



WEST DALY
Regional Council

MINUTES

**LOCAL AUTHORITY
COUNCIL MEETING**

25 October 2016

at

9:00AM

Palumpa Office



WEST DALY REGIONAL COUNCIL

Minutes for Local Authority Council Meeting 25 October 2016

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WEST DALY REGIONAL COUNCIL

Minutes for Local Authority Council Meeting 25 October 2016

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Glenda Teede
Chief Executive Officer

MINUTES
LOCAL AUTHORITY COUNCIL MEETING
TO BE HELD AT THE PALUMPA COUNCIL OFFICE
ON 25 OCTOBER 2016
COMMENCING AT 9:00AM

1 WELCOME AND MEETING ARRANGEMENTS

The Chair Person, Amy Narburup declared the meeting open at 9.28am.

2 ATTENDANCE

Appointed Members Present:

1. Cr Ralph Narburup
2. Amy Narburup
3. Adrian Ariuu
4. Worren Wodidj
5. Lorraine Keringbo
6. Karen Anglitchi
7. Jill Wodidj
8. Mosis Wodidj (arrived at 10.05am)

Staff Present:

1. Steve Horton, Regional Services Manager
2. Scott Page, Acting Regional Services Manager
3. Tahlia Cleary, Administration Assistant

Guests Present:

1. Rose Peckham, Big Rivers Region, Department of Housing and Community Development
2. Sgt Chris Hadden, Peppimenarti Police (entered meeting at 10.10am and discussed the Wet Season Emergency Plan and left at 10.43am)

3 APOLOGIES / ABSENT

1. Sandra Jacky
2. John Paul Wodidj
3. Roger Wodidj
4. Loretta Dairiyi
5. Anthony Namala
6. Glen Berry

Applicant:	N/A
Location/ Address:	Darwin
Date:	25 October 2016
Author:	Chief Executive Officer, Glenda Teede

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Local Authority Meeting held 25 October 2016.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1), a person ceases to hold office as a member of a council if the person:

(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

THAT Council receive and notes apologies and grants a leave of absence for the Local Authority Meeting held 25 October 2016

Moved: Amy Narburup

Seconded: Warren Wodidj

4 DISCLOSURE OF INTEREST – MEMBERS OF STAFF

Applicant:	Chief Executive Officer
Location/Address:	Darwin
Date:	25 October 2016

Author: Glenda Teede

SUMMARY

Elected members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee by:

- (1) In the case of a matter featured in an officer's report or written agenda item, by disclosing the interest to the Council by disclosure as soon as possible after the matter is raised.
- (2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council, by disclosure as soon as possible after the matter is raised. Under disclosure, the Member must abide by the decision of Council on whether he/she shall remain in the Chambers and/or take part in the vote on the issue. The council may elect to allow the Member to provide further and better particulars of the interest prior to requesting him/her to leave the Chambers.

Staff members of the Council are required to disclose an interest in a matter at any time at which they are required to act or exercise their delegate authority in relation to the matter.

Upon disclosure, the staff member is not to act or exercise his or her delegated authority unless the Council expressly directs him or her to do so.

STATUTORY ENVIRONMENT

Local Government Act Section 73 & Section 74 (Elected Members).

Local Government Act (2008) Section 107 Conflict of interest (Staff Members).

POLICY IMPLICATIONS

Conflict of Interest – Code of Conduct.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receives that no declarations of interest as listed were made for the Local Authority Meeting held 25 October 2016.

Moved: Adrian Ariui

Seconded: Lorraine Keringbo

5 INVITATION FOR DELGATIONS TO SPEAK

No delegations

6 CONFIRMATION OF PREVIOUS MINUTES

Applicant:	Chief Executive Officer
Location/Address:	Darwin
Date:	25 October 2016
Author:	Glenda Teede
Attachment:	"A" - Copy of Minutes from the Local Authority Meeting 30 August 2016

SUMMARY

Minutes of the Local Authority Meeting held on 30 August 2016 are attached for acceptance by Council.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That the Minutes of the Local Authority Meeting held on 30 August 2016 be confirmed as a true and correct record of the meeting held on 30 August 2016.

