



AGENDA

LOCAL AUTHORITY COUNCIL MEETING

20 January 2017

at

10:00am

Palumpa Office

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No responsibility is implied or accepted by the West Daly Regional Council for any act, omission or statement or intimation occurring during Council or committee meetings.

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the West Daly Regional Council during the course of any meeting is not intended to be and is not taken as notice of approval from the West Daly Regional Council.

The West Daly Regional Council advises that anyone who has any application lodged with the West Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the West Daly Regional Council in respect of the application.

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WEST DALY REGIONAL COUNCIL

Agenda for Local Authority Council Meeting 20 January 2017

1 WELCOME AND MEETING ARRANGEMENTS

Chairperson _____ welcomed all in attendance and declared the meeting open at _____.

2 ATTENDANCE

Present:

Officers:

Guests:

3 APOLOGIES / ABSENT

SUMMARY

This report is to table, for the Local Authority record, any apologies and requests for leave of absence received from Members for the Local Authority Meeting held on 20 January 2017.

COMMENT

The Local Authority members can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Local Authority will be recorded as absence without notice.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1), a person ceases to hold office as a member of a council if the person:

(d) is absent, without permission of the council, from 2 consecutive meetings of the council.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Local Authority receive and notes < _____ > apologies and grants a leave of absence for the Local Authority Meeting

Moved:

Seconded:

4 DISCLOSURE OF INTEREST

SUMMARY

Local Authority Members are required to disclose an interest in a matter under consideration at a meeting of the Local Authority by:

- (1) In the case of a matter featured in an officer's report or written agenda item, by disclosing the interest to the Local Authority by disclosure as soon as possible after the matter is raised.
- (2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Local Authority, by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Local Authority on whether he/she shall remain in the Chambers and/or take part in the vote on the issue. The Local Authority may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

Staff members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter.

Upon disclosure, the staff member is not to act or exercise his or her delegated authority unless the Local Authority expressly directs him or her to do so.

STATUTORY ENVIRONMENT

Local Government Act Section 73 & Section 74 (Elected Members).

Local Government Act (2008) Section 107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Local Authority receives and notes < > declarations of interest as listed for the Palumpa Local Authority Meeting held January 2017.

Moved:

Seconded:

Carried:

5 CONFIRMATION OF PREVIOUS MINUTES



MINUTES

**LOCAL AUTHORITY
COUNCIL MEETING**

**25 October 2016
at
9:00AM**

Palumpa Office

WEST DALY REGIONAL COUNCIL
Minutes for Local Authority Council Meeting 25 October 2016

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The West Daly Regional Council advises that anyone who has any application lodged with the West Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the West Daly Regional Council in respect of the application.



Glenda Teede
Chief Executive Officer

MINUTES
LOCAL AUTHORITY COUNCIL MEETING
TO BE HELD AT THE PALUMPA COUNCIL OFFICE
ON 25 OCTOBER 2016
COMMENCING AT 9:00AM

1 WELCOME AND MEETING ARRANGEMENTS

The Chair Person, Amy Narburup declared the meeting open at 9.28am.

2 ATTENDANCE

Appointed Members Present:

1. Cr Ralph Narburup
2. Amy Narburup
3. Adrian Ariuu
4. Worren Wodidj
5. Lorraine Keringbo
6. Karen Anglitchi
7. Jill Wodidj
8. Mosis Wodidj (arrived at 10.05am)

Staff Present:

1. Steve Horton, Regional Services Manager
2. Scott Page, Acting Regional Services Manager
3. Tahlia Cleary, Administration Assistant

Guests Present:

1. Rose Peckham, Big Rivers Region, Department of Housing and Community Development
2. Sgt Chris Hadden, Peppimenarti Police (entered meeting at 10.10am and discussed the Wet Season Emergency Plan and left at 10.43am)

3 APOLOGIES / ABSENT

1. Sandra Jacky
2. John Paul Wodidj
3. Roger Wodidj
4. Loretta Dairiyi
5. Anthony Namala
6. Glen Berry

Applicant:	N/A
Location/ Address:	Darwin
Date:	25 October 2016
Author:	Chief Executive Officer, Glenda Teede

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Local Authority Meeting held 25 October 2016.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1), a person ceases to hold office as a member of a council if the person:

(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

THAT Council receive and notes apologies and grants a leave of absence for the Local Authority Meeting held 25 October 2016

Moved: Amy Narburup

Seconded: Warren Wodidj

4 DISCLOSURE OF INTEREST – MEMBERS OF STAFF

Applicant:	Chief Executive Officer
Location/Address:	Darwin
Date:	25 October 2016

Author: Glenda Teede

SUMMARY

Elected members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

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- (2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council, by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/she shall remain in the Chambers and/or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

Staff members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter.

