



MINUTES

ORDINARY COUNCIL MEETING

9.30 am

21 January 2015

DARWIN PARAP OFFICE

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Signed: Chief Executive Officer

AGENDA

ORDINARY COUNCIL MEETING

TO BE HELD AT THE DARWIN COUNCIL OFFICE

ON 21 JANUARY 2015

COMMENCING AT 9.30AM

Mayor of the West Daly Regional Council Harold Wilson declared the meeting open at 9.30 am and welcomed all in attendance.

1	Persons Present
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Elected members present

Mayor	Harold Wilson
Deputy Mayor	Andrew Brown
Councillor	Wally Minjin
Councillor	Tobias Nganbe
Councillor	Mark Martin
Councillor	Ralph Narburup

Staff present

Chief Executive Officer	Glenda Teede
Director of Financial Services	Peter Carter
Local Authority Coordinator	Louise Beilby
Administration Assistant	Tahlia Cleary

Persons present

2	Chief Executive Officer	Apologies and Leave of Absence
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SUMMARY

This report is to table, for Council’s record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 21 January 2015.

RESOLUTION 21/1 001		
That Council receive and notes apologies and grants a leave of absence for the Ordinary General Meeting held 21 January 2015.		
Moved:	Clr Minjin	
Seconded:	Clr Brown	Carried: 6/0

3	N/A	Petitions and Deputations
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4	Mayor Harold Wilson	Swearing in
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SUMMARY

New Councillor, Ralph Narburup to be welcomed and sworn in as an Elected Member.

RESOLUTION 21/1 002		
That Council swears in Clr Ralph Narburup as an Elected Member for Council, and that Clr Ralph Narburup signs the Oath of Office.		
Moved:	Clr Nganbe	
Seconded:	Clr Brown	Carried: 6/0

5	Executive Assistant	Confirmation of Previous Minutes
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Clr Nganbe left the meeting 9.40am

SUMMARY

Minutes of the Ordinary General Meeting held on 19 November 2014 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

RESOLUTION 21/1 003		
That the minutes of the Ordinary General Meeting held 19 November 2014 be confirmed by Council as a true and correct record of the meeting.		
Moved:	Clr Brown	
Seconded:	Clr Martin	Carried: 6/0

Clr Nganbe returned to the meeting 9.45am

5.1	Executive Assistant	Confirmation of Previous Minutes
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SUMMARY

Minutes of the Special Meeting held on 11th & 12th September 2014 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

RESOLUTION 21/1 004		
That the minutes of the Special Meeting held 11 th & 12 th September 2014 are confirmed by Council as a true and correct record of the meeting.		
Moved:	Clr Brown	
Seconded:	Clr Narburup	Carried: 6/0

5.2	Executive assistant	Confirmation of Previous Minutes
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SUMMARY

Minutes of the Special Meeting held on 15 December 2014 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

RESOLUTION 21/1 005		
That the minutes of the Special Meeting held 15 December 2014 are confirmed by Council as a true and correct record of the meeting.		
Moved:	Clr Minjin	
Seconded:	Clr Nganbe	Carried: 6/0

5.3	Executive Assistant	Confirmation of Previous Minutes
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SUMMARY

Minutes of the Finance Meeting held on 17 December 2014 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

RESOLUTION 21/1 005		
That the minutes of the Finance Meeting held 17 December 2014 are confirmed by Council as a true and correct record of the meeting.		
Moved:	Clr Minjin	
Seconded:	Clr Martin	Carried: 6/0

5.4	Executive Assistant	Confirmation of Previous Minutes
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SUMMARY

Minutes of the Ordinary Meeting held on 20 August 2014 are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

RESOLUTION 21/1 006		
That the minutes of the Ordinary General Meeting held 20 August 2014 are confirmed by Council as a true and correct record of the meeting.		
Moved:	Clr Brown	
Seconded:	Clr Minjin	Carried: 6/0

6	N/A	Declaration of interest of members of staff
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7	Local Authority Coordinator	Peppimenarti, Palumpa and Wadeye Local Authorities
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SUMMARY

Local Authority Coordinator report for the Ordinary General Meeting being held on Wednesday 21st January 2015.

