



MEETING OF COUNCIL

THURSDAY, 26 APRIL 2018

10:00am till 5:00pm

Held at Nganmarriyanga Meeting Room

This meeting is open to the public excluding confidential Council business.

Agenda available by the 24 April 2018, please contact Governance Manager

on <mailto:governance@westdaly.nt.gov.au>

or phone: 08 8901 3920

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AGENDA

West Daly Regional Council Meeting

10:30am Thursday 26 April 2018

WEST DALY REGIONAL COUNCIL REGIONAL OFFICE

Present

Apologies

Disclosure of interest – Councillors and Staff

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General Business

Confidential

- 18 Nganmarriyanga Airport Road Repairs, Upgrade & Sealing - Contract Variation

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

- 19 Staff and Accommodation Matters

The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

**MINUTES OF THE COUNCIL MEETING HELD IN THE
PEPPIMENARTI ON WEDNESDAY, 28 MARCH 2018 AT 10:00AM**

Mayor Wilson opened the meeting at 10:53am and welcomed all in attendance.

PRESENT

Mayor	John Wilson
Deputy Mayor	Terry Sams
Councillor	Mark Martin
Councillor	Wally Minjin
Councillor	Ralph Narburup
Staff:	
Chief Executive Officer	Shaun Hardy
Director of Council and Community Services	Steve Horton
Senior Financial Consultant (CouncilBiz)	Ramesh Pudasaini
Manager Corporate	Rebecca Purser
CSM Wadeye	Glenn Parker
CSM Nganmarriyanga (Acting)	Scott Page
CSM Peppi (Acting)	Gary Day

APOLOGIES

Councillor	Mark Tunmuck-Smith
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DISCLOSURES OF INTEREST – COUNCILLORS AND STAFF

Mayor Wilson declared an interest regarding Item 12 in the Confidential Agenda and left the meeting during discussions of that agenda item.

CONFIRMATION OF MINUTES

Minutes of the Council Meeting held on 21 February 2018

036/2018RECOMMENDATION:

That the minutes be taken as read and be accepted as a true record of the Meeting.

Moved: Deputy Mayor Sams

Seconded: Cr. Martin

Resolution: Unanimously

CALL FOR ITEMS OF GENERAL BUSINESS

- A. Councillor Allowance and Invoice Tax Liability – Ramesh Pudasaini

REPORTS TO COUNCIL

1) Chief Executive Officer's Report

The Chief Executive Officer spoke to his written report.

Matters to note:

- With the re-surfacing of the basketball court now complete, seating and bollards around the court are required to stop people driving on the court and damaging the surface. Quotes will be presented to the Local Authority for consideration.
- The Department of Health have advised that they have appointed a Nurse Advisor for Thamarrurr Aged Care Services and that BCA National Training Group who were engaged under the Service Development Assistance Panel (SDAP) will cease end of March 2018.
- The Fair Work Commission have advised that the hearing for the WDRC Enterprise Agreement will be on the 3rd April 2018, and the CEO will be advised of the result on 4th April 2018.
- Mayor Wilson acknowledged the Special Purpose Grant received for animal management and stressed the urgent need for veterinarians to attend the communities. Deputy Mayor also requested that the veterinarians attend the homelands and that local people be trained where possible to assist with animal management.
- Mayor Wilson was concerned that the preparation of aged care meals by PWAC for Peppimenarti residents was taking local jobs away from local people. Council discussed and agreed that the aged care meals for Peppimenarti continue to be made and prepared at Peppimenarti by local staff and that meals prepared by PWAC be used as a back up as and when required.
- Council discussed the Nganmarriyanga Airport Road and the lack of progress. It was noted that GHD have been liaising with King and Sons however if works do not commence in the imminent future, consideration for an alternative contractor will be needed.
- Due to the continued staffing issues and absences due to AWOL, Council discussed employee incentives such as employee of the month for each Council department and an overall employee of the year. Council agreed that the monthly prize will be a \$50 store voucher. The overall employee of the year prize is yet to be decided.
- Council discussed and agreed that the appropriate community name Nganmarriyanga be used for future references of the community for cultural reasons.

03 **Motion:**

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1. That Council note the Chief Executive Officer's report

Moved: Cr. Narburup

Seconded: Cr. Martin

Resolution: Unanimously

2) Financial Report - February 2018

Senior Financial Consultant spoke to his written report.

Matters to note were with regards to underspends in aged care, homelands and roads. CEO advised that with regards to the underspends for homelands, many quotes have been received and works are ready to commence now that roads are open.

Elected Members were advised that LGANT would be calling for expressions of interest for the AICD course on 30-31 May 2018 and all Elected Members advised that they wished to register and attend the course.

03 8/2 01 8 Motion:

1. That Council receives and notes the financial report February 2018.

Moved: Deputy Mayor Sams

Seconded: Cr. Narburup

Resolution: Unanimously

3) Homelands Report

Director of Council and Community Services spoke to his written report.

Matters to note were:

- HEA Applications have been sent for additional homelands not originally included.
- Fossil Head – urgent electrical works have been completed and the power is on.
- Septic Tank Lids are required.
- Mayor Wilson advised that there are a number of families wanting to move back to Nadirri to live. CEO advised that Nadirri is not on the list of funded homelands however once the names and number of people wanting to return and the number of houses to be occupied on the homeland has been established, Council would be able to forward an application to the Department of Housing and Community Development seeking supplementary funding.

03 9/2 01 8 Motion:

1. That Council receives and notes the update from the Director of Council and Community Services regarding Homelands Services

Moved: Deputy Mayor Sams

Seconded: Cr. Narburup

Resolution: Unanimously

12:12pm Deputy Mayor Sams left the meeting

12:14 pm – Deputy Mayor Sams returned to the meeting

4) Aged Care

Director of Council and Community Services spoke to his written report.

Matters to note were:

- A complete review of client/resident files has been undertaken.
- Local staff not turning up for work on a regular basis is a major issue and WDRC have approached CDP for support.
- Council discussed and agreed that there was a need for a Men's residential facility in all three communities and the CEO advised that the Nursing Advisor appointed by the Department will be advised of the necessity for a Men's facility.
- NDIS have been out and about visiting community residents who require assistance.

04 **Motion:**

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- 1. That Council receives and notes the information regarding Thamurrurr Aged Care Facility.**

Moved: Cr. Martin

Seconded: Deputy Mayor Sams

Resolution: Unanimously

12:22pm – Councillor Martin left the meeting

12:24pm – Councillor Martin returned to the meeting

COMMUNITY REPORTS

5) Community Services Manager's Report – Wadeye

Community Services Manager for Wadeye spoke to his written report.

Matters to note were that with the substantial amount of plant and equipment requiring services/repairs and maintenance, Council has sourced an external FIFO mechanic to assist with Council's own mechanic. In addition, Council has also sourced a local employee and will be putting him through an apprenticeship.

04 **Motion:**

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- 1. That Council approves the Community Services Manager's report for Wadeye.**

Moved: Cr. Minjin

Seconded: Deputy Mayor Sams

Resolution: Unanimously

6) Community Services Report (Acting) – Peppimenarti

Community Services Manager (Acting) for Peppimenarti spoke to his written report.

Matters to note were:

- CEO advised that at the Emergency Management Meeting, NT Police and the Department of the Chief Minister have committed to a review of the Emergency Plan as telecommunications are not part of the current plan. It was noted that extreme weather also inhibits the use of satellite phones. The Emergency Plan will be finalised prior to the commencement of the next wet season and will also include plans for homelands.
- Mayor advised that the new cemetery fence at Peppimenarti is broken and requires repairs and the old cemetery does not have a fence at all. Deputy

Mayor also advised Emu Point cemetery needs a steel fence as every year the timber fence needs to be rebuilt as it is burnt out during the bush fires. There are two burial sites at Emu Point that need fencing. CEO advised that Council will apply for funding for cemeteries from the Strategic Local Government Infrastructure Fund.

- With regards to the speed bumps under the Victims of Crime grant, Mayor Wilson advised that the larger speed bumps (like those installed at Wadeye) would be better for Peppimenarti as opposed to the smaller ones. Amendments to the design of the speed bumps and signage to be presented to Local Authority members at its' next meeting in April.

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Motion:

- 1. That Council receives and notes the Acting Community Services Manager's report for Peppimenarti.**

Moved: Cr. Minjin
Seconded: Cr. Narburup
Resolution: Unanimously

7) Community Services Manager's Report (Acting) – Nganmarriyanga

Community Services Manager (Acting) for Nganmarriyanga spoke to his written report.

Matters to note were:

- Council discussed the aged care community clients and the Mayor asked if a carer can be appointed for the community clients. CEO advised that he will make inquiries with the Department of Health.

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Motion:

- 1. That Council receives and notes the Acting Community Services Manager's report for Nganmarriyanga.**

Moved: Cr. Narburup
Seconded: Cr. Martin
Resolution: Unanimously

8) Community Night Patrol Manager's Report

The Night Patrol Manager spoke to his written report.

Mayor inquired as to the possibility of running a day shift (as well as the night shift) at Peppimenarti. Night Patrol Manager is to do an analysis of the possibility of running a day shift including additional staffing and vehicle costs.

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Motion:

- 1. That Council receives and notes the Manager Night Patrol's report.**

Moved: Cr. Narburup
Seconded: Cr. Minjin
Resolution: Unanimously

CORRESPONDENCE IN & OUT

9) Incoming and Outgoing Correspondence

04 Motion:

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1. That Council accept the correspondence

Moved: Cr. Martin

Seconded: Cr. Minjin

Resolution: Unanimously

GENERAL BUSINESS

A) Councillor Allowance – Income Tax Liability

Senior Financial Consultant advised Elected Members that they are personally liable for paying taxes on their allowance and that Council takes no responsibility however Elected Members can make additional voluntary tax contributions if they choose to. Council discussed the advice and agreed to leave the tax deductions as they are currently for each individual Elected Member

04 Motion:

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1. That Council receives and notes the information regarding voluntary tax contribution on allowances

Moved: Deputy Mayor Sams

Seconded: Cr. Martin

Resolution: Unanimously

A) Changes to Ordinary Council Meeting Dates

Due to the current status of roads and various dates for stakeholders meetings, Council discussed and agreed to make changes to the Ordinary Meeting Dates.

04 Motion:

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1. That Council agrees to change the date/location of the Ordinary Council Meetings as follows:

- Thursday 26 April 2018 at Nganmarriyanga
- Tuesday 22 May 2018 at Wadeye
- Wednesday 20 June 2018 at Emu Point

Moved: Cr. Narburup

Seconded: Cr. Sams

Resolution: Unanimously

DECISION TO MOVE TO CLOSED SESSION

RECOMMENDATION:

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the *Local Government Act* as the items listed come within the following provisions:-

- 10 Ablution Blocks - Tender Requirements** - *The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*
- 11 Projected Rates & Refuse Charges for FY 18/19** - *The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.*
- 12 Lot 13 - Lease** - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*
- 13 Lot - 471, Wadeye** - *The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

Mayor Wilson closed the meeting to the public and moved to Confidential Agenda at 1:20pm

The meeting closed at 1:53pm.

THIS PAGE AND THE PRECEEDING 6 PAGES ARE THE MINUTES OF THE Meeting of Council HELD ON Wednesday, 28 March 2018 AND CONFIRMED _____.



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 1

Prepared by **Shaun Hardy, Chief Executive Officer**

Chief Executive Officer's report

Purpose

The purpose of this report is to update progress on Council activities and inform about issues relevant to the governance and management of Council.

Background

Regional Plan and Budget

Council's Regional Plan and Budget sets out the goals and strategies for what we want to achieve during the financial year. For 2018-19, the Regional Plan and Budget development has commenced and first draft program budgets have been prepared for internal discussion. Community and local priorities will be discussed at Council and Local Authority meetings in April 2018.

Community Development

Discussions have commenced with several stakeholders regarding the Wadeye Festival 2018, which Council and Palngun Wurnagat Aboriginal Corporation will take the lead on. Early discussion around timing and events for Wadeye Festival (and NAIDOC) is for Saturday 11 August, to allow people to return from bush holidays and maximise attendance.

Repairs to the Community Bus in Wadeye and re-registration check have now been completed and relevant level license testing is being arranged for drivers. A timetable is being prepared for 3 routes Monday to Friday – Airport, Manthatpe and Nilinh, and is proposed to be a free community service.

For Sport and Recreation facilities in the West Daly region:

- works on the outdoor Basketball Court re-surfacing and new backboards at Wadeye have been completed;
- works on the Softball Oval at Wadeye will soon commence to re-align the fence and enable games to be held across communities; and
- works on four additional shade shelters for the AFL Main Oval will soon commence (the local AFL competition recommenced in April 2018).

Aged Care

The Thamurrurr Aged Care facility in Wadeye encountered staffing challenges over February/ March 2018 and nurses from Health Care Australia have been engaged to provide temporary support. BCA National provided support and assistance and information to assist in strategic planning and budgeting.

AACQA assessors visited in March 2018 and the findings were discussed with both AACQA and the Department of Health. Council is continuing to work through Quality Improvement actions for both NATSIFACP and CHSP. Future visits are expected for both Nganmarriyanga and Peppimenarti.

In line with Council decisions, the outsourcing of meals preparations for Wadeye and Nganmarriyanga NATSIFACP and CHSP to the Palngun Wurnangat Aboriginal Corporation is being introduced, which will also provide backup support for Peppimenarti when required.

Homelands

The results of the Homelands assessments visits and recommended works were collated into a consolidated report, which is being used to complete Service Delivery Plans. Quotations have now been sought for various works within the program budget allocations for each Homeland and projects are commencing. Roads maintenance grading will recommence April-May 2018.

Municipal and Essential Services Special Purpose Grant applications were submitted and approved in April 2018. A tender has been advertised for four Ablution Blocks at Fossil Head, Old Mission, Delye and Mulingi and proposals are currently being considered. Quotes for a range of other projects have been accepted, purchase orders raised and awaiting commencement.

Roads

Many local internal roads have been damaged during the wet season and potholes and washouts are being attended to by Council's Civil staff, particularly Wadeye. A delivery of road base materials arrived late March 2018 and repairs to the worst affected areas has commenced. A Roads Workshop is being arranged to prioritise Council's roads projects, which will include severe recurring washouts on Emu Point Access Road, Peppimenarti Access Road and Woodycupildya Access Road.

GHD have been liaising with Allan King and Sons who have now signed a revised contract start date for the Nganmarriyanga Airport Road Upgrade project for 30 April 2018. This project is subject to a separate agenda item under Confidential due to commercial in confidence information.

Waste Management

Council's support for the Department of Health's Healthy Skin for Healthy Homes program was very well received with a large items rubbish collection

and sponsorship of the Tidy Home and Garden Competition with new lawnmower (2nd prize) and line trimmer (3rd prize).

The Sims Metal scrap metal collection of car bodies and other hard waste will commence as soon as weather permits around May 2018.

Animal Management

Council was successful in its collaborative application for a Special Purpose Grant (Round 1) for \$82,920 to assist quarterly visits to Council's communities by AMRRIC and veterinarians, with engagement support from relevant Rangers. Timing and arrangements are currently being discussed and early notice of the visits schedule will be provided in communities.

Staffing

Council is awaiting approval of its staff endorsed Enterprise Agreement by the Fair Work Commission, which was considered on 3 April 2018 and 20 April 2018. Approval is imminent and when approved, Council's first ever Enterprise Agreement will be in place, with all staff on the same terms and conditions, including 2% pay increases from the date of approval and then again on 1 July each year from 2018 to 2020.

Community Services Manager – Palumpa, Community Services Manager – Peppimenarti, Civil Supervisor Palumpa, Civil Team Leader Wadeye and Administration – Nganmarriyanga have all been advertised and shortlisting has commenced. Interviews will take place in late April/ early May 2018.

Several staffing and accommodation matters will be discussed under a separate agenda item in the Confidential section of the meeting due to their sensitive and/or commercial nature.

Stakeholder Meetings

For the period January to March 2018, I have undertaken external stakeholder meetings as follows:

Australian Aged Care Quality Agency
Aboriginal Housing and Homelands Forum
AG – Prime Minister and Cabinet – Night Patrol
AG – Health– Aged Care
Allenco – Homelands
AMRRIC – Animal Management
BCA National – Aged Care
CouncilBiz
Green Frog Systems – Homelands
Local Government Association NT – General Meeting and Forums
Local Government Professionals Australia
Murin Association
NTG – Chief Minister – Regional Network

NTG – Housing and Community Development
Palngun Wurnagat Aboriginal Corporation
SeaFarms – Project Sea Dragon
Thamurrurr Development Corporation
West Daly Stakeholders
Yantjwarru Outstation Resource Centre

Impact for Council

For information.

Recommendation

- 1. That Council note the Chief Executive Officer's report**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 2

Prepared by **Steve Horton, Director of Council and Community Services**

Homelands Report

Homelands – HEA, MES and HMS

A report received from the Department of Housing and Community Development on the annual Homelands assessments for 2017-18 identified works that could or should be as soon as possible. Council has held meetings with various stakeholders and sought quotations to have funded project works completed by the end of the financial year.

Prior to the commencement of the wet season, the grading of various Homelands roads was undertaken and this will recommence very soon after servicing and repairs to Graders.

Quotes have been received; Purchase Orders raised and various contractors appointed to commence works in several communities. To date approx. 37 Purchase Orders have been sent to Contractors for works totalling approx. \$230,118.00. In addition, the awarding of Tenders, the Council will have committed approx. \$595K in funds in the first 3 months of this year.

A list of Homelands that have had Purchase Orders raised so far are as follows:

Homelands Works

Nemarluk

Purchase Order for House 1, 4, 5 and 6 – Security Cages – HEA

Purchase Order for Water Tank – MESSPG

Purchase Order for Mower Parts – MES

Merepen

Purchase Order for House – 2, 5, 6 and 7 – Security Cages and House Repairs - HEA

Purchase Order for House – 4 – Security Cage and Hot Water System - HEA

Purchase Order for Mower Parts and tools – MES

Purchase Order for Container Footings – MES

Purchase Order for new alternator for Generator – MES

Wudapili

Purchase Order for Mower Parts and tools – MES

Old Mission

Purchase Order for Tractor Shed - MES

Purchase Order for New Water Tap Feed – 2 Houses - MES

Purchase Order for Awnings House 2 – HEA

Purchase Order for Tractor Parts – MES

Purchase Order for House 1 – Electrical – MES

Purchase Order for House 4 – Electrical – MES

Purchase Order for House Repairs to House No 1 – HMS

Purchase Order for House Repairs to House No 2 – HMS

Purchase Order for House Repairs to House No 3 - HMS

Purchase Order for Solar Works - MESSPG

Kuy

Purchase Order for Water Tank – MESSPG

Fossil Head

Purchase Order for Fencing around Bore – MES

Purchase Order for Mower Parts – MES

Purchase Order for Battery for Generator – MES

Mulingi

Purchase Order for Water Pump – MES

Purchase Order for Mower Parts – MES

Purchase Order for Power Tools, etc. – MES

Purchase Order for Slasher Blades, etc. – MES

Purchase Order for Concrete Slab – House 2 - HEA

Yederr/Redcliff

Purchase Order for Security Fencing around Bore – MES

HEA Application submitted to Dept

Deleye

Purchase Order for Power Tools, etc. – MES

Uminyuluk

Purchase Order for Power Tools, etc. – MES

Council are currently seeking quotes for additional works in the Communities and is expecting to have these works completed prior to the end of the FY 17/18. Council has also requested quotes from Contractors for works to access roads in some of the Homelands.

MESSPG

Under MESSPG funding, council have received additional funds for additional Ablution blocks at Deleye and Mulingi. Council are currently reviewing Tenders and it is expected that an appropriate Contractor will be appointed shortly with work to commence shortly thereafter.

Housing Maintenance Services (HMS)

Each Homeland has varying allocations of HMS funding, Council negotiated with several contractors to visit each Homeland and provide a scope of works and quotes for each Homeland. Purchase Orders have now been issued to Contractors to commence works in some of the Communities, with further inspections in the remaining Communities expected to require more Purchase Orders for works under HMS.

This is a huge improvement compared to the works completed last year, it is planned that Council will be on track to expend all of its allocated funds before financial year ends.

Homelands Jobs Program

Council are currently seeking interest from Homelands residents to fulfil maintenance roles in Homelands under the Jobs Program funding. Residents are assisted to apply for their own ABN so that they can undertake works on behalf of Council. Council have received invoices from some residents who are undertaking works under the Homelands Job Program and have commenced payment action.

Council is mindful that the Homelands Jobs Program funding is limited and therefore Jobs Funding must be spread more fairly across Homelands based on size and occupancy levels.

Recommendation

- 1. That Council receives and notes the information regarding Homelands**

Attachments

- 1** Homeland Communities in the Daly River Port Keats Land Trust
- 2** Eligible Activity Guide Homeland Project

From: Jonathan Mcleod [<mailto:Jonathan.Mcleod@nlc.org.au>]

Sent: Thursday, 5 April 2018 11:46 AM

To: West Daly CEO; WDRC Grants; Steve Horton

Cc: Jeffery Yoelu; Jone Lotu; Errol Thorne

Subject: FW: ABA Homelands Project

Importance: High

RE: **Homeland Communities in the Daly River Port Keats Land Trust**

Just touching base with Homeland Service providers to advise about the ABA Homelands Project. This project will deliver up to \$40 million of investment into homelands across the Northern Territory. Of this total amount, \$35.5 million will be allocated for the delivery of activities in homelands and \$4.5 million for contingency and the engagement of technical specialists, as required. Any remaining balance will be re-invested in the Project.

The scope of investment will be tailored to improve living conditions and enhance business and other opportunities in homelands, while not duplicating investment available from other sources. Each eligible homeland will have the opportunity to be considered for funding packages and will be requested to identify and prioritise activities for potential funding.

Proposals for activities will be assessed and funding grants made to local Municipal and Essential Services providers or other Indigenous-owned organisations to enable delivery of approved packages of activities.