Upon disclosure, the staff member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

STATUTORY ENVIRONMENT

Local Government Act Section 73 & Section 74 (Elected Members).

Local Government Act (2008) Section 107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives that no declarations of interest as listed were made for the Local Authority Meeting held 25 October 2016.

Moved: Adrian Ariui

Seconded: Lorraine Keringbo

5 INVITATION FOR DELGATIONS TO SPEAK

No delegations

6 CONFIRMATION OF PREVIOUS MINUTES

Applicant:	Chief Executive Officer
Location/Address:	Darwin
Date:	25 October 2016
Author:	Glenda Teede
Attachment:	"A" - Copy of Minutes from the Local Authority Meeting 30 August 2016

SUMMARY

Minutes of the Local Authority Meeting held on 30 August 2016 are attached for acceptance by Council.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That the Minutes of the Local Authority Meeting held on 30 August 2016 be confirmed as a true and correct record of the meeting held on 30 August 2016.

Moved: Amy Narburup

Seconded: Karen Anglitchi

7 BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

8 CORRESPONDENCE IN AND OUT

Nil

9 REGIONAL SERVICE MANAGER'S REPORT

- Steve Horton has commenced as our new RSM of Palumpa, we would like to welcome Steve to the team.

- Additional quotes for speed humps will be obtained by the RSM and will determine if there is a budget to purchase.
- Meeting room upgrades will commence in about 2 weeks
- Contractor is waiting on the arrival of solar lights before works can commence
- RSM advised he is waiting on quotes for signage to go around school area.

RECOMMENDATION

That the Local Authority receives and notes the report from the Regional Services Manager

Moved: Adrian Ariui

Seconded: Amy Narburup

Mosis Wodidj joined the meeting at 10.02am

10 CHIEF EXECUTIVE OFFICER'S REPORT

Due to CEO being on annual leave, there is no report

WEST DALY REGIONAL COUNCIL

Agenda for Special Council Meeting 20 January 2017



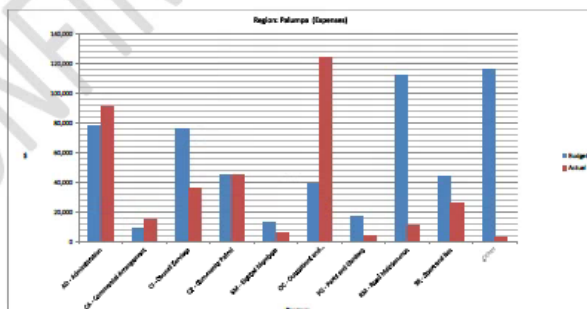
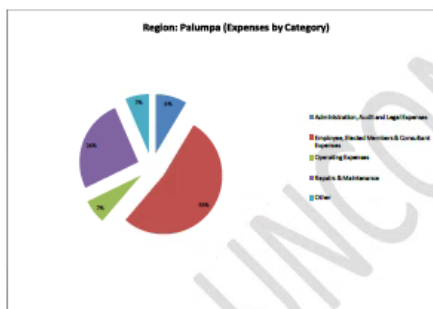
11 FINANCIAL REPORTS

Budget Management Report Local Authority Region/ Office : Palumpa

budget: 01/01/2016 and 30/06/2016
from period: 1 to period: 2

Report: 01/01/2016 to 30/06/2016

Local Authority Region & Program	Program Code	Income (including Internal Income)	Internal Income	Total Income	Budgeted Income (including Internal Income)	Actual Income	Administrations, Audit and Legal Expenses	Employees, Related Members & Consultant Expenses	Operating Expenses	Repairs & Maintenance	Other	Expenditure Total (including Internal expenditure)	Internal Expenditure	Total Expenditure	Budgeted Expenditure (including Internal charges)	Expenditure Variance	Program Expenditure Position
Region: Palumpa																	
AD - Administration	AD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CA - Commercial Management	CA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CC - Council Services	CC	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CE - Community Events	CE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CM - Council Members	CM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CO - Council Office	CO	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CP - Council Planning	CP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CR - Council Resolutions	CR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CS - Council Services	CS	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CT - Council Training	CT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CU - Council Units	CU	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CV - Council Vehicles	CV	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CA - Local Authority	CA	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



