



**WEST DALY**  
*Regional Council*

**MINUTES**

**FINANCE COMMITTEE MEETING**

**12.05 pm**

**31 July 2015**

**WADEYE COUNCIL OFFICE**

**TABLE OF CONTENTS**

1 PERSONS PRESENT.....4

2 APOLOGIES AND LEAVE OF ABSENCE .....5

3 NOTIFICATION OF CONFLICT(S) OF INTEREST .....5

4 CONFIRMATION OF MINUTES FOR 19<sup>TH</sup> MAY 2015.....5

5 FINANCE REPORT - MAY .....5

6 ACTION ITEM .....6

7 PROCUREMENT POLICY AMENDMENT .....6

8 NEXT MEETING .....6

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Signed: Chief Executive Officer

# MINUTES

## FINANCE COMMITTEE MEETING

HELD AT THE WADEYE COUNCIL OFFICE

ON 31 July 2015

COMMENCING AT 12.05 PM

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Mayor of the West Daly Regional Council Harold Wilson declared the meeting open at 12.05 pm and welcomed all in attendance.

<b>1</b>	<b>Persons Present</b>
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### **Finance Committee members present**

Mayor	Harold Wilson
Deputy Mayor	Andrew Brown

### **Staff present**

Chief Executive Officer	Glenda Teede
Finance Manager	Clem Barratt

### **Persons present**

Nil

<b>2</b>	<b>Mayor</b>	<b>Apologies and Leave of Absence</b>
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**SUMMARY**

This report is to table, for Council's record, any apologies and requests for leave of absence received from Committee Members for the Meeting held 31 July 2015.

**FOR NOTING**

That Committee receive and notes that there are no apologies for the Finance Committee Meeting held 31 July 2015.

<b>3</b>	<b>Mayor</b>	<b>Notification of Conflict(s) of Interest</b>
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**SUMMARY**

All committee members to table, for Committee's record, any conflict of interest.

**FOR NOTING**

That the Mayor declared he is Chairperson of a Council supplier, Peppimenarti Store Association.

<b>4</b>	<b>Mayor</b>	<b>Confirmation of Previous Minutes</b>
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**SUMMARY**

Minutes of the Finance Committee Meeting held on 17 June 2015 are submitted to the Committee for confirmation that those minutes are a true and correct record of the meeting.

**RESOLUTION FIN31/7 001**

That the minutes of the Ordinary General Meeting held 17 June 2015 be confirmed by the Finance Committee as a true and correct record of the meeting.

**Moved:** Mayor Harold Wilson

**Seconded:** Deputy Mayor Andrew Brown **Carried**

<b>5</b>	<b>Finance Manager</b>	<b>The Finance Committee receive and note the May 2015 Monthly Financial Report</b>
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**SUMMARY**

As part of the monthly reporting procedures the finance report is submitted to the Finance Committee for review and the presented to the Council for adoption.

**RESOLUTION FIN31/7 002**

That the Committee receives and notes the June 2015 Monthly Finance Report.

**Moved:** Mayor Harold Wilson

**Seconded:** Deputy Mayor Andrew Brown **Carried**

<b>6</b>	<b>Finance Manager</b>	<b>Action Electronic Signature Authorisation</b>
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**SUMMARY**

It was moved at the Finance Committee meeting of 31st July that the Finance Manager review the process and authority of the raising of purchase orders.

**RESOLUTION FIN31/7 003**

That the Council reviews the processing of Purchase Orders

**Moved:**                      **Mayor Harold Wilson**

**Seconded:**                **Deputy Mayor Andrew Brown**

**Carried**

<b>7</b>	<b>Regional Services Managers Reports</b>
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<b>8</b>	<b>Finance Manager</b>	<b>Next Meeting</b>
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The next Finance Committee Meeting of West Daly Regional Council will be held at Darwin Council Office on Tuesday 18<sup>th</sup> August.