,005	(13,315)	-332.5%	Fire Pit project not yet completed; negative balance pertains to reversal of prior year accrued expenditures
Council funds tied sub-total						
		(9,310)	4,005	(13,315)	-332.5%	
Council Funds						
Untied						
AD	Administration	204,427	729,250	(524,823)	-72.0%	Actual expenses incurred is as expected but is reduced by the reversal of prior year accrued expenditures
AF	Asset Management	10,933	169,203	(158,270)	-93.5%	Depreciation expense pending finalisation of asset valuation report
CA	Commercial Arrangement	35,781	56,707	(20,926)	-36.9%	Savings from salaries & wages and repairs & maintenance during the period.
CI	Council Service	112,864	95,508	17,356	18.2%	Employees took their annual remote area allowances up front.
EM	Elected Members	18,130	23,896	(5,766)	-24.1%	Less travels and extra meetings held than expected
HS	Housing - Staff	12,680	32,356	(19,676)	-60.8%	Utility bills not yet received, less repairs & maintenance incurred
PG	Parks and Gardens	(362)	14,183	(14,545)	-102.6%	Expected operational expenses not yet incurred or received for the period
PL	Pools	8,852	13,838	(4,987)	-36.0%	Two employees working for the period. Other expected operational expenses not yet incurred or received.
RM	Road Maintenance	(5,352)	18,392	(23,745)	-129.1%	Expenses yet to be incurred or received; negative balance pertains to reversal of prior year accrued expenses
TR	Training & Devp	0	4,409	(4,409)	-100.0%	No expense spent as of the period.
WM	Waste Management	(2,264)	3,667	(5,930)	-161.7%	Negative balance due to reversal of prior year accrued expenditures
WS	Work Health and Safety	0	609	(609)	-100.0%	No expense spent as of the period.
Council funds untied sub-total						
		395,688	1,162,017	(766,329)	-65.9%	
Council funds sub-total						
		386,378	1,166,022	(779,644)	-66.9%	

Council Variance Analysis – Expense continued

Fund Source/ Program	Program Description	Total Actual Expenses	Total Budgeted Expenses	Expenses Variance	% Variance	Explanation
Agency Funds						
Tied						
AG	Aged Care Services	102,590	162,663	(60,073)	-36.9%	Expected operational expenses not yet incurred or received for the period
CP	Community Patrol	56,316	95,191	(38,875)	-40.8%	Expected operational expenses not yet incurred or received for the period
CZ	Capital P/P	0	87,500	(87,500)	-100.0%	No expense spent as of the period.
ES	Essential Services	4,038	11,928	(7,890)	-66.1%	Expected operational expenses not yet incurred or received for the period
LA	Local Authorities	(76,565)	39,028	(115,593)	-296.2%	Projects not yet completed; negative balance due to reversal of prior year accrued expenditures
LI	Libraries	8,301	6,250	2,051	32.8%	Expected operational expenses not yet incurred or received for the period
OC	Outstations	33,810	53,833	(20,023)	-37.2%	Expected operational expenses not yet incurred or received for the period
VC	Vacation Care	0	6,833	(6,833)	-100.0%	No expense spent as of the period.
	Agency funds tied sub-total	128,491	463,227	(334,737)	-72.3%	
Agency Funds						
Untied						
LA	Local Authorities	168	2,218	(2,050)	-92.4%	Only Peppimenarti has had an LA meeting for the period.
	Agency funds untied sub-total	168	2,218	(2,050)	-92.4%	
	Agency funds sub-total	128,659	465,445	(336,787)	-72.4%	
Total before Internals and Depreciation						
		515,037	1,631,468	(1,116,431)	-68.4%	

Impact for Council

Reporting requirement complained with Local Government Act.

Recommendation

1. That the Council receives and notes Financial Report for July 2019.

Attachments

- 1 Trial balance - July 2019.pdf



West Daly Regional Council

Trial Balance

As at 31st July 2019

Description	Closing Balances 31st July 2019
BALANCE SHEET	
Current Assets	
11110 - Cash at Bank Operational	180,447
11130 - Cash at Bank High Interest Savings	2,052,307
11210 - Petty Cash- Cash on Hand	1,000
12110 - Cash & BankTerm Deposit	3,500,000
13110 - Receivables P&R Rates General	35,433
13140 - Receivables P&R Waste Collection General	11,771
13210 - Receivables CONTROL ACCOUNT	201,067
13230 - Receivables Accrued Income	8,709
13240 - Receivables GST PAID	54,518
13270 - Receivable - Rental Bond	8,000
14120 - Inventory Fuel and Oil General	14,073
14125 - Inventory - Workshop	100,014
15100 - Prepayments General	(4,354)
15180 - Prepayment - Fringe Benefits Tax	4,317
19100 - PowerWater Oncharge	7,252
Total Current Assets	6,174,555
Non Current Assets	
36410 - Acquisition of Plant & Equipment	0
36710 - Acquisition of Motor Vehicles	100,361
37410 - WIP Plant & Equipment - Additions Current year	142,968
37710 - WIP Motor Vehicles - Additions Current year	0
Total Non Current Assets	243,328
TOTAL ASSETS	6,417,883
Current Liabilities	
22210 - Payables CONTROL ACCOUNT	(447,512)
22220 - Payables Accrued Expenditure	0
22230 - Payables PAYG WITHHELD	0
22240 - Payables GST COLLECTED	(6,111)
22250 - Payables Withholding Tax	(3,102)
22280 - Payables Others	(299)
22285 - Credit Card Clearing Account	901
22300 - Council Rates Received in Advance	0
23120 - Current Provisions Employees Annual Leave	(258,470)
23130 - Current Provisions Employees Long Service Leave	(86,945)
23910 - Unexpended Grants to be Repaid	(183,788)
26220 - Outstation Sub Ledger Control Account	0
26410 - Grants Received in Advance	0
Total Current Liabilities	(985,326)
Non Current Liabilities	
43130 - Non-Current Provision Employee Long Service Leave	(53,020)



West Daly Regional Council

Trial Balance

As at 31st July 2019

Description	Closing Balances 31st July 2019
Total Non Current Liabilities	(53,020)
TOTAL LIABILITIES	(1,038,346)
NET ASSETS	5,379,537
Equity	
51110 - Accumulated Surplus Deficit	(5,080,529)
Unspent Grants	(299,008)
Total Equity	(5,379,537)
TOTAL EQUITY	(5,379,537)
CHECK	0
Revenue and Expenditure	
Revenue	
61110 - Garbage General	1,866
61130 - Agency Income	(1,333)
61140 - Council Rates	3,195
61160 - Rent Employee Housing	(1,848)
61170 - Rent and Leases Property	(1,755)
61200 - Hire of Council Assets	(605)
61210 - Interest Received	(7,001)
61900 - Rates and Fees CLEARING	0
62200 - Aust Gov - Operational Grants	(726,663)
62500 - Income - Contribution	(15,209)
63100 - Period Contracts - Airports	(9,074)
63110 - Period Contracts Other	(14,590)
63130 - Landing Fee Income	(26,296)
63200 - Commercial Services Income	(7,218)
63500 - Other Current Income	(4,520)
TOTAL REVENUE	(811,050)
Expenditure	
71110 - Salary Normal	277,010
71120 - Salary Overtime	3,144
71130 - Salary Allowances	51,411
71140 - Sick Leave	4,492
71150 - Other Leave	473
71170 - Workers Compensation	4,338
71210 - Travel Allowance - Meals and Incidentals	4,454
71230 - Accommodation	1,658
71240 - Fares - Air/Road	(600)
71410 - Superannuation	33,545



West Daly Regional Council

Trial Balance

As at 31st July 2019

Description	Closing Balances 31st July 2019
71510 - Annual Leave	29,854
71520 - Long Service Leave	3,740
71540 - Office Uniforms	0
71560 - Recruitment & Relocation	0
71570 - Training	(2,884)
71575 - Screening and License Checks	46
71580 - Professional Development	0
71585 - Counselling and Rehabilitation	0
71600 - Office Amenities	570
71601 - Outsourced Services	93,243
72100 - Councillors Electoral Allowances	15,417
72110 - Councillors Extra Meeting Allowances	780
72210 - Councillors Travel Allowance - Meals and Incidentals	1,409
72230 - Councillors Accommodation	(83)
72240 - Councillors - Fares Air / Road	389
72540 - Councillors Uniform	0
73120 - Advertising	0
73130 - Audit Expenses (external)	(64,415)
73140 - Levy, Fees and Charges	1,754
73150 - Cleaning Products and Contractors	(799)
73160 - Conferences, Seminars and Ceremonies	0
73200 - Consulting Fees	860
73230 - Utilities - Electricity	0
73240 - Utilities - Water & Sewerage	(238)
73260 - Hire of Plant, Equipment and Motor Vehicles	3,510
73290 - Licenses and Registrations - MV & PE	905
73321 - Health and Safety Expenses	(2,023)
73330 - Catering - Council, Committees, Seminars	339
73332 - Consumable Items	(2,592)
73333 - Food (Aged Care purpose only)	12,013
73340 - Operating Leases - MV, Plant & Equipment	2,787
73343 - Operating Leases Office Equipment	(88)
73344 - Operating Leases Property	4,360
73350 - Printing, Postage (stamps) & Stationery	1,192
73400 - Subscriptions and Memberships	19,955
73460 - Street Light Electricity Payments	0
73511 - Freight Expenses	1,277
73531 - Fuel Diesel /ULP	2,415
73800 - Contractor Materials and Labour	(35,568)
73830 - Repairs & Maintenance Plant (Small Plant Items)	802
73831 - Repairs & Maint MV & PE - Tyres	4,168
73832 - Repairs & Maint MV & PE - Servicing	(6,500)
73833 - Repairs & Maint MV & PE - Others	15,733
73834 - Repairs & Maintenance Roads	(3,048)
73836 - Repairs & Maintenance Buildings	(18,831)
73841 - Contractors Electrical	1,998
73842 - Contractors Plumbing/Gas	0



West Daly Regional Council

Trial Balance

As at 31st July 2019

Description	Closing Balances 31st July 2019
73846 - Contractors Painting & Tiling	101
74600 - ICT - Phone/Fax/Internet	1,056
74610 - ICT Satellite Telephone	719
74620 - ICT Mobile/ Modem Telephone	873
74630 - ICT - Consultants / Service Providers	49,164
74650 - ICT Hardware < \$5,000	0
74740 - Materials Roadbase/Gravel	0
74760 - Materials - Furniture & Office Equipment	0
74770 - Materials - Tools	1,000
74780 - Materials Minor Assets < \$5,000	(558)
79020 - Committee Sitting Fees	168
TOTAL EXPENDITURE	514,891
ReAllocations	
91140 - Materials & Services Recovery	(2,850)
TOTAL REALLOCATIONS	(2,850)
NET SURPLUS	(299,008)

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 4

Prepared by **Ramesh Pudasaini, Senior Financial Consultant**

Fees & Charges - 2019/20

Purpose

Provide Council with an updated Schedule of Fees and Charges for the 2019/20.

Background

Fees and charges schedule will provide guidelines to charge fees for the facility provided by council in all communities. Fees and charges for 2019/20 have been updated since council approved in June 2019.

Impact for Council


Council will be able to charge the updated fees and charges as per the Schedule.

Recommendation

- 1. That the Council approves the updated Schedule of Fees and Charges for the 2019/20.**

Attachments

- 1** Schedule of Fees and Charges 19-20 - Final - Updated.docx

	SCHEDULE OF FEES AND CHARGES	each/per	FEES/CHARGES FOR FY 2019/20 (GST inclusive)
ADMINISTRATION			
Rate & Property Services			
Change of Ownership Advices - Rates	Advice		\$50.00
Copies of Rates Notices	Notice		\$40.00
Late Payment Fees			
Late fees on Invoice Payment (more than 30 days)	Per		\$50.00
Documentation Assistance			
Filling up forms, application etc	Hour		\$60.00
Photocopying			
A4 – single sided	copy		\$1.00
A4 – double sided	copy		\$1.00
A3 – single sided	copy		\$1.00
A3 – double sided	copy		\$2.00
Scanning			
Domestic charge – within NT (send)	Page		\$1.00
Domestic charge – Interstate (send)	Page		\$1.00
International charge (send)	Page		\$2.00
Receiving Scanned Documents – A4	Email		\$1.00
Laminating			
A4	Page		\$4.00
A3	Page		\$7.00
Printing			
Black and white only	Page		\$1.00
Internet Access Library			
per hour	hour		Free
ACCOMMODATION –VOQ			
Accommodation (Nganmarriyanga)			
<i>Visitor's quarters – per person/per night</i>			
Visitor's quarter	Night		\$240.00
Accommodation (Peppimenarti)			
<i>Visitor's quarters – per person/per night</i>			
Visitor's quarters (2 bedroom)	Night		\$350.00
Visitor's quarters (1 bedroom)	Night		\$240.00
Accommodation (Wadeye)			
<i>Visitor's quarters – per person/per night</i>			
Visitor's quarters - Apartment	Night		\$260.00
Visitor's quarters	Night		\$240.00
Donga	Night		\$170.00
Long term accommodation booking will be discounts (subject to availability); Booking more than 2 weeks – less than 4 weeks – 15% Booking more than 4 weeks – less than 6 weeks – 20% Booking more than 6 weeks – 25%			

Work Space / Conference Room		
Nganmarriyanga / Peppimenarti		
Meeting Room	Full Day	\$120.00
	Half Day	\$70.00
	Hourly	\$20.00
Wadeye		
Conference Room	Full Day	\$400.00
	Half Day	\$250.00
	Hourly	\$70.00
PLANNING		
Temporary Road Closure		
ECONOMIC SERVICES		
Lawn Mowing		
Domestic Lawn	Hour	\$60.00
Domestic Whipper Snipper	Hour	\$60.00
Commercial Lawn	Hour	\$100.00
Commercial Whipper Snipper	Hour	\$100.00
Vehicle Hire		
Toyota Land Cruiser Wagon 4x4	Hour	\$65.00
Toyota Land Cruiser Wagon 4x4	Day	\$300.00
Toyota Dual Cab Utility 4x4	Hour	\$55.00
Toyota Dual Cab Utility 4x4	Day	\$250.00
Other Refuse		
Replacement of bin (GST included)	Bin	\$150.00
Repairs to bin	Bin	n/a
Non Residence Waste Disposal Charges		
Other Charges – Clearing Vehicle & Parts		
Towing abandoned vehicle	Vehicle	Recovery Cost + 15% admin fees
Car bodies	Car body	\$150.00
Car tyres	Tyre	\$10.00
4WD tyres	Tyre	\$15.00
Truck tyres	Tyre	\$35.00
Earthmoving tyres	Tyre	\$100.00
Deposit to repair Damage to Footpath, Kerb, Road reserve/Sinking fund		
Single Residential block, having one street boundary	Residential block	\$385.00
Single Residential block, having two street boundaries	Residential block	\$530.00
Duplex Block, having one street boundary	Duplex Block	\$530.00
Duplex Block, having two street boundaries	Duplex block	\$690.00
Multi residential block, up to maximum	Residential block	\$1,200.00
Services Trades and commercial, up to maximum	Commercial block	\$2,300.00
PLANT HIRE – all on a wet hire basis – must include WDRC employee as Driver With operator & fuel		
Grader	Hourly Rate	\$250.00
Dingo and attachments	Hourly Rate	\$100.00

Loader	Hour	\$270.00
John Deere Tractor – 5093E	Hour	\$150.00
Land Pride Slasher – Large 8ft	Hour	\$40.00
Slasher – 6ft	Hour	\$25.00
Bobcat and operator	Hour	\$170.00
Backhoe	Hour	\$150.00
2.5 Tonne Excavator	Hour	\$170.00
Caterpillar Skid Steer Loader	Hourly Rate	\$90.00
LED Screen on Trailer	Hourly Rate	\$75.00
LED Screen on Trailer	Daily Rate	\$550.00
Trailer Tandem Wheels	Daily Rate	\$120.00
2018 Hino Tip Truck	Hour	\$150.00
2018 Hino Tip Truck with Water Unit	Hour	\$250.00
2010 Volvo Flat Top Truck (tilt tray)	Per KM	\$3.50
2010 Volvo Flat Top Truck (tilt tray)	Daily Rate	\$1,250.00
Labour		
Unskilled Labour	Hour	\$60.00
Semi-Skilled Labour	Hour	\$80.00
Skilled Labour	Hour	\$100.00
Supervisor	Hour	\$120.00
Workshop Materials	Per	Cost + 10%
Mobilisation/Demobilisation charges also apply		Actual cost + 15% admin fee
Tyre Plug		\$25
Patch repair		\$50
New Tyre / Tube		\$80
Airport Charges		
<9,000kg	Per landing	\$22.90/t
≥9,000kg	Per landing	\$31.50/t
Heli<2,500 kg	Per landing	\$22.90/t
Heli≥2,500 kg	Per landing	\$31.50/t
minimum	Per landing	\$22.90/t

Terms, Payments & Recourse

1. All fees are inclusive of GST.
2. All accounts for the purchase of goods or services, provide by the West Daly Regional Council are to be settled in full within 30 days from date of Invoice.
3. Should the Customer default in the payment of any monies due under this Agreement, then all monies due to West Daly Regional Council shall immediately become due and payable, and shall be paid by the Customer within fourteen (14) days of the date of written demand from West Daly Regional Council.
4. In the event an account is not settled, West Daly Regional Council reserves the right to withhold any further supply of goods and services and shall be entitled to charge interest on all amounts not paid

by the due date for payment and the Customer undertakes to pay any interest so charged. Such interest shall be calculated on a daily basis from the due date for payment until the date that West Daly Regional Council receives payment with 10% per annum. Late payment processing fees of \$35 will be charged on top of interest.

