



## MINUTES

### PALUMPA LOCAL AUTHORITY MEETING

20 Jan 2017  
at  
10:48

### PALUMPA RESOURCE CENTRE

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**TABLE OF CONTENTS**

<b>1</b>	<b>WELCOME AND MEETING ARRANGEMENTS</b> .....	3
<b>2</b>	<b>ATTENDANCE</b> .....	3
<b>3</b>	<b>APOLOGIES / ABSENT</b> .....	3
<b>4</b>	<b>DISCLOSURE OF INTEREST – MEMBERS OF STAFF</b> .....	4
<b>5</b>	<b>INVITATION FOR DELGATIONS TO SPEAK</b> .....	4
<b>6</b>	<b>CONFIRMATION OF PREVIOUS MINUTES</b> .....	4
<b>7</b>	<b>BUSINESS ARISING FROM THE PREVIOUS MINUTES</b> .....	4
<b>8</b>	<b>CORRESPONDENCE IN AND OUT</b> .....	4
<b>9</b>	<b>CHAIRPERSON’S REPORT</b> .....	4
<b>10</b>	<b>REGIONAL SERVICE MANAGER’S REPORT</b> .....	5
<b>11</b>	<b>CHIEF EXECUTIVE OFFICER’S REPORT</b> .....	5
<b>12</b>	<b>FINANCIAL REPORTS</b> .....	6
<b>13</b>	<b>ACTION ITEMS</b> .....	6
<b>14</b>	<b>GENERAL BUSINESS</b> .....	7
<b>15</b>	<b>VISITORS</b> .....	10
<b>16</b>	<b>NEXT MEETING</b> .....	10
<b>17</b>	<b>MEETING CLOSED AT</b> .....	10

## **1 WELCOME AND MEETING ARRANGEMENTS**

The Chair Person, Amy Narburup declared the meeting open at 10:48am.

## **2 ATTENDANCE**

Appointed Members Present:

Amy Narburup  
Adrian Ariuu  
Cr Ralph Narburup  
Loretta Dairiyi  
Jill Wodidj  
John Paul Wodidj  
Warren Wodidj  
Moses Wodidj

Staff Present:

Steven Horton, Regional Services Manager  
Anna Horton, Administrative Assistant

Guests:

Rose Peckham, Department of Housing and Community Development  
Preston Higgins, Department of Housing and Community Development  
Misty Taaka, Department of Housing and Community Development  
Lee Brady, TDC  
Gordon Snowy, Community Member

## **3 APOLOGIES / ABSENT**

Sandra Jacky  
Anthony Namala  
Karen Anglitchi

### **Recommendation**

That Council receive and notes apologies and grants a leave of absence for the Local Authority Meeting held 20 Jan 2017

Moved: Adrian Ariuu  
Seconded: Jill Wodidj

#### **4 DISCLOSURE OF INTEREST – MEMBERS OF STAFF**

##### **Recommendation**

That the Local Authority notes that nil declarations of interest as listed were made for the Meeting held 20 January 2017

Moved: John Paul Wodidj

Seconded: Ralph Narburup

#### **5 INVITATION FOR DELGATIONS TO SPEAK**

No delegations

#### **6 CONFIRMATION OF PREVIOUS MINUTES**

##### **Recommendation**

The Minutes of Local Authority Meeting held on 25 October 2016 be confirmed as a true and correct record.

Moved: Adrian Ariuu

Seconded: John Paul Wodidj

#### **7 BUSINESS ARISING FROM THE PREVIOUS MINUTES**

Nil

#### **8 CORRESPONDENCE IN AND OUT**

Nil

#### **9 CHAIRPERSON'S REPORT**

Nil

## 10 REGIONAL SERVICE MANAGER'S REPORT

- The broadcasting and media functions run by the Council will be taken over by TDC; person's interested in employment for the Broadcasting Officer roles should contact TDC.
- It was discussed in previous meetings that we would seek quotes for Guard Rails across the Causeway. In recent discussions it was advised that works for the Causeway Upgrade will include Guard Rail, Pedestrian Access and Solar Lights. Therefore quotes for Guard Rails will not be sort.
- There were several vacancies in the Council Office, most of these positions have been filled with the employment of a Night Patrol Team Leader, Casual Administrative Assistant, Permanent Customer Service Team Leader to commence end of January. We still do not have a Sport and Rec Officer as yet, however the Sport and Rec Team Leader from Wadeye will organise activities for children in the Community as part of their programme.
- In Apr 2017 during the Easter Holidays Vinnies Immersion Team will be visiting the Community to run activities for children during the holiday period.

### **Recommendation:**

That the Local Authority receives and notes the Regional Services Managers Report

Moved: John Paul Wodidj

Seconded: Jill Wodidj

## 11 CHIEF EXECUTIVE OFFICER'S REPORT

The Acting Chief Executive Report was presented to the Local Authority.

### **Recommendation**

That the Local Authority receives and notes the Acting CEO Report.

Moved: Amy Narburup

Seconded: Adrian Ariuu

## 12 FINANCIAL REPORTS

Currently there is \$59,137.05 in LA Funding available, \$20,000 of these funds have been set aside for the installation of 3 Solar Lights. It is proposed that the Local Authority seek quotes for the purchase of additional solar lights, speed humps, a stand alone electric oven and installation for the meeting room and to expend the remaining balance of Funds by Financial Year end.

### **Recommendation**

That the Local Authority receives and notes the financial report.

Moved: Amy Narburup

Seconded: Adrian Ariuu

## 13 ACTION ITEMS

### **Action Item**

That Rose Peckham to follow up on any proposal for new housing for the community and to present information at the next Local Authority Meeting

### **Action Item**

That the RSM obtain a scope of works for the Meeting Room Upgrade and a progress report of works done to date and present them at the next Local Authority Meeting.

