



MEETING OF NGANMARRIYANGA LOCAL AUTHORITY

WEDNESDAY, 18 APRIL 2018

The ordinary Meeting of the Nganmarriyanga Local Authority will be held on (Wednesday, 18 April 2018) at 9:30am.

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AGENDA

West Daly Regional Meeting

Wednesday 18 April 2018

WEST DALY REGIONAL COUNCIL REGIONAL OFFICE

Welcome and Meeting Arrangements

Attendance and Apologies

Attendance

Apologies

Confirmation of Minutes

Nganmarriyanga Local Authority - 7 December 2017..... 3

Reports

1	Chief Executive Officer's Report.....	7
2	Regional Plan and Budget 2018/2019.....	11
3	Community Services Manager's Report (Acting)	15
4	Finance Report	17
5	Sponsorship request from Nganmarriyanga School	22
6	Michael Long Learning and Leadership Centre (MLLC) Funding Request	30
7	Local Authority Meeting Dates 2018/2019 Financial Year	35
8	Local Authority Members Attendance Records	37
9	Action Items Update	39

Next Meeting 18 April 2018

Meeting Close

**MINUTES OF THE MEETING HELD IN THE NGANMARRIYANGA
MEETING ROOM ON THURSDAY, 7 DECEMBER 2017 AT 9:30AM**

WELCOME AND MEETING ARRANGEMENTS

Chairperson, Andrea Cameron, opened the meeting at 10:25am

ATTENDANCE AND APOLOGIES

Local Authority Member	Andrea Cameron
Local Authority Member	Chris Jones
Local Authority Member	Karen Anglitchi
Local Authority Member	Warren Wodidji
Local Authority Member	Moses Wodidji

Elected Member	Mayor John Wilson
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Staff:

Chief Executive Officer	Shaun Hardy
Community Services Manager	Steve Horton

Public:

Lee Brady
Mark Reddy

Apologies

Local Authority Member	Adrian Ariuu
Local Authority Member	Amy Narburup
Elected Member	Ralph Narburup
Local Authority Member	Jill Wodidji

Absent

Local Authority Member	Jeff Wodidji
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CONFIRMATION OF MINUTES

Minutes of the Nganmarriyanga Local Authority Meeting held on 18 October 2017

RECOMMENDATION:

That the minutes be taken as read and be accepted as a true record of the Meeting.

Moved: Warren Wodidj
Seconded: Moses Wodidj
Resolution: Unanimously

REPORTS

1) Chief Executive Officer's Report

The Chief Executive Officer spoke to his written report

Motion:

- 1. That the Local Authority receives and notes the Chief Executive Officer's Report.**

Moved: Karen Anglitchi

Seconded: Chris Jones

Resolution: Unanimously

2) Finance Report

The Chief Executive Officer spoke to the written report provided by the Senior Financial Consultant

Motion:

- 1. That the Local Authority receives and notes the financial information provided by Council.**

Moved: Moses Wodidj

Seconded: Warren Wodidj

Resolution: Unanimously

3) Annual Report 2016/17

The Chief Executive Officer spoke to his written report

Motion:

- 1. That the Local Authority receives and notes the West Daly Regional Council Annual Report for 2016-17 including audited annual financial statement.**

Moved: Chris Jones

Seconded: Moses Wodidj

Resolution: Unanimously

4) Regional Services Manager's Report

The Regional Services Manager spoke to his written report

Motion:

- 1. That the Local Authority receives and notes the Regional Services**

Manager's Report

2. **That a Community meeting be held before Christmas with police to discuss emergency procedures, Night Patrol operations and drinking in the Community.**

Moved: Moses Wodidj

Seconded: Chris Jones

Resolution: Unanimously

5) Night Patrol Manager's Report

The Regional Services Manager spoke to the written report provided by the Community Night Patrol Manager.

Motion:

1. **That the Local Authority receives and notes the Community Night Patrol Manager's report.**

Moved: Karen Anglitchi

Seconded: Warren Wodidj

Resolution: Unanimously

6) Proposed Local Authority Projects

The Regional Services Manager spoke to his written report

Motion:

1. **That the Local Authority recommends to Council that Council approves an amount of \$1,500.00 to cover costs of food drinks, gloves, rubbish bags and prizes for children.**
2. **That the Local Authority recommends to Council that Council approves the purchase of a Solar Light for the rear access point to the Community at a cost of \$6,439.89.**
3. **That the Local Authority recommends to Council that Council approves the purchase of Park Benches for Community use at a cost of \$11,044.00 which includes freight from Victoria to Darwin.**
4. **That the Local Authority recommends to Council that Council approves the purchase of three Rubbish Bins for the WIFI area at a cost of \$4,350.00 plus GST.**

Moved: Chris Jones

Seconded: Moses Wodidj

Resolution: Unanimously

7) Action Items Update

The Regional Services Manager spoke to his written report

Motion:

- 1. That the Local Authority receives and notes the action items update.**

Moved: Warren Wodidj

Seconded: Chris Jones

Resolution: Unanimously

QUESTIONS FROM THE PUBLIC

Lee Brady asked three questions for the Local Authority members consideration;

1. Is it possible when installing the new shaded seating that they be concreted into the ground to prevent children from turning them over.
2. Could the Council provide new rubbish bins to the Community to replace the ones that are damaged.
3. Will the Council provide Burial assistance to the Community for funerals at no cost.

With regard to the first question the Regional Services Manager advised that the covered seating sourced comes with an option to have them secured to concrete which will done at the time of installation.

With regards to the second question the Regional Services Manager advised that new bins are being sourced and am waiting on quote from the supplier. These bins will be paid for by Council and distributed to homes as needed.

With regards to the third question Council will continue to provide burial assistance to Community members even where no financial repayment may be possible.

NEXT MEETING

Date and time of next meeting 18 Apr 2017, 0930am

MEETING CLOSE

The meeting closed at 11:56 pm.

THIS PAGE AND THE PRECEEDING 2 PAGES ARE THE MINUTES OF THE Meeting of Nganmarriyanga Local Authority HELD ON Thursday, 7 December 2017 AND CONFIRMED



WEST DALY REGIONAL COUNCIL

FOR THE NGANMARRIYANGA LOCAL AUTHORITY OF 18 APRIL 2018

Report for Agenda Item No 1

Prepared by **Shaun Hardy, Chief Executive Officer**

Chief Executive Officer's Report

Purpose

The purpose of this report is to update progress on Council activities and inform about issues relevant to the governance and management of Council.

Background

Regional Plan and Budget

Council's Regional Plan and Budget sets out the goals and strategies for what we want to achieve during the financial year. For 2018-19, the Regional Plan and Budget development has commenced and first draft program budgets have been prepared for internal discussion. Community and local priorities will be discussed at Council and Local Authority meetings in April 2018. Local Authority priorities are the subject of a separate agenda item.

Community Development

Discussions have commenced with several stakeholders regarding the Wadeye Festival 2018, which Council and Palngun Wurnagat Aboriginal Corporation will take the lead on. Early discussion around timing and events for NAIDOC week (July 2018) and local community festivals is sought.

Repairs to the Community Bus in Wadeye and re-registration check have now been completed and relevant level license testing is being arranged for drivers. A timetable is being prepared for 3 routes Monday to Friday – Airport, Manthathpe and Nilinh, and is proposed to be a free community service.

For Sport and Recreation facilities in the West Daly region:

- works on the outdoor Basketball Court re-surfacing and new backboards at Wadeye have been completed;
- works on the Softball Oval at Wadeye will soon commence to re-align the fence and enable games to be held across communities; and
- works on four additional shade shelters for the AFL Main Oval will soon commence (the local AFL competition is expected to recommence in April 2018).

Aged Care

The Thamurrurr Aged Care facility in Wadeye encountered staffing challenges over February/ March 2018 and nurses from Health Care Australia have been engaged to provide temporary support. BCA National provided support and assistance and information to assist in strategic planning and budgeting.