5. Any expenses, costs or disbursements whatsoever incurred by West Daly Regional Council in recovering any outstanding monies, including debt collection agency fees and legal costs, shall be added to the original monies owed and will be paid by the Customer on an indemnity basis and all such costs shall be recoverable as a liquidated debt.
6. For Fees & Charges not mention in above list, Council authorised CEO to determine reasonable fees & Charges and inform council with updated Fees and Charges table.
7. These fees & Charges are for short-term (daily / weekly) purpose and for any long term and commercial activities, separated fees & charges will be negotiated with each client.
8. Debit card and Credit card (MasterCard / Visa) attracts 1 % Surcharge.

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 5

Prepared by **Ramesh Pudasaini, Senior Financial Consultant**

Update - Portable Assets

Purpose

Inform the council on missing portable assets.

Background

Council purchases portable assets for employee to provide office work using those assets.

Council bought iPad with IMEI number 990002984450616 and provided the asset to pool attendant.

The asset was stolen during the vandalism of swimming pool and incidence report was submitted to management after the incidence.

The portable asset record was also updated with comments.

Impact for Council

Portable asset record updated. Informing council will meet the compliance requirement.

Recommendation

- 1. That Council receives and notes the report.**

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 6

Prepared by **Rebecca Purser, Manager Corporate**

Human Resources Report

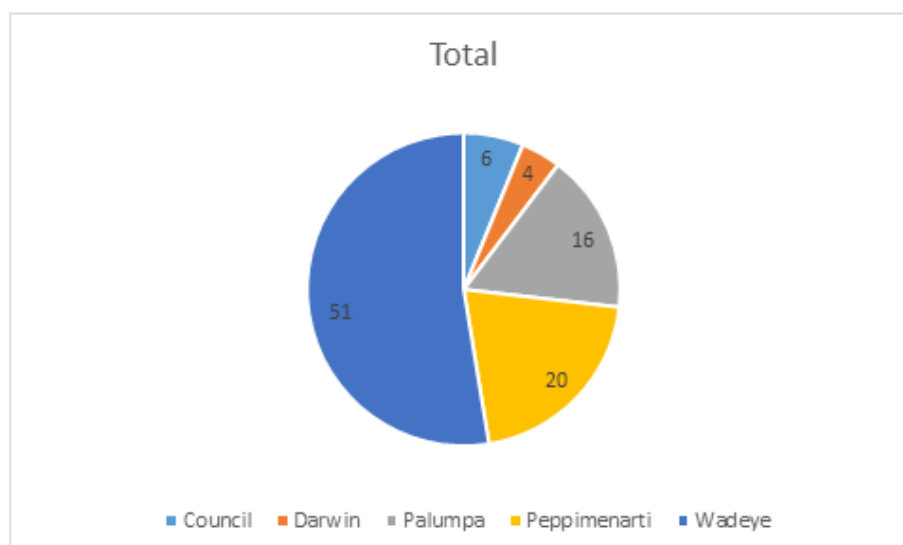
Purpose

To provide Elected Members with an overview of Human Resources for the months of July 2019.

Council Staffing Levels

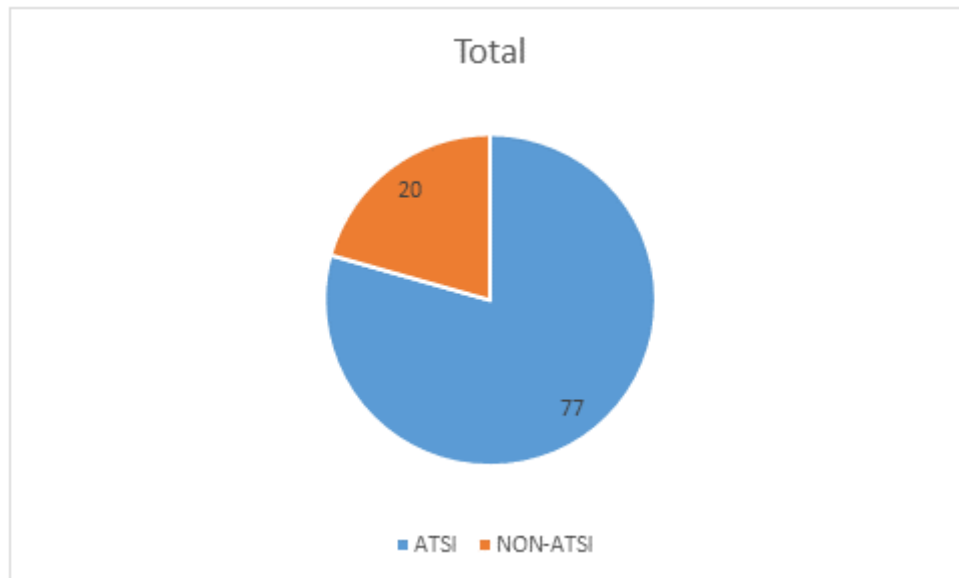
- Wadeye has 51 employees, 27 of which are full time, 3 are part time and 21 are casual. Wadeye has welcomed 0 new employees in July
- Nganmarriyanga has 16 employees, 3 of which are full time, 0 are part time and 13 are casual. Nganmarriyanga has welcomed 0 new employees in July
- Peppimenarti has 20 employees, 8 of which are full time, 2 are part time and 10 are casual. Peppimenarti has welcomed 2 new employees in July
- Darwin has 4 full time employees.

Percentage of Employees by Location



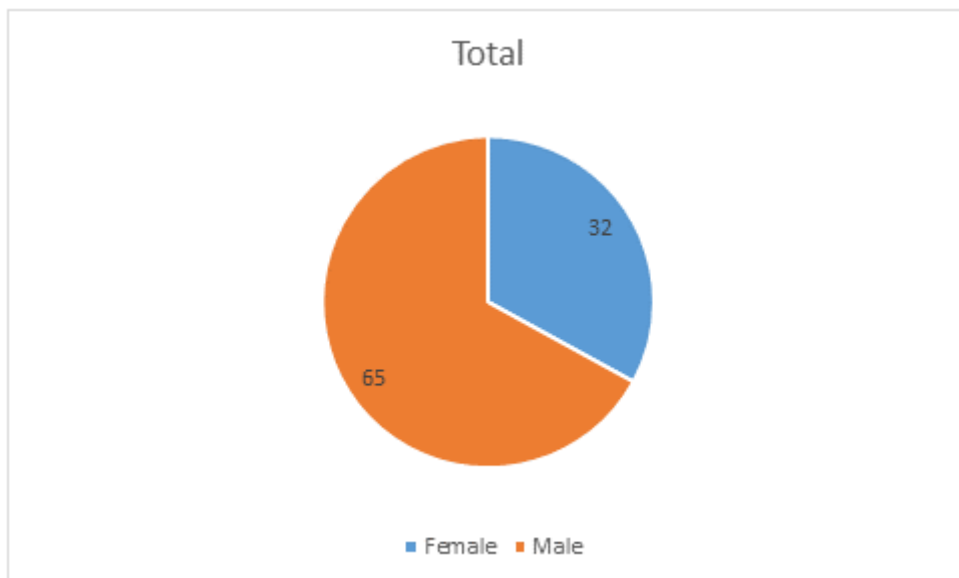
Percentage of ATSI and NON-ATSI STAFF

Total staff within the Council as at 31 July 2019 is 97 with 79% being of Indigenous ethnicity.



Percentage Male to Female Ratio

Male to Female ratio is 67% male employees and 33% female employees.



Staff Performance and Turn Over

For July 2019:

- There were 2 resignations and 2 termination
- There were 2 new recruitments

Currently Recruiting

- Casual On-call cleaner for Peppimenarti
Once a suitable candidate has been found, the vacancy will close.
- Civil Services Supervisor in Wadeye.
Applications close on 18 August 2019.

The Administration Assistant in Darwin has commenced her employment.

Employees of the Month for June

Congratulations to the following staff members who were selected for Employee of the Month for July and will receive a \$50 store voucher:

Ahmed Braiek – Council Services Wadeye
Damien Laurie – Council Services Nganmarriyanga
Annunciata Wilson – Council Services Peppimenarti

Freda Kundu - Night patrol overall winner
Madeline Maloney - Aged Care overall winner

Nominations are based on various achievements throughout the month, including attendance, work ethic, work consistency, work attitude, wearing correct PPE and other achievements the Community Services Managers believes contribute to being selected for Employee of the Month.

Staff Training

- Pool Plant Operators course is continuing.
- Bronze Medallion

Discussions are currently underway with the Batchelor Institute regarding basic Computer Training for staff across all three communities. Further information regarding this training will be presented at the next council meeting.

I have also been liaising with GO1 regarding professional development training. They have a fantastic online program that can be adapted to each employees' own individual needs and a record of their progress for each component is monitored. Further meeting with GO1 is scheduled for Tuesday 20 August 2019 and further information will be presented at the next Council Meeting. Costs for the training is \$144 per person per year.

Work, Health & Safety

Work, Health and Safety continues to be monitored daily in each community with daily pre-start checks and weekly toolbox meetings.

A Purchase Order for upgrade/replacement of all Fire Extinguishers in all council owned properties and vehicles has been raised and works will commence shortly in each community and registers will be updated accordingly. Equipment will then continue to be regularly updated as required.

The Director of Council and Community Services, Peppimenarti CSM and myself had a meeting with NT Work Safe as a result of an anonymous community resident complaint. Matters the complainant had raised were all matters that Council had previously identified with rectification either already in progress or completed. NT Work Safe appeared to be satisfied with Council's approach to Work Health and Safety overall and will provide a report to Council regarding discussions in due course.

Impact for Council

Information purposes only.

Recommendation

- 1. That Council receives and notes the Human Resources Report.**

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 7

Prepared by **Georgie Barnett, Manager Aged Care**

Aged Care Managers Report

Purpose

The purpose of this report is to inform council of the changes and general information in regards to Aged Care.

Staffing:

Aged Care continue to rely heavily on HCA (Health Care Australia) for contracted nurses.

Local Staff have not been coming into work for the last few weeks due to Sorry Business, Card Games in community, pay week from Council, Tax time and Centrelink. This then impacts on the entire service and creates extensive overtime for Contracted staff.

The manager has been doing over time and has been working on the floor which then delays in paperwork being completed.

Aged Care Policies have now changed and a new staff framework is now in place to eliminate having to have a Registered Nurse on shift. This saves significantly.

Vehicles:

The Transition team have supplied a hire vehicle for the use of Aged Care. The bus is now waiting for Panel beating work to be completed and after this is done the bus will be returned to community.

The bus in Peppimenarti wheel was getting changed and the studs for the tire were ripped off the process. Waiting on a mechanic to go to Peppimenarti to repair this.

The Ute for Aged Care is still in the Mechanics at Wadeye and has been for the last month due to the Mechanic going on leave.

Peppimenarti:

Peppimenarti community clients have been well, with a few going into Darwin regularly.

Peppimenarti clients had lunch with a few of the Wadeye clients on the 6th August 2019 when Wadeye clients visited Community.

Nganmarriyanga:

Nganmarriyanga clients have had no issues over the last few weeks.

Activities:

Activities for Aged Care Clients have been limited due to wheelchair clients and no possible way to get them into a vehicle without a wheelchair lift.

Activities have been limited to the facility and on the occasion some clients have gone for drives out in Community although this proves difficult when trying not to make anyone feel left out.

Purchasing:

Orders have commenced and waiting on the arrival of some new equipment which should arrive in approximately two weeks.

- Shower chairs
- Hoists
- Wheelchairs
- Furniture for Facility

Impact for Council

Agency staff continue to be a costly impact for Council

Recommendation

- 1. That Council receives and notes the Aged Care Manager's Report.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 8

Prepared by **Deanne Nankivell, Homelands Coordinator**

Homelands Coordinator's Report

Purpose

To update Council on the current situation within the Homelands.

Background

The Homelands Coordinator has visited all homelands over the past weeks accompanied by members of Council.

Old Mission

Contractors have rotated the new Ablutions Block after concerns were raised regarding privacy issues by the TO. The ablution block now faces out towards the beach and not the homes. Contractors have connected the electrical supply to the block, with purchase orders raised for plumbing works to commence as soon as possible.

Information has been sourced from the Senior Professional Water Assessment Water Resources Division of the Department of Environment and Natural Resources on the location for a new shallow bore to be drilled.

The site was nominated to utilise the porous sand aquifer and hence a similar drill depth and pump rate to the existing bore has been suggested. The water assessor also recommended that a backup bore be drilled whilst the rig is on site. This allows for any potential failure of the bore, supplemented supply for peak demands or additional supply for a growing Homelands.

The backup bore can be sited 30m away from the new bore, close to the supply line so minimal extra trenching is required. See attached photo of prospective new bore location.

So far WDRC have received one quote to drill the new bore, others quotes are pending.

Quotes have been requested for a temporary water supply to Old Mission however, one contractor advised he does not have a truck capable of supplying potable water. Another contractor is yet to respond therefore follow up emails have been sent.

This has become a matter of urgency due to the pending funeral to be held at the homelands on the 13th of September and the influx of family that will be at the homelands.

FOSSIL HEAD

Council have been successful in obtaining an ABA Grant to upgrade the Fossil Head infrastructure which will see the installation of Solar Power to the existing homes.

This week contractors visited the site to assess the area and requirements to meet the needs of the Homelands, quotes are pending.

KUY

The Homelands coordinator visited the Homelands last week, however no residents were at home at the time to speak with. The area had been cleaned and was looking neat and tidy. Quotes for HEA works have been sourced however, due to a short fall in funds the works are currently on hold.

YEDERR

The Homelands Coordinator visited the homelands last week however, no residents were in attendance. Purchase orders for HEA works have been raised with works to commence next week that will include a new hot water unit and, various plumbing repairs including a new toilet cistern.

NEMARLUK

The Homelands Coordinator visited with the TO and residents of Namarluk last week. HEA applications were filled out and the TO discussed the possibility of getting a Telstra Mobile Booster for his Homelands.

Council have made application for an ABA Grant to upgrade Namarluk to Solar Power. Contractors visited the site to assess the area and requirements to meet the needs of the Homelands. Quotes are pending.

A new access road is to be graded around the back of Namarluk to allow residents of Merrepen to travel around rather than through Namarluk. This was requested by both Homeland TO's who want to be respectful of each area.

MERREPEN

The Homelands visited the residents of Merrepen and delivered donations of clothing, toys and some kitchen items. Ngangmarriyanga Council staff also made donations of clothing items which were distributed to the residents. The residents reported that they were very happy with the mobile phone service they were now receiving thanks to the Mobile booster.

The TO reported a recent drop in the power supply. Contractors were sent out to conduct a download of the solar system which indicated the batteries had begun to sulphate due to the generator not running when required.

As part of the solar installation the Homelands were provided with a 5,000lt of diesel to run the generator on a regular basis to prevent this from occurring. It is estimated the 5,000lts lasted approximately 6 months which far exceeds the nominated use of the generator. Indicating the fuel was used for alternate purposes by the Homelands residents.

Contactors have supplied a quote to regenerate the batteries, supply an anti-theft fuel tank and an additional 5,000lts of fuel. At an estimated cost of \$30,000.00.

Alternatively, we can leave them as they are which will result in the batteries degrading to a point where they are no longer able to be re generated. The cost to replace the batteries is estimated at around \$130,000.00. Special Emergency funding has been requested to go ahead with the regeneration of the batteries and we are currently awaiting a reply.

The residents of Merrepen requested that the construction of a meeting area be considered for their homelands. Drawings of what that might look like were created so the residents could provide feedback. The quotes also provided were expensive so alternatives are being sought. A picture of the proposed area is attached for Councils information and suggestions are always welcome.

WUDAPULI / NAMA

A member of Council accompanied the Homelands Coordinator on a trip to visit Wudapuli and Nama. The homelands coordinator identified the new solar lights and speed bumps recently installed by the council at Wudapuli. At the time of the visit no residents were available to speak with however, the council member spoke with some local children who raised concerns about the playground being too hot during the day for them to enjoy. Quotes are currently being sourced to build a shade structure over the play equipment for Wudapuli, Nama, Merrepen and Namarluk.