1 Top 5 Expenses Variance (Overspends)

Local Authority Region & Program	Program Code	Administrations, Audit and Legal Expenses	Community Events	Depreciation	Employees, Related Members & Consultant Expenses	Operating Expenses	Repairs & Maintenance	Other	Expenditure Total (including Internal expenditure)	Internal Expenditure	Total Expenditure	Budgeted Expenditure	Expenditure Variance
CO - Council Office	CO	0	0	0	0	0	0	0	0	0	0	0	0
CA - Commercial Management	CA	0	0	0	0	0	0	0	0	0	0	0	0
CC - Council Services	CC	0	0	0	0	0	0	0	0	0	0	0	0
CE - Community Events	CE	0	0	0	0	0	0	0	0	0	0	0	0
CM - Council Members	CM	0	0	0	0	0	0	0	0	0	0	0	0

2 Top 5 Expenses Variance (Underspends)

Local Authority Region & Program	Program Code	Administrations, Audit and Legal Expenses	Community Events	Depreciation	Employees, Related Members & Consultant Expenses	Operating Expenses	Repairs & Maintenance	Other	Expenditure Total (including Internal expenditure)	Internal Expenditure	Total Expenditure	Budgeted Expenditure	Expenditure Variance
AD - Administration	AD	0	0	0	0	0	0	0	0	0	0	0	0
CA - Commercial Management	CA	0	0	0	0	0	0	0	0	0	0	0	0
CC - Council Services	CC	0	0	0	0	0	0	0	0	0	0	0	0
CE - Community Events	CE	0	0	0	0	0	0	0	0	0	0	0	0
CM - Council Members	CM	0	0	0	0	0	0	0	0	0	0	0	0

RECOMMENDATION

That the Local Authority receives and notes the Finance report

Moved: Amy Narburup

Seconded: Adrian Ariui

3 ACTION ITEMS / PROJECTS LIST UPDATE

ACTION ITEM: That the RSM receive quotes from CDP to finish fencing around the houses.

Update: CDP were not interested, 3 other parties have been approached to provide quotes

ACTION ITEM: That the RSM obtain quotes for the purchase of hose and sprinkler system and appropriate locks.

Update: PAWA are looking at other alternatives.

ACTION ITEM: That the RSM liaise with the relevant authorities and prepare Wet Season emergency evacuation plan.

Update: Chris Hadden, Sargent of Police Peppimenarti gave a presentation and advised that Peppimenarti has their own plan and that Palumpa would most likely fall under Wadeye due to Peppimenarti access being cut off in Wet Season. Scott Page advised that he will have discussions with the Sargent at Wadeye.

ACTION ITEM: That the CEO liaises with the Finance Manager in regards to a more simplified finance report being available at the next Local Authority Meeting.

Update: Discussions are taking place in this regard with the Senior Financial Consultant.

ACTION ITEM: That the RSM provide additional quotes for the fit out of the kitchen in the meeting room – i.e. cutlery, plates, cups, urns, table, microwave, chairs and other incidentals.

Update: In progress, RSM is obtaining quotes.

ACTION ITEM: That the RSM obtain the signs as per the quote and attend to erection of same.

Update: RSM is waiting for a reply from Norsign.

ACTION ITEM: That the RSM obtain quotes from NT Feral Pig in regards to the cost of the community being fogged for mosquitoes 3 to 4 times a year.

Update: RSM is waiting on NT Feral Pig Harvesting to supply a quote.



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RECOMMENDATION

That the Local Authority receives and notes the Action items.

Moved: Karen Anglitchi

Seconded: Lorraine Keringbo

4 GENERAL BUSINESS

Carnival – The carnival was a success for community.

5 ANY OTHER BUSINESS

Black spot Funding

- Armco railing for the causeway in the community – RSM is obtaining quotes.
- Black spot funding for lights (solar) – Community will need to decide where these lights need to be placed around Palumpa. Areas of interest should be intersections, bus stop and dark areas around the community.