Moved: Amy Narburup

Seconded: Karen Anglitchi

7 BUSINESS ARISING FROM THE PREVIOUS MINUTES

Nil

8 CORRESPONDENCE IN AND OUT

Nil

9 REGIONAL SERVICE MANAGER'S REPORT

- Steve Horton has commenced as our new RSM of Palumpa, we would like to welcome Steve to the team.

- Additional quotes for speed humps will be obtained by the RSM and will determine if there is a budget to purchase.
- Meeting room upgrades will commence in about 2 weeks
- Contractor is waiting on the arrival of solar lights before works can commence
- RSM advised he is waiting on quotes for signage to go around school area.

RECOMMENDATION

That the Local Authority receives and notes the report from the Regional Services Manager

Moved: **Adrian Ariui**

Seconded: **Amy Narburup**

Mosis Wodidj joined the meeting at 10.02am

10 CHIEF EXECUTIVE OFFICER'S REPORT

Due to CEO being on annual leave, there is no report

Budget Management Report

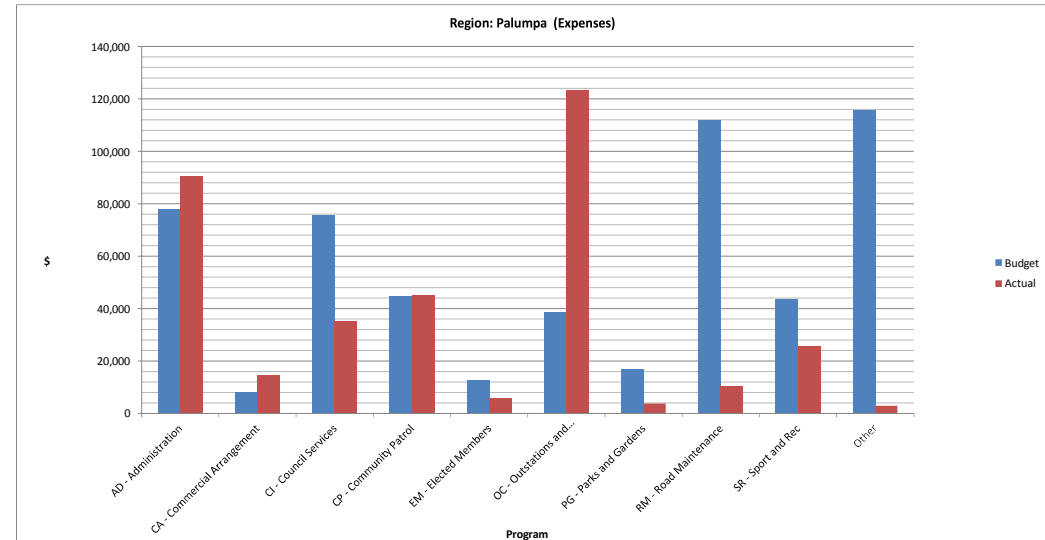
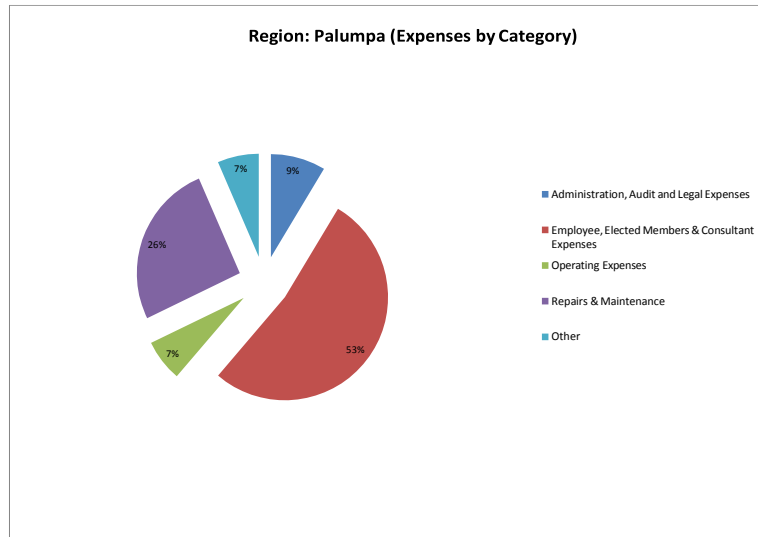
Local Authority Region/ Office : Palumpa