A phone contact list was left at both Wudapuli and Nama Telstra phone area. On 9th August 2019, the Homelands Coordinator attended meeting held at Nama conducted by TDC ranger, Peter Sheldon. The Homelands Coordinator spoke with the residents about the Homelands Jobs Program and asked if they would like to nominate a person from the community to participate. The residents advised they would take it into consideration.

On The 15th August 2019, a resident from Nama attended the WDRC office to sign up for the jobs program. Tasks will consist of garbage maintenance, whipper snipping and general cleaning up of the area, also working alongside the rangers to learn about weed identification and land management. Nganmarriyanga civil crews have recently been out to slash and mow both Homelands.

DELEYE

On the 12th of August 2019, a member of Council embarked on a long journey with the Homelands Coordinator to visit with the residents of Deleye, Mulingi and Uminyuluk.

The resident at Deleye very graciously invited us to eat our lunch whilst sitting on his veranda. The Homeland was looking green and very well maintained. The resident had been doing a lot of mowing in preparation for our arrival.

The new ablution block is in place ready for connection. Quotes have been received and purchase orders raised for the works to be completed. The Homelands Coordinator took the Council member on a tour of the Homelands solar plant which is very well maintained and running at capacity. Quotes have also been received to raise the height of the electrical risers to safeguard from any potential flooding.

HEA applications have been received from most of the residents, with extra forms and WDRC contact phone numbers provided to the resident.

UMINYULYUK

The residents of Uminyuluk were very pleased to meet with the Council member and show him around the current works he has been undertaking on his home and surrounding area.

The Homelands coordinator in conjunction with Nganmarriyanga WDRC staff have arranged some sheet iron and metal poles so that the resident can continue the completion of his home. An application to have his house recognised for HEA funding has been sort and is awaiting a response.

The resident and his sons have been working hard to put in a new road and build a fence to improve his Homelands, which is a credit to himself and his family.

MULINGI

The resident of Mulingi was pleased with the visit by the Council Member and Homelands Coordinator. The resident spoke at length with the Council Member about the slashing and firebreak around his homelands which, he is still waiting on.

The resident reported making a number of requests for the purchase of a new tractor for his Homelands that he would utilise to conduct his own slashing during the wet season especially when council are not able to attend to the task.

The resident stated that he would willing share the tractor with his neighbouring Homelands so they were also able to maintain their areas during the wet. The resident also brought up the grading of the road to the Homelands due to the condition of the access road into Mulingi being in a poor state. Grading of the access road would immediately amend this issue.

The resident was provided with contact numbers and extra HEA application for residents who were not present at the time of the visit, then he very kindly re attached the rear tail lights on the Homelands Ute.

Despite the very long day spent travelling rough roads the visit was well received and very worthwhile to the Residents of these Homelands.

WUDADUK

On the 13th of August, the Homelands Coordinator set off in the early hours of the morning to meet with the Council member to visit with the residents of Wudaduk, Perrederr, Nardirri.

Our visit was very well received and the resident was delighted to show the council member around his Homelands whilst discussing any concerns he was having.

The resident has requested a small push mower be purchased so that he can mow around his house yard and identified one solar street light was not working. The resident also requested two extra solar lights be installed between the houses when funding is available.

HEA works are still to be completed however, fans have arrived and will be installed early next week. The mechanic will also attend to conduct a service on the Homelands generator and ride on mower and will also take out a compressor to inflate the resident's tractor tyres.

PERREDER

On arriving at Perreder the Homelands Coordinator provided a BBQ lunch for the Council Member and the TO. The TO discussed issues and concerns with the Council Member and advised the Homelands Coordinator that despite have ample supply of water they were not getting water into the homes. The reason for this is currently unknown and Quotes have been sourced from plumbing contractors who will be attending Perreder on the 16th of August to check and identify the source of the problem.

Contractors are being organised to attend Perreder and conduct a service and minor repairs to the reconditioned Generator that was installed three weeks ago.

After investigation by the HLC, into the lack of water supply to the Perreder Tank the initial contractor was contacted and the details of the HLC finding were given. The contractor agreed that the pump was not suitable for the task. The contractor has since attended to replace the small solar bore pump he initially installed that was only supplying 5000lts per day and not meeting the demand with a new bore pump that pumps 11,000lts per day.

I am happy to report the tank is now flowing with water and should the residents wish to irrigate the area to keep the dust down it will be possible. The TO at Perrederr has requested a small box trailer that can be used to cart rubbish to the dump. Quotes have been sourced and we are currently

awaiting a reply. The TO also requested items that would assist the residents clean up and maintain the Homelands. These items included, rakes shovels, wheelbarrows, gloves, garden hoses and sprinklers. Quotes have been sourced for these items.

HEA applications were provided to the TO for residents who were not available at the time of the visit and the Homelands Jobs program was discussed for his consideration. Contact numbers have been provided should he require any assistance or need to report any further issues or concerns.

NEMARLUK

HEA works have been completed and signed off by all the residents. The TO was happy with the work undertaken and reported no issues or concerns.

Council have been successful in securing funding via the ABA grants to erect Solar Power within the Homelands. The project will be available for tender shortly.

FURTHER INFORMATION

A laminated copy of the Wadeye Phone contact list to be provide to all the Homelands.

Recommendation

- 1. That Council receives and notes the Homelands Coordinator's report.**

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 9

Prepared by **Steve Horton, Director of Council and Community Services**

Roads Priority

Purpose

To seek formal approval from Council to accept Council Road priorities as decided at the meeting held at Wadeye on 31 Jul 2019 and to expend funds from R2R funding for those works.

Background

Council has \$2m funds in R2R which is to be spent over a five year period. Local Government agencies are entitled to select the projects to be funded within their jurisdiction according to their own priorities, Smaller LGAs will have priority to access available funds.

Those with life of Program allocations of up to \$500,000 will be allowed to draw down their full life of Program allocation in any one year to enable them to undertake larger projects in an economically efficient way.

Council is required to nominate its priority road works via Council meetings to support applications for funding. A meeting was held on the 31st July 2019 at Wadeye council Office with Councillors and Senior Staff and teleconferencing with the Chief Executive Officer and representatives from LGANT.

Council's full list of all roads within the West Daly Region was presented at the meeting and from that list the following roads were identified in order of priority as those roads that need works:

1. Peppimenarti first creek crossing
2. Emu Point creek crossing
3. Merrepen creek crossing
4. Kuy double creek crossing

It was discussed that an amount of up to \$1.5m from R2R should be set aside for the works. It was also requested that these works be carried out as soon as weather and funding allows.

It was further requested that works for the first three priority roads be conducted at the same time to allow a saving in mobilisation charges.

Recommendation

- 1. That Council accept the priority roads as listed above and discussed at the meeting held at Wadeye on 31 Jul 2019**
- 2. That Council approve the request to expend funds of up to \$1.5m from R2R funding**
- 3. That Council submit an application under R2R for the first three priorities listed above.**
- 4. That Council arrange for the three priority road works to be conducted at the same time to cut down on mobilisation charges.**
- 5. That Council receives and notes the Director of Council and Community Services report on it priority road works.**

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 10

Prepared by **Steve Horton, Director of Council and Community Services**

Tender Committee - Ablution Blocks for Wadeye, Peppimenarti and Nganmarriyanga

Purpose

To seek Council approval to form a Tender Committee and publish a Tender Notice for the supply and delivery of Ablution Blocks for Wadeye, Nganmarriyanga and Peppimenarti

Background

Council has received funding from Department of Attorney-General and Justice for the purchase and construction of Ablution Blocks in each West Daly Regional Council three communities.

The Ablution Blocks are to be single male and female toilets, these are to be sited in areas that offer access to the general public and are to be separate areas and away from each other due to cultural reasons.

Siting of the Ablution Blocks are to be decided in consultation with the Local Authority representatives and residents of each community.

Due to the costs of the proposed Ablution Blocks, Council is required to go to Tender to seek suitable suppliers and contractors. Council is also required to form a Tender committee to assess and choose a suitable supplier or Contractor. It is proposed that the Tender Committee consist of the following personnel:

Steve Horton – Director of Council and Community Services
Rebecca Purser – Manager Corporate
Steve Loring – Community Services Manager Peppimenarti.

Impact for Council

If Council does not form a Tender Committee, find a suitable supplier and/or use the funds provided by the Department of Attorney-General and Justice, Council will be required to return the funds including administrative fees back to the funding agency.

Recommendation

- 1. That Council accept the funds for the Ablution Blocks from the Department of Attorney General and Justice.**
- 2. That Council approve the formation of a Tender Committee consisting of the DOCCs, Manger Corporate and CSM Peppimenarti.**
- 3. That Council advertise for Tender submissions through Tenderlink and newspapers.**

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 11

Prepared by **Rebecca Purser, Manager Corporate**

New Policy - Community Permits/Contractors and Staff

Purpose

To seek Council's adoption of GOV16 Community Permits – Contractors and Staff.

Background

Council requested a policy regarding contractors' permits be drafted as there have been a number of contractors on Traditional Land who have been hunting and riding quad bikes without the appropriate permits.

Impact for Council

New Policy

Recommendation

- 1. That Council approves and adopts the GOV16 Community Permits – Contractors and Staff Policy.**

Attachments

- 1 GOV16 - Community Permits - Contractors and Staff**

Policy Name	Community Permits – Contractors and Staff
Policy Type	Governance
Responsible Officer	Chief Executive Officer
Version	1
Approval Date	August 2019
Renewal Date	January 2022



Policy Number Gov16

Policy Name Community Permits – Contractors and Staff

Summary

Aboriginal Land is privately owned. It is not Crown land, nor public land. Permission must be obtained in accordance with the *Aboriginal Land Rights (Northern Territory) Act 1976* before going onto Aboriginal Land. This includes access to tidal waters over Aboriginal Land.

West Daly Regional Council has a responsibility to protect the Aboriginal Land in which the Council presides.

Unauthorised entry to Aboriginal Land and waters in the Northern Territory can result in a fine of up to \$1000.

The Northern Land Council is responsible for administering the permit system which is designed to protect the privacy of Aboriginal Communities, preserve culture and safeguard the natural environment.

Depending on the purpose, you must apply for either:

1. Work, Transit, Recreational fishing and Tourist Permit;
2. Research Permit;
3. Media Permit;
4. Commercial Film, Video, Photography, Audio Record or Book

Persons found to be unlawfully on Aboriginal Lands will be reported to the Northern Land Council.

Definitions

“Aboriginal Land” Land for which the Aboriginal people hold inalienable freehold title under the *Aboriginal Land Rights (NT) Act 1976*.

“Permit” Certification to allow entry to designated Aboriginal lands for a specific purpose and period of time. Northern Land Council has the statutory responsibility to consult with Aboriginal landowners about issuing Land Permits.

Policy Statement

1. Council will comply with the requirements of relevant national legislation, which requires all persons to possess and carry a Permit and appropriate identification when working and travelling on Aboriginal Land, unless exempted under the *Aboriginal Land Rights (NT) Act 1976*.
2. Council employees are not required to obtain a Permit to access Aboriginal Land within the Council region for work purposes however a Permit is required to access Aboriginal Land and travel outside the Community for recreational purposes including fishing and hunting and the use of quadbikes.
3. Contractors, volunteers and visiting friends and relatives of staff residing within the Community are required to obtain a permit from the Northern Land Council.
4. Employees, contractors and volunteers will respect the cultural and intellectual property rights of Aboriginal people, and will be observant of local cultural requirements for travelling in and around the community. Similarly, employees, contractors and volunteers will be aware of and respect any cultural ceremonies, men's or women's business, or sorry business, occurring in the community and the potential implication of these for travel on Aboriginal lands.
5. Employees, contractors and volunteers are not permitted to access Aboriginal Land outside of the community or outstation they are working within. This includes sacred sites and those places in which men's or women's business may be occurring. Entry to communities may be restricted during periods of cultural business, including sorry business.

REFERENCES

Aboriginal Land Rights (NT) Act

Northern Land Council

FURTHER INFORMATION:

Chief Executive Officer

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 12

Prepared by **Rebecca Purser, Manager Corporate**

Action Items Update

Purpose

To provide Council with an update to as to progress on action items.

Background

ORDINARY COUNCIL MEETING ACTION ITEMS

20 June 2018 – All Actions Completed

25 July 2018 – All Actions Completed

22 August 2018 – All Actions Completed

25 September 2018

Action	Person Responsible	Comments	Completed
Covered Park Bench Seats to be installed in between Council Office and Thamarrurr Aged Care Facility	CSM WADEYE	Quotes being sourced, quotes to be presented to next LA meeting	Awaiting delivery of seats.

21 November 2018 – All Actions Completed

5 December 2018 – All Actions Completed

30 January 2019

Action	Person Responsible	Comments	Completed
Request to Big Rivers Waste Management seeking inclusion of the removal of car bodies from Emu Point by Sims Metal	DOCCS	Big Rivers are approaching Sims Metal to see whether it is possible. Big Rivers will come and do a site assessment to determine if logistically possible. TBA	In Progress
3 Lights on Causeway at	CSM Palumpa	Currently waiting for DJ	

Nganmarriyanga to be repaired		Electrical to quote.	
Street lights to be repaired at Wadeye	CSM Wadeye	Survey to be conducted and number of faulty lights recorded	Already started and total will be available for Council meeting

20 February 2019

Action	Person Responsible	Comments	Completed
Quotations for 4 Solar lights and a mobile booster to be installed at Emu Point are to be presented to the Wadeye Local Authority	CSM Wadeye	Awaiting quotes from DJ Electrical and Allenco	

20 March 2019

Action	Person Responsible	Comments	Completed
CEO to approach service providers in Wadeye regarding assistance in the transportation of residents to Nganmarriyanga and Peppimenarti for sporting events.	CEO	Matter will be addressed at the next stakeholders meeting	
4 to 5 additional speed humps to be installed in Nganmarriyanga	CSM Nganmarriyanga	Awaiting quotes.	

30 April 2019

Action	Person Responsible	Comments	Completed
Policy required regarding Contractors Obligations as there have been a number of contractors on Traditional Land who have been seen hunting and riding quad bikes.	Manager Corporate	Presented to Council at OCM 21 August 2019 for review.	Completed

22 May 2019

Action	Person Responsible	Comments	Completed
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Community Shuttle Bus Policy to be drafted	Manager Corporate	Drafting is in process	
Wadeye Local Authority Nomination forms received by Timothy Dumoo, Paul Cumaiyi and Irene Dumoo require further details and consultation to enable Council consider the request.	Wadeye CSM		Will be available for the next Local Authority meeting
4 July 2019			
Action	Person Responsible	Comments	Completed
Correspondence to the Australian Government regarding Council's request for a time frame and consultation process regarding commitment of \$60m for the upgrade of the Port Keats Road	CEO		
Consultation with the Department of Health required regarding the benefits of a swimming pool versus the benefits of a water park	Director of Council and Community Services.	Contact has been made with Dept of Health and Indigenous Health seeking confirmation of the benefits of water parks. TBA Benefits determined to be the same, verbal advice given only, no documented advice available.	Completed
Letter to West Arnhem Regional Council accepting the invitation to attend Jabiru Council meeting on 11 September 2019.	Manager Corporate	Letter sent 31 July 2019	Completed
NAIDOC Day celebrations date for each community to be confirmed	Grants Manager and CSM's	Peppimenarti – Friday 16 August 2019 Wadeye – Monday 23 September 2019 Palumpa – TBC.	
Council to meet as a group together with DOCCS to determine a list of priority roads for the purpose of approval	DOCCS	Meeting held 31 st Jul 19 to determine priority roads. Roads list to be presented as an agenda item at the 21 st Aug OCM	Completed

at a future Council Meeting			
Aboriginal Justice Agreement be advised of Council's decision regarding outstanding debt of \$100	Senior Financial Consultant		Completed
4 July 2019			
Action	Person Responsible	Comments	Completed
Clarification required from the National Indigenous Australians Agency (NIAA) regarding WDRC's eligibility on being able to place a bid on CNP Vehicles at auction	CEO		
Letter of thanks to be sent to NTG for fireworks display in Wadeye and welcoming a future contribution for Territory Day Celebrations for Nganmarriyanga and Peppimenarti for 2020.	DOCCS		
ABA Application to be submitted for Solar Power and Water Tanks on all homelands	Grants Manager and Homelands Coordinator	<p>Grants Manager enquired with NIAA about the Homelands Project funding application procedures:</p> <ol style="list-style-type: none"> 1. Council to discuss our applications with NLC. This already happened during the OCM in Wadeye on 24 July. 2. NLC to submit a proposal to NIAA about our application. 3. NIAA to assess and decide, NIAA will approach Council if we can apply. 4. Our Director sent an e-mail to NLC to follow up and based on the e-mail, funds have been 	TBA

		<p>allocated, NLC is suggesting to contact Department of Local Government, Housing and Community Development for SPG or MESSPG funding opportunities.</p> <p>5. Grants Manager will inform Council as soon as SPG or MESSPG rounds are open.</p>	
Nomination form to be sent to LGANT for Cr. Minjin 10 Service Award.	Manager Corporate	Autobiography being drafted. Nominations to be in by 27 September 2019	In progress
Travel and arrangements for WARC Meeting in Jabiru to be completed allowing for the tour of Jabiru to take place at the same time	Manager Corporate	Accommodation has been booked for 7 rooms at Cooina Lodge for the night of 10 September. Confirmation required for those who will be travelling with CSM or in their own vehicles.	In progress.
Registration forms to be forward CEO and Mayor attendance at LGANT AGM in Alice Springs 7-8 November	Manager Corporate		Completed
Additional speed humps around Peppimenarti to be installed	CSM Peppimenarti	3 Quotes have been received and a purchase order has been raised. Works are expected to commence within the next three weeks.	
Roads Priority Meeting scheduled for 11:00am on 31 July 2019. Invitation to be sent to Peter McLinden from LGANT. Participation from all Councillors required.	Manager Corporate	Invitation sent and accepted. Meeting held on 31.7.19 at 11:00am	Completed
Executed Agreement between NLC and WDRC to be returned to NLC re: Community Planning and Development Project – Sponsored by the Minjin	DOCCS	Common Seal applied and agreement returned	Completed.

