



WEST DALY
Regional Council

MINUTES

SPECIAL COUNCIL MEETING

10.00AM

31th July 2015

WADEYE OFFICE



WEST DALY REGIONAL COUNCIL

Minutes for Special Council Meeting 31ST July 2015

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Glenda Teede
Chief Executive Officer

MINUTES
SPECIAL COUNCIL MEETING
TO BE HELD AT THE WADEYE COUNCIL OFFICE
ON 31ST July 2015
COMMENCING AT 10.00AM

Mayor of the West Daly Regional Council Harold Wilson declared the meeting open at 10.26 am and welcomed all in attendance.

1.	Persons Present
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ELECTED MEMBERS PRESENT

Mayor	Harold Wilson
Deputy Mayor	Andrew Brown
Councillor	Wally Minjin
Councillor	Tobias Nganbe
Councillor	Mark Martin
Councillor	Ralph Narburup

STAFF PRESENT

Chief Executive Officer	Glenda Teede
Finance Manager	Clem Barrett
Personal Assistant	Kelli Hammermeister
Director of Council Services	Carmen O'Shea

PERSONS PRESENT

NIL

The Chief Executive Officer, Glenda Teede introduced the Director of Council Services, Carmen O'Shea to Council.

At 10:27am the Director of Council Services, Carmen O'Shea excused herself from the meeting.

Mayor of the West Daly Regional Council Harold Wilson declared the meeting closed at 11.41am.

2.	Chief Executive Officer	Assessment Record and Record of Rates
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SUMMARY

In accordance with Section 24(1) of the *Local Government (Accounting) Regulations*, the Chief Executive Officer must certify to Council that, to the best of the CEO's knowledge, information and belief, the assessment record is a comprehensive record of all rateable land within the area.

RESOLUTION 31/7 001

THAT Council noted and accepted the certification from the Chief Executive Officer.

Moved: Clr Minjin

Seconded: Clr Narburup

Carried- unanimous

3.	Chief Executive Officer	Adoption of Regional Plan
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SUMMARY

In accordance with Section 24(1) of the *Local Government Act*, Council must adopt its regional plan between 1 April and 31 July in each year and forward a copy of the plan to the Agency by the latter date being, 31 July 2015.

RESOLUTION 31/7 002

THAT Council adopt the 2015/16 Regional Plan.

Moved: Clr Martin

Seconded: Clr Minjin

Carried - unanimous

4.	Chief Executive Officer	Adoption of the Annual Report
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SUMMARY

In accordance with Section 128(1) of the *Local Government Act*, Council must adopt its Annual Budget on or before 31 July in the relevant financial year.

RESOLUTION 31/7 003

THAT Council adopt the Annual Budget tabled for the 2015/16 Financial Year.

THAT Council publish the adopted Annual Budget on Council's website, provide notification to the Agency, in writing, of the adoption of the Annual Budget and publish a notice in the newspaper informing the public that copies of the Annual Budget is accessible on the website or can be obtained from the Council's service centre.

Moved: Clr Narburup

Seconded: Clr Martin

Carried - unanimous

5. Chief Executive Officer

Declaration of Rates

SUMMARY

In accordance with Section 155 of the *Local Government Act*, Council must on or before 31 July in each year, declare rates on allotments throughout the area to raise the amount the Council intends to raise for general purposes for the financial year.

In accordance with Section 158 of the *Local Government Act*, Council must within 21 days after declaring rates, publish the notice of rates on Council's website and publish a notice in the newspaper.

RESOLUTION 31/7 004

THAT pursuant to Section 24(1) of the Local Government (Accounting) Regulations, the Chief Executive Officer has certified to Council that, to the best of the CEO's knowledge, information and belief, all rateable land is recorded in the assessment records and that the assessment record is a comprehensive record of all rateable land within the area.

THAT in accordance with Section 155(1) of the *Local Government Act*, the following rates and charges are declared in respect of the financial year ending 30 June 2016:

Rates

Council intends to raise \$374,211 for general purposes by way of rates.

The bases of the rates will be differential valuation-based and differential fixed charges as described below.