RESOLUTION 21/1 008		
That Council receives and notes the Local Authority Coordinators Report November/December 2014.		
Moved:	Clr Nganbe	
Seconded:	Clr Martin	Carried: 6/0

7.1	Local Authority Coordinator	Local Authority review of representation and re-engagement
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SUMMARY

A review of the Local Authorities is required in order to improve local authorities' involvement in council planning and have open and transparent representation.

RESOLUTION 21/1 009		
That Council has approved:		
a) WDRC staff to work with Local Authorities to review their membership numbers and representation and inform Council of that process;		
b) Preparation of letters to Chairpersons in support of their Local Authority; and		
c) Provide assistance to the Local Authority Chairpersons to prepare letters to re-engage LA members.		
Moved:	Clr Brown	
Seconded:	Clr Minjin	Carried: 6/0

8	Regional Services Managers Reports
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8.1	Regional Services Managers	Regional Manager's Report – Wadeye
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SUMMARY

Wadeye Regional Service Manager's report for the Ordinary General Meeting being held on Wednesday 21st January 2015.

RESOLUTION 21/1 010

- a) That Council receives and notes the Wadeye Regional Services Manager's Report November/December 2014.
- b) That Council approves that a meeting will be held with Elders and Stakeholders of the Community to address the recent vandalism at the Wadeye Swimming Pool.

Moved: Clr Brown

Seconded: Clr Narburup Carried: 6/0

8.2	Regional Services Managers	Regional Manager's Report – Palumpa
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SUMMARY

Palumpa Regional Service Manager's report for the Ordinary General Meeting being held on Wednesday 21st January 2015.

RESOLUTION 21/1 011

- a) That Council receives and notes the Palumpa Regional Services Manager's Report for November/December 2014.
- b) That Council has advised engaging an engineer to survey both Palumpa causeway and Manthrape crossing and provide a risk management plan.

Moved: Clr Narburup

Seconded: Clr Brown Carried: 6/0

8.3	Regional Services Manager	Regional Manager's Report – Peppimenarti
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SUMMARY

Peppimenarti Regional Service Manager's report for the Ordinary General Meeting being held on Wednesday 21st January 2015.

RESOLUTION 21/1 012

That Council receives and notes the Peppimenarti Regional Services Manager's Report for November/December 2014.

Moved: Clr Martin

Seconded: Clr Nganbe Carried: 6/0

RESOLUTION 21/1 013

That Council endorses the Local Authorities request to engage the services of AlencoNT to repair all the street lighting as presented in the quote and funds be paid out of the Local Authority Budget.

Moved: Clr Martin

Seconded: Clr Nganbe

Carried: 6/0

RESOLUTION 21/1 014

That Council endorses the Local Authorities request to engage Deewin Kirim Aboriginal Corporation to undertake the upgrade of pool fencing.

Moved: Clr Martin

Seconded: Clr Nganbe

Carried: 6/0

9	Chief Executive Officer	Chief Executive Officer's Report
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SUMMARY

Chief Executive Officer's report for the Ordinary General Meeting held 21 January 2015.

RESOLUTION 21/1 015

- a) That Council receives and notes the CEO's Activity Report for November/December 2014.
- b) That Council approves the CEO to review the corporate structure.

Moved: Clr Brown

Seconded: Clr Narburup

Carried: 6/0

10	Administration Assistant	Incoming and Outgoing Correspondence
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SUMMARY

Council is provided with items of correspondence received in November/December 2014.

RESOLUTION 21/1 016

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved: Clr Minjin

Seconded: Clr Nganbe

Carried: 6/0

11	Administration Assistant	Actions arising from Council Meetings
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SUMMARY

Council is provided with a list of action items arising from previous Council Meetings.

