



WEST DALY
Regional Council

AGENDA

FINANCE COMMITTEE MEETING

22 JUNE 2016 AT

DARWIN 9.00 AM

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In particular and without detracting in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or intimation of approval made by any member or officer of the West Daly Regional Council during the course of any meeting is not intended to be and is not taken as notice of approval from West Daly Regional Council.

The West Daly Regional Council advises that anyone who has any application lodged with the West Daly Regional Council shall obtain and should only rely on **WRITTEN CONFIRMATION** of the outcome of the application, and any conditions attaching to the decision made by the West Daly Regional Council in respect of the application.



Glenda Teede
Chief Executive Officer

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AGENDA
FINANCE COMMITTEE MEETING
TO BE HELD AT THE COUNCILBIZ OFFICE DARWIN
ON 22 JUNE 2016
COMMENCING AT

Mayor of the West Daly Regional council Harold Wilson declared the meeting open at 9.00 am and welcomed all in attendance.

1. PERSONS PRESENT

FINANCE COMMITTEE MEMBERS PRESENT

Mayor	Harold Wilson
Deputy Mayor	Andrew Brown

STAFF PRESENT

Chief Executive Officer	Glenda Teede
Senior Financial Consultant	Ramesh Pudasaini

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Disclosure of Interest:	N/A
Date:	22 June 2016
Author:	Chief Executive Officer, Glenda Teede

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Finance Committee Members for the Finance Committee Meeting held 22 June 2016.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by the Finance Committee will be recorded as absence without notice.

VOTING REQUIREMENTS

Simple majority

RECOMMENDATION

THAT the Finance Committee receive and notes apologies and grants a leave of absence for the Finance Committee Meeting held 20 April 2016.

3 CONFIRMATION OF PREVIOUS MINUTES

Applicant:	Senior Financial Consultant
Disclosure of Interest:	N/A
Date:	22 June 2016
Author:	Ramesh Pudasaini
Attachments:	Copy of Minutes will be tabled at the meeting

BACKGROUND

The Finance Committee last met on 20 April 2016.

RECOMMENDATION

THAT the Finance Committee receive and note the minutes of the Finance Committee Meeting held 20 April 2016.



MINUTES

FINANCIAL COMMITTEE MEETING

HELD AT THE COUNCILBIZ BOARDROOM, DARWIN

20th APRIL 2016



WEST DALY REGIONAL COUNCIL

Minutes for Council Meeting 16th March 2016

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Glenda Teede
Chief Executive Officer

MINUTES
OF THE FINANCE COMMITTEE MEETING
HELD AT
COUNCILBIZ BOARDROOM, DARWIN
ON WEDNESDAY 20th April 2016 AT 9:36 AM

The Mayor of West Daly Regional Council Harold Wilson declared the meeting open at 9:36am and welcomed all in attendance.

1	ATTENDANCE
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ELECTED MEMBERS PRESENT

Mayor	Harold Wilson (Chair)
Deputy Mayor	Andrew Brown

STAFF PRESENT

Chief Executive Officer	Glenda Teede
Purchasing Officer	Raj Khanal

GUESTS

Senior Financial Consultant, CouncilBiz	Ramesh Pudasaini
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2 APOLOGIES AND LEAVE OF ABSENCE

SUMMARY

All members were present.

MOTION

THAT the Finance Committee notes that there are no apologies or leave of absence for the Finance Committee Meeting held on 20 April 2016.

Moved: Clr Brown

Seconded: Clr Wilson

3 CONFIRMATION OF PREVIOUS MINUTES

BACKGROUND:

The Finance Committee last met on 3 March 2016

MOTION

THAT the Finance Committee approves the minutes as a true and accurate record of the Finance Committee Meeting held on 3 March 2016.

Moved: Clr Brown

Seconded: Clr Wilson

4 FINANCE REPORT

Ramesh Pudasaini, Senior Financial Consultant spoke provided an overview of the current financial position including:

- a) Financial Overview
- b) Cash and Investment
- c) Receivables/Debtors
- d) Summary of Revenue and Expenditure
- e) Program wise Expenses
- f) Actual Vs Budget (core and agency)

General discussions were held around the current financial positions.

MOTION

THAT the Finance Committee receive and note the Financial Report for the period 1 March – 31 March 2016.

Moved: Clr Brown

Seconded: Clr Wilson

5 GENERAL BUSINESS

5.1 Palumpa Airport Road Repairs, Upgrade & Sealing

SUMMARY:

West Daly Regional Council has accepted Fee Proposal from GHD Engineering Consultant for Palumpa Airport Road Repairs, Upgrade and Sealing. This will be carried out for the Lump Sum Fee of \$91,198.00 ex GST.

General discussion took place around the approach of the Scope of Work.

MOTION

THAT Council accepts the fee proposal from GHD Engineering Consultant as per quote.

Moved: Clr Brown

Seconded: Clr Wilson

6 NEXT MEETING

The next Finance Committee Meeting of West Daly Regional Council will be held on 22 June 2016 at the CouncilBiz Boardroom, Darwin.

Meeting closed at 10:21 am.

4 FINANCE REPORTS

Applicant:	Senior Financial Consultant
Disclosure of Interest:	N/A
Date:	22 June 2016
Author:	Ramesh Pudasaini

SUMMARY

As part of the monthly reporting procedures the finance report is submitted to the Finance Committee of the Council.

RECOMMENDATION

THAT the Finance Committee receives and notes the Finance Report for the month of May 2016.

COUNCIL REPORT MAY 2016

PURPOSE

To provide financial information for the month of May 2016 by providing information on issues related to cash ratio, cash and bank balance, income and expenses of Core and Agency funded programs, variance analysis and information on large debtors and creditors.

BACKGROUND

In conjunction with WDRC, CouncilBiz is responsible for preparing the council's budget and overseeing all accounting procedures including accounts payable, accounts receivable and rates receivable, cash and bank administration, procurement, grants supervision, budget monitoring and all other necessary functions to run day to day financial activities of the council.

FINANCIAL OVERVIEW

<u>Financial Snapshot</u>	May-16	Apr-16	Variance	
Current Assets				
Cash & Bank	4,577,490	4,728,409	(150,919)	Decreased
Receivable	751,288	308,881	442,407	Increased
Current Liabilities				
Staff Liability	398,981	410,560	(11,579)	Decreased
Trade & Other Liability	463,184	95,930	367,254	Increased
Unspent Grants (tied fund)	4,286,248	3,066,128	1,220,120	Increased
PO Commitment (tied fund)	530,075	579,944	(49,869)	Decreased

<u>Non Current Assets</u>	Fair Value	Acc. Dep	Net Value
Buildings	20,586,588	2,448,707	18,137,881
Road Infrastructures	3,377,270	872,911	2,504,359
Plant & Equipment	1,379,119	607,087	772,032
Structures	412,156	88,799	323,357
Furniture & Fittings	85,213	17,814	67,399
Motor Vehicle	1,039,242	461,325	577,917
Site Improvements	1,685,473	380,495	1,304,978
Total	28,565,061	4,877,138	23,687,923

<u>Financial Snapshot</u>	May-16	Monthly Average	Apr-16	Monthly Average	Variance	
Income	15,161,827	1,378,348	13,829,529	1,382,953	1,332,298	Increased
Expenses						
Expenses - Staff	5,553,148	504,832	4,944,040	494,404	609,108	Increased
Expenses - Councillors	219,597	19,963	202,398	20,240	17,199	Increased
Expenses - Others	7,203,519	654,865	6,578,811	657,881	624,708	Increased

Note: Expenses – others includes depreciation amount for the - \$2,205,639.

CASH AND INVESTMENT

	May-16	Apr-16	Variance
Cash & Bank	4,577,490	4,728,409	(150,919)

Cash on hand at the end of May 2016 was \$4,577,490 and is the equivalent of 4.67 months cash capacity based on average year to date payments of \$979k to suppliers, councillors and employees (excluding depreciation of \$200k per month).

Out of total cash & bank, \$1.7m has been deposited in short term deposit for higher interest rate.

CURRENT RATIO

The current ratio identifies the Council's ability to meet short term financial obligation.

Current Ratio - May2016

0.93

Current Assets		Current Liabilities	
Cash & Bank	4,577,490	Payables - Trades	96,492
Receivable	702,298	Payables - Others	228,301
Prepayments	48,990	Payable Funding Agency	138,391
Less:		Add:	
Staff Liability	398,981	Unspent Tied Grants (Agency & Core)	4,286,248
		Commitment Amounts	530,075
	4,929,797		5,279,507

Current Ratio - April 2016

1.05

Current Assets		Current Liabilities	
Cash & Bank	4,728,409	Payables - Trades	50,929
Receivable	233,180	Payables - Others	161,683
Prepayments	75,701	Payable Funding Agency	138,391
Less:		Add:	
Staff Liability	410,560	Unspent Tied Grants (Agency & Core)	3,485,162
		Commitment Amounts	561,288
	4,626,730		4,397,453

As united fund has been over spent by \$400k, current ratio has gone below one.

Note: While calculating current ratio; unspent grant and commitment amount has been add back as liability.

\$147,000 yet to receive from Department for reimbursement of Salary expenditure for Indigenous staff employment matching fund grants for quarter three, which will add 0.03 in current ration and change it to 0.96 from 0.93

RECEIVABLES / DEBTORS

Total receivable amount at the month end of May 2016 is \$751k.

Receivable	May-16	Apr-16
Receivables P & R Rates	22,612	41,909
Receivables Trade	657,015	128,997
Accrued Income	6,243	4,768
Inventory - Fuel	34,955	31,217
Receivables Others	23,162	67,978
Prepayments General	48,990	75,701
Doubtful Debts Provision	(41,689)	(41,689)
Total	751,288	308,881

Doubtful Debts Provision figure is provided by external Auditors.

Prepayment General is related to Insurance prepayment.

Accrued Income is related to Interest Income and receivable others related to Insurance claim.

Receivable Trade – \$563k Grant yet to receive from Department from Transport for Capital Project.

TRADE DEBTORS AGE ANALYSIS

The table below compares aged analysis of current, 30 days, 60 days and 90 days for the month of May 2016.

Trade Debtor's Account - Age Analysis	May-16	Apr-16
Current	542,440	59,874
Over 30 days	45,733	3,240
Over 60 days	2,660	0
Over 90 days	66,182	65,883
Total	657,015	128,997

CREDITORS / PAYABLES

As at end of May 2016, total payable amount outstanding is \$862k, the detail break down is listed below;

Payables	May-16	Apr-16
Payables - Employees (Leave Provision)	398,981	410,560
Payables - Trades	96,492	50,929
Payables - Others	228,301	161,683
Payables - Funding Agency (Grants)	138,391	138,391
Total	862,165	761,563

Payable Employees figure is made of provision for Annual Leave and Long Service Leave. Payable others are made of; PAYG - \$97k, Audit fees provision is \$19k, Medicare payment – \$62K (Need to transfer to appropriate fund), GST (Net) Payable – \$50k

The table below compares aged analysis of current, 30 days, 60 days and 90 days for the month of May 2016.

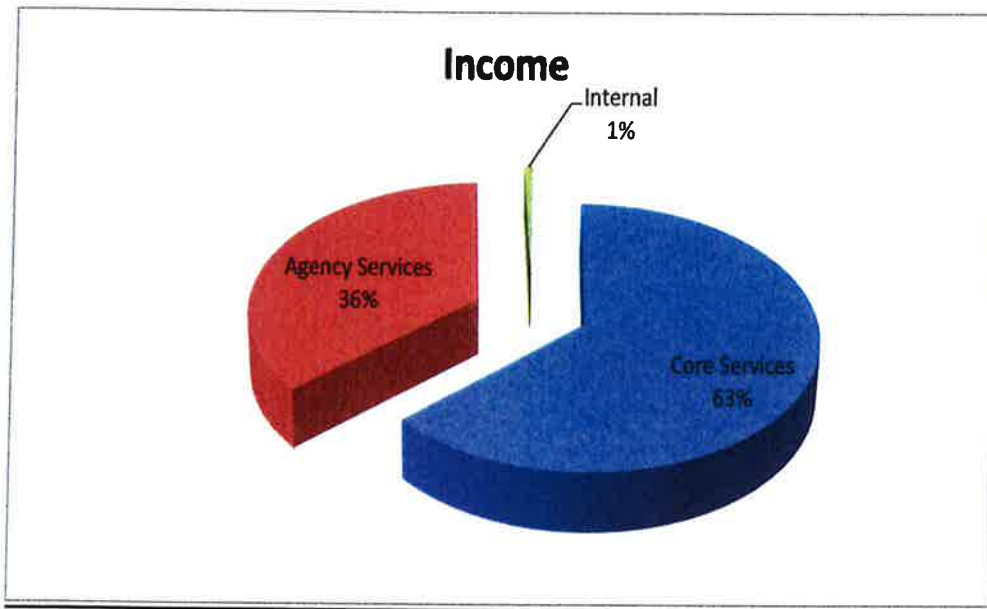
Creditor's Account - Age Analysis	May-16	Apr-16
Current	21,660	21,660
Over 30 days	1,255	1,255
Over 60 days	536	536
Over 90 days	27,478	27,478
Total	50,929	50,929

SUMMARY OF REVENUE & EXPENDITURE

INCOME

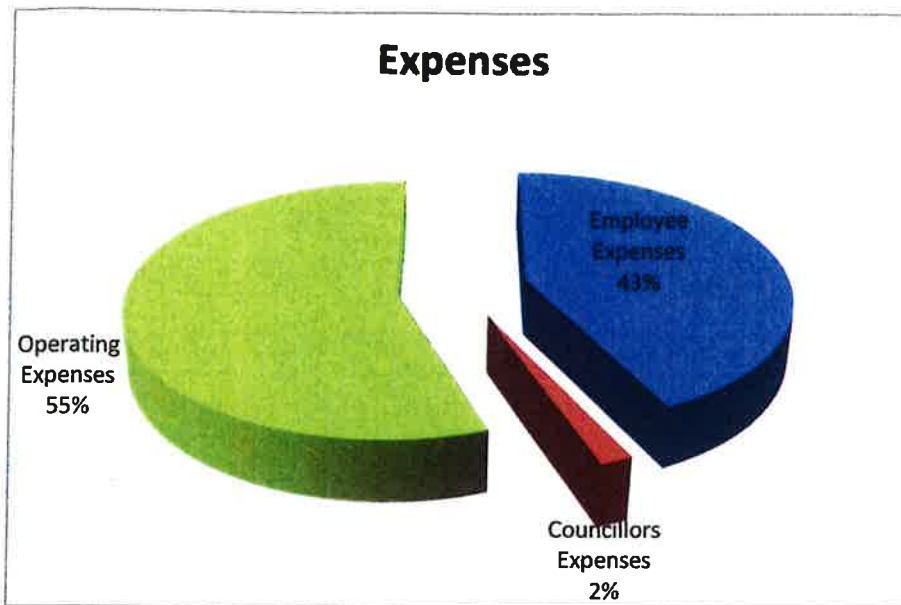
Council received \$15.16m in revenue. Within income, Core (Council) revenue is \$9.57, Agency revenue is \$5.48 and Internal Income of \$95k (Core)

While re-classifying as untied and tied, untied income is \$4.9 and tied income is \$10.26.



EXPENSES

Council spent \$12.98 YTD to May 2016.

