

MINUTES
ORDINARY COUNCIL MEETING
16th JULY, 2014
12.55 pm, Wednesday 16 July 2014, Wadeye
Council Office

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Signed: Acting Chief Executive Officer

MINUTES

ORDINARY COUNCIL MEETING

HELD AT THE WADEYE COUNCIL OFFICE

ON 16TH JULY, 2014

COMMENCING AT 12.55 PM

Mayor of the West Daly Regional Council Harold Wilson declared the meeting open at 12.55pm and welcomed all in attendance.

1 PERSONS PRESENT

ELECTED MEMBERS PRESENT

Mayor	Harold Wilson
Deputy Mayor	Andrew Brown
Councillor	Wally Minjin
Councillor	Tobias Nganbe
Councillor	Mark Martin

STAFF PRESENT

Acting Chief Executive Officer	Lee Farrell
Corporate Services Director	Melissa Kerr
Regional Service Manager Wadeye	Peter Curwen-Walker
Regional Service Manager Palumpa	Fred Graham
Regional Service Manager Peppimenarti	Rose Peckham
Executive Assistant	Jo'Anne Kinter

PERSONS PRESENT

NIL

2 APOLOGIES AND LEAVE OF ABSENCE

Applicant:	N/A
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	16 July 2014
Author:	Acting Chief Executive Officer, Lee Farrell
Attachments:	Nil

SUMMARY

This report is to table, for Council's record, any apologies and requests for leave of absence received from Elected Members for the Ordinary General Meeting held 4th July, 2014.

BACKGROUND

Not applicable.

COMMENT

Council can choose to accept the apologies or requests for leave of absence as presented, or not accept them. Apologies or requests for leave of absence that are not accepted by Council will be recorded as absence without notice.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

As per the Local Government Act s.39 (1) A person ceases to hold office as a member of a council if the person:
(d) is absent, without permission of the council, from 2 consecutive ordinary meetings of the council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 001

That Council not grant a leave of absence to Clr Gary Ariuu for the Ordinary General Meeting held 16 July, 2014.

Moved: Clr. Brown

Seconded: Clr. Minjin

Carried 4/0

Councillor Nganbe took his seat at the Council table at 1.05 pm

3 PETITIONS AND DEPUTATIONS

Nil

4 CONFIRMATION OF MINUTES

4.1 CONFIRMATION OF PREVIOUS MINUTES FOR ORDINARY GENERAL MEETING 4 JULY 2014

Applicant:	Acting Chief Executive Officer, Lee Farrell
Location/Address:	N/A
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	16 July 2014
Author:	Executive Assistant, Jo'Anne Kinter
Attachments:	Copy of Minutes will be tabled at the meeting

SUMMARY

Minutes of the Ordinary General Meeting held 4 July 2014, are submitted to Council for confirmation that those minutes are a true and correct record of the meeting.

BACKGROUND

Not applicable.

COMMENT

Not applicable

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

The minutes as submitted must comply with part section 67(2) Local Government Act 2011 and that confirmation of minutes is compliant with section 67(3) of the Local Government Act 2011.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 002

That the minutes of the Ordinary General Meeting held 4 July 2014 be confirmed by Council as a true and correct record of the meeting.

Moved: Clr. Brown

Seconded: Clr.Minjin

Carried 5/0

5 POLICY TO ALLOW THE CHAIR TO EXERCISE A CASTING VOTE

Applicant: N/A

Location/Address: West Daly Regional Council

File Ref: N/A

Disclosure of Interest: NIL

Date: 16 July 2014

Author: Acting Chief Executive Officer, Lee Farrell

Attachments: Nil

SUMMARY

Council must resolve whether to allow the Chair of West Daly Regional Council meetings to exercise a casting vote.

BACKGROUND

Not applicable.

COMMENT

Not applicable.

CONSULTATION

Not applicable.

STATUTORY ENVIRONMENT

61 Procedure at meeting - Local Government Act:

(7) A policy to allow the Chair to exercise a casting vote:

- (a) may only be established by resolution of the council passed at the first meeting of the council to be held after a general election; and
- (b) cannot be altered or revoked during the term of the council; and
- (c) lapses at the conclusion of the next general election.

POLICY IMPLICATIONS

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 003

That Council allow the Chair of West Daly Regional Council meetings to exercise a casting vote.

Moved: Clr. Brown

Seconded: Clr.Nganbe

Carried 5/0

6 DECLARATION OF INTEREST OF MEMBERS OR STAFF

Applicant:	No interests were declared
Location/Address:	Wadeye Council Chambers
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	16 July 2014
Author:	Acting Chief Executive Officer Lee Farrell

7 COUNCIL POLICIES

Applicant:	West Daly Regional Council
Location/Address:	Wadeye Council Chambers
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	16 July 2014
Author:	Acting Chief Executive Officer Lee Farrell
Attachments:	Council Policies

SUMMARY

The five (5) council policies listed below are submitted to Council for authorisation to be adopted by Council. These policies meet some of the regulatory requirements that council must have.

Policy number	Policy Name	Review date
1.1.3	Members Code of Conduct	Annually - 1st July 2015
1.1.9	Local Authorities	Annually - 1st July 2015
1.2.3	Procurement	Annually - 1st July 2015
3.1.1	Organisational Chart	As required
3.1.8	Accounting and Policy Manual (Delegations)	Annually - 1st July 2015

BACKGROUND

The policies above were reviewed and discussed at the Prospective West Daly Regional Council on 25th June 2104. The interim Councillors present at this meeting raised no objections to all the policies listed above.

COMMENT

Not applicable

CONSULTATION

Victoria Daly Councillors of the West Daly Region

Neil Murray – Local Government Department NT

STATUTORY ENVIRONMENT

Section 78 of the Local Government Act – Council may make or adopt a Code of Conduct

78 Making or adoption of code of conduct

(1) A council may, by ordinary resolution:

- (a) make or adopt a code of conduct; or
- (b) amend its code of conduct.

(2) Unless a council has a code of conduct that the council has itself made or adopted, the provisions set out in Schedule 2 constitute the council's code of conduct.

(3) If a code of conduct made or adopted by a council is in any respect less stringent than a provision in Schedule 2, the relevant provision of Schedule 2 applies as a provision of the council's code.

Section 53B of the Local Government Act – Council must establish and maintain one or more Local Authorities.

Part 5.1A Local authorities

53B Establishment of local authorities

- (1) The Minister may, by Gazette notice, identify a regional council that must establish and maintain one or more local authorities.
- (2) A council identified in a Gazette notice mentioned in subsection (1) must establish and maintain the local authority in accordance with any guidelines that the Minister may make.
- (3) The Minister may, by Gazette notice, abolish a local authority.

Section 9 of the Local Government (Accounting) Regulations requires Council to maintain an accounting and policy manual which includes procurement and financial delegations.

Part 4 Financial administration

9 Accounting procedures

- (1) A council must maintain an accounting and policy manual.
- (2) The manual must include, or incorporate by reference, the following:
 - (a) an organisation chart showing the functions of the council, its committees and responsible officers;
 - (b) a statement of the duties and responsibilities of the CEO and responsible officers;
 - (c) a statement of the principal accounting policies of the council;
 - (d) information about the timing and content of financial management reports to the council and the CEO;
 - (e) a statement of the procedures the council considers necessary to facilitate the timely preparation of the council's annual financial statement;
 - (f) the information necessary to ensure the proper operation of any computer based accounting system in use;
 - (g) details of all administrative and accounting procedures, policies and delegations of authority, including:
 - (i) details of internal control procedures; and
 - (ii) details of personnel and financial delegations; and
 - (iii) a chart of accounts divided into assets, liabilities, income, expenses and council equity accounts; and
 - (iv) procedures relating to the receipt and banking of money, the payment of salaries and wages, the allocation of machinery operating costs to council functions, the purchase of goods and services and the granting of credit to council debtors.

Section 103 of the Local Government Act requires the CEO to appoint staff in accordance with a staffing plan approved by the Council.

The CEO is responsible for the appointment of staff in accordance with a staffing plan approved by the council.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Not applicable

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 004

That Council adopt the Council policies listed below with reviews to be conducted annually - 1st July or as required:

1.1.3 Members Code of Conduct

1.1.9 Local Authorities

1.2.3 Procurement

3.1.1 Organisational Chart

3.1.8 Accounting and Policy Manual (Delegations)

Moved: Clr. Martin

Seconded: Clr. Minjin

Carried 5/0

NOTE: A date is to be set in September for Councillors to meet and undertake an in depth discussion/review of Council policies Members Code of Conduct and Local Authorities.

8 COUNCIL REPRESENTATIONS ON COMMITTEES

Applicant:	Acting Chief Executive Officer
Location/Address:	Wadeye Council Chambers
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	16 July 2014
Author:	Acting Chief Executive Officer, Lee Farrell
Attachments:	Nil

SUMMARY

Council needs to appoint its delegates on various committees and associations.

