



MEETING OF PALUMPA LOCAL AUTHORITY

THURSDAY, 7 DECEMBER 2017

The ordinary Meeting of the Palumpa Local Authority will be held
on (Thursday, 7 December 2017) at 9:30am.

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AGENDA

West Daly Regional Meeting

9:30AM, Thursday 7 December 2017

WEST DALY REGIONAL COUNCIL MEETING ROOM - PALUMPA

Welcome and Meeting Arrangements

Attendance and Apologies

Attendance

Apologies

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Questions from the Public

Next Meeting – Wednesday 18 April 2018

Meeting Close

WELCOME AND MEETING ARRANGEMENTS

Chief Executive Officer opened the meeting at 9:59am and chaired the meeting until the appointment of a chair in Agenda Item 1.

ATTENDANCE AND APOLOGIES

Local Authority Member	Amy Narburup
Local Authority Member	Chris Jones
Local Authority Member	Andrea Cameron
Local Authority Member	Warren Wodidj
Local Authority Member	Karen Anglitchi
Local Authority Member	Moses Wodidj

Elected Member	Ralph Narburup
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Staff:

Chief Executive Officer	Shaun Hardy
Governance Manager	Rebecca Purser
Community Services Manager	Steve Horton

Guests:

Department of Housing and Community Development	Kallum Peckham
Department of Housing and Community Development	Steve Kubasiewicz

Public:

Lee Brady
Gabriel Martin
Mark Reddy
Sandra Jacky

Apologies:

Mayor	John Wilson
Local Authority Member	Adrian Ariuu
Local Authority Member	Jill Wodidj
Local Authority Member	Jeff Wodidj

CONFIRMATION OF MINUTES

Minutes of the Palumpa Local Authority Meeting held on 20 July 2017

RECOMMENDATION:

That the minutes be taken as read and be accepted as a true record of the Meeting.

Moved: Warren Wodidj
Seconded: Karen Anglitchi

Resolution: Unanimously

REPORTS

1) Local Authority Members and Nomination of a Chairperson

10:10am - Local Authority Members requested all persons present other than LA Members leave the room during discussion of chairperson nomination.

10:15am – Local Authority Members invited all persons present to re-enter the meeting.

Local Authority members requested that two Chairpersons, namely Amy Narburup and Andrea Cameron be appointed on a rotating basis and that Amy Narburup be the Chair for this meeting.

Motion:

- 1. That the Local Authority notes Council's Local Authorities policy and nominates Amy Narburup and Andrea Cameron as rotating Chairpersons.**

Moved: Chris Jones

Seconded: Moses Wodidj

Resolution: Unanimously

2) Guest Speaker - Steven Kubasiewicz, Senior Planner, Remote Programs and Projects, Land Tenure Unit, Department of Housing and Community Development.

Local Authority Members suggested that further consultation was required with regards to the Community Land Use Plans and that a presentation should be delivered to the whole of the community and in particular, community stakeholders. Steve Kubasiewicz to liaise with Community Services Manager in Palumpa for suitable dates.

Motion:

- 1. That the Local Authority receives and notes the information from the Department of Housing and Community Development regarding Community Land Use Plans and Council will provide feedback within a minimum of two weeks.**

Moved: Andrea Cameron

Seconded: Warren Wodidj

Resolution: Unanimously

3) Chief Executive Officer's Report

The Chief Executive Officer spoke to his written report.

Motion:

- 1. That the Local Authority receives and notes the CEO's report**

Moved: Karen Anglitchi

Seconded: Andrea Cameron

Resolution: Unanimously

4) **Finance Report**

The Chief Executive Officer spoke to the written report provided by the Senior Financial Consultant.

Motion:

1. That the Local Authority receives and notes the finance report

Moved: Chris Jones

Seconded: Moses Wodidj

Resolution: Unanimously

5) **Community Services Manager's Report**

The Community Services Manager spoke to his written report.

Due to the majority of the Local Authority Members being members of the Mutchirr Association, it was decided that the possible gifting of sporting equipment to the Mutchirr Association be addressed at the Ordinary Council Meeting on 25 October 2017, to address possible perceptions of a conflict of interest.

The Governance Manager advised that Nganmarriyanga School requested a donation for the fete and it was suggested that any new sporting equipment could be gifted to the school to be raffled off.

Motion:

1. That the Local Authority receives and notes the Regional Services Manager's Report.

2. That the Local Authority notes the matter relating to Mutchirr Association will be addressed at the Ordinary Council Meeting on 25 October 2017 due to a conflict of interest.

3. That the Local Authority acknowledges the request from Nganmarriyanga School and recommends to Council that Council donates the new sporting equipment to the school to be raffled.

Moved: Moses Wodidj

Seconded: Warren Wodidj

Resolution: Unanimously

6) **Action Items Update**

Community Services Manager to provide a map of Palumpa at the next Local Authority Meeting with a list of suggested generic street names so that the street naming matter can be resolved.

Motion:

1. That it be a recommendation to Council that the Local Authority allocate an amount of \$1000 to purchase ready-mix concrete to allow the installation of the new signs.

Moved: Warren Wodidj
Seconded: Karen Anglitchi
Resolution: Unanimously

7) Community Night Patrol Report

Andrea Cameron, Community Night Patrol Team Leader and Local Authority Member spoke to the written report provided by Community Night Patrol Team Leader.

Motion:

- 1. That the Local Authority receives and notes the information regarding Community Night Patrol.**

Moved: Moses Wodidj
Seconded: Chris Cameron
Resolution: Unanimously

QUESTIONS FROM THE PUBLIC

Lee Brady asked two questions for the Local Authority Member's consideration:

1. Is it possible to put a solar light at the back entrance?
2. Can the township of Palumpa start being referred to as Nganmarriyanga on all documentation?

With regard to the first question, the CEO Suggested that Council can make an application to the Victims of Crime NT for additional solar lights as it was a community safety matter.

CEO advised he would need to make further investigations.

NEXT MEETING

Wednesday 17 January 2018 is not suitable due to the wet season and school holidays and it was suggested that a date in December 2017 or March 2018 would be more appropriate. A date and time of the next meeting is yet to be confirmed.

