



WEST DALY
Regional Council

AGENDA

**PEPPIMENARTI LOCAL
AUTHORITY
MEETING**

3rd FEBRUARY 2017

at

10.00am

COUNCIL OFFICE

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1 WELCOME AND MEETING ARRANGEMENTS

Chairperson _____ welcomed all in attendance and declared the meeting open at _____.

2 ATTENDANCE

Present:

Officers:

Guests:

3 APOLOGIES / ABSENT

SUMMARY

This report is to table, for Local Authority record, any apologies and requests for leave of absence received from Local Authority Members for the Local Authority meeting held 3rd February 2017.

COMMENT

Local Authority can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Local Authority will be recorded as absence without notice.

As per Guideline 8, Part 9, the Local Authority may give consideration to revoking an appointment where a member is absent, without permission of the Local Authority from two consecutive meetings of the Local Authority.

RECOMMENDATION

That Local Authority receive and notes < _____ > apologies and grants a leave of absence for the Local Authority Meeting

Moved:

Seconded:



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4 DISCLOSURE OF INTEREST – MEMBERS OF STAFF

SUMMARY

Local Authority Members are required to disclose an interest in a matter under consideration at a meeting of the Local Authority by:

- (1) In the case of a matter featured in an officer's report or written agenda item, by disclosing the interest to the Local Authority by disclosure as soon as possible after the matter is raised.
- (2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority, by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Local Authority on whether he/she shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

Staff members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter.

Upon disclosure, the staff member is not to act or exercise his or her delegated authority unless the Local Authority expressly directs him or her to do so.

STATUTORY ENVIRONMENT

Local Government Act Section 73 & Section 74 (Elected Members).

Local Government Act (2008) Section 107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Local Authority receives and notes < > declarations of interest as listed for the Peppimenarti Local Authority Meeting held 3 February 2017.

Moved:

Seconded:

Carried:



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5 INVITATION FOR DELGATIONS TO SPEAK

No delegations

6 CONFIRMATION OF PREVIOUS MINUTES

THAT the Minutes of the Local Authority Meeting held on 26 OCT 2016 be confirmed as a true and correct record of the meeting held on 26 Oct 2016.

Attachment A

RECOMMENDATION

That Local Authority receives and notes the minutes of the meeting held on 26 October 2017 as a true and correct record.

Moved:

Seconded:

Carried:



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7 BUSINESS ARISING FROM THE PREVIOUS MINUTES

NIL

8 CORRESPONDENCE IN AND OUT

Nil

9 CHAIRPERSON'S REPORT

Verbal report



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10 CHIEF EXECUTIVE OFFICER'S REPORT

Council Seeking New CEO

The West Daly Regional Council is on the hunt for a new Chief Executive Officer. Council has engaged recruitment consultants Blackadder Associates to assist it with the search.

In the meantime Council has requested the local government subsidiary CouncilBIZ to provide management services with Michael Freeman and Ramesh Pudasaini acting as Council CEO and Deputy. Michael is two days a week, and Ramesh available five days a week.

Council is also undertaking a work programme to improve its compliance with legislation following the receipt of the 2016-17 Compliance Review report conducted by inspectors from the Department of Housing and Community Development of the Northern Territory Government. The report identifies 39 issues which require attention.

In a letter to Council the department stated

“In summary, in the inspector’s opinion, the report highlights:

- I. There are many instances where the council has not complied with the requirements of the Act and other statutory requirements.
- II. Based on selected samples and outcomes of testing of information against legislated requirements, there is evidence pointing to systemic failures within the council.
- III. The inspectors have not seen any evidence of dishonesty or serious illegality by council staff or elected members.”

Whilst Council does not agree with every finding in the report, it notes that the report is based on information available to the inspectors and contains a disclaimer to this effect. Rather than challenge individual details, Council is focused upon addressing the major issues raised and improving its performance into the future.

West Daly Regional Council was formed in July 2014 by the then Northern Territory Government dividing of the Victoria Daly Regional Council into a smaller Victoria Daly Regional Council and a new West Daly Regional Council.

The West Daly region includes the communities of Wadeye, Peppimenarti, Palumpa and associated homelands. It delivers core local government services plus agency services on behalf of the NTG and Federal Government.