Local Government Association of the Northern Territory (LGANT) – a member and proxy need to be appointed

CouncilBiz – Chief Executive Officer

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 005

That Council appoint the members to the following committees:

Local Government Association of the Northern Territory (LGANT): Mayor Harold Wilson Proxy: Deputy Mayor Andrew Brown

CouncilBiz: Chief Executive Officer

Finance Committee: Mayor Harold Wilson, Clr Minjin and Clr Nganbe

Moved: Clr. Brown

Seconded: Clr. Martin

Carried 5/0

9 RESOLUTIONS OF COUNCIL

Applicant:	Prospective West Daly Regional Council
Location/Address:	Department of Local Government NT
File Ref:	Governance/ Meetings/Registers
Disclosure of Interest:	NIL
Date:	16 July 2014
Author:	Acting Chief Executive Officer Lee Farrell
Attachments:	Nil

SUMMARY

The Prospective West Daly Regional Council met on the 14th May 2014, 6 June, 2014 and the 18th June 2014 and the Resolutions listed below were endorsed by the Manager of the Prospective West Daly Prospective Regional Council. These Resolutions are now presented to Council for endorsement or amendment.

DATE	RES NO.	RESOLUTION
14 May 2014		
	2.9.1	That the Manager of the prospective West Daly Regional Council notes and records in the files of the West Daly Regional Council the information contained in the Government Gazette notice dated 28 April, 2014 which establishes the local government area of the prospective West Daly Regional Council. It is also noted the functions and powers conferred by this notice under the NT Local Government Act for the named manager Mr Shaun Hardy to exercise the powers of the prospective council until it becomes a council or otherwise ceases to exist
	2.9.2	That the Manager of the prospective West Daly Regional Council endorses the following action; <ul style="list-style-type: none"> • Establishment of Australian Business Number (ABN) for the West Daly Regional Council - 25 966 579 574 • Approve the creation of a Bank account at the Commonwealth Bank, Darwin - BSB: 065901 Account: 11026791 in the name of the West Daly Regional Council. • Approve the following named signatories for the operation of the Commonwealth Bank account no 11026791 and any other bank account created for the operation of the West Daly Regional Council: Mr Shaun Christopher Hardy , Mr Charles Leonard Farrell (Lee Farrell), Mr Francis Richard Crawley . • Approve the manufacture of a common seal and this seal to be only used by resolution of the prospective West Daly Regional Council. • Approve and that the Manager finalise the negotiations for the Lease of Unit 3/ 21 Parap Road, Parap as the West Daly Regional office in Darwin for a 12 month period commencing 4 June , 2014

DATE	RES NO.	RESOLUTION
	3.9	That the Manager of the prospective West Daly Regional Council approve the interim Council Delegations authority as attached
	4.9	That the Manager of the prospective West Daly Regional Council approve the Draft Organisation Chart as a discussion document that will be utilised by Council staff for the development of the final Organisation Chart of the new WDRC That the Manager of the prospective WDRC approve the engagement of Bowden McCormack Lawyers Darwin to provide legal advice to assist with the changeover of staff from VDRC to WDRC. The contract to be on an hourly basis as per their letter of offer dated 22 April 2014
	5.9	That the Manager of the prospective West Daly Regional Council agree to have the Change Manager organise the three local authority meetings in consultation with VDRC and to be conducted in accordance with Ministerial guideline no 8
6 June 2014		
	2.1	That the Manager of the prospective West Daly Regional Council notes and accepts the Minutes of the prospective West Daly Regional Council as a true and accurate record of the meeting held on 14 May, 2014.
	3.9	That the Manager of the Prospective West Daly Regional Council endorses the following action;
	3.9.1	Approve the Lease of Unit 3/21 Parap Road, Parap as the West Daly Regional office in Darwin for a 12 month period commencing on 16th June 2014
	3.9.2	Accept LGANT's quotation of \$13,000 to undertake the employment process for the appointment of a CEO for the West Daly Regional Council.
	3.9.3	The recruitment process for the CEO to be in accordance with the WDRC Policy - Chief Executive Officer. The cash salary component of the CEO position to be in the salary band of \$150,000. The selection panel to be made up of 3 Councillors (one from each Ward) plus 1 Departmental Officer and 1 LGANT Officer. The CEO would be expected to spend 50% of their work time in the WDRC areas.
	3.9.4	Approve for the first constituted meeting of the West Daly Regional Council to be held in Peppimenarti on Wednesday 2 July, 2014, commencing at 10.30am. AMENDMENT Approve for the first constituted meeting of the West Daly Regional Council to be held in Peppimenarti on Wednesday 4 July, 2014, commencing at 11.30am.
	3.9.5	Prospective Manager to implement invitations for the Chief Minister, Minister for Local Government, Member for Daly Hon Gary Higgins to be in attendance at the first meeting of the WDRC to be held in Peppimenarti on 2 July 2014, commencing at 10.30am. AMENDMENT Prospective Manager to implement invitations for the Chief Minister, Minister for Local Government, Member for Daly Hon Gary Higgins to be in attendance at

DATE	RES NO.	RESOLUTION
		the first meeting of the WDRC to be held in Peppimenarti on 4 July 2014, commencing at 11.30am.
	3.9.6	Approve the purchase of polo shirts for the WDRC Councillors, managers and team leaders to wear at the launch of the West Daly Regional Council.
	3.9.7	Accept the quote of \$2750 for Captovate of 1/22 Cavenagh St, Darwin NT to establish an interim website West Daly Regional Council web site.
	4.9.1	That the Manager of the West Daly Prospective Regional Council note the Minutes of the Local Authority meetings held at Peppimenarti on 20 May 2014, Palumpa on 29 May 2014 and Wadeye on 28 May 2014 .
	4.9.2	That the Manager of the West Daly Prospective Regional Council approve the Change Manager submitting an application for a grant of \$225,000 under the Strengthening Local Authorities funding program to engage a coordinator, a trainee and include governance training materials to manage and assist the three Local Authorities develop their LA Communities.
	5.9.1	That in accordance with Local Government Accounting Regulation 14 and 18, the Manager of the West Daly Prospective Regional Council approve the authorisation of purchase orders 1 through to 7 totalling the sum of \$29,666.02.
	5.9.2	That in accordance with Local Government Accounting Regulation 14 and 18 the Manager of the West Daly Prospective Regional Council notes the Credit Balance of the operating account of WDRC of \$20,333.98
	6.9	That the Manager of the West Daly Prospective Council notes the Wadeye, Palumpa and Peppimenarti Communities asset list and comments contained in relation to the condition of each asset.
	7.9	That the Manager approves the launch of the Competition for the design of the new West Daly Regional Council logo and the expenditure of approximately \$1500 towards the nominated prize for the winning entry. The entries to be judged by the Councillors from the West Daly region and the winner announced at the official launch of the West Daly Regional Council on 2 July 2014. AMENDMENT That the Manager approves the launch of the Competition for the design of the new West Daly Regional Council logo and the expenditure of approximately \$1500 towards the nominated prize for the winning entry. The entries to be judged by the Councillors from the West Daly region and the winner announced at the official launch of the West Daly Regional Council on 4 July 2014.
	8.9	That the Manager of the Prospective West Daly Regional Council approve the Chief executive and meeting procedure polices as presented and undertake a further review of the members allowance payments prior to the adoption of the

DATE	RES NO.	RESOLUTION
		2014/15 Council budget.
18 June 2014		
	2.1	That the Manager of the prospective West Daly Regional Council notes and accepts the Minutes of the prospective West Daly Regional Council as a true and accurate record of the meeting held on 6 June, 2014.
	3.9	That the Manager of the Prospective West Daly Regional Council endorses the following action;
	3.9.1	Approve the Draft Strategic Plan 2014/15 to 2018/19 and for this document to be placed on Councils website and notice published in the NT News seeking submissions for a period of 21 days expiring on 11 July 2014.
	3.9.2	Accept the quote from Captovate of 1/22 Cavenagh St, Darwin NT for \$20,900 to design and develop the permanent website for West Daly Regional Council and \$1680 per annum for ongoing hosting and support.
	3.9.3	Approve the application of the WDRC Common Seal to the Agreement to Lease Unit 3/ 21 Parap Road Parap.
	3.9.4	Approve the application of the WDRC Common Seal to the below listed agreements with the Commonwealth and Northern Territory Government agencies; NT Jobs Package – Aged Care Aged Care CACP – Peppimenarti Aged care flexible Services – Wadeye HACC Disability in Home support Service DEEWR – Staff Mentoring JET Creche Emu Point Attorney Generals – Night Patrol Environmental Health Worker – Thamarrurr FAHCSIA - Emergency Relief Administer FAA General Purpose Administer FAA Roads Grafitti prevention, reduction and/or Removal Program – Wadeye SPG - Fencing project Public Library Funding NT Jobs Transition - Media & Broadcasting RIBS Support (Indigenous Broadcasting Program IBP) Matching Fund Grant MFG Converted Jobs Program Outstations Essential Services NT DHLGRS Capital Infrastructure - New Bore Site NT DHLGRS - Capital Water Lines NT DHLGRS - Capital Bore