AACQA assessors visited in March 2018 and the findings were discussed with both AACQA and the Department of Health. Council is continuing to work through Quality Improvement actions for both NATSIFACP and CHSP. Future visits are expected for both Nganmarriyanga and Peppimenarti.

In line with Council decisions, the outsourcing of meals preparations for Wadeye and Nganmarriyanga NATSIFACP and CHSP to the Palngun Wurnangat Aboriginal Corporation is being introduced, which will also provide backup support for Peppimenarti when required.

Homelands

The results of the Homelands assessments visits and recommended works were collated into a consolidated report, which is being used to complete Service Delivery Plans. Quotations have now been sought for various works within the program budget allocations for each Homeland and projects are commencing. Roads maintenance grading will recommence April-May 2018.

Municipal and Essential Services Special Purpose Grant applications were submitted and approved in April 2018. A tender has been advertised for four Ablution Blocks at Fossil Head, Old Mission, Delye and Mulingi and proposals are currently being considered. Quotes for a range of other projects have been accepted and awaiting commencement.

Roads

Many local internal roads have been damaged during the wet season and potholes and washouts are being attended to by Council's Civil staff, particularly Wadeye. A delivery of road base materials arrived late March 2018 and repairs to the worst affected areas has commenced. A Roads Workshop is being arranged to prioritise Council's roads projects, which will include severe recurring washouts on Emu Point Access Road, Peppimenarti Access Road and Woodycupildya Access Road.

GHD have been liaising with Allan King and Sons for a revised contract start date for the Nganmarriyanga Airport Road Upgrade project on 30 April 2018.

Waste Management

Council's support for the Department of Health's Healthy Skin for Healthy Homes program was very well received with a large items rubbish collection

and sponsorship of the Tidy Home and Garden Competition with new lawnmower (2nd prize) and line trimmer (3rd prize).

The Sims Metal scrap metal collection of car bodies and other hard waste will commence as soon as weather permits around May 2018.

Animal Management

Council was successful in its collaborative application for a Special Purpose Grant (Round 1) for \$82,920 to assist quarterly visits to Council's communities by AMRRIC and veterinarians, with engagement support from relevant Rangers. Timing and arrangements are currently being discussed and early notice of the visits schedule will be provided in communities.

Staffing

Council is awaiting approval of its staff endorsed Enterprise Agreement by the Fair Work Commission, which was considered on 3 April 2018. Approval is imminent and when approved, Council's first ever Enterprise Agreement will be in place, with all staff on the same terms and conditions, including 2% pay increases from the date of approval and on 1 July 2018 to 2020.

Community Services Manager – Nganmarriyanga, Community Services Manager – Peppimenarti, Civil Supervisor Nganmarriyanga, Civil Team Leader Wadeye and Administration – Nganmarriyanga have all been advertised and shortlisting has commenced. Interviews will take place in late April/ early May 2018.

Stakeholder Meetings

For the period January to March 2018, I have undertaken external stakeholder meetings as follows:

Australian Aged Care Quality Agency
Aboriginal Housing and Homelands Forum
AG – Prime Minister and Cabinet – Night Patrol
AG – Health– Aged Care
Allenco – Homelands
AMRRIC – Animal Management
BCA National – Aged Care
CouncilBiz
Green Frog Systems – Homelands
Local Government Association NT
Local Government Professionals Australia
Murin Association
NTG – Chief Minister – Regional Network
NTG – Housing and Community Development
Palngun Wurnagat Aboriginal Corporation
SeaFarms – Project Sea Dragon
Thamurrurr Development Corporation

West Daly Stakeholders
Yantjwaru Outstation Resource Centre

Impact for Council

For information.

Recommendation

- 1. That the Local Authority notes the report from the Chief Executive Officer.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE NGANMARRIYANGA LOCAL AUTHORITY OF 18 APRIL 2018

Report for Agenda Item No 2

Prepared by **Shaun Hardy, Chief Executive Officer**

Regional Plan and Budget 2018/2019

Purpose

To recommend to Council the priorities of the Local Authority for inclusion in its Regional Plan and Budget 2018-19.

Background

As required by legislation, a Regional Council must adopt its Regional Plan between 1 April and 31 July each year.

In accordance with the *Local Government Act* sections 23 and 126, the Regional Plan must contain:

- a service delivery plan and Council Budget;
- a long-term community or strategic plan;
- a long-term financial plan of at least four financial years;
- most recent assessment of constitutional arrangements (boundaries);
- most recent assessment of opportunities and challenges;
- most recent assessment of administrative and regulatory framework;
- most recent assessment of cooperation with other organisations; and
- performance indicators.

Local priorities for the community from the Local Authority are now sought.

Attached is the preparation timetable to develop the West Daly Regional Council Plan and Budget for 2018-19.

Impact for Council

To consult with Local Authorities on its priorities for inclusion in Council's Regional Plan and Budget 2018-19.

Recommendation

- 1. That the Local Authority recommend to Council the priorities of**



Attachments

1 Regional Plan Timetable



Regional Plan and Budget 2018-19 Timetable

	Task	Requirement	Start Date
1	Managers to review Council's community and/or LA plans and local priorities, and program Budgets, and provide feedback		By Late-March
2	LA Agenda to include a review of Council's community and/or LA plan and local priorities, and provide feedback	Guideline 8 clause 16.3.2	16-18 April
3	OCM Agenda to include a review of Council's community and/or LA plans and local priorities, and provide feedback		25 April
4	CEO to prepare the draft Regional Plan to reflect feedback		By Late-April
5	Senior Financial Consultant to prepare draft Budget		By Mid-May
6	OCM Agenda to include a review of Council's community and/or LA plans and LA feedback, draft Regional Plan and Budget		23 May
7	CEO to finalise the draft Regional Plan, including Mayor and CEO message, and draft Budget		By Mid-June
8	OCM Agenda to include the finalised draft Regional Plan and draft Budget before beginning the public consultation period		20 June
9	Advertise and make accessible, on Council's website and available at Council's public office, the draft Regional Plan with draft Budget and invite submissions for at least 21-days	Local Government Act sections 24(2) and 200(c)	By Late-June
10	LA Agenda to include a review of the draft Regional Plan and Budget priorities for the LA	Local Government Act sections 53D(e) & (f) Guideline 8 clauses 16.3.4 & 16.3.5	16-18 July
11	CEO, following a minimum 21-day public consultation period, to finalise the Regional Plan and Budget for Council consideration		By Mid-July
12	CEO to check Council's records to ensure all rateable land is recorded in the Council's assessment record and certify accordingly	Local Government (Accounting) Regulations regulation 24(1)	By Mid-July before adoption of Budget
13	OCM Agenda to include final consideration and resolution to adopt the Regional Plan	Local Government Act sections 23 and 24(1)	25 July
14	OCM Agenda to include final consideration and resolution to adopt the Budget accompanying the Regional Plan NOTE the adopted Budget must include separate Budgets for each LA area detailing expenditure	Local Government Act section 128(1) Guideline 8 clause 20.3	25 July

	Task	Requirement	Start Date
15	OCM Agenda to include consideration and resolution to adopt Elected Member and LA Member Allowances and expense payments or reimbursements	<i>Local Government Act</i> sections 71, 72 and 127(2)(f) Guidelines 2 and 8	25 July
16	OCM Agenda to include consideration and resolution to declare rates	<i>Local Government Act</i> section 155	25 July
17	CEO to notify the Agency in writing of the adopted Budget and provide a copy of the Regional Plan including the long-term financial plan NOTE the adopted Budget notification and a copy of the Regional plan is to be sent to lg.compliance@nt.gov.au	<i>Local Government Act</i> sections 24, 126(5) and 128(3)(b)	By 31 July following adoption
18	CEO to ensure Council's Regional Plan is accessible on Council's website and available at Council's public office	<i>Local Government Act</i> sections 22 and 200(c) and (f)	By 31 July following adoption
19	CEO to ensure Council's adopted Budget is accessible on Council's website, available at Council's public office and publish the Budget availability details in a newspaper circulated in the area	<i>Local Government Act</i> sections 128(3)(a) and (c), and 200(ha)	By 31 July following adoption
20	CEO to ensure the Notice of Rates is accessible on Council's website, available at Council's public office and published in a newspaper circulated in the area within 21-days of declaration of rates	<i>Local Government Act</i> sections 158 and 200(j)	By 15 August within 21-days of declaration



WEST DALY REGIONAL COUNCIL

FOR THE NGANMARRIYANGA LOCAL AUTHORITY OF 18 APRIL 2018

Report for Agenda Item No 3

Prepared by **Scott Page, Community Night Patrol Manager**

Community Services Manager's Report (Acting)

Events And Activities

Centrelink have been in the community all week 19/03/18- 23/03/18

The school is running a mini football afternoon on the 22/03/18 on the park area next to the school as the oval is still too wet.