MEETING CLOSE

The meeting closed at 11:41am.

THIS PAGE AND THE PRECEEDING 3 PAGES ARE THE MINUTES OF THE Meeting of Palumpa Local Authority HELD ON Wednesday, 18 October 2017 AND CONFIRMED 7 December 2017.



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 7 DECEMBER 2017

Report for Agenda Item No 1

Prepared by **Shaun Hardy, Chief Executive Officer**

Chief Executive Officer's Report

Purpose

The purpose of this report is to update progress on Council activities and inform about issues relevant to the governance and management of Council.

Background

By-Election – Thamurrurr/ Pindi Pindi Ward

As noted at the recent Special Meeting, Council's vacancy in the Thamurrurr/ Pindi Pindi Ward was filled on 10 November 2017 following the NT Electoral Commission's declaration of Mark Martin as the sole nomination and thereby successful candidate. Council welcomes the return of Councillor Martin.

Regional Plan and Budget 2017-18

Council's Regional Plan and Budget 2017-18 sets out the goals and strategies for what we want to achieve during the 2017-18 financial year including:

- Better communication with local residents;
- More partnerships with local organisations;
- Promote local jobs for local people;
- Better service delivery for residents including Homelands.

While the Regional Plan and Budget 2017-18 are currently on track, a mid-year report on progress will be presented at Council's January 2018 meeting for discussion.

Local Authorities

Following Council's first two rounds of Local Authority meetings for 2017-18 in Wadeye, Palumpa and Peppimenarti, implementation of local projects and quotations for future projects are progressing well. The scheduling of third round Local Authority meetings is currently being reviewed.

Progress with Local Authority recommendations to Council and local projects are the subject of a separate agenda paper.

Homelands

As committed during a Homelands workshop held at Emu Point on 14 September, Council's assessment visits to each Homeland and residents' input were completed between late October 2017 and early November 2017.

Each Homeland assessment visit included representatives from the Department of Housing and Community Development (Homelands), Council (elected members and relevant staff) and Homeland residents.

The results of the Homelands assessments, recommended works and program scheduling are the subject of a separate agenda paper.

Roads

While Council has been challenged by its ageing fleet and equipment, local roads remain a priority. The way in which Council delivers its roads maintenance programs to maximise benefit within limited roads funding is currently being reviewed. Homelands roads grading activity is currently ramping up to complete as many as possible before weather prevents access.

A presentation by the Local Government Association of the NT (LGANT) on West Daly's roads network, funding and approaches to maintenance is the subject of a separate agenda item.

Waste Management

The Big Rivers Waste Management Committee coordinator visited Council's three communities in early November and completed waste management facility assessments for each site. The reports and recommendations for improvements to each site will be presented for discussion at Council's meeting in December 2017.

Council has commenced a range of clean-up activities in each community as part of preparations for the cyclone season and potential flooding events.

Aged Care

The Thamurrurr Aged Care Centre in Wadeye continues to move forward positively in staffing capacity and service delivery as evidenced in ongoing reviews by the Aged Care Quality Agency. Council's service support providers, CareLynx and BCA Learning, are providing assistance with management development, procedures and reporting by end-January 2018.

Aged Care Quality Agency assessments, CareLynx and BCA Learning reports and ongoing discussions with the Department of Health and Ageing are assisting the CEO's business case review of Council's Aged Care programs.

Staffing

Four recently advertised positions have been successfully filled: Manager Grants – Darwin (Kristine Mattienzo); Administration Officer – Darwin (Tracey Clarke); Team Leader Community Night Patrol – Wadeye (Wilfred Harris); and Director Council and Community Services – Wadeye (Steve Horton).

Applications for the Manager Aged Care – Wadeye and Mechanic – Wadeye positions ended on 24 November.

The negotiations for Council's first Enterprise Agreement are well underway with a first meeting with staff and union representatives on 6- 7 November. A second meeting is scheduled for 5- 6 December with the aim of conducting a vote by all staff on 15 December. Davidson Workplace Solutions is providing appropriate expert advice and assistance during this process.

Stakeholder Meetings

For the period October – November 2017, I have undertaken external stakeholder meetings regarding the following:

AFL Northern Territory
AG – Prime Minister and Cabinet – Community Patrol/ School Attendance
AG – Education – Vacation Care
AG – Health– Aged Care
Allmine – Mechanical Services
BCA Learning – Aged Care
CareLynx – Aged Care
CouncilBiz
Davidson Workplace Solutions – Enterprise Agreement
GHD – Palumpa Airport Road Project
Local Government Association of the NT
Local Government Professionals Association
NTG – Housing and Community Development – Homelands
NTG – Tourism and Culture – Sport and Recreation
Thamurrurr Development Corporation
Thathangatay Foundation

Recommendation

- 1. That the Local Authority receives and notes the Chief Executive Officer's Report.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 7 DECEMBER 2017

Report for Agenda Item No 2

Prepared by Ramesh Pudasaini, Senior Financial Consultant

Finance Report

Purpose

Provide Financial Information to Local Authority.

Background

As per Guideline 8, council must provide quarterly financial information to local authority member.

Impact for Council

Compliance with Guideline 8 rules and regulation.

