



WEST DALY
Regional Council

MINUTES
ORDINARY COUNCIL MEETING
10.15 am 19 November 2014
WADEYE COUNCIL OFFICE

Contents

1	PERSONS PRESENT	4
2	APOLOGIES AND LEAVE OF ABSENCE	5
3	NOTIFICATION OF CONFLICT (S) OF INTEREST.....	5
4	CONFIRMATION OF MINUTES	6
4.1	CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 22 OCTOBER 2014	6
5	ACCEPTANCE OF AGENDA AND NOTIFICATION OF GENERAL BUSINESS ITEMS.....	6
6	DECISIONS THE COUNCIL ARE BEING ASKED TO MAKE AT THIS MEETING	7
6.1	FINANCE REPORT.....	7
6.2	LOCAL AUTHORITIES.....	8
6.3	HR POLICIES FOR APPROVAL	8
6.4	WEST DALY REGIONAL COUNCIL LOGO DESIGN.....	9
6.5	2015 COUNCIL MEETING DATES.....	9
6.6	BOUNDARY REALIGNMENT PLANNING APPLICATION – EMU POINT.....	10
6.7	SOCIAL MEDIA	10
6.8	OFFICE HOURS	11
6.9	HOWARD SPRINGS VETERINARY SERVICE	11
7	OUTSTANDING ACTION ITEMS TO BE COMPLETED FROM THE PREVIOUS MEETING	12
8	BUSINESS WHICH REQUIRES COUNCIL TO RECEIVE AND NOTE	12
8.1	CEO REPORT	12
8.2	REPORT– REGIONAL SERVICES MANAGER PALUMPA/WADEYE/PEPPIMENARTI.....	13
8.3	HUMAN RESOURCES REPORT.....	14
8.4	COMMUNITY WORK ORDER APPLICATION (NT COMMUNITY CORRECTIONS)	15
8.5	RESIGNATION OF COUNCILLOR GARY ARIJU	15
8.6	PORT KEATS ROAD – IMPROVE FLOOD IMMUNITY AT MOYLE RIVER FLOODPLAIN	16
8.7	PEPPIMENARTI AND PALUMPA WATER QUALITY ENQUIRY.....	16
8.8	TOBACCO FREE INITIATIVE	17
9	CORRESPONDENCE REGISTER AND USE OF COMMON SEAL	17
9.1	INCOMING AND OUTGOING CORRESPONDENCE.....	17
9.2	USE OF COMMON SEAL.....	18
10	GENERAL BUSINESS	18
11	NEXT MEETING	18

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Signed: Chief Executive Officer

MINUTES

ORDINARY COUNCIL MEETING
HELD AT THE WADEYE COUNCIL OFFICE
ON 19th NOVEMBER 2014 COMMENCING AT 10.15 AM

Mayor of the West Daly Regional Council, Harold Wilson, acknowledged the traditional owners of the land on which the meeting is being held and declared the meeting open at 10.15 am and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Mayor	Harold Wilson
Councillor	Wally Minjin
Councillor	Mark Martin

STAFF PRESENT

Chief Executive Officer	Glenda Teede
Director Corporate Services	Peter Carter
Executive Assistant	Fiona Carberry
A/g Regional Service Manager Peppimenarti	Louise Beilby

PERSONS PRESENT

Shaun Hardy	Department Local Government and Regions
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2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	Clr T Nganbe and Clr Andrew Brown
Location/Address:	Wadeye
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 001

That Council receives and notes apologies and grants a leave of absence to Clr Andrew Brown for the Ordinary General Meeting held 19 November 2014.

Council notes the absence of Clr Tobias Nganbe and will be recorded as absence without notice for the Ordinary General Meeting held 19 November 2014.

Moved:	Clr.	Minjin	
Seconded:	Clr.	Martin	3/0 Carried

3 NOTIFICATION OF CONFLICT (S) OF INTEREST

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 002

That Council receives and notes declarations of interest declared by councillors and staff at this Ordinary General Meeting held on 19 November 2014.

Moved:	Clr.	Martin	
Seconded:	Clr.	Minjin	3/0 Carried

4 CONFIRMATION OF MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 22 OCTOBER 2014

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Executive Assistant, Fiona Carberry
Attachments:	Copy of Minutes will be tabled at the meeting

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 003

That the minutes of the Ordinary General Meeting held 22 October 2014 be confirmed by Council as a true and correct record of the meeting.

Moved:	Clr.	Minjin	
Seconded:	Clr.	Martin	3/0 Carried

5 ACCEPTANCE OF AGENDA AND NOTIFICATION OF GENERAL BUSINESS ITEMS

RESOLUTION 19/11/2014 005

That the papers circulated and received for consideration at the meeting and that members provide notification of matters to be raised in general business at the Ordinary Meeting held 19 November 2014. Nil at this meeting.