The Project will be implemented in three stages:

1. Land councils engaged to develop schedules of homelands to be consulted. Land councils will consult with homeland residents and assist residents to prepare proposals for the delivery of activities. The Department of the Prime Minister and Cabinet (the Department) assists land councils by providing an information package on each homeland in the schedules that includes information to assist land councils in their consultation.
2. The Department reviews proposals, seeking advice from the Northern Territory Government. The Aboriginals Benefit Account Advisory Committee endorses proposals and the Minister for Indigenous Affairs provides in principle approval to enter into negotiation with a provider to deliver the activities.
3. The Department enters discussion with providers over proposed funding agreement schedules to deliver works in one or more homelands. Funding agreements concluded with providers to deliver the works, with requirement for 100 per cent local Indigenous employment, unless technical skills or other factors preclude the achievement of this target.

Planning proposed work schedules of homelands to be consulted:

- NLC have been engaged to prepare the schedules in the NLC jurisdiction, undertake the relevant homelands consultations and complete the funding packages for each homeland.
- NLC would like to consult Homeland Service Providers to discuss the project and at the same time review and identify the priority infrastructure needs of homelands; keeping in mind the funding allocation is limited (\$15.75 million has been assigned to the NLC Region) and there is in excess of 200 plus eligible homeland communities in the NLC Region alone.
- NLC is requesting that we meet with the service providers / governing committees as soon as possible to discuss the project further and at the same time identify potential priority projects.

Eligible Homelands

Existing homelands that are regularly used and maintained for habitation or cultural purposes will be eligible to apply for funding. Homelands will need to demonstrate involvement with a CDP provider and/or activities, or the potential to become involved in CDP activities. The relatively small number of homelands connected to Power and Water Corporation's Indigenous Essential Services network will not be eligible for funding under the Project. These homelands identify as minor communities and already receive significant funding for services and support for other infrastructure.

To see what is in and out of scope for this project check out the attached guide.

Timing

- April to May 2018 – touch base with Homeland Resource Agencies and develop a schedule of homelands to be consulted
- Early June to Late August 2018 – consult prioritised homeland communities and complete funding submissions
- September 2018 – forward funding submissions to PMC for consideration for an ABA meeting scheduled in October.

Funding allocated for homeland activities is expected to be expended within 12 months of allocation to a provider. Any local issues that would impede activities being initiated and delivered within the specified timeframe may preclude a homeland from receiving funding. Homelands meeting these criteria will not automatically qualify for inclusion in the Project. Eligible homelands will be identified by the relevant land council and invited to submit proposals for activities. Proposals will be considered on their merits and the available funding.

Eligible Items

NLC look forward to hearing back from the service providers to discuss the project.

Regards,

Jonathan McLeod

Manager | Regional Development North
Northern Land Council

Contact Details: Ph: 08 8920 5186 M: 0429 672 712

www.nlc.org.au

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ABA HOMELANDS PROJECT ELIGIBLE ACTIVITY GUIDE

This table provides some examples to support discussion with homelands residents, including some potential alternative funding sources for out-of-scope activities. For each homeland consultation PM&C will provide a Homeland Information Kit with details including contact details for the GEC, IEO and other relevant PM&C Regional Network contacts. For guidance on activates, funding and scope please contact aba@network.pmc.gov.au

SCOPE OF PROJECT

In scope	What does this mean?	Some examples	Tips
New and upgrade essential services infrastructure to provide safe and reliable electricity and water and sewerage supply, reticulation and storage	Homelands have either communal (several houses/users) and standalone (one house/user) systems for power, water and sewer. The Project can upgrade or replace these as well as deliver new ones. What is delivered will be the responsibility/liability of the homelands. The maintenance may be supported by the NTG MES programme under their shared responsibility policy. The Project is open to upgrading the infrastructure that will supply power, water and sewer to clinics, schools and ranger stations.	<ul style="list-style-type: none"> Replacing pit toilets with eco-composting or an ablation block with septic system Replacing a 30,000L storage tank with 50,000L Building an elevated tank and connecting it to the water system to increase pressure Sinking and equipping a new bore Replacing the fuel generator with a hybrid generator Replace the reticulation of power Connection of a homeland to mains power 	<ul style="list-style-type: none"> A longer list of examples can be found with the cost estimates. Scopes developed using cost estimates will be checked and refined by providers prior to entering to a funding agreement with the Department. Building new community infrastructure can result in new or upgrading essential services being required. Check the information on the homeland provided by the Department to see if any systems need upgrades. Think of the system when planning works. If a new tank is installed then a pressure pump and reticulation will be needed. Maintenance is not an upgrade. See out of scope for examples. To be eligible for the MES programme a homelands must have access to potable (drinking) water. If a homeland doesn't have access to potable water, this could be a priority.
Upgrade and repairs to infrastructure that supports access to a homeland (e.g. roads,	There are some airstrips, roads bridges and barge landings (access infrastructure) that are the responsibility of Regional Councils, the NTG or Australian Government. These are ineligible. All other access infrastructure is eligible,	<ul style="list-style-type: none"> Grade an access road Seal an unsealed barge landing Develop road side drainage within a homeland. 	<ul style="list-style-type: none"> Existing access infrastructure can be upgraded; the Project will not create new roads etc. Cost estimates are provided in distances, e.g. per kilometre to upgrade roads.

In scope	What does this mean?	Some examples	Tips
bridges, cross-overs, airstrips, barge landings) but do not or are not eligible to receive funding from other sources.	providing it exists, as the Project is not developing new access infrastructure. Note – sealing gravel roads or airstrips is not in scope.	<ul style="list-style-type: none"> Repair a crossing over a creek. Replace a culvert bridge. Cap an airstrip with loose gravel with compacted gravel. 	<ul style="list-style-type: none"> Care will be needed for homelands close to communities to ensure works aren't proposed for access infrastructure that is managed by government.
New or upgrade radio/telephony infrastructure to improve amenity of a homeland (including mobile phone coverage)	There is a limited scope of pragmatic works that can be applied. 2 way radio communication, such as an antenna Internet connection where it isn't available, such as satellite connection. Access to a mobile network, such as a hotspot.	<ul style="list-style-type: none"> Mobile phone hotspot with 40km of a tower Satellite internet connection Connection of a land line to a service provision office Installation of two-way radio communication. 	<ul style="list-style-type: none"> The scope is limited to several pragmatic items that can improve the safety and viability of a homeland Proposals are based on benefit, so satellite internet connection without a clear case of benefit being outlined does not have a strong case and maybe seen as the delegate as unworthy of funding. The recurrent costs (paying monthly bills) for communication must be outlined when explain capability to the delegate.
New and upgrade of community infrastructure to improve the amenity of a homeland (e.g. meeting facility, ablution blocks and fencing).	Community infrastructure can be fixed (buildings) and portable assets (machinery). Community infrastructure can be controlled by an external entity, such as the MIES provider, for example a grader or shed that is used for service provision. External entities can only control the asset whilst providing for the residents of the homeland. The conditions of a purposes deed or funding agreement will outline that, should the service provision for the homeland move to another entity, control of the assets will transfer. Fixed community infrastructure costed at up to \$150,000 and which will be managed by residents may not need a lease. However a purposes deed will be required.	<ul style="list-style-type: none"> Communal kitchens or ablution blocks Shade structures Sheds with covered parking, bathroom and office for service provision Plant and equipment like graders and slashers Solar street lights Stock and chain fencing to protect infrastructure Fire breaks Install a landfill trench and fence 	<ul style="list-style-type: none"> Be aware that new structures that connect to communal power, water and sewer may trigger the need for upgrades, like a bigger generator. Check the Department's brief on the homeland. Uses the cost estimates to add the cost of connecting fixed assets to utilities. Advise residents that sheds are not to be used for permanent habitation. Ensure the benefit of portable assets is explained so the delegate understands the value for money, e.g. a grader will be based at the homeland and will service the network of roads for the surrounding homelands. Look for commitment from residents to maintain.

In scope	What does this mean?	Some examples	Tips
New infrastructure to support access to a homeland (e.g. roads, bridges, cross-overs, airstrips, barge landing).	The Project will only focus upgrading the existing network of access infrastructure.	Out of scope: <ul style="list-style-type: none">• New roads• New barge landing• New bridges• New airstrips• New crossings• New cross overs	If residents can demonstrate a road was represent and fallen into disrepair, this can be considered. This maybe particularly important for accessing cultural sites.

Out of scope	What does this mean?	Some examples	Tips
Creation of new homelands	The Project is only available to existing homelands that have been registered by the NTG and which are occupied permanently/semi-permanently or used on a regular basis for habitation or cultural purposes. Town camps or communities that have rejected offers for leasing with the government are excluded from the Project. Homelands with power, water and sewer maintained by Power and Water Corporation (PWC) are not eligible. Homelands with a single utility (e.g. power) supplied by PWC can be considered.	<ul style="list-style-type: none"> Homelands that are not registered with the NTG are not eligible Homelands registered with the NTG, even if they are not occupied can be considered Homelands that are registered with the NTG, but are not covered by the MES programme are eligible 	<ul style="list-style-type: none"> Registered homelands are on the website Bushtel (http://www.bushtel.nt.gov.au) and have been allocated an identification number A NTG registered homeland, which is not covered by the MES programme can apply. A key criterion to qualify for MES is the presence of potable (drinking) water.
New housing or major house upgrade/repairs, except where this is required for an activity (e.g. rewiring an existing house in connection with the installation of a new solar system)	The Project does not build houses. Houses are class 1 under the National Construction Code (NCC) and are for domestic or residential nature. The NTG is developing an approach to developing housing. The Project can construct structures such as sheds and car port/shade structures (class 10 under the NCC). The Project will not upgrade/repair houses; this is part of the NTG's current programme. The Project will do works to houses to support infrastructure works, such as replacing a pit toilet with a septic tanks and flushing toilet in an existing bathroom.	<ul style="list-style-type: none"> Houses are for permanent habitation. Sheds can have toilets and kitchenettes for amenity but are not purposed for permanent habitation. Houses may need power boards rewired or solar panels place on the roof as a result of upgrading a generation and reticulation system. Pipe connecting a house may need replacing as a result of upgrading sewer or water reticulation. 	<ul style="list-style-type: none"> Advise residents that sheds are not to be used for permanent habitation. New standalone ablution blocks are lower risk than installing toilets in existing dwellings. The NTG new housing programme is in design. MES providers are the contact point for housing upgrades.
New building or upgrades to support an existing	Buildings that receive support for recurrent and capital costs from other sources include schools (Department of Education) and Rangers (IAS).	<p>Examples of out of scope:</p> <ul style="list-style-type: none"> Upgrading the store Building a school Extending the clinic 	<ul style="list-style-type: none"> Look at the other options for support. The service providers should be working with their funding source. A MES provider can receive a new

community function or enterprise(e.g. schools, clinic, churches, art centres, stores, ranger stations) that receives or is eligible to receive funding from other sources of this purpose	The Project criteria are clear in that the aim of funding is not to release existing government or non-government programmes of their funding and ongoing support responsibilities.	<ul style="list-style-type: none"> Constructing an arts centre manager's accommodation. <p>The Project can help by:</p> <ul style="list-style-type: none"> Replacing the bore or running new water reticulation to the buildings mentioned above Grading the road to the buildings mentioned above 	<ul style="list-style-type: none"> depot or depot upgrade for a homeland as long as this is requested by the homeland residents. Although some programmes, such as education, may require a school to be independently built for education to be provided, this is beyond the scope of the Project.
Vehicles and machinery for personal non-commercial use	Project funding is available only for vehicles or machinery required for non-personal activity in the homeland. The registered owner of the vehicle or machinery will be the MES provider or an appropriate Indigenous organisation and the assets will be based in the homeland. The funding agreement will ensure the Commonwealth's interest is registered through the Personal Properties Securities Register (PPSR).	<ul style="list-style-type: none"> Examples of out of scope: <ul style="list-style-type: none"> Grader for a community that is registered to an individual A troop carrier to convey children to school that is owned by an individual Examples of in scope: <ul style="list-style-type: none"> Grader registered to the MES provider School bus registered to a local organisation Fire fighting trailer for homeland use secured by a purposes deed with a Rangers group 	<ul style="list-style-type: none"> The MES provider or an Indigenous organisation will be responsible for acquiring the vehicle or machinery for homeland use. If the provider or organisation ceases its relationship with the homeland the vehicle or machinery will be transferred to the new provider and remain based in the homeland.
Ongoing operational costs for newly installed infrastructure, including repairs and maintenance	The Project is a "one off" capital investment that will complement the MES programme. The MES programme is a source of on-going operational costs for some infrastructure, but the programme's concept of shared responsibility must be considered. The only repairs the Project will fund are faulty installation or products during the defects period.	<ul style="list-style-type: none"> Examples of out of scope: <ul style="list-style-type: none"> Fuel and maintenance of generators Replacing batteries of hybrid power systems at the end of their use life Ongoing repair to road upgraded under the Project. 	<ul style="list-style-type: none"> Ensure homeland residents understand the MES programme and how they and the MES programme can work to upkeep assets. Ensure residents are aware the MES provider is not necessarily responsible for ongoing maintenance. Remind residents that CDP activities can support basic ongoing maintenance of infrastructure.

OTHER OPTIONS FOR SUPPORT

Option	What does it do?	Details	Who can help
Aboriginals Benefit Account (ABA) Grant Funding	<ul style="list-style-type: none"> For Aboriginal Benefit The grant funding option is particularly useful for options that cannot access mainstream or government funding. 	<ul style="list-style-type: none"> Two rounds of grant funding per year (Feb and August). Applications need to fit with the Guidelines. Communal benefit for Aboriginal people is a criteria, NT specific Applications reviewed by the ABA Advisory Committee (ABAAC) before the Minister reviews Published on PMC website 	<ul style="list-style-type: none"> PM&C staff Land Council Staff ABAAC Members
Community Development Programme (CDP)	Supports job seekers in remote Australia	<ul style="list-style-type: none"> Providers funded to build job seeker skills, address barriers and manage participation in a range of flexible activities that contribute to the job seeker's community 	<ul style="list-style-type: none"> PM&C staff Local CDP provider
Indigenous Advancement Strategy (IAS) Grant Funding	Supports local solutions to Government priorities: <ul style="list-style-type: none"> education employment, economic development and social participation healthy and safe homes and communities 	<p>\$4.9 billion from 15/16 – 18/19</p> <p>Current opportunities:</p> <ul style="list-style-type: none"> Community led grants NAIDOC week funding PBC Capacity Building Funding Tailored Assistance Employment Grants 	<ul style="list-style-type: none"> PM&C staff
Homeland jobs programme	Provides opportunities for training and local employment through local service providers	<ul style="list-style-type: none"> Funds salaries/wages to employ local Aboriginal staff for municipal, essential services and housing maintenance; MES special purpose (e.g. fencing, new infrastructure) 	<ul style="list-style-type: none"> Local MES provider
Homelands Extra Allowance	Provides up to \$6000 /year per home owner/home for repairs or upgrades	<ul style="list-style-type: none"> Must be main residence; eligibility requirements apply including engagement in work/training, school attendance and contribution to home upkeep 	<ul style="list-style-type: none"> Local MES provider
Remote Public Housing	Provides rental housing in communities and town camps across the NT	<ul style="list-style-type: none"> Requires registration on public housing waiting list 	<p>Remote public housing contacts https://nt.gov.au/property/public-housing/contact-your-local-housing-office</p>
Indigenous	Supports Indigenous rural and remote	<ul style="list-style-type: none"> Business Advisory Service – face- 	<ul style="list-style-type: none"> PM&C staff

Option	What does it do?	Details	Who can help
Entrepreneurs Fund	businesses to succeed \$90m programme being implemented over 3 years	<ul style="list-style-type: none"> to-face tailored support Business Plant and Equipment Scheme – offers grants or support to attract finance 	
Indigenous Business Australia	Housing loans and advice Business loans and support Leasing programme for renewable energy technologies	<ul style="list-style-type: none"> Remote Indigenous Housing Loans available for Tennant Creek and Timber Creek – grants available for establishment costs and repairs & maintenance Business support includes workshops, information sessions, online tools, etc) 5-10 year finance leases for solar PV systems and energy storage technologies, with ownership transferred at the end of the lease 	<ul style="list-style-type: none"> IBA 1800 107 107 http://www.iba.gov.au
ILC	Helps Indigenous people to acquire and manage land for economic, environmental, social and cultural benefits	<ul style="list-style-type: none"> Funding of up to \$100,000 for Indigenous land-based projects, including property management planning, buying plant and equipment, or developing infrastructure. 	<ul style="list-style-type: none"> 1800 818 490 to speak with Land Management Project Advisor
NT Department of Trade Business and Innovation – start.run.grow	Provides business support	<ul style="list-style-type: none"> Tailored programmes of training and support to suit individual need to start, develop or market a business 	<ul style="list-style-type: none"> NTG regional offices E: businessinfo@nt.gov.au Enquire NTDBI start.run.grow via NT switch 8999 5511
ORIC	Supports Aboriginal Corporations organisations with governance.	<ul style="list-style-type: none"> Provides governance training, support with cost of legal advice and services such as support to recruit senior management and independent board members 	



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 3

Prepared by **Steve Horton, Director of Council and Community Services**

Aged Care Report

Purpose

To advise Council of the current situation with the Aged Care facility and issues arising from the recent Audit.

Background

Continuing staff issues and records management was identified in the audit conducted by the Australian Aged Care Quality Agency (AACQA) on 7 Mar 2018

AACQA identified several areas in their report around the recording of Progress Notes and Care Plans for residents and recipients of Aged Care Services. A lot of the discrepancies in patient's files were historical and Council has been working through all files to ensure that notes and changes are recorded as events happen and issues identified in the report are addressed.

Staffing was a concern with two Council Nurses resigning and having to be replaced with Agency Nurses. Local support staff continues to be a major concern, with repeated and unscheduled absences. The large turnover of staff has contributed to the errors of notes and care plans not being recorded correctly in the resident's files. This is due to Agency Nurses and WDRC staff having to cover the absences of local staff and perform their duties, therefore detracting them from their primary function.

Council has reviewed the staffing structure required to run the Aged Care Facility effectively and have developed a structure that should ensure that WDRC are compliant and meet its obligations under the Funding Agreement. Council has since engaged additional Agency Staff and professional services have improved. The Department of Health has appointed a Nursing Advisor to oversee the operations of the Aged Care Facility and to provide advice on areas that may need improvement in anticipation of the next Aged Care Quality Assessment due on the 8th of May 2018.

Council have been active in seeking and securing additional support workers and is progressing Criminal History Checks before they can be employed. Council has also introduced procedures to speed these checks up so as not to delay or be detrimental to the functioning of the centre. To encourage support workers to regularly turn up for work an incentive programme of Employee of the Month with Store vouchers as a reward are being considered. Council have also approached CDP in seeking additional staff to fill positions at Aged Care. In addition Council has begun advertising for an Aged Care Manager to oversee the daily operations of the Aged Care Centre.

Council has been granted an extension to deliver Aged Care programs in our region until end-June 2019, which is one year less than most other providers' extensions.

We are effectively 'on notice' over the next 6-9 months to demonstrate improvements that our Aged Care service is sustainable (particularly Care Planning; Clinical Care; Reporting; and Staffing).

The recording of data into the Governments Data Exchange, historically this has not been done correctly by past staff thus resulting in the incorrect information being recorded or in some case no records at all. Current Council staff has been working tirelessly to go back and check data from previous years and input and or amend data. Staff have been working nights and weekends to ensure that data is correct and input into the Data Exchange data base, incorrect recording can cause the department to assume that Council is not providing the services as per our Grant Agreement which could result in the suspension or cancellation of our Agreement to run Aged Care Services.

Current agency staff have been assigned to regularly visit (weekly) our neighbouring communities to check on the welfare of the Aged and provide the services as per our Agreement. Staff in all communities have been advised to complete and send data recording sheets daily for input into the Data Exchange data base. Agency staff are continuously reminded to ensure that Care Planning and Clinical Notes are to be conducted daily and as events happen.

Council has recently purchased and delivered its new Hi-Ace Commuter bus to the Aged Care Centre so that Aged Care residents can participate in leisure activities as per the requirement under CHSP. Unfortunately the Bus was damaged by children throwing rocks at the Bus two days after its arrival; it is still able to perform its function and is secured inside the Aged Care Facility compound so as to avoid further damage.

It is anticipated that with the additional Agency staff, the recruitment of an Aged Care Manager, enticements introduced for local staff, new procedures introduced for recording data and the extra effort put in by current Council staff, that the next assessment will see an increased mark in improvement in data recording, procedures, and services provided to our Aged Care.

Impact for Council

- Continued negative AACQA reports may impact on the continued service of the Aged Care Facility by WDRC with possible funding cuts or alternative service delivery.
- Revised structure of Aged Care Staff will require a commitment from Local Support Staff to support the operation of the facility.
- Incentive programmes for Staff will incur additional costs to council.
- Increased numbers of Nursing Staff will require the use of Council staff housing to accommodate.
- Increased numbers of Agency Staff and Aged Care Manager will increase the salary budget for Aged Care.
- Increased use of Agency Staff increases the costs of service delivery, although there have been ongoing underspends in Aged Care (which is tied program funding).

Recommendation

- 1. That Council receives and notes the information regarding Thamarrurr Aged Care Services**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 4

Prepared by **Ramesh Pudasaini, Senior Financial Consultant**

Financial Report - March 2018

Purpose

To provide financial information for the month of March 2018 by providing information on issues related to cash ratio, cash and bank balance, income and expenses of Core and Agency funded programs, variance analysis and information on large debtors and creditors.

Background

In conjunction with WDRC, CouncilBiz is responsible for preparing the council's budget and overseeing all accounting procedures including accounts payable, accounts receivable and rates receivable, cash and bank administration, procurement, grants supervision, budget monitoring and all other necessary functions to run day to day financial activities of the council.