RESOLUTION 21/1 017		
That Council receives and notes the action items list presented to Council.		
Moved:	Clr Narburup	
Seconded:	Clr Minjin	Carried: 6/0

12	Director of Corporate Services	Finance Report
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SUMMARY

As part of the monthly reporting procedures the finance report is submitted to the Finance Committee for review and the presented to the Council for adoption.

RESOLUTION 21/1 018		
That Council receives and notes the finance report for the period 1 July to 31 December 2014 and adopt the amended budget for 2014-2015.		
Moved:	Clr Minjin	
Seconded:	Clr Ngambe	Carried: 6/0

12.1	Director of Corporate Services	Payment Register
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SUMMARY

As part of the monthly reporting procedures a payment register is submitted to the Finance Committee for review and the presented to the Council for adoption.

RESOLUTION 21/1 019		
That Council receives and notes the finance report for the period 1 July to 31 December 2014 and adopt the amended budget for 2014-2015.		
Moved:	Clr Narburup	
Seconded:	Clr Minjin	Carried: 6/0

13	Grants Officer	Grants Officer's Report
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SUMMARY

Discussions continue to take place on a few remaining grants from Victoria Daly Regional Council. It is unknown when a resolution will be found. Reports have been completed or are underway for December. The common seal has been applied to three grant agreements. Looking for further grant funding opportunities for West Daly Regional Council projects.

RESOLUTION 21/1 020

That Council receives and notes the Grant Officers Activity Report for November/December 2014.

Moved: Clr Martin

Seconded: Clr Nganbe

Carried: 6/0

14

Human Resource Officer

Human Resource Officer's Report

SUMMARY

Human Resource Officer's report for the Ordinary General Meeting being held on Wednesday 21 January 2014.

RESOLUTION 21/1 021

That Council receives and notes the Human Resource Officer's Activity Report for November/December 2014.

Moved: Clr Narburup

Seconded: Clr Martin

Carried: 6/0

15

General Business items

15.1

Regional Service Manager - Palumpa

Quotation to undertake repairs to meeting room

SUMMARY

Renovation of the old Palumpa Community Store to be utilised as a meeting room, as agreed by the Local Authority.

RESOLUTION 21/1 022

That Council approve the expenditure and quotes attached to upgrade the Old Palumpa Community Store to be utilised as a meeting room.

Moved: Clr Martin

Seconded: Clr Nganbe

Carried: 6/0

SUMMARY

Land held under a pastoral lease or occupied under a mining tenement is conditionally rateable land and only rateable in accordance with a notice to be published in the Gazette by the end of April in the preceding financial year (sections 141 and 142 (2) of the Local Government Act). See attached letter.

RESOLUTION 21/1 023

That Council note the letter and General Instruction No. 1 and recommend to make a submission to the Minister about the rates to be set for conditionally rateable land.

Moved: Clr Minjin

Seconded: Clr Narburup

Carried: 6/0

Clr Nganbe left the meeting 12.25pm

SUMMARY

Service proposal between West Daly Regional Council and Employment Office.

RESOLUTION 21/1 024

That council note the signed Service Proposal between West Daly Regional Council and Employment Office.

Moved: Clr Martin

Seconded: Clr Brown

Carried: 6/0

Clr Nganbe returned to the meeting 12.30pm

SUMMARY

Sale of the current Aged Care bus in Wadeye so a suitable replacement can be purchased with the sale funds.

RESOLUTION 21/1 025

That Council endorses the sale of the current Aged Care bus and purchase of a new bus for Aged Care meeting the stated criteria.

Moved: Clr Minjin

Seconded: Clr Narburup

Carried: 6/0

15.5	Peter McLinden	Consultancy brief, list of roads managed by WDRC
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SUMMARY

To inform West Daly Regional Councils of the strategies and reports to allow members to make informed decision on the reseal asset protection of the Wadeye community internal sealed road network.

