AGENDA

PEPPIMENARTI LOCAL AUTHORITY MEETING

09 May 2017
at
10.00

COUNCIL OFFICE

WEST DALY REGIONAL COUNCIL DISCLAIMER

No responsibility is implied or accepted by the West Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the West Daly Regional Council during the course of any meeting is not intended to be and is not taken as notice of approval from the West Daly Regional Council.

The West Daly Regional Council advises that anyone who has any application lodged with the West Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the West Daly Regional Council in respect of the application.

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1 WELCOME AND MEETING ARRANGEMENTS

The Chairperson Nathan Wilson-Ahwon declared the meeting open at _____ .

2 ATTENDANCE

Present:

Officers:

Guests:

3 APOLOGIES / ABSENT

SUMMARY
This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Local Authority Meeting held 21 April 2017.

COMMENT
Local Authority can choose to accept the apologies or requests for leave of absence as presented, or not accept them.

Apologies or requests for leave of absence that are not accepted by Local Authority will be recorded as absence without notice.

STATUTORY ENVIRONMENT
As per the Local Government Act s.39 (1), a person ceases to hold office as a member of a council if the person:

(d) is absent, without permission of the council, from 2 consecutive meetings of the council.

VOTING REQUIREMENT
Simple majority

RECOMMENDATION

That Local Authority receives and notes apologies from _____ and grants a leave of absence for the Local Authority Meeting held 09 May 2017.

Moved:
Second:
Carried:

4 DISCLOSURE OF INTEREST – MEMBERS OF STAFF

SUMMARY
Local Authority Members are required to disclose an interest in a matter under consideration at a meeting of the Local Authority by:

(1) In the case of a matter featured in an officer's report or written agenda item, by disclosing the interest to the Local Authority by disclosure as soon as possible after the matter is raised.

(2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority, by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Local Authority on whether he/she shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

Staff members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter.

Upon disclosure, the staff member is not to act or exercise his or her delegated authority unless the Local Authority expressly directs him or her to do so.

STATUTORY ENVIRONMENT
Local Government Act Section 73 & Section 74 (Elected Members).
Local Government Act (2008) Section 107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS
Conflict of Interest – Code of Conduct.

VOTING REQUIREMENT
Simple majority

RECOMMENDATION

That Local Authority receives and notes that there are _____ declarations of interest as listed for the Peppimenarti Local Authority Meeting held 9 May 2017.

Moved:
Seconded:
Carried:

5 INVITATION FOR DELGATIONS TO SPEAK

No delegations

6 CONFIRMATION OF PREVIOUS MINUTES

The Minutes of the meeting held on 3rd Feb 2017 are submitted to the Local Authority for their confirmation that they are a true and correct record of the meeting.

WEST DALY
Regional Council

MINUTES

PEPPIMENARTI LOCAL AUTHORITY MEETING

3rd FEBRUARY 2017
at
10.00am
COUNCIL OFFICE

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WEST DALY REGIONAL COUNCIL
Minutes for Peppimenarti Local Authority Meeting 3 Feb 2017

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Unconfirmed

1 WELCOME AND MEETING ARRANGEMENTS

Chairperson Nathan Wilson-Ahwon welcomed all in attendance and declared the meeting open at 10:30am.

2 ATTENDANCE

Present:
Nathan Wilson-Ahwon (Chairperson)
Mayor Harold Wilson
Josephine Miler
Annunciata Wilson
Malcolm Wilson
Anthony Thomas
Francis Miler
Henry Wilson

Staff:
Glenn Parker (CSM).

Guests:
Kallum Peckham-McKenzie (telephone attendance)

3 APOLOGIES / ABSENT

Apology received from Dean Wilson.

RECOMMENDATION

That Local Authority receive and notes Dean Wilson's apology and grants a leave of absence for the Local Authority Meeting.

Moved:	Annunciata Wilson
Seconded:	Francis Miler
Carried:	Unanimously

Unconfirmed

4 DISCLOSURE OF INTEREST – MEMBERS OF STAFF

Nathan Wilson-Ahwon disclosed he has been elected Chairman for Deewin Kirrum Association. This was discussed and not seen as a conflict of interest.