Meetings

Nil

Community Issues

With 3 of the aged care clients unable to attend the Women's Centre to have their meals due to frailty or ill health, serious thought needs to be given as to how WDRC can provide meals and care to these people.

Staffing

CSM, Civil Team Leader and Office Admin Team Leader positions have been advertised.

CORE/INFRASTRUCTURE SERVICES

Parks, Gardens and Ovals

Staff have been busy poisoning and whipper snipping around the community.

Vehicles, Plant and Equipment

The tractor and backhoe are due to be serviced when Aaron is available.

Public And Street Lighting

Nil to report

Local Emergency Management

Nil to report

Maintenance Buildings And Fixed Assets

Nil to report

Cemetery Assistance

Nil to report

Animal Welfare And Control

Job find did a community dog worming program last week, but a vet visit is required as soon as possible.

Local Road Maintenance

All internal roads are in a sad state after the wet season, bitumen needs replacing in most areas.

Traffic Management On Local Roads

Nil to report

Waste Management And Litter Control

Rubbish continues to be collected twice weekly. And the rubbish dump is pushed weekly.

Plant And Equipment

The 3 ride-on mowers are currently broken down, Aaron has been to Nganmarriyanga and gone over each of them to do a parts list of what is required.

The tip truck back door on the tray is bent and needs to be straightened, Aaron is aware of this and it will be fixed at the earliest possible time.

Airport Maintenance

Slashing has started on the airstrip in the last day or so, and civil staff will poison around gable markers, runway lights and boundary fence.

Power, Water And Sewerage

Nil to report

Recommendation

1. That Local Authority receives and notes the inf

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE NGANMARRIYANGA LOCAL AUTHORITY OF 18 APRIL 2018

Report for Agenda Item No 4

Prepared by **Ramesh Pudasaini, Senior Financial Consultant**

Finance Report

Purpose

Provide Financial Information(3rd quarter) to Local Authority.

Background

As per Guideline 8, council must provide quarterly financial information to local authority member.

Impact for Council

Compliance with Guideline 8 rules and regulation.

Recommendation

- 1. That the Local Authority receives and notes the financial information provided by Council.**

Attachments

- 1 Budget Management Report - 300.pdf**
- 2 Expenses Report - 300.pdf**



Ledger: 16GLACT and 16GLAUD

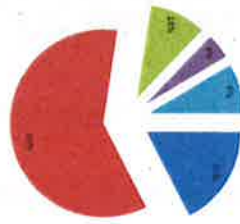
From period: 1 to period: 9

Budget Management Report Local Authority Region/ Office : Neammarvanga

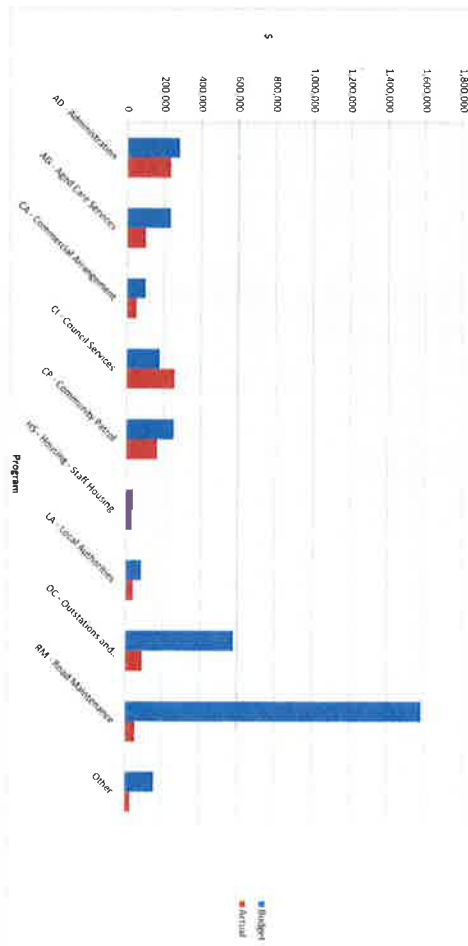
Currency: FJD\$ (FJD\$ 100 = 1 NZ\$)

Income

Local Authority Region & Programs	Program Code	Income (excluding Internal Income)	Internal Income	Total Income	Budgeted Income (including internal income)	Internal Variance	Administration, Audit and Legal Expenses	Employee, External Member & Consultant Expenses	Operating Expenses	Region & Maintenance	Other	Expenditure Total (including internal expenditure)	Internal Expenses	Total Expenses	Budgeted Expense (including internal change)	Expense Variance	Program Expense Position
Region: Polimpo																	
AD - Administration	AD	179,521	0	179,521	151,441	28,080	0	141,567	5,712	0	11,027	217,646	14,622	213,678	278,518	(60,872)	Under budget
AG - Agent Care Services	AG	16,520	0	16,520	15,120	1,400	0	15,649	0	0	0	99,072	0	99,072	211,448	(132,422)	Under budget
CA - Commercial Arrangement	CA	118,861	0	118,861	115,120	3,741	0	50,064	0	719	0	51,783	0	51,783	98,072	(46,289)	Under budget
CI - Council Services	CI	0	0	0	0	0	0	177,348	373	0	0	177,721	0	177,721	178,417	(696)	Under budget
CP - Community Project	CP	179,099	0	179,099	171,296	7,803	0	117,098	2,725	29,229	3,848	162,229	4,500	166,729	168,775	(2,546)	Under budget
LA - Local Authority	LA	121,320	0	121,320	115,555	5,765	0	12,075	0	4,242	4,126	20,443	0	20,443	38,188	(17,745)	Under budget
OC - Orientation and Handovers	OC	181,993	0	181,993	164,511	17,482	0	17,482	0	0	0	17,482	0	17,482	17,482	0	Under budget
RM - Road Maintenance	RM	11,798,487	0	11,798,487	12,016,511	(218,024)	0	118,094	6,725	10,541	10,200	134,560	0	134,560	134,560	0	Under budget
Other		276,254	0	276,254	275,450	804	0	18,094	6,725	0	0	24,819	0	24,819	11,511	13,308	Under budget
Total		13,994,129	0	13,994,129	13,966,122	28,007	14,514	547,500	92,555	40,459	21,603	946,873	96,979	1,043,852	1,478,340	(434,488)	Under budget
LA - Local Authorities		110,710	0	110,710	101,609	9,101	0	17,725	412	0	20,211	19,338	0	19,338	81,299	(61,211)	Under budget



■ Administration, Audit and legal expenses
 ■ Employee, External Member & Consultant Expenses
 ■ Operating Expenses
 ■ Region & Maintenance
 ■ Other



Top 5 Expenses Variance (Over/Spends)

Local Authority Region & Programs	Program Code	Administration, Audit and Legal Expenses	Employee, External Member & Consultant Expenses	Operating Expenses	Region & Maintenance	Other	Expenditure Total (including internal expenditure)	Internal Expenses	Total Expenses	Budgeted Expense	Expense Variance
Region: Polimpo											
CI - Council Services	CI	0	0	0	0	177,570	177,570	178,417	255,987	178,490	79,537
LA - Local Authorities	LA	0	0	0	0	17,520	17,520	17,482	17,482	17,482	0