RESOLUTION 21/1 026

That Council notes the consultancy brief and listed roads managed by West Daly Regional Council.

Moved: Clr Martin

Seconded: Clr Brown

Carried: 6/0

15.6	Grants Officer	Aboriginal benefit account funding options
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SUMMARY

Grant funding submission ideas are put forward for the Aboriginal Benefit Account Funding (ABA). This grant application must be submitted by 16th February, which is a short time frame of three and a half weeks to complete all funding documents.

It is a strategic time to apply for the ABA grant as this region has only received money for one grant item previously through TRAAC. Now is the time for West Daly Regional Council to apply with good submission options which will be strategic for employment, culture and advancement of the community.

RESOLUTION 21/1 027

That Council pay for a quantity surveyor to assess and cost and building requirements for the chosen ABA grant application items.

Moved: Clr Minjin

Seconded: Clr Narburup

Carried: 6/0

15.7**Local Authority Coordinator****Cemeteries Act Review****SUMMARY**

Submissions into the review of the Cemeteries Act are due to be lodged with the Department of Local Government and Regions by 27 February 2015.

The revised Cemeteries Act provides for the definition and management of cemeteries on communities, homelands and community living areas and will need to be considered in the Local Authority Community Plan and long-term Council's Strategic Plan.

RESOLUTION 21/1 028

That Council notes the review into the *Cemeteries Act*, and with the Local Authorities will prepare a submission to the Department of Local Government and Regions to be approved Out of Session for the 27 February 2015 deadline.

Moved: Clr Minjin**Seconded: Clr Nganbe****Carried: 6/0****15.8****Local Authority Coordinator****Cultural Clearances and Training****SUMMARY**

The Local Authority Coordinator is seeking clarification from the Council regarding their previous recommendation for cultural clearances and training.

RESOLUTION 21/1 029

That Council provide additional information on Cultural Clearances and note and review the draft policy Community Permits and Clearances.

Moved: Clr Narburup**Seconded: Clr Martin****Carried: 6/0****15.9****Local Authority Coordinator****West Daly Regional Council Branding Strategy****SUMMARY**

Completing the branding program of West Daly Regional Council will provide a visual presence of the Council's existence and reinforce the Council's identity in the West Daly communities. This will clearly show the change from Victoria Daly Shire Council to the West Daly Regional Council and should influence people's perception and encourage participation in their local government.

RESOLUTION 21/1 030

That Council notes the overview of the branding strategy for West Daly Regional Council and agree to an Out of Session meeting for final approval, date to be determined.

Moved: Clr Nganbe**Seconded: Clr Narburup****Carried: 6/0**

SUMMARY

Disaster relief assistance grant funding was received for Manthathpe Crossing and Peppimenarti Cemetery Road at an amount of \$63,750. It has now been found that this money will not be sufficient to properly repair either of these areas.

It is suggested that the grant money is amalgamated into one to repair the Peppimenarti Cemetery road. This would allow quality repair and resurfacing work to take place on the road.

RESOLUTION 21/1 031

The Council has endorsed that the Disaster Relief Assistance grant money is amalgamated together to perform quality road repairs on Peppimenarti Cemetery Road.

Moved: Clr Minjin

Seconded: Clr Martin

Carried: 6/0

RESOLUTION 21/1 032

That Council close the meeting to the general public in accordance with section 65(2) of the Local Government Act to enable Council to discuss in a Confidential Session an item described under Local Government (Administration) regulations 8 (a, b, c, d or e).

Moved: Clr Martin

Seconded: Clr Minjin

Carried: 6/0

The next Ordinary General Meeting of West Daly Regional Council will be held at Wadeye on Wednesday 18th March 2015 with a briefing on 17th March 2015.

Meeting Closed at 12.55pm



Mayor Harold Wilson