DATE	RES NO.	RESOLUTION
		NT DHLGRS - Capital Infrastrucure - Bore Services DHLGRS - Outstations Management & Maintenance Administer NTG Operational Grant Vacation Care Wadeye DPMC Indigenous Sport & Recreation (ISRP) Active Remote Communities FAHCSIA - Leadership for Indigenous Women (Regional Women's Program) SPG - Upgrades to Paulmpa Playground, shade structure, solar lighting and resurfacing ENI Linguistic and Cultural Heritage DLG Wadeye Street lighting Capital Infrastructure - Merrepen Upgrade to airstrip Capital Infrastructure - Mulingi new bore Capital Infrastructure - Uminuluk - Electrical upgrade Establishment of Local Authorities Youth Vibe - Palumpa Cooking Club Jun Jul Grass Roots Round 2 - Soccer and Bball equipment Grass Roots Round 2 - Gym Equipment Emu Point Creche Establishment Centrelink
	4.10.1	That in accordance with Local Government Accounting Regulation 14 and 18, the Manager of the West Daly Prospective Regional Council approve the authorisation of purchase orders 8 through to 10 totalling the sum of \$27,543.80 and non-purchase order expenditure items of \$32,272.00.
	4.10.2	That in accordance with Local Government Accounting Regulation 14 and 18 the Manager of the West Daly Prospective Regional Council notes the Credit Balance of the operating account of WDRC of \$10,693.75.
	4.10.3	That in accordance with Local Government Accounting Regulation the Manager of the West Daly Prospective Regional Council adopts the Budget for the operating period ending 30 June 2014.
	5.5	That the Manager of the prospective West Daly Regional Council approve the appointment of Mr. Charles Leonard (Lee) Farrell as Interim CEO of the West Daly Regional Council until the appointment and commencement of a CEO.
	6.9.1	That to enable the New CEO to review the current WDRC Staff Org. and higher duties being performed by the Regional Service managers, the manager of the Prospective West Daly Regional Council approves an increase in the Regional service managers salaries effective from the first pay period in on or about the 5 July 2014 to terminate on 31 December 2014
	6.9.2	That the Manager of the Prospective Regional Council recommend that the WDRC undertake a review of the Org Chart prior to the 31 December 2014 to enable the three Regional Service manager contracts and other staff appointments to be reviewed and payment schedules confirmed.
	7.9	That the Manager of the prospective West Daly Regional Council approve the Elected Members Allowances Policy and the following amendment to the Draft Elected Member Allowances - "Allowances to be paid fortnightly in arrears".

DATE	RES NO.	RESOLUTION
	8.2.1	That the Manager of the Prospective West Daly Regional Council notes the CouncilBiz report dated 6 June 2014.
	8.2.2	That the Manager of the Prospective West Daly Regional Council requests that CouncilBiz provide SLA Agreement duly signed together with their final costing to implement and provide IT and Accounting/Payroll services to the WDRC by close of business on 27 June 2014.

BACKGROUND

In December 2013, the Minister for Local Government and Regions, Mr David Tollner MLA announced that the Victoria Daly Regional Council will be split into two with a new West Daly Regional Council (WDRC) in the Wadeye – Peppimenarti- Palumpa area and the continuing Victoria Daly regional Council (VDRC) in the remaining area. Under the guidance of a representative Transition Committee, the establishment of the new West Daly Regional Council by 1 July 2014 is now well underway.

As applied during the 2008 Shire Council amalgamation process, the legislative mechanism for creating new councils is restructuring Orders. These orders provided the power for the Minister to make any order that the Minister considers necessary or desirable to facilitate restructuring of the system of local government.

The first restructuring order establishes a prospective council, an interim body with various functions and powers under the control of a manager, to undertake a task that prepares the council for its future role.

The first restructuring order has been signed by the Minister, gazetted on 28th April, 2014 and in accordance with the provisions of the Local government act has been tabled in parliament and published in relevant newspapers.

The restructuring order has established the West Daly regional council as a body corporate and defined the local government area for the West Daly Regional Council

COMMENT

The members of the Victoria Daly Regional Council representing the West Daly area met on 3 June 2014, 12 June 2014 and 25 June 2014 and Notes on these meetings were recorded and the Resolutions carried by the Prospective West Daly Regional Council were in accordance with the decisions reached at these meetings.

CONSULTATION

Manager West Daly Prospective Regional Council	Shaun Hardy
Change Manager	Lee Farrell
Team leader Project Management	
Director Regional Governance	Frank Crawley
Director Local Government Sustainability	Metta Ramkumar
Regional Development Project	Neil Murray
Executive Assistant	Jo'Anne Kinter
Councillor (VDRC)	Harold Wilson
Councillor (VDRC)	Andrew Brown
Councillor (VDRC)	Wally Minjin

Councillor (Interim)
Councillor (VDRC)

Mark Martin
Gary Ariuu

STATUTORY ENVIRONMENT

Not applicable

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 006

That the resolutions carried by the Manager of the Prospective West Daly Regional Council at Prospective Council Meetings held on 14th May 2014, 6th June 2014 and 18th June 2014 with the amendments discussed and noted are endorsed by Council.

Moved: Clr. Martin

Seconded: Clr Minjin

Carried 5/0

RESOLUTION 16/07/2014/ 007

That Council approve the removal of Shaun Hardy and Frank Crawley as signatories for the operation of the bank account no 11026791, and add Melissa Kerr and Harold Wilson as new signatories.

Moved: Clr. Martin

Seconded: Clr. Brown

Carried 5/0

10 LOCAL AUTHORITIES

Applicant: Peppimenarti, Palumpa and Wadeye Local Authorities

Location/Address: Local Authority meetings held in the above communities

File Ref: Governance/ Local Authorities

Disclosure of Interest: NIL

Date: 16 July 2014

Author: Acting Chief Executive Officer, Lee Farrell

Attachments: Nil

SUMMARY

The West Daly Regional Council has three (3) Local Authorities which were appointed by the Victoria Daly Regional Council being:

Wadeye Local Authority
 Palumpa Local Authority
 Peppimenarti Local Authority

Resolutions from the Local Authority meetings conducted in May 2014 are presented to Council.

PALUMPA LOCAL AUTHORITY RESOLUTION REGISTER

DATE	RES NO.	RESOLUTION	MOVED	SECONDED	VOTE
29 May 2014					
	6	Amy Narburup was appointed Chair person	Glen Berry	Wodidj	Carried

WADEYE LOCAL AUTHORITY RESOLUTION REGISTER

DATE	RES NO.	RESOLUTION	MOVED	SECONDED	VOTE
28 May 2014					
	4	That Don Pultchen is the Chairperson of the Wadeye Local Authority	Mark Martin	Stephen Pultchen	Carried
	5	Next Local Authority Meeting to be held on 18 June 2014 in conjunction with TRAAC Board Meeting.	Don Pultchen	Mark Martin	Carried

PEPPIMENARTI LOCAL AUTHORITY RESOLUTION REGISTER

DATE	RES NO.	RESOLUTION	MOVED	SECONDED	VOTE
20 May 2014					
	4	That Jerrimiah Wilson is the Chairperson of the Peppimenarti Local Authority.	Annunciata Wilson	Kathyanna Wilson	Carried
	10	That the Change Managers report be noted.	Malcolm Wilson	Annunciata Wilson	Carried
	16.1	That the Chair and members of the Peppimenarti Local Authority ask that Council provide training in good governance, meeting procedures and financial training for better understanding of budgets.	Rickiesha Hodgson	Kathyanna Wilson	Carried
	16.4	That the Local Authority asks the West Daly Regional Council to address the issues of the water runoff into housing due to no kerbing / drainage of roads	Annunciata Wilson	Nathon Wilson-Ahwon	

DATE	RES NO.	RESOLUTION	MOVED	SECONDED	VOTE
		throughout the Community as a matter of urgency.			
	16.5	The Local Authority ask the Victoria Daly Regional Council that the current allocation of \$11k currently not spent in Peppimenarti (400-AW-148) be carried over to the West Daly Regional Council in order to conduct vet visits for both Emu Point and Peppimenarti in July as well as the allocation and erection of wheelie bin posts throughout the communities.	Malcolm Wilson	Rickiesha Hodgson	Carried

BACKGROUND

In 2013 the Northern Territory Government undertook a review to address the concerns of regional remote community members regarding the effectiveness of the governance and service arrangements established after the 2008 reform of local government.

In October 2013 the Legislative Assembly created a new community governance structure known as “Local Authorities”. These authorities replace local boards.

The Local Authority is the reference point for community members to bring up matters that are of concern to the community, deal with urgent issues and assist Council with budgetary matters. The West Daly Regional Council has Local Authorities established in Wadeye, Palumpa and Peppimenarti.

- The Local Authorities conduct business for the benefit of the community.
- The Local Authorities meet at least six times per year.
- The Council considers the minutes of each Authority at the next meeting of Council.
- The Authority participates in the development of its community plan, Council budget and regional plan.
- The Authority assists in determining the allocation of specific funds to be spent on activity areas.

COMMENT

Council is required to respond to all requests submitted by the Local Authorities. The items listed for discussion are contained under Peppimenarti Local Authority items 16.1, 16.4 and 16.5.