401 Administration	0	0	0	0	278,539	0	0	480,596	21,556	71,296	298,952	278,539	10,442
402 Water Supply and Sewer	0	0	0	0	523	0	0	2,156	2,677	0	2,677	0	2,677
403 Parks, Cultural and Grants	0	0	0	0	0	0	0	0	0	0	0	0	0

Top 5 Expenses Variance (Underspend)

Local Authority Region & Program	Program Code	Administration, Audit and Legal Expenses	Community Grants	Deputation	Employee, Shared Member & Consultant Expenses	Operating Expenses	Repair & Maintenance	Other	Expenditure Total (excluding Internal expenses)	Internal Expenses	Total Expenses	Budgeted Expenses	Expense Variance
Region: Palumpa													
PAV Roads	04	0	0	0	15,291	0	7,000	100,707	123,042	0	123,042	1,384,162	11,517,707
OC Construction and Infrastructure	02	65,874	0	0	127,984	0	6,782	195,520	290,142	0	290,142	579,186	(280,044)
OC Road Care Services	06	83,223	0	0	495	0	0	15,251	99,072	0	99,072	211,694	(112,622)
PAV Housing, Social Housing	05	0	0	0	193,581	0	29,275	21,661	244,517	114,073	358,590	79,307	(117,973)
OC Asset Management	08	0	0	0	92,534	0	0	92,438	184,972	184,973	369,945	0	(184,973)

For periods

7 to 9

Statement of Financial Performance (Expenses Only)

Local Authority Region / Office: Ngammarryanga

YTD Period from 1st July (inc Prd 0) 2017 to 31st March 2018



	Actual Amount	Quarter 3 Budget Amount	Variance \$	Actual Amount	YTD Budget Amount	Variance \$	Commitments	Amount Remaining to Balance Budget for the Year	Forecast	Annual Budget
Council Funds										
AD Administration	45,144	95,866	(50,722)	217,656	278,510	(60,854)	5,515	142,017	304,434	365,286
AF Asset Management	136	0	136	136	0	136	0	(136)	136	0
CA Commercial Area	15,918	34,216	(18,298)	51,703	98,672	(46,969)	0	77,208	81,943	128,912
CI Council Service	59,167	61,750	(2,583)	177,570	178,450	(880)	0	51,830	230,520	229,400
EM Elected Members	5,761	0	5,761	17,646	0	17,646	0	(17,646)	17,646	0
HS Housing - Staff	19,547	13,101	6,446	33,401	39,303	(5,902)	1,695	17,308	46,502	52,404
PG Parks and Gardens	5,838	6,222	(384)	10,182	18,666	(8,484)	2,221	12,485	16,404	24,886
RM Road Maintenance	25,004	516,804	(491,800)	52,442	1,550,412	(1,497,970)	47,375	1,967,399	569,246	2,061,216
SG Special Purpose	0	1,957	(1,957)	0	5,571	(5,571)	0	7,428	1,957	7,428
WM Waste Management	200	450	(250)	(615)	1,350	(1,965)	0	2,415	(165)	1,800
WS Work Health and	2,677	0	2,677	2,677	0	2,677	0	(2,677)	2,677	0
Council funds sub-total	179,392	730,286	(550,874)	562,798	2,168,534	(1,606,136)	56,806	2,257,631	1,271,200	2,877,316
Agency Funds										
AG Aged Care Serv	34,626	78,523	(43,897)	99,072	231,494	(132,422)	184	206,686	173,520	305,942
CP Community Patro	47,574	87,420	(39,846)	160,226	253,431	(93,206)	5,579	166,118	238,816	332,022
CZ Capital P/P	0	22,821	(22,821)	0	68,463	(68,463)	23,730	67,554	22,821	91,284
LA Local Authority	129	27,033	(26,904)	38,538	81,099	(42,761)	0	69,794	65,371	108,132
OC Outstations and	72,740	193,062	(120,322)	89,242	579,186	(490,944)	0	684,006	281,304	772,248
SR Sport and Rec	0	0	0	(1,784)	0	(1,784)	0	1,784	(1,784)	0
Agency funds sub-total	155,070	408,859	(253,789)	384,092	1,213,673	(829,581)	29,593	1,195,942	780,047	1,609,628
Internal Funds										
AD Administration	20,243	20,850	(607)	71,296	62,550	8,746	0	12,104	92,146	83,400
AF Asset Management	(32,313)	0	(32,313)	(96,939)	0	(96,939)	0	96,939	(96,939)	0
CA Commercial Area	6,250	3,750	2,500	13,350	11,250	2,100	0	1,250	17,500	15,000
CI Council Service	26,139	0	26,139	78,417	0	78,417	0	(78,417)	78,417	0
CP Community Patro	8,095	6,594	1,501	24,295	19,782	4,513	0	2,031	30,879	26,376
HS Housing - Staff	(36,698)	(28,694)	(8,004)	(116,093)	(115,092)	(1,001)	0	(36,693)	(154,787)	(154,776)
PG Parks and Gardens	0	7,500	(7,500)	0	22,500	(22,500)	0	30,000	7,500	30,000
RM Road Maintenance	0	11,250	(11,250)	0	33,750	(33,750)	0	45,000	11,250	45,000
WM Waste Management	7,500	20,004	(12,504)	22,500	60,003	(37,503)	0	57,504	42,501	80,004
Internal funds sub-total	(2,784)	31,251	(34,035)	(2,784)	93,753	(96,537)	0	127,788	28,467	125,004
Total before depreciation	331,678	1,170,376	(838,698)	944,107	3,476,360	(2,532,253)	86,500	3,581,361	2,079,715	4,611,968
Depreciation										

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	Quarter 3			YTD			Commitments	Amount Remaining to Balance Budget for the Year	Forecast	Annual Budget
	Actual Amount	Budget Amount	Variance \$	Actual Amount	Budget Amount	Variance \$				
Depreciation sub-total	0	0	0	0	0	0	0	0	0	0
Grand Total	334,678	1,170,376	(838,698)	944,107	3,476,360	(2,532,253)	86,500	3,381,161	2,079,715	4,611,968

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WEST DALY REGIONAL COUNCIL

FOR THE NGANMARRIYANGA LOCAL AUTHORITY OF 18 APRIL 2018

Report for Agenda Item No 5

Prepared by **Rebecca Purser, Manager Corporate**

Sponsorship request from Nganmarriyanga School

Purpose

Sponsorship of Education Digital Development for Nganmarriyanga School.

Background

The Foundation for Educational Digital Development (FEDD) has applied for a Federal Government grant to help Indigenous Schools and their communities to access to e-learning applications, support, and technology. Should they be successful, the Federal Government will funding 65% of the \$1,545,144 project cost. The remaining 35% is to be co-sponsored from other organisations.

James Dobson from the Nganmarriyanga School has nominated his school to be included in this program.

FEDD have approached other Councils to support schools within their region, and they have agreed to co-sponsor the full amount. On behalf of the Nganmarriyanga School, they are requesting \$17,707 (ex-GST) co-sponsorship from the West Daly Regional Council to enable the school in the Council's region to receive the benefits of this program. Funds will be required in FY 18-19.

Impact for Council

Financial impact of \$17,707.00 for financial year 2018/2019.

Recommendation

- 1. That Council approves/does not approve the sponsorship**

Attachments

- 1 Indigenous Schools WDRC Sponsorship Prospectus**

Building Better Regions Fund Community Digital Technologies grant Sponsorship Prospectus



Foundation for
Educational
Digital
Development



The Foundation for Educational Digital Development (FEDD) has applied for a Federal Government Building Better Regions Fund Community Investments Stream grant to provide digital technologies for up to 30 community schools with >80% Indigenous Australian students across regional, remote, and very remote Australia.

The grant will allow FEDD to supply the schools with digital technologies, training, and community services at no cost to them.