In the case of valuation based charges, the assessed value will be the unimproved capital value (UCV) of an allotment. The UCV of a mining tenement is its assessed value, which is 20 times the annual rental payable under the tenement.

Rates will apply per allotment as identified in the assessment record.

Class 1 Allotments (Residential rate)

Rateable allotments which are not rated under any other class and are used for residential purposes

Fixed charge of \$753.17 per allotment

Class 2 Allotments (Commercial rate)

Rateable allotments which are not rated under any other class and are used for commercial purposes

Fixed charge of \$891.25 per allotment

Class 3 Allotments (Conditional rate 1)

Crown leases of pastoral land under the Pastoral Land Act

0.000291 of the UCV or minimum of \$370.43, whichever is greater

Class 4 Allotments (Conditional rate 2)

Mining tenements as defined in the Local Government Act

0.00340 of the UCV or minimum of \$876.71, whichever is greater

Class 5 Allotments (Other rate)

Rateable allotments not described in any other class

Fixed charge of \$753.17 per allotment

Charges

Council intends to raise \$322,393 by charges for garbage collection services and landfill access services.

Council declared the following charges in respect of garbage collection services and waste management.

Garbage Collection Services

A charge for each allotment for which council is willing and able to provide a collection service of a 240 litre bin collected weekly. The standard service is one bin per week but a ratepayer may request additional bins. The fee for additional bins will be the same as the cost of one bin.

Garbage collection service charge for residential allotments = \$599.74 for one 240 litre bins.

Garbage collection service charge for commercial allotments = \$1086.89 multiplied by the number of 240 litre bins.

Landfill Access Service

A charge of each allotment for which council is not able or not willing to provide a garbage collection service. This charge provides access to landfill facilities within the Council boundaries.

Landfill access service charge = \$188.42 for residential allotments.

Landfill access service charge = \$494.03 for commercial allotments.

Relevant interest rate

The relevant interest rate for the late payment of rates and charges is fixed in accordance with Section 162 of the Act at the rate of 17% per annum and is to be calculated on a daily basis.

Moved: C/r Nganbe

Seconded: C/r Minjin

Carried - unanimous

6.	Chief Executive Officer	Appointment Of Acting Chief Executive Officer (3 Week Period)
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SUMMARY

In accordance with Section 100(3) of the *Local Government Act*, the Chief Executive Officer (“CEO”) must notify the Mayor as to who will be Acting CEO whilst the CEO is on annual leave.

RESOLUTION 31/7 005

THAT the majority of Council agreed to amend the Council Minutes of 17 June 2015 to include the Mayor being notified that the CEO was absent on annual leave and that Peter Ryan was Acting CEO during this time period of three (3) weeks.

Deputy Mayor, Andrew Brown opposed the amendment.

Moved: Clr Narburup

Seconded: Clr Martin

Affirmative – Clr Wilson, Clr Narburup, Clr Martin, Clr Nganbe, Clr Minjin

Opposed – Clr Brown

7.	Mayor	Declaration of Interest
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SUMMARY

In accordance with Section 74 of the *Local Government Act*, as soon as practicable a member becomes aware of a conflict of interest, the member must disclose the interest that gives rise to the conflict. The member is required to complete the Statement of Interests of a Councillor to register the disclosure of the conflict of interest.

RESOLUTION 31/7 006

THAT Council received and noted the Statement of Interests of a Councillor as declared by the Mayor in the 17 June 2015 Finance Committee Meeting Minutes.

Moved: Clr Martin

Seconded: Clr Nganbe

Carried - unanimous

8.	Chief Executive Officer	Lease, Parap Office
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SUMMARY

The Council leases Unit 3, 21 Parap Road, Parap being the Darwin Office. The initial term of twelve (12) months expires on 31 August 2015. The Landlord is required by law to offer a combined five (5) year term. Under the current lease the initial term provided for a fourteen (14) month term with a three (3) year, ten (10) month option. This was negotiated prior to signing (July 2014) to allow Council time to assess the office requirements. The Landlord has requested Council reconsider taking the current option as per the signed lease which would provide security of tenure until 31 August 2019.

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