CONSULTATION

Nil

STATUTORY ENVIRONMENT

Part 5.1A Local authorities - Local Government Act

53A Object

The object of this Part is to achieve effective integration and involvement of local communities in the system of local government as it relates to regions.

53B Establishment of local authorities

(1) The Minister may, by Gazette notice, identify a regional council that must establish and maintain one or more local authorities.

(2) A council identified in a Gazette notice mentioned in subsection (1) must establish and maintain the local authority in accordance with any guidelines that the Minister may make.

(3) The Minister may, by Gazette notice, abolish a local authority.

53C Constitution of local authority

(1) A local authority is to consist of:

- (a) the members of the regional council who represent a ward within which the local authority's area is situated; and
- (b) and such other members of the community or communities within the local authority's area as the council appoints as members of the local authority.

53D Functions of local authority

The functions of a local authority are:

- (a) to involve local communities more closely in issues related to local government; and
- (b) to ensure that local communities are given an opportunity to express their opinions on questions affecting local government; and
- (c) to allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region; and
- (d) to take the views of local communities back to the regional council and act as advocates on their behalf; and
- (e) to contribute to the development of the relevant regional plan; and
- (f) to make recommendations to the council in relation to the council's budget, and to review expenditures by the council, in relation to the part of the council's area within which the local authority performs its functions; and
- (g) to perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make

53E Limits on functions of local authority

(1) A local authority must comply with any guidelines that the Minister may make.

(2) A local authority is subject to control and direction by the council, subject to any guidelines that the Minister may make.

53F Reporting

The local authority and the council must provide each other with reports in accordance with any guidelines that the Minister may make.

POLICY IMPLICATIONS

WDRC Policy 1.1.9 Local Authorities

FINANCIAL IMPLICATIONS

The NT Government has provided the West Daly Regional Council funding to assist the Local Authority to undertake community projects.

The grants approved and administered by the West Daly Regional Council are:

Palumpa	\$52380
Peppimenarti	\$25927
Wadeye	\$337979

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 008

That the Resolutions of the Wadeye, Palumpa and Peppimenarti Local Authorities meetings held on 14th May 2014, 6th June 2014 and 18th June 2014 be noted by Council.

And

That Council endorse the appointment of the three (3) Local Authorities and elected members in in the West Daly Regional Council area being:

Wadeye Local Authority,
Palumpa Local Authority and
Peppimenarti Local Authority.

And

That Council respond to the Peppimenarti Local Authority in respect to items 16.1, 16.4 and 16.5 as follows:

16.1 The Peppimenarti Local Authority be advised that Council has made application for the appointment of a Coordinator who will provide/organise training on good governance, meeting procedures and financial training.

Note WDRC is waiting confirmation of the Grant application.

16.4 The Peppimenarti Local Authority be advised that Council is developing a long term road program and the kerbing of road verges in Peppimenarti to reduce flooding will be considered in this program.

16.5 The Peppimenarti Local Authority be advised that Council has commenced negotiations with the University of Melbourne for a 3 year contract to undertake veterinary visits to Emu Point, Peppimenarti, Palumpa, Wadeye and outstations within the West Daly Regional Council.

Moved: Clr. Minjin

Seconded: Clr. Nganbe

Carried 5/0

11 REVIEW OF ACTION ITEMS LIST

Applicant:	Acting Chief Executive Officer
Location/Address:	Darwin Office
File Ref:	
Disclosure of Interest:	
Date:	16 July 2014
Author:	Chief Executive Officer Lee Farrell
Attachments:	Nil

SUMMARY

Action arising from interim and prospective Council meetings 14 May, 2014, 3 June, 6 June, 12 June and 18 June 2014 are listed below.

DATE	RES NO.	ACTION	RESPONSIBILITY	STATUS
14 May 2014	7.1	Obtain a final quote from CouncilBiz to carry out the IT, Payroll and Accounting processing functions for the WDRC	Change Manger	Final quote still to be provided by CouncilBiz
	7.2	Change Manager liaise with the VDRC to seek clarification as to what pre 1 July orders have been placed and then discuss with staff the procedure to be adopted for arranging the supply of goods and services from 1 July 2014.	Change Manger	No pre-orders have been placed. Training and issue of orders to be completed.
	7.3	Liaise with the Minister for Local Government Regions and the Member for Daly's office to arrange a meeting with the Councillors from the WDRC region in Darwin on 3 rd or 4 th June, 2014.	Prospective Manager	Completed
	7.4	Arrange with CouncilBiz insurers to provide a Cover Note to insure the prospective WDRC operations and staff on any issues that may arise whilst developing the WDRC, until it is officially constituted on 1 July, 2014.	Change Manger	Completed
	7.5	Program schedule updated, then reviewed by all prior to Monday 19 May ,2014 weekly project meeting	Change Manger	Completed
3 June 2014		Send all future proposed meeting dates to all Councillors due to the number of funerals in	Executive Officer	Completed

DATE	RES NO.	ACTION	RESPONSIBILITY	STATUS
		the communities.		
3 June 2014		Source polo shirts for Councillors, Service Managers and Team Leaders to wear at the West Daly Regional Council Launch 4 th July 2014.	Executive Officer	Completed
3 June 2014		Arrange a BBQ for the Council Launch	Clr Wilson/Rose Peckham	Completed
3 June 2014		A list of meeting dates and locations to be established and circulated.	Executive Officer	Clr's to decide on venues for future meetings
3 June 2014		Contact non attendees to establish if they intend to attend future Council meetings.	Clr Harold Wilson	Completed
12 June 2014		A Council Policy for Cultural Clearances needs to be developed	Neil Murray	
12 June 2014	7.2	Provide councillors, staff and stakeholders with contact details for the new office in Parap.	Executive Assistant	Completed
12 June 2014		Councillors to advise Change Manager of priorities for each Community	Councillors	Completed
12 June 2014	9.3	Notify the travel agent at Hello World of the names of the people flying as soon as possible after the winner is announced.	Executive Assistant	Completed Travel and accommodation was cancelled due to lack of entries
12 June 2014	10.1	Check with the outstations and Councillors to decide on the locations for future Council meetings.	Clr Wilson	
18 June 2014	2.1	Arrange a meeting with CEO VDRC to finalise asset list including vehicles and EDRC budget (27 th June).	Change Manager	Completed

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 009

That Council receives and notes the action items list presented to Council.

Moved: Clr. Nganbe

Seconded: Clr. Brown

Carried 5/0

12 REGIONAL SERVICES MANAGER'S REPORTS/ITEMS

12.1 REPORT –REGIONAL SERVICES MANAGER WADEYE

Applicant: Peter Curwen-Walker

Location/Address: Wadeye Service Centre

File Ref: Governance/ Meetings

Disclosure of Interest: NIL

Date: 2 July 2014

Author: Wadeye Regional Services Manager, Peter Curwen-Walker

Attachments: Nil

SUMMARY

Written report tabled at the meeting.

WADEYE SERVICE DELIVERY UPDATE

VISITORS

Gary Higgins MLA visited Wadeye on 25 June 2014, together with Phil Michel.

Graham Locke, Travis Brown and Liam Munro from the Asbestos Removal program visited Wadeye on 24 June 2014 to carry out inspections. This involved a number of Council properties.

No other significant visits have occurred this reporting period.

EVENTS AND ACTIVITIES

There have not been any significant events held at Wadeye during this reporting period.

The mid year school holidays have commenced, commonly known as the Bush Holidays and this is a period of reduced activity within Wadeye Community.

MEETINGS

1. Interagency meetings are held on the third Thursday of every month at Wadeye. This forum brings together all service providers within Wadeye Community to share information and address issues.
2. Local Authority Meetings were conducted at Wadeye on 22 May 2014 and on 18 June 2014

STRATEGIC ISSUES

Operations for West Daly Regional Council commenced on 1 July 2014. Information Technology services for Victoria Daly Shire Council closed at close of business on Friday 27 June 2014 and new accounts for all staff were established on Tuesday 1 October 2014. There have been a number of issues but Information Technology should be operating normally over the next few days.

At this stage we do not have a budget to guide operations and expenditure will be limited until we do know what funds are available.

We are also waiting for information regarding various Agency Service Agreements relating to level of funding and service requirements. In the meantime we will limit expenditure as far as practicable.

COMMUNITY ISSUES

Mid Year School Holidays are referred to as Bush Holidays and a significant number of the population spend the time at various Homelands. Activity at Wadeye is subsequently reduced. We are operating a Vacation Program thru Sport and Recreation.

There have been a number of break ins which is typical at this time of year.

STAFFING

Staffing has been relatively stable over the reporting period.

Recruitment has concluded for the ESO Homelands position with David Hodder commencing in the role on 30 June 2014.

There have been no other staff movements to report.

CORE/INFRASTRUCTURE SERVICES

PUBLIC AND STREET LIGHTING

During 2013 we installed a total of 33 40 Watt Gecko LED Street Light to the main business district at Wadeye. We did this with a Community Safety Grant to trial the LED street lights. .