The cost of this program \$1,545,144 (ex-GST), of which the Federal Government will provide 65%, with the remaining 35% to be co-sourced from other organisations. The per-school co-sourcing cost is \$17,707 (ex-GST), which will be required in FY 18-19.

James Dobson from the Nganmarriyanga School has nominated his school to be part of this program. FEDD have approached local Councils to support schools within their region and they have agreed to co-sponsor the full amount. On behalf of these James' school, we are requesting \$17,707 (ex-GST) co-sponsorship from the West Daly Regional Council to enable the school to receive the benefits of this program.

1800 34 FEDD (1800 34 3333)

fedd.org.au

About the grant

On behalf of the Department of Infrastructure and Regional Development, the Department of Industry, Innovation, and Science is administering the grant and program. The \$481.6 million Building Better Regions Fund supports the Australian Government's commitment to creating jobs, drive economic growth and build stronger regional communities into the future.

The program will run from 2016-17 to 2020-21.



FEDD's grant application

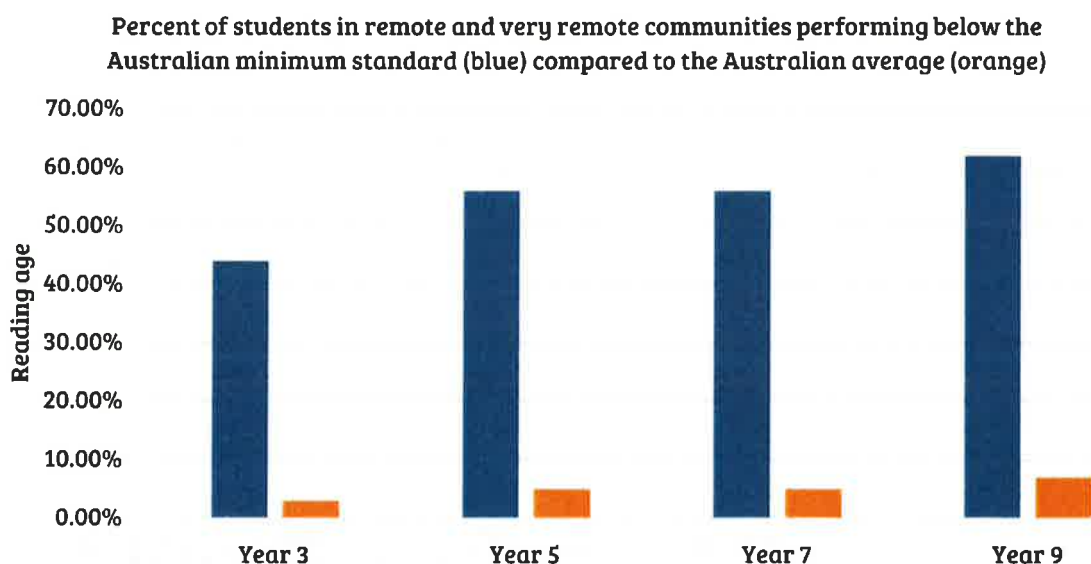
The rate of change in technology advancements is accelerating to the point that most government jurisdictions world-wide are concerned about the concept of "technological unemployment." One of the biggest challenges society will face in just a few short years is a growing cohort of disaffected school leavers who, once upon a time, were able to get a labouring job.

Now, with increasing mechanisation and automation, labouring jobs are disappearing. However, a growing number of new professions are tipped to appear, to support emerging technologies. To access these growth areas, school leavers will need to have a high level of literacy, numeracy, and computer science skills as well as the soft skills of collaboration, problem solving and program management.

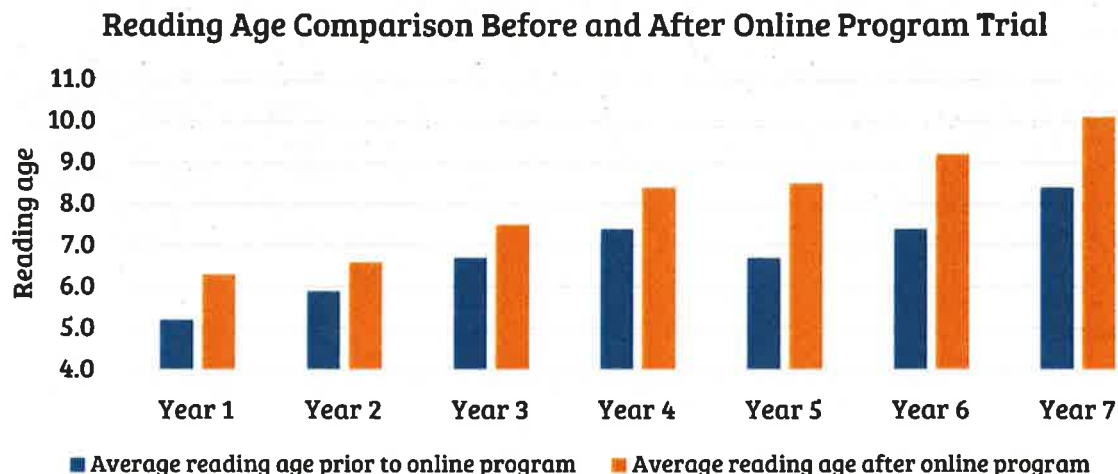
The Australian Information Industry Association recently published a paper (https://www.aiia.com.au/data/assets/pdf_file/0020/81074/JOBS-FOR-TOMORROW-FINAL.pdf) supporting these views, highlighting the need for young Australians to have a high degree of technological literacy to be able to access the new employment opportunities of the future.

This, sadly, is not available to many of our young people in regional, remote and very remote locations. On examining the 2016 NAPLAN data for schools with >80% Indigenous students, 44% of the students are performing at less than the minimum national standard averaged over Grammar & Punctuation, Numeracy, Reading, Spelling, and Writing. This is compared to 3% averaged across all schools in Australia.

The percentage increases with age: 60% of year 9s are performing below the minimum national standard averaged across all five domains, compared to 7% nationally. According to our research, digital education systems are demonstrated to enhance student engagement, facilitate learning, and improve learning outcomes including student literacy and/or numeracy. Unfortunately, many schools lack the funds, confidence, and knowledge to implement digital literacy.

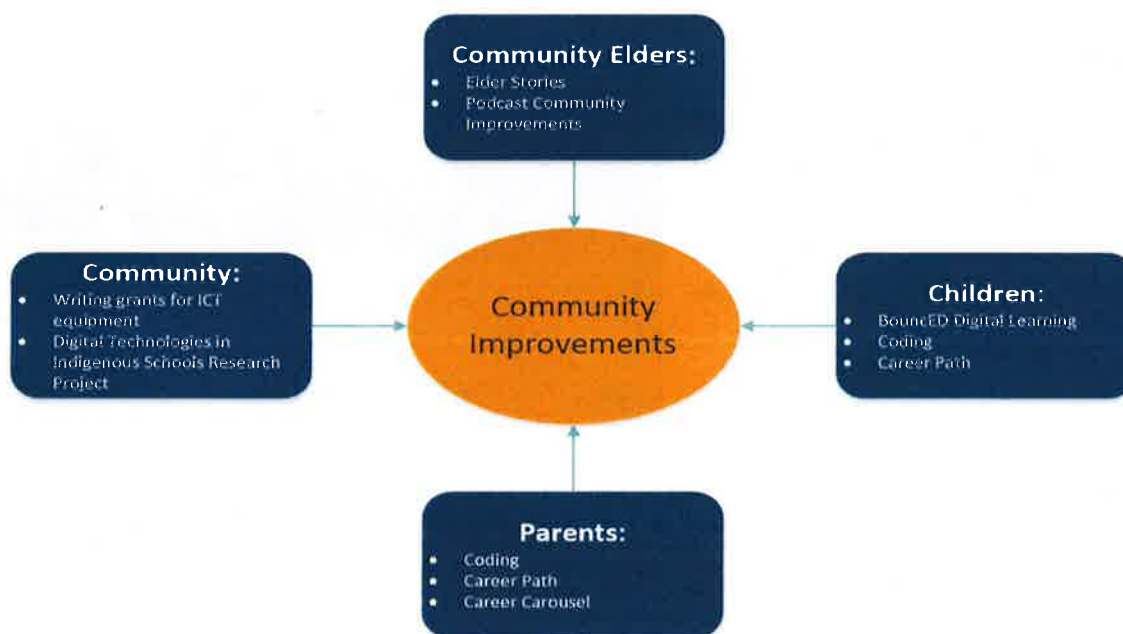


Over the past three years, FEDD trialed digital learning into schools to address this gap in Indigenous students versus the national averages. The results that have been achieved are outstanding; the following shows before and after improvement from a remote Western Australian Aboriginal Community.