Moved:	Clr.	Minjin	
Seconded:	Clr.	Martin	3/0 Carried

6 DECISIONS THE COUNCIL ARE BEING ASKED TO MAKE AT THIS MEETING

6.1 FINANCE REPORT

Applicant:	Director Corporate Services
Location/Address:	Darwin
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Peter Carter, Director Corporate Services
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 005

That Council approve and pass for payment the October 2014 payment register totalling \$ 817,738.22

Moved:	Clr.	Minjin	
Seconded:	Clr.	Martin	3/0 Carried

RESOLUTION 19/11/2014 006

That Council receive and note the monthly finance reports for October 2014.

Moved:	Clr	Minjin	
Seconded:	Clr	Martin	3/0 Carried

6.2 LOCAL AUTHORITIES

Applicant:	Peppimenarti, Palumpa and Wadeye Local Authorities
Location/Address:	Local Authority meetings held in the above communities
File Ref:	Governance/Local Authorities
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Local Authority Coordinator, Louise Beilby
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 – 007

That the Resolutions of the Palumpa Local Authority meeting held on 6 November 2014 be noted by council.

And

That the Resolutions of the Peppiminarti Local Authority meeting held on 20 October 2014 be noted by council.
And that Council respond to the Resolutions of the Palumpa and Peppimenarti Local Authorities as listed below.

Moved:	Clr.	Minjin	
Seconded:	Clr.	Martin	3/0 Carried

6.3 HR POLICIES FOR APPROVAL

Applicant:	West Daly Regional Council
Location/Address:	Darwin
File Ref:	Corporate Management/Policies/Policy Manual/Employees
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Human Resource Officer, Jade Hamilton
Attachments:	Council Policies

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 008

Council endorsed these policies as presented and will review them in detail at the next council briefing prior to the 21 January 2015 meeting.

Moved:	Clr.	Martin	
Seconded:	Clr.	Minjin	3/0 Carried

6.4 WEST DALY REGIONAL COUNCIL LOGO DESIGN

Applicant:	Chief Executive Officer
Location/Address:	N/A
File Ref:	N/A
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	WDRC Logo Designs

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 009

Council endorsed Concept 2 as attached and designed by Captovate, Darin.

Moved: Clr. Minjin

Seconded: Clr. Martin

3/0 Carried

6.5 2015 COUNCIL MEETING DATES

Applicant:	Chief Executive Officer
Location/Address:	N/A
File Ref:	N/A
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 010

Council endorsed the proposed bi-monthly Council meeting dates for 2015.

Moved: Clr. Minjin

Seconded: Clr. Martin

3/0 Carried

6.6 BOUNDARY REALIGNMENT PLANNING APPLICATION – EMU POINT

Applicant:	Chief Executive Officer
Location/Address:	N/A
File Ref:	N/A
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 011

Council approved the amendment to the lot boundaries as per attached AlencoNT recommendations.

Moved:	Clr.	Minjin	
Seconded:	Clr.	Martin	3/0 Carried

6.7 SOCIAL MEDIA

Applicant:	Chief Executive Officer
Location/Address:	N/A
File Ref:	N/A
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 012

Council approved the use of Social Media (Twitter and Facebook) to promote the council's activities.

Moved:	Clr.	Minjin	
Seconded:	Clr.	Martin	3/0 Carried

6.8 OFFICE HOURS

Applicant:	Chief Executive Officer
Location/Address:	N/A
File Ref:	N/A
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 013

Council has agreed to endorse the proposed change in office hours for all council offices. New hours will be 8.00am to 4.21pm with a 45 minute lunch break. This change will take effect from January 2015.

Moved:	Clr.	Minjin	
Seconded:	Clr.	Martin	3/0 Carried

6.9 HOWARD SPRINGS VETERINARY SERVICE

Applicant:	Chief Executive Officer
Location/Address:	N/A
File Ref:	N/A
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 014

Council agreed to engage Howard Springs Veterinary service to provide veterinary services for the communities of Wadeye, Palumpa and Peppimenarti. It was noted that people utilising after hours veterinary services outside the hours of 8.00 to 4.30pm will incur a fee to do so.

Moved:	Clr.	Minjin	
Seconded:	Clr.	Martin	3/0 Carried

7 OUTSTANDING ACTION ITEMS TO BE COMPLETED FROM THE PREVIOUS MEETING

Applicant:	Chief Executive Officer
Location/Address:	N/A
File Ref:	Governance/Reporting/Reports and Resolutions
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 015

That Council receives and notes the attached action items list presented to Council.

Moved:	Clr.	Minjin
Seconded:	Clr.	Martin

3/0 Carried

8 BUSINESS WHICH REQUIRES COUNCIL TO RECEIVE AND NOTE

8.1 CEO REPORT

Applicant:	Chief Executive Officer
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	17 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	NIL

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 016

That Council receives and notes the CEO's Activity Report for October/November 2014.