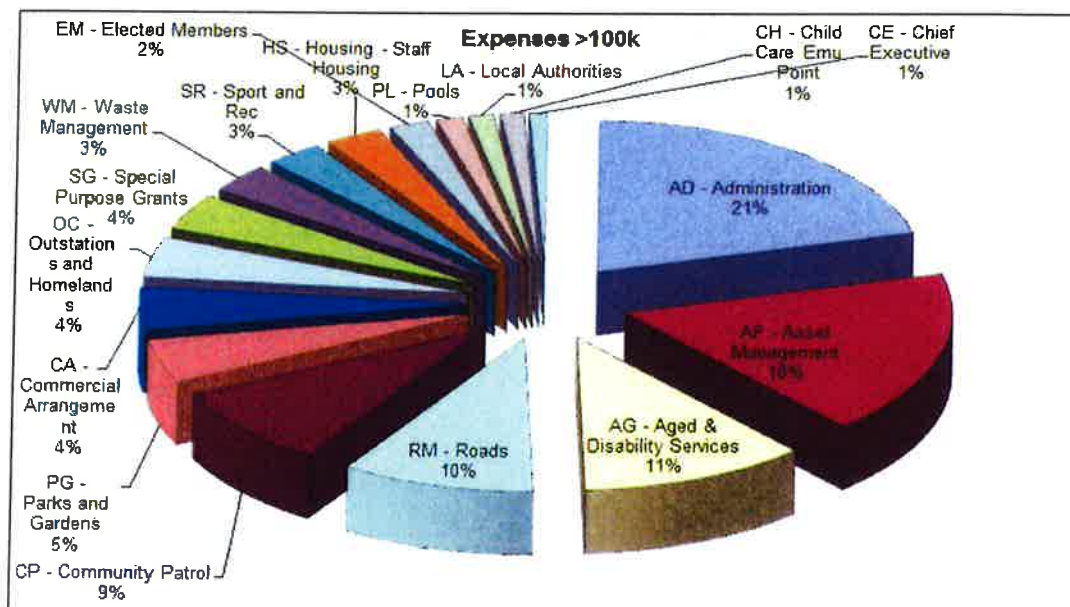


Employee Expenses	Councillors Expenses	Operating Expenses	Total Expenses
5,553,148	219,597	7,203,519	12,976,264

Core / Council expense is \$9.77 (depreciation expenditure of \$2.21m) and agency expense is \$3.21m.

While re-classifying the expenses as untied and tied, Untied Expenditure is \$7.54 (depreciation expenditure of \$2.21m) and Tied Expenditure is \$5.44m.

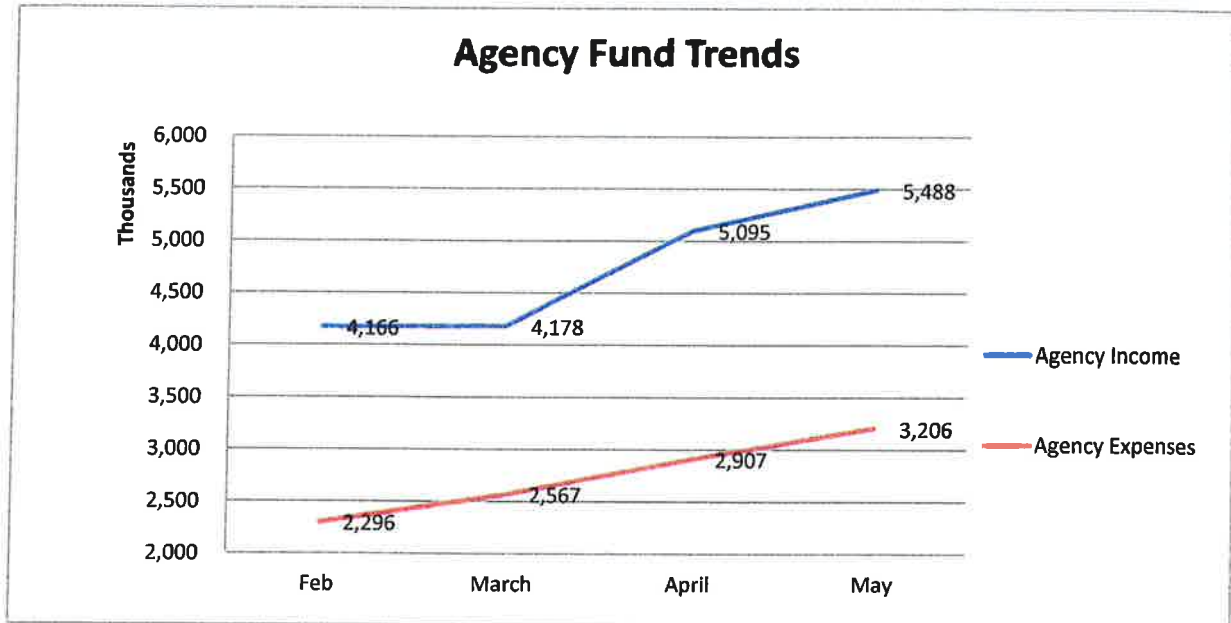
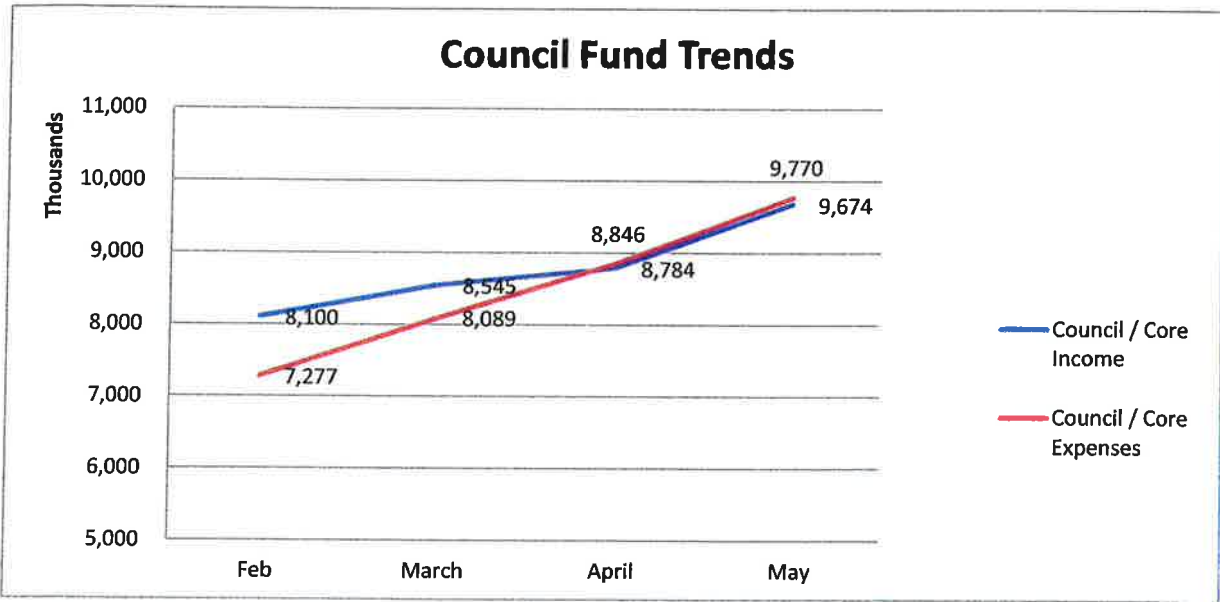
PROGRAM WISE EXPENSES



INCOME VS EXPENSES

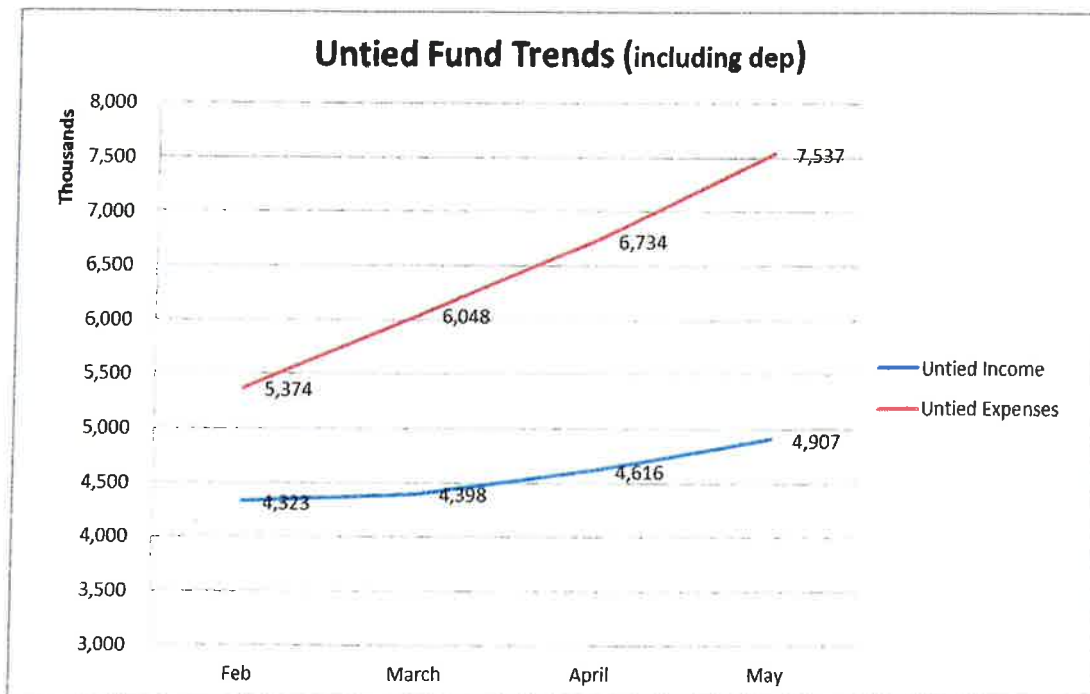
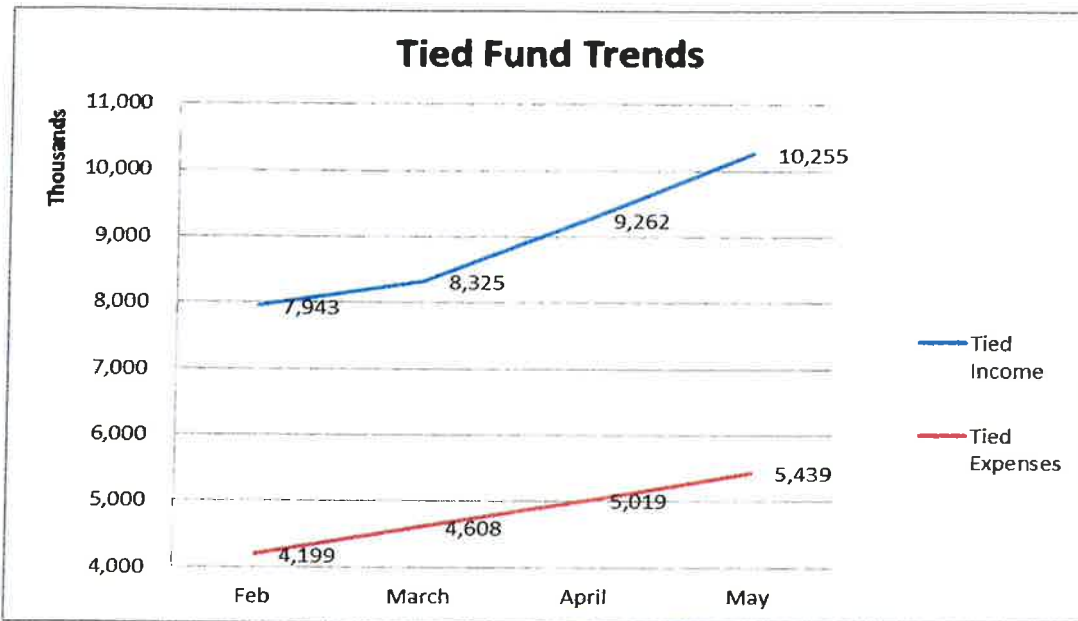
Program Description	Total Actual Income	Total Actual Expenses	Total Budgeted Income	Total Budgeted Expenses
Council Funds	9,673,804	9,770,357	8,257,370	8,317,677
Agency Funds	5,488,262	3,205,907	3,736,255	3,492,614
Fund Total	15,162,066	12,976,264	11,993,625	11,810,291

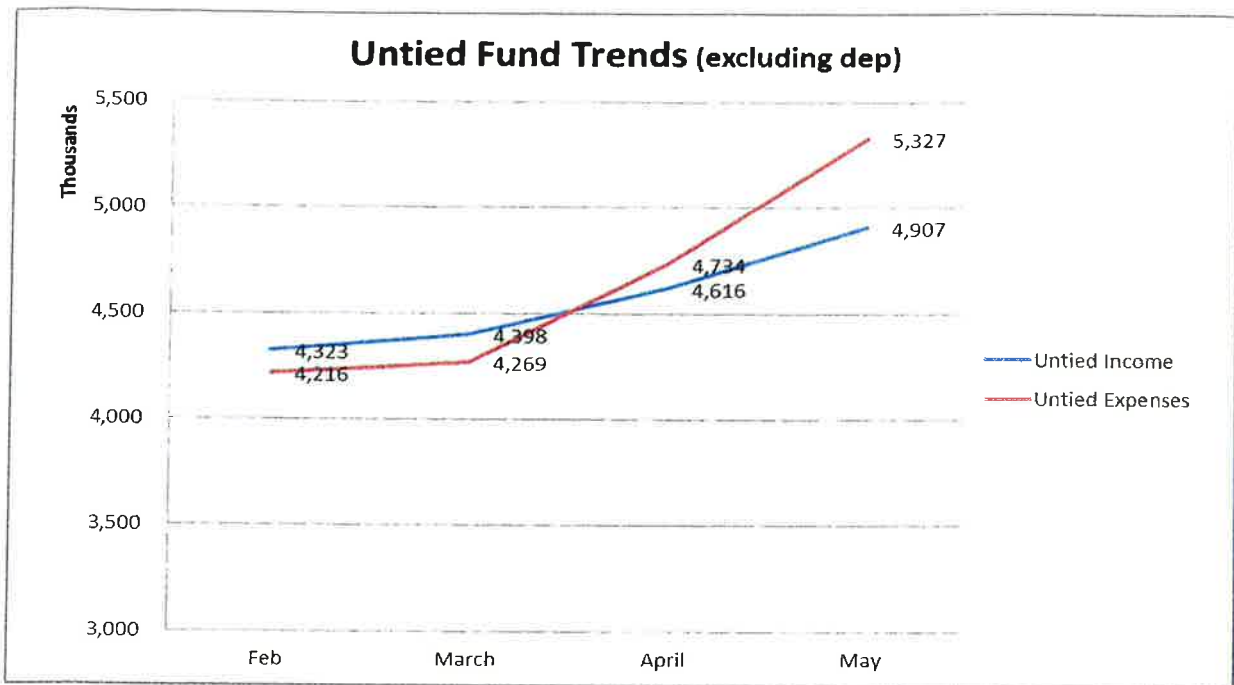
COUNCIL FUND INCLUDED THE DEPRECIATION OF \$2.21M.



Fund Source/ Program	Program Description	Total Actual Income	Total Budgeted Income	Income Variance	Total Actual Expenses	Total Budgeted Expenses	Expenses Variance
Untied Fund							
	Council	4,906,941	5,808,578	(901,637)	7,537,462	5,862,905	1,674,557
	Agency	0	5,000	(5,000)	0	0	0
Sub Total		4,906,941	5,813,578		7,537,462	5,862,905	
Tied Fund							
	Council	4,766,863	2,448,792	2,318,071	2,232,895	2,454,772	(221,877)
	Agency	5,488,262	3,730,755	1,757,507	3,205,907	3,492,614	(286,707)
Sub Total		10,255,125	6,179,547		5,438,802	5,947,386	
Total		15,162,066	11,993,125		12,976,264	11,810,291	

*Untied expenses include \$2.21m of depreciation.