Financial Overview

	Mar-18		Feb-18		Variance	
<u>Current Assets</u>						
Cash & Bank	9,539,608		9,901,289		(361,681)	Decreased
Receivable	291,509		284,390		7,119	Increased
<u>Current Liabilities</u>						
Staff Liability	368,448		319,346		49,102	Increased
Trade & Other Liability	58,249		176,075		(117,826)	Decreased
Unspent Grants (tied fund)	5,617,557		5,442,726		174,831	Increased
PO Commitment (tied fund)	483,822		321,950		161,872	Increased

<u>Financial Snapshot</u>	Mar-18	Monthly Average	Feb-18	Monthly Average	Variance	
Income	15,126,618	1,680,735	14,502,605	1,812,826	624,013	Increased
<u>Expenses</u>						
Expenses - Staff	4,282,498	475,833	3,832,712	479,089	449,785	Increased
Expenses - Councillors	181,817	20,202	162,837	20,355	18,980	Increased
Expenses - Others	4,589,612	509,957	3,998,494	571,213	591,118	Increased

Non Current Assets	Fair Value	Acc. Dep	Net Value
Buildings	21,056,213	4,759,848	16,296,365
Road Infrastructures	3,377,270	1,513,745	1,863,525
Plant & Equipment	1,374,129	927,871	446,258
Structures	412,156	195,190	216,966
Furniture & Fittings	85,213	68,387	16,826
Motor Vehicle	1,242,432	888,614	353,818
Site Improvements	1,750,853	757,106	993,747
Total	29,298,266	9,110,761	20,187,505

Cash and Short Term Deposits

	Mar-18	Feb-18	Variance
Cash & Bank	9,539,608	9,901,289	(361,681)

Cash on hand at the end of March 2018 was \$9,539,608 and is the equivalent of 12 months cash capacity based on average year to date payments of \$812k to suppliers, councillors and employees (excluding average depreciation of \$194k).

Out of total cash & bank, \$5m deposited in short term deposit for higher interest rate.

Product	Actual Balance	Available Balance	Interest Rate	Maturity
Fixed Term Deposit	\$1,000,000.00	\$0.00	2.50%	10/07/2018
Fixed Term Deposit	\$500,000.00	\$0.00	2.50%	5/07/2018
Fixed Term Deposit	\$1,000,000.00	\$0.00	2.52%	1/08/2018
Fixed Term Deposit	\$500,000.00	\$0.00	2.32%	18/06/2018
Fixed Term Deposit	\$1,000,000.00	\$0.00	2.40%	26/06/2018
Fixed Term Deposit	\$1,000,000.00	\$0.00	2.32%	14/05/2018

Current Ratio

The current ratio identifies the Council's ability to meet short term financial obligation.

Current Ratio - March 2018		1.54	
Current Assets		Current Liabilities	
Cash & Bank	9,539,608	Payables - Trades	36,066
Receivable	239,729	Payables - Others	22,183
Prepayments	51,780	Payable Funding Agency	
Less:		Add:	
Staff Liability	368,448	Unspent Tied Grants	5,617,557
		(Agency & Core)	
		Commitment Amounts	483,822
	9,462,669		6,159,628

Current Ratio - Feb 2018		1.66	
Current Assets		Current Liabilities	
Cash & Bank	9,901,289	Payables - Trades	154,302
Receivable	247,632	Payables - Others	21,773
Prepayments	36,758	Payable Funding Agency	
Less:		Add:	
Staff Liability	319,346	Unspent Tied Grants	5,442,726
		(Agency & Core)	
		Commitment Amounts	321,950
	9,866,333		5,940,751

Unspent grants at the end of the month are \$5.4m and all related to various tied funds.

Note: While calculating current ratio; unspent grant (tied only) and commitment amount has been add back as liability.

Receivables

Total receivable amount at the month end of March 2018 is \$292k.

Receivable	Mar-18	Feb-18
Receivables P & R Rates	9,508	13,899
Receivables Trade	132,057	123,745
Accrued Income	20,321	19,905
Inventory	41,247	43,273
Receivables Others	36,596	46,810
Prepayments General	51,780	36,758
Total	291,509	284,390

Accrued Income is related to Interest Income and receivable others related to rental bond deposit, GST and workers compensation claim. Inventory related to fuel and other items.

Trade Receivables Age Analysis

The table below compares aged analysis of current, 30 days, 60 days and 90 days for the month of March 2018.

Trade Debtor's Account - Age Analysis	Mar-18	Feb-18
Unapplied		(178,116)
Current	15,517	182,759
Over 30 days	4,726	3,766
Over 60 days	3,766	3,425
Over 90 days	108,048	111,910
Total	132,057	123,745

90 days and above trade relates to TDC (71k) and Department of Infrastructure (48K).

Document Date	Type	Due Date	Reference	Original	Outstanding	Unapplied Credits	Current To 2/03/2018	>30days To 31/01/2018	>60days To 1/01/2018	>90days ≤ 31/12/2017	Future Items
00081			Thamarrurr Development Corporation Ltd								
	Account Total (AUD)			70,811.88	70,811.88	-849.36	6,970.83	1,245.83	1,845.83	61,598.75	0.00
00024			Department of Infrastructure, Planning and Lo								
	Account Total (AUD)			48,163.18	48,163.18	0.00	4,185.18	0.00	0.00	43,978.00	0.00

Payables

As at end of March 2018, total payable amount outstanding is \$427k, the detail break down is listed below;

Payables	Mar-18	Feb-18
Payables - Employees (Leave Provision)	368,448	319,346
Payables - Trades	36,066	154,302
Payables - Others	22,183	21,773
Total	426,697	495,421

Payable Employees figure is made of provision for Annual Leave and Long Service Leave.

Trade Payables Age Analysis

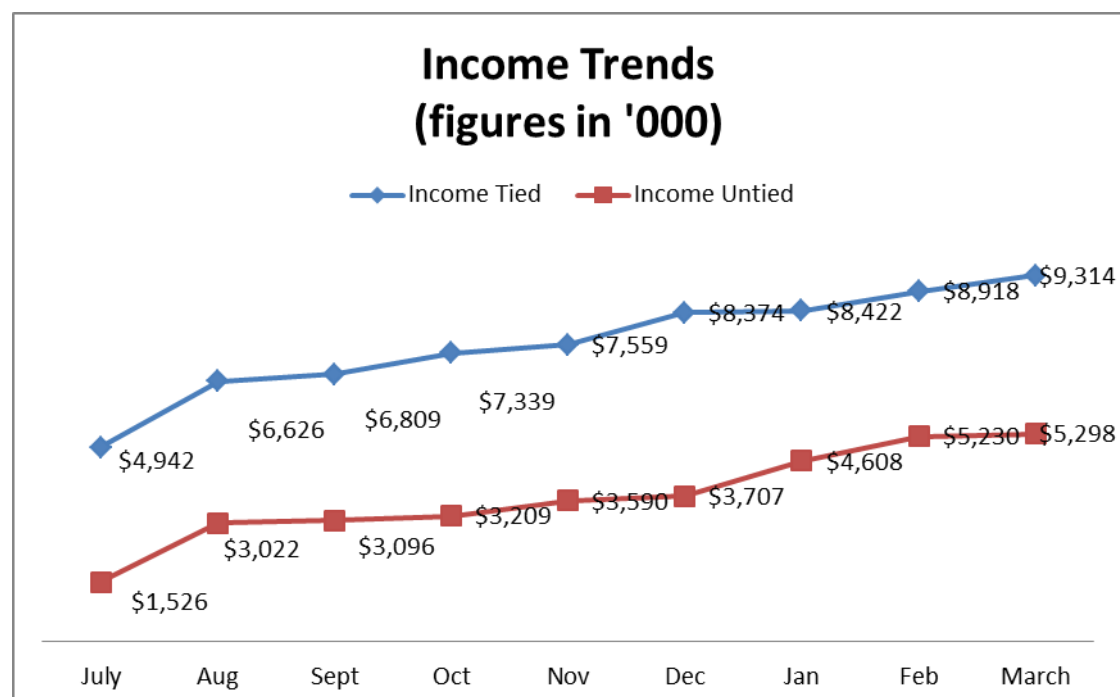
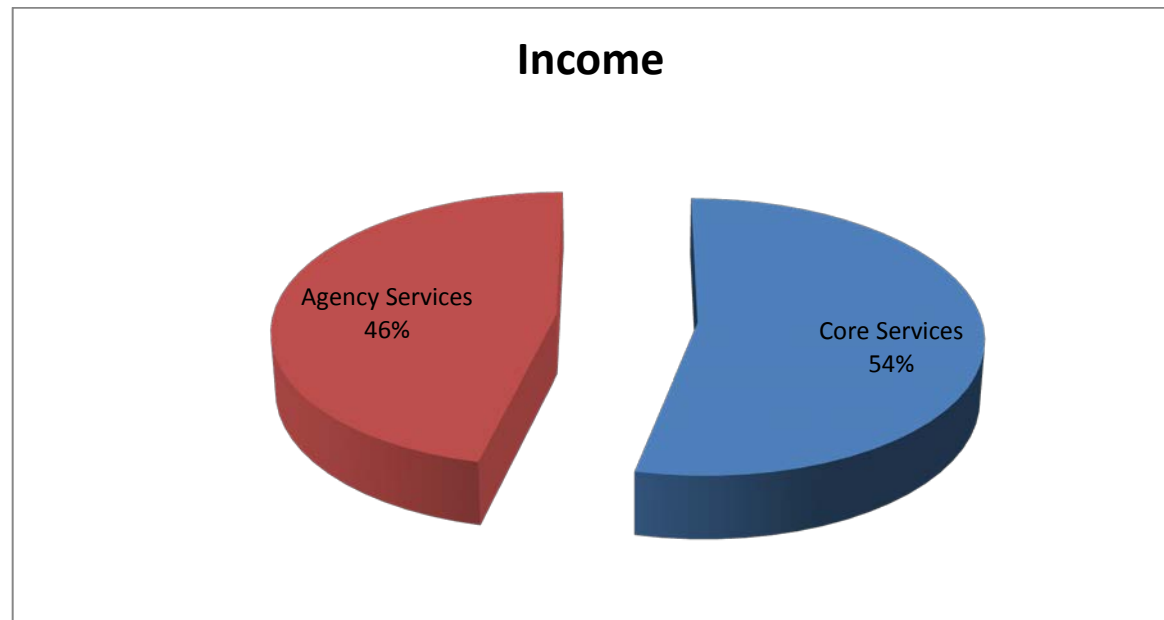
The table below compares aged analysis of current, 30 days, 60 days and 90 days for the month of March 2018.

Creditor's Account - Age Analysis	Mar-18	Feb-18
Unapplied	-	(2,095)
Current	7,339	121,925
Over 30 days	2,876	1,680
Over 60 days	141	7,080
Over 90 days	25,711	25,711
Total	36,066	154,302

Summary of Revenue & Expenditure

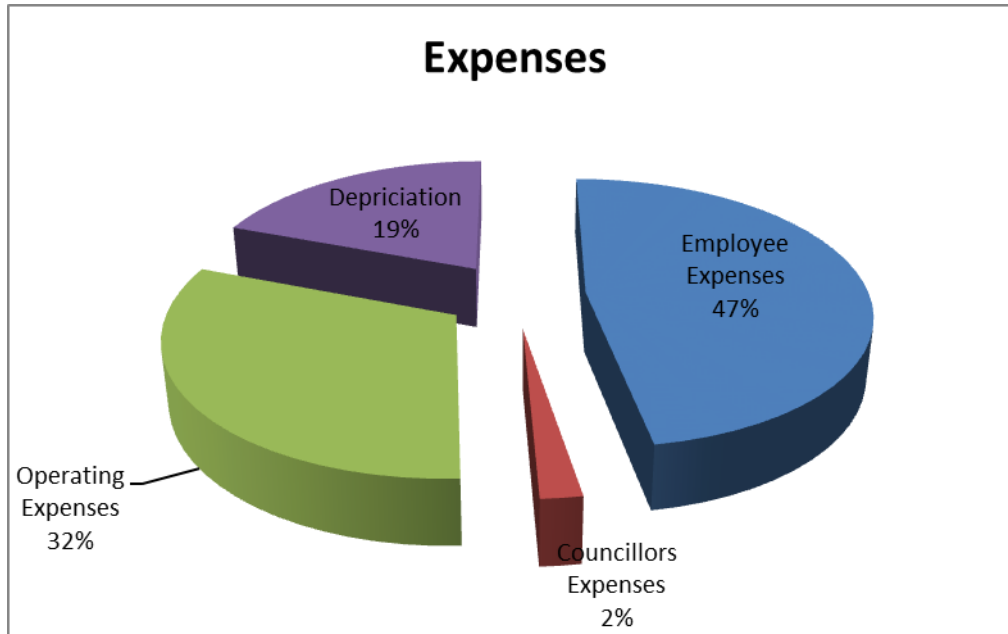
Revenue

Council received \$14.6m in revenue. Core (Council) revenue is \$7.83m and Agency revenue is 6.78m.

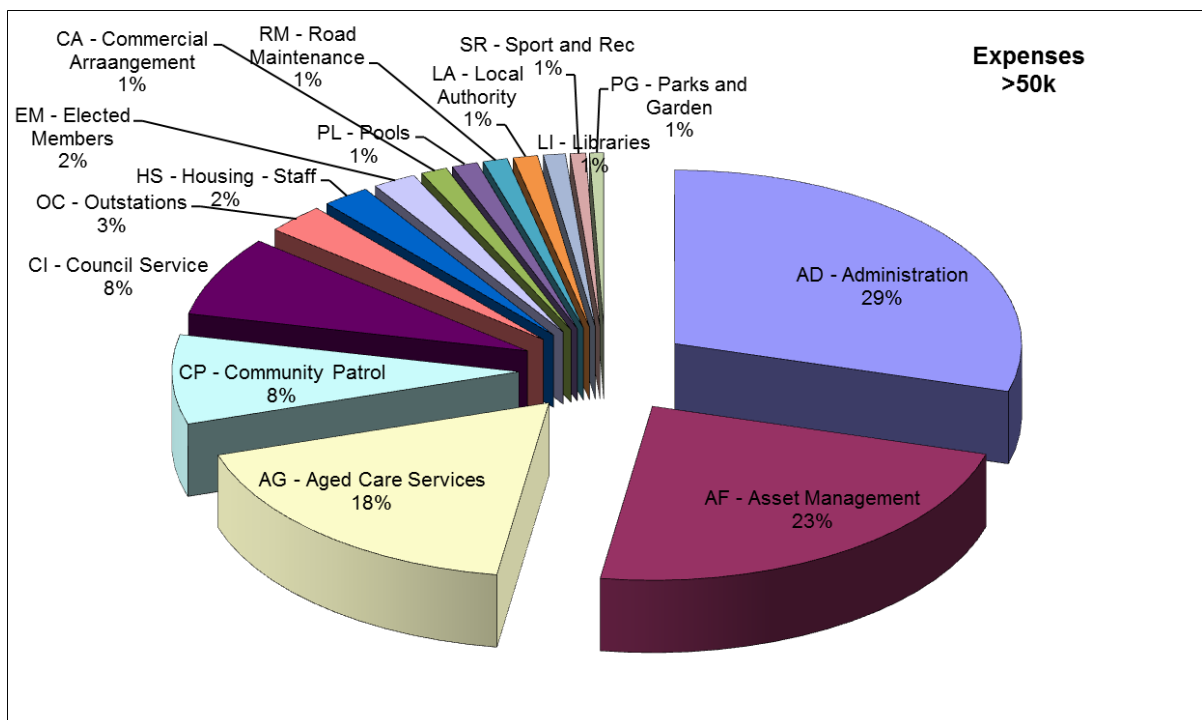


Expenses

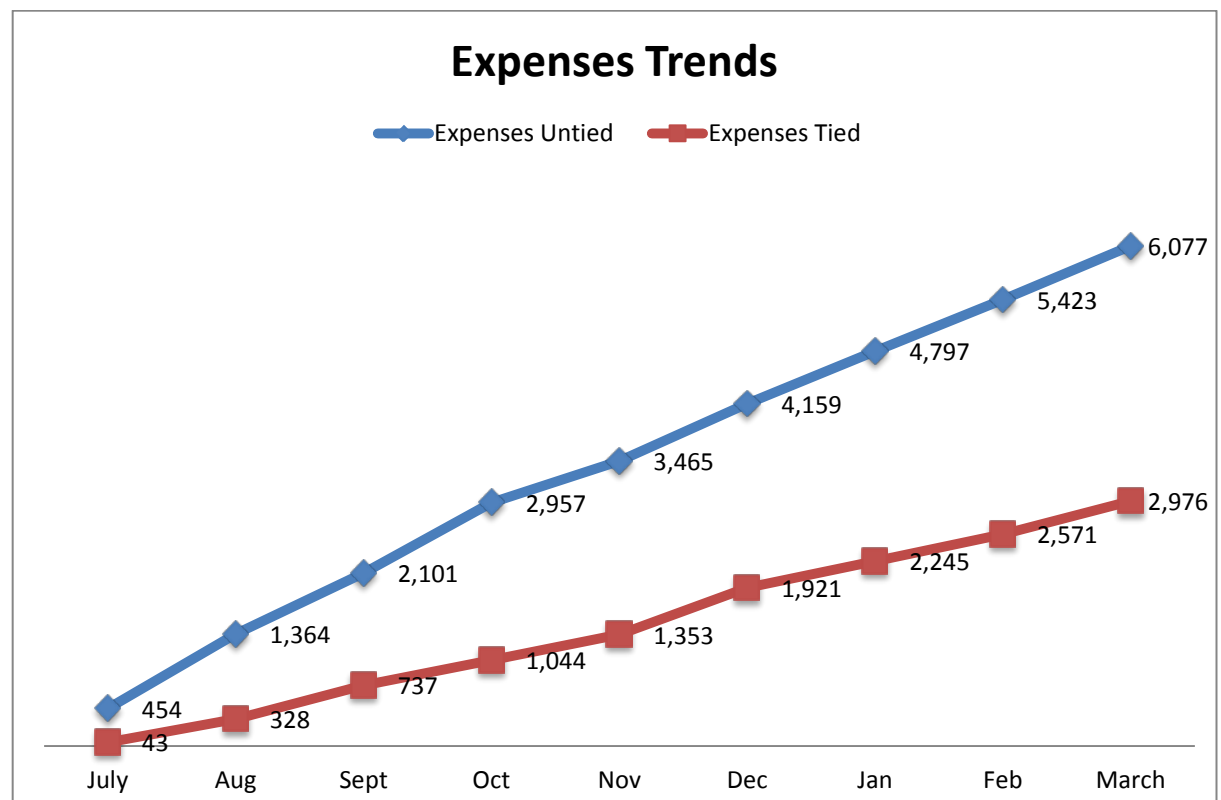
Council spent \$7.3m in operating expenses and \$1.75m as unfunded depreciation expenses. In total, Council spent \$9.05m till March 2018.



Expenses – Program



Expenses Untied & Tied



Local Authority

Location	Actual	Commitments	Total Actual	Annual Budget	Funds Available
300 - Nganmariyanga	(68,130)	15,927	(52,203)	0	52,203
400 - Peppimenarti	(42,474)	10,040	(32,434)	6	32,440
700 - Wadeye	(659,078)	71,779	(587,300)	(1)	587,299

Outstations

Fund	Actual	Commitments	Total Actual	Annual Budget	Funds Available
704 - NTG MES Funding	(714,595)	0	(714,595)	1	714,596
705 - NTG Outstn Main	(275,339)	0	(275,339)	(5)	275,334
725 - Homelands extra	(247,416)	0	(247,416)	(5)	247,411
738 - NTG - SPG Outst	(382)	0	(382)	0	382
743 - Fossil Head Pow	(18,688)	0	(18,688)	(4)	18,684
744 - Fossil Head Sol	(59,809)	0	(59,809)	(1)	59,808
745 - Uminyuluk Sewer	(1,500)	0	(1,500)	0	1,500
746 - Ablution Block	(180,000)	824	(179,176)	0	179,176
747 - Grading of inte	(27,924)	0	(27,924)	4	27,928
748 - Kuy New Water T	(8,406)	0	(8,406)	(4)	8,402
749 - Namarluk Water	(10,000)	0	(10,000)	(4)	9,996
750 - Fossil Head Abl	(20,000)	0	(20,000)	4	20,004
762 - Mob Booster Sys	(1,232)	0	(1,232)	0	1,232

Conclusion

The financial report for the period shows that WDRC has met its financial obligations for the period.

Bank Balance – \$5m is in short term deposit and \$4.40m in operating account.

Accounts Payable – \$426k (Trade – \$36k) and Accounts Receivable - \$291k (\$132k) are regularly monitored for timely payment and collection.

The cash ratio is 1.54 for March 2018, small drop from February 2018 as per our expectation.

Unspent grant in cash ratio is \$5.6m.

Tied Income is \$9.3 and Untied Income is \$5.3, total Income is \$14.6m.

Total expenditure is \$9.05m, includes employee expense of \$4.3m, Councillor's expense of \$181k, Operating expense of \$2.84m and unfunded depreciation of \$1.75m.

Impact for Council

Compliance with Local Government Act and Accounting Regulation.