Family Group of the Rak Papangala Traditional Owners			
Compliance Review – May 2019. Clarification from the Department required regarding Summary of findings number 3	CEO	Correspondence sent on 6 August 2019. Response has been received and will be addressed under separate agenda item.	Completed

Impact for Council

Information purposes.

Recommendation

- 1. That Council receives and notes the action items update.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 13

Prepared by **Rebecca Purser, Manager Corporate**

Elected Members Attendance Records

Purpose

To inform Councillors of their attendance records since the Term of Council.

Background

As per section 39 of the *Local Government Act*, a person ceases to hold office as a member of council if the person:

- (a) Dies; or
- (b) Is disqualified from office as a member of the council; or
- (c) Ceases to be enrolled as an elector in respect of a place of residence within the area; or
- (d) Is absent, without permission of the council, from 2 consecutive ordinary meetings of the council; or
- (e) Resigns by written notice of resignation given to the CEO; or
- (f) Is removed from office by the Minister under Part 7.5 (Removal from office on disciplinary grounds).

Below are snap shots of Elected Members attendance records since the term of Council.

COUNCILLORS ATTENDANCE REGISTER Since Term of Council August 2017			
Councillor Name	Present	Absent	Apology
Mayor John Wilson	25		
Deputy Mayor Terry Sams	14	1	10
Cr. Mark Martin	18	3	1
Cr. Wally Minjin	22		3
Cr. Ralph Narburup	24		1
Cr. Mark Tunmuck-Smith	18	1	6

2019	30/01/2019	20/02/2019	20/03/2019	30/04/2019	22/05/2019	4/07/2019	24/07/2019	21/08/2019
Mayor John Wilson	1	1	1	1	1	1	1	
Deputy Mayor Terry Sams	1	1	1	1	AP	1	AP	
Cr. Mark Martin (By-Election 10/11/17)	AB	1	1	AP	AB	1	AB	
Cr. Wally Minjin	1	AP	1	1	1	1	1	
Cr. Ralph Narburup	1	1	1	1	1	1	1	
Cr. Mark Tunmuck-Smith	1	AP	AP	1	1	AP	1	

Impact for Council

Information purposes

Recommendation

- 1. That Council receives and notes the Elected Members attendance records.**

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 14

Prepared by **Rebecca Purser, Manager Corporate**

CEO and Elected Members Upcoming Travel and Meeting Dates

Purpose

Provide elected members with an update on upcoming travel and meeting dates.

Background

September 2019			
3	Local Authority	Nganmarriyanga	9:30am
3	Local Authority	Peppimenarti	1:30pm
4	Local Authority	Wadeye	10:30am
10-11	West Arnhem Regional Council Ordinary Council Meeting / Facility Tour	Jabiru	TBA
25	Ordinary Meeting	Peppimenarti	10:00am
October 2019			
23	Ordinary Meeting	Nganmarriyanga	10:00am
November 2019			
5	Local Authority	Nganmarriyanga	9:30am
5	Local Authority	Peppimenarti	1:30pm
6	Local Authority	Wadeye	10:30am
6	Mayors and CEO Forum	Alice Springs	10:00am
7 – 8	LGANT General Meeting and AGM (Mayor, Deputy Mayor, Cr. Minjin and CEO)	Alice Springs	TBA
20	Ordinary Meeting	Wadeye	10:00am
December 2019			
11	Ordinary Meeting	Darwin	10:00am

Impact for Council

Information purposes.

Recommendation

- 1. That Council receives and notes the updated travel and meeting dates and approves costs and allowances for attendance as required.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 15

Prepared by Kristine Matienzo, Grants Manager

Local Government Funding Levels - 2019-20

Purpose

To present to Council 2019-20 Local Government Funding Levels from Department of Local Government, Housing and Community Development.

This correspondence is to formally advise West Daly Regional Council of the 2019-20 local government funding levels for the following programs:

NT Operational Subsidy - \$1,752,481 – to assist with the provision of local government services;

Local Authority Project Funding - \$468,340 – to provide local authorities the financial capacity to undertake community projects.

Nganmarriyanga: \$57,050, Peppimenarti: \$25,920, Wadeye: \$385,370

Indigenous Jobs Development Funding - \$592,000 – assistance to help offset the cost of employing Indigenous staff within Council.

Recommendation

- 1. That Council accepts the 2019-20 Local Government Funding Levels from Department of Local Government, Housing and Community Development.**

Attachments

- 1 2019-20 Local Government Funding Levels**



DEPARTMENT OF
LOCAL GOVERNMENT, HOUSING
AND COMMUNITY DEVELOPMENT

Mr Shaun Hardy
Chief Executive Officer
West Daly Regional Council
GPO Box 3775
DARWIN NT 0801

Local Government and Community
Development Division
First Floor RCG Centre
47 Mitchell Street
Darwin NT 0800

Postal Address
GPO Box 4621
Darwin NT 0801

T 08 8999 8573

File Ref: HCD2017/01929

Dear Mr Hardy

LOCAL GOVERNMENT FUNDING LEVELS – 2019-20

This correspondence is to formally advise your Council of the 2019-20 local government funding levels for the following programs:

- NT Operational Subsidy - to assist with the provision of local government services;
- Local Authority Project Funding - to provide local authorities the financial capacity to undertake priority community projects; and
- Indigenous Jobs Development Funding - assistance to help offset the cost of employing Indigenous staff within your Council.

Attachment A provides details of the approved funding amounts and approximate release dates where applicable. Applicable funding offers are to be accepted on the conditions outlined in the attached acceptance forms.

The acceptance forms should then be completed and returned to Ms Donna Hadfield, Manager Grants Program as soon as practical.

All local government funding must be expended in accordance with the *Local Government Act 2008*, the *Local Government (Accounting) Regulations* and Guidelines.

Should you have any queries or require further information, please do not hesitate to contact Ms Donna Hadfield on 8999 8820 or by email at lg.grants@nt.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read "Maree De Lacey", written over a horizontal line.

MAREE DE LACEY
Executive Director

August 2019

dlghcd.nt.gov.au

Attachment A

West Daly Regional Council – APPROVED FUNDING 2019-20

NT Operational Subsidy Funding

	1 st payment	2 nd payment
Total \$1,752,481	\$876,241	\$876,240
Approximate release date	15/08/2019	15/01/2020

Local Authority Project Funding

Community	Amount
Nganmarriyanga	57,050
Peppimenarti	25,920
Wadeye	385,370
Total	\$468,340

Indigenous Jobs Development Funding

	1 st quarter	2 nd quarter	3 rd quarter	4 th quarter
Total \$592,000	\$148,000 *	\$148,000*	\$148,000*	\$148,000 *
Approximate release date	15/10/2019	15/01/2020	15/04/2020	15/06/2020

* Quarterly amounts released will depend on receipt of quarterly reports and actual expenditure incurred by council



DEPARTMENT OF
LOCAL GOVERNMENT, HOUSING
AND COMMUNITY DEVELOPMENT

West Daly Regional Council

Manager Grants Program
Local Government and Community Development Division
Department of Local Government, Housing and Community Development
GPO Box 4621
Darwin NT 0801

Dear Sir/Madam

RE: ACCEPTANCE OF "INDIGENOUS JOBS DEVELOPMENT FUNDING" – 2019-20

On behalf of the West Daly Regional Council I accept the offer and agree:

- a) that the notional annual allocation as determined by the Department will be paid retrospectively on reported council expenditure;
- b) to expend the grant in accordance with the *Local Government Act 2008* and all its subordinate legislation;
- c) to place the grant in the council's bank account, details of which are BSB 065-901 Account Number 11026791;
- d) to only use the funding towards the cost of employing Indigenous employees in local government services;
- e) to match the amount expended up to the notional maximum of \$592 000;
- f) to submit, within ten working days, following the end of each quarter in 2019-20, a claim to be reimbursed up to 50% of the expenditure on salary and approved salary on-costs at 15% and a signed quarterly report as issued (copy attached) consisting of:
 - salary expenditure per quarter on Indigenous employment for each quarter
 - program on-costs at 15% per quarter on Indigenous employment
 - calculated claim for salary and on-cost support on a 50-50 basis for the quarter
 - total number of all council employees at the end of each quarter
 - total number of Indigenous employees at the end of each quarter
 - total number of Indigenous employees categorised as full-time, part-time and casual
 - broad position categories as detailed on the Department's quarterly report, together with the number of employees in each category; and
- g) to provide any information or reports that the Department may request from time to time in relation to this grant.

Yours sincerely


Chief Executive Officer

6 / 8 2019

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DEPARTMENT OF
LOCAL GOVERNMENT, HOUSING
AND COMMUNITY DEVELOPMENT

West Daly Regional Council

Manager Grants Program
Local Government and Community Development Division
Department of Local Government, Housing and Community Development
GPO Box 4621
DARWIN NT 0801

Dear Sir/Madam

RE: ACCEPTANCE OF LOCAL AUTHORITY PROJECT FUNDING (LAPF) FOR 2019-20

On behalf of the West Daly Regional Council I accept the offer and agree to:

- a) expend the LAPF in accordance with the *Local Government Act 2008, Local Government (Accounting) Regulations* and the Northern Territory Government's Buy Local Plan;
- b) place the LAPF in a **trust account**, details of which are BSB: 065-901, Account No: 11026791 until such time it is to be expended;
- c) only use the LAPF for local authority prioritised community projects in the following communities;
 - \$57,050 Nganmarriyanga
 - \$25,920 Peppimenarti
 - \$385,370 Wadeye
- d) absorb any costs above \$468,340;
- e) expend the funds allocated to each local authority on project/s in that area;
- f) no transferal of funds between communities;
- g) fully expend the LAPF within two years of receipt of the funding otherwise failure to do so may result in the Department withholding any future payments of LAPF funding or request for unspent funding to be repaid;
- h) submit the LAPF annual certification as issued (copy attached) to the Department for year ending 30 June each year by 31 August each year; and
- i) lay the certification before a council meeting and provide a copy of the council minutes.

Yours faithfully

CEO

6 / 8 / 2019

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WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 16

Prepared by Kristine Matienzo, Grants Manager

2019-2020 Funding Allocations under Grant Agreement R00052C - Municipal and Essential Services (MES), Housing Maintenance Services (HMS) and Homelands Jobs

Purpose

To present 2019-2020 Funding Allocations under Grant Agreement R00052C for Municipal and Essential Services (MES), Housing Maintenance Services (HMS) and Homelands Jobs between the Northern Territory of Australia care of its agency, the Department of Local Government, Housing and Community Development (the department) and West Daly Regional Council (the agreement).

The department is pleased to offer funding for the 2019-20 financial year:

Municipal and Essential Services (MES) – 12 Homelands - \$502,431

Housing Maintenance Services (HMS) – 10 Homelands - \$127,908

Homelands Jobs (3 FTE) - \$126,750

Total funding GST exclusive: \$757,089

In accordance with clause 19 of the agreement, the Deed of Variation is to include the funding allocations for 2019-20.

Recommendation

- 1. That Council accepts and approves the use of the common seal on the Deed of Variation to include the funding allocations for 2019-20 from the Department of Local Government, Housing and Community Development.**

Attachments

- 1 Deed of Variation 2019-2020 Funding Allocations under Grant Agreement R00052C**



DEPARTMENT OF
LOCAL GOVERNMENT, HOUSING
AND COMMUNITY DEVELOPMENT

Mr Shaun Hardy
Chief Executive Officer
West Daly Regional Council
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DARWIN NT 0801

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DARWIN NT 0800

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E homelands.program@nt.gov.au

File ref: CORP18:43


Dear Mr Hardy,

Letter of Notice: 2019-2020 Funding Allocations under Grant Agreement R00052C

I refer to the Municipal and Essential Services (MES), Housing Maintenance Services (HMS) and Homelands Jobs Grant Agreement R00052C, between the Northern Territory of Australia care of its agency, the Department of Local Government, Housing and Community Development (the department) and **West Daly Regional Council** (the agreement).

On 16 April 2019, in response to the Northern Territory's fiscal position, the Northern Territory Government released its Budget Repair Plan (BRP) to return the Northern Territory budget to balance/surplus over the medium term. In line with whole of government BRP, an efficiency dividend has been applied to all homelands grants. Attached to this letter is an FAQ sheet providing further information.

The department is pleased to offer your organisation funding for the 2019-20 financial year, as outlined in the table below. You will be funded for three FTE homelands jobs positions.

Homelands Services Programs	Dwellings	Total (GST exclusive)
Municipal and Essential Services (MES)	57	\$502,431.00
Housing Maintenance Services (HMS)	33	\$127,908.00
Homelands Jobs	-	\$126,750.00
Total		\$757,089.00

In accordance with clause 19 of the agreement, attached is a Deed of Variation to include the funding allocations for 2019-20. Please indicate your acceptance by signing the variation and returning to the Grants Management Units at Grants.DLGHCD@nt.gov.au.

For operational or program queries, please contact Homelands Services on 1800 031 648 or email Homelands.Program@nt.gov.au.

Yours sincerely



Nathan Evans
Regional Director Homelands Services
23 July 2019

dlghcd.nt.gov.au

Homelands Program - Efficiency Dividend

Frequently asked questions

What is an efficiency dividend?

An efficiency dividend is a reduction applied to annual budgets to foster service delivery efficiency improvement over time.

Why is this being implemented?

To date, Northern Territory Government grant funding has been exempt from efficiency dividends. However, the government's *Budget Repair Plan outlines a change to this position with current grant funding now attracting an efficiency dividend from 2019 onwards.

The efficiency dividend will only impact Northern Territory funded grant programs including Municipal and Essential Services. Australian Government funded grant programs are excluded.

**A plan for budget repair: Final Report*

treasury.nt.gov.au/news/2019/april-2019/budget-repair-update

What is the rate of the efficiency dividend?

An efficiency dividend will apply for the following years:

- 2019-2020: 3%
- 2020-2021: 3%
- 2021-2022 and ongoing: 1%

How will this affect your funding?

In general terms, there will be a reduction of 0.72% for Municipal and Essential Services grants.

This reduction is a calculation of the efficiency dividend (3%), against the indexation applied to Northern Territory funded grants comprised of a weighted wages/Consumer Price Index factor (2.28%) in 2019-2020.

Who can I contact with concerns regarding these changes?

For further details about the efficiency dividend please contact the Homelands team on 1800 031 648.

DEED OF VARIATION

This Deed is made the _____ day of _____ 2019

BETWEEN: THE NORTHERN TERRITORY OF AUSTRALIA, through the Department of Local Government, Housing and Community Development ("Territory")

AND: WEST DALY REGIONAL COUNCIL ("External ESP" or "ESP").

RECITALS

- A. On 7 August 2018 the parties entered into the Grant Agreement;
- B. The parties now agree to vary the Grant Agreement on and subject to the terms of this Deed.

IT IS AGREED AS FOLLOWS:**1. Definitions**

In this Deed:

Effective Date means 1 July 2018;

Grant Agreement means an agreement described as being for the delivery of Municipal and Essential Services, Housing Maintenance Services and Homelands Jobs;

2. Variations to Agreement

The Grant Agreement is varied, with effect from the Effective Date as follows:

- (a) By deleting the reference schedule contained in the Grant Agreement and replacing it with the new reference schedule titled Reference Schedule Variation No. 2.
- (b) By deleting Annexure 1 contained in the grant agreement and replacing it with a new Annexure 1 titled Annexure 1 Variation 2.
- (c) By deleting Annexure 2 contained in the grant agreement and replacing it with a new Annexure 2 titled Annexure 2 Variation 2.