11 FINANCIAL REPORTS

Ledgers: 17GLACT and 17GLBUD
From period: 1 to period 3

Run by: PUDASANIR1 on 13-Oct-2016 09:22:08

Income							Expenses										
Local Authority Region & Programs	Program Code	Income (excluding internal sources)	Internal Income	Total Income	Budgeted Income (including internal sources)	Income Variance	Administration, Audit and Legal Expenses	Employee, Elected Members & Consultant Expenses	Operating Expenses	Repairs & Maintenance	Other	Expenditure Total (excluding internal expenses)	Internal Expenses	Total Expenses	Budgeted Expenses (including internal charges)	Expense Variance	Program Expense Position
Region: Palumpa																	
AD - Administration	AD	(319)	0	(319)	(375)	(56)	0	65,055	11,091	0	14,289	90,434	0	90,434	77,861	12,573	Over Budget
CA - Commercial Arrangement	CA	(34,507)	0	(34,507)	(42,000)	(7,493)	0	10,180	4,193	0	168	14,541	0	14,541	8,302	6,239	Over Budget
CI - Council Services	CI	0	0	0	0	0	0	35,414	0	0	0	35,414	0	35,414	75,584	(40,170)	Under budget
CP - Community Patrol	CP	0	0	0	(79,000)	(79,000)	0	43,337	0	0	1,759	45,096	0	45,096	44,907	189	Over Budget
EM - Elected Members	EM	0	0	0	0	0	0	5,505	45	0	86	5,636	0	5,636	12,603	(6,967)	Under budget
OC - Outstations and Homelands	OC	(205,096)	0	(205,096)	(98,175)	106,921	30,764	0	4,360	85,054	3,273	123,451	0	123,451	38,531	84,920	Over Budget
PG - Parks and Gardens	PG	0	0	0	0	0	0	(1,339)	1,218	1,603	2,337	3,819	0	3,819	16,764	(12,945)	Under budget
RM - Road Maintenance	RM	(490,387)	0	(490,387)	(161,829)	328,558	0	6,769	1,037	2,609	0	10,415	0	10,415	112,140	(101,725)	Under budget
SR - Sport and Rec	SR	(5,000)	0	(5,000)	(18,500)	(13,500)	0	22,418	548	1,315	1,322	25,602	0	25,602	43,668	(18,066)	Under budget
Other		(137,112)	0	(137,112)	(106,000)	31,112	0	742	930	1,227	0	2,900	0	2,900	115,955	(113,055)	Under budget
Total		(872,421)	0	(872,421)	(505,879)	366,542	30,764	188,081	23,421	91,809	23,233	357,309	0	357,309	546,316	(189,007)	
LA - Local Authorities	LA	(52,369)	0	(52,369)	0	52,369	0	0	0	160	0	160	0	160	4,488	(4,328)	Under budget



1 Top 5 Expenses Variance (Overspends)

Local Authority Region & Programs	Program Code	Administration, Audit and Legal Expenses	Community Grants	Depreciation	Employee, Elected Members & Consultant Expenses	Operating Expenses	Repairs & Maintenance	Other	Expenditure Total (excluding internal expenses)	Internal Expenses	Total Expenses	Budgeted Expenses	Expense Variance
Region: Palumpa													
OC - Outstations and Homelands	OC	30,764	0	0	24,612	0	85,054	(16,980)	123,451	0	123,451	38,531	84,920
AD - Administration	AD	0	0	0	(107,202)	0	0	197,637	90,434	0	90,434	77,861	12,573
CA - Commercial Arrangement	CA	0	0	0	(20,582)	0	0	35,123	14,541	0	14,541	8,302	6,239
HS - Housing - Staff Housing	HS	0	0	0	(25,665)	0	1,067	25,718	1,120	0	1,120	0	1,120
SG - Special Purpose Grants	SG	0	0	0	0	0	0	528	528	0	528	0	528

