



WEST DALY
Regional Council

AGENDA

SPECIAL COUNCIL MEETING

10 NOVEMBER 2015

AT 10.30AM

DARWIN OFFICE



WEST DALY REGIONAL COUNCIL

Agenda for Special Council Meeting 10 November 2015

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Glenda Teede
Chief Executive Officer



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AGENDA
ORDINARY COUNCIL MEETING
TO BE HELD AT THE DARWIN COUNCIL OFFICE
ON 10 NOVEMBER 2015
COMMENCING AT 10.30AM

Mayor of the West Daly Regional Council Harold Wilson declared the meeting open at 10.30 am and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Mayor	Harold Wilson
Deputy Mayor	Andrew Brown
Councillor	Wally Minjin
Councillor	Tobias Nganbe
Councillor	Mark Martin
Councillor	Ralph Narburup

STAFF PRESENT

Chief Executive Officer	Glenda Teede
Finance Manager	Clem Barrett

PERSONS PRESENT

NIL

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Disclosure of Interest:	N/A
Date:	10 November 2015
Author:	Chief Executive Officer, Glenda Teede

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Special Ordinary Council Meeting held 10th November 2015.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1), a person ceases to hold office as a member of a council if the person:

(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

That Council receive and notes apologies and grants a leave of absence for the Special Ordinary Council Meeting held 10 November 2015.

Moved: Clr.

Seconded: Clr.

3 CONFIRMATION OF PREVIOUS MINUTES

3.1 CONFIRMATION OF CONFIRMED MINUTES FOR COUNCIL MEETINGS

Applicant:	Personal Assistant
Location/Address:	Darwin
Date:	10 November 2015
Author:	PA to CEO (Kelli Hammermiester)
Attachments:	Copy of Minutes to be tabled at the meeting

SUMMARY

Minutes of the Ordinary Council Meeting held on 15 October 2015 are submitted to Council for noting and acceptance that those minutes are a true and correct record of the meeting.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

THAT the minutes of 15 October 2015 be noted and accepted by Council as a true and correct record of the meetings.

Moved: Clr.

Seconded: Clr.

3.2 CONFIRMATION OF CONFIRMED MINUTES FOR FINANCE COMMITTEE MEETING

Applicant:	Finance Manager
Location/Address:	Darwin
Date:	10 November 2015
Author:	Clem Barratt
Attachments:	Copy of Minutes to be tabled at the meeting

SUMMARY

Minutes of the Finance Committee Meeting held on 30 September 2015 are submitted to Council for noting and acceptance that those minutes are a true and correct record of the meeting.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

THAT the minutes of the Finance Committee Meeting held on 30 September 2015 be noted and accepted by Council as a true and correct record of the meeting.

Moved: Clr.

Seconded: Clr.

4 FINANCE REPORTS

Applicant:	Finance Manager
Location/Address:	Darwin
Date:	10 November 2015
Author:	Clem Barratt

SUMMARY

As part of the reporting procedures the finance report is submitted to the Council.

COMMENTS

Attached are:

1. Finance Report – Resolution Required on:
 - (a) Cash and Investments Table to 30 September 2015
 - (b) Restricted Funds Table 30 September 2015
 - (c) Community Activity Table to 30 September 2015

Item 1 a) Cash and Investments					30 September 2015
Cash at Bank					
Cash on Hand					2,500
Cheque Account					456,801
Investment Account					2,413,153
Term Deposits					1,750,000
Total Cash at Bank					\$4,622,454
Debtors					
	Current	30 Days	60 Days	90 Days	
Trade	196,144	19,184	17,326	54,064	286,718
Rates	599,772			25,708	625,480
Other – Interest/GST/ Deposit	252,889				252,889
Total Debtors					\$1,165,087
Creditors					
	Current	30 Days	60 Days	90 Days	
Trade	403,979	18,233	9,299	14,933	446,444
Other - PAYG/GST/NLC Lease fees	209,147				209,147
Total Creditors					\$655,591

Employee Entitlements					\$436,963
Reconciliation of Funds					
Balance as per General Ledger					459,301
Add: Outstanding Debtors					1,165,087
Less: Outstanding Creditors					655,591
Less: Employee Entitlements					436,963
Add: Investment Account					4,163,153
Total Cash & Receivables Available					\$4,694,987

**Unspent Grants & Subsidies as
at 30th September** **\$4,194,103**

**Unspent Grants & Subsidies as
at 30th June 2015 to be repaid** **\$138,391**

Funds Available to Council **\$362,493**

Item 1 b) Restricted Cash Funds Table

30 September 2015

Please refer to Appendix 1.