3. General

- (a) Nothing contained in this Deed shall operate to release each party from any liability to the other party accrued under the Grant Agreement before the date of this Deed.
- (b) Unless varied by this Deed, all the terms of the Grant Agreement (as amended) shall remain in force and the ESP shall remain bound by all terms and conditions of the Grant Agreement.
- (c) The ESP warrants to the Territory that before executing this Deed it has read and understood the variations contained in Annexure 1 to this Deed and is fully aware of its rights, duties and obligations under the Grant Agreement.

The **COMMON SEAL** of the **WEST DALY**)
REGIONAL COUNCIL was hereto affixed in) (place the common seal here)
accordance with section 26 of the Local)
Government Act 2008 on)

the day of 2019 in
the presence of:

.....
Signature of Chief Executive Officer

.....
Signature of Council member

.....
Print Name of Chief Executive Officer

.....
Print Name of Council member

SIGNED by **JAMIE CHALKER** for and on behalf of)
the **NORTHERN TERRITORY OF AUSTRALIA**)
care of its agency the Department of Local)
Government, Housing and Community)
Development pursuant to a delegation under the)
Contracts Act)
on the day of)
2019 in the presence of:)

.....
(Signature of Delegate)

.....
(Signature of Witness)

.....
(Name of Witness)

REFERENCE SCHEDULE VARIATION NO. 2

1 TERRITORY ADDRESS FOR NOTICES

Name	Department of Local Government, Housing and Community Development
Contact Person Position	Manager, Homelands Services
Email	Homelands.Program@nt.gov.au
Telephone No	08 8999 8597
Address	Ground Floor, RCG House, 83-85 Smith Street, Darwin NT 0800
Postal Address	GPO Box 4621, Darwin NT 0801

2 EXTERNAL SERVICE PROVIDER (ESP) DETAILS AND ADDRESS FOR NOTICES

2.1 ESP Name, ABN and GST Registration

Legal Entity Name	West Daly Regional Council
Legal Entity Type	Incorporated under the Local Government Act 2008
ABN	25 966 579 574
Registered for GST	YES

2.2 ESP Address for Notices

Name	Shaun Hardy
Position	Chief Executive Officer
Email	ceo@westdaly.nt.gov.au
Telephone No	08 7922 6400
Mobile No	0400 862 067
Street Address	1/70 Cavenagh Street Darwin NT 0800
Postal Address	Shaun Hardy

2.3 ESP Payment Information

ESPs Name	West Daly Regional Council
Postal Address	1/70 Cavenagh Street Darwin NT 0800
Bank	CBA
Branch	Darwin
Account Name	West Daly Regional Council
BSB Code	065901
Account Number	11026791
Email Address for Remittance Advice	grants@westdaly.nt.gov.au

3 EXTERNAL SERVICE PROVIDER - Specialist Homelessness Services Collection (SHSC) Identity Details (where applicable)

Not Applicable

4 AUSPICING BODY

Not Applicable

5 SERVICE PERIOD

The Service Period for Municipal and Essential Services and Housing Maintenance (MES/HMS) commences on 1 July 2018 and expires on 30 June 2023 if not extended or varied in accordance with this Agreement.

The Service Period for Homelands Jobs commences on 1 July 2018 and expires on 30 June 2020 if not extended or varied in accordance with this Agreement.

6 BUDGET AND FUNDING

6.1 Details of Funding

Funds up to the total value detailed below, are available to the ESP during the Term of the Agreement:

(a) Municipal and Essential Services and Housing Maintenance Services

MAXIMUM FUNDING FOR MUNICIPAL AND ESSENTIAL SERVICES AND HOUSING MAINTENANCE SERVICES			
Year	Amount (ex GST)	GST	Total (inc GST) ¹
2018-19	\$269 991	Municipal and Essential Services Funding carried forward from 2017-18 and used for service delivery in 2018-19. As this funding is already being held by the ESP, it will not be paid again in 2018-19.	
2018-19	\$322 908	\$32 290.80	\$355 198
2018-19 (funding after GST change)	\$79 253	N/A	N/A
2019-20 Variation 2	\$630 339	N/A	N/A
2020-2023	For the 2020-2023 financial years the Funding amount will be determined in accordance with the Special Conditions		

(b) Homelands Jobs

MAXIMUM FUNDING FOR HOMELANDS JOBS				
Year	Amount (ex GST)	No. of Positions	GST	Total (inc GST)
2018-19	\$62 166	3	\$6 219.60	\$68 382.60
2018-19 (funding after GST change)	\$62 166	3	N/A	N/A
2019-20 Variation 2	\$126 750	3	N/A	N/A
2020-2023	For the 2020-2023 financial years the Funding amount will be determined in accordance with the Special Conditions			

6.2 Funding Payments

The Funding will be paid to the ESP as set out in the table below:

Payment Number	Amount to be released excluding GST	Requirements for release	Indicative Payment Dates
2018-19: Payment 1	50% of total Funding	Execution of 2018-19 Funding Agreement	July 2018
2018-19: Payment 2	50% of total Funding	The ESP must lodge with the Territory and to the satisfaction of the Territory all reports listed in Item 7: Milestones and Reporting due by 28 February 2019	May 2019
2019-2023: Payments 1	50% of total funding allocated in that financial year	The Territory's satisfactory receipt of all acquittal and reports requirements due by 31 August each financial year	July
2019-2023: Payments 2	50% of total funding allocated in that financial year	The Territory's satisfactory receipt of all acquittal and reports requirements due by 28 February each financial year	March

7 MILESTONES and REPORTING

The milestones and reporting are applicable to the years in the Period of Service for each Municipal and Essential Services and Housing Maintenance Services and Homelands Jobs as detailed in Item 5.

Milestones and Reporting	Due Dates
2018-19	
1. Execution of this agreement	
2. Details of current subcontractors for this service	31 August 2018
3. Specific Purpose Annual Financial Report which must include an audited income and expenditure statement and an audited balance sheet for the period 1 July 2017 to 30 June 2018	15 November 2018
4. Half year statement of financial position and service statement (incorporates performance reporting and	28 February 2019

asset register) for period 1 July 2018 to 31 December 2018.	
5. Annual Occupancy and Population Survey	28 February 2019
2019-2023	
6. Full year financial position and service statement (incorporates performance reporting and asset register) for period 1 July to 30 June.	31 August each year
7. Details of current subcontractors for this service	31 August each year
8. Specific Purpose Annual Financial Report which must include an audited income and expenditure statement and an audited balance sheet for the period 1 July to 30 June.	15 November each year
9. Half year statement of financial position and service statement (incorporates performance reporting and asset register) for period 1 July to 31 December.	28 February each year
10. Annual Occupancy and Population Survey	28 February each year

8 MEETING OF THE PARTIES

The ESP must attend all meetings in the table below, unless the Territory advises the ESP of alternative arrangements in writing:

Meeting Type	Dates
Agreement Management Meetings	To be scheduled by the Territory and to be held at a date to be agreed by the parties.
Any other meetings as reasonably requested by either the Territory or ESP	At such times as may be reasonably requested by either the Territory or the ESP.

9. DATES FOR SUBMISSION OF ASSET REGISTER AND PERFORMANCE REPORTS

Dates for submission of asset register and performance reports are detailed or contained with the deliverables of Item 7. Milestones and Reporting.

10. ANNEXURES

The table below provides a summary list of Annexures with which the ESP must comply:

Annexure Reference	Annexure Name
1	Municipal and Essential Services and Housing Maintenance Services (MES/HMS)
2	Homelands Jobs
A	Guidelines (The Territory will provide the ESP updated Guidelines when they are amended from time to time)

ANNEXURE 1 – VARIATION 2**A. Service Name**

**Service name and
acronym**

Municipal and Essential Services and Housing
Maintenance Services (MES / HMS)

B. Contact Person Details

(Contact for information in relation to specific services)

Title

Ms

Given name

Kristine

Surname

Matienzo

Job title

Manager Grants

Office telephone number

08 7922 6404

**Mobile telephone
number**

Email address

grants@westdaly.nt.gov.au

C. Service Details**General description of the service**

The provision of:

1. municipal and essential services; and
2. housing and maintenance services,

in accordance with the Guidelines at Annexure A to this Agreement (as updated from time to time), or other relevant Guidelines or Homelands Program Impacting Policy that are provided to you by us from time to time, with the Services to be provided in following communities for the following amounts:

Outcomes of Service**Objectives of Service**

As described in relevant Guidelines at Annexure A to this Agreement (as updated from time to time), or other relevant Guidelines or Homelands Program Impacting Policy that are provided to you by us from time to time

Community Name	Community ID	Number of dwellings	Funding per dwelling	Maximum funding per community (excluding GST) \$
MES				
			2018-2019 Total Funding	\$258 621
2019-20				
Deleye	775	4	\$9 327	\$37 308
Fossil Head	911	4	\$9 327	\$37 308
Kuy	718	1	\$9 327	\$9 327
Merrepen	717	6	\$9 327	\$55 962
Mulingi	884	2	\$9 327	\$18 654
Nama	1026	13	\$8 110	\$105 430
Nemarluk	716	6	\$9 327	\$55 962
Old Mission	914	2	\$9 327	\$18 654
Perrederr	406	4	\$9 327	\$37 308
Uminyuluk	962	2	\$9 327	\$18 654
Wudaduk	778	2	\$9 327	\$18 654
Wudapuli	435	11	\$8 110	\$89 210
			2019-20 TOTAL	\$502 431
HMS				
			2018-2019 Total Funding	\$143 540
2019-20				
Deleye	775	4	\$3 876	\$15 504
Fossil Head	911	4	\$3 876	\$15 504
Kuy	718	1	\$3 876	\$3 876
Merrepen	717	6	\$3 876	\$23 256
Mulingi	884	2	\$3 876	\$7 752
Nemarluk	716	6	\$3 876	\$23 256
Old Mission	914	2	\$3 876	\$7 752
Perrederr	406	4	\$3 876	\$15 504
Uminyuluk	962	2	\$3 876	\$7 752
Wudaduk	778	2	\$3 876	\$7 752

2019-20 TOTAL	\$127 908
2018-2020 Total Funding	\$1 032 500

D. Subcontracting Details

Formal arrangements in place with other services or organisations for provision of services to clients			
Formal mechanism for arrangement (e.g. MOU)	Services provided under agreement	Period of agreement	\$ value (if applicable)

ANNEXURE 2 – VARIATION 2**A. Service Name****Service name and acronym**

Homelands Jobs

B. Contact Person Details*(Contact for information in relation to specific services)***Title**

Ms

Given name

Kristine

Surname

Matienzo

Job title

Manager Grants

Office telephone number

08 7922 6404

Mobile telephone number**Email address**

grants@westdaly.nt.gov.au

C. Service Details**General description of the service**

The provision of Homelands Jobs in accordance with the Guidelines at Annexure A to this Agreement (as updated from time to time), or other relevant Guidelines or Homelands Program Impacting Policy that are provided to you by us from time to time, with the Services to be provided to the communities as listed at Annexure 1.

D. Subcontracting Details

Formal arrangements in place with other services or organisations for provision of services to clients			
Formal mechanism for arrangement (e.g. MOU)	Services provided under agreement	Period of agreement	\$ value (if applicable)



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 17

Prepared by **Kristine Matienzo, Grants Manager**

Public Library Funding Agreement 2019-20

Purpose

To provide update on the Public Library Funding Agreement. As per the NT Government's recently announced budget repair measures, all grant agreements are now subject to efficiency dividends as well as indexation: 3% in 2019-20, 3% in 2020-21 and 1% ongoing.

Applying the 3% efficiency dividend and 2.275% indexation, West Daly Regional Council's Public Library Funding Agreement grant for 2019-20 will be \$100,020.

West Daly Regional Council has a current five year grant agreement with Department of Tourism and Culture that commenced 01 July of 2018.

Recommendation

- 1. That Council notes and accepts the update on the Public Library Funding Agreement.**

Attachments

- 1 Letter Public Library Funding**



DEPARTMENT OF
TOURISM, SPORT AND CULTURE

Mr Shaun Hardy
Chief Executive Officer
West Daly Regional Council

Via email: ceo@westdaly.nt.gov.au

Northern Territory Library
Parliament House, State Square,
Darwin

Postal Address
GPO Box 1448
Darwin NT 0801

T 08 8922 0720
E Patrick.gregory@nt.gov.au

File Ref: NTLIB2019/0029

Dear ~~Mr Hardy~~ *Shaun*

RE: PUBLIC LIBRARY FUNDING AGREEMENT

I am writing to provide you with some updates on the Public Library Funding Agreement.

2019-20 Funding

As per the NT Government's recently announced budget repair measures, all grant agreements are now subject to efficiency dividends as well as indexation: 3% in 2019-20, 3% in 2020-21 and 1% ongoing.

Applying the 3% efficiency dividend and 2.275% indexation your Public Library Funding Agreement grant for 2019-20 will be \$100,020.

Five Year Standard Grant Funding Agreement

As you would be aware, the Northern Territory Government has been working closely with non-government sector organisations (NGOs) and other grant recipients to develop a Standard Grant Funding Agreement for Services (Standard Agreement) to be used for five-year recurrent funding. The Standard Agreement has now been finalised and approved for use across NTG agencies.

The Standard Agreement provides consistent core terms and conditions to ensure government policy is applied consistently and fairly across all recurrently funded services. This provides obvious benefits to NGOs that have multiple funding agreements with different NT Government agencies. The Standard Agreement also provides for improved clarity of terms and conditions compared to existing agreements.

Organisations with current five year grant agreements have the option to continue on their existing agreements until their expiry or transition to the Standard Agreement sooner. If you would like to transition to the Standard Agreement please let me know so that we can commence this process.

Grants management system

From 1 July 2019 all grant management activities relating to the Public Library Funding Agreement will be managed using GrantsNT.

GrantsNT is the new central portal for NT Government departments and the public to apply for NT Government grants and provides end-to-end grant management, greater transparency and efficiency.

www.nt.gov.au



If your council has not already set up a GrantsNT account, please visit <https://grantsnt.nt.gov.au> where you will find how to videos and guides to assist you. If you have any questions about GrantsNT please contact the Department's Grants Team on 08 8982 2350 or maryanne.sharp@nt.gov.au.

If you have any other questions please don't hesitate to contact me.

Kind regards

A handwritten signature in black ink, appearing to read "P. Gregory".

Patrick Gregory
Senior Director, Northern Territory Library and Archives
14 June 2019

www.nt.gov.au

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 18

Prepared by Kristine Matienzo, Grants Manager

Indigenous Advancement Strategy - Project Agreement for Community Night Patrol

Purpose

To seek Council's approval to apply the common seal to the Project Schedule – General Grants – Safety and Wellbeing Programme – Community Night Patrol Project for 2019 – 2022 between the Commonwealth of Australia as represented by the Department of the Prime Minister and Cabinet and West Daly Regional Council.

The Department of the Prime Minister and Cabinet is pleased to offer West Daly Regional Council funding for 2019 – 2022, under Safety and Wellbeing Programme, Community Night Patrol Project - \$3,796,557 excluding GST.

Recommendation

- 1. That Council accepts the Project Schedule and approves the use of the common seal on the Project Schedule – General Grants – Safety and Wellbeing Programme – Community Night Patrol Project for 2019 – 2022.**

Attachments

- 1 Letter of Advise
- 2 Project Schedule 2019 - 2022



Australian Government
Department of the Prime Minister and Cabinet

Level 5 Jacana House
 39-41 Woods Street
 DARWIN NT 0800
 GPO Box 9932
 DARWIN NT 0801

Shaun Hardy
 Chief Executive Officer
 West Daly Regional Council
 PO Box 3775
 Darwin NT 0801

Dear Shaun,

Indigenous Advancement Strategy- Project Agreement for Community Night Patrol

Please find enclosed a Project Schedule for the following Project under the following Programme for Your Organisation's consideration.

Programme	Project Name	Grant amount (GST inclusive)	Project Schedule reference number
Safety and Wellbeing	Community Night Patrol Project	\$4,176,212.70	4-BTGCM0Y

Provision of this Grant is subject to the Project Schedule/s being signed by both your organisation and the Commonwealth.

Project Agreement

Your organisation has a Head Agreement dated 25 June 2015 (Agreement ID: 4-19TNRZH). Clause 3 of the Head Agreement provides that if the Commonwealth approves a Grant for a Project, it will enter into a Project Schedule with Your Organisation.

The enclosed Project Schedule, along with the existing Head Agreement, will each form a Project Agreement between your organisation and us.

The Project Agreement will set out the terms and conditions applying to the Project and the Grant. The Grant will be paid as set out in the Project Agreement, dependent upon your ongoing compliance with the Project Agreement.