Recommendation

1. That Council receives the Financial Report for March 2018.

Attachments

- 1 Finance Report - additional information.pdf
- 2 Trial Balance - 31 March 2018.pdf

Finance Report – March 2018 - Other Details

Income – Location

Location	Actual	Commitments	Total Actual	Annual Budget	Funds Available
200 - Darwin	(4,711)	0	(4,711)	0	4,711
300 - Nganmariyanga	(3,998,128)	(2,265)	(4,000,393)	(4,576,921)	(576,528)
400 - Peppimenarti	(1,839,454)	0	(1,839,454)	(2,119,586)	(280,133)
700 - Wadeye	(3,550,138)	(10,339)	(3,560,477)	(10,202,614)	(6,642,137)

Untied Income – Program

Program	Actual	Commitments	Total Actual	Annual Budget	Funds Available
AD - Administration	(2,517,704)	(364)	(2,518,068)	(2,901,929)	(383,861)
AF - Asset Managemen	(50,377)	0	(50,377)	(75,288)	(24,911)
CA - Commercial Ara	(425,605)	(12,240)	(437,845)	(530,772)	(92,927)
CF - Council Fund	(755,697)	0	(755,697)	(806,685)	(50,988)
CG - NTG Budget Assi	(300,000)	0	(300,000)	(300,000)	
HS - Housing - Staff	(16,820)	0	(16,820)	(23,860)	(7,040)
PG - Parks and Garde	(2,500)	0	(2,500)	0	2,500
PL - Pools	(10,909)	0	(10,909)	(23,640)	(12,731)
RM - Road Maintenanc	(753,190)	0	(753,190)	(859,780)	(106,590)
WM - Waste Managemen	(464,809)	0	(464,809)	(492,684)	(27,875)

Tied Income – Program

Program	Actual	Commitments	Total Actual	Annual Budget	Funds Available
AG - Aged Care Serv	(3,098,409)	0	(3,098,409)	(3,804,546)	(706,137)
CA - Commercial Ara	(132,623)	0	(132,623)	(176,832)	(44,209)
CP - Community Patro	(550,305)	0	(550,305)	(1,499,444)	(949,139)
CR - Community Progr	(1,048)	0	(1,048)	0	1,048
CZ - Capital P/P	(91,279)	0	(91,279)	(91,279)	
ES - Essential Servi	(123,450)	0	(123,450)	(123,452)	(2)
HS - Housing - Staff	(201,350)	0	(201,350)	(201,350)	
LA - Local Authoriti	(879,627)	0	(879,627)	(879,631)	(4)
LI - Libraries	(133,430)	0	(133,430)	(133,432)	(2)
MB - Media and Broad	0	0	0	0	
OC - Outstations and	(1,812,241)	0	(1,812,241)	(1,681,274)	130,967
RM - Road Maintenanc	(1,810,385)	0	(1,810,385)	(1,986,225)	(175,840)
SG - Special Purpose	(389,178)	0	(389,178)	(141,383)	247,795
SR - Sport and Rec	(23,160)	0	(23,160)	(65,623)	(42,463)
VC - Vacation Care	(67,924)	0	(67,924)	(100,012)	(32,088)

Untied Income – Fund

Fund	Actual ^Δ	Commitments	Total Actual	Annual Budget	Funds Available
101 - Gen Operating	(3,352,613)	(364)	(3,352,977)	(3,486,557)	(133,580)
719 - NTG – FAA Gener	(1,231,065)	0	(1,231,065)	(1,405,309)	(174,244)
703 - NTG Ind Dev Job	(288,327)	0	(288,327)	(592,000)	(303,673)
201 - Airport Maint	(241,294)	0	(241,294)	(362,700)	(121,406)
206 - Accomodation	(99,536)	0	(99,536)	(152,380)	(52,844)
207 - Comm Buildings	(73,177)	(12,240)	(85,417)	0	85,417
203 - Aust Post	(11,597)	0	(11,597)	(15,692)	(4,095)

Tied Income – Fund

Fund	Actual	Commitments	Total Actual	Annual Budget	Funds Available
804 - AuGov Flexi Age	(2,234,806)	0	(2,234,806)	(2,685,324)	(450,518)
811 - AG Roads to Rec	(986,160)	0	(986,160)	(986,160)	
722 - NTG Local Autho	(879,627)	0	(879,627)	(879,631)	(4)
704 - NTG MES Funding	(871,636)	0	(871,636)	(834,395)	37,241
741 - ISLRF Palumpa R	(824,225)	0	(824,225)	(824,225)	
711 - Age Care - CHSP	(724,416)	0	(724,416)	(865,505)	(141,089)
806 - AuGov Night Pat	(519,929)	0	(519,929)	(1,469,069)	(949,140)
705 - NTG Outstr Main	(304,693)	0	(304,693)	(289,349)	15,344
725 - Homelands extra	(276,988)	0	(276,988)	(198,989)	77,999
390 - Strategic Local	(201,350)	0	(201,350)	(201,350)	
746 - Ablution Block	(180,000)	0	(180,000)	(180,000)	
737 - NTG - Mantha Cr	(166,375)	0	(166,375)	0	166,375
807 - AuGov NT Jobs	(139,187)	0	(139,187)	(253,717)	(114,530)
709 - NTG Libraries	(133,430)	0	(133,430)	(133,432)	(2)
204 - Centrelink	(132,623)	0	(132,623)	(176,832)	(44,209)
720 - NT Jobs Package	(123,450)	0	(123,450)	(123,452)	(2)
736 - Township Bus Se	(109,883)	0	(109,883)	(109,883)	
385 - Animal Manageme	(82,920)	0	(82,920)	0	82,920
805 - AuGov Emu Point	(67,924)	0	(67,924)	(100,012)	(32,088)
761 - SPG Road Roller	(65,855)	0	(65,855)	(65,855)	
744 - Fossil Head Sol	(59,809)	0	(59,809)	(59,809)	
747 - Grading of inte	(46,544)	0	(46,544)	(46,544)	
760 - Refurb bskb Crt	(40,386)	0	(40,386)	(40,386)	
821 - AG Nght Pat Bui	(30,375)	0	(30,375)	(30,375)	
755 - Merrepen Solar	(25,424)	0	(25,424)	(25,424)	
822 - AG - IAS S&R	(25,237)	0	(25,237)	(25,237)	
750 - Fossil Head Abl	(20,000)	0	(20,000)	(20,000)	
743 - Fossil Head Pow	(18,688)	0	(18,688)	(18,688)	
386 - Speed Humps VoC	(15,000)	0	(15,000)	(16,500)	(1,500)
419 - Upgrade S/B Fie	(15,000)	0	(15,000)	(15,000)	
762 - Mob Booster Sys	(12,000)	0	(12,000)	(12,000)	
748 - Kuy New Water T	(10,000)	0	(10,000)	(10,000)	
749 - Namarluk Water	(10,000)	0	(10,000)	(10,000)	
745 - Uminyuluk Sewer	(1,500)	0	(1,500)	(1,500)	

Location – Expenses

Location	Actual	Commitments	Total Actual	Annual Budget	Funds Available
200 - Darwin	332,617	4,534	337,152	469,572	132,420
300 - Nganmamiyanqa	946,891	105,712	1,052,602	4,486,964	3,434,362
400 - Peppimenarti	1,059,713	29,113	1,088,826	1,971,584	882,758
700 - Wadeye	6,714,705	488,521	7,203,226	12,619,945	5,416,719

Untied Expenses – Program

Program	Actual	Commitments	Total Actual	Annual Budget	Funds Available
AD - Administration	2,441,982	72,674	2,514,655	3,253,314	738,659
AF - Asset Managemen	2,060,942	5,605	2,066,547	2,988,984	922,437
CA - Commercial Ara	47,238	40,154	87,392	132,372	44,980
CE - Chief Executive	201,047	1,200	202,247	284,234	81,987
CI - Council Service	670,605	0	670,605	1,110,670	440,065
EM - Elected Members	181,817	1,921	183,737	350,736	166,999
HS - Housing - Staff	199,638	6,861	206,499	366,228	159,729
LA - Local Authoriti	6,843	0	6,843	12,288	5,445
PG - Parks and Garde	58,626	20,982	79,608	98,652	19,044
PL - Pools	107,028	7,458	114,485	120,426	5,941
RM - Road Maintenanc	62,658	28,273	90,931	359,195	268,264
TR - Training & Devp	2,820	0	2,820	12,480	9,660
WM - Waste Managemen	24,564	2,661	27,225	16,596	(10,629)
WS - Work Health and	11,682	1,162	12,844	5,004	(7,840)

Tied Expenses – Program

Program	Actual	Commitments	Total Actual	Annual Budget	Funds Available
AG - Aged Care Serv	1,591,298	206,533	1,797,831	3,443,348	1,645,517
CA - Commercial Ara	63,108	0	63,108	146,832	83,724
CP - Community Patro	745,306	47,649	792,954	1,443,074	650,120
CZ - Capital P/P	0	23,730	23,730	91,284	67,554
ES - Essential Servi	31,074	0	31,074	123,442	92,368
HS - Housing - Staff	0	0	0	201,350	201,350
LA - Local Authoriti	95,045	97,746	192,791	879,636	686,845
LI - Libraries	91,700	8,727	100,428	133,428	33,000
OC - Outstations and	246,949	824	247,773	1,681,260	1,433,487
RM - Road Maintenanc	39,936	38,720	78,657	1,986,216	1,907,559
SG - Special Purpose	7,037	15,000	22,037	141,380	119,343
SR - Sport and Rec	64,982	0	64,982	65,628	646
VC - Vacation Care	0	0	0	100,008	100,008

Untied Expenses – Fund

Fund	Actual ▾	Commitments	Total Actual	Annual Budget	Funds Available
101 - Gen Operating	6,030,252	148,797	6,179,048	8,978,807	2,799,759
207 - Comm Buildings	26,270	0	26,270	0	(26,270)
206 - Accomodation	17,441	174	17,615	57,372	39,757
201 - Airport Maint	3,527	39,980	43,507	75,000	31,493

Tied Expenses – Fund

Fund	Actual ▾	Commitments	Total Actual	Annual Budget	Funds Available
804 - AuGov Flexi Age	1,263,492	199,239	1,462,730	2,432,124	969,394
806 - AuGov Night Pat	745,306	40,000	785,306	1,412,702	627,396
711 - Age Care - CHSP	234,933	7,294	242,227	757,506	515,279
704 - NTG MES Funding	157,041	0	157,041	834,396	677,355
722 - NTG Local Autho	95,045	97,746	192,791	879,636	686,845
807 - AuGov NT Jobs	92,874	0	92,874	253,718	160,844
709 - NTG Libraries	91,700	8,727	100,428	133,428	33,000
204 - Centrelink	63,108	0	63,108	146,832	83,724
760 - Refurb bskb Crt	40,386	0	40,386	40,392	6
741 - ISLRF Palumpa R	39,936	38,720	78,657	824,220	745,563
720 - NT Jobs Package	31,074	0	31,074	123,442	92,368
725 - Homelands extra	29,573	0	29,573	198,984	169,411
705 - NTG Outstn Main	29,354	0	29,354	289,344	259,990
822 - AG - IAS S&R	21,496	0	21,496	25,236	3,740
747 - Grading of inte	18,619	0	18,619	46,548	27,929
762 - Mob Booster Sys	10,768	0	10,768	12,000	1,232
736 - Township Bus Se	7,037	0	7,037	109,880	102,843
707 - NTG Sports Rec	3,100	0	3,100	0	(3,100)
748 - Kuy New Water T	1,594	0	1,594	9,996	8,402

Variance – Income

Fund Source/ Program	Program Description	Total Actual Income	Total Budgeted Income	Income Variance	% Variance	Explanation
Council Funds						
Untied						
AD	Administration	2,517,704	2,245,178	272,526	12%	timing difference, all grants received
AF	Asset Management	50,377	56,466	(6,089)	-11%	timing difference
CA	Commercial Arrangement	425,605	398,079	27,526	7%	
CF	Council Fund	755,697	806,685	(50,988)	-6%	
CG	NTG Budget Assistant	300,000	225,000	75,000	33%	timing difference
HS	Housing - Staff	16,820	23,860	(7,040)	-30%	rental amount, some houses are vacant
PG	Parks and Garden	2,500	-	2,500	100%	additional income
PL	Pools	10,909	17,730	(6,821)	-38%	Income yet to receive
RM	Road Maintenance	753,190	753,193	(3)	0%	
WM	Waste Management	464,809	369,513	95,296	26%	Waste charges income
	Council funds untied sub-total	5,297,610	4,895,704			

Fund Source/ Program	Program Description	Total Actual Income	Total Budgeted Income	Income Variance	% Variance	Explanation
Council Funds						
Tied						
CA	Commercial Arrangement	132,623	132,624	(1)	0%	
HS	Housing - Staff	201,350	201,350	0	0%	
RM	Road Maintenance	1,810,385	1,828,004	(17,619)	-1%	
SG	Special Purpose	389,178	133,508	255,670	192%	Animal Management - 83k, 166k - reimbursement from FY16/17
	Council funds tied sub-total	2,533,536	2,295,486			

Fund Source/ Program	Program Description	Total Actual Income	Total Budgeted Income	Income Variance	% Variance	Explanation
Agency Funds						
Tied						
AG	Aged Care Services	3,098,409	3,141,024	(42,615)	-1%	
CP	Community Patrol	550,305	1,183,064	(632,759)	-53%	Grants yet to receive
CR	Community Program	1,048	-	1,048	0%	
CZ	Capital P/P	91,279	91,279	(0)	0%	
ES	Essential Services	123,450	92,589	30,861	33%	Timing difference
LA	Local Authority	879,627	762,545	117,082	15%	Timing difference
LI	Libraries	133,430	104,538	28,892	28%	Timing difference
OC	Outstations	1,812,241	1,464,580	347,661	24%	Timing difference
SR	Sport and Rec	23,160	65,623	(42,463)	-65%	42k refunded
VC	Vacation Care	67,924	85,066	(17,142)	-20%	Program yet to start
	Agency funds tied sub-total	6,780,872	6,990,308			

Variance – Expenses

Fund Source/ Program	Program Description	Total Actual Expenses	Total Budgeted Expenses	Expenses Variance	% Variance	Explanation
Council Funds						
Untied						
AD	Administration	2,441,982	2,465,304	23,322	1%	
AF	Asset Management	2,060,942	2,241,738	180,796	8%	
CA	Commercial Arrangement	47,238	100,722	53,484	53%	saving from Salary allowance, saving from repair and maintenance of VOQ
CI	Council Service	670,605	854,350	183,745	22%	saving in other expenses
EM	Elected Members	181,817	263,052	81,235	31%	saving in other expenses
HS	Housing - Staff	199,638	274,671	75,033	27%	saving in repair expenses
PG	Parks and Garden	58,626	73,989	15,363	21%	saving in other expenses
PL	Pools	107,028	91,716	(15,312)	-17%	Overtime expenditure
RM	Road Maintenance	62,658	269,396	206,738	77%	under spent in other expenses
TR	Training & Devp	2,820	9,360	6,540	70%	additional expenditure
WM	Waste Management	24,564	12,447	(12,117)	-97%	over spent in other expenses
WS	Work Health and Safety	11,682	3,753	(7,929)	-211%	over spent in staff PPE
	Council funds untied sub-total	6,070,647	6,878,267			

Fund Source/ Program	Program Description	Total Actual Expenses	Total Budgeted Expenses	Expenses Variance	% Variance	Explanation
Untied						
LA	Local Authority	6,843	9,216	2,373	26%	timing effect
	Agency funds untied sub-total	6,843	9,216			

Fund Source/ Program	Program Description	Total Actual Expenses	Total Budgeted Expenses	Expenses Variance	% Variance	Explanation
Council Funds						
Tied						
CA	Commercial Arrangement	63,108	112,935	49,827	44%	Saving from Centrelink
RM	Road Maintenance	39,936	1,489,662	1,449,726	97%	road work yet to start, due to weather
SG	Special Purpose	7,037	106,850	99,813	93%	Public bus it out of operation
	Council funds tied sub-total	110,081	1,709,447			

Fund Source/ Program	Program Description	Total Actual Expenses	Total Budgeted Expenses	Expenses Variance	% Variance	Explanation
Agency Funds						
Tied						
AG	Aged Care Services	1,591,298	2,615,246	1,023,948	39%	under spent in HR and other expenses
CP	Community Patrol	745,306	1,100,882	355,576	32%	under spent in RM and other expenses
CZ	Capital P/P	-	68,463	68,463	100%	Yet to spend
ES	Essential Services	31,074	94,936	63,862	67%	saving from staff cost and other cost
LA	Local Authority	95,045	659,727	564,682	86%	many project yet to decide
LI	Libraries	91,700	101,571	9,871	10%	under spent in HR and other expenses
OC	Outstations	246,949	1,260,945	1,013,996	80%	under spent in many programs
SR	Sport and Rec	64,982	49,221	(15,761)	-32%	over expenditure in Contractor Material & Labour
VC	Vacation Care	-	75,006	75,006	100%	sub contract under negotiation
	Agency funds tied sub-total	2,866,354	6,025,997			

Outstations Fund Report

704 - NTG - Municipal and Essential Services Funding (MES)					
Row Labels	Sum of Debit	Sum of Credit	Commitments	Balance	Location Name
310	88,179.00	225,346.91	-	137,167.91	Nama
320	140,956.05	328,350.96	1,096.82	186,298.09	Wudapuli
330	156,907.21	259,432.89	1,861.82	100,663.86	Nemarluk
340	151,144.25	216,804.26	4,167.38	61,492.63	Merrepen
410	63,549.87	99,214.90	1,509.73	34,155.30	Deleye
420	56,475.12	72,269.90	1,509.73	14,285.05	Uminyuluk
430	83,101.79	90,437.79	1,746.19	5,589.81	Mulingi
450	8,907.32	36,064.00	-	27,156.68	Perreder
460	6,384.00	9,016.00	-	2,632.00	Sabina
470	10,484.00	18,032.00	-	7,548.00	Wudaduk
710	106,975.59	149,720.73	2,051.39	40,693.75	Fossil Head
720	99,681.53	144,535.54	2,409.09	42,444.92	Kuy
730	112,095.77	144,536.34	13,443.11	18,997.46	Old Mission
740	12,620.45	17,929.00	3,073.34	2,235.21	Redcliffe
Grand Total	1,097,461.95	1,811,691.22	32,868.60	681,360.67	

705 - NTG - Housing Maintenance Services (HMS)					
Row Labels	Sum of Debit	Sum of Credit	Commitments	Balance	Location Name
310	11,582.66	10,465.05	-	1,117.61	Nama
320	30,582.23	54,688.81	-	24,106.58	Wudapuli
330	39,045.00	89,075.79	-	50,030.79	Nemarluk
340	40,854.21	89,075.27	-	48,221.06	Merrepen
410	21,683.62	42,784.87	-	21,101.25	Deleye
415	28,175.00	28,175.00	-	-	Deleye House 5
420	24,973.99	31,449.19	-	6,475.20	Uminyuluk
430	15,561.32	35,519.60	8,373.37	11,584.91	Mulingi
450	1,730.56	14,860.00	-	13,129.44	Perreder
460	1,730.56	3,715.00	-	1,984.44	Sabina
470	1,730.56	7,430.00	-	5,699.44	Wudaduk
710	36,577.59	59,383.91	-	22,806.32	Fossil Head
720	34,818.64	59,280.58	-	24,461.94	Kuy
730	31,886.32	63,001.47	-	31,115.15	Old Mission
740	2,501.16	7,568.00	-	5,066.84	Redcliffe
Grand Total	323,433.42	596,472.54	8,373.37	264,665.75	

725 - NTG - Homelands Extra Allowance (HEA)					
Row Labels	Sum of Debit	Sum of Credit	Commitments	Balance	Location Name
330	-	3,358.42		3,358.42	Nemarluk
331	17,200.00	31,600.00	12,028.18	2,371.82	Nemarluk House 1
332	15,600.00	15,600.00		-	Nemarluk House 2
333	15,600.00	15,600.00		-	Nemarluk House 3
334	6,800.00	21,200.00	8,409.55	5,990.45	Nemarluk House 4
335	6,800.00	21,200.00	9,059.55	5,340.45	Nemarluk House 5
336	16,540.45	25,600.00	9,059.55	-	Nemarluk House 6
340	-	3,358.42		3,358.42	Merrepen
341	15,600.00	15,600.00		0.00	Merrepen House 1
342	15,600.00	25,600.00		10,000.00	Merrepen House 2
343	15,600.00	15,600.00		-	Merrepen House 3
344	15,600.00	25,600.00	7,445.91	2,554.09	Merrepen House 4
345	-	10,000.00	8,891.36	1,108.64	Merrepen House 5
346	15,600.00	25,600.00	9,086.82	913.18	Merrepen House 6
347	15,600.00	25,600.00	9,086.82	913.18	Merrepen House 7
410	-	559.74		559.74	Deleye
412	-	10,000.00		10,000.00	Deleye House 2
413	600.00	6,000.00		5,400.00	Deleye House 3
414	17,500.00	25,600.00		8,100.00	Deleye House 4
415	5,005.00	10,000.00		4,995.00	Deleye House 5
420	-	1,119.48		1,119.48	Uminyuluk
421	17,200.00	31,600.00		14,400.00	Uminyuluk House 1
422	16,600.00	25,600.00		9,000.00	Uminyuluk House 2
430	-	1,119.48		1,119.48	Mulingi
431	17,200.00	31,600.00		14,400.00	Mulingi House 1
432	17,200.00	31,600.00		14,400.00	Mulingi House 2
450	-	-		-	Perrederr
454	600.00	6,000.00		5,400.00	Perrederr House 4
456	600.00	6,000.00		5,400.00	Perrederr House 4
710	-	2,238.94		2,238.94	Fossil Head
711	15,600.00	15,600.00		-	Fossil Head House 1
712	15,600.00	15,600.00		-	Fossil Head House 2
713	16,200.00	21,600.00		5,400.00	Fossil Head House 3
714	15,600.00	15,600.00		- 0.00	Fossil Head House 4
				-	Fossil Head House 9
720	-	1,119.48		1,119.48	Kuy
721	15,600.00	15,600.00		-	Kuy House 1
727	15,600.00	15,600.00		-	Kuy House 7
730	-	1,119.48	-	1,119.48	Old Mission
731	1,600.00	16,000.00	8,832.27	5,567.73	Old Mission House 1
732	17,200.00	31,600.00		14,400.00	Old Mission House 2
734	26,132.27	31,600.00		5,467.73	Old Mission House 4
Grand Total	403,777.72	651,193.44	81,900.01	165,515.71	

OC 747 - Grading of Internal Roads				
GL Balance as of 28 February 2018				
Row Labels ▼	Sum of Debit	Sum of Credit	Sum of Commitments	Balance
310	5,355.00	10,000.00	4,645.00	-
320	9,065.37	10,000.00	945.18	- 10.55
330	-	10,000.00	-	10,000.00
340	4,500.00	10,000.00	-	5,500.00
410	4,982.86	10,000.00	-	5,017.14
420	6,056.37	10,000.00	-	3,943.63
430	4,566.36	10,000.00	-	5,433.64
710	11,270.00	10,000.00	-	- 1,270.00
720	19,059.86	10,000.00	-	- 9,059.86
730	7,220.00	10,000.00	-	2,780.00
Grand Total	72,075.82	100,000.00	5,590.18	22,334.00

Local Authority – Fund Report

17/18	Balance b/f-15/16	Balance b/f-16/17	Income -17/18	Expenses - with Commitments	Balance-16/17	Balance-17/18	Total Balance
Palumpa	-	46,880	57,050	35,800	11,080	57,050	68,130
Peppimenarti	7,672	25,935	25,920	17,053	16,554	25,920	42,474
Wadeye	-	330,801	385,370	261,202	69,599	385,370	454,969
	7,672	403,616	468,340	314,055	97,233	468,340	565,573