Item 1 c) Community Activity Table

30 September 2015

PROGRAM - Palumpa	Full Year Funding	Income Actuals	Income Budget	Expense Actuals	Expense Budget	Commitments	Net Funds	Asset Purchases
AD - Administration	641,549	36,204	160,386	61,868	52,513	5,432	(55,889)	30,225
CA - Commercial Arrangement	204,653	61,966	51,162	54,627	46,351	0	7,339	0
CM - Cemeteries	0	0	0	1,031	0	0	(1,031)	0
CP - Community Patrol	256,747	79,095	64,185	42,864	68,135	0	36,231	0
EM - Elected Members	0	0	0	4,767	8,449	0	(4,767)	0
HS - Housing - Staff Housing	2,500	1,288	627	19,103	11,758	3,756	(17,815)	0
LA - Local Authorities	96,272	45,781	24,066	777	37,690	8,088	45,003	0
MB - Media and Broadcasting	45,646	24,076	11,410		17,281	0	24,075	0
OC - Outstations and Homelands	302,027	428,841	75,501	9,148	57,522	138,336	419,693	0
PG - Parks and Gardens	47,500	0	11,871	16,303	40,037	72	(16,302)	0
RC - Street Cleaning	0	0	0	5,157	0	0	(5,157)	0
RM - Roads	384,423	217,768	96,102	14,406	96,098	8,400	203,362	0
SG - Special Purpose Grants	283,106	258,867	70,778	2,460	70,777	0	217,287	39,1190
SR - Sport and Rec	112,768	23,302	28,188	39,827	37,924	0	(16,524)	0
WM - Waste Management	47,228	35,288	11,805	19,095	26,304	0	16,194	0



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YS - Youth Services	0		0	351	0	0	(351)	0
TOTAL:	2,424,419	1,212,476	606,081	291,785	570,839	68,920	851,348	69,344

PROGRAM - Peppi	Full Year Funding	Income Actuals	Income Budget	Expense Actuals	Expense Budget	Commitments	Net Funds	Asset Purchases
AD - Administration	632,444	41,537	158,110	59,750	67,744	3,198	(18,212)	09
AG - Aged & Disability Services	179,585	77,164	44,895	37,289	44,014	1,051	39,875	0
CA - Commercial Arrangement	161,811	50,934	40,456	16,363	29,203	409	34,571	0
CH - Child Care Emu Point	167,684	38,606	41,919	32,197	41,905	3,051	6,408	0
CM - Cemeteries	0	0	0	758	0	0	(758)	0
CP - Community Patrol	256,747	79,095	64,185	35,404	51,917	508	43,691	0
EM - Elected Members	0	0	0	28,297	30,011	0	(28,296)	0
HS - Housing - Staff Housing	1,250	0	314	7,150	10,110	11,547	(7,150)	0
LA - Local Authorities	30,464	0	7,616	144	27,491	0	2,243	0
LI - Libraries	30,454	2,357	7,612	-442	7,620	0	16,447	0
MB - Media and Broadcasting	44,540	16,005	11,134	12,329	19,378	181	3,740	0
OC - Outstations and Homelands	138,731	75,307	34,678	12,566	35,680	0	62,741	0