Reviewing delivery of the Project

The IAS represents a new way of engaging with Indigenous people and communities to implement solutions that will sustainably improve outcomes. The Department wishes to ensure that the funding results in improved outcomes for Indigenous people and may consider redirecting Grant funding if outcomes are not improving. The Commonwealth intends to work in collaboration with your organisation around the six month stage to evaluate:

Postal Address: GPO Box 9932 DARWIN NT 801
 Telephone: (08) 89 28 6142

www.pmc.gov.au ABN: 18 108 001 191

- the Project;
- your organisation's capacity to deliver a Project; and
- your organisation's performance under the Project Agreement,

An evaluation may also be undertaken (by the Commonwealth or at your request) at any time during the Project Agreement, if there are concerns about the Project's progress (see clauses 20 – 28 of the Head Agreement).

Strengthening Organisational Governance

If the total value of the Grants you receive from the Commonwealth will be more than \$500,000.00 in a financial year (GST exclusive), your organisation must comply with the Strengthening Organisational Governance requirements contained in clauses 64 – 68 of the Head Agreement.

Any Indigenous organisation already incorporated under the *Corporations Act 2001* is exempt from the Strengthening Organisational Governance requirements as outlined in the Head Agreement. All new Indigenous organisations (those that have not previously been incorporated) must comply with the Strengthening Organisational Governance requirements contained in the Head Agreement.

This exemption can be reviewed at any time and your organisation will be notified of any changes to these requirements.

Fraud control

Fraud undermines the ability of the Commonwealth to achieve its objectives. The Commonwealth does not tolerate dishonest or fraudulent behaviour and is committed to taking a targeted and risk based approach to the prevention and detection of fraud.

Fraud against the Commonwealth in this context relates to dishonestly obtaining a benefit, or causing a loss, by deception or other means. It may constitute a criminal offence under the *Criminal Code Act 1995* and carry penalties of up to seven years imprisonment. It can include but is not limited to:

- theft;
- misappropriation of Commonwealth programme funding and grants;
- falsely claiming entitlements (e.g. expenses, leave, travel allowances or attendance records);
- accounting fraud (e.g. false invoices, misappropriation);
- unlawful use of, or unlawful obtaining of, property, equipment, material or services (e.g. unauthorised use of corporate credit cards, information technology and telecommunication systems);
- causing a loss, or avoiding and/or creating a liability;
- providing false or misleading information to the Commonwealth, or failing to provide information when there is an obligation to do so;
- making, or using, false, forged or falsified documents; and
- wrongfully using Commonwealth information or intellectual property.

The Department's Fraud Policy Statement outlines your obligations in relation to fraud control and can be accessed on the Department's website by navigating to the Who We Are menu, then selecting Accountability and Reporting, then Fraud control and fraud reporting.

Instructions for entering into the Project Agreement

If your organisation wants to undertake the Project, it must sign the Project Schedule. By doing so, your organisation agrees to comply with all aspects of the Project Agreement. Please ensure that you have read and understand the Project Agreement prior to signing the Project Schedule.

If you believe that your organisation will have difficulties complying with any part of the Project Agreement, you will need to resolve these before agreeing to the Project Agreement. If you are uncertain about any aspects of the Project Agreement, you should seek independent legal advice before signing.

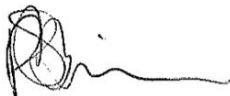
If your organisation wishes to enter into a Project Agreement, it will need to follow these steps:

1. Arrange for the Project Schedule to be properly executed by having the person(s) with authority to bind your organisation sign it in accordance with the rules of your organisation and the relevant law.
2. Return the original signed copy of the Project Schedule by 14 September 2018 by post to GPO Box 9932 DARWIN NT 0801. Alternatively, we will accept a scanned and emailed copy to us at the address listed below.

When we receive the signed document, we will sign and date it and return a copy to you for your organisation's records.

If you have any issues or questions regarding this agreement please contact the Agreement Manager, Elise De Abreu on (08) 89 28 6142 or email elise.deabreu@network.pmc.gov.au

Yours sincerely



Penny Bieman
Adviser
13 August 2019



Australian Government

Department of the Prime Minister and Cabinet

PROJECT SCHEDULE – GENERAL GRANTS SAFETY AND WELLBEING PROGRAMME

Executed by

the Commonwealth of Australia as represented by the Department of the Prime Minister and Cabinet (ABN 18 108 001 191)

AND

West Daly Regional Council (ABN 25 966 579 574)

Grant System Agreement number (System ID)	4-19TNRZH
Project Schedule reference number (System ID)	4-BTGCM0Q
Provider reference number (System ID)	4-16Q6B6

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Requests for other licence rights to this work should be directed to the Department of the Prime Minister and Cabinet.

Version: 7, 23 May 2019

How this Project Schedule works

The Commonwealth has agreed to execute this Project Schedule, under which the Commonwealth will provide the Grant/s for the purpose of delivering one or more Project/s.

Once this Project Schedule has been executed, a separate contract is formed. That contract is called a **Project Agreement**.

The terms and conditions of this Project Agreement are as set out in:

- a) this Project Schedule;
- b) the Head Agreement; and
- c) any attachments to, or documents incorporated by reference into, either of those documents.

This Project Schedule contains terms and conditions that relate specifically to the Projects and Grants listed in this document. The document comprises:

- Part 1 – a summary of the Projects and Grants in this Project Schedule;
- Part 2 – terms and conditions applying to all Projects and Grants in this Project Schedule; and
- Part 3 – specific terms and conditions for particular Projects and Grants in this Project Schedule.

The Head Agreement contains general terms and conditions that apply to all Projects and Grants.

(See also clauses 1 to 10 of the Head Agreement).

PART 1: PROJECT AND GRANT SUMMARY**1. List of Projects**

Project ID	Project name
4-BTGCM0Y	Community Night Patrol Project

2. List of Grants

Project ID – Project name	Amount (excl GST)	SACS (if applicable)	GST (if applicable)	Total (incl GST)
	\$3,796,557.00	\$0.00	\$379,655.70	\$4,176,212.70
TOTAL	\$3,796,557.00	\$0.00	\$379,655.70	\$4,176,212.70

Note: The Commonwealth has directed that \$135,691.00 (GST exclusive), which was unspent under the Earlier Project Agreement dated 31 August 2018 be used for Project ID 4-BTGCM0Y for the Community Night Patrol in accordance with this Project Agreement.

PART 2: GENERAL INFORMATION, TERMS AND CONDITIONS FOR ALL PROJECTS IN THIS PROJECT SCHEDULE

1. Interpretation

- 1.1 Unless the contrary intention appears, words used in this Project Schedule have the same meaning as in the Head Agreement.
- 1.2 Information, terms and conditions in Part 2 of this Project Schedule apply to the Projects under this Project Agreement, unless the contrary intention appears in Part 3.

2. Programme

- 2.1 The Grants are provided under the Safety and Wellbeing Programme.

3. Programme outcomes

- 3.1 For each Project, the Provider must contribute to or achieve the following programme outcomes to the extent they are not inconsistent with the Project:

Programme outcomes

- Ensure that the ordinary law of the land applies in Indigenous communities.
 - Ensure Indigenous Australians enjoy similar levels of physical, emotional and social wellbeing as those enjoyed by other Australians.
- 3.2 The Provider agrees to deliver each Project under this Project Agreement so as not to conflict with or adversely impact upon the school attendance of children in the location/s at which the Project is being delivered.

4. Overview

- 4.1 The Provider is:

Provider	Details
Full legal name	West Daly Regional Council
Trading name	West Daly Regional Council
ABN, ICN, ACN or other identifier	25 966 579 574

- 4.2 This Project Agreement commences on the Project Agreement Start Date and ends on the Project Agreement End Date:

Project Agreement Start Date	The date that the last Party to sign this Project Agreement does so.
Project Agreement End Date	31 December 2022

5. Strengthening Organisational Governance - one-off payment

- 5.1 If the Provider has been required to become incorporated pursuant to clauses 64 to 68 of the Head Agreement, the Commonwealth will pay a one-off payment of \$10,000 (excl GST) following:
- (a) the Provider changing its incorporation status in accordance with clauses 64 to 68 of the Head Agreement; and
 - (b) the Commonwealth receiving proof of the change in incorporation status.
- 5.2 The parties agree that this payment represents a genuine pre-estimate of the costs likely to be incurred by the Provider in complying with the incorporation requirement, and that the Commonwealth is not liable for any further amount. This payment is a one-off payment, and will be made only if the Provider has not received a similar payment under another Project Agreement.
- 5.3 The payment provided for under Part 2 item 5.1 is a Grant for the purpose of this Project Agreement.

6. Bank account details

- 6.1 The Provider's bank account for the purpose of clause 13 of the Head Agreement is as follows unless another account is specified for a particular Project in Part 3:

Bank / institution name	CBA
BSB number	065-901
Account name	West Daly Regional Council
Account number	11026791

7. Tax and invoices

(Clauses 16 to 19 of the Head Agreement)

- 7.1 The Parties have entered into this Project Agreement on the understanding that they are both 'government related entities' as defined in the GST Law, and either:
- (a) the payment of the Grant:
 - (i) is covered by an appropriation under an Australian law or the COAG National Health Reform Agreement; and
 - (ii) is calculated on the basis that the sum of the Grant and anything else that the Provider receives from another entity in connection with, or in response to, or for the inducement of that supply under this Project Agreement, or a related supply does not exceed the Provider's anticipated or actual costs of making those supplies; or

- (b) the payment of the Grant is a kind of payment specified in regulations made for the purposes of sections 9-17 of the GST Law.

7.2 The Parties rely on sections 9-17 of the GST Law for no GST being imposed in connection with a supply made under this Project Agreement.

8. Reporting

(Clauses 52 to 58 of the Head Agreement)

8.1 The Provider must provide to the Commonwealth the following reports for each Project in accordance with the timeframes set out in Part 3 of this Project Schedule:

Report	Details
Performance report	Performance reports must detail the progress and performance of the Project during the reporting period, including against the outcomes, objectives and performance targets set out in this Project Schedule. If there are significant issues affecting the progress of the Project, the Performance report must specify the actions being taken to address the issues.
Expenditure report	<p>The following information must be provided:</p> <ol style="list-style-type: none"> 1. A Financial Declaration: <ol style="list-style-type: none"> a) verifying that the Grant was expended for the Project and in accordance with the Project Agreement; b) specifying any amount of the Grant that remains unspent for that Financial Year; and c) certified by the Provider's CEO, Board or authorised officer. <p>Financial declarations will be required only where requested by the Commonwealth. In accordance with clause 116 of the Head Agreement, Providers must keep full and accurate records relating to Grant expenditure.</p> <ol style="list-style-type: none"> 2. Expenditure Report: <ol style="list-style-type: none"> a) a detailed statement of income and expenditure relating to the Grant; b) a definitive statement about whether the financial accounts are true and fair; and a statement of the balance of the bank account referred to in clause 13 of the Head Agreement and whether there are any unexpended Grant funds; and c) a statement confirming whether the Grant was expended for the Project and in accordance with the Project Agreement. <p>If unaudited, the report is to be certified by the Provider's CEO, Board or authorised officer.</p> <p>If audited, the Expenditure Report is to be audited in accordance with clauses 55-56 of the Head Agreement.</p> <p>Part 3 of this Project Schedule specifies whether the Expenditure Report for a Project is to be unaudited or audited.</p>

PART 3: SPECIFIC INFORMATION, TERMS AND CONDITIONS FOR PARTICULAR PROJECTS IN THIS PROJECT SCHEDULE

1. Interpretation

- 1.1 Each of the Projects specified in this Project Schedule has its own sub-part under this Part 3, which sets out specific information, terms and conditions applying for that particular Project. To the extent of any inconsistency between Part 2 and Part 3 of this Project Schedule, Part 3 will take priority in relation to the relevant Project.

3: PROJECT ID 4-BTGCN0Y COMMUNITY NIGHT PATROL

2. Project description

2.1 The Provider must deliver the following Project:

Project description

2.2 Programme and Project objectives

a) The objectives of the Safety and Wellbeing Programme are to:

- i. ensure the ordinary rule of law applies in Indigenous communities, and
- ii. ensure Indigenous people enjoy similar levels of physical, emotional and social wellbeing enjoyed by other Australians by fostering the ability of Indigenous Australians to engage in education, employment and other opportunities.

b) The objectives of Community Night Patrol are to:

Community Night Patrols (CNP) aim to improve levels of community safety and promote culturally appropriate conflict and dispute resolution in participating remote Aboriginal and Torres Strait Islander communities and offer services in line with communities safety priorities. CNP uses non-coercive intervention strategies to respond flexibly to individual communities' safety needs and priorities.

2.3 Number of patrols per week/patrol hours

- a) The Provider must ensure that in each of the nominated communities that community night patrols operate at times when they are most needed in the community as determined in partnership with the community and relevant stakeholders. Stakeholders can include (but not excluded to) the local school, Northern Territory Police, the Community Development Program Provider, the School Nutrition Program (SNP), Sport and Recreation Providers, Remote School Attendance Strategy (RSAS), AFL Northern Territory, Safe House at Wadeye and at Peppimenarti.
- b) At a minimum the Provider must operate community night patrols at least five (5) patrols per week, with a minimum of two (2) patrollers or, a patroller and a designated team leader (where appropriate).
- c) The Provider must deliver Community Night Patrols in the following communities/areas/locations in West Daly Regional Council area, Northern Territory: Wadeye, Palumpa and Peppimenarti.

2.4 Core deliverables and outcomes

a) The Provider must deliver a CNP Project which:

- i. aligns with regional priorities and identified community safety needs;
- ii. is developed on a community-by-community basis to be targeted, flexible and tailored to meet local safety needs;
- iii. delivers consistent and regular community night patrols in the community;
- iv. works in partnership with local Police and other relevant local service providers.

b) CNP providers are required to provide a range of output and outcome information, including but not limited to:

- i. Number of staff employed, including Aboriginal and Torres Strait Islander staff;

- ii. Detail of training completed by all staff;
 - iii. Number and type of incidents dealt with by patrollers.
- c) Work in collaboration with Providers delivering the Remote School Attendance Strategy (RSAS) to input and contribute to their community mapping process and the annual RSAS Community Attendance Plan. The RSAS Community Attendance Plan aims to implement activities that support improving school attendance and engagement levels. The Department will provide assistance with this step if required.
- d) Work in collaboration with the RSAS Provider at Wadeye to coordinate support required to the RSAS team that supports school attendance.
- e) Work with other Providers, including the AFL Northern Territory and Thamarrurr Youth Indigenous Corporation (not excluded to) that are implementing other education strategies where the Community Night Patrol service can support delivery to lift school attendance and support families.
- f) Participate in regular school attendance meetings with the school and other stakeholders with the aim of implementing strategies to improve school attendance levels.
- 2.5 On an annual basis the Provider must provide the Commonwealth with a service plan for each community. This service plan must be provided to the Commonwealth for approval, before the proposed service plan will come into effect. The service plan must outline the following information:
- i. The community safety priorities and community safety needs for Wadeye, Palumpa and Peppimenarti.
 - ii. Demonstrate that the service plan is targeted, flexible and tailored to meet local safety needs.
 - iii. Demonstrate the Service Plan is also orientated towards a Place-Based approach.
 - iv. The proposed nights and hours of operation for the patrols in the nominated communities; and
 - v. The number of community night patrol staff and designated team leader staff that will be rostered on in the nominated communities.
 - vi. The Provider must notify the Commonwealth of changes to this service plan within five business days.
- 2.6 The Provider must deliver the Project in a place-based approach. In a place-based approach, the community and its needs should be at the centre of any development. Involving the community in planning, selecting, designing and governing their physical and social infrastructure can be just as important as the facilities and services themselves. Hence, the aim of a Place Based Practice is to improve social and economic outcomes in a place. As the Provider delivering the Community Night Patrol, this will require you to consult and involve your respective communities in the decision making process to ensure Project activities are aligned to community need and any service gaps are reported to the Department.

Key features of CNP activities include:

- a) Assisting vulnerable people at risk of causing or becoming victims of harm by transporting them to a safe place where their immediate needs can be addressed;
- b) Referring vulnerable people to other services for ongoing assistance such as transport services to and from the Women's Safe Houses, community health centres or clinics, police, mobile child protection teams, Sobering Up Shelters and any other services in the community;

- c) Ensuring children are at home or in another safe location with a parent or carer at night and reminding carers of their responsibilities to ensure children get adequate sleep and are assisted to get to school each day;
- d) Diverting intoxicated people away from contact with the criminal justice system, prior to any crime being committed;
- e) Assisting in the recording and reporting of incidents and assistance provided;
- f) Working in partnership with local police through an MOU, Community Safety Plan or other local agreement arrangements;
- g) Communicating, engaging and supporting other services including Remote School Attendance Strategy (RSAS) as required, or directed by the Commonwealth;
- h) Providing advice, information and/or assistance that may reduce risk to individuals;
- i) Promoting and raising awareness of the community night patrol project in the community; and
- j) Supporting patrollers to participate in training as appropriate to their job roles.