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Annual Report

Council has completed its annual report for the 2015/16 year, and a copy is available on the website at <http://www.westdaly.nt.gov.au/about-council/compliance/annual-reports>.

Elections and Council Vacancy

The elections for the West Daly Regional Council are set for 26th August 2017.

Mr Melpi resigned from Council in November 2016 and the position will remain empty until the August elections.

RECOMMENDATION

THAT the Local Authority receives and notes the Acting CEO Report

Moved:

Seconded:

Carried:



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11 REGIONAL SERVICE MANAGER'S REPORT

Month/Year: January 2017 **Region:** Peppimenarti

Sector.	Meetings held	Outcome	Issues raised / further Details
<u>Local Authorities</u>	Nil		<ul style="list-style-type: none"> • Next meeting 3rd Feb • LA to decide meeting numbers and dates during this sitting • Updated action items attached to this report
<u>Customer Service:</u> <u>Service Agencies:</u> Centrelink Post Office Banking	No issues or complaints No issues or complaints No issues or complaints No issues or complaints		Due to wet season there are not many people from out of town relying on these services.
<u>Night Patrol</u>	<ul style="list-style-type: none"> • Once again due to very few out of community people visiting the Peppi Club there haven't been any serious incidents. • Team Leader has been moved to dayshift on a trial basis 		<ul style="list-style-type: none"> • Another male officer commences 17/01/17 giving 2 males and one female on night patrol duty and Team Leader to undertake counselling and negotiations role



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Sector	Works commenced	Works expected to be completed by.	Issues / difficulties in completion of works. How have the difficulties been resolved? If not resolved provide recommendations.
<u>Civil Services</u>	<p>Septic tank at pool and aged care, pipes blocked by tree roots. Pipes being excavated and replaced.</p> <p>Other tasks such as Parks and Gardens being carried out.</p> <p>Rubbish truck has been repaired however unable to return to Peppi until weather changes</p>	Mid February weather dependant	Water table very high making it difficult to excavate. Need a week without rain to complete task.
<u>Sport and Recreation</u>	New officer commenced 18/01/17 on a part time basis	Plan being put together to start activities 23/01/17	
<u>Library</u>	N/A		
<u>Aged Care:</u>	<ul style="list-style-type: none"> • 9 clients • Desktop audit upcoming 13/02/17 Confirming corrective actions have been taken and implemented 	<p>2 days without water due to pipes split by roots</p> <p>Nothing too difficult to overcome</p>	<p>Pipes replaced with fittings on hand.</p> <p>RSM and Team Leader to sit down and revise actions taken and still to come.</p>



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Sector	Inspections and Reports	Services & Inspections Scheduled for MV & P&E Repairs or Maintenance on Housing	Explain progress towards establishment or reason behind lack of progress
<p><u>Assets:</u></p> <p>Motor Vehicle & Plant and Equipment</p> <p>Staff Housing:</p>	<p>Majority of equipment in working order with the exception of tip truck, 1 tractor and 1 mower</p> <p>No issue</p>	<p>Mechanic scheduled to visit 1st week of February to complete repairs</p>	
<u>Homelands</u>	Delye new solar installation	Batteries have arrived in Darwin however unable to deliver as yet.	Should be installed when there is a delayed break in the weather
<u>WH&S</u>	To be incorporated into monthly staff meeting commencing end January	1	PPE equipment to be ordered inc. boots and gloves.

RSM Comments:

- BRACs to be taken over by TDC however I strongly recommend we utilise the office area currently used and convert to Night Patrol Office.