NT Housing maintenance

- That the RSM liaise with Rose Peckham to discuss the lack of repairs being performed in Palumpa. Mosis Wodidj has advised that repairs are not being done, one person looks after Palumpa and Peppimenarti and this is not enough. LA members and Council also advised that the builder responsible for repairs has not been to the office in months to collect request for repair forms.
- Local Authority would like dates of when construction of the next lot of new houses will begin in Palumpa. RSM to liaise with Rose Peckham.

6 NEXT MEETING

To be advised

7 MEETING CLOSED AT

10.45am



WEST DALY REGIONAL COUNCIL Agenda for Special Council Meeting 20 January 2017

6 CORRESPONDENCE IN AND OUT

Nil correspondence.

7 CEO REPORT

Author: Michael Freeman, Acting CEO

SUMMARY

Council Seeking New CEO

The West Daly Regional Council is on the hunt for a new Chief Executive Officer. Council has engaged recruitment consultants Blackadder Associates to assist it with the search.

In the meantime Council has requested the local government subsidiary CouncilBIZ to provide management services with Michael Freeman and Ramesh Pudasaini acting as Council CEO and Deputy. Michael is two days a week, and Ramesh available five days a week.

Council is also undertaking a work programme to improve its compliance with legislation following the receipt of the 2016-17 Compliance Review report conducted by inspectors from the Department of Housing and Community Development of the Northern Territory Government. The report identifies 39 issues which require attention.

In a letter to Council the department stated

“In summary, in the inspector’s opinion, the report highlights:

- I. There are many instances where the council has not complied with the requirements of the Act and other statutory requirements.
- II. Based on selected samples and outcomes of testing of information against legislated requirements, there is evidence pointing to systemic failures within the council.
- III. The inspectors have not seen any evidence of dishonesty or serious illegality by council staff or elected members.”

Whilst Council does not agree with every finding in the report, it notes that the report is based on information available to the inspectors and contains a disclaimer to this effect. Rather than challenge individual details, Council is focused upon addressing the major issues raised and improving its performance into the future.

West Daly Regional Council was formed in July 2014 by the then Northern Territory Government dividing of the Victoria Daly Regional Council into a smaller Victoria Daly Regional Council and a new West Daly Regional Council.



WEST DALY REGIONAL COUNCIL

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The West Daly region includes the communities of Wadeye, Peppimenarti, Palumpa and associated homelands. It delivers core local government services plus agency services on behalf of the NTG and Federal Government.

Annual Report

Council has completed its annual report for the 2015/16 year, and a copy is available on the website at <http://www.westdaly.nt.gov.au/about-council/compliance/annual-reports>.

Elections and Council Vacancy

The elections for the West Daly Regional Council are set for 26th August 2017.

Mr Melpi resigned from Council in November 2016 and the position will remain empty until the August elections.

RECOMMENDATION

THAT the Local Authority receives and notes the Acting CEO Report

Moved:

Seconded:

Carried:

8 COMMUNITY SERVICES MANAGERS REPORT

Author: Steve Horton, Community Services Manager

- The broadcasting and media functions run by the Council will be taken over by TDC; person's interested employment for the Broadcasting Officer roles should contact TDC.
- It was discussed in previous meetings that we would seek quotes for Guard Rails across the Causeway. In recent discussions it was advised that works for the Causeway Upgrade will include Guard Rail, Pedestrian Access and Solar Lights. Therefore quotes for Guard Rail will not be sort.
- There were several vacancies in the Council Office, most of these positions have been filled with the employment of a Night Patrol Team Leader, Casual Administrative Assistant, Permanent Customer Service Team Leader to commence end of January. We still do not have a Sport and Rec Officer as yet, however the Sport and Rec Team Leader from Wadeye will organise activities for children in the Community as part of their programme
- In Apr 2017 during the Easter Holidays Vinnies Immersion Team will be visiting the Community to run activities for children during the holiday period.

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Below is the Community Services Managers report which was included in the last Ordinary Council Meeting of Council held on 24th November 2016.