2.7 Out-of-scope Activities unless written approval is provided by the Commonwealth:

- a) Providing a taxi service for community members.
- b) Providing a security service for protecting or monitoring assets in the community.
- c) Providing a service outside CNP scope, such as ambulance or fire service, or transporting people to court.
- d) Providing a service that is the responsibility of police.
- e) Transporting children to school –where funding is already provided through Children and Schooling Programme (e.g. RSAS).
- f) Managing Women's Safe Houses
- g) Alcohol support services
- h) Using CNP assets or work time to participate in ceremonial business or hunting.

2.8 Community awareness

The Provider must ensure community members, health and community services, mainstream and Indigenous organisations in the region have a clear understanding of the services available through the Project and a clear understanding of the roles and responsibilities of patrollers.

2.9 Linkages with other providers

The Provider must establish and maintain, through formal pathways or MOUs, linkages and referral processes with other providers, including but not limited to:

- a) Local Police, (all local level MOU's with NT Police should incorporate principles outlined in the overarching NT Police and Community Night Patrol MOU);
- b) Mediation services; and
- c) Any other local key stakeholders where appropriate.

2.10 Staffing

- a) The Provider must engage an adequate number of staff to deliver Community Night Patrol services at Wadeye, Palumpa and Peppimenarti, as agreed in the Service Delivery Plan. Staffing numbers must not fall below 14 staff FTE positions.

- b) The Provider must take reasonable measures to ensure that all positions are filled throughout the Project period.
- c) The Provider must make every reasonable measure to ensure there are staff available to support the delivery of the service, including administration, finance, human resources, management and leadership.
- d) The Provider must aim to recruit/employ as many Indigenous staff as possible to the Project, taking into account total staffing required and qualifications specific to the Project.
- e) In recruiting staff, preference could be given to appropriately qualified Indigenous applicants where this would increase cultural competence and improve safety outcomes.
- f) The Provider must ensure appropriate staffing levels at all times, particularly in regards to maintaining service delivery and mandated service hours from service sites:
 - i. Descriptions for each position including qualifications, hours, salaries and role description must be provided to the Department 30 days after signing the Agreement.
 - ii. The Provider must seek written approval from the Commonwealth prior to any changes to the agreed staffing profile and structure.
 - iii. If positions become vacant, or are unable to be filled, the Provider must notify the Department immediately and develop and implement risk mitigation strategies.
- g) The Provider must ensure each staff member:
 - i. Ensures client privacy and confidentiality at all times.
 - ii. Adheres to the provider organisation's Code of Conduct.

2.11 Indigenous staffing opportunities and outline of positions

- a) The Provider must create and maintain training and employment opportunities for at least 100% of Aboriginal and Torres Strait Islander people.
- b) Irrespective, all staff must have significant demonstrable experience working with Aboriginal and Torres Strait Islander people.
- c) Any non-Indigenous staff should have undertaken, or do so as part of initial training, cultural competency training, or as aforementioned have demonstrable, commensurate experience working with Aboriginal and Torres Strait Islander people.

2.12 Staff Training

- a) The Provider must provide:
 - i. induction training for all staff as appropriate to their job roles
 - ii. other training as identified or as appropriate to enable staff to fulfil their job roles safely and effectively.
- b) As an example, training may include (but not excluded to) CNP Certificate III, workplace safety certification, NAAJA training, CRANAPlus, mental health training.

2.13 Budget

A detailed Budget must be submitted to the Commonwealth annually. When approved by the Commonwealth, the Budget will form part of this Project Agreement. The Grant must be used in accordance with the approved Budget.

2.14 Activity Generated Income

- a) Activity Generated Income is any income earned by the Provider as a result of the grant funding under this Project Schedule, such as but not limited to bank interest, client payments

for services, Medicare Reimbursements, proceeds from sale of assets, victims of crime legal costs reimbursement, and insurance payments.

- b) All Activity Generated Income is to be included as part of the Grant income for this project and must be reported accordingly within financial statements, including as part of annual funding acquittal documentation.

2.15 Risk and Governance

- a) The Provider must conduct, monitor and review a risk assessment of the service.
- b) The Provider must advise the Commonwealth of any emerging issues for the Project and broader issues relating to CNP in the region within five business days.
 - i. Where issues are identified, the Provider must develop risk mitigation strategies to address them and provide this information to the Department.
- c) Ensure good practice principles underpin service delivery to achieve the objectives of the Project, and that the service operates within relevant evidence based guidelines and under continuous improvement principles.
- d) The Department may, at any time, conduct, monitor and review a risk assessment of the service/Project.
- e) The Department will work in collaboration with the Provider as required to evaluate the Project, community feedback on the Project, the Provider's capacity to deliver the Project, value for money and the Provider's performance under the Project Agreement.
- f) The Provider must be open to participation in research and evaluation efforts instigated by the Department relating to this Project, which may be formalised via Memoranda of Understanding or similar agreement, as appropriate.
- g) The Department wishes to ensure that funding results in improved outcomes for Indigenous people, and may consider redirecting grant funding if outcomes are not being achieved or improving.
- h) The Commonwealth intends to work in collaboration with your organisation around the end of each financial year for the duration of the project to evaluate
 - i. your organisation's capacity to deliver a Project; and
 - ii. your organisation's performance under the Project Agreement.

2.16 Standard reporting requirements

- a) The Provider must report progress towards and/or strategies they are implementing to address issues arising against each of the actions in this Project description, and in meeting/achieving the KPIs as specified in Item 7 – Reporting and Site Visits.
- b) The Provider must record timely and accurate statistics relevant to the project's Key Performance Indicators (KPIs) and provide them at least to the timeframes stipulated under Reporting (milestones table).
- c) In support of reporting requirements, the Provider must maintain a database of night patrol contacts made.
- d) To supplement the formal performance and financial reporting, the Department may seek to meet with the Provider on an interim basis to review progress of the Project. As part of this, a brief update including progress against KPIs and client data may be requested (and subsequently to be provided within a reasonable timeframe). Data requirements and further timing to be agreed with the Department.
- e) The Provider must supply a current asset register with the submission of audited financials.

- f) The Provider and the Commonwealth to agree on a template format to report and escalate information about critical incidents and ongoing issues that frequently impact on community safety in the region. The report is intended to be utilised frequently as an ongoing reporting tool, and as incidents arise. The report is aimed to provide background that is more detailed as to the causes of community fighting, family violence and domestic violence and at the Commonwealth's discretion will be used as a tool to escalate issues.

2.17 Work-Plan

- a) The Provider must submit to the Department a Work Plan within 30 days from execution of this Agreement that includes recruitment progress, position descriptions, staff training and community engagement strategy.

2.18 Assets

- a) A detailed Assets list must be submitted to the Commonwealth annually and must identify the type of Asset, the nature of interest i.e. purchase, lease or acquisition of vehicles, cost and contribution from any other source. When approved by the Commonwealth, a Variation will be executed to include the list of the Assets, which will form part of this Project Agreement and the Head Agreement at clauses 40-47. The Assets must only be used in accordance with delivering the Project.

2.19 Provider instigated evaluation/review

The Department seeks input to any review or evaluation of the Project conducted by the Provider and/or partner organisations, with the Department to be provided copy of the resulting report.

3. Key performance indicators

- 3.1 The Provider must meet the performance targets for the following key performance indicators within the timelines shown in the table below:

Number	Key Performance Indicator	Target and data
1.	MKPI.M1 – Indigenous Employment	100 per cent per cent of hours worked in the 6-month reporting period under the activity, are worked by an Indigenous person. Source: Service Provider.
2.	MKDI.D1 Number of Indigenous people employed.	Number of Indigenous people employed and the total number of people employed, under the activity (by gender). Source: Service Provider.
3.	MKDI.D2 Hours Worked Indigenous Staff	Number of hours worked in the reporting period by all Indigenous people employed under the activity. Source: Service Provider.

Number	Key Performance Indicator	Target and data
4.	MKDI.D3 Hours Worked All Staff	Number of hours worked in the reporting period by all people employed under the activity. Source: Service Provider.
5.	MKPI.M2 Core Service Provision	Core activities or service being delivered meet or exceed requirements. Source: Service provider reporting (including on the progress of the project), key data items and any other relevant information. Agreement Manager review of Service Provider performance reporting.
6.	D301.01	Total number of hours of patrol over the 6 month reporting period. Source: Service Provider.
7.	D301.02	Number of safety issues addressed over the 6 month reporting period. Source: Service Provider.
8.	P301.03	100 per cent of tenured staff commenced some formal training. Source: Service Provider.
9.	P301.04	Stakeholder satisfaction with quality of service provided: 70 per cent of stakeholders in the community surveyed are satisfied that night patrol is well-delivered and appropriate. Source: Stakeholder feedback.
10.	P301.05	Perceived safety and security is increased: 70 per cent of stakeholders in the community surveyed agree that night patrol is helping to increase feelings of safety and security in the community. Source: Stakeholder feedback.

4. Duration of Project

4.1 The Project must be delivered from the Project Start Date until the Project End Date:

Project dates	Details
Project Start Date	1 July 2019
Project End Date	30 June 2022

4.2 The Commonwealth may, at its sole discretion, offer to extend the Project Agreement End Date and/or any Project End Date by one or more extensions up to a maximum of one year by giving notice to the Provider at least 60 business days prior to the end of the relevant Project or Project Agreement End Date.

4.3 If the Provider accepts the Commonwealth's offer under clause 4.2, the terms of any such extension are to be documented by way of a deed of variation on terms acceptable to the Department and such

extension will only be effective upon the formal execution of the deed of variation by the Commonwealth and the Provider.

5. Party representatives for notices

(Clauses 134 – 135 of the Head Agreement)

- 5.1 The parties' representatives are responsible for liaison and day-to-day Project management, as well as issuing and accepting any written notices relating to the Project:

Commonwealth	Details
Contact officer / position for Project	Elise De Abreu / Adviser
Physical / postal address(es) for notices	GPO Box 9932 DARWIN NT 0801
Telephone	(08) 89 28 6142 or 0455 845 114
E-mail	Elise.deabreu@network.pmc.gov.au

Provider	Details
Contact officer / position for Project	Shaun Hardy / Chief Executive Officer
Physical / postal address(es) for notices	PO Box 3775 Darwin NT 0801
Telephone	(08) 89 99 8841 or 0400 862 067
E-mail	shaun.Hardy@westdaly.nt.gov.au

6. Location

- 6.1 The Project is to be delivered at the following location/s:

Name of building / location	Address
West Daly Regional Council	1/70 Cavenagh Street DARWIN NT 0800
West Daly Regional Council	Lot 460 Perdjert Street WADEYE NT 0853
West Daly Regional Council	Lot 108 Nganmarriyanga, NGANMARRIYANGA NT 0822 (Palumpa)
West Daly Regional Council	Lot 16 PEPPIMENARTI NT 0822

- 6.2 The Provider warrants that it has the right to access and use all premises required for the purposes of delivering the Project.

7. Reporting and site visits

Clauses 52 - 58 of the Head Agreement and Part 2 item 8 of this Project Schedule)

- 7.1 The Provider must submit the following reports to the Commonwealth, and where relevant facilitate site visits conducted by the Commonwealth, by the following due dates:

Report	Due date
2019-2020	
Submission of the 2019-2020 budget for approval by the Department.	28 September 2019
Descriptions for each position including qualifications, hours, salaries and role description must be provided to the Department 30 days after signing the Agreement.	28 September 2019
A detailed Assets list must be submitted to the Commonwealth annually for approval.	28 September 2019
Service Plan provided annually for each financial year.	28 September 2019
Site visit, to be conducted by the Commonwealth in the three months leading up to the due date.	31 October 2019
Working with Vulnerable People - Annual Statement of Compliance (SOC) - Self Assessed -Risk Assessment - Evidence of compliance and training regime	31 October 2019
Bi-annual Performance Report covering the period 1 July 2019 to 31 December 2019.	15 January 2020
Site visit, to be conducted by the Commonwealth in the three months leading up to the due date.	29 March 2020
2020-2021	
Bi-annual Performance Report covering the period 1 January 2020 to 30 June 2020.	15 July 2020
Submission of the 2020-2021 budget for approval by the Department.	28 September 2020
A detailed Assets list must be submitted to the Commonwealth annually for approval.	28 September 2020
Service Plan provided annually for each financial year.	28 September 2020
Site visit, to be conducted by the Commonwealth in the three months leading up to the due date.	31 October 2020
Working with Vulnerable People - Annual Statement of Compliance (SOC) - Self Assessed -Risk Assessment - Evidence of compliance and training regime	31 October 2020

Report	Due date
Audited Expenditure report covering the period 1 July 2019 to 30 June 2020.	29 November 2020
Bi-annual Performance Report covering the period 1 July 2020 to 31 December 2020.	15 January 2021
Site visit, to be conducted by the Commonwealth in the three months leading up to the due date.	29 March 2021
2021-2022	
Bi-annual Performance Report covering the period 1 January 2021 to 30 June 2021.	15 July 2021
Submission of the 2021-2022 budget for approval by the Department.	28 September 2021
A detailed Assets list must be submitted to the Commonwealth annually for approval.	28 September 2021
Service Plan provided annually for each financial year.	28 September 2021
Site visit, to be conducted by the Commonwealth in the three months leading up to the due date.	31 October 2021
Working with Vulnerable People - Annual Statement of Compliance (SOC) - Self Assessed -Risk Assessment - Evidence of compliance and training regime	31 October 2021
Audited Expenditure report covering the period 1 July 2020 to 30 June 2021.	30 November 2021
Bi-annual Performance Report covering the period 1 July 2021 to 31 December 2021.	15 January 2022
Site visit, to be conducted by the Commonwealth in the three months leading up to the due date.	29 March 2022
Bi-annual Performance Report covering the period 1 January 2022 to 30 June 2022.	15 July 2022
Audited Expenditure report covering the period 1 July 2021 to 30 June 2022.	30 November 2022

8. Grant payments

(Clauses 11 and 12 of the Head Agreement)

- 8.1 The Provider must use the Grant only for the purpose of this Project.
- 8.2 Grant payments will be made on the occurrence of the following events, outcomes or performance targets and subject to the terms and conditions of this Project Agreement:

Anticipated date	Description of event, outcome or performance target	Amount (excl GST)	GST	Total (incl GST)
2019-2020				
31 August 2019	Within 20 business days of the Project Start Date	\$632,759.50	\$63,275.95	\$696,035.45
29 January 2020	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	\$632,759.50	\$63,275.95	\$696,035.45
Total 2019-2020		\$1,265,519.00	\$126,551.90	\$1,392,070.90
2020-2021				
29 July 2020	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	\$632,759.50	\$63,275.95	\$696,035.45
29 January 2021	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	\$632,759.50	\$63,275.95	\$696,035.45
Total 2020-2021		\$1,265,519.00	\$126,551.90	\$1,392,070.90
2021-2022				
29 July 2021	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's performance	\$632,759.50	\$63,275.95	\$696,035.45
29 January 2022	Submission of satisfactory Performance report by the Provider and the Commonwealth being satisfied with the Provider's	\$632,759.50	\$63,275.95	\$696,035.45

Anticipated date	Description of event, outcome or performance target	Amount (excl GST)	GST	Total (incl GST)
	performance			
Total 2021-2022		\$1,265,519.00	\$126,551.90	\$1,392,070.90
Total Grant payable:		\$3,796,557.00	\$379,655.70	\$4,176,212.70

9. Bank account details

9.1 The Provider's bank account for the purpose of clause 13 of the Head Agreement for this Project is:

Bank / institution name	CBA
BSB number	065-901
Account name	West Daly Regional Council
Account number	11026791

Activity ID 4-BTGCN0Y – Community Night Patrol – Additional Conditions

The following additional conditions apply for this Project.

10. Assets

(Clauses 40 to 47 of the Head Agreement)

10.1 For the purpose of clauses 40 to 47 of the Head Agreement, the Commonwealth approves the Provider to purchase, lease or acquire Assets using the Grant as follows:

Description of Asset	Nature of interest (purchase, lease or acquisition)	Conditions	Grant amount to be used (GST inclusive)	Contribution from any other source (GST inclusive)	Total value or cost (GST inclusive)
Three Toyota Hiace Mini Buses	Purchase	To be utilised to deliver the Community Night Patrol project at Wadeye, Palumpa and Peppimenarti and to support school pick-ups or drop offs through the	\$149,260.10	\$0.00	\$149,260.10

		Remote School Attendance Strategy (RSAS) Project at Wadeye and the School Nutrition Projects (SNP) at Palumpa and Peppimenarti.			
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11. Work health and safety

(Clauses 118 – 119 of the Head Agreement)

11.1 In this item:

- a) **Approved Code of Practice** means a practical guide to achieving the standards of health, safety and welfare that is approved pursuant to section 274 of the *Work Health and Safety Act 2011* (Cth);
- b) **Worker** has the meaning given in the *Work Health and Safety Act 2011* (Cth); and
- c) **WHS legislation** means the *Work Health and Safety Act 2011* (Cth), any regulations made under that Act and any **corresponding WHS law** within the meaning of section 4 of the *Work Health and Safety Act 2011* (Cth) and Regulation 6A of the *Work Health and Safety Regulations 2011*.