ACTUAL VS BUDGET

Fund Source/ Program	Program Description	Total Actual Income	Total Budgeted Income	Income Variance	Total Actual Expenses	Total Budgeted Expenses	Expenses Variance
Council Funds							
Tied							
AD	Administration	0	(107,250)	107,250	5,588	107,250	(101,662)
CR	Community Progr	(22,248)	0	(22,248)	6,653	0	6,653
HS	Housing - Staff	(58,398)	0	(58,398)	59,713	0	59,713
LA	Local Authoriti	(816,544)	(518,389)	(298,155)	155,671	570,212	(414,541)
OC	Outstations and	(1,242,215)	(555,687)	(686,528)	544,602	555,682	(11,080)
PL	Pools	0	(45,834)	45,834	0	0	0
RM	Roads	(1,329,000)	(675,104)	(653,896)	893,304	675,103	218,201
SG	Special Purpose	(981,709)	(519,028)	(462,681)	484,431	519,026	(34,595)
WM	Waste Managemen	(316,749)	(27,500)	(289,249)	82,935	27,499	55,436
	Council funds tied sub-total	(4,766,863)	(2,448,792)	(2,318,071)	2,232,895	2,454,772	(221,877)

Fund Source/ Program	Program Description	Total Actual Income	Total Budgeted Income	Income Variance	Total Actual Expenses	Total Budgeted Expenses	Expenses Variance
Agency Funds							
Tied							
AG	Aged & Disabili	(2,559,110)	(1,729,992)	(829,118)	1,411,990	1,460,234	(48,244)
CH	Child Care Emu	(155,123)	(153,711)	(1,412)	150,743	153,710	(2,967)
CP	Community Patro	(1,765,519)	(1,160,058)	(605,461)	1,075,530	1,160,053	(84,523)
CZ	Capital Purchas	(299,900)	0	(299,900)	0	0	0
LI	Libraries	(157,008)	(105,288)	(51,720)	72,588	105,290	(32,702)
MB	Media and Broad	(62,837)	(188,901)	126,064	78,035	188,902	(110,867)
SR	Sport and Rec	(447,481)	(355,078)	(92,402)	358,708	386,700	(27,992)
VC	Vacation Care	(33,285)	(37,727)	4,442	50,445	37,725	12,720
WO	Women's Resourc	0	0	0	(106)	0	(106)
YS	Youth Services	(8,000)	0	(8,000)	7,975	0	7,975
	Agency funds tied sub-total	(5,488,262)	(3,730,755)	(1,757,507)	3,205,907	3,492,614	(286,707)

Fund Source/ Program	Program Description	Total Actual Income	Total Budgeted Income	Income Variance	Total Actual Expenses	Total Budgeted Expenses	Expenses Variance
Council Funds							
Untied							
AD	Administration	(2,445,823)	(3,828,894)	1,383,071	2,617,910	2,485,622	132,288
AF	Asset Managemen	0	0	0	2,213,997	0	2,213,997
CA	Commercial Arra	(762,173)	(713,912)	(48,261)	560,679	622,600	(61,921)
CE	Chief Executive	0	0	0	110,117	98,543	11,574
CM	Cemeteries	0	0	0	15,938	17,266	(1,328)
EM	Elected Members	0	0	0	248,405	293,201	(44,796)
HS	Housing - Staff	(22,733)	(19,937)	(2,796)	294,208	436,856	(142,648)
IN	Infrastructure	0	0	0	7,560	0	7,560
LA	Local Authoriti	0	(97,656)	97,656	2,437	0	2,437
PG	Parks and Garde	(27,425)	(204,879)	177,454	577,393	658,154	(80,761)
PL	Pools	(18,182)	(22,916)	4,734	169,584	157,835	11,749
RC	Street Cleaning	0	0	0	73,470	54,291	19,179
RM	Roads	(1,153,881)	(554,742)	(599,139)	313,531	554,741	(241,210)
SG	Special Purpose	0	0	0	679	0	679
WM	Waste Managemen	(380,724)	(365,642)	(15,082)	305,041	483,796	(178,755)
WS	Work Health and	0	0	0	26,513	0	26,513
	Council funds untied sub-tot	(4,810,941)	(5,808,578)	997,637	7,537,462	5,862,905	1,674,557

In expenses, program AF includes the depreciation of \$2.21m

VARIANCE – INCOME

Fund Source/ Program	Program Description	Total Actual Income	Total Budgeted Income	Income Variance	% Variance	Explanation
Council Funds						
Tied						
AD	Administration	0	107,250	(107,250)	-100%	Budgeting Issues
CR	Community Program	22,248	0	22,248	100%	Budgeting Issues
HS	Housing - Staff	58,398	0	58,398	100%	Budgeting Issues
LA	Local Authority	816,544	518,389	298,155	58%	due to c/f for FY15/16
OC	Outstations and Homeland	1,242,215	555,687	686,528	124%	due to c/f for FY15/16
PL	Pools	0	45,834	(45,834)	-100%	Budgeting Issues
RM	Roads	1,329,000	675,104	653,896	97%	Additional Funding
SG	Special Purpose	981,709	519,028	462,681	89%	Additional Funding
WM	Waste Management	316,749	27,500	289,249	1052%	Additional Funding
	Council funds tied sub-total	4,766,863	2,448,792			

Fund Source/ Program	Program Description	Total Actual Income	Total Budgeted Income	Income Variance	% Variance	Explanation
Council Funds						
Untied						
AD	Administration	2,445,823	3,828,894	(1,383,071)	-36%	Over Budgeting
CA	Commercial Arrangement	762,173	713,912	48,261	7%	not material
HS	Housing - Staff	22,733	19,937	2,796	14%	not material
LA	Local Authority	0	97,656	(97,656)	-100%	Budgeting issues
PG	Parks and Garden	27,425	204,879	(177,454)	-87%	Budgeting issues
PL	Pools	18,182	22,916	(4,734)	-21%	not material
RM	Roads	1,153,881	554,742	599,139	108%	Due to additional funding as well as c/f figures
WM	Waste Management	380,724	365,642	15,082	4%	not material
	Council funds untied sub-total	4,810,941	5,808,578			

Fund Source/ Program	Program Description	Total Actual Income	Total Budgeted Income	Income Variance	% Variance	Explanation
Agency Funds						
Tied						
AG	Aged & Disability	2,559,110	1,729,992	829,118	48%	Additional Funding
CH	Child Care Emu Point	155,123	153,711	1,412	1%	not material
CP	Community Patrol	1,765,519	1,160,058	605,461	52%	due to c/f for FY15/16
CZ	Capital Purchases	299,900	0	299,900	100%	new funding
LI	Libraries	157,008	105,288	51,720	49%	due to c/f for FY15/16
MB	Media and Broad	62,837	188,901	(126,064)	-67%	not able to spend the fund, funding has not been topped up
SR	Sport and Rec	447,481	355,078	92,402	26%	Additional Funding
VC	Vacation Care	33,285	37,727	(4,442)	-12%	not material
YS	Youth Services	8,000	0	8,000	100%	Unbudgeted
Agency funds tied sub-total		5,488,262	3,730,755			

VARIANCE – EXPENSES

Fund Source/ Program	Program Description	Total Actual Expenses	Total Budgeted Expenses	Expenses Variance	% Variance	Explanation
Council Funds						
Tied						
AD	Administration	5,588	107,250	101,662	95%	Wrong coding, shall move to SG
LA	Local Authority	155,671	570,212	414,541	73%	Grant yet to spend
OC	Outstations and Home Land	544,602	555,682	11,080	2%	
RM	Roads	893,304	675,103	(218,201)	-32%	unbudgeted additional grants received
SG	Special Purpose	484,431	519,026	34,595	7%	
WM	Waste Management	82,935	27,499	(55,436)	-202%	unbudgeted additional grants received
Council funds tied sub-total		2,232,895	2,454,772			

Fund Source/ Program	Program Description	Total Actual Expenses	Total Budgeted Expenses	Expenses Variance	% Variance	Explanation
Agency Funds						
Tied						
AG	Aged & Disability	1,411,990	1,460,234	48,244	3%	not material
CH	Child Care Emu	150,743	153,710	2,967	2%	not material
CP	Community Patrol	1,075,530	1,160,053	84,523	7%	not material
LI	Libraries	72,588	105,290	32,702	31%	Yet to spend
MB	Media and Broad	78,035	188,902	110,867	59%	Yet to spend
SR	Sport and Rec	358,708	386,700	27,992	7%	
VC	Vacation Care	50,445	37,725	(12,720)	-34%	Over spending of Budget
YS	Youth Services	7,975	0	(7,975)	100%	Budgeting issues
Agency funds tied sub-total		3,205,907	3,492,614			

Fund Source/ Program	Program Description	Total Actual Expenses	Total Budgeted Expenses	Expenses Variance	% Variance	Explanation
Council Funds						
Untied						
AD	Administration	2,617,910	2,485,622	(132,288)	-5%	not material
AF	Asset Management	2,213,997	0	(2,213,997)	100%	Depreciation - Budgeting issue
CA	Commercial Arrangement	560,679	622,600	61,921	10%	not material
CE	Chief Executive	110,117	98,543	(11,574)	-12%	not material
CM	Cemeteries	15,938	17,266	1,328	8%	not material
EM	Elected Members	248,405	293,201	44,796	15%	not material
HS	Housing - Staff	294,208	436,856	142,648	33%	Budgeting issues
IN	Infrastructure	7,560	0	(7,560)	100%	Budgeting issues
LA	Local Authority	2,437	0	(2,437)	100%	Budgeting issues
PG	Parks and Garden	577,393	658,154	80,761	12%	
PL	Pools	169,584	157,835	(11,749)	-7%	
RC	Street Cleaning	73,470	54,291	(19,179)	-35%	
RM	Roads	313,531	554,741	241,210	43%	Yet to spend funds, due to wet seasons
SG	Special Purpose	679	0	(679)	100%	Wrong coding,
WM	Waste Management	305,041	483,796	178,755	37%	Budgeting issues
WS	Work Health and	26,513	0	(26,513)	100%	Budgeting issues
Council funds untied sub-total		7,537,462	5,862,905			

CONCLUSION

The financial report for the period shows that WDRC has met its financial obligations for the period.

Bank Balance – \$1.7m is in short term deposit with earning interest of 2.6%

Accounts Payable and Accounts Receivable are both regularly monitored for timely payment and collection.

The cash ratio continues to decline, as expected, dropping from 1.05 to 0.93,
With reimbursement on of Salary expenditure for Indigenous staff employment matching fund grants for quarter three, which will add 0.03 in current ration and change it to 0.96 from 0.93.

June Ratio will further deteriorate due to following reasons;

- United employee expenses for each month in average are \$281,286.
- Councillors expenses for each month in average is \$20,000
- Other expenses (except depreciation) for each month in average is \$118,272
- Reimbursement of \$147,000 for matching fund (Income)

After considering above Income and expenses will reduce the ratio from 0.96 to 0.88 in June 2016

United expenditure has exceeded Income by \$420k, while excluding depreciation of \$2.21m.

In tied grants, more than \$4.8m yet to spend.



West Daly Regional Council

Trial Balance

As at 31st May 2016

Description	Closing Balances 31st May 2016
BALANCE SHEET	
Current Assets	
11110 - Cash at Bank Operational	23,389
11130 - Cash at Bank High Interest Savings	2,798,640
11140 - Cash at Bank (TCU)	2,500
11210 - Petty Cash- Cash on Hand	2,961
12110 - Cash Investments Fixed Term Deposit -1	1,750,000
13110 - Receivables P&R Rates General	12,395
13140 - Receivables P&R Waste Collection General	10,217
13210 - Receivables CONTROL ACCOUNT	657,015
13220 - Receivables (Contra) Doubtful Debts Provision	(41,689)
13230 - Receivables Accrued Income	6,243
13240 - Receivables GST PAID	61,712
13280 - Receivable Others	11,649
14120 - Inventory Fuel and Oil General	34,955
15100 - Prepayments General	48,990
Total Current Assets	5,378,977
Non Current Assets	
36210 - Acquisition of Buildings	20,586,588
36220 - Accumulated Depreciation of Buildings	(2,448,707)
36310 - Acquisition of Road Infrastructure	3,377,270
36320 - Accumulated Depreciation of Road Infrastructure	(872,911)
36410 - Acquisition of Plant & Equipment	1,378,921
36420 - Accumulated Depreciation of Plant & Equipment	(607,087)
36510 - Acquisition of Structures	412,156
36520 - Accumulated Depreciation of Structures	(88,799)
36610 - Acquisition of Furniture, Fittings & Office Equip	85,213
36620 - Accum Depreciation of Furniture, Fittings & Office Equip	(17,814)
36710 - Acquisition of Motor Vehicles	1,039,245
36720 - Accumulated Depreciation of Motor Vehicles	(461,325)
36810 - Acquisition of Site Improvements	1,556,232
36820 - Accumulated Depreciation of Site Improvements	(380,495)
37410 - WIP Plant & Equipment - Additions Current year	198
37710 - WIP Motor Vehicles - Additions Current year	(2)
37810 - WIP Site Improvements - Additions Current Year	129,241
Total Non Current Assets	23,687,924
TOTAL ASSETS	29,066,901
Current Liabilities	
22210 - Payables CONTROL ACCOUNT	(96,492)
22230 - Payables PAYG WITHHELD	(96,631)
22240 - Payables GST COLLECTED	(111,848)



West Daly Regional Council

Trial Balance

As at 31st May 2016

Description	Closing Balances 31st May 2016
22280 - Payables Others	(62,051)
22285 - CBA CC - Glenda Teede 836094	5,000
23120 - Current Provisions Employees Annual Leave	(212,393)
23130 - Current Provisions Employees Long Service Leave	(12,166)
23131 - Current Provisions Time Off in Lieu	(126)
23150 - Current Provision - Audit Fees	(19,483)
23910 - Unexpended Grants to be Repaid	(138,391)
27140 - Workers Compensation Clearing	6,513
Total Current Liabilities	(738,067)
Non Current Liabilities	
43130 - Non-Current Provision Employee Long Service Leave	(174,296)
Total Non Current Liabilities	(174,296)
TOTAL LIABILITIES	(912,363)
NET ASSETS	28,154,538
Equity	
51110 - Accumulated Surplus Deficit	(28,625,492)
51200 - Unexpended Grant Received	2,656,518
NET (PROFIT)/LOSS	
Total Equity	(25,968,974)
TOTAL EQUITY	(25,968,974)
INCOME & EXPENDITURE	
Income	
61110 - Garbage General	(337,279)
61115 - Waste Dump Fees	(39,600)
61130 - Agency Income	(21,548)
61140 - Council Rates	(372,586)
61160 - Rent Employee Housing	(22,733)
61170 - Rent and Leases Property	(88,552)
61180 - Fuel Rebate Income	(10,525)
61200 - Hire of Council Assets	(25,849)
61210 - Interest Received - Cash at Bank	(78,768)
61900 - Rates and Fees CLEARING	(5)
62100 - NTG - SPG Operational Grants	(4,857,538)
62110 - NT Operational Grants (distributed through NT DLGH)	(350,000)
62200 - Aust Gov - SPG Operational Grants	(4,269,068)
62210 - Aust Gov - SPG Capital Grants	(1,128,900)
62400 - Grant Income Other	(29,616)
62500 - Income - Contribution	(51,970)



West Daly Regional Council

Trial Balance

As at 31st May 2016

Description	Closing Balances 31st May 2016
63100 - Period Contracts - Airports	(337,470)
63110 - Period Contracts Other	(160,148)
63200 - Commercial Services Income	(153,276)
63300 - Fuel Sales - Diesel / ULP (to 3rd party customers)	(12,390)
63500 - Other Current Income	(36,299)
67160 - Profit / Loss on Disposal of Motor Vehicles	(5,455)
68920 - Internal Fund - Transfer In (Cr)	(19,973)
68940 - Grant Income Opening Balance Brought Forward (Cr)	(2,656,518)
TOTAL REVENUE	(15,066,066)