Recently we have noted a small number of the new lights have failed and I have asked DJ Electrical (the contractor who installed them) to investigate the failures and report.

Early indications indicate youths may be tampering with the wiring boxes situated on the pole.

A full report regarding any problems with the new LED lighting will be available in the next week.

There are a further seventy street lights at Wadeye that require replacement.

Using the Gecko lights, this would cost approximately \$85,000.

Council could consider a Special Purpose Grant Application to cover this cost. Although an application submitted by Victoria Daly Shire Council in May 2014 was not successful, so it may be prudent to seek feedback regarding this.

Alternatively, Council could consider allocating funds to replace inoperative street lighting on a piecemeal basis. Perhaps an annual allocation of \$35,000 over the next three years would enable the repair of all existing lighting over that period.

LOCAL EMERGENCY MANAGEMENT

There are no issues outstanding for Council.

Counter Disaster meetings are convened by local Police and attended as required.

MAINTENANCE BUILDINGS AND FIXED ASSETS

The cessation of the Housing maintenance and Tenancy Management contracts at the end of March 2014 has had some significant impacts on Council operations at Wadeye. These two Contracts represented about 40% of Council's activity at Wadeye.

One impact has been the loss of tradesmen from Council staff. We no longer employ an electrician or a carpenter and we no longer have a panel of trade qualified service providers to call upon. Subsequently it can be difficult and expensive to access trade services to address issues with staff accommodation and Council building assets.

It is recommended Council consider the creation of a Building Maintenance Officer to carry out minor repairs and maintenance to all Council buildings and to coordinate the activities of trade qualified contractors where required.

ACTION: Council noted this recommendation. The Acting Chief Executive Officer advised that the Regional Service Manager has been requested to research where funding could be obtained to fund this position.

Council currently has some accommodation capacity at Wadeye but until we have a better understanding of our operational requirements as West Daly Regional Council it is not clear if there is any surplus housing.

Minor Repairs and maintenance are carried out to all Shire controlled accommodation and other building assets as required.

CEMETERY ASSISTANCE

This is done as required.

SWIMMING POOL

The pool has experienced significant equipment failures during June 2014. Both the sand filters and the pump have failed.

At this stage we have two quotes to replace the sand filters and one to replace the pump and we are chasing further quotes.

An estimate to replace the sand and laterals as well as the pump, which could return the pool operational, is \$40,000.

The pool fence needs to be upgraded to ensure that children can not access the area without supervision and the backwash tank has ruptured and needs replacing. Both of these items are less urgent from an operational perspective but nevertheless they need to be addressed. Estimated cost would be \$80,000.

Currently, the pool is closed and the pool attendant has been reassigned duties with the Sport and Rec Team.

ANIMAL WELFARE AND CONTROL

The Aboriginal Environmental Health Worker at Wadeye administers a Dectomax Program to enhance the health of the dogs in the Community generally. Dosages are administered throughout the Community on a monthly basis and this tackles the mange and ticks as well as other parasites.

The Howard Springs Veterinary Clinic visits Wadeye every three months. The last visit was on 4 April 2014 and another visit is now due. This should be organized once we can determine funds are available in the 2014 / 2015 budget.

ACTION: The engagement of Howard Springs Veterinary Clinic be deferred pending discussions with the University of Melbourne.

The vet visits focus on de-sexing operations and up to 40 operations can be conducted over a three day visit. The vet will also assist with euthanizing animals as required.

The persistent program of dectomax dosing and desexing has provided a measurable impact on animal welfare at Wadeye. Whilst more can always be done, it is pleasing to note Wadeye compares favorably with many remote communities in relation to animal welfare issues. This feedback had been provided by several visitors with knowledge in this area, including AMRRIC.

As per the recommendation of the AMRRIC report presented to Council, the Wadeye Shire Service Centre now maintains a stock of Kill Tix Collars for sale to the public.

LOCAL ROAD MAINTENANCE

Local Road maintenance is on-going. The Civil crew have undertaken repairs of minor potholes around the community.

There are a number of areas requiring significant work that will need to be reviewed by engineers to determine a scope of works and assist Council to set priorities.

The Shire does not currently have the plant and equipment required to effect any significant repairs to the roads.

TRAFFIC MANAGEMENT ON LOCAL ROADS

As with Road Maintenance there are a number of issues relating to traffic management the Council may need to seek advice from engineers in order to establish a scope of works and set priorities.

Examples of this are the need to establish pedestrian crossings in the main street that comply with Australian Standards and strategies to slow traffic on the approach road to Nhilin Sub Division.

The Local Board has identified a need for speed bumps throughout the Community. Speed bumps may be one of a number of strategies needed to control traffic in Wadeye. The number of vehicles in the township has grown significantly over recent years.

It is recommended Council seek a report from a suitably qualified expert in traffic management to make recommendations regarding traffic management throughout the Community so these can be costed and prioritised.

ACTION: This matter to be deferred and brought back to the table once a recommendation is received from the Wadeye Local Authority in regards to improvements in road safety issues.

WASTE MANAGEMENT AND LITTER CONTROL

Tips have been worked on and are kept neat and tidy.

Community bins are emptied every Monday and Thursday. Businesses are done each week day.

The main business district is kept tidy.

Shire Services staff conducted a survey during March 2014 to determine the number of houses that do not have wheelie bins. This resulted in the allocation of 57 bins within the Community.

We will also be conducting periodic surveys (probably monthly) to determine which houses are regularly using the waste management service (garbage truck run) and which are not. We will then engage with those households who are not using the service to determine why and assist them to understand how our system operates.

A major problem with the wheelie bins is that they are not put out or are put out and overturned by dogs.

There are also a number of bins that go missing or are vandalised.

Lockable bin stands may be a strategy to address these issues. We have purchased ten lockable bin stands to trial them in public areas. Installing the stands throughout the Community would cost approximately \$70,000.

ACTION: Regional Service Managers have been requested to provide a report on the cost of collecting rubbish within their communities and maintenance of their waste sites.

PLANT AND EQUIPMENT

A body truck is still urgently required at Wadeye. We do not have the capacity to move any significant amount of material for road work repairs, landscaping etc.

We could also use a backhoe to support a number of operational activities.

There is also a need to establish a transport option within the region to move vehicles and deliver goods as required.

AIRPORT MAINTENANCE

Pedestrian traffic from the New Nhilin Sub Division across the airport has been addressed with the Department funding the installation of a weld mesh fence on the northern and north eastern end of the runway. This fence is currently being installed by TDC.

Periodic maintenance is carried out as required.

A number of additional staff have now been trained in the aerodrome reporting officer role. This role is now carried out on a rostered basis.

POWER, WATER AND SEWERAGE

Essential Services at Wadeye are carried out by Power and Water Authority via a period contractor and do not directly involve the Shire.

The Shire assists Outstations with these services.

COMMUNITY SERVICES

NIGHT PATROL

Night patrol continues to offer security to our community members by making sure any anti-social behaviour is reported to the Police. We operate our Night Patrol 7 nights per week.

COMMUNITY BROADCASTING

With the switch over to digital television we have lost the capacity to broadcast on Channel One. We have been working on establishing video material on playback at venues such as the Community Sore and Clinic to disseminate some of the Archive Material. We are also concentrating on the establishment of a regular radio broadcast.

WOMENS AND CHILDRENS SERVICES

NIL

LIBRARIES AND CULTURE

The Wadeye library offers a terrific resource to the community. It remains a busy place with many community members purchasing copies of DVD's of local events. There are internet facilities available where community members can access the internet and, importantly, access on-line banking.

The TRAAC adult education program has recently commenced operating at the library in the afternoons; so we now have activity at the library throughout each day.

SPORT AND RECREATION

Sports Hall

The Sports Hall is getting used for the After School and Vacation Care Sports as well Adult Fitness sessions. We are advertising for sports at night time for a Monday, Tuesday, Wednesday and a Thursday.

Ovals

We have commenced irrigation of The Main Oval utilizing the dedicated bore and hope to keep it green this dry season.

New goal posts have been installed at the Chicken Oval. They are steel posts and we have Velcro padding stored at the Rec Hall.

Gym

The gym is being opened every afternoon Monday to Friday from 4:00pm to 7:00pm and getting good numbers to the gym.

Swimming Pool

The swimming pool is currently closed pending repairs to infrastructure.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 010

That Council receives and notes the Wadeye Regional Services Manager's Report.

Moved: Clr. Brown

Seconded: Clr. Minjin

Carried 5/0

12.2 REPORT REGIONAL SERVICES MANAGER - PALUMPA

Applicant:	Fred Graham
Location/Address:	Palumpa Service Centre
File Ref:	Governance/ Meetings
Disclosure of Interest:	NIL
Date:	3 July 2014
Author:	Palumpa Regional Services Manager, Fred Graham
Attachments:	Nil

SUMMARY Written report tabled at the meeting.