Recommendation

- 1. That the Local Authority receives and notes the financial information provided by Council.**

Attachments

- 1** Q2 - Budget Management Report
- 2** Q2 - Programs Exp. Only - 300



Ledgers: 18QACT and 18QIBUD

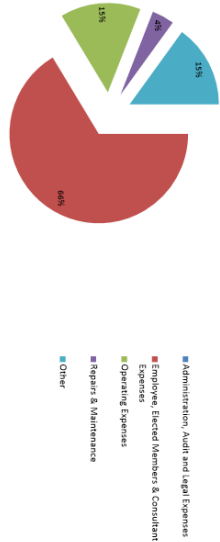
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Budget Management Report Local Authority Region/ Office : Palumpa

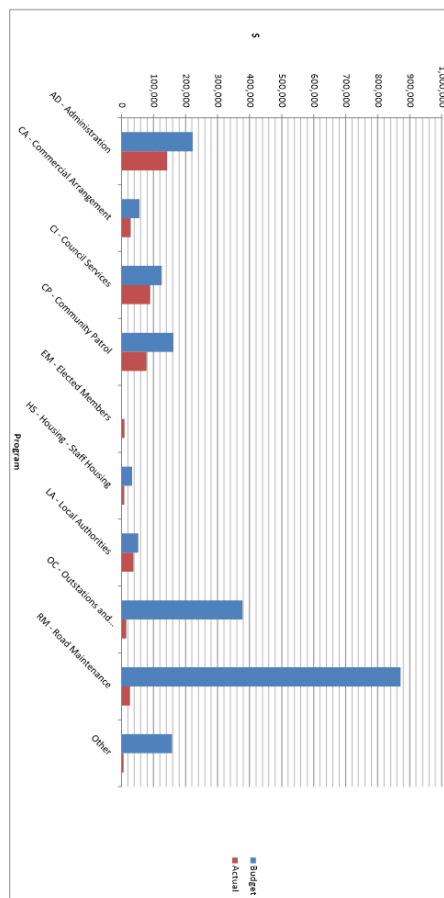
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Income				Expenses													
Local Authority Region & Programs	Program Code	Income (including internal source)	Internal Income	Total Income	Budgeted Income (including internal source)	Income Variance	Administration, Audit and Legal Expenses	Employee Related Expenses	Operating Expenses	Repairs & Maintenance	Other	Expenditure Total (including internal expenses)	Internal Expenses	Total Expenses	Budgeted Expenditure (including internal charges)	Expense Variance	Program Expense Position
Region: Palumpa																	
AD - Administration	AD	(329,648)	0	(329,648)	(334,513)	(4,865)		88,913	42,396	0	11,681	142,990	0	142,990	222,668	(79,678)	Under budget
CA - Commercial Arrangement	CA	(84,070)	0	(84,070)	(85,460)	(1,390)	0	27,134	1,089	0	0	28,423	0	28,423	55,886	(27,462)	Under budget
CI - Council Services	CI	0	0	0	(16,150)	(16,150)	0	90,039	0	0	0	90,039	0	90,039	126,004	(35,965)	Under budget
CP - Community Patrol	CP	(79,095)	0	(79,095)	(158,190)	(79,095)	0	75,098	381	650	2,575	78,701	0	78,701	161,791	(83,089)	Under budget
EM - Elected Members	EM	0	0	0	0	0	0	9,088	0	0	218	9,307	0	9,307	0	9,307	Over Budget
HS - Housing - Staff Housing	HS	(2,093)	0	(2,093)	(1,165)	928	0	0	17,428	8,588	240	37,004	0	37,004	31,500	(5,504)	Under budget
LA - Local Authorities	LA	(103,910)	0	(103,910)	(73,044)	30,865	0	0	0	0	19,575	37,004	0	37,004	53,024	(16,020)	Under budget
OC - Outstations and Homelands	OC	(603,628)	0	(603,628)	(551,194)	52,434	0	0	34	6,359	8,685	15,078	0	15,078	371,145	(363,067)	Under budget
RM - Road Maintenance	RM	(1,972,086)	0	(1,972,086)	(1,598,743)	373,343	0	(1,439)	1,863	9,000	17,453	26,877	0	26,877	871,725	(864,848)	Under budget
Other	Other	(269,765)	0	(269,765)	(269,765)	(269,765)	0	3,118	1,446	(6,683)	6,216	6,297	0	6,297	337,680	(331,383)	Under budget
Total	Total	(3,448,268)	0	(3,448,268)	(3,330,571)	116,697	0	294,348	64,637	17,914	68,486	443,546	0	443,546	2,095,432	(1,651,878)	
LA - Local Authorities	LA	(103,910)	0	(103,910)	(73,044)	30,865	0	0	17,428	0	19,575	37,004	0	37,004	53,024	(16,020)	Under budget

Region: Palumpa (Expenses by Category)



Region: Palumpa (Expenses)



	Program Code	Administration, Travel & Funded Expenses	Community Grants	Depreciation	Employee, Factored Members & Contractor Expenses	Operating Expenses	Region & Maintenance	Other	Expenditure Total (excludes capital expenses)	Internal Expenses	Total Expenses	Budgeted Expenses	Expense Variance
Regional Programs													
EIM - Elected Members	0	0	0	7,407	0	0	0	1,901	9,307	0	9,307	0	9,307
AG - Aged Care Services	0	0	0	0	0	0	0	6,237	6,237	0	6,237	0	6,237
AC - Across Council Tied Grants	0	0	0	0	0	0	0	0	0	0	0	0	0
AE - Ancillaries	0	0	0	0	0	0	0	0	0	0	0	0	0
AS - Asset Management	0	0	0	0	[72,065]	0	0	72,065	0	0	0	0	0

Local Authority Region & Programs	Program Code	Administration Audit and Report	Community Grants	Depreciation	Members & Committee Expenses	Operating Expenses	Region & Maintenance	Other	Internal Expenses (excluding internal expenses)	Total Expenses	Budgeted Expenses	Expense Variance
Region: Palumpa												
RH - Roads	RM		0	0	[13,921]	0	9,000	49,699	76,877	76,877	871,725	(844,848)
OC - Outcrops and Homelands	QC		0	0	6,666	0	6,339	2,033	15,078	15,078	(363,067)	(347,989)
CC - Capital Purchases / Project	CC		0	0	0	0	0	0	0	0	783,997	(783,997)
HC - Housing Shared Housing	HS		0	0	[122,345]	0	8,245	22,929	8,245	(52,877)	(42,486)	(10,391)
CP - Community Work	CP		0	0	[59,757]	0	654	117,968	78,101	6,739	87,459	(161,751)

Statement of Financial Performance (Expenses Only)