West Daly Regional Council

Trial Balance

As at 31st March 2018

Description	Closing Balances 31st March 2018
BALANCE SHEET	
Current Assets	
11110 - Cash at Bank Operational	111,345
11130 - Cash at Bank High Interest Savings	4,426,663
11210 - Petty Cash- Cash on Hand	1,600
12110 - Cash & BankTerm Deposit	5,000,000
13110 - Receivables P&R Rates General	6,069
13130 - Receivables P&R Rates Pensioner Subs.	0
13140 - Receivables P&R Waste Collection General	3,439
13210 - Receivables CONTROL ACCOUNT	132,057
13230 - Receivables Accrued Income	20,321
13240 - Receivables GST PAID	28,596
13270 - Receivable - Rental Bond	8,000
14120 - Inventory Fuel and Oil General	27,355
14125 - Inventory - Workshop	13,892
14500 - Stock - Homeland & Outstations	0
15100 - Prepayments General	35,481
15180 - Prepayment - Fringe Benefits Tax	16,299
19210 - Asset Disposal Clearing Account	0
Total Current Assets	9,831,117
Non Current Assets	
36210 - Acquisition of Buildings	21,056,213
36220 - Accumulated Depreciation of Buildings	(4,759,848)
36310 - Acquisition of Road Infrastructure	3,377,270
36320 - Accumulated Depreciation of Road Infrastructure	(1,513,745)
36410 - Acquisition of Plant & Equipment	1,374,129
36420 - Accumulated Depreciation of Plant & Equipment	(927,871)
36510 - Acquisition of Structures	412,156
36520 - Accumulated Depreciation of Structures	(195,190)
36610 - Acquisition of Furniture, Fittings & Office Equip	85,213
36620 - Accum Depreciation of Furniture, Fittings & Office Equip	(68,387)
36710 - Acquisition of Motor Vehicles	1,242,432
36720 - Accumulated Depreciation of Motor Vehicles	(888,614)
36810 - Acquisition of Site Improvements	1,750,853
36820 - Accumulated Depreciation of Site Improvements	(757,106)
37210 - WIPBuilding Additions - Current Year	0
37410 - WIP Plant & Equipment - Additions Current year	0
37710 - WIP Motor Vehicles - Additions Current year	0
Total Non Current Assets	20,187,503
TOTAL ASSETS	30,018,620
Current Liabilities	
22210 - Payables CONTROL ACCOUNT	(36,066)
22220 - Payables Accrued Expenditure	0



West Daly Regional Council

Trial Balance

As at 31st March 2018

Description	Closing Balances 31st March 2018
22230 - Payables PAYG WITHHELD	(2,600)
22240 - Payables GST COLLECTED	(18,042)
22270 - Payables - Rental Bonds	0
22280 - Payables Others	(299)
22285 - Credit Card Clearing Account	(1,691)
22300 - Council Rates Received in Advance	0
23120 - Current Provisions Employees Annual Leave	(195,908)
23130 - Current Provisions Employees Long Service Leave	(126,327)
23131 - Current Provisions Time Off in Lieu	(234)
23910 - Unexpended Grants to be Repaid	0
26220 - Outstation Sub Ledger Control Account	0
27140 - Workers Compensation Clearing	683
Total Current Liabilities	(380,486)
Non Current Liabilities	
43130 - Non-Current Provision Employee Long Service Leave	(46,213)
Total Non Current Liabilities	(46,213)
TOTAL LIABILITIES	(426,699)
NET ASSETS	29,591,921
Equity	
51110 - Accumulated Surplus Deficit	(28,738,816)
c/f 16/17 - Accumulated	5,219,587
Unspent Grants - FY17/18	(6,072,692)
Total Equity	(29,591,921)
TOTAL EQUITY	(29,591,921)
REVENUE & EXPENDITURE	
Revenue	
61110 - Garbage General	(455,732)
61115 - Waste Dump Fees	(8,640)
61130 - Agency Income	(11,597)
61140 - Council Rates	(755,697)
61160 - Rent Employee Housing	(16,820)
61170 - Rent and Leases Property	(65,718)
61180 - Fuel Rebate Income	(9,505)
61200 - Hire of Council Assets	(15,591)
61210 - Interest Received	(101,010)
61900 - Rates and Fees CLEARING	0
62100 - NTG - Operational Grants	(3,550,117)
62110 - NTG Special Purpose Grants (Operational)	(817,645)
62200 - Aust Gov - Operational Grants	(2,645,774)
62210 - Aust Gov - Capital Grants	(457,044)



West Daly Regional Council

Trial Balance

As at 31st March 2018

Description	Closing Balances 31st March 2018
62400 - Grant Income Other	(15,000)
62500 - Income - Contribution	(168,962)
62900 - Grant Income Adjustment	42,463
63100 - Period Contracts - Airports	(241,130)
63110 - Period Contracts Other	(135,096)
63200 - Commercial Services Income	(103,529)
63300 - Fuel Sales - Diesel / ULP (to 3rd party customers)	(1,113)
63500 - Other Current Income	(40,170)
67140 - Profit / Loss on Disposal of Plant & Equipment	(27)
67160 - Profit / Loss on Disposal of Motor Vehicles	(40,400)
68940 - Grant Income Opening Balance Brought Forward (Cr)	(4,998,165)
TOTAL REVENUE	(14,612,018)

Expenditure

71110 - Salary Normal	2,416,154
71120 - Salary Overtime	176,627
71130 - Salary Allowances	158,483
71140 - Sick Leave	38,592
71150 - Other Leave	16,747
71170 - Workers Compensation	38,834
71210 - Travel Allowance - Meals and Incidentals	15,204
71220 - Travel Allowance - Mileage	1,628
71230 - Accommodation	8,342
71240 - Fares - Air/Road	9,509
71250 - Taxi/Hire Car Fares	1,271
71410 - Superannuation	256,335
71510 - Annual Leave	232,239
71520 - Long Service Leave	32,314
71531 - TOIL	2,540
71540 - Office Uniforms	9,213
71550 - Personal Protective Equipment	4,752
71560 - Recruitment & Relocation	15,805
71570 - Training	73,302
71571 - Employee Travel & Accom	79
71575 - Screening and License Checks	464
71580 - Professional Development	68
71600 - Office Amenities	2,979
71601 - Outsourced Services	771,017
72100 - Councillors Electoral Allowances	128,498
72110 - Councillors Extra Meeting Allowances	2,035
72210 - Councillors Travel Allowance - Meals and Incidentals	8,332
72230 - Councillors Accommodation	5,000
72240 - Councillors - Fares Air / Road	9,497
72540 - Councillors Uniform	882
72580 - Councillors Professional Development	136
73115 - Administration Fees	446,820



West Daly Regional Council

Trial Balance

As at 31st March 2018

Description	Closing Balances 31st March 2018
73120 - Advertising	2,905
73130 - Audit Expenses (external)	48,747
73140 - Levy, Fees and Charges	30,007
73150 - Cleaning Products and Contractors	30,370
73160 - Conferences, Seminars and Ceremonies	5,343
73200 - Consulting Fees	70,797
73230 - Utilities - Electricity	96,547
73240 - Utilities - Water & Sewerage	91,693
73260 - Hire of Plant, Equipment and Motor Vehicles	29,480
73290 - Licenses and Registrations - MV & PE	22,105
73321 - Health and Safety Expenses	6,395
73330 - Catering - Council, Committees, Seminars	4,220
73332 - Consumable Items	128,054
73340 - Operating Leases - MV, Plant & Equipment	0
73343 - Operating Leases Office Equipment	5,460
73344 - Operating Leases Property	320,214
73350 - Printing, Postage (stamps) & Stationery	15,319
73400 - Subscriptions and Memberships	21,165
73420 - Accommodation (not employees or councillors)	880
73430 - Airfares (not employees or councillors)	10,530
73450 - Street Light Maintenance	17,351
73460 - Street Light Electricity Payments	9,806
73511 - Freight Expenses	57,731
73531 - Fuel Diesel /ULP	112,381
73540 - Insurance Premiums	322,807
73542 - Insurance Excess/ Payout Expense - MV/ P&E	1,455
73800 - Contractor Materials and Labour	135,764
73830 - Repairs & Maintenance Plant (Small Plant Items)	19,518
73831 - Repairs & Maint MV & PE - Tyres	26,505
73832 - Repairs & Maint MV & PE - Servicing	30,235
73833 - Repairs & Maint MV & PE - Others	153,284
73834 - Repairs & Maintenance Roads	41,784
73836 - Repairs & Maintenance Buildings	145,635
73841 - Contractors Electrical	0
73843 - Contractors Carpentry	0
74110 - Depreciation - Building	959,700
74120 - Depreciation - Road Infrastructure	247,262
74130 - Depreciation - Plant & Equipment	135,803
74140 - Depreciation - Structures	42,071
74150 - Depreciation - Furniture, Fittings & Office Equip	20,715
74160 - Depreciation - Motor Vehicles	193,659
74170 - Depreciation - Site Improvements	146,470
74330 - Asset Write Off - Plant & Equipment	14,900
74600 - ICT - Phone/Fax/Internet	37,357
74610 - ICT Satellite Telephone	38,624
74620 - ICT Mobile/ Modem Telephone	23,193
74630 - ICT - Consultants / Service Providers	173,909



West Daly Regional Council

Trial Balance

As at 31st March 2018

Description	Closing Balances 31st March 2018
74640 - ICT Software	4,037
74650 - ICT Hardware < \$5,000	8,750
74740 - Materials Roadbase/Gravel	0
74760 - Materials - Furniture & Office Equipment	15,343
74770 - Materials - Tools	25,170
74780 - Materials Minor Assets < \$5,000	61,450
74790 - Sports Equipment - Inc Uniforms, trophy etc	815
79000 - Small Balances Written Off	(1)
79020 - Committee Sitting Fees	6,519
TOTAL EXPENDITURE	9,053,926
Reallocations	
91140 - Materials & Services Recovery	(26,092)
91210 - Plant and Vehicle Cost Alloc	765,513
91220 - Property Lease Cost Allocation	506,002
91500 - Insurance Cost Recovery	(41,701)
91510 - Plant & Vehicle Cost Recovery	(765,513)
91520 - Property Lease Cost Recovery	(506,002)
91910 - Administration Fees Cost Allocation	(446,807)
99999 - Suspense DO NOT POST TO THIS ACCOUNT	0
TOTAL REALLOCATIONS	(514,600)
NET PROFIT/(LOSS)	(6,072,692)



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 5

Prepared by Ramesh Pudasaini, Senior Financial Consultant

CEO Certificate - Regulation 24(1) of Local Government (Accounting) Regulation for FY2018-19

Purpose

Report is to provide Council for information as part of the compliance steps required to be completed before adopting the annual Council Budget.

Background

As part of the annual Council Budget process each year, Section 24 (1) of the Local Government (Accounting) Regulations requires that the Chief Executive Officer (CEO) must:

- (a) Check all available records to ensure that all rateable land is recorded in the assessment record; and
- (b) Certify to the Council that, to the best of the CEO's knowledge, information and belief, the assessment record is a comprehensive record of all rateable and within the area.

Attached to this report is the CEO Certificate dated 11 April 2018 which details this compliance requirement for Council for the FY 2018/19 Budget.

Impact for Council

Compliance with Local Government Accounting Regulation by certifying before Council adopt budget for the FY2018/19.

Recommendation

- 1. That Council receives the report.**

Attachments

- 1 Rate Certification 18-19.pdf**



Certificate in Terms of Regulation 24 (1) of the Local Government (Accounting) Regulations

This is to certify that assessments numbered 1 to 762 declared pursuant to Sections 155-157 of the Local Government Act are recorded in the assessment record and to the best of my knowledge, information and belief the assessment record is a comprehensive record of all rateable land within the West Daly Regional Council.

Signed
Chief Executive Officer

Dated at Darwin this Day of April 2018

Section 24 of the Local Government (Accounting) Regulations states that the above certification must be made before a Council adopts its budget.

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 6

Prepared by Ramesh Pudasaini, Senior Financial Consultant

Elected members Allowances 2018/19

Purpose

Advise council that the Minister for Local Government has released the recommended elected members' allowances for 2018/19.

Background

Each year the Councillors are to decide on the rate for the allowances of Council for the new financial year.

Section 71(1) of the *Local Government Act* states:

'A member of Council is entitled to be paid an allowance by the Council'.

Section 71(2) states:

'The allowance for a member of Council is to be at a rate fixed by the Council (subject to any guidelines that the Minister may make) for the relevant financial year'.

As required under Section 127(2)(f) of the Local Government Act, Councillors are required to state the amount of allowances for members of the Council for the financial year and the amount budgeted to cover payment of those allowances.

Council may adopt the recommendations of the Minister or choose to fix alternative allowances which are less than the maximum allowances listed in Guideline 2.

Proposed Allowances for 2018-19 as per Maximum Allowance Guideline 2.

	Mayor	Deputy Mayor	Councillor
Base Allowance	\$73,856.62	\$27,310.21	\$13,283.35
Electoral Allowance	\$19,439.65	\$4,860.80	\$4,860.80
Professional Development Allowance	\$3,690.22	\$3,690.22	\$3,690.22
Max Extra Meeting Allowance per year			\$8,855.56
Total Claimable	\$96,986.49	\$35,861.23	\$30,689.93

The maximum daily rate for a Councillor to Act in the place of the Mayor, based on Guideline 2, is \$256.96 per day.

Impact for Council

Council will be in compliance with act.

Recommendation

- 1. The Council propose an alternative percentage reduction against Councillor Allowances, or; Council propose to adopt Councillor Allowances for the FY 2018-19.**
- 2. That Council propose to adopt the daily rate of \$256.96 for a Councillor to Act as Principal Member (Mayor).**
- 3. That Council propose to adopt the extra meeting allowance of \$256.96 or (new amount) for a Councillor to attend extra meeting as per guideline 2.**

Attachments

- 1** guideline-2-allowances-for-council-members.pdf
- 2** Table-of-maximum-allowances-applicable-for-2017-2018.pdf
- 3** Table-of-maximum-allowances-applicable-for-2018-2019.pdf

ANNEXURE A - SCHEDULE
GUIDELINE 2

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Allowances for Council Members

(1) Background

Section 71(1) of the Local Government Act provides that, “a member of council is entitled to be paid an allowance by the council.” Section 71(2) qualifies this by providing that, “The allowance is to be paid at a rate fixed by council (subject to guidelines issued by the Minister) for the relevant financial year.”

(2) Definitions and Abbreviations

Approval

Means approval of the council or the CEO according to council policy.

Acting Principal Member

Refers to a person appointed pursuant to section 43(2)(b), section 43(2)(c), or section 43(3) of the Local Government Act.

Base Allowance

The base allowance covers those activities required of a council member in the performance of his or her role as an elected representative. Without limiting the generality of the preceding sentence, the base allowance covers:

(a) agenda study and meeting preparation; (b)

attendance at regular council meetings;

(c) attendance at social functions as a council representative; (d)

constituency responsibilities; and

(e) council representation outside the municipality/shire area, including delegations interstate and overseas, unless such representation has extra meeting approval.

Electoral Allowance

An allowance provided to assist council members with electoral matters. It may be used at the discretion of individual council members.

Extra Meeting Allowance

(1) A council must not pay extra meeting allowance unless the council has a policy which determines which meetings will attract the allowance.

(2) For a principal member, deputy principal member and acting principal member, this allowance is not paid separately. It is provided for and included in the base allowance.

(3) For other council members this allowance is paid only in accordance with council policy and after an approved claim is made.

- (4) The extra meeting allowance must not be paid for those meetings specified as covered by the base allowance.
- (5) The extra meeting allowance is capped for each financial year (see tables at clause 8).

Ordinary council member

A council member other than the principal member, deputy principal member or, during the relevant period, an acting principal member.

Professional development allowance

An allowance payable to council members to attend appropriate and relevant conferences or training courses which sustain a member's professional competence by keeping the member informed of, and able to comply with, development in professional standards applicable to their role as a council member. Any such course or conference must have approval and be consistent with council policy in order to attract this allowance.

(3) Category of Council

- (a) Council member allowances will apply differently according to the category of the council.
- (b) Councils must apply to the Minister in order to move between categories.

(4) Categories

(a) Category 1

City of Darwin

(b) Category 2

City of Palmerston
Alice Springs Town Council

(c) Category 3

East Arnhem Regional Council
Barkly Regional Council
Katherine Town Council
Litchfield Council
MacDonnell Regional Council
Roper Gulf Regional Council
Tiwi Islands Regional Council
Victoria Daly Regional Council
West Arnhem Regional Council
West Daly Regional Council

(d) Category 4

Belyuen Community Government Council
Coomalie Community Government Council
Wagait Shire Council

(5) Maximum Rates of Allowance

The amounts listed in the tables (see clause 8) are the maximum payable to council members depending on the resolution of council pursuant to section 71(3) of the Local Government Act. Councils may resolve an amount lesser than the maximum.

NOTE - Section 128(2) of the Local Government Act provides that once allowances for the members of the council for a particular financial year have been set, they cannot be changed by amendment.

The maximum amounts in the tables are to be indexed at 1 July each year by applying the December quarter Darwin consumer price index percentage amount of the previous year as published by Northern Territory Treasury.

(6) Rules Regarding Allowances**(a) Base Allowance Claims**

The base allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

(b) Electoral Allowance Claims

The electoral allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

(c) Acting Principal Member Claims

- (i) When the deputy principal member carries out the functions of the principal member as outlined in section 43(2)(b) and section 43(2)(c) of the Local Government Act, the deputy principal member is entitled to be paid an allowance as the acting principal member.
- (ii) If some other council member is acting as the principal member in accordance with section 43(3) of the Local Government Act, the member is entitled to be paid an allowance as the acting principal member.
- (iii) The acting principal member is entitled to be paid the daily rate, as outlined in the table of allowances. While a council member is acting principal member, the extra meeting and base allowances are suspended. In the case of base allowance, this is on a pro rata basis. The member is still entitled to their usual electoral allowance. The daily rate includes Saturdays, Sundays and public holidays.
- (iv) The maximum number of days (including Saturdays, Sundays and public holidays) that a council member may be paid as the acting principal member is an aggregate of 90 days in a financial year. A member may continue to hold the position for a longer period if council so resolves, however, the allowance reverts to the usual rate for that member.

(d) Extra Meeting Allowance Claims

- (i) Council members may only claim an extra meeting allowance for meetings referred to in the council policy.
- (ii) An extra meeting allowance may be claimed for up to a maximum of two meetings per day.
- (iii) Council members must not claim for an extra meeting more than once for the same meeting.
- (iv) When a council member is required to travel in order to attend an approved extra meeting, the council member may claim an extra meeting allowance for each full day of travel, unless that travel falls on the same day on which the meeting is held. In this context, a full day of travelling means at least four hours of travelling, which may include time in transit.
- (v) Claims must be made using the forms approved by council.
- (vi) Forms must include the date on which the meeting was held and indicate the period of time the member was present at the meeting.
- (vii) The member must have attended at least 75 per cent of the duration of the meeting to claim an extra meeting allowance.
- (viii) Claims for extra meeting allowance must be made by the second working day in the month following the meeting for which the claim is made, or as resolved by council. Payment of extra meeting allowance is monthly or as resolved by council.
- (ix) Claims for extra meeting allowance not made in accordance with (viii) will be regarded as a late claim and paid with the next monthly payment. However, if the claim is not made within three months of the meeting for which the extra meeting allowance is claimed, the right to an extra meeting allowance for that meeting is forfeited.
- (x) Claims forms must be submitted by the approved method.

(e) Professional Development Allowance Claims

- (i) The allowance is available to all council members.
- (ii) The professional development allowance may be claimed multiple times each year, but the total value of those claims must not exceed the maximum specified in the table (see clause 8).
- (iii) The professional development allowance is to be used to cover the cost of travel to the course or conference, course or

conference fees, meals and accommodation for the duration of the course or conference.

- (iv) Claims must be made using the forms approved by council.
- (v) Only approved courses/conferences consistent with council policy attract professional development allowance.

(7) Payment of Allowances

Payment shall be lodged with the council's bank for transfer to council members by no later than the fifth working day in each month, or as resolved by council.

Council members may choose to have some, or all, of their allowance paid into a superannuation fund according to council policy.

NOTE – Section 71(5) of the Local Government Act provides that allowances are not to be paid in advance.

(8) Maximum Council Member Allowances

Amounts as at 1 January 2010

Note 1: All amounts in the table are to be increased on the 1st of July each year by the December quarter Darwin CPI figure from the preceding year.

Note 2: A council must resolve allowances for the financial year when it adopts the budget for the financial year (section 71(3)). A council must adopt its budget on or before 31 July (section 128(1)). The amounts in these tables indicate the maximum level at which allowances may be set. Councils can resolve to pay less than the maximums. A council needs to consider allowances in the overall context of its budget. Once a council has resolved the level of allowances for a financial year they cannot be changed by amendment (section 128(2)).

Ordinary Council Members

Council Members other than Principal Member and the Deputy Principal Member	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Palmerston and Alice Springs	Litchfield Katherine, East Arnhem Barkly, Roper Gulf, MacDonnell, West Arnhem, Victoria Daly, Central Desert, Tiwi Islands, West Daly ¹	Belyuen, Coomalie, Wagait
Base Allowance	\$19,074.23*	\$13,352.68*	\$11,445.15*	\$3,815.05*
Electoral Allowance	\$6,979.23*	\$4,886.18*	\$4,188.15*	\$1,396.05*
Professional Development Allowance	\$3,179.55*	\$3,179.55*	\$3,179.55*	\$3,179.55*
Max extra meeting allowance	\$12,716.15*	\$8,902.13*	\$7,630.10*	\$2,544.05*
Total Claimable	\$41,949.15*	\$30,320.53*	\$26,442.95*	\$10,934.70*

Acting Principal Member

	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Palmerston and Alice Springs	Litchfield Katherine, East Arnhem Barkly, Roper Gulf, MacDonnell, West Arnhem, Victoria Daly, Central Desert, Tiwi Islands, West Daly	Belyuen, Coomalie, Wagait
Daily Rate	\$366.95*	\$258.30*	\$221.40*	\$73.80*
Maximum claimable (90 days)	\$33,117.75*	\$23,182.43*	\$19,870.65*	\$6,623.55*

¹ Note these guidelines amended on 1 July 2014 to provide for new West Daly Council which commenced 1 July 2014. These guidelines apply to West Daly council from that date to provide the same maximums as other category 3 councils.