Palumpa Update

VISITORS

The visitors to the shire in our community were
Team members from regional office
PAWA contactors
Centre Link Team
Telstra
Territory Housing
Lee Farrell
Center Farm
Peppi Police
Port Keats Police
Murry River North
Ron Assan - DIP
Harold Wilson
Kirk Whelan, GEC

EVENTS AND ACTIVITIES

Community Clean up

MEETINGS

Local Authority
Territory Housing
Murry River North
Centre Farm
PAWA
GEC
HRG

STRATEGIC ISSUES

The new council going forward.

COMMUNITY ISSUES

The community has been relatively calm.

STAFFING

We have had a new centre link agency team member resign, Sarah Appleby.

PROJECTS

The new play ground

We have started the lighting, soft fall and shade for equipment installation for new play ground equipment. The shaded sand pit for small children has been delivered and now is waiting for the RJCP crew to assemble the kit.

The Resource Centre

The centre is now used by the RJCO provider for Palumpa.

CORE/INFRASTRUCTURE SERVICES

PUBLIC AND STREET LIGHTING

There is approximately 7 street lights in need of replacement, as soon as funds are available for the work it will be done.

LOCAL EMERGENCY MANAGEMENT

We have not had a counter disaster meeting in Palumpa for this period.

MAINTENANCE BUILDINGS AND FIXED ASSETS

None carried out

CEMETERY ASSISTANCE

We have had 4 funerals this report period.

SWIMMING POOL

We have no swimming pool.

ANIMAL WELFARE AND CONTROL

There has been several dogs removed from the community as these dogs have been knocking rubbish bins over and spreading the rubbish ever where.

LOCAL ROAD MAINTENANCE

All of the other roads in the community are extremely damaged and have not been repaired.

The cause way remedial work stage 1 has been completed, stage 2 has not started.

We have filled most of the damaged road in with gravel as a temporary measure.

TRAFFIC MANAGEMENT ON LOCAL ROADS

We are yet to install the speed and school zone signs.

WASTE MANAGEMENT AND LITTER CONTROL

Rubbish collection is still on going.

PLANT AND EQUIPMENT

We have no new vehicles.

The old 950 Cat loader engine has failed.

The rubbish truck is going well.

The Kabuto ride on mower is in Katherine for repairs

The road conditions are having a serious effect on the vehicles.

AIRPORT MAINTENANCE

We need gable markers, solar lights and cones for the airstrip.
The fence electrification has been approved by DIP, the order has been raised.
The airstrip is to be inspected for damage.
Weed mowing has been carried out.

POWER, WATER AND SEWERAGE

The ESO contractor is in town and been very busy.

COMMUNITY SERVICES

AGED CARE

We have no aged care, the weekly pensioner get together is up and running.

CDEP, MENTOR PROGRAM AND YOUTH ENGAGEMENT

We have no cdep mentor or youth engagement

NIGHT PATROL

There has been no major activities and or issues from night patrol.

COMMUNITY BROADCASTING

We now only have a male and female doing BRACS.

WOMENS AND CHILDRENS SERVICES

We have no women's programs, crèche's and or day-care centres and school nutrition programs.

LIBRARIES AND CULTURE

We have no library or cultural activities in the community.

SPORT AND RECREATION

This program is going well, and the numbers are good and with the local team members now the program is running well.

The school holiday nutrition is arranged.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 011

That Council receives and notes the Palumpa Regional Services Manager's Report

Moved: Clr. Martin

Seconded: Clr. Nganbe

Carried 5/0

ACTION: Acting CEO to follow up with VDRC re completion of works on the Palumpa causeway

12.3 REPORT REGIONAL SERVICES MANAGER - PEPPIMENARTI

Applicant:	Rose Peckham
Location/Address:	Peppimenarti Service Centre
File Ref:	Governance/Meetings
Disclosure of Interest:	NIL
Date:	3 July 2014
Author:	Peppimenarti Regional Services Manager, Rose Peckham
Attachments:	Nil

SUMMARY

Written report tabled at the meeting.

Peppimenarti Community Update

Visitors

The visitors in our community were:

Kirk Whelan - GEC
Centrelink Team
Department of Infrastructure
Phil Mitchel – Office of the Chief Minister
Nat Knapp - Department of Local Government
Lee Farrell – Change Manager WDRC
AECOM, AusBuild & PMC staff (Stores Project)
NLC
Oral Health staff
Jarvis Builders
VDRC Staff
NAAJA
Murray River North & Territory Housing Staff

Events and Activities

Nil

Meetings

Service Providers Meetings
Local Authority Meeting
Store Project Meeting
NLC fire Management Meeting
WDRC

Strategic Issues

The new West Daly Regional Council.

Community Issues

Community issues were raised at the Local Authority meeting which will be tabled at this Council meeting.

Staffing

Currently down two employees due to abandonment of employment, these will be temporarily filled in the next couple of weeks. All temporary positions will be advertised to permanently fill roles within the community.

Projects

Core/Infrastructure Services

Public and Street Lighting

There is very limited street lighting within the community. PowerWater were in the community working on the poles/lights, Council was unaware of the visit and unsure of the outcomes from their work, this will be followed up with PowerWater.

Local Emergency Management

Nil.

Maintenance Buildings and Fixed Assets

The Aged Care Centre ceiling had collapsed and an interim solution to the problem was conducted on the 1st April, the ceiling is repaired with the contractor returning in the near future to complete the painting. Jarvis Builders have completed repairs to the house at Lot 76 through insurance.

Cemetery Assistance

Nil this reporting period.

Swimming Pool

The pool is currently not in operation as it requires a new filtration unit.

Animal Welfare and Control

Vets will be arriving in the community this month and will also be tending to Emu Point and Woodycupaldiya.

Local Road Maintenance

Submission for the cemetery road has been submitted for flood damage. Local roads have been graded after the wet and will continue to be maintained throughout. Patching of pot holes will commence in the near future.

Local bitumen roads around the community have no kerbing or drainage so during the wet season the water runs off towards the housing and the children are found playing in the puddles. On a few occasions water has actually run into houses. Resolution has been made from the Local Authority members.

Traffic Management on Local Roads

There is little signage within the community and we are looking at rectifying this, due to the commencement of the new Council our order for signage was placed on hold. This will be followed up with in the near future. Staff was successful in completing their Work Zone Traffic Management course and we are looking to putting their skills to good use.

Waste Management and Litter Control

The burial of the asbestos material was given the go ahead and this has been completed through VDRC OWS Consultant last month.

Plant and Equipment

WDRC acquired the service of Hastings Deering to assess the current condition on all heavy plant throughout the Council and submitted an estimate for repairs.

The ride on mower has once again broken down and we are awaiting parts, currently parks and gardens are being mowed with lawn mowers.

The servicing of vehicles will commence again next week through the Wadeye Mechanic, parts have been ordered and arrived in Wadeye.

Airport Maintenance

Slashing of the airstrip has been completed and weekly reporting carried out.

Power, Water and Sewerage

NT Housing have arranged for the pumping of sewerages throughout the community, this has not been carried out for a few years, this should hopefully see a decrease in the number of blocked toilets, drains, etc.

Community Services

Aged Care

This program is running well and I expect it to continue. The team leader is doing a great job with the reporting and the previous program manager from VDRC has been a wealth of knowledge and support to us all.

Cdep, Mentor Program and Youth Engagement

Nil programs run through the WDRC.

Night Patrol

This program is not running to the best of its ability currently due to lack of staffing and drive. I will be looking into this program over the upcoming month to ensure that staffing is rectified and that staff know their roles and responsibilities. I am also trying to liaise with NT Police in relation to a local MOU of which I hope to proceed with when the next Office in Charge comes on board.

Community Broadcasting

The program currently is working well with 2 part-time employees. The room that currently houses this program is not cooled as the air-conditioning is not working, I have spoken with the VDRC Officers on a number of occasions in regards to replacing the air-conditioning all to no avail, I will be trying to get this fixed as soon as I am able to in the near future.

Women's And Children's Services

Nil programs run through the WDRC.

Libraries and Culture

The current building is condemned and the operation is working out of the office. Current items are being stored till we know what is happening with this building

Sport and Recreation

This program is currently not working well, advertising for a Team Leader will commence in the next couple of weeks with the new structure in place for WDRC. Assistance from our Team Leader in Palumpa has been valuable with great feedback from the community when he visits the community to run the program.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 012

That Council receives and notes the Peppimenarti Regional Services Manager's Report.

Moved: Clr. Brown

Seconded: Clr. Nganbe

Carried 5/0

ACTION: Acting CEO to obtain water samples and have these sent to Power and Water for assessment.

12.4 REPAIRS TO WADEYE SWIMMING POOL

Applicant:	Peter Curwen-Walker
Location/Address:	Wadeye Service Centre
File Ref:	RSM- Wadeye
Disclosure of Interest:	NIL
Date:	9 July 2014
Author:	Wadeye Regional services Manager, Peter Curwen-Walker
Attachments:	Quotes from Pool Werx Quotes from Fig Leaf Pools

SUMMARY

During June 2014 both the sand filters and the pump to the Wadeye swimming pool failed. The pool has subsequently ceased to operate and can not return to operation until repairs are carried out. This issue has been identified as a purpose in the Special Purpose Grant Application being considered by Council at this Meeting.