Expenditure	
71110 - Employee Salary Normal	3,492,586
71120 - Employee Salary Overtime	158,998
71130 - Employee Salary Allowances	442,557
71140 - Employee Salary Sick Leave	74,031
71150 - Employee Salary Other Leave	30,800
71170 - Employee Workers Compensation	68,079
71210 - Employee Travel Allowance - Meals and Incidentals	44,167
71220 - Employee Travel Allowance - Mileage	137
71230 - Employee Accommodation	40,986
71240 - Employee Fares - Air/Road	33,532
71250 - Employee Taxi/Hire Car Fares	2,019
71310 - Employee Fringe Benefits Tax	24,669
71410 - Employee Superannuation	405,082
71510 - Employee Annual Leave	424,118
71520 - Employee Long Service Leave	(21,220)
71531 - Employee TOIL	10,746
71540 - Employee Uniforms	9,881
71550 - Employee Personal Protective Equipment	134
71560 - Recruitment & Relocation	153,809
71570 - Employee Training (Mandatory)	90,360
71571 - Employee Travel & Accom (Training Only)	15,068
71575 - Employee Screening and License Checks	736
71585 - Employee Counselling and Rehabilitation	1,791
71600 - Employee Amenities	11,211
71601 - Outsourced Services	38,873
72100 - Councillors Electoral Allowances	175,390
72110 - Councillors Extra Meeting Allowances	3,559
72210 - Councillors Travel Allowance - Meals and Incidentals	9,841
72230 - Councillors Accommodation	9,114
72240 - Councillors - Fares Air / Road	21,692
73110 - Accounting Fees	9,760
73115 - Administration Fees	1,325
73120 - Advertising	6,120
73125 - Calling of tenders & quotes, analysis, evaln & award	5,562
73126 - Veterinary expenses	12,024



West Daly Regional Council

Trial Balance

As at 31st May 2016

Description	Closing Balances 31st May 2016
73130 - Audit Expenses (external)	66,044
73140 - Levy, Fees and Charges	15,393
73150 - Cleaning Products and Contractors	9,019
73160 - Conferences, Seminars and Ceremonies	1,433
73180 - Audit and Risk Committee	4,078
73200 - Consulting Fees	221,018
73230 - Utilities - Electricity	152,915
73240 - Utilities - Water & Sewerage	166,718
73250 - Gas Industrial/Medical/Heating Etc Purposes NOT FUEL	63
73260 - Hire of Plant, Equipment and Motor Vehicles	11,979
73270 - Legal Fees	73,209
73290 - Licences and Registrations - MV & PE	43,299
73295 - Licences & Registration - Other than MV and PE	(18)
73321 - Health and Safety Expenses	25,638
73326 - Festival misc - Inc. prizes, equip hire, judges, coaching etc	1,935
73330 - Catering - Council, Committees, Seminars	1,500
73332 - Consumable Items	134,526
73343 - Operating Leases Office Equipment	12,650
73344 - Operating Leases Property	45,804
73350 - Printing, Postage (stamps) & Stationery	33,418
73400 - Subscriptions and Memberships	21,174
73420 - Accommodation (not employees or councillors)	1,658
73422 - Meal and Incidentals (not employees or councillors)	31
73425 - Taxi/Hire Car/Bus/Coach Fares (not employees or councillors)	2,049
73430 - Airfares (not employees or councillors)	21,471
73440 - Training and Development (not employees or councillors)	3,099
73450 - Street Light Maintenance	163
73460 - Street Light Electricity Payments	6,616
73511 - Freight Expenses	89,521
73517 - Publications and Information Resources	363
73531 - Fuel Diesel /ULP	152,445
73540 - Insurance Premiums	242,991
73800 - Contractor Materials and Labour	826,937
73830 - Repairs & Maintenance Plant (Small Plant Items)	86,910
73833 - Repairs & Maintenance MV & PE	144,861
73834 - Repairs & Maintenance Roads	862,149
73835 - Repairs & Maintenance Airstrips	121,865
73836 - Repairs & Maintenance Buildings	228,723
73841 - Contractors Electrical	61,957
73842 - Contractors Plumbing/Gas	29,501
73843 - Contractors Carpentry	65,933
73844 - Contractors Pest Control	6,722
73846 - Contractors Painting & Tiling	4,100
74110 - Depreciation - Building	1,158,771
74120 - Depreciation - Road Infrastructure	393,519
74130 - Depreciation - Plant & Equipment	211,095
74140 - Depreciation - Structures	47,555



West Daly Regional Council

Trial Balance

As at 31st May 2016

Description	Closing Balances 31st May 2016
74150 - Depreciation - Furniture, Fittings & Office Equip	16,601
74160 - Depreciation - Motor Vehicles	203,708
74170 - Depreciation - Site Improvements	174,389
74330 - Asset Write Off - Plant & Equipment	3,300
74360 - Asset Write Off - Motor Vehicles	22,300
74600 - ICT - Phone/Fax/Internet	85,228
74610 - ICT Satellite Telephone	39,120
74620 - ICT Mobile/ Modem Telephone	34,837
74630 - ICT - Consultants / Service Providers	432,227
74640 - ICT Software	20,129
74650 - ICT Hardware < \$5,000	10,784
74700 - Torches and Batteries	562
74740 - Materials Roadbase/Gravel	132,043
74750 - Materials Sand/Cement/Premix	1,444
74760 - Materials - Furniture & Office Equipment	76,182
74770 - Materials - Tools	9,317
74780 - Materials Minor Assets < \$5,000	71,403
74790 - Sports Equipment - Inc Uniforms, trophies etc	7,240
79000 - Small Balances Written Off	4
79020 - Committee Sitting Fees	2,711
79060 - Interest Taxation Liabilities	1,088
79080 - Write Off Expenses (Other than Assets)	11,311
TOTAL EXPENDITURE	12,976,264
NET PROFIT/(LOSS)	(2,185,564)
ReAllocations	
91140 - Materials & Services Recovery	(80,035)
91500 - Insurance Cost Recovery	(15,727)
TOTAL REALLOCATIONS	(95,762)

5 BUDGET DEVELOPMENT

Applicant:	Senior Financial Consultant
Disclosure of Interest:	N/A
Date:	22 June 2016
Author:	Ramesh Pudasaini

PURPOSE

The purpose of this report is to present the budget development for the 2016/17 year.

BACKGROUND

Council is required to develop a Regional Plan each year, with one of the contents being a budget that meets the requirements of the Local Government Act, including the balanced budget requirements.

The budget collation for 2016/17 has been carried out by CouncilBIZ under contract.

In May 2016, CouncilBIZ start collecting information against the various programs and funding contracts. This information has been collated into the WDRC budget model, and then reviewed by WDRC management.

The current model is a work in progress, as are all budgets. They are a current view of the expected future.

MAJOR ITEMS TO NOTE;

NTG support of \$700,000 has been recorded as additional Grants for this year.

Rates and charges have been inflated by 10% over 2015/16 individual charges, the effect is 20 cents per day increase on each allotment and increase by \$43,443 in total.

No budget has been prepared for Mechanical Workshop during 2016/17.

Staff Housing budget has been reduced and no major upgrade has been budgeted for this year.

No carryover funding has been included yet, but this does not impact the bottom line as carryover funding has corresponding carryover expenditure;

Grants Commission income is based upon previous years and does not yet reflect any possible changes.

The following report presents the details of the budgets.

WHAT NEXT?

This plan is then available for public consultation for a minimum of 21 days during June /July, before Council considers any feedback and adopts a final Regional Plan at a Council meeting in July 2016.

The Elected Members of Council, Local Authorities and Council officers have the period between the date of this Finance Committee meeting and the finalisation of the draft Regional Plan in mid-June to make any further adjustments to the budget.

IMPACT FOR COUNCIL

This report commences the opportunity for further input into the development of the 2016/17 budget.

RECOMMENDATION

THAT the Finance Committee receives the budget preparation update.

West Daly Regional Council Budget 2016/17

The Council operations can be pictures as four sections but interlinked with each other.

Programs can be divided between Core and Agency while Funding can be broken down into Tied and Untied.

Core is the traditional Local Government Services while Agency Services as additional services provided by funding contract on behalf of someone else.

Tied is Specific purpose funding and unspent balance fund is expected to return to the funder.

United fund has no restrictions and any surplus can be used for general purpose.

The section that council needs to concentrate on Untied Sections, where the NTG operations grants, Rates and Charges as income and included the general operating costs of council as expenses.

General Operating expenses included running council on a day to day basic by providing core council services and also include expenses to elected members, CEO, an employee, an office, utilities, insurance, system and maintenance of communities.

The budget presented included NTG assistance allowance (due to de-amalgamation) of \$700,000.

Sum of 1617 Budget	Column Labels		
Row Labels	TIED	UNTIED	Grand Total
Income	-8,228,701	-5,571,792	-13,800,493
Expenditure	8,228,701	6,574,633	14,803,334
Internal	0	-1,002,841	-1,002,841
Grand Total	0	0	0

Council is also generating \$1m from Administration Fees to various Programs and from allocation of its core Labour forces in various funded programs.

A strategy available to council is to continue to analyse the Agency –Tied contracts for opportunities to recover further funds that would transfer to Core United section.

The Table below is figured for the end of May 2016 (11 Months):

This shows that council requires a further portion of the NTG Special assistant income (\$350,000 received till date) and reinforces why the cash ratio continues to drop.

Sum of Actual1516	Column Labels		
Row Labels	TIED	UNTIED	Grand Total
Income	-9,881,535	-4,603,428	-14,484,963
Expenditure	5,437,270	5,309,767	10,747,037
Internal	25,105	-106,307	-81,202
Grand Total	-4,419,160	600,033	-3,819,127

*Includes the \$350,000 NTG Special assistant, and excludes depreciation.

Regional Plan and accounting requirements require several statements.

Operating Statement

This statement should show the balance budget or small surplus.

Budget without Depreciation

Row Labels	Group	Sum of 1516 Budget	Sum of 1617 Budget
Income	Agency	-4,642,126	-4,815,451
	Core	-8,441,816	-8,655,042
Income Total		-13,083,942	-13,470,493
Expenditure	Agency	4,395,180	4,815,451
	Core	8,488,762	9,657,883
Expenditure Total		12,883,942	14,473,334
Internal	Agency	315,780	0
	Core	-315,780	-1,002,841
Internal Total		0	-1,002,841
Grand Total		-200,000	0

Budget with Depreciation

Row Labels	Group	Sum of 1516 Budget	Sum of 1617 Budget
Income	Agency	-4,642,126	-4,815,451
	Core	-8,441,816	-8,655,042
Income Total		-13,083,942	-13,470,493
Expenditure	Agency	4,395,180	4,815,451
	Core	8,488,762	9,657,883
Expenditure Total		12,883,942	14,473,334
Internal	Agency	315,780	0
	Core	-315,780	-1,002,841
Internal Total		0	-1,002,841
Depreciation	Agency	0	0
	Balance Sheet	0	0
	Core	0	2,911,149
Depreciation Total		0	2,911,149
Grand Total		-200,000	2,911,149

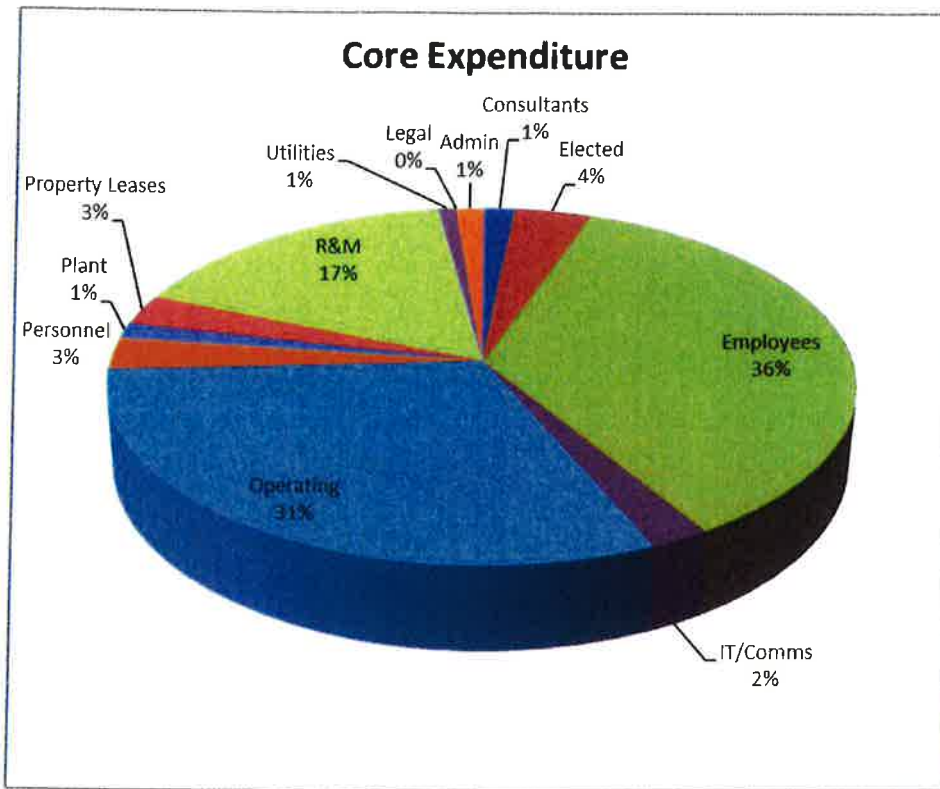
Maintenance of Community Assets

Row Labels	Sum of 1516 Budget	Sum of 1617 Budget
⇒ R&M		
Administration	57,500	23,037
Aged & Disability Services	29,000	59,572
Chief Executive	5,000	4,027
Child Care Emu Point	5,000	11,715
Commercial Arrangement	51,250	8,515
Community Patrol	15,801	169
Elected Members	5,000	0
Housing - Staff Housing	153,500	0
Libraries	0	10,509
Local Authorities	0	10,785
Media and Broadcasting	0	0
Outstations and Homelands	183,522	121,985
Parks and Gardens	28,000	28,037
Pools	35,000	12,286
Roads	11,000	1,354,958
Sport and Rec	4,000	6,413
Waste Management	70,000	45,085
Work Health and Safety	0	3,223
Grand Total	653,573	1,700,315

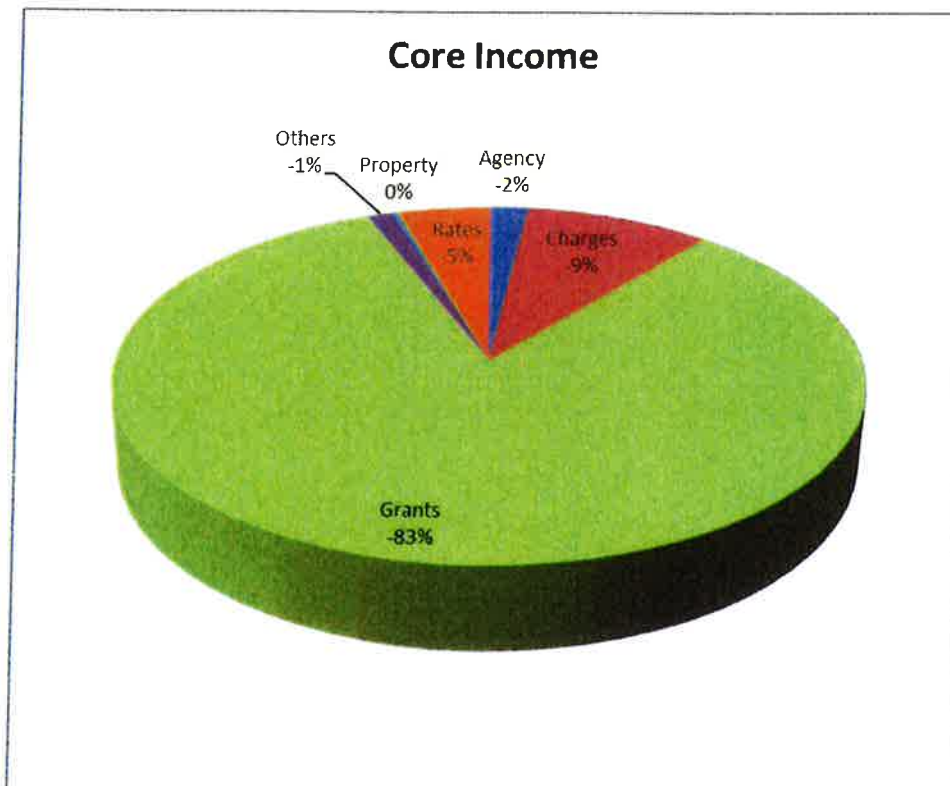
Planned Capital Expenditure

Row Labels	Sum of 1516 Budget	Sum of 1617 Budget
⇒ Capital Grants		
Capital Projects	0	-330,000