RECOMMENDATION

That Local Authority receives and notes the Chairman's declarations of interest as listed for the Peppimenarti Local Authority Meeting held 3 February 2017.

Moved: Henry Wilson
Seconded: Annunciata Wilson
Carried: Unanimously

5 INVITATION FOR DELGATIONS TO SPEAK

No delegations

6 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That Local Authority receives and notes the minutes of the meeting held on 26 October 2016 as a true and correct record.

Moved: Malcolm Wilson
Seconded: Francis Miler
Carried: Unanimously

7 BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

8 CORRESPONDENCE IN AND OUT

Nil

9 CHAIRPERSON'S REPORT

The Chairman had little to report however strongly recommended that all LA members spend more time communicating with all community members.

10 CHIEF EXECUTIVE OFFICER'S REPORT

Read by Glenn Parker (CSM)

RECOMMENDATION

THAT the Local Authority receives and notes the Acting CEO Report

Moved: Josephine Miler
Seconded: Annunciata Wilson
Carried: Unanimously

11 COMMUNITY SERVICE MANAGER'S REPORT

RECOMMENDATION

THAT the Local Authority receives and notes the Community Service Managers' Report.

Moved: Henry Wilson
Seconded: Anthony Wilson
Carried: Unanimously

12 FINANCIAL REPORTS

RECOMMENDATION

THAT the Local Authority receives and notes the finance report.

Moved: Malcolm Wilson
Seconded: Annunciata Wilson
Carried: Unanimously

13 ACTION ITEMS / PROJECTS LIST UPDATE

	Item Description	Responsible Person	Status	Comments & completion date
1.	Civil Yard – Lot 21	RSM & Grants Officer	NEW	RSM to liaise with Regional Office to apply for a SPG to fence the Civil Works Yard
2.	Basket Ball Court – Cover & seating	RSM / Acting COM	NEW	RSM to source prices and present to next LA

3.	Street name signs	RSM	ONGOING	Draft Proposal was accepted at last LA Meeting RSM to follow up and report back to the next meeting in 2017Draft Proposal was accepted at last LA Meeting RSM to follow up

Project	Approved budget	Actual spend	Options:	Update
Solar lights for dark spots 5/4/16	$10,000.00	$9,220.00	In progress	Awaiting water table to drop so can be erected
Softball oval irrigation and maintenance (lawn)	TBA		Recommended by LA	WDRC to seek quotes
NEW PROJECTS	**Approved budget**	**Actual spend**	**Options:**	**Update**
Solar lights for airstrip waiting area	TBA		RSM to source prices for one internal and one external solar light	

RECOMMENDATION

THAT the Local Authority receives and notes the update of action items.

Moved: Francis Miler
Seconded: Anthony Thomas
Carried: Unanimously

14 GENERAL BUSINESS

A. FUTURE LOCAL AUTHORITY MEETING DATES

SUMMARY:

Local Authorities are required to have a minimum of four Meetings or provisional meetings per financial year.

It is proposed that the following dates be set aside for upcoming Local Authority Meetings:

- Friday 7th April 2017
- Friday 7th July 2017
- Friday 6th October 2017
- Friday 8th December 2017

RECOMMENDATION

THAT it be a recommendation to Council that the dates proposed be accepted as scheduled Local Authority meetings

Moved: Malcolm Wilson
Seconded: Henry Wilson
Carried: Unanimously

B. Wadeye Aged Care Mini Bus

WDRC Community Services Manager has suggested that the Local Authority make a recommendation to Council that the old WDRC Wadeye Aged Care mini bus be gifted to Deewin Kirrum for the purpose of a Peppimenarti Community Bus. The Local Authority would replace the broken windows with Perspex and make ready for registration. Deewin Kirrum would operate the service and provide drivers. There is to be no charge to passengers however a gold coin donation would be welcome but not necessary.

RECOMMENDATION

THAT it be a recommendation to Council that the old WDRC Wadeye Aged Care Mini bus be gifted to Deewin Kirrum for the purpose of a Peppimenarti Community Bus and that the Local Authority shall meet the cost of window repairs and make ready for registration.

Moved: **Annunciata Wilson**
Seconded: **Nathan Wilson**
Carried: **Unanimously**

C. SOLAR LIGHTS FOR AIRSTRIP WAITING AREA

Due to poor lighting, it was suggested that the CSM source quotes for one internal and one external solar light for the Airstrip Waiting Area.

