



**WEST DALY**  
*Regional Council*

## **MINUTES**

### **FINANCE COMMITTEE MEETING**

**1:29 pm – 21 April 2015**

**WADEYE COUNCIL OFFICE**

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Signed: Chief Executive Officer

# MINUTES

## FINANCE COMMITTEE MEETING

### HELD AT THE WADEYE COUNCIL OFFICE

ON 21 APRIL 2015 COMMENCING AT 1:29 PM

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Mayor of the West Daly Regional Council Harold declared the meeting open at 1:29 pm and welcomed all in attendance. It was noted that the meeting was scheduled for 22 April 2015 however due to availability of committee members in Wadeye at this time the meeting be brought forward. Daily road conditions continue to pose challenges with travel.

#### 1 PERSONS PRESENT

##### ELECTED MEMBERS PRESENT

Mayor	Harold Wilson
Deputy Mayor	Andrew Brown

##### STAFF PRESENT

Chief Executive Officer	Glenda Teede
Director Corporate Services	Peter Carter

##### PERSONS PRESENT

WDRC Councillor	Mark Martin
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#### 2 APOLOGIES AND LEAVE OF ABSENCE

<b>Applicant:</b>	Nil
<b>Location/Address:</b>	Darwin
<b>File Ref:</b>	N/A
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 April 2015
<b>Author:</b>	Nil
<b>Attachments:</b>	Nil

##### RESOLUTION

Nil at this meeting.

### 3 NOTIFICATION OF CONFLICT (S) OF INTEREST

**Applicant:** N/A  
**Location/Address:** Darwin  
**File Ref:** N/A  
**Disclosure of Interest:** Nil  
**Date:** 21 April 2015  
**Author:** Nil  
**Attachments:** Nil

#### RESOLUTION

Nil at this meeting.

### 4 CONFIRMATION OF MINUTES

**Applicant:** Director Corporate Services  
**Location/Address:** Darwin  
**File Ref:** FR20150421.001  
**Disclosure of Interest:** Nil  
**Date:** 21 April 2015  
**Author:** Director Corporate Finance, Peter Carter  
**Attachments:** Minutes of the Finance Committee Meeting held 16 March 2015

#### RESOLUTION

That the minutes of the Finance Committee Meeting held 16 March 2015 be confirmed as a true and correct record of the meeting.

**Moved:** Mayor Harold Wilson.

**Seconded:** Deputy Mayor Andrew Brown.

**2/0 Carried**

## 5 DECISIONS THE FINANCE COMMITTEE ARE BEING ASKED TO MAKE AT THIS MEETING

### 5.1 FINANCE REPORT – MARCH 2015

<b>Applicant:</b>	Director Corporate Services
<b>Location/Address:</b>	Darwin
<b>File Ref:</b>	FR20150421.002
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 April 2015
<b>Author:</b>	Director Corporate Finance, Peter Carter
<b>Attachments:</b>	Monthly Finance Report
<b>RESOLUTION</b>	
That Finance Committee receive and note the March 2015 Monthly Finance Report.	
<b>Moved:</b>	<b>Mayor Harold Wilson.</b>
<b>Seconded:</b>	<b>Deputy Mayor Andrew Brown.</b> <span style="float: right;"><b>2/0 Carried</b></span>

### 5.2 ACTION ITEM

<b>Applicant:</b>	Director Corporate Services
<b>Location/Address:</b>	Darwin
<b>File Ref:</b>	FR20150421.003
<b>Disclosure of Interest:</b>	Nil
<b>Date:</b>	21 April 2015
<b>Author:</b>	Director Corporate Finance, Peter Carter
<b>Attachments:</b>	Action Item List
<b>RESOLUTION</b>	
That Finance Committee receive and note the Action Item list and approve the creation of a pool of appropriate staff on an interim basis to be granted authority to act as second approvers of council electronic payments should either the CEO or DCS be unavailable. All payments require either CEO or DCS approval.	
<b>Moved:</b>	<b>Mayor Harold Wilson.</b>
<b>Seconded:</b>	<b>Deputy Mayor Andrew Brown.</b> <span style="float: right;"><b>2/0 Carried</b></span>

## 6 NEXT MEETING

The next Finance Committee Meeting of West Daly Regional Council will be held at Darwin Council Offices' on Tuesday 19 May 2015.

**Meeting closed at 3:09.**