About our program

FEDD's grant will benefit children, parents and the community as a whole:



What the Community Elders will receive

Elder Stories

As a past Aboriginal Principal and Teacher, FEDD's Dr. Peter Waterman will interview the Elders and record their stories for future generations. These stories will be available in audio and written formats.

Podcast community improvements

As this program runs, it is important that the benefits and improvements are shared amongst the whole community. Community podcasts will be recorded and available for download via iTunes.

What schools will receive

Schools

Free, unlimited (for the grant period) access via Bounced to Australian Curriculum aligned premium digital learning applications:

- Aussie Gumnuts Indigenous reading resources
- Quizdom
- Skwirk
- StudyLadder
- Sunshine Online
- ZooWhiz
- Coding resources
- Usage statistics including third-party URL use of current School subscriptions such as Reading Eggs, Mathletics, Connect, etc.
- Support with up to eight school visits.
- Additional ruggedised laptops to complement one class's existing limited resources

Teachers

Free professional development training and ongoing support for using Bounced and digital learning applications features:

- Scheduling and customising learning and assessment via Bounced
- Attaching Teacher developed resources and assessments
- Sourcing and assigning YouTube educational videos or websites
- Gathering data on student performance and program use
- Teaching coding skills and resources

Recommendations from Teachers on how to incorporate digital learning as part of the holistic learning experience in the classroom and for other digital learning applications and STEM.

Students

- One login from all devices to access individual Bounced dashboard and all core FEDD digital learning programs
- Unlimited access to all programs and support 24/7
- Free STEM incursions from FEDD partners with every support visit from FEDD
- Participation in STEM incursion activates whenever FEDD makes a support visit



Coding

We will provide teachers with the skills to teach their pupils how to develop programs. Coding will be taught using a game engine, where the children will develop modules that simulate game movements. While the children will think that they are playing games, what they will be doing is learning coding skills that will apply to developing websites and software systems.

This will benefit the community as it creates opportunities for the children to create software development companies, without having to move to Australian cities. Parents and other community members will also have access to the game if they require.

Career Path

We will teach community representatives in how to assist the community children to understand their personal strengths and abilities and to map a career from these, within the community. The children will be mentored to reach their potential, based on their profile.

What parents will receive

Coding

The coding program suits children through to adults, and we will make this available to the community for those wishing to learn programming skills.

Access to STEM incursion activities

We propose to make the incursion activities open to interested parents. Activities such as “It’s Rocket Science” and visiting Mentors will be of interest.

Career Path

We will make the same Career Path service that we are proposing for children available to adults to help them understand their career potential and mentor them to achieve their goals.

What the community will receive

Grant Writing Support

We will assist local communities to access ICT equipment by helping them to write grant applications such as with, for example, Lotteries West. FEDD’s team has many years of experience writing grant applications and will share this knowledge with the communities.

Digital Technologies in Aboriginal Schools Research Program

Through our alliance with the University of Western Australia’s Graduate School of Education, we will conduct research into how best to use digital technologies within Aboriginal schools. This will be via a Doctor of Education research program.

Which communities are eligible

Schools eligible to apply to be part of this program are those that:

- Are in outer regional, remote and very remote parts of Australia
- Have a population of > 80% of Indigenous students
- Have internet access in their schools



Program funding

If we are successful in securing this grant, the Department of Infrastructure and Regional Development will fund \$1,013,958 of the program, or 65% of the total program funding which is \$1,545,144 (ex-GST). The remaining \$531,186 (ex-GST) is to be co-funded, which equates to \$17,707 (ex-GST) per school.

The breakdown of the program budget is as follows:

Program deliverable	Cost (ex-GST)
STEM professional learning incursions	\$48,120
BouncED and e-learning applications	\$177,398
Travel to remote communities; six visits over 12 months	\$360,790
Accommodation	\$100,800
Laptops	\$316,236
Elder stories	\$15,000
Program management and oversight	\$64,800
Delivery costs	\$432,000
Grant writing	\$30,000
Total	\$1,545,144
Co-sponsorship funding required per school	\$17,707

Program timing

The program will commence in July-August 2018. Co-sponsorship funding will, therefore, be required in FY 18-19.

How you can help

FEDD have approached other Councils to support schools within their region, and they have agreed to co-sponsor the full amount. On behalf of the Nganmarriyanga School, we are requesting \$17,707 (ex-GST) co-sponsorship from the West Daly Regional Council to enable the school in the Council's region to receive the benefits of this program.

Sponsorship benefits

- Branding at the Professional Development courses; your logo on presentations and handouts, banners, etc.
- Articles in FEDD's monthly newsletter, currently sent to 6,300 subscribers across Australia
- Provide marketing exposure to all Australia high-schools via our newsletters and social media
- Inclusion in promotional activities in State and/or National Conferences and Local/State Teacher Workshops hosted by FEDD
- Community newspaper articles and other press releases
- Other branding or advertising as agreed between you and FEDD

If you wish to sponsor schools or to find out more, you can either contact us at [Contact Us](#), or email sponsorship@fedd.org.au.



**Foundation for
Educational
Digital
Development**

The Foundation for Education Digital Development Ltd. (ABN 57 608 797 744) is registered as a charity with the Australian Charities and Not-for-profits Commission.



Foundation for
Educational
Digital
Development



WEST DALY REGIONAL COUNCIL

FOR THE NGANMARRIYANGA LOCAL AUTHORITY OF 18 APRIL 2018

Report for Agenda Item No 6

Prepared by **Rebecca Purser, Manager Corporate**

Michael Long Learning and Leadership Centre (MLLC) Funding Request

Purpose

Seek Local Authority Members recommendations.

Background

Recently Nganmarriyanga school, with the support of AFLNT remote development manager, engaged in a two day AFL sports carnival in community. The school is very keen to have some of their developing leaders participate in the MLLLC education program.

The school used the day to run a BBQ and raised \$500 to be put towards the cost of this program.

Nganmarriyanga school is seeking further support to make this opportunity available to their students in the near futures. The MLLLC has the capacity to facilitate a program anytime in Semester 2 for Nganmarriyanga students.

COSTS

***Program cost:** \$800 per person. + transport supplied by school

*** Number of participants:** 15 plus two support staff (one teacher and one community member)

TOTAL FUNDING REQUEST: \$13,600

Attached are documents outlining the program details, costs and benefits. More details can be found on the MLLLC Facebook page or through the AFLNT website at www.aflnt.com.au.

Impact for Council

Financial Impact

Recommendation

1. That the Local Authority

Attachments

- 1** Expression of Interest for MLLLC
- 2** MLLLC funding request Nganmarriyanga
- 3** MLLLC Education Program Information Sheet

5 April 2018

RE: Expression of interest for students to attend MLLLC

To whom it may concern

This letter is by way of an initial expression of interest for a group of students from Nganmarriyanga School to attend the Michael Long Learning and Leadership Centre (MLLLC) in Darwin.

We have a group of male and female students who we believe would benefit from the opportunity to attend and grow at the MLLLC

If you have any queries please don't hesitate to be in touch on 8978 2380.