### **Action Item**

The Local Authority members requested that a copy of the Annual Report be provided to the members at the next Local Authority Meeting due to members not having access to computers.

Moses Wodidj – left meeting at 11:16

Meeting took break at 11:38

Recommenced meeting at 11:49

## 14 GENERAL BUSINESS

### A. LOCAL AUTHORITY MEETINGS

Local Authorities are required to have a minimum of four Meetings or provisional meetings per financial year.

It is proposed that the following dates be set aside for upcoming Local Authority Meetings:

- 20 Jan 2017;
- 19 May 2017;
- 18 Aug 2017; and
- 24 Nov 2017.

#### **Recommendation**

THAT it be a recommendation that Council accepts the dates proposed as scheduled Local Authority meetings:

Moved: John Paul Wodidj  
Seconded: Ralph Narburup

### B. PALUMPA CAUSEWAY

It was decided that the Causeway and airport road would be upgraded due to Safety concerns.

The upgrade is to be funded from Government Agencies.

Tenders have been received from Contractors to do the works, however due to variations in the Tender requirements, the upgrade will be re-tendered.

Council is in consultation with Government Agencies and Contractors and it is proposed at this date that works may commence Jul/Aug 2017

#### **Recommendation**

THAT the Local Authority receives and notes the status of the Causeway Upgrade.

Moved: Adrian Ariuu  
Seconded: Amy Narburup

### **C. GUARD RAILS FOR CAUSEWAY UPGRADE**

It was proposed at the previous Local Authority meeting dated 25 Oct 2016 that quotes to install guard rails for the Causeway should be sought.

Advice from Local Government Authority of Northern Territory (LGANT) is that with the upgrade of the Causeway, Guard Rail will be installed on the Causeway as part of the project.

#### **Recommendation**

THAT the Local Authority receives and notes the update, that the Guard Rail will be installed as part of the Causeway Upgrade.

Moved: Ralph Narburup

Seconded: Warren Wodidj

### **D. SOLAR LIGHTS:**

It was agreed in Local Authority Meeting held on 18 May 2016 that \$20,000 would be set aside for Solar Lights for Black Spots on the Causeway and around the Community. The upcoming upgrade will see 8 Solar Lights installed on the Causeway as part of the project.

It is proposed that the Local Authority utilise this money to install solar lights in the community areas only. Quotes have been received from three contractors. It is agreed that the Local Authority will proceed with the quote from DJ Air and Electrical for the supply and installation of 3 Solar Lights in the Community area only.

#### **Recommendation**

THAT it be a recommendation to Council that the Local Authority allocate \$20,000 for the installation of Solar Lights within the Community, it is agreed that the Local Authority will proceed with the quote from DJ Air and Electrical for the supply and installation of 3 Solar Lights in the Community area only

Moved: Adrian Ariuu

Seconded: Jill Wodidj



**E. SPEED HUMPS:**

Speed Humps have been installed in two areas of the community.

A request for more speed humps has been received and it proposed that an additional \$15,000 be approved for additional speed humps.

**Recommendation**

THAT that the Local Authority recommends to Council that \$15,000.00 be allocated to supply additional speed humps near the school, clinic area and other community areas.

Moved: Loretta Dairiyi

Seconded: Jill Wodidj

**F. UPGRADE OF THE MEETING ROOM:**

It was approved at Council Meeting held 18 May 2016 that \$60,000 would be spent on the upgrade of the Training Room, an additional amount of \$19,000 was approved as a variation to works. Air Conditioning and painting have been done, kitchen is being installed and other works are progressing.

**VARIATION**

As requested, additional quotes for kitchen utensils have been sourced and it is proposed that an amount of approximately \$760.00 be approved as a variation of works.

An oven was not part of the original quote for the kitchen. It is proposed that the Local Authority seeks approval from Council to obtain quotes for a standalone electric oven and installation to complete the kitchen upgrade.

**Recommendation**

1. THAT it be a recommendation to Council that the variation of works for the Kitchen Utensils of approximately \$760.00 for the Meeting Room be accepted.
2. THAT it be a recommendation to Council that the Local Authority seek quotes for a standalone electric oven and installation for the meeting room, pending a report from the Current Contractor on the Scope of Works and inclusions completed to date which will be tabled at a special meeting, at a date to be advised.

Moved: Adrian Ariuu

Seconded: Amy Narburup

## 15 VISITORS

Invitation for Visitors to speak

### Department of Housing and Community Development

*Rose Peckham and Preston Higgins*

Preston and Rose asked if there had been any improvement in the Repairs and Maintenance of houses. Local Authority members stated that things were still the same nothing had improved. RSM stated that there were 35 requests for repairs that had been sent to brsupport for work to be done. RSM advised that the number of requests were down, he mentioned that brsupport collected the requests and it is assumed that the works had been done, there is no feedback from brsupport or Community Members to state that works have been done or not. It was agreed that works were taking too long to be done and that there should be communication between the Contractor and Council. Preston proposed that Council "CC" him in emails regarding the repair requests so that progress can be monitored. Preston advised brsupport is looking after Peppimenarti and Palumpa and that the works at Peppimenarti have been done and the contractor should be able spend more time in Palumpa doing repairs.

It was raised by Local Authority members there was a problem with overcrowding in houses. Local Authority Members advised that there were not enough houses for community members and asked if there were any proposed new houses for the community. Rose advised that she would follow up on any proposal for new houses for the community and would bring information back that the next Local Authority meeting. Preston advised that if there is an issue with overcrowding in a house then the tenant should submit a job card about overcrowding or who is living in the house and who shouldn't be there.

## 16 NEXT MEETING

19 May 2017

## 17 MEETING CLOSED AT

Chairperson declared the meeting closed at 12:30