Core Expenditure Category



Core Income Category



Row Labels	Group	ForE	Category	Natural Account	Type	Sum of 1516 Budget	Sum of 1617 Budget
TIED	Agency	Income	Agency	63200	Commercial Services Income	-1,500	0
			Agency Total			-1,500	0
			CarryOver	68940	Grant Income Opening Balance Brought Forward (Cr)	0	0
			CarryOver Total			0	0
			Grants	62100	NTG - SPG Operational Grants	-848,102	-527,008
				62200	Aust Gov - SPG Operational Grants	-3,786,524	-2,154,000
				62400	Grant Income Other	0	0
			Grants Total			-4,634,626	-2,681,008
			Others	62500	Income - Contribution	0	-2,134,443
			Others Total			0	-2,134,443
		Income Total				-4,636,126	-4,815,451
		Expenditure	Admin	73115	Administration Fees	337,538	583,566
			Admin Total			337,538	583,566
			Consultants	73200	Consulting Fees	0	0
			Consultants Total			0	0
			Employees	71110	Employee Salary Normal	1,061,301	2,215,373
				71120	Employee Salary Overtime	52,639	0
				71130	Employee Salary Allowances	197,034	204,780
				71140	Employee Salary Sick Leave	0	0
				71150	Employee Salary Other Leave	0	467
				71170	Employee Workers Compensation	40,040	68,256
				71410	Employee Superannuation	111,885	239,418
				71510	Employee Annual Leave	116,370	358,025
				71520	Employee Long Service Leave	21,459	31,502
				71531	Employee TOIL	0	2,396
			Employees Total			1,600,728	3,120,218
			IT/Comms	73160	Conferences, Seminars and Ceremonies	0	0
			IT/Comms Total			0	0
			Legal	73270	Legal Fees	0	0
			Legal Total			0	0
			Operating	71571	Employee Travel & Accom (Training Only)	10,000	15,000
				71601	Outsourced Services	0	0
				73120	Advertising	0	0
				73126	Veterinary expenses	0	7,153
				73130	Audit Expenses (external)	4,100	0
				73150	Cleaning Products and Contractors	9,500	7,100
				73240	Utilities - Water & Sewerage	11,900	38,085
				73260	Hire of Plant, Equipment and Motor Vehicles	1,894	0
				73290	Licenses and Registrations - MV & PE	8,600	32,468
				73321	Health and Safety Expenses	0	0
				73326	Festival misc - Inc. prizes, equip hire, judges, coaching etc	0	2,580
				73332	Consumable Items	117,117	206,726
				73350	Printing, Postage (stamps) & Stationery	5,268	0
				73400	Subscriptions and Memberships	0	0
				73420	Accommodation (not employees or councillors)	0	1,680
				73425	Taxi/Hire Car/Bus/Coach Fares (not employees or councillors)	0	0
				73430	Airfares (not employees or councillors)	8,000	25,540
				73511	Freight Expenses	11,341	6,826
				73800	Contractor Materials and Labour	1,850,247	302,585
				73841	Contractors Electrical	0	6,466
				73842	Contractors Plumbing/Gas	0	11,298
				73843	Contractors Carpentry	0	0
				73844	Contractors Pest Control	0	0
				73846	Contractors Painting & Tiling	0	0
				74600	ICT - Phone/Fax/Internet	10,701	27,290
				74610	ICT Satellite Telephone	0	54,000
				74620	ICT Mobile/ Modem Telephone	0	8,420
				74640	ICT Software	0	0
				74650	ICT Hardware < \$5,000	0	2,327
				74700	Torches and Batteries	4,397	1,000
				74750	Materials Sand/Cement/Premix	0	0
				74760	Materials - Furniture & Office Equipment	6,500	0
				74770	Materials - Tools	0	0
				74780	Materials Minor Assets < \$5,000	0	0
				74790	Sports Equipment - Inc Uniforms, trophies etc	20,106	40,179
				79000	Small Balances Written Off	0	0
				79080	Write Off Expenses (Other than Assets)	0	0
				73370	Rent(short term only)	26,970	0
				73845	Contractors Structural	4,139	0
				74800	Musical & Sound Equipment	6,243	0
			Operating Total			2,117,023	786,722
			Personnel	71210	Employee Travel Allowance - Meals and Incidentals	5,000	11,000
				71230	Employee Accommodation	4,000	10,000
				71240	Employee Fares - Air/Road	3,411	9,032
				71250	Employee Taxi/Hire Car Fares	0	300
				71540	Employee Uniforms	9,250	13,250
				71560	Recruitment & Relocation	15,500	13,200
				71570	Employee Training (Mandatory)	114,528	70,000

Row Labels	Group	forE	Category	Natural Account	Type	Sum of 1516 Budget	Sum of 1617 Budget			
TIED	Agency	Expenditure	Personnel	71571	Employee Travel & Accom (Training Only)	16,000	0			
				71575	Employee Screening and License Checks	1,240	0			
				71600	Employee Amenities	1,500	0			
						Personnel Total			170,429	126,782
						Plant	73531	Fuel Diesel /ULP	53,203	37,760
						Plant Total			53,203	37,760
						Property Leases	73344	Operating Leases Property	0	21,000
						Property Leases Total			0	21,000
						R&M	73830	Repairs & Maintenance Plant (Small Plant Items)	0	809
							73833	Repairs & Maintenance MV & PE	46,500	29,227
							73835	Repairs & Maintenance Airstrips	0	0
							73836	Repairs & Maintenance Buildings	7,301	58,341
						R&M Total			53,801	88,378
						Utilities	73230	Utilities - Electricity	43,623	41,026
							73450	Street Light Maintenance	0	0
						Utilities Total			43,623	41,026
						Expenditure Total			4,376,345	4,815,451
					Internal	Plant	91140	Materials & Services Recovery	300,280	0
							91211	Plant & Vehicle Recovery Cost	15,500	0
						Plant Total			315,780	0
					Internal Total				315,780	0
				Agency Total					55,999	0
				Capital	Income	Capital Grants	62120	NTG - SPG Capital Grants	0	-330,000
						Capital Grants Total			0	-330,000
					Income Total				0	-330,000
					Expenditure	Operating	73800	Contractor Materials and Labour	0	330,000
			Operating Total			0	330,000			
		Expenditure Total				0	330,000			
	Capital Total					0	0			
	Core	Income	CarryOver	68940	Grant Income Opening Balance Brought Forward (Cr)	0	0			
			CarryOver Total			0	0			
			Grants	62100	NTG - SPG Operational Grants	-1,370,192	-1,816,786			
				62200	Aust Gov - SPG Operational Grants	-800,000	0			
				62210	Aust Gov - SPG Capital Grants	0	-1,266,464			
				62400	Grant Income Other	0	0			
			Grants Total			-2,170,192	-3,083,250			
		Income Total				-2,170,192	-3,083,250			
		Expenditure	Admin	73115	Administration Fees	95,836	116,600			
			Admin Total			95,836	116,600			
			Employees	71110	Employee Salary Normal	194,090	84,566			
				71120	Employee Salary Overtime	0	0			
				71130	Employee Salary Allowances	20,959	10,748			
				71140	Employee Salary Sick Leave	0	0			
				71150	Employee Salary Other Leave	0	0			
				71170	Employee Workers Compensation	7,306	2,659			
				71410	Employee Superannuation	21,841	9,082			
				71510	Employee Annual Leave	28,509	12,954			
				71520	Employee Long Service Leave	5,257	1,195			
				71531	Employee TOIL	0	0			
			Employees Total			277,962	121,202			
			Operating	73120	Advertising	0	0			
				73126	Veterinary expenses	0	0			
				73130	Audit Expenses (external)	1,800	0			
				73240	Utilities - Water & Sewerage	0	0			
				73290	Licenses and Registrations - MV & PE	1,000	1,229			
				73321	Health and Safety Expenses	0	0			
				73330	Catering - Council, Committees, Seminars	1,361	0			
				73332	Consumable Items	0	523			
				73350	Printing, Postage (stamps) & Stationery	2,542	0			
				73425	Taxi/Hire Car/Bus/Coach Fares (not employees or councillors)	0	0			
				73430	Airfares (not employees or councillors)	0	1,818			
				73440	Training and Development (not employees or councillors)	16,462	0			
				73511	Freight Expenses	0	11,629			
				73800	Contractor Materials and Labour	1,326,684	1,140,117			
				73841	Contractors Electrical	0	7,066			
				73842	Contractors Plumbing/Gas	0	83,950			
				73843	Contractors Carpentry	0	172,794			
				74600	ICT - Phone/Fax/Internet	1,420	0			
				74610	ICT Satellite Telephone	0	2,000			
				74620	ICT Mobile/ Modern Telephone	1,956	2,481			
				74630	ICT - Consultants / Service Providers	4,000	0			
				74640	ICT Software	0	0			
				74650	ICT Hardware < \$5,000	0	582			
				74740	Materials Roadbase/Gravel	0	0			
				74770	Materials - Tools	0	1,815			
				74780	Materials Minor Assets < \$5,000	0	0			

Row Labels	Group	lorE	Category	Natural Account	Type	Sum of 1516 Budget	Sum of 1617 Budget
TIED	Core	Expenditure	Operating	79020	Committee Sitting Fees	15,390	0
				73845	Contractors Structural	150,004	0
			Operating Total			1,822,819	1,426,004
			Personnel	71210	Employee Travel Allowance - Meals and Incidentals	0	0
				71230	Employee Accommodation	0	0
				71240	Employee Fares - Air/Road	5,000	0
				71250	Employee Taxi/Hire Car Fares	0	0
				71540	Employee Uniforms	750	0
				71560	Recruitment & Relocation	0	1,800
				71571	Employee Travel & Accom (Training Only)	0	0
			Personnel Total			5,750	1,800
			Plant	73531	Fuel Diesel /ULP	26,032	18,409
			Plant Total			26,032	18,409
			R&M	73830	Repairs & Maintenance Plant (Small Plant Items)	0	18,568
				73833	Repairs & Maintenance MV & PE	10,000	7,871
				73834	Repairs & Maintenance Roads	70,338	1,279,827
				73835	Repairs & Maintenance Airstrips	0	0
				73836	Repairs & Maintenance Buildings	103,184	92,967
			R&M Total			183,522	1,399,294
			Utilities	73230	Utilities - Electricity	0	0
			Utilities Total			0	0
		Expenditure Total				2,111,721	3,083,250
		Internal	Internal	68921	Internal Fund - Transfer out (Dr)	65,000	0
			Internal Total			65,000	0
			Plant	91140	Materials & Services Recovery	0	0
			Plant Total			0	0
		Internal Total				65,000	0
		Core Total				6,828	0
TIED Total						62,528	0
UNTRD	Agency	Income	Agency	63200	Commercial Services Income	-6,000	0
			Agency Total			-6,000	0
		Income Total				-6,000	0
		Expenditure	Employees	71110	Employee Salary Normal	17,370	0
				71120	Employee Salary Overtime	0	0
				71130	Employee Salary Allowances	1,465	0
				71140	Employee Salary Sick Leave	0	0
				71150	Employee Salary Other Leave	0	0
				71170	Employee Workers Compensation	0	0
				71410	Employee Superannuation	0	0
				71510	Employee Annual Leave	0	0
				71520	Employee Long Service Leave	0	0
				71531	Employee TOIL	0	0
			Employees Total			18,835	0
			Operating	73240	Utilities - Water & Sewerage	0	0
				73511	Freight Expenses	0	0
				74600	ICT - Phone/Fax/Internet	0	0
				74610	ICT Satellite Telephone	0	0
			Operating Total			0	0
			Personnel	71240	Employee Fares - Air/Road	0	0
				71600	Employee Amenities	0	0
			Personnel Total			0	0
			R&M	73835	Repairs & Maintenance Airstrips	0	0
			R&M Total			0	0
			Utilities	73230	Utilities - Electricity	0	0
			Utilities Total			0	0
		Expenditure Total				18,835	0
		Agency Total				12,835	0
	Core	Income	Agency	61130	Agency Income	-40,000	-22,000
				63200	Commercial Services Income	-215,902	-134,000
			Agency Total			-255,902	-186,000
			CarryOver	68940	Grant Income Opening Balance Brought Forward (Cr)	0	0
			CarryOver Total			0	0
			Charges	61110	Garbage General	-322,393	-454,100
				61115	Waste Dump Fees	0	0
				63100	Period Contracts - Airports	-315,759	-337,000
			Charges Total			-638,152	-791,100
			Grants	62100	NTG - SPG Operational Grants	-183,020	-3,306,692
				62110	NT Operational Grants (distributed through NT DLGH)	-3,749,755	-700,000
				62200	Aust Gov - SPG Operational Grants	-605,174	0
				62400	Grant Income Other	0	0
				63110	Period Contracts Other	-175,075	-85,000
			Grants Total			-4,713,024	-4,091,692
			Internal	63300	Fuel Sales - Diesel / ULP (to 3rd party customers)	-20,000	0
			Internal Total			-20,000	0
			Others	61180	Fuel Rebate Income	-5,502	-11,500
				61200	Hire of Council Assets	-27,500	-18,000
				61210	Interest Received - Cash at Bank	-35,000	-80,000

Row Labels	Group	Income	Category	Natural Account	Type	Sum of 1516 Budget	Sum of 1617 Budget
UNITED	Core	Income	Others	63400	Insurance Claims	0	0
				63500	Other Current Income	-12,500	0
				67160	Profit / Loss on Disposal of Motor Vehicles	0	0
			Others Total			-80,502	-109,800
			Property	61160	Rent Employee Housing	-21,750	-22,500
				61170	Rent and Leases Property	-168,077	0
			Property Total			-189,827	-22,500
			Rates	61140	Council Rates	-374,217	-401,000
				61900	Rates and Fees CLEARING	0	0
			Rates Total			-374,217	-401,000
		Income Total				-6,271,624	-5,571,792
		Expenditure	Admin	73110	Accounting Fees	0	15,000
				73115	Administration Fees	-433,373	0
			Admin Total			-433,373	15,000
			Consultants	73200	Consulting Fees	189,000	150,000
			Consultants Total			189,000	150,000
			Electoral	72100	Councillors Electoral Allowances	200,960	222,340
				72110	Councillors Extra Meeting Allowances	0	35,072
				72210	Councillors Travel Allowance - Meals and Incidentals	7,678	27,000
				72230	Councillors Accommodation	6,400	40,400
				72240	Councillors - Fares Air / Road	45,000	31,800
				72540	Councillors Uniform	1,500	0
				72580	Councillors Professional Development	21,814	0
			Electoral Total			283,352	356,611
			Employees	71110	Employee Salary Normal	2,248,408	2,445,921
				71120	Employee Salary Overtime	34,500	0
				71130	Employee Salary Allowances	322,056	147,675
				71140	Employee Salary Sick Leave	0	0
				71150	Employee Salary Other Leave	0	0
				71170	Employee Workers Compensation	79,827	72,817
				71410	Employee Superannuation	230,106	262,675
				71510	Employee Annual Leave	275,625	374,658
				71520	Employee Long Service Leave	55,008	34,563
				71531	Employee TOIL	0	0
			Employees Total			3,245,530	3,338,308
			IT/Comms	73160	Conferences, Seminars and Ceremonies	30,000	21,000
				74630	ICT - Consultants / Service Providers	0	200,000
			IT/Comms Total			30,000	221,000
			Legal	73270	Legal Fees	75,000	0
			Legal Total			75,000	0
			Operating	71570	Employee Training (Mandatory)	0	75,000
				71571	Employee Travel & Accom (Training Only)	0	20,000
				71580	Professional Development	0	20,000
				71600	Employee Amenities	14,500	13,500
				71601	Outsourced Services	0	310,000
				73120	Advertising	8,000	15,000
				73125	Calling of tenders & quotes, analysis, evaln & award	4,000	0
				73126	Veterinary expenses	26,000	0
				73130	Audit Expenses (external)	35,650	80,000
				73140	Levy, Fees and Charges	35,700	10,000
				73150	Cleaning Products and Contractors	10,651	29,400
				73180	Audit and Risk Committee	0	8,000
				73240	Utilities - Water & Sewerage	125,000	140,298
				73260	Hire of Plant, Equipment and Motor Vehicles	23,068	0
				73290	Licences and Registrations - MV & PE	24,400	26,418
				73295	Licences & Registration - Other than MV and PE	0	0
				73321	Health and Safety Expenses	21,000	20,000
				73326	Festival misc - Inc. prizes, equip hire, Judges, coaching etc	5,000	0
				73330	Catering - Council, Committees, Seminars	7,750	1,500
				73332	Consumable Items	93,500	21,881
				73343	Operating Leases Office Equipment	20,400	18,400
				73350	Printing, Postage (stamps) & Stationery	20,500	41,500
				73400	Subscriptions and Memberships	22,500	25,000
				73420	Accommodation (not employees or councillors)	0	0
				73422	Meal and Incidentals (not employees or councillors)	0	0
				73425	Taxi/Hire Car/Bus/Coach Fares (not employees or councillors)	0	500
				73430	Airfares (not employees or councillors)	0	5,842
				73440	Training and Development (not employees or councillors)	0	0
				73511	Freight Expenses	54,754	36,902
				73540	Insurance Premiums	280,000	295,000
				73542	Insurance Excess/ Payout Expense - MV/ P&E	0	0
				73800	Contractor Materials and Labour	245,944	120,678
				73841	Contractors Electrical	0	13,768
				73842	Contractors Plumbing/Gas	0	4,756
				73843	Contractors Carpentry	0	2,808
				73844	Contractors Pest Control	0	35,500
				74330	Asset Write Off - Plant & Equipment	0	0
				74360	Asset Write Off - Motor Vehicles	0	0
				74600	ICT - Phone/Fax/Internet	64,486	19,685
				74610	ICT Satellite Telephone	2,000	29,400