RSM REPORT

Name: ...Steven Horton

Month/Year:November 2016..... **Region:**Palumpa

Sector.	Meetings held	Outcome	Issues raised / further Details
<u>Local Authorities</u>	25 th Oct 2016	Positive outcome eight T/O's attended plus representatives from Police and Territory Housing	As per attachment

Sector.	Difficulties, Issues Raised, complaints	Outcome	Further details and recommendations to resolve issues
<u>Customer Service:</u>	No issues ort complaints	Actively recruiting staff, possible candidates have been identified	Centrelink continues to be a concern, due to not having enough reliable staff attend work. Alexandria was being toted as the specified agent however has a high absence rate and cannot be guaranteed to attend regularly. It is recommended that we employ another person; this will give use two Centrelink agents and will also comply with the Department of Human Services requirements ensuring that Centrelink is manned 35 hours per week.
<u>Service Agencies:</u>	Lack of Training and Lack of Staff attending work		
Centrelink			
Post Office	No issues or complaints		
Banking	No issues or complaints		

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Sector	Number of people assisted / referred to other agencies	Difficulties / incidents reported (Job Number)	Further details and recommendations.
<u>Night Patrol</u>	Mathias acting Team leader and one of his team members patrol, Tuesday to Saturday. Currently recruiting for more Night Patrol officers and have sent applications to Wadeye.	There have been staff absences due to hostility in the community and alcohol. There are Clans fighting, vehicle accidents, vandalism and break ins. Alcohol and drugs being brought into community. Police are investigating. Incident Reports have been completed	We are actively recruiting more Night Patrol staff. Police have spoken to community members and are investigating the break ins and damaged to property. Break ins were done by young school students and community has acted accordingly.

Sector	Works commenced	Works expected to be completed by.	Issues / difficulties in completion of works. How have the difficulties been resolved? If not resolved provide recommendations.
<u>Civil Services</u>	A great deal of work has been completed this month in preparation for the wet season. 1.Spraying of weeds around water ways whipper snipping, 2. Mowing yards as a one off to ensure that all keep their lawns in control for snakes and the like	All works have been completed and for next month it is to ensure everything stays in control and touched up when required. The works that have been completed have taken weeks to complete,	Maintenance of Vehicles, tractors mower and whipper snippers is an issue with a lot of the equipment unserviceable. Budget for repairs is almost depleted and to maintain the equipment a further allocation of funds is required

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	<p>and safety of children.</p> <p>3.The roads in Palumpa have had patch work done and bitumen put into the large pot holes by the Civil Staff,</p> <p>4. 15 abandoned Vehicles have been taken of the road and taken to the dump; approval was sort from the owners to have them moved prior to the wet season.</p> <p>5. A complete community clean up of rubbish, trees and other material has been collected by the Civil Work team and taken to the dump.</p>	<p>and the jobs have been acknowledged by the community and appreciated.</p>	
--	---	--	--

Sector	Activities held for the month	Number of people participating	Difficulties experienced and resolution to how difficulties will be overcome.
<u>Sport and Recreation</u>	Nil Activities conducted	Nil	Currently we have no Sport and Rec personnel. Recruitment of suitable qualified people to run Sport and Rec is required.

Sector	Actions implemented	Outcome	Explain progress towards establishment or reason behind lack of progress
<u>Library</u>			

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Sector	Number of Clients	Difficulties experienced	What actions or strategies have been implemented to overcome difficulties
<u>Aged Care:</u>	8	No meals have been delivered for several months – Aged Care Service stopped by previous CEO	There is funding in the Aged Care budget for the reintroduction of Aged Care Services (Meals). Similar arrangements that were used in the past to collect and deliver meals could be re-introduced with approval from Head Office

Sector	Inspections and Reports	Services & Inspections Scheduled for MV & P&E Repairs or Maintenance on Housing	Explain progress towards establishment or reason behind lack of progress
<u>Assets:</u> Motor Vehicle & Plant and Equipment Staff Housing:	Garbage truck as been vandalised and wiring operating the compaction unit has been damaged Kubota Zero turn mower has missing blades and requires parts to be ordered in so repairs can be done. Whipper Snippers require maintenance and only one works out of the three that we have.	Cadillac Transport is fixing Garbage Truck and is ordering in parts for the Zero Turn Mower.	Budget depleted and additional money needed for maintenance of equipment for the remainder of the year. Given the amount of equipment that is owned by WDRC and the constant everyday use of the equipment, it is requested that future budgets for Repairs and Maintenance be increased.

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	<p>Lawnmowers need maintenance only one working. Whacker Packer needs maintenance and is leaking fuel and cannot be used.</p> <p>Lot 35 door damaged as a result of break in.</p>		
Sector	Works commenced in each homeland of RSM's area of responsibility	Works completed or due date for completion	Reason(s) why work has not been completed and recommendations for completion
<u>Homelands</u>	.		