RECOMMENDATION

THAT it be a recommendation to Council that the Local Authority source quotes for one internal and one external solar light (including installation) for the airstrip waiting area.

Moved: **Francis Miler**
Seconded: **Anthony Thomas**
Carried: **Unanimously**

15 NEXT MEETING

7th April 2017

16 MEETING CLOSED AT

11:30am

RECOMMENDATION

That Local Authority receives and notes the minutes of the meeting held on 3 February 2017 as a true and correct record.

Moved:
Seconded:
Carried:

7 BUSINESS ARISING FROM THE PREVIOUS MINUTES

NIL

8 CORRESPONDENCE IN AND OUT

Nil

9 CHAIRPERSON'S REPORT

Verbal report

10 REGIONAL SERVICE MANAGER'S REPORT

RSM REPORT

Name: Glenn Parker

Month/Year: March 2017 **Region:** Peppimenarti

Sector.	Meetings held	Outcome	Issues raised / further Details
Local Authorities	1 meeting – full attendance	New items discussed	• Shelter shed basketball court • Solar lights at airstrip waiting area • Irrigation to softball pitch/oval
	Next meeting 21st April 2017	For discussion	• Shelter shed for softball oval also • Junior Rangers initiative (details in RSM comments) • Garden shed for pool filter and chemical storage

Sector.	Difficulties, Issues Raised, complaints	Outcome	Further details and recommendations to resolve issues
Customer Service:	No issues or complaints		
Service Agencies:			
Centrelink	Unreliable employee	Employee has left the position	Advertising to commence for new officer
Post Office	No issues or complaints		
Banking	No issues or complaints		

Sector	Works commenced	Works expected to be completed by.	Issues / difficulties in completion of works. How have the difficulties been resolved? If not resolved provide recommendations.
Civil Services	• Septic tank at pool and aged care, pipes blocked by tree roots. • Road potholes priority when weather dries	• Mid March weather dependant • End April	• On track for this repair to be completed April as weather has turned • Labour hire 3 workers from Deewin Kirrum for needed assistance

Sector	Activities held for the month	Number of people participating	Difficulties experienced and resolution to how difficulties will be overcome.
Sport and Recreation	• New officer to start 6/3/17 • Ball games • Arts with Durrmu • Swimming pool not clean enough for swimming	Approx. 15 kids Discuss with Local Authority	• New officer has transferred from broadcasting to S&R. This person has been a long serving and loyal employee • Require repairs to ablution block septic at pool • Pool filter required garden shed for protection and to stop tampering

Sector	Actions implemented	Outcome	Explain progress towards establishment or reason behind lack of progress
Library	Intention to apply for	Building to be	Deewin Kirim to be engaged to

	grant to refurbish "Silver Bullet" Library to include digital history and Harvesting Oral Histories	stripped internally for full assessment and quotations	strip internal linings etc

Sector	Number of Clients	Difficulties experienced	What actions or strategies have been implemented to overcome difficulties
Aged Care:	• 9 clients services with meals • Desktop audit undertaken March 2017	Minor plumbing issues Ablution block to be painted and toilet doors replaced Items not completed • Ochre cards • Criminal checks • Test and tag	Still awaiting better conditions to excavate Deewin Keerim to provide quotation All items now completed except for Police clearance and Ochre Card. All paperwork submitted early March 20174 • Next audit 21st April

Sector	Inspections and Reports	Difficulties and issues	Explain progress towards establishment or reason behind lack of progress
Environment:	Many sick and starving dogs to be put down Some dogs are attacking young horses	Neglect for 12-18 months has seen unwanted population growth	AMRRIC have been contacted. Melbourne University will visit in May for desexing and euthanasia. No charge other than fuel and accommodation. 2 horses put down as a result attacks

Sector	Works commenced in each homeland of RSM's area of responsibility	Works completed or due date for completion	Reason(s) why work has not been completed and recommendations for completion
Homelands	Grants applied for mostly include road	November 2017	Approval from Dept. required

	repairs and culverts to crossings. 2 front deck mowers also applied for use at Delye and Mulingi Delye Solar System- 4 months overdue	Depends on outcome Works to be completed end of April	Weather delayed installation and battery availability