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PG - Parks and Gardens	39,000	0	9,744	33,180	35,070	2,304	(33,180)	0
PL - Pools	0	0	0	1,041	4,459	6,072	(1,041)	0
RC - Street Cleaning	0	0	0	3,796	0	0	(3,796)	0
RM - Roads	294,449	204,620	73,608	11,422	73,609	38,766	193,198	0
SG - Special Purpose Grants	283,106	257,369	70,778	1,314	70,777	0	229,976	26,079
SR - Sport and Rec	39,768	18,506	9,942	10,594	4,893	268	7,912	0
WM - Waste Management	38,569	83,952	9,643	31,306	37,631	566	52,646	0
WS - Work Health and Safety	0	0	0		0	488		0
TOTAL:	2,338,602	961,522	584,634	334,431	591,522	86,422	601,012	0

PROGRAM - Wadeye	Full Year Funding	Income Actuals	Income Budget	Expense Actuals	Expense Budget	Commitments	Net Funds	Asset Purchases
AD - Administration	2,568,937	315,558	642,229	270,860	320,094	34,159	(72,462)	117,160
AG - Aged & Disability Services	1,713,676	662,855	428,416	378,037	354,238	54,849	277,880	6,938
CA - Commercial Arrangement	412,349	90,787	103,086	83,195	94,197	(63,420)	7,592	0
CE - Chief Executive	0	0	0	15,367	26,871	545	(15,367)	0
CM - Cemeteries	0	0	0	2,104	0	0	(2,104)	0



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CP - Community Patrol	752,025	658,190	188,004	160,900	196,331	51,710	497,290	0
CR-Community Program	0	141,362	0	0	0	0	141,362	0
EM - Elected Members	0	0	0	24,442	39,253	1,636	(24,442)	0
HS - Housing - Staff Housing	18,000	63,616	4,500	114,662	97,269	10,247	(51,046)	0
LA - Local Authorities	545,311	352,120	136,326	4,895	90,326	4,327	347,224	0
LI - Libraries	84,406	26,976	21,100	19,556	21,097	252	7,419	0
MB - Media and Broadcasting	115,888	22,692	28,972	3,973	14,862	0	18,719	0
OC - Outstations and Homelands	165,442	117,584	41,357	48,839	58,352	4,991	68,744	0
PG - Parks and Gardens	137,000	1,273	34,248	139,083	123,914	9,854	(137,810)	0
PL - Pools	75,000	9,091	18,747	44,944	38,592	3,110	(35,853)	0
RC - Street Cleaning	0	0	0	10,672	0	(8,818)	(10,672)	0
RM - Roads	662,777	870,960	165,691	37,998	165,713	400	832,962	0
SG - Special Purpose Grants	0	403,373	0	9,408	0	17,049	393,365	0)
SR - Sport and Rec	234,822	87,322	58,704	45,597	62,653	377	41,726	0
VC - Vacation Care	41,156	9,475	10,287	15,451	10,296	346	(5,976)	0
WM - Waste Management	343,084	302,137	85,770	57,749	75,516	5,159	244,388	0
WS - Work Health and Safety	0	0	0	545	0	0	(546)	0
TOTAL:	7,869,873	4,135,371	1,967,437	1,488,279	1,789,574	116,922	2,522,993)	124,099



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RECOMMENDATION

THAT Finance Committee receives and notes the finance report for the period 1 July to 30 September 2015.

Moved: Clr.

Seconded: Clr.

5 ANNUAL REPORT

Applicant:	Chief Executive Officer
Location/Address:	Darwin
Date:	10 November 2015
Author:	Glenda Teede

BACKGROUND

Annual Report 2014-15 is a comprehensive report on West Daly Regional Council's activities throughout the 2014/15 financial year. Each year Council must, on or before 15 November, submit report to the Minister on its work during the financial year ending on the preceding 30 June. The Annual Report includes how council performed in terms of service delivery and finance. The last section of the Report contains the final Audit Report for year 2014-15.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

- (a) That the Council receive and note the Auditor's Report for the financial year 2014-15.
- (b) That the Council accept the Annual Report 2014-15 for the Financial Year 2014/2015.
- (c) That the Council agree to the submission of the Annual Report 2014-15 to the Department of Local Government and Community Services.

Moved: Clr.

Seconded: Clr.