Sector	Attendance & Productivity. Names of staff members and when discussions occurred.	Names of new staff members recruited and names of those terminated or resigned.	Issues experienced and how can these issues be resolved?
<u>Staff Issues.</u>	<p>Attendance has been down this month due to Ceremony and AWOL.</p> <p>The new Centrelink officer (Alex) has been brought to task at least once a week, verbal discussions have been taking place. Alex has been advised</p>	Currently recruiting for Night Patrol	<p>Alex will be issued her written warning if absences continue.</p> <p>Additional recruitment of another Centrelink Staff is needed to ensure that WDRC meets its contractual obligations.</p> <p>WDRC have the following positions vacant and need active recruitment for the positions:</p>

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	that continued absences will result in a Formal Warning. Night Patrol has been absent on a several occasions and formal warning are in the process of being issued to both Night Patrol Officers		<ul style="list-style-type: none"> • Civil Works Team Leader • Customer Service Team Leader • Night Patrol Team Leader • Sport and Recreation Team Leader • 4 x Sport and Recreation Assistant • Night Patrol Officers • 2 x Civil Services Labourers • Broadcasting Officer
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Sector	Names of Attendees to WH&S Meetings and dates held	Number of toolbox meeting held in the month.	Are there any issues around WH&S, if so what are they and can they be resolved?
<u>WH&S</u>	One held in the first 3 weeks of my commencement 17/11	1 held this month in total	No issues at present, however, as previously mentioned it would be ideal for the WHS rep to come out on a regular basis to ensure all practices are kept up to date with staff.

Sector	Schedule of works	Achievements or difficulties experienced	Has recognition of achievements been acknowledged? Have strategies been put in place to overcome difficulties?
<u>Environmental Health Worker</u>	Dogs to be detramaxed	Vets have visited and treated dogs	3 dogs Euthanized.

RSM Comments:

WEST DALY REGIONAL COUNCIL

Agenda for Special Council Meeting 20 January 2017

- Quotes for Armco Railing are being arranged – installation should be treated as a matter of urgency as there have serious motor accidents in the past weeks
- Large clean up of abandoned cars undertaken and removed from roadways – 15 cars in total – done as part of wet season preparation.
- Quotes for Solar Street lights are being sort – approval from Local Authority already raised in previous meeting
- Quotes being sort to fix internal roads in Community – additional funding will be required
- Bitumen for Causeway has been moved to April next year due to wet season
- Installation of speed humps have been done – additional areas have been identified
- Quotes being sort for the safety signs near schools and road intersections.

RECOMMENDATION

THAT the Local Authority receives and notes the Community Services Managers' Report

Moved:

Seconded:

Carried:

5 GENERAL BUSINESS

A. FUTURE LOCAL AUTHORITY MEETING DATES

SUMMARY:

Local Authorities are required to have a minimum of four Meetings or provisional meetings per financial year.

It is proposed that the following dates be set aside for upcoming Local Authority Meetings:

- 20 Jan 2017;
- 19 May 2017;
- 18 Aug 2017; and
- 24 Nov 2017.

RECOMMENDATION

THAT it be a recommendation to Council that the dates proposed be accepted as scheduled Local Authority meetings

Moved:

Seconded:



WEST DALY REGIONAL COUNCIL Agenda for Special Council Meeting 20 January 2017

B. CAUSEWAY UPGRADE

SUMMARY:

It was decided that the Causeway and airport road would be upgraded due to Safety concerns.

The upgrade is to be funded from Government Agencies.

Tenders have been received from Contractors to do the works, however due to variations in the Tender requirements, the upgrade will be re-tendered.

Council is in consultation with Government Agencies and Contractors and it is proposed at this date that works may commence Jul/Aug 2017

RECOMMENDATION

THAT the Local Authority receives and notes the status of the Causeway Upgrade.

Moved:

Seconded:

C. ARMCO RAILING FOR CAUSEWAY

SUMMARY

It was proposed at the previous Local Authority meeting dated 25 Oct 2016 that quotes to install guard rails for the Causeway should be sought.

Advice from Local Government Authority of Northern Territory (LGANT) is that with the upgrade of the Causeway Guard Rail will be installed on the Causeway as part of the project.