Yours sincerely



Joe Hewett
Principal
Nganmarriyanga School

MLLLC Education Program funding request for Nganmarriyanga school

SUMMARY:

Recently Pulumpa school with the support of AFLNT remote development manager engaged in a two day AFL sports carnival in community. The leadership and passions shown by the students was outstanding. The school is very keen to have some of their developing leaders participate in the MLLLC education program. The school used the day to run a BBQ and raised \$500 to be put towards the cost of this program. Nganmarriyanga school is seeking further support to make this opportunity available to their students in the near futures. The MLLLC has the capacity to facilitate a program anytime in Semester 2 for Nganmarriyanga students.

COSTS

PROGRAM

Program cost: \$800 per person. + transport supplied by school

Number of participants: 15 plus two support staff (one teacher and one community member)

TOTAL FUNDING REQUEST: \$13,600

IMPACT/BENEFIT

An outline of the structure and activities included in the program can be found attached to this document. The MLLLC education program provides education materials to be delivered in community over a 15 week period including a one week residential experience at the MLLLC in Darwin.

The program aims to:

- Improve attendance, increase engagement and behaviour in school.
- Provide a philosophy that identifies the key elements of leadership and how to achieve this
- Provides opportunities for students to demonstrate their capacity as leaders both during the residential elements of the program and back at school
- Provide a boarding type experience and awareness of education opportunities beyond community
- Engage students through and AFL based curriculum, and provide AFL skills and training sessions
- Provide health messages, regarding nutrition and healthy lifestyles to grow healthy adults and leaders in community.

RISK:

The MLLLC has provided leadership opportunities for over 500 students since it's conception in 2015. The MLLLC is led by a team of qualified educations and AFL professions. The highest level of attention has been given to ensure the safety and care of participants in the program.

Risk assessments and training has been developed and are provided to all staff involved in the delivery the program. Appropriate communication and permission forms have been established and the MLLLC requires schools to ensure these are complete prior to participation.

Travel to and from the MLLLC is our greatest risk. We endeavour to seek the best transport options available and work with schools to ensure staff are appropriately trained to undertake these responsibilities.

One teacher, one community member and AFLNT staff member are available at all times to support the students.

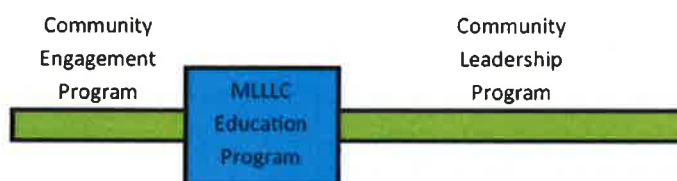
MEASURE and OUTCOME

- The MLLLC tracks school attendance for 10 weeks prior to and following the camp.
- The MLLLC will also seeks feedback from the staff and students regarding their engagement in the program.
- The MLLLC hopes to see an increase in attendance leading up to and following the program and provides the resources and support to help schools achieve this.



The Michael Long Learning and Leadership Centre (MLLLC) in conjunction with AFLNT, is an Indigenous Education Initiative. The program harnesses the power of football to inspire students to attend school and make good behavioural choices in their communities.

The program includes **15 lessons** to be conducted in schools, prior to and following a **1 week leadership camp** at the MLLLC in Darwin, as shown below.



The MLLLC Education Program is build around the following **core elements**:



Students engage in;

- An **AFL focused curriculum** led by the MLLLC education coordinator
- AFL training sessions in fitness, coaching, umpiring and game development
- Activities at and tours of local boarding schools
- Education sessions delivered by a variety of community and health providers including MACC Road Safety, Oral Health, Fred Hollows Foundation, Menzies and St Johns.
- Visits to various Darwin attractions including parliament house, the museum, Casuarina shopping centre and more.

The program is targeted for students aging from **10-14 years**.

The program costs is **\$800 per student** - excluding travel to and from the centre.

This **price includes**; food, accommodation, coordination and facilitation of all activities, use of MLLLC facilities, education materials and resources, an MLLLC T-shirt, shoes (if required) photos, media coverage via the MLLLC Facebook page, program and logistics support for schools and transport during the camp if needed.

The recommended **groups size between 10—16 students**. For each group a teacher and community member are required for supervision.

For more information **please contact the us on 03 8980 4801**. or go to **www.facebook.com./MLLLCentre**

WEST DALY REGIONAL COUNCIL

FOR THE NGANMARRIYANGA LOCAL AUTHORITY OF 18 APRIL 2018

Report for Agenda Item No 7

Prepared by **Rebecca Purser, Manager Corporate**

Local Authority Meeting Dates 2018/2019 Financial Year

Purpose

To seek Local Authority Members approval for meeting dates for the 2018/2019 financial year.

Background

As per Guideline 8, s.15, the CEO must ensure a minimum of four (4) and a maximum of (6) meetings or provisional meetings for each local authority are held each financial year.

I would like to take the opportunity of thanking the Local Authority members of their success in reaching a quorum for four (4) meeting this financial year. Successful meetings ensure that Local Authority recommendations are presented to Council in a timely manner and also ensure that Local Authority projects are rolled out and funds are expended.

As this is our last Local Authority meeting for this financial year, it is suggested to the Local Authority that the following dates be set aside for the 2018/2019 financial year:

- Wednesday 18 July 2018
- Wednesday 17 October 2018
- Wednesday 13 March 2019
- Wednesday 15 May 2019

Impact for Council

Compliance with all legislative requirements

Recommendation

1. **That the Local Authority notes the dates for the 2018/2019 financial year as follows:**
 - Wednesday 18 July 2018

- Wednesday 17 October 2018
- Wednesday 13 March 2019
- Wednesday 15 May 2019

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE NGANMARRIYANGA LOCAL AUTHORITY OF 18 APRIL 2018

Report for Agenda Item No 8

Prepared by **Rebecca Purser, Manager Corporate**

Local Authority Members Attendance Records

Purpose

To remind Local Authority Members of their obligations in accordance with Guideline 8 and West Daly Regional Council's own Local Authorities Policy (attached).

Background

Local Authorities are required to have a minimum of 6 and a maximum of 14 members. Noting that Council's Elected Members for the Tyemirri Ward form part of the Local Authority, Peppimenarti currently has 7 members.

It is important to note that Local Authority members stop being members if they:

- a. Resign in writing;
- b. Do not attend two consecutive meetings without an apology;
- c. Finish their four year term;
- d. Convicted of a serious offence or are sent to prison;
- e. Are dismissed by Council.

Below is a snap shot of attendance records for each current Local Authority Member for your information.

DATE:	19/07/2017	LA Members approved at OCM on 13/9/17 post August elections	18/10/2017	7/12/2017	
TIME:	9:30am		9:30am	10:30am	10:00am
Amy Narburup	1	Amy Narburup	1	AP	
Adrian Ariuu	AB	Adrian Ariuu	AP	AP	
Lorretta Dairiyi	AP				
Sandra Jacky	1				
John Paul Wodidj	1				
Jill Wodidj	1	Jill Wodidj	AP	AP	
Karen Anglitchi	AP	Karen Anglitchi	1	1	
Warren Wodidj	1	Warren Wodidj	1	1	
Moses Wodidj	1	Moses Wodidj	1	1	
Anthony Namala	AB				
Vacant		Chris Jones	1	1	
Vacant		Andrea Cameron	1	1	
		Jeff Wodidj	AP	AB	
Ralph Narburup	1	Ralph Narburup	1	AP	
		John Wilson (Mayor)	AP	1	

Recommendation

1. That the Local Authority receives and notes the information regarding attendance requirements at Local Authority Meetings

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE NGANMARRIYANGA LOCAL AUTHORITY OF 18 APRIL 2018

Report for Agenda Item No 9

Prepared by Rebecca Purser, Manager Corporate

Action Items Update

To provide Local Authority Members with an update on LA Projects and financial status.

Background

Currently Nganmarriyanga has a balance of \$11,080 available for the 16/17 financial year that must be committed this financial year under the two year Local Authority Project Funding requirements.