Local Authority Region / Office: Palumpa

YTD Period from 1st July (inc Prd 0) 2017 to 31st December 2017

For periods 4 to 6



	Quarter 2			YTD			Commitments	Amount Remaining to Balance Budget for the Year	Forecast	Annual Budget
	Actual Amount	Budget Amount	Variance \$	Actual Amount	Budget Amount	Variance \$				
Council Funds										
AD Administration	55,149	111,334	(56,186)	142,990	222,668	(79,678)	2,187	282,506	348,006	427,684
CA Commercial Arra	10,922	27,943	(17,021)	28,423	55,886	(27,463)	0	78,157	79,118	106,581
CI Council Service	32,869	63,002	(30,134)	90,039	126,004	(35,965)	0	143,969	198,043	234,008
EM Elected Members	2,910	0	2,910	9,307	0	9,307	0	(9,307)	9,307	0
HS Housing - Staff	5,299	16,250	(10,951)	8,828	32,500	(23,672)	0	55,172	41,328	65,000
PG Parks and Garde	5,673	6,625	(952)	3,033	13,250	(10,217)	290	23,176	16,283	26,500
RM Road Maintenan	729	836,725	(835,996)	26,677	849,225	(822,548)	65,674	1,767,634	1,038,037	1,850,385
WM Waste Managemen	245	0	245	(1,189)	0	(1,189)	0	1,189	(1,189)	0
WIS Work Health and	0	2,500	(2,500)	0	5,000	(5,000)	2,044	7,956	5,000	10,000
Council funds sub-total	113,794	1,064,379	(950,585)	308,309	1,304,533	(996,224)	70,395	2,351,454	1,733,934	2,730,158
Agency Funds										
AG Aged Care Serv	3,925	0	3,925	6,237	0	6,237	0	(6,237)	6,237	0
CP Community Patro	36,485	80,695	(44,210)	78,701	161,791	(83,089)	242	227,083	222,936	306,026
CZ Capital P/P	0	6,356	(6,356)	0	78,597	(78,597)	7,955	83,354	12,712	91,309
ES Essential Servi	0	10,416	(10,416)	0	20,833	(20,833)	0	38,669	17,867	38,669
LA Local Authoriti	8,069	26,512	(18,443)	37,004	53,024	(16,020)	501	68,544	90,078	106,049
OC Outstations and	14,911	189,073	(174,161)	15,078	378,145	(363,067)	0	741,212	393,223	756,290
SR Sport and Rec	(5,284)	0	(5,284)	(1,784)	0	(1,784)	120	1,664	(1,784)	0
Agency funds sub-total	58,107	313,253	(255,145)	135,237	692,390	(557,154)	8,617	1,154,309	741,209	1,298,363
Internal Funds										
AD Administration	6,951	0	6,951	27,803	0	27,803	0	(27,803)	27,803	0
CA Commercial Arra	1,250	3,750	(2,500)	5,000	7,500	(2,500)	0	10,000	12,500	15,000
CP Community Patro	2,198	6,595	(4,397)	8,793	13,190	(4,397)	0	17,587	21,983	26,390
HS Housing - Staff	(12,899)	(10,345)	(2,554)	(51,597)	(20,690)	(30,907)	0	10,217	(72,287)	(41,380)
PG Parks and Garde	0	7,500	(7,500)	0	15,000	(15,000)	0	30,000	15,000	30,000
RM Road Maintenan	0	11,250	(11,250)	0	22,500	(22,500)	0	45,000	22,500	45,000
WM Waste Managemen	2,500	12,500	(10,000)	10,000	25,000	(15,000)	0	40,000	35,000	50,000
Internal funds sub-total	0	31,250	(31,250)	0	62,500	(62,500)	0	125,000	62,500	125,000
Total before depreciation	171,902	1,408,882	(1,236,980)	443,546	2,059,423	(1,615,878)	79,212	3,630,763	2,537,643	4,153,521
Depreciation										

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	Quarter 2			YTD			Commitments	Amount Remaining to Balance Budget for the Year	Forecast	Annual Budget
	Actual Amount	Budget Amount	Variance \$	Actual Amount	Budget Amount	Variance \$				
Depreciation sub-total	0	0	0	0	0	0	0	0	0	0
Grand Total	171,902	1,405,552	(1,235,950)	443,546	2,059,423	(1,615,878)	79,212	3,630,763	2,537,643	4,153,521



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 7 DECEMBER 2017

Report for Agenda Item No 3

Prepared by **Shaun Hardy, Chief Executive Officer**

Annual Report 2016/17

Purpose

To provide the Local Authority with the West Daly Regional Council Annual Report for 2016-17 including audited annual financial statement.

Background

The West Daly Regional Council Annual Report for 2016-17 including audited annual financial statement was published on 15 November 2017 and submitted to the Minister for Housing and Community Development and Department, in line with legislative requirements.

Section 16.3.1 of Guideline 8: Regional Councils and Local Authorities requires that each financial year a Local Authority agenda must include a review of the Regional Council's annual report for the previous year.

The report provides an account of Council's expenditure and service delivery for the 2016-17 financial year including for each Local Authority area.

Several printed copies of the West Daly Regional Council Annual Report for 2016-17 are provided at the Local Authority meeting and can also be accessed at any time via the Internet at www.westdaly.nt.gov.au .

Recommendation

- 1. That the Local Authority receives and notes the West Daly Regional Council Annual Report for 2016-17 including audited annual financial statement.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 7 DECEMBER 2017

Report for Agenda Item No 4

Prepared by **Steve Horton, Regional Services Manager**

Regional Services Manager's Report

Visitors

Since the last LA meeting we have had several visitors to the Community. We have had visits from Child Dental Services from Top End Health. CGS Plumbing who have been doing work on Community houses and NT Library Techs who have been installing WIFI for Community use.

Events and Activities

A fund raising event was recently held by the School which saw children painted in the colours of the rainbow competing to raise funds for the School.

The Council has received a letter of appreciation from the local School for being one of the sponsors of their Fete which was held on the 2nd of Nov 2017.

Meetings

The Ordinary Council meeting was held at Palumpa on the 25th Oct with good attendance.

Strategic Issues

Quotes have been received to re-sheet the access road to Merrepen and Nemarluk. The quote was quite large and would require a Capital grant application, discussions with the Department of Housing and Community development have suggested that the use of MES funding should be used and that the road should be done in stages and over a period of time the entire road will be completed.