Row Labels	Group	forE	Category	Natural Account	Type	Sum of 1516 Budget	Sum of 1617 Budget
UNTRD	Core	Expenditure	Operating	74620	ICT Mobile/ Modern Telephone	4,520	30,962
				74630	ICT - Consultants / Service Providers	368,921	0
				74640	ICT Software	2,000	12,164
				74650	ICT Hardware < \$5,000	22,500	5,712
				74740	Materials Roadbase/Gravel	154,616	0
				74750	Materials Sand/Cement/Premix	0	922
				74760	Materials - Furniture & Office Equipment	26,500	0
				74770	Materials - Tools	0	3,017
				74780	Materials Minor Assets < \$5,000	6,000	20,000
				79000	Small Balances Written Off	0	0
				79020	Committee Sitting Fees	0	18,396
				79060	Interest Taxation Liabilities	0	0
				79080	Write Off Expenses (Other than Assets)	0	0
				73370	Rent(short term only)	203,133	0
				73517	Publications and Information Resources	22,000	0
			Operating Total			1,954,993	1,521,809
			Personnel				
				71210	Employee Travel Allowance - Meals and Incidentals	55,000	56,000
				71220	Employee Travel Allowance - Mileage	0	500
				71230	Employee Accommodation	55,000	74,000
				71240	Employee Fares - Air/Road	18,500	31,200
				71250	Employee Taxi/Hire Car Fares	1,500	2,500
				71540	Employee Uniforms	17,800	13,600
				71550	Employee Personal Protective Equipment	0	21,000
				71560	Recruitment & Relocation	52,500	55,800
				71570	Employee Training (Mandatory)	66,000	0
				71571	Employee Travel & Accom (Training Only)	6,250	0
				71575	Employee Screening and License Checks	880	18,480
				71600	Employee Amenities	2,000	0
				71585	Employee Counselling and Rehabilitation	16,000	0
				71310	Employee FBT Expenses	0	0
			Personnel Total			291,430	273,080
			Plant				
				73531	Fuel Diesel /ULP	182,289	116,866
			Plant Total			182,289	116,866
			Property Leases				
				73344	Operating Leases Property	44,770	270,000
			Property Leases Total			44,770	270,000
			R&M				
				73830	Repairs & Maintenance Plant (Small Plant Items)	7,000	19,868
				73833	Repairs & Maintenance MV & PE	174,250	85,337
				73834	Repairs & Maintenance Roads	0	85,227
				73835	Repairs & Maintenance Airstrips	0	0
				73836	Repairs & Maintenance Buildings	235,000	22,272
			R&M Total			416,250	212,704
			Utilities				
				73230	Utilities - Electricity	96,000	82,437
				73250	Gas Industrial/Medical/Heating Etc Purposes NOT FUEL	1,800	0
				73450	Street Light Maintenance	0	217
				73460	Street Light Electricity Payments	0	6,500
			Utilities Total			97,800	89,154
		Expenditure Total				6,377,041	6,574,633
		Internal					
			Internal				
				68920	Internal Fund - Transfer In (Cr)	0	0
				68921	Internal Fund - Transfer out (Dr)	-65,000	0
			Internal Total			-65,000	0
			Operating				
				91500	Insurance Cost Recovery	0	0
				91910	Administration Fees Cost Allocation	0	-700,166
			Operating Total			0	-700,166
			Plant				
				91140	Materials & Services Recovery	-300,280	-302,675
				91211	Plant & Vehicle Recovery Cost	-15,500	0
			Plant Total			-315,780	-302,675
		Internal Total				-380,780	-1,002,841
		Suspense					
			Suspense				
				99999	Suspense DO NOT POST TO THIS ACCOUNT	0	0
			Suspense Total			0	0
		Suspense Total				0	0
		Core Total				-275,363	0
UNTRD Total						269,528	0
Grand Total						-200,000	0

Details	1 REGIONAL		2 Regional Unit		3 Districts		4 Precincts		5 Payments to		6 Precincts to		7 Districts		8 Regional Unit		Grand Total
	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	Income	Expenditure	
Commercial Arrangement									8,515		8,515						8,515
Outstations and Homelands									97,980		97,980		21,238		21,238		121,585
Roads									83,133		83,133		1,267,131		1,267,131		1,354,854
Rates																	
Administration	0		0	-44,000					-44,000		-44,000		-19,000		-19,000		-401,000
Council Funds	0		0	0				0	0		0	0	0		0		0
Waste Management									-44,000		-44,000		-39,000		-39,000		-401,000
Utilities																	
Administration		6,000		6,000		6,253		6,253	18,611		18,611		18,611		18,611		89,154
Housing - Staff Housing		6,000		6,000		6,000		6,000	6,000		6,000		15,191		15,191		33,199
Infrastructure						0		0	0		0		0		0		0
Parks and Gardens						2,268		2,268	640		640		15,346		15,346		18,254
Pools									1,129		1,129		18,394		18,394		19,523
Commercial Arrangement									8,130		8,130		3,328		3,328		11,457
Outstations and Homelands													0		0		0
Roads									2,717		2,717		4,000		4,000		6,717
Legal																	
Administration	0		0						0		0		0		0		0
Admin																	
Administration		15,000		15,000		0		0	0		0		116,600		116,600		371,600
Waste Management		15,000		15,000		0		0	0		0		0		0		15,000
Elected Members						0		0	0		0		0		0		0
Local Authorities						0		0	0		0		0		0		0
Outstations and Homelands						0		0	0		0		0		0		0
Low Cost													116,600		116,600		116,600

Details	2 Regional			3 Regional Sum			4 Regional Sum			5 Regional Sum			6 Regional Sum			7 Regional Sum			Grand Total
	Income	Expenditure	Net	Income	Expenditure	Net	Income	Expenditure	Net	Income	Expenditure	Net	Income	Expenditure	Net	Income	Expenditure	Net	
Agency																			
Aged & Disability Services																			
Libraries																			
Sport and Rec																			
Carry Over																			
Aged & Disability Services																			
Community Patrol																			
Libraries																			
Media and Broadcasting																			
Sport and Rec																			
Special Purpose Grants																			
Consultants																			
Aged & Disability Services																			
Special Purpose Grants																			
Employee	64,324			64,324			311,924			311,924			504,142			504,142			2,219,828
Aged & Disability Services		64,324			64,324														
Community Patrol																			
Libraries							156,757			156,757			134,531			134,531			626,107
Media and Broadcasting																			87,195
Sport and Rec							45,352			45,352			45,819			45,819			49,928
Cemeteries							129,815			129,815			34,218			34,218			132,431
Special Purpose Grants																			
Vacation Care																			52,008
Child Care Emu Point																			8,611
Aerodromes													105,588			105,588			
Community Program																			
Women's Resources																			
Environment Health																			68,847
Grants																			
Aged & Disability Services																			
Community Patrol																			
Libraries																			
Media and Broadcasting																			
Sport and Rec																			
Youth Services																			
Special Purpose Grants																			
Vacation Care																			
Child Care Emu Point																			
Aerodromes																			
Community Program																			
Environment Health																			
IF/Comms																			
Sport and Rec																			
Operating																			
Aged & Disability Services																			
Community Patrol																			
Libraries																			
Media and Broadcasting																			
Sport and Rec																			
Youth Services																			
Special Purpose Grants																			
Vacation Care																			
Child Care Emu Point																			
Aerodromes																			
Community Program																			
Environment Health																			
Others																			
Aged & Disability Services																			
Personnel																			
Aged & Disability Services																			
Community Patrol																			
Libraries																			
Media and Broadcasting																			
Sport and Rec																			
Youth Services																			
Special Purpose Grants																			
Child Care Emu Point																			
Plant																			
Aged & Disability Services																			
Community Patrol																			
Sport and Rec																			
Special Purpose Grants																			
Child Care Emu Point																			
Property Leases																			
Aged & Disability Services																			
R&M																			
Aged & Disability Services																			
Community Patrol																			
Libraries																			
Media and Broadcasting																			
Sport and Rec																			
Special Purpose Grants																			
Child Care Emu Point																			
Aerodromes																			
Community Program																			
Utilities																			
Aged & Disability Services																			
Community Patrol																			
Libraries																			
Media and Broadcasting																			
Sport and Rec																			
Special Purpose Grants																			
Child Care Emu Point																			
Legal																			
Aged & Disability Services																			
Sport and Rec																			
Admin																			
Aged & Disability Services																			
Community Patrol																			
Libraries																			
Media and Broadcasting																			
Sport and Rec																			
Special Purpose Grants																			
Vacation Care																			
Child Care Emu Point																			

Details	2 Regional			3 Regional Sum			4 Pasungka			5 Pakungka			6 Pajungka			7 Pajungka			8 Pajungka			Grand Total
	Income	Expenditure	Interval	Income	Expenditure	Interval	Income	Expenditure	Interval	Income	Expenditure	Interval	Income	Expenditure	Interval	Income	Expenditure	Interval				
Operating																					330,000	
Capital Projects																					330,000	
Capital Grants																					400,000	
Capital Projects																					-330,000	
Grand Total	0	591,180	0	591,180	-2,023,516	2,124,302	-32,000	68,644	-1,520,100	1,917,418	-32,000	365,916	-10,256,877	10,170,537	-918,841	-1,025,181					0	

6 ELECTED MEMBER ALLOWANCE 2016/2017

Applicant:	Senior Financial Consultant
Disclosure of Interest:	N/A
Date:	22 June 2016
Author:	Ramesh Pudasaini

PURPOSE

Advise committee that the Minister for Local Government has released the recommended elected members' allowances for FY 2016/17.

BACKGROUND

Section 71(1) of the Local Government Act (2008) states:

'A member of Council is entitled to be paid an allowance by the Council'.

Section 71(2) states:

'The allowance for a member of Council is to be at a rate fixed by the Council (subject to any guidelines that the Minister may make) for the relevant financial year'.

Council may adopt the recommendations of the Minister or choose to fix alternative allowances which are less than the maximum allowances listed in Guideline 2.

EXTRA MEETING ALLOWANCE

Council has fixed the current extra meeting allowance at the daily rate. Committee may wish to review this allowance for the FY2016/17.

IMPACT FOR COUNCIL

There will be a budgetary impact for Council.

RECOMMENDATION

1. THAT the Finance Committee determines the allowances for elected members for the FY 2016/17 and recommend the same to Council.
2. That the Finance Committee determines the extra meeting allowance for elected members for the FY 2016/17 and recommend the same to Council.



Council Member Allowances

General Instruction No. 2

Issued on behalf of the Department of Local Government and Community Services by

Mike Chiodo

Chief Executive

Signed

Date 24 / 2 / 15

This is a general instruction pursuant to Regulation 7 of the *Local Government (Accounting) Regulations*. Failure of a council to comply with a general instruction is an offence of strict liability with a maximum penalty of 50 penalty units.

Purpose of Direction

The purpose of this direction is to clarify certain issues concerning the setting of levels of council member allowances.

Legislation

Section 71 of the *Local Government Act* (the Act), in conjunction with Guideline 2, provides for the setting of council member allowances. Guideline 2 sets specific rules about the level of allowances and provides for maximum amounts.

Allowances are set as part of developing the budget each financial year. Different allowance levels apply in a tiered structure to the principal member, the deputy principal member and other members of a council. Guideline 8 specifically sets the allowances in respect of local authorities.

The effect of section 128 of the Act provides is that a council may not increase the allowances for members after the budget is set.

Direction

When councils are setting allowances for council members, differential levels of allowance may not be set within the same category. Further, the tier structure of categories must remain similar to that prescribed in the guidelines. The tier structure begins at ordinary members, then steps up to deputy principal member, then the principal member.

Explanation

For the purposes of this Direction, the categories are:

- a. Ordinary member
- b. Deputy principal member
- c. Principal member

A member of any category must be paid at the same level as any other member in that category. This means that all council members, apart from the deputy and principal members, are entitled to be paid the same amount. Differentiation within a category is not permitted.

While councils may decrease allowances through the year, they may not increase them. This provision allows councils facing financial hardship to decrease their allowances as an austerity measure. If this occurs, the decrease must occur for each category as a whole. Individual council members in the same category may not be singled out for differential allowances.

Further, the tiered relationship between the categories must remain substantially the same as set in the current maximum allowance guidelines. This means that the Deputy Principal member must always be paid proportionately more than the ordinary members, in a similar way to the existing guidelines. Similarly, the Principal member must always be paid proportionately more than the Deputy Principal member, in a similar way to the guidelines.

Individual sacrifice of allowance

Nothing in the above prevents a council from having an arrangement for council members to donate their allowances, or part of their allowances, back to the council or to some other cause. Donation must be a voluntary decision of any council member and may not be imposed.

(8) Maximum Council Member Allowances

Amounts applicable 1 July 2016

Note: A council must resolve allowances for the financial year when it adopts the budget for the financial year (section 71(3)). A council must adopt its budget on or before 31 July (section 128(1)). The amounts in these tables indicate the maximum level at which allowances may be set. Councils can resolve to pay less than the maximums. A council needs to consider allowances in the overall context of its budget. Once a council has resolved the level of allowances for a financial year they cannot be changed by amendment (section 128(2)).

Ordinary Council Member

Council Members other than Principal Member and the Deputy Principal Member				
	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
Base Allowance	\$21,918.53	\$15,343.80	\$13,151.83	\$4,383.95
Electoral Allowance	\$8,019.95	\$5,614.79	\$4,812.67	\$1,604.22
Professional Development Allowance	\$3,653.68	\$3,653.68	\$3,653.68	\$3,653.68
Max Extra Meeting Allowance	\$14,612.35	\$10,229.59	\$8,767.88	\$2,923.41
Total Claimable	\$48,204.51	\$34,841.86	\$30,386.06	\$12,565.26

Acting Principal Member

	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
Daily Rate	\$421.67	\$296.82	\$254.42	\$84.80
Maximum Claimable (90 days)	\$37,950.30	\$26,713.80	\$22,897.80	\$7,632.00

Deputy Principal Member

	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
Base Allowance	\$45,065.53	\$31,546.25	\$27,039.81	\$9,014.07
Electoral Allowance	\$8,019.95	\$5,614.79	\$4,812.67	\$1,604.22
Professional Development Allowance	\$3,653.68	\$3,653.68	\$3,653.68	\$3,653.68
Total claimable	\$56,739.16	\$40,814.72	\$35,506.16	\$14,271.97

Principal Member

	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Alice Springs Palmerston	Katherine Litchfield Barkly Central Desert East Arnhem MacDonnell Roper Gulf Tiwi Islands Victoria Daly West Arnhem West Daly	Belyuen Coomalie Wagait
Base Allowance	\$121,874.05	\$85,312.54	\$73,125.37	\$24,375.52
Electoral Allowance	\$32,077.45	\$22,454.45	\$19,247.18	\$6,415.73
Professional Development Allowance	\$3,653.68	\$3,653.68	\$3,653.68	\$3,653.68
Total claimable	\$157,605.18	\$111,420.67	\$96,026.23	\$34,444.93

**ANNEXURE A - SCHEDULE
GUIDELINE 2**

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Allowances for Council Members

(1) Background

Section 71(1) of the Local Government Act provides that, "a member of council is entitled to be paid an allowance by the council." Section 71(2) qualifies this by providing that, "The allowance is to be paid at a rate fixed by council (subject to guidelines issued by the Minister) for the relevant financial year."