RECOMMENDATION

THAT the Local Authority receives and notes the update that the Guard Rail will be installed as part of the Causeway Upgrade.

Moved:

Seconded:

D. BLACKSPOT FUNDING

SUMMARY:

It was agreed in Local Authority Meeting held on 18 May 2016 that \$20,000 would be set aside for Solar Lights for Black Spots on the Causeway and around the Community. The upcoming upgrade will see 8 Solar Lights installed on the Causeway as part of the project.

It is proposed that the Local Authority utilise this money to install solar lights in the community areas only.

RECOMMENDATION

THAT it be a recommendation to Council that the Local Authority allocate \$20,000 for the installation of Solar Lights within the Community.

Moved:

Seconded:



WEST DALY REGIONAL COUNCIL Agenda for Special Council Meeting 20 January 2017

E. SPEED HUMPS

SUMMARY:

Speed Humps have been installed in two areas of the community.

A request for more speed humps has been received and it proposed that an additional \$15,000 be approved for additional speed humps.

RECOMMENDATION

THAT that the Local Authority recommends to Council that \$15,000.00 be allocated to supply additional speed humps

Moved:

Seconded:

F. MEETING ROOM UPGRADE

SUMMARY

It was approved at Council Meeting held 18 May 2016 that \$60,000 would be spent on the upgrade of the Training Room, an additional amount of \$19,000 was approved as a variation to works. Air Conditioning and painting have been done, kitchen is being installed and other works are progressing.

VARIATION

As requested, additional quotes for kitchen utensils have been sourced and it is proposed that an amount of approximately \$760.00 be approved as a variation of works.

An oven was not part of the original quote for the kitchen. It is proposed that the Local Authority seeks approval from Council to obtain quotes for a standalone gas oven including gas bottles and installation to complete the kitchen upgrade.

RECOMMENDATION

1. THAT it be a recommendation to Council that the variation of works for the Kitchen Utensils of approximately \$760.00 for the Meeting Room be accepted.
2. THAT it be a recommendation to Council that the Local Authority seek quotes for a standalone gas oven (including gas bottles and installation) for the meeting room.

Moved:

Seconded:

6 FINANCIAL REPORT

Author: Ramesh Pudasaini, Acting Deputy CEO/Senior Financial Consultant

SUMMARY:

Currently there is \$59,137.05 in LA Funding available, \$20,000 of these funds have been set aside for the installation of 3 Solar Lights. It is proposed that the Local Authority seek quotes for the purchase of additional solar lights, speed humps, and a standalone gas oven (including gas bottles and installation) to expend the remaining balance of Funds by Financial Year end.



WEST DALY REGIONAL COUNCIL Agenda Special Council Meeting – 15 December 2016

Local Authority

Local Authority- Income and Expenditure report

Including Commitments

14/15	b/f	Income	Expenses	Balance
Palumpa	-	52,380.00	6,598.92	45,781.08
Peppimenarti	-	25,927.00	23,570.00	2,357.00
Wadeye	-	337,979.00	77,909.67	260,069.33

15/16	Balance b/f-14/15	Income	Expenses	Balance -14/15	Balance-15/16	Total Balance
Palumpa	45,781.08	52,380.00	37,818.74	7,962.34	52,380.00	60,342.34
Peppimenarti	2,357.00	25,927.00	14,060.00	-	14,224.00	14,224.00
Wadeye	260,069.33	337,979.00	441,677.92	-	156,370.41	156,370.41

16/17	Balance b/f-14/15	Balance b/f-15/16	Income	Expenses	Balance-14/15	Balance-15/16	Balance
Palumpa	7,962.34	52,380.00	52,368.80	53,574.09	-	6,768.25	59,137.05
Peppimenarti	-	14,224.00	25,934.60	8,730.19	-	5,493.81	31,428.41
Wadeye	-	156,370.41	337,982.60	85,788.58	-	70,581.83	408,564.43
						82,843.89	499,129.89

ATTACHMENT “A” – Budget report for Paluma

RECOMMENDATION

THAT the Local Authority receives and notes the finance report.

Moved:

Seconded:

7 VISITORS

SUMMARY: Invitation for Visitors to speak

8 NEXT MEETING

The Next Local Authority Meeting for Palumpa will be held on Friday 19th May 2017

8 CLOSE OF MEETING

Chairperson declared the meeting closed at _____