Council have successfully gained admission to the Remote Air Service Subsidy scheme. This will see the introduction of scheduled passenger and freight services to Palumpa twice weekly. Flights will be subsidised by the Government and we are currently waiting contact from an air operator to advise of schedules and the cost of fares.

Community Issues

WIFI has now been installed in the Council Office and is free for use by all Community members. It is proposed that shaded seating and rubbish bins be installed in front of the Council Office so that persons can come and use the service. The hours of operation for the WIFI have been set at 8.00am to 8.00pm Monday to Saturday.

Council is considering holding a Community clean up day in line with Australia clean up day which is to be held on 4 March 2018. It is planned to involve all the Community with the Nganmarriyanga clean up day and hold a Community BBQ after with prizes going to children for the most rubbish collected.

Staffing

Two new casual Civil Crew have been recruited, making a full compliment of staff in the Civil Team. An application for the remaining Night Patrol position from a Community member has been received and is progressed, which will also give the Night Patrol a full team.

Projects

Given the wet season is upon us it unlikely that any works on the Causeway upgrade will be commenced until the dry season starts.

Concrete has been purchased for the street signs and the street signs will shortly be installed around the Community.

Public and Street Lighting

We are still waiting on the Street Lights to be repaired; delays have been caused by the Contractors Cherry Picker not operating currently.

Local Emergency Management

Council will conduct a clean up of the Community area in preparation for the upcoming wet and Cyclone season. Sand bags and sand will be stockpiled in the Civil yard and will be available for use to Community members should they need it. Council have spoken with Police about Emergency Planning with the upcoming wet season and Cyclone season and have been advised that details will be forthcoming. In the event of an emergency Police will coordinate activities and evacuations.

Cemetery Assistance

Council continue to provide Funeral assistance to Community members. Funerals were conducted recently at Wudapili and Council provided excavation services to members.

Local Road Maintenance

Council will continue to maintain roads and will concentrate on the larger pot holes in the Community area prior to road works commencing in the upcoming dry season.

Council will also be working on the larger holes in front of the School and Clinic as soon as the weather permits. These areas collect large amounts of water which impacts on traffic movement through the area.

Traffic Management on Local Roads

The new road signs are to be installed by Council Civil, NT Police have advised that the signs will be enforced and persons caught disobeying them will be charged.

Waste Management and Litter Control

Prior to the wet season there will be another Community clean up and provision for hard wasted disposal.

Plant and Equipment

Issues with the Garbage Truck continue to be a concern and alternative solutions to collecting rubbish have been sourced. Quotes have been obtained to replace the trucks that have continuous electrical and hydraulic problems with trailers specifically designed for rubbish collection.

The Tip Truck was collected on Friday only to break down on its return journey requiring it to be returned back to the repairers. I have been advised that it is only a minor problem and that the truck should be ready to return to Palumpa this week.

Airport Maintenance

Airport fencing continues to be of concern and the Department of Infrastructure are sourcing quotes to have the fencing replaced. Works have recently been conducted by Contractors in filling in the large washouts beside the runway.

Community Services

Aged Care

The quality of meals continues to be of a concern to Aged Care members of the Community. Members have reported that the size and consistency of the meals don't equate to the value that they pay for them and require further investigation.

Night Patrol

Night Patrol have three staff patrolling of a night time and have also received another application to fill the remaining position. Night Patrol has reported that there had been several drunk drivers and persons in the Community in the past few weeks, their detail have been passed onto Police.

Libraries and Culture

NT library have now installed the free WIFI for the Community in the Council Office. Log on details can be obtained from Council staff and there are filters in place to ensure that no unauthorised material is downloaded.

Recommendation

- 1. That the Local Authority receive and note the Regional Services Manager's Report.**

Attachments

There are no attachments for this report.



WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 7 DECEMBER 2017

Report for Agenda Item No 5

Prepared by **Scott Page, Community Night Patrol Manager**

Night Patrol Manager's Report

Palumpa

Alcohol coming into the community is still a problem area. The community patrol staff do what they can to curb violence which is a result of this, but until the community as a whole unite to keep the alcohol out of Palumpa this will continue to be an ongoing problem.

During October community patrol assisted the following,

- 0-12 -104,13-17 - 49,18-25 - 27, 26-44 -49, 45+ - 89
- Clinic-3
- Children reunited with family-90

- Total assisted -318

Recommendation

- 1. That the Local Authority receives and notes the Community Night Patrol Manager's report**

Attachments

There are no attachments for this report.

WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF 7 DECEMBER 2017

Report for Agenda Item No 6

Prepared by **Steve Horton, Regional Services Manager**

Proposed Local Authority Projects

1. Purpose – Australia Day Clean up

Provide \$1500.00 to cover the costs of holding a Community clean up day on 4 MAR 2018.

Background

Australia Clean up Day is to be held on 4 Mar 2018 and it is proposed that Nganmarriyanga hold their own clean up day to coincide with the Australia Clean Up Day. It is planned that a Community BBQ be held after the event and prizes awarded to children for the most rubbish collected. Funds will be used to cover the cost of the BBQ, gloves, rubbish bags and prizes for Children.

Impact for Council

\$1500.00 to cover costs to hold event.

2. Purpose – Purchase solar light for back access road

Provide a Solar Light on the back access to the Community from Port Keats road.

Background

Council has recently upgraded the rear access road which is in constant use by Community members. Several Community members have expressed concerns that they miss the turnoff at night. During the wet season this access point can be the only suitable access point due to the road flooding making access at the next access point into the Community inaccessible

Impact for Council

Solar Light cost \$6493.89 inclusive of GST

3. Purpose – Purchase of covered seating

Provision of covered seating in front of Council Office for Community members to use whilst accessing free WIFI services

Background

NT Library and Council have installed WIFI that is available to all Community members for use

Impact for Council

Require two covered seating – cost \$7909.00, freight cost \$3135.00, total cost \$11,044.00 incl of GST

4. Purpose – Rubbish Bins for WIFI area

Provide rubbish bins for the WIFI area next to the proposed covered seating area in front of the Council Office for Community members to use whilst accessing free WIFI services

Background

Proposed park benches are to be installed in front of Council Office; rubbish bins are needed to be installed to ensure the area is kept litter free and clean. Bins come complete with an enclosed wheelie bin which allow for rubbish collection via normal processes.