(2) Definitions and Abbreviations

Approval

Means approval of the council or the CEO according to council policy.

Acting Principal Member

Refers to a person appointed pursuant to section 43(2)(b), section 43(2)(c), or section 43(3) of the Local Government Act.

Base Allowance

The base allowance covers those activities required of a council member in the performance of his or her role as an elected representative. Without limiting the generality of the preceding sentence, the base allowance covers:

- (a) agenda study and meeting preparation; (b) attendance at regular council meetings;
- (c) attendance at social functions as a council representative; (d) constituency responsibilities; and
- (e) council representation outside the municipality/shire area, including delegations interstate and overseas, unless such representation has extra meeting approval.

Electoral Allowance

An allowance provided to assist council members with electoral matters. It may be used at the discretion of individual council members.

Extra Meeting Allowance

- (1) A council must not pay extra meeting allowance unless the council has a policy which determines which meetings will attract the allowance.
- (2) For a principal member, deputy principal member and acting principal member, this allowance is not paid separately. It is provided for and included in the base allowance.
- (3) For other council members this allowance is paid only in accordance with council policy and after an approved claim is made.

- (4) The extra meeting allowance must not be paid for those meetings specified as covered by the base allowance.
- (5) The extra meeting allowance is capped for each financial year (see tables at clause 8).

Ordinary council member

A council member other than the principal member, deputy principal member or, during the relevant period, an acting principal member.

Professional development allowance

An allowance payable to council members to attend appropriate and relevant conferences or training courses which sustain a member's professional competence by keeping the member informed of, and able to comply with, development in professional standards applicable to their role as a council member. Any such course or conference must have approval and be consistent with council policy in order to attract this allowance.

(3) Category of Council

- (a) Council member allowances will apply differently according to the category of the council.
- (b) Councils must apply to the Minister in order to move between categories.

(4) Categories

(a) Category 1

City of Darwin

(b) Category 2

City of Palmerston
Alice Springs Town Council

(c) Category 3

East Arnhem Regional Council
Barkly Regional Council
Katherine Town Council
Litchfield Council
MacDonnell Regional Council
Roper Gulf Regional Council
Tiwi Islands Regional Council
Victoria Daly Regional Council
West Arnhem Regional Council
West Daly Regional Council

(d) Category 4

Belyuen Community Government Council
Coomalie Community Government Council
Wagait Shire Council

(5) Maximum Rates of Allowance

The amounts listed in the tables (see clause 8) are the maximum payable to council members depending on the resolution of council pursuant to section 71(3) of the Local Government Act. Councils may resolve an amount lesser than the maximum.

NOTE - Section 128(2) of the Local Government Act provides that once allowances for the members of the council for a particular financial year have been set, they cannot be changed by amendment.

The maximum amounts in the tables are to be indexed at 1 July each year by applying the December quarter Darwin consumer price index percentage amount of the previous year as published by Northern Territory Treasury.

(6) Rules Regarding Allowances

(a) Base Allowance Claims

The base allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

(b) Electoral Allowance Claims

The electoral allowance is automatically paid to council members each month or at such frequency as resolved by council, in arrears.

(c) Acting Principal Member Claims

- (i) When the deputy principal member carries out the functions of the principal member as outlined in section 43(2)(b) and section 43(2)(c) of the Local Government Act, the deputy principal member is entitled to be paid an allowance as the acting principal member.
- (ii) If some other council member is acting as the principal member in accordance with section 43(3) of the Local Government Act, the member is entitled to be paid an allowance as the acting principal member.
- (iii) The acting principal member is entitled to be paid the daily rate, as outlined in the table of allowances. While a council member is acting principal member, the extra meeting and base allowances are suspended. In the case of base allowance, this is on a pro rata basis. The member is still entitled to their usual electoral allowance. The daily rate includes Saturdays, Sundays and public holidays.
- (iv) The maximum number of days (including Saturdays, Sundays and public holidays) that a council member may be paid as the acting principal member is an aggregate of 90 days in a financial year. A member may continue to hold the position for a longer period if council so resolves, however, the allowance reverts to the usual rate for that member.

(d) Extra Meeting Allowance Claims

- (i) Council members may only claim an extra meeting allowance for meetings referred to in the council policy.
- (ii) An extra meeting allowance may be claimed for up to a maximum of two meetings per day.
- (iii) Council members must not claim for an extra meeting more than once for the same meeting.
- (iv) When a council member is required to travel in order to attend an approved extra meeting, the council member may claim an extra meeting allowance for each full day of travel, unless that travel falls on the same day on which the meeting is held. In this context, a full day of travelling means at least four hours of travelling, which may include time in transit.
- (v) Claims must be made using the forms approved by council.
- (vi) Forms must include the date on which the meeting was held and indicate the period of time the member was present at the meeting.
- (vii) The member must have attended at least 75 per cent of the duration of the meeting to claim an extra meeting allowance.
- (viii) Claims for extra meeting allowance must be made by the second working day in the month following the meeting for which the claim is made, or as resolved by council. Payment of extra meeting allowance is monthly or as resolved by council.
- (ix) Claims for extra meeting allowance not made in accordance with (viii) will be regarded as a late claim and paid with the next monthly payment. However, if the claim is not made within three months of the meeting for which the extra meeting allowance is claimed, the right to an extra meeting allowance for that meeting is forfeited.
- (x) Claims forms must be submitted by the approved method.

(e) Professional Development Allowance Claims

- (i) The allowance is available to all council members.
- (ii) The professional development allowance may be claimed multiple times each year, but the total value of those claims must not exceed the maximum specified in the table (see clause 8).
- (iii) The professional development allowance is to be used to cover the cost of travel to the course or conference, course or

conference fees, meals and accommodation for the duration of the course or conference.

- (iv) Claims must be made using the forms approved by council.
- (v) Only approved courses/conferences consistent with council policy attract professional development allowance.

(7) Payment of Allowances

Payment shall be lodged with the council's bank for transfer to council members by no later than the fifth working day in each month, or as resolved by council.

Council members may choose to have some, or all, of their allowance paid into a superannuation fund according to council policy.

NOTE – Section 71(5) of the Local Government Act provides that allowances are not to be paid in advance.

(8) Maximum Council Member Allowances

Amounts as at 1 January 2010

Note 1: All amounts in the table are to be increased on the 1st of July each year by the December quarter Darwin CPI figure from the preceding year.

Note 2: A council must resolve allowances for the financial year when it adopts the budget for the financial year (section 71(3)). A council must adopt its budget on or before 31 July (section 128(1)). The amounts in these tables indicate the maximum level at which allowances may be set. Councils can resolve to pay less than the maximums. A council needs to consider allowances in the overall context of its budget. Once a council has resolved the level of allowances for a financial year they cannot be changed by amendment (section 128(2)).

Ordinary Council Members

Council Members other than Principal Member and the Deputy Principal Member	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Palmerston and Alice Springs	Litchfield Katherine, East Arnhem Barkly, Roper Gulf, MacDonnell, West Arnhem, Victoria Daly, Central Desert, Tiwi Islands, West Daly ¹	Belyuen, Coomalie, Wagait
Base Allowance	\$19,074.23*	\$13,352.68*	\$11,445.15*	\$3,815.05*
Electoral Allowance	\$6,979.23*	\$4,886.18*	\$4,188.15*	\$1,396.05*
Professional Development Allowance	\$3,179.55*	\$3,179.55*	\$3,179.55*	\$3,179.55*
Max extra meeting allowance	\$12,716.15*	\$8,902.13*	\$7,630.10*	\$2,544.05*
Total Claimable	\$41,949.15*	\$30,320.53*	\$26,442.95*	\$10,934.70*

Acting Principal Member

	Category 1:	Category 2:	Category 3:	Category 4:
	Darwin	Palmerston and Alice Springs	Litchfield Katherine, East Arnhem Barkly, Roper Gulf, MacDonnell, West Arnhem, Victoria Daly, Central Desert, Tiwi Islands, West Daly	Belyuen, Coomalie, Wagait
Daily Rate	\$366.95*	\$258.30*	\$221.40*	\$73.80*
Maximum claimable (90 days)	\$33,117.75*	\$23,182.43*	\$19,870.65*	\$6,623.55*

¹ Note these guidelines amended on 1 July 2014 to provide for new West Daly Council which commenced 1 July 2014. These guidelines apply to West Daly council from that date to provide the same maximums as other category 3 councils.

Deputy Principal Member

	Category 1: Darwin	Category 2: Palmerston and Alice Springs	Category 3: Litchfield Katherine, East Arnhem Barkly, Roper Gulf, MacDonnell, West Arnhem, Victoria-Daly, Central Desert, Tiwi Islands, West Daly ²	Category 4: Belyuen, Coomalie, Wagait
Base Allowance	\$39,217.50*	\$27,452.58*	\$23,530.93*	\$7,844.33*
Electoral Allowance	\$6,979.23*	\$4,886.18*	\$4,188.15*	\$1,396.05*
Professional Development Allowance	\$3,179.55*	\$3,179.55*	\$3,179.55*	\$3,179.55*
Total claimable	\$49,376.30*	\$35,518.30*	\$30,898.63*	\$12,419.93*

Principal Member

	Category 1: Darwin	Category 2: Palmerston and Alice Springs	Category 3: Litchfield Katherine, East Arnhem Barkly, Roper Gulf, MacDonnell, West Arnhem, Victoria-Daly, Central Desert, Tiwi Islands, West Daly	Category 4: Belyuen, Coomalie, Wagait
Base Allowance	\$106,058.80*	\$74,241.78*	\$63,636.10*	\$21,212.38*
Electoral Allowance	\$27,914.85*	\$19,540.60*	\$16,749.53*	\$5,583.18*
Professional Development Allowance	\$3,179.55*	\$3,179.55*	\$3,179.55*	\$3,179.55*
Total claimable	\$137,153.20*	\$96,961.93*	\$83,565.18*	\$29,975.10*

² Note these guidelines amended on 1 July 2014 to provide for new West Daly Council which commenced 1 July 2014. These guidelines apply to West Daly council from that date to provide the same maximums as other category 3 councils.

7. RATES DECLARATION

Applicant:	Senior Financial Consultant
Disclosure of Interest:	N/A
Date:	22 June 2016
Author:	Ramesh Pudasaini

PURPOSE

To declare Council's Rates and Charges for the 2016/17 financial year.

BACKGROUND

In accordance with Section 155(1) of the Local Government Act 2008 as in force 1 March 2011 ("the act"), Council must declare its rates and charges by the 31st July each year.

In accordance with Section 155(3) Council needs to declares that the general rates will be raised by application of a rate or charge, which will be applicable to all rateable land within its boundaries.

The Council's current income derived from four basic sources:

- Income from rates and statutory charges;
- Local Government Operational Grants; and
- Grants provided by other Agencies to undertake specific funded programs (such as Aged Care);

In determining the rating regime for 2016/2017, the Council has considered its sources of "own source income" as discussed below:

INCOME FROM RATES AND STATUTORY CHARGES

Rates and statutory charges, along with operational grants and any income derived from commercial sources, is referred to as 'own source income' and, is used to fund Councils municipal activities. This income can be used (expended) in any way that the Council directs and is used to fund all basic municipal services and discretionary projects.

LOCAL GOVERNMENT OPERATIONAL GRANTS

Due to the high level of uncertainty around grant distribution in the Commonwealth and NT government budgets all operational grants will be reviewed once 2016/2017 levels are confirmed.

GRANTS FROM OTHER AGENCIES

The Council undertakes a number of programs on behalf of other government agencies (Agencies). The budgets for these programs are typically defined by the funding agency. Surpluses from these programs are considered 'unexpended grants'. The funding agency may determine whether these funds are returned to the funding agency or carried over into the following year to

fund the program. Grants can only be used for the purpose for which the grant is given and thus the Council can not determine the allocation of these budgets. Within the 2016/2017 budget all agency budgets are self contained. That is, expenditure is always equal to the income received.

In determining the rating regime for 2016/2017, the Council has considered a number of factors, including:

- The Council's statutory and legislative obligations;
- The service level expectations of the communities, residents and ratepayers;
- The funding environment and the overall reduction in income from grant and own source income.
- The asset management and asset renewal obligations of the Council;
- The Council's priorities with regards to local employment and maintenance of community based employment and training opportunities;
- How current and future rating practices will impact on the Council's financial sustainability,
- How existing services (particularly waste management and animal management) can be funded from existing revenue sources; and

Pursuant to Section 142 of the act Council may only levy rates on conditionally rateable land in accordance with a rating proposal approved by the Minister for Local Government at least 1 month before the commencement of the financial year for which the rates are declared.

RECOMMENDATION

THAT the Finance Committee recommends the rates and charges in the declaration for the period from 1 July 2016 to 30 June 2017 to the Council Meeting.

LOCAL GOVERNMENT ACT

West Daly Regional Council Declaration of Rates and Charges 2016/2017

Pursuant to Chapter 11 the *Local Government Act*, notice is hereby given, that the following rates and charges were declared by the West Daly Regional Council at the Council Meeting held (day/date) in respect of the financial year ending 30 June 2017.

Rates

Council intends to raise \$417,654 for general purposes by way of rates.

The bases of the rates will be differential valuation-based and differential fixed charges as described below.

In the case of valuation based charges, the assessed value will be the unimproved capital value (UCV) of an allotment as it appears on the valuation roll prepared by the Valuer General under the *Valuation of Land Act*.

The UCV of a mining tenement will be its assessed value, calculated by using the "Schedule of Fees and Rent" provided by the Department of Mines and Energy.

Rates will apply per allotment as identified in the assessment record.

Residential rate

Ratable allotments which are not rated under any other class and are used for residential purposes.

A differential rate of 0.024486 of the assessed value (UCV), or a fixed charge of \$828.49 per allotment, whichever is greater.

Commercial rate

Ratable allotments which are not rated under any other class and are used for commercial purposes.

A differential rate of 0.081664 of the assessed value (UCV), or a fixed charge of \$980.38 per allotment, whichever is greater.

Special rate

Ratable allotments which are not rated under any other class and are used for temporary accommodation (per transportable dwelling)

A differential rate of 0.014691 of the assessed value (UCV), or a fixed charge of \$497.09, whichever is greater.

Other rate

Ratable allotments not described elsewhere in this declaration.

A differential rate of 0.024486 of the assessed value (UCV), or a fixed charge of \$828.49 per allotment, whichever is greater.

Pastoral Leases

Crown leases of pastoral land under the *Pastoral Land Act*

0.000299 of the assessed value (UCV) or minimum of \$368.31, whichever is greater.

Mining Tenements

Mining tenements as defined in the *Local Government Act*

0.0034 of the assessed value or minimum of \$871.68, whichever is greater.

Charges

Council intends to raise \$379,169 by way of charges for garbage collection services and landfill access services.

Council declared the following charges in respect of garbage collection services and waste management.

Garbage Collection Services

A charge for which council is willing and able to provide a collection service of one 240 litre bin per allotment collected weekly. The standard service is one bin per week but a ratepayer may request additional bins.

Garbage collection service charge for residential allotments = \$659.71 multiplied by the number of 240 litre bins.