Future Projects	Schedule of Works	Funding
Installation of Solar Lights	Jan/Feb 2017	Local authority
Reseal internal roads	By end of dry season	Unsure will refer to grants officer
Renovate BRACS into new library	March/April if enough funds	NT Libraries (35k available?)
Convert Screen printing room in to aged care lounge/rest	Depending on Arts Grant for new building	Aged care R&M budget



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area		
Fence around civil yard	Dry Season	Local Authority

RECOMMENDATION

THAT the Local Authority receives and notes the Community Services Managers' Report

Moved:

Seconded:

Carried:

12 FINANCIAL REPORTS

**Local Authority- Income and Expenditure report
including Commitments**

14/15	b/f	Income	Expenses	Balance
Palumpa	-	52,380.00	6,598.92	45,781.08
Peppimenarti	-	25,927.00	23,570.00	2,357.00
Wadeye	-	337,979.00	77,909.67	260,069.33

15/16	Balance b/f-14/15	Income	Expenses	Balance -14/15	Balance-15/16	Total Balance
Palumpa	45,781.08	52,380.00	37,818.74	7,962.34	52,380.00	60,342.34
Peppimenarti	2,357.00	25,927.00	14,060.00	-	14,224.00	14,224.00
Wadeye	260,069.33	337,979.00	441,677.92	-	156,370.41	156,370.41

16/17	Balance b/f-14/15	Balance b/f-15/16	Income	Expenses	Balance-14/15	Balance-15/16	Balance
Palumpa	7,962.34	52,380.00	52,368.80	53,574.09	-	6,768.25	59,137.05
Peppimenarti	-	14,224.00	25,934.60	8,730.19	-	5,493.81	31,428.41
Wadeye	-	156,370.41	337,982.60	85,788.58	-	70,581.83	408,564.43
						82,843.89	499,129.89

ATTACHMENT "B" – Budget report for Peppimenarti

RECOMMENDATION

THAT the Local Authority receives and notes the finance report.

Moved:

Seconded:



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13 ACTION ITEMS / PROJECTS LIST UPDATE

ACTION ITEMS

Date	Item Description	Responsible Person	Status	Comments & completion date
1.	Street Light Audit	RSM	ONGOING	Blackspot funding CSAP meeting held 3 weeks ago Circuit breaker/switch – 3 lights out RSM to continuously monitor street lighting
2.	Homelands Extra Program audit	Customer Services Team Leader (assisted by DLGCS)	COMPLETED	Was presented to the LA at their May meeting. 26/10/2016
3.	Street Name Signs	RSM	ONGOING	Draft Proposal was accepted at last LA Meeting RSM to follow up and report back to the next meeting in 2017
4.	Foggers for Mosquitoes	RSM / Acting COM	ONGOING	Quotes to be provided to outsource and have qualified person treat 3 to 4 times per year. Quotes being sourced for all 3 communities
5.	Civil Yard – Lot 21	RSM & Grants Officer	NEW	RSM to liaise with Regional Office to apply for a SPG to fence the Civil Works Yard
6.	Basket Ball Court – Cover & seating	RSM / Acting COM	NEW	Informed that Council has new backboards, nets, poles, etc. for all 3 communities – also tiered seating, one at Wadeye Information on cover for the court to be sourced and presented to next LA

LOCAL AUTHORITY PROJECTS

Project	Approved budget	Actual spend	Options:	Update
Street Light & Basketball court lighting Project	\$25,927.00	\$23,570.00	Complete	LA presented with quotations, Alenco NT recommended to council.
Irrigation for footy oval 5/4/16	\$10,000.00	\$9,680.00	Complete	All works completed by Deewin Kirim
Solar lights for dark spots 5/4/16	\$10,000.00	\$9,220.00	In progress	Lights received awaiting batteries Deewin Kirim completing works



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Local Authority Member shirts	\$1,000.00	\$930.06	Complete	Territory Uniforms Shirts arrived, members to sign
Softball oval irrigation and maintenance (lawn)	TBA		Recommended by LA	WDRC to seek quotes

RECOMMENDATION

THAT the Local Authority receives and notes the update of action items.

Moved:

Seconded:



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14 GENERAL BUSINESS

A. FUTURE LOCAL AUTHORITY MEETING DATES

SUMMARY:

Local Authorities are required to have a minimum of four Meetings or provisional meetings per financial year.

It is proposed that the following dates be set aside for upcoming Local Authority Meetings:

- .
- .
- .
- .

RECOMMENDATION

THAT it be a recommendation to Council that the dates proposed be accepted as scheduled Local Authority meetings

Moved:

Seconded:



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15 NEXT MEETING

Date

16 MEETING CLOSED AT