Impact for Council

Require three rubbish bins at a cost of \$1450 plus GST each, freight not included and will need to be sourced once the number and approval gained.

Total cost of the three bins - \$4350, plus GST. The cost of freight is to be presented at the next meeting.

Recommendation

- 1. That the Local Authority recommends to Council that Council approves an amount of \$1500.00 to cover costs of food drinks, gloves, rubbish bags and prizes for children.**
- 2. That the Local Authority recommends to Council that Council approves the purchase of a Solar Light for the rear access point to the Community at a cost of \$6439.89.**
- 3. That the Local Authority recommends to Council that Council approves the purchase of Park Benches for Community use at a cost of \$11,044, which includes freight from Victoria to Darwin.**
- 4. That the Local Authority recommends to Council that Council approves the purchase of three Rubbish Bins for the WIFI area at a cost of \$4350.00 plus GST.**

Attachments

- 1 Solar Light**
- 2 Shaded Seating**
- 3 Rubbish Bins**

DJ Air & Electrical Services Pty Ltd

A.B.N: 28 160 855 809
admin@djair.com.au
 Phone: 0408 361 693
 PO Box 27, Wadeye NT 0822
 Electrical Contractors License: C2899
 Arctic Authorisation Number: AU32755

**QUOTATION**

Invoice #: QU-0001217

Date: 22 Nov 2016

Bill To:

West Daly Regional Council
 GPO Box 2047
 DARWIN NT 0804
 AUSTRALIA

Description**Amount EX GST****UNIT PRICE****Palumpa**

Supply and install one vandal resistant motion sensor LED light
 complete with 5.5 meter pole, post top adaptors and rag bolt assembly
 type 5.

5,723.54

Includes machine hire, concrete footings and all required testing.

Vehicle Allowance Truck and car \$1.80 per km

180.00

Subtotal

5,903.54

Total GST 10%

590.35

Invoice Total AUD

6,493.89

Amount Due AUD**6,493.89****Quote Number: QU-0001217****Customer: West Daly Regional Council**

Quote valid for 30 days. Please contact Caitie 0427104991 / admin@djair.com.au should you have any queries.
 Thank you for the opportunity to quote

E. P. Draffin Manufacturing Pty Ltd

PO BOX 165
 Bayswater, Vic 3153 Australia
 Phone: 03 9720 1033
 Fax: 03 9720 5508
 ABN: 23 004 377 913



Quote No: 20902
Thursday, 30 November 2017

Page: 1

Attention: Steven Horton

West Daly Regional Council

GPO Box 3775
 Darwin, NT 0801
 Phone: 0475 820 775

Dear Steven

Thank you for the opportunity to submit the following quote.

Payment Terms: 40% deposit on order, final payment prior to shipment.

Leadtimes

Standard Production Leadtime = 65 Business Days excluding Christmas Closure and Public Holidays

(Christmas Production Closure 22/12/2017 - 10/01/2018)

Custom Designs may incur extra lead time for drawings and approval.

If non account customer, time taken to pay deposit or process account application is added to leadtime.

Part ID: **88507**

Rev:

EAT N SHADE

P/C Colour of Frame - TBA

Colour of Colourbond Roof - TBA

Quantity	Unit Price	Discount	Discounted Unit Price	Discounted Unit Price (inc GST)	Additional Charges (inc GST)	Total Price (inc GST)
2	3,595.00	0 %		3,954.50		\$7,909.00

Part ID: **FREIGHT**

Rev:

Freight Quote - ESTIMATION - TBC

Goods packed on pallet, Product/s and Quantities - TBC

If tailgate unloading required extra \$80 + gst

Carrier quoted: Northline - PALUMPA tbc

Quantity	Unit Price	Discount	Discounted Unit Price	Discounted Unit Price (inc GST)	Additional Charges (inc GST)	Total Price (inc GST)
1	2,850.00	0 %		3,135.00		\$3,135.00

E. P. Draffin Manufacturing Pty Ltd

PO BOX 165

Bayswater, Vic 3153 Australia

Phone: 03 9720 1033

Fax: 03 9720 5508

ABN: 23 004 377 913

**Quote No: 20902****Thursday, 30 November 2017**

Page: 2

Prices are Valid Until Monday, 29 January 2018

[For paint colours please visit](#)<https://www.draffin.com.au/wp-content/uploads/2016/08/DRAFFIN-COLOUR-CHART.pdf>[For timber finish please visit](#)<https://draffin.com.au/wp-content/uploads/2017/05/Draffin-Timber-Guide-2017.pdf>

If we can be of any further assistance, please do not hesitate to contact us.

We look forward to hearing from you in the near future.

Kind Regards,

Richard Platts

EP Draffin Manufacturing Pty. Ltd.

richard@draffin.com.au



Eat 'n' Shade
88507

Description

Dimensions

- ☐ Roof W1555 x L1960 x H2345mm
- ☐ Seat Plan W1450 x L1800mm
- ☐ SH470 TH785mm

Materials

- ☐ Roof sheets - Colorbond Steel
- ☐ Frame - Steel
- ☐ Planks - Aluminium 250 x 55mm

Finish

- ☐ Frame - Hot dip galvanised and powder coated (Dulux Powders Colour Range)
- ☐ Roof Sheets - Colorbond (Dulux Colorbond Range)

Mounting Options

- ☐ Bolt Down (Standard)
- ☐ Inground (use Cat. No. 21776)

Notes

- ☐ Can be shipped flat pack
- ☐ Not free standing, must be bolted down

Configuration Examples



Powdercoated frames,
colorbond roof, aluminium
planks



03/12/2017

Public Waste Bin | Outdoor Commercial Street Bins | Eco Elegance

[\(https://ecoelegance.com.au/my-account/\)](https://ecoelegance.com.au/my-account/)
[\(https://ecoelegance.com.au/shop/\)](https://ecoelegance.com.au/shop/)
[\(https://ecoelegance.com.au/wishlist/\)](https://ecoelegance.com.au/wishlist/)
[\(https://ecoelegance.com.au/cart/\)](https://ecoelegance.com.au/cart/)
[\(https://ecoelegance.com.au/checkout/\)](https://ecoelegance.com.au/checkout/)