The overall balance for available for the Local Authority is \$68,130.00 which must be committed by 18/19 financial year.

17/18	Balance b/f-14/15	Balance b/f-15/16	Balance b/f-16/17	Income -17/18	Expenses - with Commitments	Balance -15/16	Balance-16/17	Balance-17/18	Total Balance
Palumpa	-	-	46,880	57,050	35,800	-	11,080	57,050	68,130
Peppimenarti	-	7,672	25,935	25,920	17,053	-	16,554	25,920	42,474
Wadeye	-	-	330,801	385,370	261,202	-	69,599	385,370	454,969
	-	7,672	403,616	468,340	314,055	-	97,233	468,340	565,573

Location	Actual	Commitments	Total Actual
300 - Palumpa	(58,130)	0	(58,130)
400 - Peppimenarti	(42,474)	0	(42,474)
700 - Wadeye	(599,838)	134,870	(454,969)

Attached is a schedule of progress on action items for the Local Authority Members to note.

Impact for Council

Information purposes

Recommendation

1. That the Local Authority receives and notes the information regarding the action items update.

Attachments

Date	Project/Action Item	Progress	Budget/Approved Amount	Actual Amount	Comments	Completion Date
LA Meeting held 20 July						
	Supply and installation of 3 Solar Lights within the community	Completed	\$20,000.00	\$9,601.00	Completed	25-Sep-17
	Speed, Road and School signs to be purchased and installed	Concrete required to install posts	\$9,133.13		Waiting for installation	
	Floor Cleaners/Scrubber for moving rooms to be purchased	Completed	\$2,224.50	\$2,224.50		7-Aug-17
	Replace damaged shade cloth over playground Equipment	Shade cloth has been purchased, awaiting installation in conjunction with the street lights	\$5,720.00		Shade Cloth purchased and awaiting on Cherry Picker to lift it at installation on site a place. Contractor Cherry Picker currently undergoing repairs	
	Speed Hump installation	Held in abeyance pending completion of road works	\$15,000.00		NOTE: Consultation to take place with relevant stakeholders to ensure humps are installed in mutually agreed areas	
	Street Naming	Suggestion box to be placed out in front of office			Survey box has been in Council Office calling for suggestions for street names, very little response	
	Fencing for 19 houses	Quotes for Materials sourced - approximate cost is \$35,000.00			Quotes have been provided to Council and are being on the go.	
LA Meeting held 18						
	Ready Mix Concrete to be purchased to allow installation of road signs		\$1,000.00		Collected	
	Donation of Sporting Equipment to Nganmarriyanga School	Completed			Completed	2-Feb-17
	Donation of Sporting Equipment to Murrumbidgee Association	Completed			Completed	2-Feb-17
	RSM to Source Quotes for truck/trailer with lift system which is more suited to remote areas and then the current garbage truck can be disposed.	Quotes being sourced			Quotes obtained and provided to CEO for consideration by Council	
	RSM to liaise with Department of Education regarding assistance for children at Murrumbidgee and Namulak to attend school	Currently in discussions with school Principal re RASS - Remote Assistance Study Scheme where they employ local people as RASS Officers to collect kids and take them to and from school and the importance of school attendance.			re-discuss with School now additional funding has been provided.	
	Victims of Crime for Project Funding up to \$10,000.00	Application for Speed Hump near school made		waiting for road works to be completed prior to installation		
LA Meeting held 7						
	Community Clean Up Day - purchase of food, drinks, rubbish bags, gloves and prizes for children	Council approved 13/12/17	\$1,900.00		Rescheduled from 30/18 and a new date is currently being	
	Solar Light for rear access point entrance	Council approved 13/12/17	\$6,435.85		Works Completed	
	Park Benches for Community Use	Council approved 13/12/17 - Purchase order has been	\$11,044.00		Waiting for installation	
	Rubbish Bins (x3) for the MFI area	Council approved 13/12/17 - Purchase order raised	\$4,368.00		Waiting for installation	



TELSTRA PORTAL TERMS OF USE

YOUR DETAILS

Company Name _____ (you or your)

ABN _____

Address _____

OUR DETAILS

Company Name Telstra Corporation Limited (ABN 33 051 775 556) (we, us or our)

Address for Notices General Manager, Contract Management
Locked Bag 6502, Sydney NSW 2001

Fax Number 1300 886 281

Portal Terms of Use

1 WHAT IS THE PORTAL?

- 1.1 On and from the date that you sign this Agreement with us, we will provide you access to an online web portal (**Portal**).
- 1.2 The Portal allows you to place service requests, log incidents, place purchase orders and other features that we will add (and advise you) from time to time for selected services that we advise you can be used with the Portal (**Eligible Services**) contracted under your customer agreement with us (**Agreement**) from a Telstra hosted application.

2 USE OF THE PORTAL

- 2.1 You must not appoint or allow a third party without our express written permission to act on your behalf in relation to the Portal.
- 2.2 You may only appoint a person within your organisation to access the portal on your behalf (**User**).

3 ACCESS BY A USER

- 3.1 A User may access your online account in every way available to you. A User may access and operate your online account in one or more of the following ways:
- (a) as a User:
 - (i) placing orders for Eligible Services via the web interface on your behalf for any of your employees by sending orders directly through to us;
 - (ii) placing orders on your account and saving orders as a quote;

- (iii) accessing and editing information about orders made by the User;
- (iv) placing service requests in relation to the Eligible Services;
- (v) log faults and incidents in relation to the Eligible Services;
- (vi) view service information and knowledge articles in relation to the Eligible Services; and
- (vii) accessing any other feature that we advise you of and add to the Portal from time to time.

3.2 You are responsible for ensuring that the person accessing your online account as a User is authorised to do so in the manner authorised by you. You acknowledge and agree that:

- (a) any person accessing your online account as a User is authorised by you to do so;
- (b) any action, instruction, representation, or information made or given by a person accessing your online account as a User is an action, instruction, representation or information made or given by you; and
- (c) you are liable to pay for all orders placed using your account except if such requests or orders are placed as a result of our negligence or error.

3.3 A person accesses your online account as a User if that person does so using a User username and password. You acknowledge that we cannot verify whether access by a person quoting a User username and password is access by a person authorised by you to do so.

4 ORDERS AND CONFIRMATION

- 4.1 You are responsible for the accuracy and completeness of order details (including delivery) provided to us. We will not be responsible or liable for any incorrect orders placed by you, or a User using the Portal.
- 4.2 You acknowledge that any prices we display on the Portal together with the charges for Eligible Services set out in your Agreement with us at the time you place an order are the prices that you will be charged for the Eligible Services that you order.
- 4.3 You agree that by submitting an order, we do not guarantee that we will supply the products or services to you. The provision of some products or services will be subject (amongst other things) to its availability.
- 4.4 You acknowledge that there may be delays in the provision of Eligible Services to you which are ordered via the Portal.
- 4.5 You must keep a copy of the Telstra Reference Number generated by submitting your order and you must quote the Telstra Reference Number to us if we ask you to do so.
- 4.6 You must notify us immediately if you wish to change any information provided to us in your order. Subject to clause 4.3 above, we will endeavour to supply the Eligible Services ordered by you in accordance with the updated order, where possible.
- 4.7 You may cancel your order at any time by notification to us, however we may charge you any costs we incur in provisioning the order as a result of your cancellation of the order.

5 YOUR DETAILS AND ONLINE ACCOUNT

- 5.1 You must notify us as soon as reasonably practicable when providing or changing your details for the purposes of using the Portal.
- 5.2 Information on your online account available through the Portal may not always be completely up to date, although, in most cases should reflect the transactions and balances up to the close of business on the previous Business Day.

6 TERMS OF PURCHASES UNAFFECTED

- 6.1 The terms of any agreement between you and us relating to purchases of Eligible Services generally, will continue to apply to any purchases you make using the Portal, except as modified by these terms in this Attachment.

AGREED BY YOU

Signed for you by your authorised representative:

Signature _____ Date _____

Print Name _____ Position _____