Deputy Principal Member

	Category 1: Darwin	Category 2: Palmerston and Alice Springs	Category 3: Litchfield Katherine, East Arnhem Barkly, Roper Gulf, MacDonnell, West Arnhem, Victoria-Daly, Central Desert, Tiwi Islands, West Daly ²	Category 4: Belyuen, Coomalie, Wagait
Base Allowance	\$39,217.50*	\$27,452.58*	\$23,530.93*	\$7,844.33*
Electoral Allowance	\$6,979.23*	\$4,886.18*	\$4,188.15*	\$1,396.05*
Professional Development Allowance	\$3,179.55*	\$3,179.55*	\$3,179.55*	\$3,179.55*
Total claimable	\$49,376.30*	\$35,518.30*	\$30,898.63*	\$12,419.93*

Principal Member

	Category 1: Darwin	Category 2: Palmerston and Alice Springs	Category 3: Litchfield Katherine, East Arnhem Barkly, Roper Gulf, MacDonnell, West Arnhem, Victoria-Daly, Central Desert, Tiwi Islands, West Daly	Category 4: Belyuen, Coomalie, Wagait
Base Allowance	\$106,058.80*	\$74,241.78*	\$63,636.10*	\$21,212.38*
Electoral Allowance	\$27,914.85*	\$19,540.60*	\$16,749.53*	\$5,583.18*
Professional Development Allowance	\$3,179.55*	\$3,179.55*	\$3,179.55*	\$3,179.55*
Total claimable	\$137,153.20*	\$96,961.93*	\$83,565.18*	\$29,975.10*

² Note these guidelines amended on 1 July 2014 to provide for new West Daly Council which commenced 1 July 2014. These guidelines apply to West Daly council from that date to provide the same maximums as other category 3 councils.

(8) Maximum Council Member Allowances**Amounts applicable 1 July 2017**

Note: A council must resolve allowances for the financial year when it adopts the budget for the financial year (section 71(3)). A council must adopt its budget on or before 31 July (section 128(1)). The amounts in these tables indicate the maximum level at which allowances may be set. Councils can resolve to pay less than the maximums. A council needs to consider allowances in the overall context of its budget. Once a council has resolved the level of allowances for a financial year they cannot be changed by amendment (section 128(2)).

Ordinary Council Member

Council Members other than Principal Member and the Deputy Principal Member				
	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
Base Allowance	\$21,918.53	\$15,343.80	\$13,151.83	\$4,383.95
Electoral Allowance	\$8,019.95	\$5,614.79	\$4,812.67	\$1,604.22
Professional Development Allowance	\$3,653.68	\$3,653.68	\$3,653.68	\$3,653.68
Max Extra Meeting Allowance	\$14,612.35	\$10,229.59	\$8,767.88	\$2,923.41
Total Claimable	\$48,204.51	\$34,841.86	\$30,386.06	\$12,565.26

Acting Principal Member

	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
Daily Rate	\$421.67	\$296.82	\$254.42	\$84.80
Maximum Claimable (90 days)	\$37,950.30	\$26,713.80	\$22,897.80	\$7,632.00

Deputy Principal Member

	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
Base Allowance	\$45,065.53	\$31,546.25	\$27,039.81	\$9,014.07
Electoral Allowance	\$8,019.95	\$5,614.79	\$4,812.67	\$1,604.22
Professional Development Allowance	\$3,653.68	\$3,653.68	\$3,653.68	\$3,653.68
Total claimable	\$56,739.16	\$40,814.72	\$35,506.16	\$14,271.97

Principal Member

	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
Base Allowance	\$121,874.05	\$85,312.54	\$73,125.37	\$24,375.52
Electoral Allowance	\$32,077.45	\$22,454.45	\$19,247.18	\$6,415.73
Professional Development Allowance	\$3,653.68	\$3,653.68	\$3,653.68	\$3,653.68
Total claimable	\$157,605.18	\$111,420.67	\$96,026.23	\$34,444.93

Amounts applicable 1 July 2018

Table of Maximum Council Member Allowances for 2018-19

A council must resolve to fix member allowances for the financial year when it adopts the budget for the financial year (section 71(3)). A council must adopt its budget on or before 31 July in the relevant financial year (section 128(1)).

The amounts in these tables indicate the maximum level at which allowances may be set. A council needs to consider allowances in the overall context of its budget and a council can resolve to pay less than the maximum levels. Once the budget has been approved, a council may adopt an amendment to its budget but the amendment cannot have the effect of increasing the amount of allowances for the financial year for the council members (section 128(2A)(a)).

Ordinary Council Member

Council Members other than Principal Member and the Deputy Principal Member				
	Category 1	Category 2	Category 3	Category 4
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
Base Allowance	\$22,137.72	\$15,497.24	\$13,283.35	\$4,427.79
Electoral Allowance	\$8,100.15	\$5,670.94	\$4,860.80	\$1,620.26
Professional Development Allowance	\$3,690.22	\$3,690.22	\$3,690.22	\$3,690.22
Max extra meeting allowance	\$14,758.47	\$10,331.89	\$8,855.56	\$2,952.64
Total Claimable	\$48,686.56	\$35,190.28	\$30,689.92	\$12,690.91

Acting Principal Member

	Category 1	Category 2	Category 3	Category 4
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
Daily Rate	\$425.89	\$299.79	\$256.96	\$85.65
Maximum claimable (90 days)	\$38,330.10	\$26,981.10	\$23,126.40	\$7,708.50

Amounts applicable 1 July 2018

Table of Maximum Council Member Allowances for 2018-19

Deputy Principal Member

	Category 1	Category 2	Category 3	Category 4
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
Base Allowance	\$45,516.19	\$31,861.71	\$27,310.21	\$9,104.21
Electoral Allowance	\$8,100.15	\$5,670.94	\$4,860.80	\$1,620.26
Professional Development Allowance	\$3,690.22	\$3,690.22	\$3,690.22	\$3,690.22
Total claimable	\$57,306.55	\$41,222.87	\$35,861.22	\$14,414.69

Principal Member

	Category 1	Category 2	Category 3	Category 4
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
Base Allowance	123,092.79	86,165.67	73,856.62	24,619.28
Electoral Allowance	32,398.22	22,678.99	19,439.65	6,479.89
Professional Development Allowance	3,690.22	3,690.22	3,690.22	3,690.22
Total claimable	\$159,181.23	\$112,534.88	\$96,986.49	\$34,789.38



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 7

Prepared by **Ramesh Pudasaini, Senior Financial Consultant**

Local Authority Allowances 2018/19

Purpose

Council to resolve allowance rates payable for the appointed members of Local Authorities for the financial year 2018-2019.

Background

Local Authority Allowances - As per the Northern Territory Ministerial Guideline 8: Regional Councils and Local Authorities clause 19, members of local authorities receive an allowance for attending a local authority meeting.

The allowances for Local Authorities based on revenue units as follows:

Chair, if eligible, 143 revenue units @\$1.15 = \$164 per meeting

other eligible members 107 revenue units @ \$1.15 = \$123 per meeting

The Department of Treasury and Finance has established the value of each revenue unit for the period (rounded to the nearest dollar).

Impact for Council

The council will be in compliance with act.

Recommendation

- 1. That Council receives and notes the Local Authority allowance for 2018/19**
- 2. Council set the allowance payable to Local Authority members for the 2018-19 financial year as:
Chair: \$164 per meeting; Eligible member: \$123 per meeting**

Attachments

- 1 guideline-8-regional-councils-local-authorities.pdf**

Effective 29 January 2016

GUIDELINE 8

Regional Councils and Local Authorities

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GUIDELINE 8

Regional Councils and Local Authorities

These guidelines are made by the Minister under sections 53E(2) and 258(1) of the *Local Government Act*.

1. Title

- 1.1. These Guidelines may be referred to as “*Guideline 8 Regional Councils and Local Authorities*”.

2. Commencement

- 2.1. These guidelines commence on the date they are made by the Minister.

3. Revocation of previous guidelines

- 3.1. All previous issues of Ministerial Guideline 8 relating to Regional Councils and Local Authorities are revoked.
- 3.2. Revocation of previous guidelines does not detract from the mandatory nature and effect of previous guidelines on dates when they were in effect and applicable.

4. Definitions

In these guidelines:

appointed member means a local authority member who has been appointed pursuant to section 53C(1)(b) of the Act.

members includes appointed members and non-appointed members.

non-appointed member means a person who is local authority member by virtue of section 53C(1)(a) or (2) of the *Local Government Act*.

provisional meeting means, at the time and place set for a local authority meeting when a quorum has not been established, a majority of appointed members.

Note: A provisional meeting is able to make recommendations to council pursuant to clause 13 (Provisional meeting where quorum not present). There must be more than half of the appointed members present.

5. Where local authorities are to be established and maintained

- 5.1. A regional council must maintain a local authority at the towns and communities listed in the Schedule which are within the regional council area.

6. Area of a local authority

- 6.1. A regional council must determine the area for each local authority and ensure that a list of local authorities and their respective areas is available on the regional council website.

7. Number of members

- 7.1. Subject to clause 11 (Request to have more than 14 members), a local authority is to have a minimum of six and a maximum of 14 members.
- 7.2. Subject to clause 7.1 (minimum and maximum number of members) a regional council may, by resolution, change the number of member positions that a local authority is to have.

Note: The regional council may decide different membership numbers for different local authorities.

8. Nomination and appointment process

- 8.1. As soon as practicable after a vacancy arises, a regional council must call for nominations and allow 28 days for nominations to be received.
- 8.2. The call for nominations must be advertised and promoted in a manner that ensures that residents of the relevant area are aware of it.
- 8.3. Nominations are to be returnable to a named regional council employee working in the relevant town or community.
- 8.4. The list of nominations received and consideration regarding the filling of positions for which nominations have been received, must be an agenda item at the first ordinary regional council meeting after nominations have closed.

9. Revocation of appointment

- 9.1. Regional councils must have a policy regarding how, and in what circumstances, appointments of members may be revoked. The policy could include, for example, a requirement that the regional council give consideration to revoking an appointment where a member is absent, without permission of the local authority, from two consecutive meetings of the local authority.

10. Appointed member vacancies

- 10.1. A local authority appointed member position becomes vacant when a member resigns in writing or the appointment is revoked by the regional council in accordance with council policy.

11. Request to have more than 14 members

- 11.1. If the regional council resolves to request the Minister to allow a particular local authority to have more than 14 members, the regional council may defer appointments until the next available regional council meeting for the purpose of making a request to the Minister.
- 11.2. The CEO must advise the Minister of the request in writing detailing:
 - 11.2.1. the name of the local authority;
 - 11.2.2. the current membership number;
 - 11.2.3. the preferred membership number;
 - 11.2.4. the reasons for seeking an increase in the allowed maximum membership; and
 - 11.2.5. the projected annual impact on council's budget and resources.
- 11.3. Despite other provisions in these guidelines, the Minister may allow, subject to any conditions specified, a specific maximum number of members for a particular local authority.
- 11.4. Where there is a request to have more than 14 members, the regional council must proceed to fill the extra positions via the nomination and appointment process described in clause 8, but only after Ministerial approval for those positions has been received.

12. No proxies

- 12.1. A member of a local authority may not be represented by a proxy (substitute) during a meeting or provisional meeting.

13. Provisional meeting where quorum not present

- 13.1. In the event that a quorum is not present for a meeting, but the majority of appointed members are present, the members that are in attendance may hold a provisional meeting.
- 13.2. During a provisional meeting, all agenda items may be discussed and minutes must be kept.
- 13.3. Members at the provisional meeting may, by majority vote, make recommendations to the regional council, including local authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than the local authority.
- 13.4. A provisional meeting may not approve the minutes of a local authority meeting but a local authority may approve the minutes of a provisional meeting.
- 13.5. A provisional meeting does not have the powers or functions which a council may have delegated to a local authority.

14. Administrative support and secretariat

- 14.1. The CEO must ensure there is secretariat support for the local authority.
- 14.2. The CEO is to notify all members of the local authority of the contact person, or any changes to the contact person, for secretariat and administrative matters in relation to the particular local authority.
- 14.3. For the purpose of section 63(3) of the Act, a reasonable time for provision of notice convening a local authority meeting is at least three days prior to the proposed meeting date.
- 14.4. The CEO must ensure that a current copy of the regional council's policy on delegation of powers and functions to a local authority (or to local authorities generally) is made available to all members of the local authority within the first three months of each financial year.

15. Minimum number of meetings or provisional meetings

- 15.1. Subject to clause 15.2 and the relevant Ministerial approval, the CEO must ensure a minimum of four meetings or provisional meetings for each local authority are held in each financial year.

Note: Either a meeting or a provisional meeting can be counted in reaching the minimum total of four. For example, three provisional meetings and one meeting would make up the required minimum number of four.

- 15.2. If the majority of members of a local authority agree, the Chair may make a written request to the Minister to reduce the minimum number of meetings or provisional meetings in each financial year. The Minister will consult with the regional council before making a decision.

Note: Ministerial approval is not required for a local authority to have more than the minimum number of meetings per financial year.

16. Agenda and minutes

- 16.1. The agenda for each local authority meeting is to be prepared by the secretariat in consultation with the Chair.
- 16.2. The agenda of each meeting must include but is not limited to:
 - 16.2.1. the regional council's response to local authority issues raised;
 - 16.2.2. local authority action items;
 - 16.2.3. CEO report on current regional council services in the local authority area;
 - 16.2.4. reports on other service delivery issues in the local authority area;
 - 16.2.5. visitor presentations;
 - 16.2.6. the latest quarterly report as required by clause 20.4; and

- 16.2.7. a report on complaints received by the regional council concerning service delivery in the local authority area and the regional council's response.

- 16.3. Each financial year a local authority agenda must include a review of:

- 16.3.1. the regional council's annual report for the previous financial year;
- 16.3.2. any relevant community plan of the regional council or local authority;
- 16.3.3. the regional council's policy on delegation of powers and functions;
- 16.3.4. the regional council's proposed regional plan; and
- 16.3.5. the regional council's proposed budget priorities for the local authority area for the next financial year.

17. Regional council consideration of minutes

- 17.1. A regional council must consider the minutes of each local authority meeting or provisional meeting (these will normally be the unconfirmed minutes) at the next ordinary council meeting after the local authority meeting or provisional meeting. The council's response to any matters raised by the local authority or provisional meeting must be recorded in the minutes of the council meeting.
- 17.2. A copy of the regional council's unconfirmed minutes must be provided to each local authority member by the secretariat within 10 business days after the council meeting.

18. Functions of a local authority

- 18.1. In addition to the functions specified at section 53D of the *Local Government Act*, it is a function of a local authority to provide a representative of the local authority for employment selection advisory panels in relation to senior positions in the local authority area.
- 18.2. It is also a function of a local authority to determine local authority projects for recommendation to the regional council.

19. Local authority member allowances

- 19.1. Subject to clause 19.2, the allowance to be paid by a regional council to an eligible member after having attended a local authority meeting or provisional meeting is as set out below:

- 19.1.1. Chair, if eligible, 143 revenue units
- 19.1.2. other eligible members 107 revenue units

Note: The value of a revenue unit may be found on the Department of Treasury and Finance website: www.treasury.nt.gov.au. Enter 'revenue units' in the search box on the home page.

- 19.2. The following members of a local authority are not eligible to be paid a local authority member allowance by the regional council:

- 19.2.1. elected members – as council members claim their allowance according to the relevant Ministerial guideline and general instruction on council member allowances; and
- 19.2.2. regional council staff – as they are being paid by their employer (although a council may choose to remunerate a staff member for attending a local authority meeting where they are not already being paid by council).

20. Regional council budgets and financial reports

- 20.1. A regional council must take the priorities of its local authorities or provisional meetings, whether submitted to council or recorded in minutes, into consideration as part of the overall budget development process.
- 20.2. After the regional council meeting where local authority and provisional meeting priorities are considered as required in 20.1, and prior to the next scheduled meeting of the relevant local authority, the CEO must inform the local authority in writing of the reason(s) for not incorporating any such priority into the budget.
- 20.3. The adopted budget of a regional council must include a separate budget for each local authority area detailing expenditure by:
 - 20.3.1. program (for example, library services, rubbish collection, waste management, public safety lighting, child care, aged care, roads maintenance); and
 - 20.3.2. account category (for example, employee costs, materials and services, finance costs, depreciation and capital expenditure).
- 20.4. Each quarter, the regional council must prepare a financial report setting out:
 - 20.4.1. the quarterly and year to date budget and expenditure, by program and account category, in relation to the local authority area;
 - 20.4.2. the forecast expenditure in relation to the local authority area for the whole of the financial year; and
 - 20.4.3. explanations of variations greater than ten per cent or \$10,000 (whichever is higher) between actual and budgeted amounts.

21. Regional council annual report

- 21.1. The annual report of a regional council must include information on the performance of the council in relation to service delivery and planned projects in the local authority area.
- 21.2. The annual report of a regional council must include information regarding any delegations made to a local authority.

SCHEDULE

Where local authorities are to be established and maintained.

Barkly Region
Ali Curung
Arlparra
Alpururulam
Ampilatwatja
Elliott
Tennant Creek
Wutunugurra

Central Desert Region
Anmatjere (Nturiya, Pmara Jutunta, Wilora, Ti Tree)
Atitjere
Engawala
Lajamanu
Laramba
Nyirripi
Willowra
Yuelamu
Yuendumu

East Arnhem Region
Angurugu
Galiwin'ku
Gapuwiyak
Gunyangara
Milingimbi
Milyakburra
Ramingining
Umbakumba
Yirrkala

MacDonnell Region
Amoonguna
Apatula
Areyonga
Haasts Bluff (Ikuntji)
Imanpa
Kaltukatjara
Kintore (Walungurru)
Ltyentye Apurte
Mt Liebig (Amundurrngu)
Ntaria
Papunya
Titjikala
Wallace Rockhole

Roper Gulf Region
Barunga
Borrooloola
Bulman
Jilkminggan
Manyallaluk
Mataranka
Hodgson Downs
Ngukurr
Numbulwar
Wugularr

Victoria Daly Region
Daly River
Kalkaringi/Dagaragu
Pine Creek
Timber Creek
Yarralin

West Daly Region
Palumpa
Peppimenarti
Wadeye

West Arnhem Region
Gunbalanya
Maningrida
Minjilang
Warruwi

Tiwi Islands Region
Milikapiti
Pirlangimpi
Wurrumiyanga



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 8

Prepared by **Ramesh Pudasaini, Senior Financial Consultant**

Debt Policy

Purpose

Policy 3.1.04, Debt Management has been revised to update on legal cost and collections charges

Background

Policy was not clear on who will cover the cost of legal expenses and debt collection fees & charges. Revised policy will clarify such confusion.

Impact for Council

Council will be able to charge extra cost incurred while collecting debts.

Recommendation

- 1. That Council adopt the revised policy on Debt management.**

Attachments

- 1 3 1 04 - Debt Management.docx**



3.1.04 - DEBT MANAGEMENT

SUMMARY

Efficient and capable management of finances is one of the most essential areas of the West Daly Regional Council Organisation. Finance is a basis prerequisite for all operational areas and essential for ongoing operations and projects.

While annual revenue is derived from the Commonwealth and Northern Territory Governments, various funding agencies, service fees and rates, there is a reasonable expectation by the community that Council will manage accounts payable and receivable in an efficient and speedy manner, with appropriate internal checks to ensure management integrity and regular public reporting.

This policy considers debt management of rating and charges raised by Council during the course of normal business. Council's debtor levels must be constantly monitored and receive timely attention.

POLICY

1. **Rating Debts** (refer also Policy #3.1.12 – Rating Principle)
 - a. Rate Notices will be sent as soon as possible following the Declaration of Rates and Charges. Ratepayers will have the option of payment by quarterly instalments, without accruing the declared interest.
 - b. Council will issue a statement of outstanding rates and details of any interest accrued as at the completion of the prior instalment period. The statement is to be accompanied by a notice indicating that default interest is not being applied and, that if rates remain outstanding at the date the second instalment is due, Council may take action to recover the debt.
 - c. If a rate debt remains outstanding by the end of each rateable period, Council will take action to lodge a statutory charge over the land in accordance with the *Local Government Act* section 171.
 - d. Any legal and other lodgement or cancellation fees for lodgement and removal of a statutory charge are to be charged to the ratepayer.
 - e. If rates on a property remain in arrears for at least (3) years, Council will take action to sell the property for recovery of the outstanding debt, legal and sale costs in accordance with Part 11.9 Division 4 of the *Local Government Act*.

2. Non Rating Debts

- a. Invoices will be issued for **all charges** other than rates and all accounts for the Purchase of goods or services, provide by the West Daly Regional Council are to be settled in full within 30 days from date of Invoice.
- b. Statements and advice of outstanding charges will be provided to the last known address of any debtor and, if payment is not received or queried, outstanding charges of 30 days or longer will be passed to a debt collection agency. Levels of debt will be an integral part of each monthly report to Council by the Authorised Officer.
- c. Should the Customer default in the payment of any monies due under this Agreement, then all monies due to West Daly Regional Council shall immediately become due and payable, and shall be paid by the Customer within fourteen (14) days of the date of written demand from West Daly Regional Council.
- d. In the event an account is not settled, West Daly Regional Council reserves the right to withhold any further supply of goods and services *and* shall be entitled to charge interest on all amounts not paid by the due date for payment and the Customer undertakes to pay any interest so charged. Such interest shall be calculated on a daily basis from the due date for payment until the date that West Daly Regional Council receives payment. Chargeable interest will be declared in fees & charges notice, in absence of such information, council will refer the interest rate from rate notice each year.
- e. Any expenses, costs or disbursements whatsoever incurred by West Daly Regional Council in recovering any outstanding monies, including debt collection agency fees and legal costs, shall be added to the original monies owed and will be paid by the Customer on an indemnity basis and all such costs shall be recoverable as a liquidated debt.
- f. If a debt remains outstanding after reasonable debt recovery action has proved fruitless, the matter will be referred to the council through Chief Executive Officer for determination of further action.
- g. All debt write off action must be a resolution of Council.