 (tel:1300651560) Login [\(https://ecoelegance.com.au/my-account/\)](https://ecoelegance.com.au/my-account/) or Register [\(https://ecoelegance.com.au/my-account/\)](https://ecoelegance.com.au/my-account/) (tel:1300651560)

eco

[\(https://ecoelegance.com.au/\)](https://ecoelegance.com.au/)

Search here



MENU



0 item(s)

 Home [\(https://ecoelegance.com.au/\)](https://ecoelegance.com.au/) > Shop [\(https://ecoelegance.com.au/shop/\)](https://ecoelegance.com.au/shop/) > Rubbish Bins [\(https://ecoelegance.com.au/product-category/rubbish-bins/\)](https://ecoelegance.com.au/product-category/rubbish-bins/) > Outdoor Rubbish Bins [\(https://ecoelegance.com.au/product-category/rubbish-bins/outdoor-rubbish-bins/\)](https://ecoelegance.com.au/product-category/rubbish-bins/outdoor-rubbish-bins/) > Public Waste Bin

 (https://ecoelegance.com.au/wp-content/uploads/2015/02/15-Public-Waste-Bin-photo-2-800x1120.jpg) ~~\$1,459.00~~ + GST

Public Waste Bin

1



ADD TO CART



SKU: 15-Public Waste Bin

 Categories: Commercial Street Bins [\(https://ecoelegance.com.au/product-category/commercial-street-bins/\)](https://ecoelegance.com.au/product-category/commercial-street-bins/), Outdoor Rubbish Bins [\(https://ecoelegance.com.au/product-category/rubbish-bins/outdoor-rubbish-bins/\)](https://ecoelegance.com.au/product-category/rubbish-bins/outdoor-rubbish-bins/), Rubbish Bins [\(https://ecoelegance.com.au/product-category/rubbish-bins/\)](https://ecoelegance.com.au/product-category/rubbish-bins/)

DESCRIPTION

Elegantly crafted public waste bin with top opening. Powder coated stainless steel outdoor bins with 120 litre capacity.

ADDITIONAL INFORMATION

Ideally suited for streets, parks, railway stations and all public venues.

REVIEWS (0)

- Each bins comes with 120 litre plastic wheelie bin
- Attractive perforated design

<https://ecoelegance.com.au/shop/rubbish-bins/public-waste-bin/#.WiNZerljGUK>

1/3

03/12/2017

Public Waste Bin | Outdoor Commercial Street Bins | Eco Elegance

- Signage on front of unit
- Large Opening – size of openings to your specifications
- Comes with bolts for mounting into ground
- Signage – to your specifications-
- Body – Powder coated grade 304 SS
- Powder Coating – your choice of colour
- Lid – Polished grade 304 SS
- Locking mechanism on doors
- Dims – 565 W x 565 L x 1024mmH

Related Products



(<https://ecoelegance.com.au/shop/recycling-bins/archtec-parkview-recycling-bin-single/>)

Archtec Parkview Recycling Bin – Single

(<https://ecoelegance.com.au/shop/recycling-bins/archtec-parkview-recycling-bin-single/>)

ADD TO CART (/SHOP/RUBBISH-BIN

E-50-LITRE-STAINLESS-STEEL-COLOUR-CODED-RECYCLERS-ROUND/
VIEW DETAILS (HTTPS://ECOELEGANCE.COM.AU/SHOP/RUBBISH-BINS/ARCHTEC-PARKVIEW-RECYCLING-BIN-SINGLE/)



(<https://ecoelegance.com.au/shop/rubbish-bins/large-half-moon-hygienic-waste-bins-50-litre-capacity/>)

Large SIDE OPENING Half Moon Hygienic Waste Bins 50 litre capacity

(<https://ecoelegance.com.au/shop/rubbish-bins/large-half-moon-hygienic-waste-bins-50-litre-capacity/>)

ADD TO CART (/SHOP/RUBBISH-BIN

VIEW DETAILS (HTTPS://ECOELEGANCE.COM.AU/SHOP/RUBBISH-BINS/LARGE-HALF-MOON-HYGIENIC-WASTE-BINS-50-LITRE-CAPACITY/)



(<https://ecoelegance.com.au/shop/rubbish-bins/eco-elite-giant-stainless-steel-waste/>)

Eco Elite GIANT Stainless Steel Waste

(<https://ecoelegance.com.au/shop/rubbish-bins/eco-elite-giant-stainless-steel-waste/>)

ADD TO CART (/SHOP/RUBBISH-BIN

VIEW DETAILS (HTTPS://ECOELEGANCE.COM.AU/SHOP/RUBBISH-BINS/ECO-ELITE-GIANT-STAINLESS-STEEL-WASTE/)



(<https://ecoelegance.com.au/shop/rubbish-bins/ash-trash-bins/square-bin-dome-lid-ashtray/>)

Square Waste Bin with Dome Lid and Ash

(<https://ecoelegance.com.au/shop/rubbish-bins/ash-trash-bins/square-bin-dome-lid-ashtray/>)

SELECT OPTIONS (HTTP

SHOP ONLINE

OUTDOOR ASHTRAYS (HTTPS://ECOELEGANCE.COM.AU/PRODUCT-CATEGORY/OUTDOOR-ASHTRAYS/)

RECYCLING BINS (HTTPS://ECOELEGANCE.COM.AU/PRODUCT-CATEGORY/RECYCLING-BINS/)

RUBBISH BINS (HTTPS://ECOELEGANCE.COM.AU/PRODUCT-CATEGORY/RUBBISH-BINS/)

ASH & TRASH (HTTPS://ECOELEGANCE.COM.AU/PRODUCT-CATEGORY/RUBBISH-BINS/ASH-TRASH-BINS/)