11.2 The Provider must ensure that the Project is performed in a safe manner, including by complying with all WHS legislation and Approved Codes of Practice relating to work health and safety, and ensuring its Workers do the same.

11.3 The Provider must ensure that if the health and safety of a person may be affected by the delivery of the Project, it consults, cooperates and coordinates with the Commonwealth and any other relevant duty holders and Workers in relation to health and safety issues.

11.4 The Provider must ensure that the obligations set out in this item are imposed on any subcontractors engaged in relation to any part of the Project.

11.5 To the extent permitted by law, the Commonwealth is not liable to the Provider for any loss or damage suffered in connection with the work health and safety of its Workers.

12. Recruitment

12.1 If the Provider uses any part of a Grant for the full or partial payment of staff salaries for new or vacant positions, the Provider must either itself or through a recruitment company:

- a) make available a duty statement and selection criteria for the relevant position;
- b) advertise the position;
- c) ensure the selection panel does not consist of anyone who has or appears to have a conflict of interest; and
- d) ensure the selection process is merit-based and consistent with the duty statement and selection criteria.

13. Restrictions on expenditure

13.1 In addition to clause 12 of the Head Agreement, the Provider must not use any part of the Grant for any of the following purposes, unless it obtains the Commonwealth's prior written approval:

- a) to make a loan or gift;
- b) to pay sitting fees, allowances, travel expenses or similar payments to Directors or members of the Provider's organisation or any related entities (including any parent or subsidiary company);
- c) to pay commissions, success bonuses or similar benefits to staff, members or consultants;
- d) for overseas travel;
- e) to engage a consultant for over \$X;
- f) to conduct litigation; or
- g) to transfer money (including as a payment, reimbursement, gift or loan) to a parent or subsidiary company of the Provider.

14. Governance – Persons involved in management and financial administration

14.1 The Provider must immediately notify the Commonwealth of any person it employs, engages or elects who will have a role in its financial administration or management. The notice must include the identity and qualifications of the person/s.

14.2 The Provider must not employ, engage or elect any person who will have a role in its management or financial administration if any of the following applies:

- a) the person is an undischarged bankrupt;
- b) there is in operation a composition, deed of arrangement or deed of assignment with the person's creditors under the law relating to bankruptcy;
- c) the person has been given final judgment for a debt and the judgment has not been satisfied;
- d) within the last five years, the person:
 - (i) has been convicted of an offence/s against a Commonwealth, State or Territory law involving dishonesty;
 - (ii) has been released from prison after having been imprisoned for offence/s involving dishonesty;
 - (iii) is or was a director or occupied an influential position in the management or financial administration of an organisation that had failed to comply with funding or grant requirements of the Commonwealth, the Aboriginal and Torres Strait Islander Commission or its predecessors;
- e) the person is otherwise prohibited from being a member, director, employee or responsible officer of the Provider under Commonwealth, State or Territory legislation.

15. Carry-over of unspent grant funding from an earlier Project Agreement

15.1 The parties acknowledge that:

- (a) The Commonwealth has directed that unspent funds of **\$135,691.00 (GST exclusive)**, from Project ID 4-1HFIOUG Community Night Patrol in the Earlier Project Agreement dated 31 August 2018 be used

solely in accordance with this Project Agreement as per Part 3, Project **Project ID 4-BTGCN0Y, Community Night Patrol**, Item 1.1 of this Project Agreement ('the Activity')

- (b) the terms and conditions of this Project Agreement will apply to the use of the unspent funds, as if the unspent funds were part of the Grant and the Activity was part of the Project.
- (c) the Provider will continue to remain liable to the Commonwealth for the unspent amount until that amount has been acquitted in full.

EXECUTION PAGE

This Project Schedule, together with the Head Agreement and any attachments to, or documents incorporated by reference into, either of them, forms a Project Agreement.

Executed as an agreement:

Commonwealth

SIGNED for and on behalf of the Commonwealth of Australia as represented by the Department of the Prime Minister and Cabinet by:

(Name of Departmental Representative)

(Signature of Departmental Representative)

(Position of Departmental Representative)

.../.../...

(Name of Witness in full)

(Signature of Witness)

.../.../...

Provider

Executed as an agreement:

SIGNED for and on behalf of **West Daly Regional Council (ABN 25 966 579 574)** in accordance with its rules:

(Name and position held by Signatory)

(Signature)

.../.../...

(Name and position held by second Signatory /
Name of Witness)

(Signature of second Signatory / Witness)

.../.../...

Notes about the signature block:

- if you are an **incorporated association**, the signatories can be any two members of the governing committee of the Association or a member of the governing committee and the Public Officer. Alternatively, the Grant Agreement could be executed using the Common Seal. Associations incorporated in the **Northern Territory** must affix their **Common Seal** unless the Rules of the Association authorise a person to enter into legally binding documents.
- if you are a **company**, generally two signatories are required – the signatories can be two Directors or a Director and the Company Secretary. Affix your **Company Seal**, if required by your Constitution.
- if you are a **company with a sole Director/Secretary**, the Director/Secretary is required to be the signatory in the presence of a witness. Affix your **Company Seal**, if required by your Constitution.
- if you are a **partnership**, a partner must be a signatory in the presence of a witness.
- if you are an **individual**, you must sign in the presence of a witness.
- if you are a **university**, the signatory can be an officer authorised by the legislation creating the university to enter into legally binding documents. A witness to the signature is required.
- if you are a **State or Territory Government**, the delegate must sign for the State/Territory Department/Agency acting on behalf of the State or Territory Government. The delegate must sign in the presence of a witness.

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 19

Prepared by Michael Fitisemanu, Community Services Manager

Community Services Manager's Report, Wadeye

Visitors

In regards to visits in reference to operational matters – there were none.

Events and Activities

There was a school sports spectacular held at the Oval 24 July 2019. Grounds were prepared beforehand along with the public facilities at the ground.

There were a couple of meetings with local business and community entities to discuss and plan for the upcoming funeral of a respected senior community elder.

There was also a couple of coordination meetings held to discuss the NAIDOC week festivities and programmes.

Meetings

There was a teleconference to discuss progress of Homelands initiatives and future plans and funding.

A meeting to discuss Roads Priorities in regards to repairs and funding was also convened.

Strategic Issues

The implementation of strategic and operational initiatives and endeavours has been slightly problematic in the last month. This has been due to staff shortages related to sick leave, annual leave, and leadership vacancies. However, it appears that these issues will be resolved in the ongoing weeks.

Community Issues

Community unrest seems to have subsided quite significantly this last month. There is much preparation for several funerals this coming month.

Staffing

Advertisements for the Team leader/Supervisor position at Civil has been posted.

The has been an abnormally high rate of absenteeism directly related to positive tax returns enjoyed by all

Projects

The installation of 9x road speed humps will commence shortly.
A count of how many non operational street lights has been completed.

Core/Infrastructure Services

Public and Street Lighting:

A count of faulty non-operational street lights should be completed prior to the Council meeting.

Local Emergency Management:

There was meeting scheduled in this last period. However, an audit was completed on the safe locations within Wadeye during cyclone warnings, and the number of persons the building can house. Also, full contact details of individuals to contact in case of emergencies was provided for each of these locations.

Maintenance Buildings and Fixed Assets:

Current work on repairs on staff accommodation is ongoing. Every effort to have these units available for incoming staff is being made.

Also, the builder is assisting as required to complete Homeland requests for repairs at the outstations.

Cemetery Assistance:

Cemetery cleanliness and inspection ongoing

Swimming Pool:

Swimming Pool continues to enjoy strong community support. The pool has received professional feedback to the positive state and condition of the pool and this has been reflected in the pool attendant Ahmed Braeik selection as employee of the month in July 2019.

There has been a dramatic drop in vandalism and damage within and to the pool.

Animal Welfare and Control:

Awaiting advice when the next scheduled visit.

Local Road Maintenance:

There has been only one major situation whereby a culvert stretching underneath the road adjacent to airport was damaged. Road blocks and barricades were immediately erected and remedial work commenced.

Traffic Management on Local Roads:

There have instances of community unrest in certain areas of the township and other community members have erected or placed road barriers across the streets. This has resulted in Council vehicles such as the rubbish truck unable to fulfil its purpose in some areas.

Council has sent other vehicles to pick up debris and such to clear the roads for general traffic.

Waste Management and Litter Control:

Waste management continues unabated and on a regular daily basis

Plant and Equipment:

Plant & Equipment in general remain operational. There is ongoing remedial work on the Tilt Tray which remains in the workshop.

Airport Maintenance:

There has been no vandalism or damage to the tarmac lights which has been great. There is still evidence of unauthorised entry/exit along the fence line as seen by damage to the fence and this remains problematic.

Libraries and Culture:

Remains open but there is little attendance currently. A quote for a sign will be made that will indicate the community use of WIFI within the learning centre area.

Recommendation

- 1. That Council receives and notes the Community Services Manager's Report for Wadeye**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 20

Prepared by **Steve Loring, Community Services Manager**

Community Services Manager's Report, Peppimenarti

Visitors

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Events and Activities

NAIDOC was held on the 16th of August 2019. A very successful day was had with activities and a community BBQ.

Meetings

31st July – Priority Roads Meeting

A meeting was held at Wadeye Council Offices to discuss road priorities and funding applications to assist with the cost of maintaining the roads. The directors report will cover the discussions in more detail.

13th August 2019 – Regional Community Night Patrol Meeting. The meeting was well attended and the agenda items included, WDRC policies and procedures, Developing flip cards to assist with implementing the preventive action strategy, developing strong partnerships with other services providers, applying for grants to increase resources to assist with diversional programs with youth and the need for an annual Community Night Patrol Conference where people can learn from each other and develop new strategies to address the issues in community.

14th August 2019 – Power and Water Peter Cole

I met with Peter to discuss the reconnection of services for the two new ablution blocks proposed for the main park and Lot 9. Existing services are available for both these sites and Power and Water will do all the work so a plumber can connect the ablution blocks.

The existing ablutions block behind the Peppimenarti Store according to Peter is on Lot 71 which on their maps shows an area twice the size of the fenced Telstra tower and includes the ablution block which is believed to be wrong but will require the matter to be resolved between Power and Water and Telstra which I will have to firstly raise with Peter Poole from Power and Water.

Strategic Issues

The need for a meeting room which could also be used for training purposes. I have discussed the issue with Henry Wilson the need to have a proper facility so meetings such as Local Authority and Council meetings do not need to take place in the kitchen area of the council offices. The old library could be an existing building that Council has a section 19 lease for which could be renovated for this purpose and I will be raising the proposal at the next Local Authority meeting for consideration.

Community Issues

Staffing

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Projects

A grant application for flags and flag poles has been made for all three communities.

Core/Infrastructure Services

- **Public and Street Lighting**

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- **Local Emergency Management**

Deewin Kirim is following up with Bushfires NT in regards to purchasing a firefighting vehicle.

- **Maintenance Buildings and Fixed Assets**

The works on the BRACS and new staff quarters is due to be completed in the next few weeks.

- **Cemetery Assistance**

Cemetery roads have been graded.

- **Swimming Pool**

Swimming pool is open

- **Animal Welfare and Control**

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- **Local Road Maintenance**

Quotes are being sort for 250 tons of rock to be used on the Emu Point and Peppimenarti roads.

- **Traffic Management on Local Roads**

A purchase order has been raised for four new speed humps in the Peppimenarti Community.

- **Waste Management and Litter Control**

The loader is due to be returned to community in the coming days and will be used to clean up the dump.

- **Plant and Equipment**

Three vehicles and the backhoe are being removed in the next few days to be taken to Darwin to be assessed by the insurers and mechanical work to be done on the backhoe.

A contract diesel mechanic David Eldridge has been engaged to assist with mechanical work need by Council. Servicing vehicles and repairing the tipper truck brakes.

- **Airport Maintenance**

The annual aerodrome inspection took place on the 6th of August and the report was very positive stating "The aerodrome was being well maintained".

- **Libraries and Culture**

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Recommendation
1. That Council receives and notes the Peppimenarti Community Services Manager's Report.

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 21

Prepared by **Scott Page, Community Services Manager**

Community Services Manager's Report, Nganmarriyanga

Visitors

Nothing to report.

Events and Activities

Naidoc day coming up, date TBA.

Meetings

Weekly managers meeting only one to report.

Strategic Issues

Community Issues

Nothing to report.

Staffing

Staff seem to be looking after vehicles better since pre-check books were introduced. Attendance could be better.

Projects

Old house that burnt down near the council office is currently being cleared. All debris is being removed and taken to rubbish dump.

Core/Infrastructure Services

- **Public and Street Lighting**

Nothing to report.

- **Local Emergency Management**

- **Maintenance Buildings and Fixed Assets**

Air cons to be installed in council office by WDRC builder Troy.
Should be completed in two to three weeks.

- **Cemetery Assistance**

N/A

- **Swimming Pool**

N/A

- **Animal Welfare and Control**

- **Local Road Maintenance**

First entry road to Palumpa on Wadeye side has been graded,
also certain rough areas on corners around Palumpa have also
been repaired.

- **Traffic Management on Local Roads**

Nothing to report

- **Waste Management and Litter Control**

Waste facility regularly pushed up, also one bin collection day
Each week is being used to collect bins plus pick up any
Rubbish that may be on the ground in community which seems
To be keeping Palumpa looking a lot better.

- **Plant and Equipment**

Mobile mechanic to be visiting soon to service vehicles. All equipment cleaned on Friday afternoons plus pre-start books being filled out before vehicle use.

- **Airport Maintenance**

Airstrip is looking very good at the moment due to slashing. regular checks conducted nightly

- **Libraries and Culture**

N/A

Recommendation
1. That Council receives and notes the Acting Community Services Manager's Report for Nganmarriyanga

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 21 AUGUST 2019

Report for Agenda Item No 22

Prepared by **Wilfred Harris, Senior Night Patrol Team Leader**

CNP Regional report

Meetings

Regional team meeting:

The CNP team from across the West Daly region has met in Peppimenarti for our first regional team meeting for this year. Our agenda consisted on a wide range of topic from community issues to operational safety protocols.

We have identified the lack of insufficient internal / external community engagement programs in some areas within our regional communities that need to be address.

- After school programs
- AOD program
- Community safety meetings
- Diversion programs
- Police engagement
- Employment

Our staff members are witnessing the same ongoing issues in our communities, and no one is being accountable for the stress and pain families are going through. A lot of these program will benefit the community greatly, and we are currently working with other agency to combine effort and resource.

What we need is more collaborative support with stakeholders and agency across the region to start unpacking these issues.

Strategic Issues

We need more leadership, we need to hear the voice of the community members. We need to engage and consult with everyone across our region and ask the people what they want to see happen, what changes they want.

Community Issues

There has been a lot of grog running in every community day and night. The police checks is still in operation and have had some success in controlling this high number of alcohol being bought in the community and being sold in our local black market.

Our communities' feedback on grog running, there is no police on the road from Adelaide River to Wadeye community in a certain time, during the day and night.

Police not checking vehicles properly, which resulting in high numbers of alcohol in the community. The huge influx of alcohol in the community means a high number of:

- Domestic violence
- Low school attendance
- Low number of staff in workplace

CNP officers have a lot of family relation in every community when something is happening we would know if something is going to happen we would know about it. Across the region from Daly River to Wadeye Police is struggling to keep up with the grog running epidemic.

Good news

The night patrol staff members across our region would like to thank everyone who made a huge effort into changing our CNP fleets. Moving away from paddy wagon police look alike vehicles.

We keeping one of the Peppimenarti old NPV to assist with high risk client relocation program in partnership with safe house and N.T Police.

Staffing

Wadeye – 7 staff 4 male 3 female working. We are process of recruiting two more staff for our team.

Peppiemenarti – 2 female staff and 3 male staff. Unfortunately the 3 male staff members will be receiving a letter of Abandonment of Employment.

The CNP in Peppie need to find replacement staff for the role of community safety officers.

Palumpa – 1 female 3 male CNP officers.

Training:

We are exploring options at the moment in regards to training for our CNP staff on computing skills development/ cert 4 in community service.

- Batchelor Institute
- Charles Darwin University

Recommendation

1. That Council receives and notes the Senior Team Leader's Report.

Attachments

There are no attachments for this report.