REFERENCES

Local Government Act

FURTHER INFORMATION:

Adviser Corporate Services

Approved by:	Council
Approval Date:	25 January 2017
Review Date:	19 April 2018
Review Authority:	Chief Executive Officer
Applicable to:	All Council employees
Version No:	2



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 9

Prepared by **Rebecca Purser, Manager Corporate**

Mineral Extraction Agreement

Purpose

Seek Council's approval to apply the Common Seal

Background

Council has now received the s.19 Mineral Extraction Lease between West Daly Regional Council and the Daly River/Port Leats Aboriginal Land Trust for the extraction of gravel and rock for constructing, maintaining and repairing and upgrading roads and associated drainage.

Impact for Council

Compliance with legislation.

Recommendation

- 1. That Council approves the use of the Common Seal for the s.19 Mineral Extraction Lease.**

Attachments

- 1 s.19 Mineral Extraction Lease**

SECTION 19 MINERAL EXTRACTION AGREEMENT
<p>Daly River/Port Keats Aboriginal Land Trust Land Trust and West Daly Regional Council Proponent and The Northern Land Council Land Council</p>

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18.	Interest	14
19.	Removal of Extractive Minerals other than in accordance with the Agreement	14
20.	Environmental Matters	14
21.	Nuisance	14
22.	Sacred Sites and Sacred Objects	16
23.	Native Title	16
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25.	Liquor and Drugs	18
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Schedule 1.	– PARTICULARS	Error! Bookmark not defined.
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SCHEDULE 1. PARTICULARS

1.	Extractive Minerals	Gravel and rock only.
2.	Land	The area depicted in the plan at Schedule 2 and shaded in pink.
3.	Rights granted to Proponent	The right to use any other land vested in the Land Trust for access to the Land and use and enjoyment of the Land and any building upon it (including provision of any services) according to the terms of this Agreement.
4.	Rights reserved to Land Trust	<p>The right to pass or run water, air, electricity, sewerage, drainage, gas and other substances through pipes, wires, tubes, conduits, ducts and cables running through the Extractive Area provided that written notice is first provided to the Proponent and does not affect the Proponent's Extractive Operations and interest under this Agreement.</p> <p>All right, title and interest in any extractive minerals (including without limitation any earth, stone, clay, sand or gravel) found in or on the Extractive Area except any and all Extractive Minerals extracted by the Proponent from the Extractive Area in accordance with this Agreement.</p>
5.	Commencement Date	1 January 2018.
6.	Term of Agreement	3 years.
7.	Extractive Minerals Fees	\$3.60 per cubic meter.
8.	Extractive Minerals Fees Increase	<p>An increase in an amount calculated as follows:</p> $X = \frac{(A \times B)}{C}$ <p>Where:</p> <p>X - is the increased amount;</p> <p>A – is the current amount;</p> <p>B – is the Consumer Price Index Number published for the quarter immediately prior to the latest anniversary of 1 January; and</p> <p>C – is the Consumer Price Index Number published for the quarter immediately prior to the preceding anniversary of 1 January,</p>

	Provided that if X is calculated to be less than A, then there will be no change to the current amount.
9. Other costs payable by the Proponent	Not applicable.
10. Land Trust's Representative and address for service of notices.	C/O Chief Executive Officer Northern Land Council 45 Mitchell Street DARWIN NT 0800
11. Proponent's Representative and address for service of notices	C/O Chief Executive Officer West Daly Regional Council GPO Box 3775 Darwin NT 0801
12. Land Council's Representative and address for service of notices	Chief Executive Officer Northern Land Council 45 Mitchell Street DARWIN NT 0800
13. Public liability insurance amount	\$20,000,000.00
14. Further Term	Nil.
15. Permits	The Proponent's officers, employees, agents, contractors and sub-contractors.
16. Township	Wadeye.
17. Purpose	Extracting and removing Extractive Minerals from the Extractive Area for the construction of, maintenance, repairs and upgrades by the Proponent to roads and associated drainage (within the community).
18. Permitted Use	<ul style="list-style-type: none"> a. any operations connected with extracting Extractive Minerals, and including but not limited to, pegging out, extracting, crushing, washing, grading, loading, stockpiling and transporting that material; b. the use and occupation of the Extractive Area for the Purpose; c. the maintenance, repair, modification, improvement, replacement and removal of

	<p>buildings, chattels and infrastructure on the Extractive Area for the Purpose;</p> <p>d. landscaping and clearing of the Extractive Area for the Purpose; and</p> <p>e. other uses as approved from time to time by the Land Council.</p>
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SCHEDULE 2. – MAP



1.



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 10

Prepared by **Rebecca Purser, Manager Corporate**

Local Authority - Nganmarriyanga

Purpose

To seek approval from Council for the Nganmarriyanga Local Authority recommendations to Council.

Background

On Wednesday 18 April 2018, Nganmarriyanga held a Local Authority Meeting. Attached are the minutes from that meeting.

The Local Authority made various recommendations to Council seeking their approval for expenditure of Local Authority funds.

Impact for Council

Expenditure of Local Authority funds.

Recommendation

- 1. That Council approves the recommendations from the Local Authority for the sponsorship request of \$17,707 for Education Digital Development for Nganmarriyanga School from Local Authority Funds.**
- 2. That Council approves the recommendation from the Local Authority for the sponsorship request of \$13,600 for Michael Long Learning and Leadership Centre from Local Authority Funds.**

Attachments

- 1 2018-4-18 - Nganmarriyanga Minutes**

**MINUTES OF THE MEETING HELD IN THE NGANMARRIYANGA
MEETING ROOM ON WEDNESDAY, 18 APRIL 2018 AT 9:30AM**

WELCOME AND MEETING ARRANGEMENTS

Chairperson Andrea Cameron opened the meeting at 10:15am

ATTENDANCE AND APOLOGIES

Attendance

Local Authority Member	Andrea Cameron
Local Authority Member	Amy Narburup
Local Authority Member	Chris Jones
Local Authority Member	Jeff Wodidj
Local Authority Member	Moses Wodidj
Local Authority Member	Warren Wodidj
Mayor	John Wilson
Elected member	Ralph Narburup

Staff

Chief Executive Officer	Shaun Hardy
Director of Council and Community Services	Steve Horton
Acting Community Services Manager	Scott Page

Guests

John Paul Wodidj
Thomas Girdler – Northern Territory Government Department of Housing and Community
Development

Apologies

Local Authority Member	Jill Wodidj
Local Authority Member	Adrian Ariuu
Local Authority Member	Karen Anglitchi

CONFIRMATION OF MINUTES

Minutes of the Nganmarriyanga Local Authority Meeting held on 7 December 2017

RECOMMENDATION:

That the minutes be taken as read and be accepted as a true record of the Meeting.

Moved: Moses Wodidj

Seconded: Warren Wodidj

Resolution: Unanimously

REPORTS

1) Chief Executive Officer's Report

The Chief Executive Officer spoke to his written report.

Motion:

1. That the Local Authority notes the report from the Chief Executive Officer.

Moved: Chris Jones
Seconded: Amy Narburup
Resolution: Unanimously

2) Regional Plan and Budget 2018/2019

Chief Executive Officer spoke to his written report and sought feedback on Council's services and local community priorities for 2018/19.

Local Authority members discussed relevant local community priorities including:

- Bin Holders;
- House Fencing;
- Community Bus;
- Residential Aged Care facility;
- Cemetery Fencing;
- Fencing Equipment;
- Road Drains;
- Speed Humps.

Motion:

That the Local Authority recommend to Council the priorities of:

- **Bin Holders;**
- **House Fencing;**
- **Community Bus;**
- **Residential Aged Care facility;**
- **Cemetery Fencing;**
- **Fencing Equipment;**
- **Road Drains;**
- **Speed Humps.**

Moved: Chris Jones
Seconded: Moses Wodidj
Resolution: Unanimously

3) Community Services Manager's Report (Acting)

Community Services Manager spoke to his written report.

Motion:

- 1. That Local Authority receives and notes the report from the Community Services Manager (Acting).**

Moved: Moses Wodidj
Seconded: Amy Narburup
Resolution: Unanimously

4) Finance Report

The Chief Executive Officer spoke to the Finance Report.

Motion:

- 1. That the Local Authority receives and notes the financial information provided by Council.**

Moved: Amy Narburup
Seconded: Chris Jones
Resolution: Unanimously

5) Sponsorship request from Nganmarriyanga School**Motion:**

- 1. That the Local Authority recommends to Council that Council approves the sponsorship request of \$17,707 for Education Digital Development for Nganmarriyanga School from Local Authority Funding.**

Moved: Chris Jones
Seconded: Warren Wodidj
Resolution: Unanimously

6) Michael Long Learning and Leadership Centre (MLLC) Funding Request**Motion:**

- 1. That the Local Authority recommends to Council that Council approves the sponsorship request of \$13,600 for Michael Long Learning and Leadership Centre from Local Authority Funding.**

Moved: Moses Wodidj
Seconded: Warren Wodidj
Resolution: Unanimously

7) Local Authority Meeting Dates 2018/2019 Financial Year

The Local Authority members agreed to the proposed meeting dates however noted that the July date may change due to bush holidays and this change will be discussed closer to the date.

Motion:

1. That the Local Authority notes the dates for the 2018/2019 financial year as follows:

- ☐ Wednesday 18 July 2018
- ☐ Wednesday 17 October 2018
- ☐ Wednesday 13 March 2019
- ☐ Wednesday 15 May 2019

Moved: Moses Wodidj
Seconded: Amy Narburup
Resolution: Unanimously

8) Local Authority Members Attendance Records

John Paul Wodidj has expressed an interest to nominate as a member of the Local Authority for Nganmarriyanga. Nomination and enrolment form will be presented to Council at the next Ordinary Council Meeting.

Motion:

1. That the Local Authority receives and notes the information regarding attendance requirements at Local Authority Meetings

Moved: Moses Wodidj
Seconded: Warren Wodidj
Resolution: Unanimously

9) Action Items Update

Matters to Note/Additional Action Items:

- CSM to obtain quotes for fencing around the football oval;
- CSM to prepare list of equipment required to do fencing program of house yards;
- CSM to liaise with Jobfind to source aged care workers;
- CSM to arrange a cemetery plan;
- CSM to put up notices again requesting submission of street names;

Motion:

1. That the Local Authority receives and notes the information regarding the action items update.

Moved: Warren Wodidj
Seconded: Amy Narburup
Resolution: Unanimously

QUESTIONS FROM THE PUBLIC

Nil

GUEST SPEAKERS

Nil

NEXT MEETING

Wednesday 18 July 2018 at 9:30am, subject to review and discussions closer to the date due to bush holidays.

MEETING CLOSE

The meeting closed at 11:45am.

THIS PAGE AND THE PRECEEDING 3 PAGES ARE THE MINUTES OF THE Meeting of Nganmarriyanga Local Authority HELD ON Wednesday, 18 April 2018 AND CONFIRMED

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 11

Prepared by **Rebecca Purser, Manager Corporate**

Local Authority - Peppimenarti

Purpose

To seek approval from Council for the Peppimenarti Local Authority recommendations to Council.

Background

On 19 April 2018, Peppimenarti held a Local Authority Meeting. Attached are the minutes from that meeting.

The Local Authority made various recommendations to Council seeking their approval for expenditure of Local Authority funds.

Impact for Council

Expenditure of Local Authority funds.

Recommendation

- 1. That Council approves the Local Authority recommendation that 50% of the invoice from Nth Degree Engineers be allocated for the scoping study for the walkway and elevated footbridge between the village and the shop.**

Attachments

- 1 2018-04-19 - Minutes Peppimenarti**

**MINUTES OF THE PEPPIMENARTI LOCAL AUTHORITY HELD IN
THE PEPPIMENARTI COUNCIL OFFICE ON THURSDAY 19 APRIL
2018 AT 11:00AM**

WELCOME AND MEETING ARRANGEMENTS

Chairperson Nathon Wilson Ahwon opened the meeting at 11:00am

ATTENDANCE AND APOLOGIES

Attendance

Local Authority Member	Nathon Wilson Ahwon
Local Authority Member	Henry Wilson
Local Authority Member	Anthony Thomas
Local Authority Member	Dean Wilson
Local Authority Member	Leanne Black
Mayor	John Wilson

Staff

Chief Executive Officer	Shaun Hardy
Director of Council and Community Services	Steve Horton
Community Services Manager (Acting)	Gary Day

Guest

Department of Housing and Community Development	Thomas Girdler
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Apologies

Local Authority Member	Karl Lukanovic
Local Authority Member	Annunciata Wilson

CONFIRMATION OF MINUTES

Minutes of the Peppimenarti Local Authority Meeting held on 6 December 2017

Further to matters arising from the Minutes, the Local Authority confirmed that they were the relevant body for Housing Reference Group matters and Thomas Girdler for the Department of Housing and Community Development to arrange a future visit and discussions by appropriate Department staff on housing issues.

RECOMMENDATION:

That the minutes be taken as read and be accepted as a true record of the Meeting.

Moved: Mayor Wilson
Seconded: Leanne Black

Resolution: Unanimously

REPORTS

1) Chief Executive Officer's Report

Chief Executive Officer spoke to his written report.

Motion:

1. That the Local Authority notes the report from the Chief Executive Officer.

Moved: Mayor Wilson

Seconded: Anthony Thomas

Resolution: Unanimously

2) Regional Plan and Budget 2018-19

Chief Executive Officer spoke to his written report and sought feedback on Council's services and local community priorities for 2018/19.

Local Authority members discussed relevant local community priorities including:

- Playground for community members encompassing multiple age groups;
- Sporting Facilities;
- Roof over basketball court;
- Emergency Management Plan;
- Community Safety;
- Fire Breaks.

Motion:

1. That the Local Authority recommend to Council the priorities of

- Playground for community members encompassing multiple age groups;
- Sporting Facilities;
- Roof over basketball court;
- Emergency Management Plan;
- Community Safety;
- Fire Breaks.

Moved: Leanne Black

Seconded: Anthony Thomas

Resolution: Unanimously

3) Community Services Manager's Report (Acting)

The Community Services Manager (Acting) spoke to his written report.

Motion:

1. That the local authority receives and notes the Community Services Managers (Acting) Report.

Moved: Henry Wilson
Seconded: Anthony Thomas
Resolution: Unanimously

4) Finance Report

Chief Executive Officer spoke to the written finance report.

Motion:**1. That the Local Authority receives and notes the financial information provided by Council.**

Moved: Leanne Black
Seconded: Henry Wilson
Resolution: Unanimously

5) Local Authority Meeting dates - 2018/2019 Financial Year

The Local Authority members agreed to the proposed meeting dates however noted that the July date may change due to bush holidays and this change will be discussed closer to the date.

Motion:**1. That the Local Authority notes the dates for the 2018/2019 financial year as follows:**

- Monday 16 July 2018
- Monday 15 October 2018
- Monday 11 March 2019
- Monday 13 May 2019

Moved: Henry Wilson
Seconded: Mayor Wilson
Resolution: Unanimously

6) Local Authority Members Attendance Records**Motion:****1. That the Local Authority receives and notes the information regarding attendance requirements at Local Authority Meetings**

Moved: Mayor Wilson
Seconded: Leanne Black
Resolution: Unanimously

7) Action Items Update

Any remaining uncommitted funds for the 16/17 financial year are to be utilised for additional speed humps around the community.

- In addition, CSM is to source quotes for:
 - * Council office for repairs to damage caused by white ants;
 - * Mayor's office including repairs to roof and office furniture;
 - * Refurbishment of old BRACS building for conversion to Night Patrol Office and safe house;
 - * Repairs to Lot 14;
 - * A sweeper to aid in roads maintenance.
 - * Playground
- CSM to make enquiries regarding recycle bins for cans and bottles.
- CSM to prepare scope of works and source quotes for a roof to be installed over the basketball court.

Motion:

- 1. That the Local Authority receives and notes the information regarding the action items update.**

Moved: Mayor Wilson
Seconded: Anthony Thomas
Resolution: Unanimously

8) Walkway/Footbridge**Motion:**

- 1. That the Local Authority recommends to Council that an amount of 50% of the invoice from Nth Degree Engineers be allocated for the Scoping Study for the walkway and elevated footbridge between the Village and the Shop.**

Moved: Henry Wilson
Seconded: Leanne Black
Resolution: Unanimously

QUESTIONS FROM THE PUBLIC

Nil

GUEST SPEAKERS

Nil

NEXT MEETING

Monday 16 July 2018 at 1:30pm subject to review and discussions closer to the date due to bush holidays.

MEETING CLOSE

The meeting closed at 1:50pm.

THIS PAGE AND THE PRECEEDING 3 PAGES ARE THE MINUTES OF THE Peppimenarti Local Authority HELD ON Monday, 16 April 2018 AND CONFIRMED _____.



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 12

Prepared by **Rebecca Purser, Manager Corporate**

Local Authority Membership Nomination

Purpose

To seek Council's approval for the nomination received from John Paul Wodidj for Local Authority Membership for Nganmarriyanga.

Background

Local Authorities are required to have a minimum of 6 and a maximum of 14 members. Noting that Council's Elected Member from Nganmarriyanga Ward form part of the Local Authority, Nganmarriyanga currently has 10 members.

A nomination form has been received from John Paul Wodidj for Council's consideration and approval.

Impact for Council

Compliance with Legislation

Recommendation

- 1. That Council accepts the nomination form from John Paul Wodidj seeking Local Authority membership for Nganmarriyanga.**

Attachments

- 1 John Paul Wodidj LA Nomination**



WEST DALY
Regional Council

LOCAL AUTHORITY MEMBER ENROLMENT FORM

Date: 23/04/18 Community: PALUMPA

Contact Details

Full Name: JOHN.P.WODIDJ

Contact Numbers: 89782379

Email Address: Nganmarrinyanga@alpa.asn.au

Address: Lot 89 PALUMPA Community

Bank Details

Account Name: John.P.Wodidj

Bank: Commonwealth Branch: DARWIN city

BSB: 065-901 Account Number: 11025297

NOTE: All forms are to be completed and returned to the Regional Service Manager.

Member Signature: _____

Regional Services Manager Signature: 

Manager of Governance Signature: _____

Account String: _____



WEST DALY
Regional Council

LOCAL AUTHORITY NOMINATION FORM

Community: Palumpa Date: 23/4/2018
Name of Nominee: John P. Wodidj

Contact Information:

Landline: 89782379

Mobile: _____

Email: Nganmariyanga@alpa.qsn.au

Postal Address:

Nganmariyanga Store PMB 217, Winellie, NT.

Please explain why you would be a good candidate for your Local Authority:

live here all my life as a T.O.s and
stor director

Other information relevant to my nomination:

Signature of Nominee: John P. Wodidj



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 13

Prepared by **Scott Page, Community Night Patrol Manager**

Community Night Patrol Manager's Report

Meetings

Meetings with NT Police, School and West Daly Regional Council have been organised to address school attendance.

Strategic Issues

The first of the in car cameras has been installed into a CNP Vehicle, this will help provided NT Police with footage in times of violence or break-ins should the need arise.

Community Issues

Wadeye has been suffering from a large amount of break-ins and vandalism of late.

Nganmarriyanga has had quote a lot of fighting going on lately. NT Police have visited the community several times in the past week to help settle things down.

Staffing

One new team member has been hired for the CNP team at Nganmarriyanga making a full team there now.

Wadeye

There has been a lot of break-ins and vandalism in the last few weeks. The two swimming pool has had glass thrown into it, damage to the pool tiles and various other things that cause the pool to be closed for extended periods of time. Not a lot can be done to the vandals as most of them are minors. The parents of the children who commit these crimes may need to be issued with the cost of repairs that their children cause.

The Wadeye Civil Yard was also broken into.

Please see attachment for stats.

Nganmarriyanga

Fighting has been ongoing here for the last week or so. Councillor Narburup arranged a meeting with the families involved however the meeting did not last very long before fighting broke out and weapons were produced.

NT Police from Wadeye and Peppimenarti have attended the community several times in regards to the fighting and have now put the whole of Nganmarriyanga on notice that arrests will be made if the fighting continues.

Please see attachment for stats.

Peppimenarti

Has been quite as now with the roads open people are getting out of the communities.

The CNP vehicle has been repaired and is now back in operation.

The Peppimenarti CNP Team Leader has been issued with a laptop and will receive some training on it in the very near future.

Please see attachment for stats.