Sector	Names of Attendees to WH&S Meetings and dates held	Number of toolbox meeting held in the month.	Are there any issues around WH&S, if so what are they and can they be resolved?
WH&S	Incorporated into monthly staff meeting	1	• PPE equipment has been ordered • Safe operating procedures to be developed • Plant safety checks before and after use are being carried out

RSM Comments:

- I would like to commence with the assistance of other stakeholders in the community, a "Junior Rangers Programme". To me it's a good way of engaging the youth in activities after school and some weekends. Activities could include, with the assistance of elders and adults, bush craft, cultural learning, cooking, rope skills, first-aid, archery and camping during school. Funds and or sponsorship will be required hence discussing with Peppi store, Clinic, Deewin Kirrum and the school.
  From a council perspective, this may be more effective than the standard run of the mill Sport and Rec that seems difficult to gain continuity.

Future Projects	Schedule of Works	Funding
Installation of Solar Lights	Delayed to end April	Local authority
Reseal internal roads	By end of dry season	Unsure will refer to grants officer
Silver bullet refurbishment	Grant dependant –June 2017	Dept Infrastructure
Convert Screen printing room in to aged care lounge/rest area	Depending on Arts Grant for new building	Aged care R&M budget
Fence around civil workshop and yard	Dry Season	Local Authority

11 CHIEF EXECUTIVE OFFICER'S REPORT

Council is very pleased to announce that Mr Shaun Hardy has accepted the role of Chief Executive Officer. Shaun brings many years of experience in both Federal and Territory government, including local government experience, and was closely involved with the establishment of Council in 2014.

The Council looks forward to working with Shaun in continuing to build a positive future for the region.

Shaun commented "I am very happy to be taking on this key leadership role at the West Daly Regional Council. There are a number of exciting challenges and opportunities ahead, which I look forward to working on with all of the team at West Daly. Mayor Harold Wilson and Councillors are passionate about the delivery of quality services, building capacity, and maintaining strong relationships internally and externally, and I share that passion in working with Council, staff, stakeholders and communities to deliver great outcomes for the West Daly region".

Shaun will commence his role in early June.

RECOMMENDATION

That the Local Authority receives and notes the Acting CEO report.

Moved:
Seconded:
Carried:

12 COMMUNITY PLAN

Each financial year Council is required to develop a Regional Plan and is to include any relevant Community plan of the Regional Council or Local Authority. It is proposed that Local Authority members conduct a survey of its Community members, to determine Community needs and or requirements and then present them to Council by 24 May 2017 for consideration for inclusion of the Regional Plan.

RECOMMENDATION

That it be noted upon the completion of a community survey, a report will be provided to the Council for their consideration for inclusion in the regional plan.

Moved:
Seconded:
Carried:

13 BASKETBALL COURT SHELTER

A quotation has been received for the supply and installation of a shelter for the basketball court.

STRATCO

DARWIN ABN 30 007 528 850
780 STUART HWY BERRIMAH NT 0828
PO BOX 38403 WINNELLIE NT 0821
PH (08) 8944 2300 FAX (08) 8947 0293

QUOTE NUMBER: 15266SR REVISED

CLIENT: WEST DALY REGIONAL COUNCIL **DATE:** 13/04/2017

ADDRESS: PEPPIMENARTI

PHONE: GLENN PARKER 0419804768

T3F FRONTIER STYLE CARPORTS **QUOTED PRICE**
(SHS COLUMNS, C-PURLIN BEAMS, PRODEK ROOF + FLASHINGS/GUTTER)

FRONTIER CARPORT SIZE:
WIDTH = 6000 mm
LENGTH = 3000 mm
HEIGHT = 3000 mm

OPTIONS INCLUDED:
RIBBED FASCIA BARGES
NO GUTTER OR D/PIPE

OPTION:

1.) SUPPLY, INSTALLATION AND CERTIFICATION OF AN ALL GALV. / ZINCALUME CARPORT WITH FLASHINGS. **$2,544** (GST INCLUSIVE PRICE)