BACKGROUND

The 25 meter swimming pool at Wadeye is approximately thirteen years old. The pool has been managed by local government organisations at Wadeye since its installation and is now an asset of Council. The failure of the filters and the pump is not surprising given the age of the infrastructure and could be considered normal wear and tear for this facility.

COMMENT

The pool has operated at Wadeye over a number of years with limited to no income being generated. Council would be unable to carry out these repairs without the assistance of the Special Purpose Grant

CONSULTATION

Pool Manager Wadeye
Acting Chief Executive Officer, Lee Farrell
Swimming Pool Companies

STATUTORY ENVIRONMENT

Nil

POLICY IMPLICATIONS

Council's procurement Policy requires Council to obtain 3 written quotes.

FINANCIAL IMPLICATIONS

As per the attached Quotes, combining both jobs, Poolwerx has quoted **\$37990.00** and Fig Leaf Pools has quoted **\$37,724.00** see break down below. Both quotes include travel, accommodation and complete installation.

PoolwerX:	Davey Pump:	\$9390.00
	Sand Filters	\$28600.00
	Total	\$37990.00
Fig Leaf Pools:	Pump:	\$10,850.00
	Sand Filters	\$26,874.00
	Total	\$37,724.00

Alternative quotes were sourced from Commercial Aquatics Australia based in WA and with Fannie Bay Pool Shop but both declined to quote.

The remaining \$83,990 identified for the purpose of pool repairs in the Special Purpose Grant is for the fence and the backwash tank.

Council could only carry out these repairs with the assistance of the Special Purpose Grant.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 013

That Council accept the quote from **PoolwerX** of **\$37990.00**.to replace/repair to sand filters and pump at Wadeye swimming pool.

Moved: **Clr. Brown**

Seconded: **Clr. Martin**

Carried 5/0

13 ACTING CHIEF EXECUTIVE OFFICER'S REPORTS

13.1 INCOMING AND OUTGOING CORRESPONDENCE

Applicant:	Administration
Location/Address:	Darwin
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	16 July 2014
Author:	Executive Assistant, Jo'Anne Kinter
Attachments:	Nil

SUMMARY

Council is provided with items of correspondence received in May/June 2014.

BACKGROUND

Hard copies are available to Council on the day of each Ordinary Council meeting for perusal, with additional copies available on request to individual Elected Members.

COMMENT

The correspondence inwards and outwards will be tabled at every meeting or included in agenda items as part of the background information for that particular issue.

The items of correspondence are as follows:

Correspondence In

DATE	SOURCE	SUBJECT
15/06/2014	Councillor Joe Parry	Resignation Clr Parry
30/05/2014	Department of Local Government and Regions	\$1 million Establishment Grant

Correspondence Out

Nil

CONSULTATION

Not Applicable.

STATUTORY ENVIRONMENT

Not Applicable.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

FINANCIAL IMPLICATIONS

Nil

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 014

That Council receives and notes the items of incoming correspondence as tabled.

Moved: Clr. Nganbe

Seconded: Clr. Minjin

Carried 5/0

13.2 ACTING CEO ACTIVITIES REPORT

Applicant:	N/A
Location/Address:	N/A
File Ref:	Nil
Disclosure of Interest:	NIL
Date:	16 July 2014
Author:	Acting Chief Executive Officer, Lee Farrell
Attachments:	NIL

SUMMARY

Chief Executive Officer's report for the Ordinary General Meeting held 16 July 2014.

Acting CEO Report 25th June 2014 to 15 July 2014

1. Final Management Meeting with Dept. of Local government 25 June 2014

Actions

- Appointment of two new Councillors for the 4 July 2014
 - Finalisation of CEO contract – Frank Crawley
 - Budget deficit still approx. \$2M – No Capital (Request submitted for an additional \$1M to assist Council commence operations)
 - Finalisation of credit cards
 - Rating – One payment offer only (to be resolved by Council)
 - Wages – Check on staff being all cross referenced into the new system
 - SLA – to be finalised with CouncilBiz including receiving the final quotation
 - Agreements with ATO to be sent to all staff
 - Finalisation of funding of the two Councils
 - Sustainability of the two Councils.
 - Appointment of Night Patrol Coordinator
 - Letter sent to users of Council buildings regarding the payment of lease monies.
- 2. Meeting with VDRC – 30 June 2014**
- Information from Council on the transfer of the Shop House to the Palumpa committee
 - Office agreement in Parap expires on 30 July 2014 – Renewed for 12 months
 - RTC building is on a 50:50 basis
 - Provide a 2WD drive utility for the cleaner
 - Provide a 4WD ute for the Mayor
- 3. Meeting with Hasting Deering – 30 June 2014**
- Have inspected all machines as instructed
 - Report submitted to Council for consideration
 - All machines will need to be transported to Darwin for repairs (not included in quote)
- 4. Meeting with CouncilBiz – 30 June 2014**
- SLA to be finalised by CouncilBiz and sent to WDRC for comment
 - Final Quote still to be finalised by CouncilBiz
 - Development of Purchasing order process
 - Move to new Office 1 July 2014.

5. Training for Bitumen works

- Training to be arranged for all Council staff to undertake Bitumen repair works within the town site communities. This training is programmed for the end of July 2014 in Wadeye.
- RSM will develop a works program which will be costed by CEO and then presented to Council for approval .

6. Staff meetings

Telephone meeting with RSM re staff matters – will be resolved in house

7. 4WD Bus

I have held discussions with Alan page from Bus 4x4 for costs to provide a fully fitted out 4WD Bus to WDRC. He will be sending through quotation for 12/14 seater bus including options for wheelchair access.

8. 4WD Vehicles and Mowers

I have met with Toyota and John Deere and Husqvarna to work up specifications for the calling of tenders for the supply of vehicles to Council as part of the \$1M set up grant from the NT Government. Once Council sets priorities then tenders will be called for these vehicles. The tender specifications will be discussed with Councils mechanic prior to going to press.

9. Meeting with Homelands – Darwin office – 11 July 2014

I met with representatives from Homelands to discuss the continuation of the Homelands project by the WDRC. I advised Council were keen to continue with this project but will need to review the operational procedures and staff requirements and funding provided. The operations will be discussed with the RSM and from there we will meet again to finalise the arrangements and agreements

Once the final meeting has been held I will provide a detailed report to Council on staff numbers, Council responsibilities, grant funding, Capital Grant applications submitted , current assets held , recommendation on the Homelands extra allowance program, contributions by home owners etc.

10. Staff Appointments – Darwin office

The following appointments have been made;
Director of Corporate Services – Contract by Melissa Kerr. This position will be advertised mid August 2014.
Executive Assistant – JoAnne Kinter – Dept. of Local Government
Acting CEO – Dept. of Local Government
HR Officer – Jade Hamilton. Commences 21 July 2014 – WDRC
Grants Officer – Position advertised. To be readvertised and internally investigations are continuing for a suitable person for this position.

11. Regional Services Manager meeting – 14 July 2014

I have met with the three RSM in Wadeye on Monday 11 July 2014. The following matters were discussed

1. Housing Maintenance person – Funding of this person to be undertaken by Regional Staff and a proposal submitted to Council.
2. Animal Welfare – Currently two proposals are in operation. Peppi and Palumpa use trainee vets from the Melbourne University while Wadeye use the Howard Springs Vet. A submission will be presented to Council on a recommended Animal welfare program for the next three years.
3. Bitumen Training – Delivery of this programmed supported by the RSM.
4. Waste Management service – RSM to provide costing's of each community to assess this against current charges being levied by Council.
5. Street Lighting – RSM to provide the street lighting requirements of each community for submission to Council and recommendation for a special purpose grant
6. Local road Maintenance. –A CEO to submit flood damage claim for Cemetery road in Peppi and check on ownership of the bridge in Wadeye.
7. Airport Maintenance – Agreements to be obtained and information on funding, collection of landing fees and reporting requirements.
8. Night Patrol – Number of vehicles required to be checked. New coordinator position to be advertised.

9. Community Broadcasting – Require money for air-conditioning of some building, agreements on funding to be checked.
10. Library Peppi – Funding options to be investigated.
11. Staff – Reviews to be completed, Look at leave policy. Development of better attitude in attendance to work.
12. Community Bus – Development of management plan to be approved by Council and costs to offset the cost of running the bus to be discussed by Council
13. Budget – The draft budget was reviewed and each RSM to receive their own detailed budget.
14. Homelands – RSM to obtain information on Homelands assets, staff and operations o develop an operations plan for WDRC moving forward.
15. Petty Cash – Wadeye \$1000 , Palumpa \$200
16. Xmas Break up – Closing down of offices to be discussed with staff for 22/12 to 2/1
17. CouncilBiz – Training in-house to be provided
18. RSM – Meetings held with each RSM to discuss their new pay and operations agreement from 4 July to 31 December 2014. The offers have been verbally accepted by each RSM and new agreements will be drawn up.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 015

That Council receives and notes the Acting CEO's Activity Report for July 2014.