Recommendation

- 1. That Council receives and notes the Community Night Patrol Manager's report.**

Attachments

- 1 CNP Stats

Monthly Summary		January												2018		Children Reunited Age Groups				Children NOT Reunited Age Groups			
Wadeye	0 to 12	13 to 17				18 to 25				26 to 44				45 +	Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Weekly Totals			
		M	F	M	F	M	F	M	F	M	F	M	F										
		0 to 12	13 to 17	18 to 25	26 to 44	0 to 12	13 to 17	18 to 25	26 to 44	0 to 12	13 to 17	18 to 25	26 to 44										
Week 1	23	29	5	9	10	20	9	11	12	5							2	2	133				
Week 2	38	44	15	13	11	20	16	22	13	7							8		199				
Week 3	28	32	10	8	18	20	12	15	5	7							8		155				
Week 4	37	28	17	23	15	25	14	15	3	5							12		182				
Week 5																			0				
Palumpa	0 to 12	M	F	M	F	M	F	M	F	M	F	M	F				Children Reunited	Children NOT Reunited	Weekly Totals				
Week 1	4	6	1	3	1	6	8	4	10	9							12		43				
Week 2	3	3	2	2	5	1	12	4	9								7		39				
Week 3	1	7	2	2	1	1	10	2	9								1		36				
Week 4	5	2	1	4	2	4	1	6	1	11							10		37				
Week 5																			0				
Peppimenarti	0 to 12	M	F	M	F	M	F	M	F	M	F	M	F				Children Reunited	Children NOT Reunited	Weekly Totals				
Week 1	5	4	1	4	8	2	9	5	8	1							12	1	46				
Week 2	4	2	1	3	2	10	11	6	12								10		51				
Week 3	1	3	8	5	5	1	10										9		33				
Week 4	4	1	1	2	2	7	1	7	3	12							7	1	40				
Week 5																			0				
Wadeye	0 to 12	M	F	M	F	M	F	M	F	M	F	M	F				Children Reunited	Children NOT Reunited	Weekly Totals				
Week 1	126	133	47	53	54	85	51	63	33	24	0	0	0				30	2	669				
Palumpa	13	18	4	11	4	16	3	36	11	39	0	3	1				40	0	155				
Peppimenarti	14	10	3	17	4	30	3	32	15	42	1	3	2				38	2	170				
Community	Patrols per week	5	5	5	5	5	5	5	5	5	5	5	5				Total Number Assisted	Children Reunited	Children NOT Reunited				
Wadeye	5	5	5	5	5	5	5	5	5	5	5	5	5				994	108	4				
Wadeye	5	5	5	5	5	5	5	5	5	5	5	5	5										
Palumpa	5	5	5	5	5	5	5	5	5	5	5	5	5										
Peppimenarti	5	5	5	5	5	5	5	5	5	5	5	5	5										

Monthly Summary		February												2018		Children Reunited Age Groups				Children NOT Reunited Age Groups			
Wadeye	0 to 12	13 to 17				18 to 25				26 to 44				45 +	Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Weekly Totals			
		M	F	M	F	M	F	M	F	M	F	M	F										
		0 to 12	13 to 17	18 to 25	26 to 44	0 to 12	13 to 17	18 to 25	26 to 44	0 to 12	13 to 17	18 to 25	26 to 44										
Week 1	42	44	3	16	11	14	24	30	6	9							3		199				
Week 2	30	29	7	14	5	18	13	20	8	20							1		164				
Week 3	29	43	8	20	15	18	7	23	18	21							5		202				
Week 4	35	39	16	19	24	31	10	20	9	14							12		217				
Week 5																			0				
Palumpa	0 to 12	M	F	M	F	M	F	M	F	M	F	M	F				Children Reunited	Children NOT Reunited	Weekly Totals				
Week 1	26	21	8	15	13	29	3	6	2	8							70		131				
Week 2	32	40	4	5	12	16											58	7	111				
Week 3	30	27	9	12	15	24	1										2		127				
Week 4	18	23	11	3	9	15											40	14	91				
Week 5	43	10	31	15	8	31	1	5	7	12							24		163				
Peppimenarti	0 to 12	M	F	M	F	M	F	M	F	M	F	M	F				Children Reunited	Children NOT Reunited	Weekly Totals				
Week 1	12	16	4	7	1	9	14	15	21	30							1	36	129				
Week 2	8	17	1	8		10	13	16	27	17							30	4	117				
Week 3	20	28	6	9		6	16	19	29	34							61		167				
Week 4	16	11		3	3	4	16	15	12	14							2	27	94				
Week 5																			0				
Wadeye	0 to 12	M	F	M	F	M	F	M	F	M	F	M	F				Children Reunited	Children NOT Reunited	Weekly Totals				
Week 1	126	133	47	53	54	85	51	63	33	24	0	0	0				30	2	669				
Palumpa	13	18	4	11	4	16	3	36	11	39	0	3	1				40	0	155				
Peppimenarti	14	10	3	17	4	30	3	32	15	42	1	3	2				38	2	170				
Community	Patrols per week	5	5	5	5	5	5	5	5	5	5	5	5				Total Number Assisted	Children Reunited	Children NOT Reunited				
Wadeye	5	5	5	5	5	5	5	5	5	5	5	5	5				994	108	4				
Wadeye	5	5	5	5	5	5	5	5	5	5	5	5	5										
Palumpa	5	5	5	5	5	5	5	5	5	5	5	5	5										
Peppimenarti	5	5	5	5	5	5	5	5	5	5	5	5	5										

	0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
	1	7	13	21	0	0	0	0
	20	72	76	168	0	3	18	21
	5	55	94	154	0	2	7	9
	26	134	183	343	0	5	25	30

Children Reunited Age Groups				Children NOT Reunited Age Groups			
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
3	3	1	7			1	1
	1		1			1	1
12	13	3	28		2		2
			0				0
			0				0

Children Reunited Age Groups				Children NOT Reunited Age Groups			
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
2			2			2	2
6			6		1		1
1			1			3	3
2	7	4	13			0	0
			0				0

Children Reunited Age Groups				Children NOT Reunited Age Groups			
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
	3	1	4			1	1
	1	2	3				0
	1	1	2			1	1
	1		1			1	1
			0				0

Children Reunited Age Groups				Children NOT Reunited Age Groups			
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
15	17	4	36	0	2	2	4
11	7	4	22	0	1	5	6
0	6	5	11	0	0	3	3
26	30	13	69	0	2	10	13

	Children Reunited Age Groups				Children NOT Reunited Age Groups			
	0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
16	32	39		87	0	2	4	6
45	91	94		230	0	4	23	27
19	69	115		203	0	2	12	14

[illegible]

Quarterly Report January to March 2018																	Children Requiring	Children NOT Requiring	Total Assisted
	0 to 12		13 to 17		18 to 25		26 to 44		45+		Clinic	Police	Safehouse						
	M	F	M	F	M	F	M	F	M	F									
Wadeye	512	559	160	224	185	316	203	303	156	180	2	4	87	6	2798				
Palumpa	201	194	85	107	67	173	15	97	39	116	0	9	2	254	27	1094			
Peppimenarti	112	126	24	75	17	95	97	159	195	245	2	7	6	203	14	1145			
All Community's	825	879	269	406	269	584	315	559	390	541	4	18	12	544	47	5037			

Monthly Summary		April												2018	
	0 to 12	13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Weekly Totals
		M	F	M	F	M	F	M	F						
Wadeye	M	F	M	F	M	F	M	F	M	F					
Week 1	41	63	19	25	11	36	17	24	15	24	1		78		276
Week 2	33	30	20	31	24	25	15	26	13	14		1	51		231
Week 3	36	54	24	33	20	34	10	25	10	17		1	72		263
Week 4															0
Week 5															0
Palumpa	M	F	M	F	M	F	M	F	M	F					
Week 1	8	11	8	10	7	8	6	7	0	3		0	9	4	81
Week 2	15	8	0	1	3	4	2	1	4	11		0	23	1	73
Week 3	13	8	2	7	5	7	4	4	9	14		1	20	1	73
Week 4															0
Week 5															0
Peppimenarti	M	F	M	F	M	F	M	F	M	F					
Week 1	6	9	6	7	4	7	2	5	10	15		1	10		71
Week 2	8	4	4	9	8	2	11	13	13				11		72
Week 3	11	10	3	10	1	2	3	9	10	9		1	20		68
Week 4															0
Week 5															0
Community															
Operating Hrs.															
Night Patrol Officers															
Wadeye	5														
Palumpa	5														
Peppimenarti	5														
Wadeye	5														
Palumpa	5														
Peppimenarti	5														
Wadeye	5														
Palumpa	5														
Peppimenarti	5														
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Palumpa	5														
Peppimenarti	5														
Wadeye	5														
Palumpa	5														
Peppimenarti	5														
Wadeye	5														
Palumpa	5														
Peppimenarti	5														
Wadeye	5														

Children Reunited Age Groups				Children NOT Reunited Age Groups			
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0

Children Reunited Age Groups				Children NOT Reunited Age Groups			
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0

Children Reunited Age Groups				Children NOT Reunited Age Groups			
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0

Children Reunited Age Groups				Children NOT Reunited Age Groups			
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0

Children Reunited Age Groups				Children NOT Reunited Age Groups			
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0

Children Reunited Age Groups				Children NOT Reunited Age Groups			
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
20	137	44	201	0	0	0	0
16	26	23	65	0	3	6	9
8	31	2	41	0	0	0	0
44	194	69	307	0	3	6	9

	0 to 12				13 to 17				18 to 25				26 to 44				45 +				Clinic	Safehouse	Children Reunited	Children NOT Reunited	Total Assisted	
	M		F		M		F		M		F		M		F											
	M	F	M	F	M	F	M	F	M	F	M	F	M	F												
Wadeye	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Palumpa	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Peppimenarti	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Community	Night Patrol Officers																				Night Patrol Officers Employed		Total Number Assisted	Children Reunited	Children NOT Reunited	Total
Wadeye																										
Wadeye																										
Palumpa																										
Peppimenarti																										

Monthly Summary		June												2018														
		0 to 12				13 to 17				18 to 25				26 to 44				45 +				Safehouse		Clinic	Police	Children Reunited	Children NOT Reunited	Weekly Totals
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F							
Wadeye	Week 1																									0		
	Week 2																									0		
	Week 3																									0		
	Week 4																									0		
	Week 5																									0		
Palumpa	Week 1																									0		
	Week 2																									0		
	Week 3																									0		
	Week 4																									0		
	Week 5																									0		
Peppimenarti	Week 1																									0		
	Week 2																									0		
	Week 3																									0		
	Week 4																									0		
	Week 5																									0		
																										0		
Wadeye																										0		
Palumpa																										0		
Peppimenarti																										0		
Community																										0		
Wadeye																										0		
Wadeye																										0		
Palumpa																										0		
Peppimenarti																										0		

[illegible]

Children Reunited Age Groups									
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL	0-5	11-16
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0

Children Reunited Age Groups									
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL	0-5	11-16
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0

Children Reunited Age Groups									
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL	0-5	11-16
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0

Children Reunited Age Groups									
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL	0-5	11-16
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0

Children Reunited Age Groups									
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL	0-5	11-16
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0

Children Reunited Age Groups									
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL	0-5	11-16
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0

Children Reunited Age Groups									
0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL	0-5	11-16
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0	0

Week 4	Night Patrol Officers									
	0 to 12	13 to 17	18 to 25	26 to 44	45 +	Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited
Week 5	M	F	M	F	M	F	M	F	0	0
Wadeye	0	0	0	0	0	0	0	0	0	0
Palumpa	0	0	0	0	0	0	0	0	0	0
Peppimenarti	0	0	0	0	0	0	0	0	0	0
Community	0	0	0	0	0	0	0	0	0	0
Wadeye	0	0	0	0	0	0	0	0	0	0
Palumpa	0	0	0	0	0	0	0	0	0	0
Peppimenarti	0	0	0	0	0	0	0	0	0	0

Monthly Summary									
September									
2018									
Wadeye	0 to 12	13 to 17	18 to 25	26 to 44	45 +	Safehouse	Clinic	Police	Children Reunited
Week 1	M	F	M	F	M	F	M	F	0
Week 2	M	F	M	F	M	F	M	F	0
Week 3	M	F	M	F	M	F	M	F	0
Week 4	M	F	M	F	M	F	M	F	0
Week 5	M	F	M	F	M	F	M	F	0
Palumpa	M	F	M	F	M	F	M	F	0
Week 1	M	F	M	F	M	F	M	F	0
Week 2	M	F	M	F	M	F	M	F	0
Week 3	M	F	M	F	M	F	M	F	0
Week 4	M	F	M	F	M	F	M	F	0
Week 5	M	F	M	F	M	F	M	F	0
Peppimenarti	M	F	M	F	M	F	M	F	0
Week 1	M	F	M	F	M	F	M	F	0
Week 2	M	F	M	F	M	F	M	F	0
Week 3	M	F	M	F	M	F	M	F	0
Week 4	M	F	M	F	M	F	M	F	0
Week 5	M	F	M	F	M	F	M	F	0
Wadeye	M	F	M	F	M	F	M	F	0
Palumpa	M	F	M	F	M	F	M	F	0
Peppimenarti	M	F	M	F	M	F	M	F	0
Community	M	F	M	F	M	F	M	F	0
Wadeye	M	F	M	F	M	F	M	F	0
Palumpa	M	F	M	F	M	F	M	F	0
Peppimenarti	M	F	M	F	M	F	M	F	0

Quarterly Report July to September 2018									
2018									
Wadeye	0 to 12	13 to 17	18 to 25	26 to 44	45 +	Safehouse	Clinic	Police	Children Reunited
Week 1	M	F	M	F	M	F	M	F	0
Week 2	M	F	M	F	M	F	M	F	0
Week 3	M	F	M	F	M	F	M	F	0
Week 4	M	F	M	F	M	F	M	F	0
Week 5	M	F	M	F	M	F	M	F	0
Palumpa	M	F	M	F	M	F	M	F	0
Peppimenarti	M	F	M	F	M	F	M	F	0
Community	M	F	M	F	M	F	M	F	0
Wadeye	M	F	M	F	M	F	M	F	0
Palumpa	M	F	M	F	M	F	M	F	0
Peppimenarti	M	F	M	F	M	F	M	F	0
Community	M	F	M	F	M	F	M	F	0

[illegible]

	Children Reunited Age Groups				Children NOT Reunited Age Groups			
	0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
Wadeye	0	0	0	0	0	0	0	0
Palumpa	0	0	0	0	0	0	0	0
Peppimenarti	0	0	0	0	0	0	0	0
Community	0	0	0	0	0	0	0	0

	Children Reunited Age Groups				Children NOT Reunited Age Groups			
	0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
Wadeye	0	0	0	0	0	0	0	0
Palumpa	0	0	0	0	0	0	0	0
Peppimenarti	0	0	0	0	0	0	0	0
Community	0	0	0	0	0	0	0	0

	Children Reunited Age Groups				Children NOT Reunited Age Groups			
	0-5	6-10	11-16	TOTAL	0-5	6-10	11-16	TOTAL
Wadeye	0	0	0	0	0	0	0	0
Palumpa	0	0	0	0	0	0	0	0
Peppimenarti	0	0	0	0	0	0	0	0

	0 to 12				13 to 17				18 to 25				26 to 44				45 +				Total	Children Reunited	Children NOT Reunited	Total
	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F				
Wadeye	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Palumpa	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Peppimenarti	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Wadeye	Operating Hrs.				Night Patrol Officers				Night Patrol Officers Employed				Total Number Assisted				Children Reunited				0	0	0	0
Wadeye	10am - 6pm																							
Palumpa	4pm - 12am																							
Peppimenarti	4pm - 12am																							

Monthly Summary												December												2018			
Wadeye	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Weekly Totals											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Palumpa	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Weekly Totals											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Peppimenarti	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Weekly Totals											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Wadeye	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Palumpa	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Peppimenarti	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Wadeye	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Palumpa	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Peppimenarti	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Wadeye	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Palumpa	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Peppimenarti	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Wadeye	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Palumpa	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Peppimenarti	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Wadeye	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Palumpa	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											
Week 2																											
Week 3																											
Week 4																											
Week 5																											
Peppimenarti	0 to 12		13 to 17		18 to 25		26 to 44		45 +		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total											
	M	F	M	F	M	F	M	F	M	F																	
Week 1																											

Quarterly Report October to December 2018																			
	0 to 12		13 to 17		18 to 25		26 to 44		45+		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total			
	M	F	M	F	M	F	M	F	M	F									
Wadeye	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Palumpa	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Peppimenarti	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			

0	0	0	0	0	0	0	0
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All Community's	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	FOR THE PERIOD JULY 2018 - DECEMBER 2018																
	WDRC Community Patrol Annual Report 2018																
	0 to 12		13 to 17		18 to 25		26 to 44		45+		Safehouse	Clinic	Police	Children Reunited	Children NOT Reunited	Total Assisted	
	M	F	M	F	M	F	M	F	M	F							
Wideye	622	706	223	313	240	411	245	378	194	235	3	4	4	288	6	3568	
Palumpa	237	221	95	125	82	192	27	109	52	144	0	10	2	306	33	1321	
Peppimenarti	137	149	37	101	22	112	104	184	228	282	2	9	6	244	14	1356	
All Community's	996	1076	355	539	344	715	376	671	474	661	5	23	12	838	53	6245	



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 14

Prepared by **Glenn Parker , Community Services Manager**

Wadeye Community Services Manager's Report

Meetings

LA meeting postponed due to lack of quorum. New date is Tuesday 1st May 2018.

Community Issues

Multiple occurrences of vandalism on vehicles, airstrip lights and the swimming pool.
Civil workshop was broken into and many tools stolen. The suspects were arrested on the same day it was reported due to CCTV footage.

Staffing

Civil supervisor has assumed the role of carpenter to help assist project managing Outstations and asset refurbishment.
Civil Team Leader appointed to keep crew on task and services running.

Request second mechanic to be sought on a 6 month contract basis.
Existing mechanic unable to get in front without assistance from a second tradesman.

Public and Street Lighting

Awaiting road to be fully open in coming month to engage contractor from Darwin.

Maintenance Buildings And Fixed Assets

Repairs are underway. Old AFL house is first to be completed due to urgent accommodation requirements.
Carpenter is engaging contractors to price next few buildings requiring work.

Local Road Maintenance

Pothole repairs still underway, should be complete by end of May.

Waste Management And Litter Control

Rubbish patrol quads to be collected Friday 27th April.
All 3 rubbish trucks working.

Plant And Equipment

Both graders will be repaired by 4th of May and ready for work.

Airport Maintenance

As mentioned multiple lights smashed by vandals and constant fence repairs.
Slashing required over next week.
Grader and loader required for erosion repairs and rock filling..

Libraries And Culture

Library has been relocated . New shelving being looked at to accommodate smaller area set up.

Recommendation

- 1. That Council receives and notes the Wadeye Community Services Manager's Report**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 15

Prepared by **Scott Page, Community Night Patrol Manager**

Nganmarriyanga Community Services Manager's Report (Acting)

Events and Activities

The School held a mini football carnival and BBQ recently to raise funds for a planned excursion for the children.

St Vincents dePaul have been in the community for the past 2 weeks running programs for the kids as well as other projects for the adults.

Meetings

A meeting was held between community members and NT Police to address fighting in Nganmarriyanga on Tuesday 17 April 2018.

Community Issues

Councillor Narburup organised a meeting with the families involved in ongoing fighting. The meeting was in progress for 5 minutes before fighting broke out again and weapons were produced. NT Police from Wadeye and Peppimenarti attended very quickly and order was restored.

Staffing

Community Night Patrol have recruited a new staff member.

The Civil Services Supervisor will commence on 8 May 2018. Civil will look at employing one more staff member.

Centrelink Staff member resigned on 19 April 2018.

Core/Infrastructure Services

Public And Street Lighting

DJ Electrical replaced 10 broken street lights throughout the community as well as installing a new solar light on the back access road as part of the LA Projects.

Maintenance Buildings And Fixed Assets

Nil to report.

Cemetery Assistance

Nil to report.

Animal Welfare And Control

Nil to report

Local Road Maintenance

Gravel has been placed in several areas throughout the community and then been compacted using the new WDRC roller. Once Wadeye have finished with the roller it will be bought back to Nganmarriyanga and road repairs will commence once again.

Allan King and Sons are due to commence work on the airport road upgrade by end of April.

Traffic Management On Local Roads

Once the internal roads have been repaired, speed bumps will be installed in key locations throughout the community.

Waste Management And Litter Control

Rubbish continues to be collected twice weekly.

Plant And Equipment

Most of the plant and equipment is in a sad and sorry state. It is now costing more to repair and keep operational the plant and machinery than what they are worth.

3 ride on mowers are awaiting parts to turn up so that the mechanic can get them going again.

The Tractor needs to go to Darwin for major repairs.

Airport Maintenance

Slashing and mowing of the airport will be carried out as soon as we have some machinery operational again.

Recommendation

- 1. That Council receives and notes the Nganmarriyanga Community Services Manager's Report (Acting)**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 16

Prepared by Gary Day , Community Services Manager

Peppimenarti Community Services Manager's Report (Acting)

Events And Activities

Nil to report

Meetings

Recently a stakeholders meeting was held in Peppi. The main discussion topic as a matter of urgency was the roads contract tender and training for local people. Possibly working towards the future a tender for that contract could be put forward and provide jobs for local people.

Community Issues

Kids arguing and fighting after school because of boredom.

Staffing

Sport and Rec Person required [possibly help resolve the above issue]. Depending on availability of funding for this position.

Civil team welcomes Luke Parmbuk as from the 9/4/18.

Core/Infrastructure Services

Public And Street Lighting

There is one street light not working.

Maintenance Buildings And Fixed Assets

The Civil shed area needs a good tidy up with old equipment and rubbish to be removed and taken to the dump and the surrounding area re levelled.

Swimming Pool

Rangers have been maintaining the pool and surrounds within the fence line, however, we need a person with a Bronze life guard qualification in attendance before it can be used. Should we keep maintaining the pool in

hope of eventually having a life guard or close and remove the pool for kids safety?

Animal Welfare And Control

Council will commence a program very soon.

Local Road Maintenance

Potholes and shoulders are on the short list to start repairs as soon as we can get the required equipment back in Peppi.

Traffic Management On Local Roads

We have received quotations on speed humps from Deewin Kurim and TDC.

Waste Management And Litter Control

We need an update on the new trailers for rubbish collection. Now that its starting to dry out we need to tidy up the tip and cover some of the rubbish with soil. Three old car wrecks have been removed from the community.

Plant And Equipment

Minor breakages are happening all the time and cause delays in starting or completing jobs around the community. Recently we have repaired the slasher and Kubota front deck mower and are down again, the Grader is in Wadeye being serviced and NP vehicle needs to be checked again.

Airport Maintenance

The civil team have been able to tidy up the airport, slashing the whole area and spraying around the gables. We still need to spray around the runway and fence line to complete that area. There will be an inspection taking place in May.

Libraries And Culture

The Ladies have been working very hard lately creating some beautiful weaving and painting projects for recent exhibitions including large canvases, baskets, dilly bags, fish nets and wall hangings.

Recommendation

- 1. That Council receives and notes the Community Services Manager's Report for Peppimenarti.**

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE COUNCIL MEETING OF 26 APRIL 2018

Report for Agenda Item No 17

Prepared by Tracey Clarke, Administration Officer

Incoming and Outgoing Correspondence

1. Correspondence Register – Incoming Mail OCM April 2018

Date	Addressed to	Correspondence from	Letter, Report, Email etc.	Title/Content	Date received / forwarded	Forwarded to
5/4/18	CEO	PWC	Access Agreement	PWC Fibre Assets installed at WDRC	5/4/18	CEO
5/4/18	CEO	NLC	Email	Homeland Communities in the Daly River Port Keats Land Trust	5/4/18	CEO
11/4/18	CEO	Housing and Community Development	Letter	Variation No.2 of 2017-18 Municipal and Essential Services Special Purpose Grant Funding Agreement – Round 4	11/4/18	CEO

2. Correspondence Register – Outgoing Mail OCM April 2018

Date Sent	Addressed to	Address	Letter, Report, Email etc.	Title/Content	Sent from
5/4/18	Elise De Abreu	Department of the Prime Minister and Cabinet	Letter	IAS Performance Report – Community Night Patrol – Supplementary Information	CEO

Recommendation

1. That Council accept the correspondence

Attachments

There are no attachments for this report.