Garbage collection service charge for commercial allotments = \$1,195.58 multiplied by the number of 240 litre bins.

Garbage collection service charge for special allotments = \$659.71 multiplied by the number of 240 litre bins.

Landfill Access Service

A charge of each allotment for which council is not able or not willing to provide a garbage collection service. This charge provides access to landfill facilities within the Council boundaries.

Landfill access service charge = \$207.26 for residential allotments. Landfill access service charge = \$543.43 for commercial allotments. Relevant interest rate

The relevant interest rate for the late payment of rates and charges is fixed in accordance with

Section 162 of the Act at the rate of 17% per annum and is to be calculated on a daily basis.

Payment dates

The Council determined that rates and charges for the year 1 July 2016 to 30 June 2017 inclusive shall be due and payable by the 30th September 2016.

A ratepayer who fails to abide by such conditions may be sued for recovery of the principal amount of the rates and charges, late payment penalties and costs reasonably incurred by Council in recovering or attempting to recover the rates and charges.

8. SCHEDULE OF FEES AND CHARGES

Applicant:	Senior Financial Consultant
Disclosure of Interest:	N/A
Date:	22 June 2016
Author:	Ramesh Pudasaini

PURPOSE

Provide Council with an updated Schedule of Fees and Charges for the FY 2016/17

BACKGROUND

Fees and charges schedule will provide guidelines to charge fees for the facility provided by council in all communities. Fees and charges have been revised for FY 2016/17.

IMPACT FOR COUNCIL

Council will be able to charge the updated fees and charges as per the Schedule.

RECOMMENDATION

THAT the Finance Committee recommends the schedule of fees and charges for the period from 1 July 2016 to 30 June 2017 to the Council Meeting.

WEST DALY REGIONAL COUNCIL	FEE	FEES/CHARGES	FEES/CHARGES
SCHEDULE OF FEES AND CHARGES	FOR	FOR	FOR
	each/per	FY 2016/17	FY 2014/15
ADMINISTRATION			
Rate & Property Services			
Change of Ownership Advices - Rates	Advice	\$40.00	\$36.00
Change of Ownership Advices - Building	Advice	\$85.00	\$75.00
Copies of Rates Notices	Notice	\$25.00	\$22.00
Rate Book - Hard copy	Book	\$430.00	\$391.00
Rate Book - Disc copy	Book	\$16.00	\$15.00
Photo ID	Item	\$10.00	\$10.00
Key Cutting	Item	\$10.00	\$10.00
ID Letter	Item	\$2.00	\$2.00
Library CD	Item	\$10.00	\$10.00
Library DVD	Item	\$15.00	\$15.00
Late fees on Invoice Payment (more than 30 days)	Per	\$30.00	
Photocopying			
A4 - single sided	copy	\$1.00	\$1.00
A4 - double sided	copy	\$1.00	\$1.00
A3 - single sided	copy	\$1.00	\$1.00
A3 - double sided	copy	\$2.00	\$2.00
Copy to disc	Disc	\$6.00	\$6.00
Faxing			
Domestic charge - within NT (send)	Page	\$1.00	\$1.00
Domestic charge - Interstate (send)	Page	\$1.00	\$1.00
International charge (send)	Page	\$2.00	\$2.00
Receiving Faxes - A4	Fax	\$1.00	\$1.00
Laminating			
A4	Page	\$4.00	\$3.00
A3	Page	\$7.00	\$6.00
Printing			
Black and white only	Page	\$1.00	\$1.00
Internet Access			
per 30 minutes	half hour	\$7.00	\$6.00
per hour	hour	\$10.00	\$9.00
Meeting Documents			
<i>Minutes and Agendas are also available for free on the Councils website</i>			
Agendas only	Meeting	\$27.00	\$25.00
Minutes only (current on file)	Meeting	\$26.00	\$24.00
Minutes only (from archives)	Meeting	\$40.00	\$36.00
Minutes and Agendas	Meeting	\$50.00	\$44.00
Agenda only	Annum	\$240.00	\$219.00
Minutes only	Annum	\$240.00	\$219.00
Minutes and Agendas	Annum	\$470.00	\$427.00
Other Council Publications			
Local laws/bylaws	Publication	\$22.00	\$20.00
LIBRARY			
Library Services			
Lost and damaged books/items admin fee	Item	replacement cost	\$2.00
Temporary Members Deposit (fully refundable)			
Deposit for two (2) books	2 books	\$25.00	\$23.00
Deposit for five (5) books	5 books	\$60.00	\$58.00

WEST DALY REGIONAL COUNCIL	FEE	FEES/CHARGES	FEES/CHARGES
SCHEDULE OF FEES AND CHARGES	FOR	FOR	FOR
	each/per	FY 2016/17	FY 2014/15
RIBS			
Production fees	Hour	\$66.00	\$60.00
Broadcasting fees	Week	\$66.00	\$60.00
ACCOMODATION (All Communities)			
<i>Visitor's quarters - per person/per night</i>			
Visitor's quarters (2 bedroom)	Night	\$350.00	\$340.00
Visitor's quarters (1 bedroom with ensuite)	Night	\$240.00	\$220.00
Visitor's quarters (1 bedroom without ensuite)	Night	\$180.00	\$170.00
FIRE CONTROL			
Fire Penalties			
Fire break penalty	Fire break	\$375.00	\$339.00
Fire break orders	Fire break	Full Cost recovery	Full Cost
PLANNING			
Temporary Road Closure			
Fee on application	Application	Quote	Quote
Temporary Stall Permit			
Monthly License (minimum)	Month	\$12.00	\$11.00
Annual License	Year	\$66.00	\$60.00
CEMETRIES			
Public Cemeteries			
<i>(application for an order for burial)</i>			
Surcharge for weekend interments	Burial	Quote	Quote
Reopening of an ordinary grave - as for interment	Grave	Quote	Quote
Interment in a new grave after exhumation	Grave	Quote	Quote
LAW, ORDER AND PUBLIC SAFETY			
<i>Registrations are due and payable on the 1 July of each year.</i>			
Dog Tags			
Replacement Dog tags	tag	\$13.00	\$12.00
Sterilised Dog - yearly			
Normal fee	Dog	\$15.00	\$12.00
Pensioner/concession	Dog	\$7.00	\$6.00
Unsterilised Dog - yearly			
Normal fee	Dog	\$40.00	\$36.00
Pensioner/concession	Dog	\$20.00	\$18.00
Schedule of Dog infringement Fees			
Dog seizure fees	Dog	\$66.00	\$60.00
Dog Pound Charges			
Each day thereafter	Dog	\$20.00	\$18.00
Destruction of dog	Dog	\$66.00	\$60.00
<i>Impounded animals are destroyed after 72 hours of detention</i>			
Cat Traps			
Hire fees	Trap	\$10.00	\$0.00
Bond - per day	Trap	\$40.00	\$34.00
ECONOMIC SERVICES			
Lawn Mowing			
Domestic lawn	Hour	\$75.00	\$68.00
Whipper snipper	Hour	\$75.00	\$68.00

WEST DALY REGIONAL COUNCIL	FEE	FEES/CHARGES	FEES/CHARGES
SCHEDULE OF FEES AND CHARGES	FOR	FOR	FOR
	each/per	FY 2016/17	FY 2014/15
Other Refuse			
Replacement of bin (GST included)	Bin	Replacement Cost	Cost
Repairs to bin	Bin	Repair Cost	Cost
Non Residence Waste Disposal Charges			
Domestic waste disposal fee	Cubic meter	\$10.00	\$9.00
Commercial waste disposal fee	Cubic meter	\$12.00	\$11.00
Liquid waste	1000 Litres	\$85.00	\$75.00
Medical waste	Cubic meter	\$90.00	\$83.00
Compact waste	Cubic meter	\$16.00	\$15.00
Bulk waste	Cubic meter	\$35.00	\$30.00
Waste oil	Litre	\$1.00	\$1.00
Disposal of waste oil drums (44 gallon drums and over)	Drum	\$1.00	\$1.00
Other Charges - Clearing Vehicle & Parts			
Towing abandoned vehicle - in addition to Infringement	Vehicle	Recovery Cost	Full Cost of Recovery
Car bodies	Car body	\$130.00	\$119.00
Car tyres	Tyre	\$7.00	\$6.00
4WD tyres	Tyre	\$10.00	\$7.00
Truck tyres	Tyre	\$25.00	\$24.00
Earthmoving tyres	Tyre	\$70.00	\$65.00
COMMUNITY HALL HIRE			
Civic Hall			
Hall hire	Day	\$135.00	\$124.00
Functions Hire - General			
Evening functions	Day	Quote	Quote
School and Council's discretion	Day	Quote	Quote
Billiard Room - plus \$1 per half hour for lights	Day	Quote	Quote
Multi Resource Centre	Day	\$225.00	\$206.00
Equipment Hire			
Chair	chair per day	\$1.00	\$1.00
Trestle table	table per day	\$10.00	\$7.00
Table	table per day	\$10.00	\$7.00
Tablecloth	tablecloth per day	\$10.00	\$7.00
Equipment Replacement			
Chair	Chair	\$80.00	\$72.00
Table	Table	\$135.00	\$124.00
Training or Meeting Room			
Community groups and clubs	Hour	\$22.00	\$20.00
SWIMMING POOL HIRE			
Adult swimmers	Person	\$3.00	\$3.00
Child swimmers	Child	\$2.00	\$2.00
2 years and under	Toddler	\$0.00	\$0.00
supervisors (spectators/non swimmers)	Person	\$0.00	\$0.00
Activities and programs			
Recreation programs	Program		Quote
Private function Hire			
Hire rate per hour (includes a qualified pool attendant)	Hour	\$85.00	\$78.00
RECREATION CENTRE			

WEST DALY REGIONAL COUNCIL	FEE	FEES/CHARGES	FEES/CHARGES
SCHEDULE OF FEES AND CHARGES	FOR	FOR	FOR
	each/per	FY 2016/17	FY 2014/15
Community/ Sporting activities	Hour	\$15.00	\$14.00
Commercial groups	Hour	\$45.00	\$41.00
Casual entry	Person	\$2.00	\$2.00
Hire of enclosed activity area	Hour	\$10.00	\$9.00
RECREATION CENTRE			
Oval			
Community groups	Hour	\$30.00	\$28.00
Community groups	Day	\$150.00	\$136.00
Commercial groups - plus \$200 bond	Day	\$450.00	\$409.00
Oval surrounds	Day	\$150.00	\$135.00
Indoor sports complex	Hour/day	Quote	Quote
Outdoor sports court (Friday night free for kids)	Hour/day	Quote	Quote
Bond	Bond	\$275.00	\$249.00
<i>50% discount Junior sports</i>			
Oval lights - per pole	Hour	\$15.00	\$13.00
Oval lights - total	Hour	\$30.00	\$28.00
Netball/Basketball/Tennis Courts			
Court Hire	Hour	Quote	Quote
Tennis courts casual use	Hour	Quote	Quote
Tennis courts - members of tennis	Hour	Quote	Quote
<i>Night rate per hour for lighting in addition to any hire fees</i>			
Park			
Markets - includes access to power and water	Day	\$340.00	\$308.00
Other activities - includes access to power and water	Day	\$13.00	\$12.00
BUILDING			
Standard Signs			
Pylon signs	Sign	\$40.00	\$36.00
Illuminated sign	Sign	\$33.00	\$30.00
Hoardings per annum	Annum	\$66.00	\$60.00
Portable sign	Sign	\$33.00	\$30.00
Development sign	Sign	\$33.00	\$30.00
Any other sign	Sign	\$20.00	\$18.00
Non Standard Signs			
Pylon signs	Sign	\$78.10	\$71.00
Illuminated sign	Sign	\$66.00	\$60.00
Hoardings per annum	Annum	\$130.90	\$119.00
Portable sign	Sign	\$66.00	\$60.00
Development sign	Sign	\$66.00	\$60.00
Any other sign	Sign	\$33.00	\$30.00
Instructional sign	Sign	\$19.80	\$18.00
Confiscated sign	Sign	\$33.00	\$30.00
Hire of Signs			
Temporary hire of SEWK signs - per sign	Week	\$6.60	\$6.00
Bond		\$45.10	\$41.00
Deposit to repair Damage to Footpath, Kerb, Road reserve/Sinking fund			
<i>Footpath and kerb bond (policy E12)</i>			
Single Residential block, having one street boundary	Residential block	\$350.90	\$319.00
Single Residential block, having two street boundaries	Residential block	\$481.80	\$438.00
Duplex Block, having one street boundary	Duplex Block	\$481.80	\$438.00
Duplex Block, having two street boundaries	Duplex block	\$625.90	\$569.00
Multi residential block, up to maximum	Residential block	\$1,094.50	\$995.00

WEST DALY REGIONAL COUNCIL	FEE	FEES/CHARGES	FEES/CHARGES
SCHEDULE OF FEES AND CHARGES	FOR	FOR	FOR
	each/per	FY 2016/17	FY 2014/15
Services Trades and commercial, up to maximum	Commercial block	\$2,084.50	\$1,895.00
Repairs and maintenance - period contract pricing on application			
Carpentry repairs IBT Labour (not including travel and materials)	Hour	\$185.90	\$169.00
Electrical repairs labour (not including travel and materials)	Hour	\$185.90	\$169.00
Plumbing repairs IBT Labour (not including travel and materials)	Hour	\$185.90	\$169.00
Painting services (not including travel and materials)	Hour	\$185.90	\$169.00
Materials			
Concrete	Square meter	\$1,042.80	\$948.00
Sand and gravel	Cubic meter	\$80.30	\$73.00
PLANT HIRE - all on a wet hire basis - must include WDRC employee as Driver			
With operator, fuel extra			
926 Loader	Hour	\$144.10	\$131.00
926 Loader	Day	\$1,147.30	\$1,043.00
Cat 950 Loader	Hour	\$215.60	\$196.00
Cat 950 Loader	Day	\$1,719.30	\$1,563.00
Bobcat and operator	Hour	\$128.70	\$117.00
Labour			
Unskilled Labour	Hour	\$80.00	\$77.00
Semi Skilled Labour	Hour	\$100.00	
Skilled Labour	Hour	\$160.00	
Supervisor	Hour	\$200.00	
Workshop Materials	per	cost + 10%	
<i>Mobilisation/Demobilisation charges also apply</i>			
Bus and Vehicle Hire (no driver)	Hour	Quote on request	

9. LATE AGENDA ITEM

Applicant:	Chief Executive Officer
Disclosure of Interest:	N/A
Date:	22 June 2016
Author:	Glenda Teede

PURPOSE

Provide Council with an update of the West Daly Regional Council – Annual Regional and Service Delivery Plan.

BACKGROUND

Section 24 (1) of the Local Government Act (2008) states:

A council must adopt its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) between 1 April and 31 July in each year and forward a copy of the plan (or the revised plan) to the Agency by the latter date.

Section 24 of the Local Government Act (2008) states:

2. Before the council adopts its municipal, regional or shire plan (or revisions to its municipal, regional or shire plan) for a particular year, the council must:
 - a. Prepare a draft of the plan (incorporating any proposed revisions): and
 - b. Make the draft plan accessible on the council's website and make copies available for public inspection at the council's public offices; and
 - c. Publish a notice on its website and in a newspaper circulating generally in the area inviting written submissions on the draft plan with a period (at least 21 days) from the date of the notice; and
 - d. Consider the submissions made in response to the invitation and make any revisions to the draft the council considers appropriate in the light of the submissions.
3. Although the council's budget forms part of its municipal, regional or shire plan, this section does not apply to the adoption of the budget or of amendments to it.
4. The adoption of a budget, or of amendments to it, operates to amend the municipal, regional or shire plan so that it conforms with the most recent text of the council's budget.

IMPACT FOR COUNCIL

No impact on council

RECOMMENDATION

THAT the Finance Committee receives the Draft Annual Regional and Service Delivery Plan and recommend to the Council meeting.

10 NEXT MEETING

The next Finance Committee Meeting of West Daly Regional Council will be held at CouncilBiz Boardroom, Darwin on 17 August 2016.