2.) SUPPLY, INSTALLATION AND CERTIFICATION OF A GALV. FRAME & Z/ALUME ROOF CARPORT WITH COLOUR FLASHINGS. **$2,643** (GST INCLUSIVE PRICE)

3.) SUPPLY, INSTALLATION AND CERTIFICATION OF A GALV. FRAME WITH COLOUR ROOF CARPORT WITH COLOUR FLASHINGS. **$2,833** (GST INCLUSIVE PRICE)

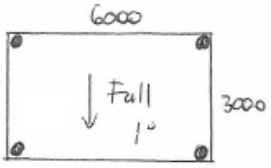
ABOVE PRICES INCLUDE PACKING & DELIVERY TO YOUR NOMINATED FREIGHT DEPOT IN DARWIN ONLY.

OPTIONAL EXTRA:
VT GUTTER, D/PIPE & ACCESSORIES TO ONE END OF CARPORT **$140** (GST INCLUSIVE PRICE)

REFER ATTACHED SKETCH BELOW FOR LAYOUT DESIGN.

NOTES:
LEAD TIME TO SUPPLY CARPORT IS APPROX. 2 WEEKS FROM DATE OF ORDER.
ENGINEER'S SECTION 40 CERTIFICATE PROVIDED WITH THE ORDER.
YOU WILL NEED TO ARRANGE YOUR OWN BUILDER & CERTIFIER.
STRATCO DOES NOT ACCEPT RESPONSIBILITY FOR ANY PARTICULAR SITE CONDITIONS OR PRIVATE CERTIFIER REQUIREMENTS. STRATCO MAY ASSIST CLIENTS WITH SITE OR CERTIFIER DIFFICULTIES BUT EXTRA ENGINEERING CHARGES MAY APPLY.
THE CLIENT IS RESPONSIBLE FOR ARRANGING THEIR OWN FREIGHT AND ASSOCIATED COSTS FROM DARWIN TO SITE.
QUOTATION ABOVE IS ONLY VALID FOR 30 DAYS.

IF YOUR BUILDER CANNOT REACH REQUIRED FOOTING DEPTH DUE TO ROCK ETC. A MODIFIED FOOTING MAY BE REQUIRED. EXTRA ENGINEERING CHARGES APPLY FOR A NEW SECTION 40 FOR ANY DESIGN CHANGES.



REGARDS

SCOTT REYNOLDS

RECOMMENDATION

That the Local Authority allocates an amount of $2,643.00 including GST for a basketball shelter and recommends this to Council.

Moved:
Seconded:
Carried:

14 ACTION ITEMS / PROJECTS LIST UPDATE

ACTION ITEMS

Date	Item Description	Responsible Person	Status	Comments & completion date
1.	Street Light Audit	RSM	ONGOING	3 lights to be repaired
2.	Homelands Extra Program audit	Customer Services Team Leader (assisted by DLGCS)	COMPLETED	Grants applied for April, majority is road works for Peppi outstations.
3.	Street Name Signs	RSM	ONGOING	Draft Proposal was accepted at last LA Meeting RSM to follow up and report back to the next meeting in 2017
4.	Foggers for Mosquitoes	RSM / Acting COM	ONGOING	Quotes to be provided to outsource and have qualified person treat 3 to 4 times per year. Quotes being sourced for all 3 communities
5.	Civil Yard – Lot 21	RSM & Grants Officer	NEW	RSM to liaise with Regional Office to apply for a SPG to fence the Civil Works Yard
6.	Basket Ball Court – Cover & seating	RSM	NEW	Expectation to place order before end April

LOCAL AUTHORITY PROJECTS

Project	Approved budget	Actual spend	Options:	Update
Solar lights for dark spots 5/4/16	$10,000.00	$9,220.00	In progress	Lights received awaiting batteries Deewin Kirim completing works
Local Authority Member shirts	$1,000.00	$930.06	Complete	Territory Uniforms Shirts arrived, members to sign
Softball oval irrigation and maintenance (lawn)	TBA		Recommended by LA	WDRC to seek quotes

RECOMMENDATION

1. That the Local Authority receives and notes the update for the action items/project list.

Moved:
Seconded:
Carried:

15 GENERAL BUSINESS

16 NEXT MEETING

Friday 9th June 2017.

17 MEETING CLOSED AT