

Chairperson Allan McGill declared the meeting open at 9:00am and welcomed all in attendance

**PRESENT**

Allan McGill	Chairperson
Terry Sams	Deputy Mayor/Audit Committee Member
Wally Minjin	Councillor
Ralph Narburup	Councillor
Steve Horton	Director of Council and Community Services
Rebecca Purser	Manager Corporate
Ramesh Pudasaini	Senior Financial Consultant (CouncilBiz)

Guest  
Cheryle Crease                      Deloitte Touche Tohmatsu

**APOLOGIES AND LEAVE OF ABSENCE**

Apology received from Mark Tunmuck-Smith, Councillor/Audit Committee Member.

**DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF**

There were no declarations of interest at this Audit and Risk Management meeting.

**CONFIRMATION OF MINUTES**

Minutes from the previous meeting held on 25 January 2017 unable to be confirmed due to new committee members not being a committee member at that meeting.

**CALL FOR ITEMS OF GENERAL BUSINESS**

Nil

**REPORTS TO COUNCIL**

**1) Audit and Risk Management Committee Terms of Reference**

Chairperson and committee members reviewed the terms or reference and were satisfied with the contents therein.

00 **Motion:**

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- 1. That** the Audit and Risk Management Committee members review and note the Committee's Terms of Reference

Moved: Deputy Mayor Terry Sams  
Seconded: Chairperson McGill  
Resolution: Unanimously

**2) Risk Management Policy and Framework**

Chairperson and committee members reviewed the Risk Management Policy and Framework and were satisfied with the contents therein.

00 **Motion:**

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- 1. That Audit and Risk Management Committee endorse Council's Risk Management Policy and Framework.**

Moved: Chairperson McGill  
Seconded: Deputy Mayor Sams  
Resolution: Unanimously

**3) Local Government Compliance Reviews**

00 **Motion:**

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- 1. That Audit and Risk Management Committee members note the outcomes of Compliance Review 2016 and the timing of Compliance Review 2019.**

Moved: Chairperson McGill  
Seconded: Deputy Mayor Sams  
Resolution: Unanimously

**4) Audited Financial Statements 2017-18**

Cheryl Crase, Deloitte Touche Tohmatsu, explained the auditing process and statement of financial position to the committee and confirmed that Council received an unqualified Audit Opinion.

**Motion:**

- 1. That the Audit and Risk Management Committee notes the West Daly Regional Council's Audited Financial Statements for 2017-18.**

Moved: Deputy Mayor Sams  
Seconded: Chairperson McGill  
Resolution: Unanimously

**5) Audit Plan 2018-19**

Chairperson suggested a workshop with Audit Committee Members (and Councillors) to identify where there may be additional risk areas.

**Motion:**

- 1. That Audit and Risk Management Committee members endorse Council's Audit Plan activities for 2018-19 including:**
  - a. Audits of Financial Statements and Grants; and**
  - b. Council Assets Valuation; and**

**c. Work Health and Safety Assessments.**

Moved: Deputy Mayor Sams  
Seconded: Chairperson McGill  
Resolution: Unanimously

**GENERAL BUSINESS**

Next Audit Committee Meeting date was scheduled for 22 October 2019 in Darwin at a time to be confirmed.

The meeting closed at 9:50am.

THIS PAGE AND THE PRECEEDING 2 PAGES ARE THE MINUTES OF THE Meeting of Audit and Risk Management HELD ON Thursday, 31 January 2019 AND CONFIRMED 29 October 2019 .