DRIVE-THROUGH LID (HTTPS://ECOELEGANCE.COM.AU/PRODUCT-CATEGORY/RUBBISH-BINS/DRIVE-THROUGH-LID-RUBBISH-BINS/)

<https://ecoelegance.com.au/shop/rubbish-bins/public-waste-bin/#.WinZerljGUk>

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03/12/2017

Public Waste Bin | Outdoor Commercial Street Bins | Eco Elegance

INDOOR & OUTDOOR ([HTTPS://ECOELEGANCE.COM.AU/PRODUCT-CATEGORY/RUBBISH-BINS/INDOOR-OUTDOOR-RUBBISH-BINS/](https://ecoelegance.com.au/product-category/rubbish-bins/indoor-outdoor-rubbish-bins/))OUTDOOR ([HTTPS://ECOELEGANCE.COM.AU/PRODUCT-CATEGORY/RUBBISH-BINS/OUTDOOR-RUBBISH-BINS/](https://ecoelegance.com.au/product-category/rubbish-bins/outdoor-rubbish-bins/))STAINLESS STEEL RUBBISH BINS ([HTTPS://ECOELEGANCE.COM.AU/PRODUCT-CATEGORY/STAINLESS-STEEL-RUBBISH-BINS/](https://ecoelegance.com.au/product-category/stainless-steel-rubbish-bins/)) +PARK BENCHES ([HTTPS://ECOELEGANCE.COM.AU/PRODUCT-CATEGORY/PARK-BENCHES/](https://ecoelegance.com.au/product-category/park-benches/))COMMERCIAL STREET BINS ([HTTPS://ECOELEGANCE.COM.AU/PRODUCT-CATEGORY/COMMERCIAL-STREET-BINS/](https://ecoelegance.com.au/product-category/commercial-street-bins/))

RECENTLY VIEWED PRODUCTS



Public Waste Bin (<https://ecoelegance.com.au/shop/rubbish-bins/public-waste-bin/>)
 (https://ecoelegance.com.au/shop/rubbish-bins/public-waste-bin/) \$1,450.00

TOP RATED PRODUCTS



144 Litre -3 Tier Square Waste Bin
 (https://ecoelegance.com.au/shop/rubbish-bins/144-litre-3-tier-square-waste-bin/) (https://ecoelegance.com.au/shop/rubbish-bins/144-litre-3-tier-square-waste-bin/)
 \$499.00



Stainless Steel MARINE GRADE 316 Park Benches
 1550mm L x 651 mm W x 893 mm H
 (https://ecoelegance.com.au/shop/park-benches/stainless-steel-park-benches-copy/) (https://ecoelegance.com.au/shop/park-benches/stainless-steel-park-benches-copy/)
 \$2,999.00

ORDER TOLL FREE: 1300 651 560 (tel:1300651560)

You can also buy online or ring to open an account.

CONTACT US

Eco Elegance Pty Ltd.

Post Office Box 271

Tullamarine, Victoria

3043, Australia

☎ Phone: 1300 651 560 (tel:1300651560)

☎ Fax: 0393 353 144 (fax:0393353144)

✉ Email: media@ecoelegance.com.au (mailto:media@ecoelegance.com.au)

PAYMENT METHODS

We accept:



All prices are listed in AUD.

Prices exclude GST.

<https://ecoelegance.com.au/shop/rubbish-bins/public-waste-bin/#.WiNZerljGUk>

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WEST DALY REGIONAL COUNCIL

FOR THE PALUMPA LOCAL AUTHORITY OF
7 DECEMBER 2017

Report for Agenda Item No 7

Prepared by Steve Horton, Regional Services Manager

Action Items Update

Attached is a schedule of up to date action items for Local Authority Members to note.

Recommendation

- 1. That the Local Authority receives and notes the action items update.**

Attachments

- 1 Action Items Update**

Regional Plan 2017/18 - Priorities highlighted by the Local Authority

PALUMPA - NGANMARIYANGA WARD

Takeaway Store
Community Safety Signage
Community Fencing
Children's Playground
Swimming Pool
Lawn Mowing
Waste Management
Local Roads

Date	Project/Action Item	Progress	Budget/Approved Amount	Actual Amount	Comments	Completion Date
LA Meeting held 20 July 2017	Supply and installation of 3 Solar Lights within the community	Completed	\$20,000.00	19,600.00	Completed	25-Sep-17
	Speed Road and School signs to be purchased and installed	Concrete required to install posts	\$9,139.13		Awaiting collection of concrete then signs will be installed	
	Floor Cleaner/Scrubber for meeting room to be purchased	Completed	\$2,224.50	\$2,224.50		7-Aug-17
	Replace damaged shade cloth over playground Equipment	Shade cloth has been purchased, awaiting installation in conjunction with the street lights	\$5,720.00		Shade Cloth purchased and am waiting on Cherry Picker so that installation can take place, Contractor Cherry Picker currently undergoing repairs	
	Speed Hump Installation	Held in abeyance pending completion of road works	\$15,000.00		NOTE: Consultation is to take place with relevant stakeholders to ensure humps are installed in mutually agreed areas.	
	Street Naming	Suggestion box to be placed out in front of office			Survey box has been in Council Office calling for suggestions for street names, very little response	
	Fencing for 19 houses	Quotes for Materials to be sourced			Quotes have been provided to Council and waiting on decision	
LA Meeting held 18 October 2017						
	Ready Mix Concrete to be purchased to allow installation of road signs		\$1,000.00		Waiting collection for Bunnings	
	Donation of Sporting Equipment to Nganmariyanga School	Completed			Completed	2-Nov-17
	Donation of Sporting Equipment to Mutchir Association	Completed			Completed	2-Nov-17
	RSM to Source Quotes for truck/trailer with lifter system which is more suited to remote areas and then the current garbage truck can be disposed.	Quotes being sourced			Quotes obtained and provided to CEO for consideration by Council	
		Currently in discussions with school Principle re: RASS - Remote Assistance Study Scheme where they employ local people as RASS Officers to collect kids and take them to and from school and the importance of school attendance.			RASS funding ends 2018, will discuss with School Principal on other alternatives	
	Seek advice from Victims of Crime for Project Funding up to \$10,000.00					