Moved:	Clr.	Minjin
Seconded:	Clr.	Martin

3/0 Carried

8.2 REPORT – REGIONAL SERVICES MANAGERS PALUMPA/WADEYE/PEPPIMENARTI

Palumpa Regional Service Report

Applicant:	Fred Graham
Location/Address:	Palumpa Service Centre
File Ref:	NA
Disclosure of Interest:	NIL
Date:	14 November 2014
Author:	Palumpa Regional Services Manager, Fred Graham
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 017

That Council receives and notes the Palumpa Regional Services Manager's Report September/October 2014

Moved:	Clr.	Minjin	
Seconded:	Clr.	Martin	3/0 Carried

Wadeye Regional Service Manager Report

Applicant:	Peter Curwen-Walker
Location/Address:	Wadeye Service Centre
File Ref:	NA
Disclosure of Interest:	NIL
Date:	14 November 2014
Author:	Wadeye Regional Services Manager, Peter Curwen-Walker
Attachments:	NIL

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 18

That Council receives and notes the Wadeye Regional Services Manager's Report September/October 2014

Moved:	Clr.	Minjin	
Seconded:	Clr.	Martin	3/0 Carried

Report Regional Services Manager – Peppimenarti

Applicant:	Rose Peckham
Location/Address:	Peppimenarti Service Centre
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	16 November 2014
Author:	Peppimenarti Regional Services Manager, Rose Peckham
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 019

That Council receives and notes the Peppimenarti Regional Services Manager's Report.

Moved:	Clr.	Minjin	
Seconded:	Clr.	Martin	3/0 Carried

8.3 HUMAN RESOURCES REPORT

Applicant:	Human Resources Officer
Location/Address:	Darwin
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Human Resources Officer, Jade Hamilton
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 020

That Council receives and notes the Human Resources Officer's Activity Report for October 2014 and notes the completion of the current CEO recruitment campaign, adopts the recruitment of the CEO report, endorses the nominated candidate and endorsed the employment contract including remuneration and schedules the CEO probation appraisal meeting for 6 months from the employment start date.

Moved:	Clr.	Martin	
Seconded:	Clr.	Minjin	3/0 Carried

8.4 COMMUNITY WORK ORDER APPLICATION (NT COMMUNITY CORRECTIONS)

Applicant:	N/A
Location/Address:	Darwin
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 021

That Council receives and notes the attached Community Work Order Application.

Moved:	Clr.	Martin	
Seconded:	Clr.	Minjin	3/0 Carried

8.5 RESIGNATION OF COUNCILLOR GARY ARIUU

Applicant:	N/A
Location/Address:	Darwin
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 022

That Council receives and notes the above resignation of Councillor Gary Ariuu.

Moved:	Clr.	Martin	
Seconded:	Clr.	Minjin	3/0 Carried

8.6 PORT KEATS ROAD –IMPROVE FLOOD IMMUNITY AT MOYLE RIVER FLOODPLAIN

Applicant:	N/A
Location/Address:	Darwin
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 023

That Council receives and notes the attached October Port Keats – Improve Flood Immunity at Moyle River Floodplain flyer and map.

Moved:	Clr.	Martin	
Seconded:	Clr.	Minjin	3/0 Carried

8.7 PEPPIMENARTI AND PALUMPA WATER QUALITY ENQUIRY

Applicant:	N/A
Location/Address:	Darwin
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 024

That Council note the attached water quality report for Palumpa and Peppimenarti and note the CEO has written to PWC regarding issues raised at the 22 October meeting.

Moved:	Clr.	Martin	
Seconded:	Clr.	Minjin	3/0 Carried

8.8 TOBACCO FREE INITIATIVE

Applicant:	N/A
Location/Address:	Darwin
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Chief Executive Officer, Glenda Teede
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 025

That Council endorse the Heart Foundation Tobacco Free Initiative.

Moved:	Clr.	Martin	
Seconded:	Clr.	Minjin	3/0 Carried

9 CORRESPONDENCE REGISTER AND USE OF COMMON SEAL

9.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	Administration
Location/Address:	Darwin
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Executive Assistant, Fiona Carberry
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 026

That Council receives and notes the items of incoming and outgoing correspondence as tabled.

Moved:	Clr.	Martin	
Seconded:	Clr.	Minjin	3/0 Carried

9.2 USE OF COMMON SEAL

Applicant:	Administration
Location/Address:	Darwin
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	19 November 2014
Author:	Executive Assistant, Fiona Carberry
Attachments:	Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 19/11/2014 027

That Council receives and notes the use of West Daly Regional Council Common Seal as tabled.

Moved:	Clr.	Martin	
Seconded:	Clr.	Minjin	3/0 Carried

10 GENERAL BUSINESS

Nil.

11 NEXT MEETING

The next Ordinary General Meeting of West Daly Regional Council will be held at Wadeye Council Office on Wednesday 21 January 2015 with a briefing on 20 January 2015.

Meeting closed at 2.10pm