2 Top 5 Expenses Variance (Underspends)

Local Authority Region & Programs	Program Code	Administration, Audit and Legal Expenses	Community Grants	Depreciation	Employee, Elected Members & Consultant Expenses	Operating Expenses	Repairs & Maintenance	Other	Expenditure Total (excluding internal expenses)	Internal Expenses	Total Expenses	Budgeted Expenses	Expense Variance
Region: Palumpa													
RM - Roads	RM	0	0	0	(27,710)	0	2,609	35,516	10,415	0	10,415	112,140	(101,725)
CZ - Capital Purchases	CZ	0	0	0	0	0	0	0	0	0	0	82,500	(82,500)
CI - Council Services	CI	0	0	0	0	0	0	35,414	35,414	0	35,414	75,584	(40,170)
SR - Sport and Rec	SR	0	0	0	2,598	0	1,315	21,689	25,602	0	25,602	43,668	(18,066)
PG - Parks and Gardens	PG	0	0	0	(10,186)	0	1,603	12,402	3,819	0	3,819	16,764	(12,945)

RECOMMENDATION

That the Local Authority receives and notes the Finance report

Moved: **Amy Narburup**

Seconded: **Adrian Ariui**

3 ACTION ITEMS / PROJECTS LIST UPDATE

ACTION ITEM: That the RSM receive quotes from CDP to finish fencing around the houses.

Update: CDP were not interested, 3 other parties have been approached to provide quotes

ACTION ITEM: That the RSM obtain quotes for the purchase of hose and sprinkler system and appropriate locks.

Update: PAWA are looking at other alternatives.

ACTION ITEM: That the RSM liaise with the relevant authorities and prepare Wet Season emergency evacuation plan.

Update: Chris Hadden, Sargent of Police Peppimenarti gave a presentation and advised that Peppimenarti has their own plan and that Palumpa would most likely fall under Wadeye due to Peppimenarti access being cut off in Wet Season. Scott Page advised that he will have discussions with the Sargent at Wadeye.

ACTION ITEM: That the CEO liaises with the Finance Manager in regards to a more simplified finance report being available at the next Local Authority Meeting.

Update: Discussions are taking place in this regard with the Senior Financial Consultant.

ACTION ITEM: That the RSM provide additional quotes for the fit out of the kitchen in the meeting room – i.e. cutlery, plates, cups, urns, table, microwave, chairs and other incidentals.

Update: In progress, RSM is obtaining quotes.

ACTION ITEM: That the RSM obtain the signs as per the quote and attend to erection of same.

Update: RSM is waiting for a reply from Norsign.

ACTION ITEM: That the RSM obtain quotes from NT Feral Pig in regards to the cost of the community being fogged for mosquitoes 3 to 4 times a year.

Update: RSM is waiting on NT Feral Pig Harvesting to supply a quote.

RECOMMENDATION

That the Local Authority receives and notes the Action items.

Moved: Karen Anglitchi

Seconded: Lorraine Keringbo

4 GENERAL BUSINESS

Carnival – The carnival was a success for community.

5 ANY OTHER BUSINESS

Black spot Funding

- Armco railing for the causeway in the community – RSM is obtaining quotes.
- Black spot funding for lights (solar) – Community will need to decide where these lights need to be placed around Palumpa. Areas of interest should be intersections, bus stop and dark areas around the community.

NT Housing maintenance

- That the RSM liaise with Rose Peckham to discuss the lack of repairs being performed in Palumpa. Mosis Wodidj has advised that repairs are not being done, one person looks after Palumpa and Peppimenarti and this is not enough. LA members and Council also advised that the builder responsible for repairs has not been to the office in months to collect request for repair forms.
- Local Authority would like dates of when construction of the next lot of new houses will begin in Palumpa. RSM to liaise with Rose Peckham.

6 NEXT MEETING

To be advised

7 MEETING CLOSED AT

10.45am