Moved: Clr. Brown

Seconded: Clr. Minjin

Carried 5/0

Mayor adjourned the meeting at 2.55pm

Mayor reconvened the meeting at 3.10 pm

13.3 SPECIAL PURPOSE GRANT – ESTABLISHMENT OF WEST DALY REGIONAL COUNCIL

Applicant:	Department of Local Government and Regions
Location/Address:	83-85 Smith Street Darwin
File Ref:	
Disclosure of Interest:	Nil
Date:	2 July 2014
Author:	Acting Chief Executive officer, Lee Farrell
Attachments:	Copy of Asset List and repairs from Hasting Deering Asset review document dated 20 April 2014

SUMMARY

The preparation of the 2014/15 budget indicated that no funds were available for the purpose of undertaking urgent asset repairs and vehicle replacement. The Department of Local Government have advised that the Minister for Local Government the Hon David Tollner MLA has approved a Special Purpose Grant of \$1Million for the WDRC to assist in upgrading certain nominated assets and vehicle replacement.

BACKGROUND

The approved grant can only be spent on the nominated Projects as listed in the attached schedule.

Peppimenarti

Swimming Pool - Lot 90	New filtration system and pump required and security fence installed to make the Pool operational. The Pool is currently closed.	\$ 65,000
4WD Troop carrier.	This vehicle is very old and is essential for the transport of the elderly and children during the wet season. Fitted out 4WD unit for this specific purpose	\$ 80,000
Tandem Trailer	The Community has no trailers . The tandem trailer they did have was returned to Katherine.	
Zero Turn Ride on Mower	This is a domestic purpose unit mower and is not suitable. Require a heavy commercial slashing ride on mower unit.	\$ 40,000
Service Existing Heavy Machinery Caterpillar Dozer, Case Loader , Komatsu Grader, Cat Backhoe	A report has been carried out by Hasting Deering-Darwin on Councils equipment. The report is attached to this schedule.	\$ 122436
Total		\$307436

Palumpa

Service Managers House Lot 43	The roof requires replacement. This resident requires to be maintained to ensure Council can maintain and attract people to the RSM position	\$ 28,000
Ride on Mower	Poor condition - Requires a new unit	\$ 40,000
Dual cab Ute	Very poor condition. Needs to be replaced with a Tip Truck as this vehicle is essential for gravel carting, Bitumen patching work and reliable vehicle to transport large goods to the community	\$ 150,000
Fire Fighting equipment	The Community has no fire fighting equipment. Requires either small unit or ex Bush Fire Board unit if that could be arranged at NO cost	
4WD Community Bus	The community has no Bus for the transport of the aged and children out of the Community especially during the wet season	\$ 120,000
Service Existing Heavy Machinery such as Cat Loader, John Deere Backhoe,	A report has been carried out by Hasting Deering-Darwin on Councils equipment. The report is attached to this schedule.	\$ 103234

Total

\$441234

Wadeye

Wadeye Pool Lot 562	The fence needs to be upgrade for security , back wash filters and pumps need replacing. The Pool is currently closed	\$ 120,000
Staff House Lot 391	The house is in a poor condition. The roof needs replacement as it is inhabitable in the wet	\$ 25,000
Single Cab 4WD Tray back	This vehicle is the mechanic unit and needs to travel through the community on a regular basis. The vehicle has done over 200,000 kms and is in need of replacement	\$ 60,000
4WD Community Bus	Fitted out 4WD to take Aged and young to Darwin or other communities especially during the wet season	\$ 120,000
Service Existing Heavy Machinery such as Cat traxcavtor, Cat Loader, Cat Grader.	A report has been carried out by Hasting Deering-Darwin on Councils equipment. The report is attached to this schedule.	\$ 109829

Total

\$434829

Total Overall \$1,183,499

Costing from Hasting Deering

Caterpillar Traxcavtor	Wadeye	\$5665
Caterpillar D6 Dozer	Peppi	\$24376
Caterpillar Backhoe	Peppi	\$26290
Caterpillar IT2F Loader	Wadeye	\$27945
Caterpillar 950 Loader	Palumpa	\$64860 includes a recon motor. (the motor has just blown up)
Caterpillar 140G Grader	Wadeye	\$76219
Case 612B loader	Peppi	\$22902
John Deere backhoe	Palumpa	\$38374
Komatsu Grader	Peppi	\$48868
	Total	\$335,499 (estimate was originally \$130K as they were only providing information on the caterpillar machines and at that time the motor in the Cat 950 Loader had not blown up,)

COMMENT

Council will be required to identify the areas that are of the highest priority and that the funding can only be used for the projects listed above. The funds can also be used to assist the cash flow of the Council in the first three months of operation and must be fully expended by 30 September 2015

CONSULTATION

Director Local Government financial Sustainability – Meeta Ramkumar
VDRC Councillors representing the West Daly area.
Regional service managers - Peppimenarti, Palumpa and Wadeye.

STATUTORY ENVIRONMENT

Local Government Act
Local government (accounting) regulations

POLICY IMPLICATIONS

N/A

FINANCIAL IMPLICATIONS

The sum of \$1 million dollars has been credited to the WDRC as of 1 July 2014

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 016

1. That the order of priority for undertaking the various asset repairs and vehicle replacements be as follows:

Peppimenarti

- 1 Swimming Pool - Lot 90
- 2 Zero Turn Ride on Mower
- 3 Service Existing Heavy Machinery Caterpillar Dozer, Case Loader, Komatsu Grader, Cat Backhoe
- 4 4WD Troop carrier

Palumpa

- 1 Dual cab Ute
- 2 Ride on Mower
- 3 Service Existing Heavy Machinery such as Cat Loader, John Deere Backhoe
- 4 4WD Community Bus
- 5 Service Managers House Lot 43

Wadeye

- 1 Wadeye Pool Lot 562
2. Service Existing Heavy Machinery such as Cat traxcavtor, Cat Loader, Cat Grader.
- 3 Staff House Lot 391
- 4 Single Cab 4WD Tray back
- 5 4WD Community Bus

Service of Machinery

The service repairs to Council machinery be undertaken in the following order of priority. Note items 1-4 to be financed from the current funding. Items 5-9 to be undertaken from savings on above projects.

- 1 Caterpillar 140G Grader – Wadeye
- 2 Komatsu Grader – Peppimenarti
- 3 John Deere backhoe – Palumpa
- 4 Caterpillar Backhoe – Peppimenarti
- 5 Caterpillar D6 Dozer - Peppimenarti
- 6 Caterpillar Traxcavtor – Wadeye
- 7 Case 612B loader – Peppimenarti
- 8.Caterpillar IT2F Loader – Wadeye
- 9 Caterpillar 950 Loader - Palumpa

And

2. That the WDRC accept the Special Purpose grant establishment grant of \$1 million dollars and associated conditions and approve the use of the WDRC common seal being applied towards this agreement.

Moved: Clr. Brown

Seconded: Clr. Minjin

Carried 5/0

14 FINANCE REPORTS

14.1 PAYMENT REGISTER

Applicant:	Administration
Location/Address:	Darwin
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	11 July 2014
Author:	Chief Executive Officer, Lee Farrell
Attachments:	Nil

SUMMARY

As part of the monthly reporting procedures a full listing of EFT payments made is submitted to Council.

BACKGROUND

Attached is a listing of accounts paid for May/June, 2014.

COMMENT

No additional comments are provided to this report.

CONSULTATION

There is no consultation that applies to this report.

STATUTORY ENVIRONMENT

Section 18 of the Local Government Accounting Regulations 2008 Financial reports to council -

(1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:

(a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and

(b) the forecast income and expenditure for the whole of the financial year.

(2) The report must include:

(a) details of all cash and investments held by the council (including money held in trust); and

(b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and

(c) other information required by the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

WDRC Expenditure May - June 2014							Paid
PO Date	PO Number	Supplier	Purchase	Invoice Number	Invoice Amount	Budget	
28/05/14	1	NT News	Recruitment advertisement	36035393	\$ 1,229.76	\$ 100,000.00	19/06/2014
28/05/14	2	Colemans printing	Rubber stamps	INV-1614	\$ 289.30		19/06/2014
4/06/14	3	Jape Furnishing	Office furniture	11029367	\$ 4,477.00	Balance	19/06/2014
4/06/14	4	Jarrold James Carpentry	Renovations Lot 75 Peppi		\$ 10,340.00	\$ 9,621.45	
4/06/14	5	Hastings Deering	Carry out inspection of machines		\$ 8,685.60		
12/06/14	6	SBA Office National	Stationery and office Supplies	JDI 38246	\$ 1,919.79		30/06/2014
	6	SBA Office National	Stationery and office Supplies		\$ 1,744.00		
12/06/14	7	Murray Oakley	Electrical Equipment for Kitchen	20299053	\$ 967.00		30/06/2014
12/06/14	8	Captovate	Interim and permanent web sites	12467	\$ 25,330.00		19/06/2014
16/06/14	9	Multifile/WSA	2 door filing cabinet fire resistant	MNT10895	\$ 1,870.00		30/06/2014
16/06/14	10	NT News	Regional Council Plan advertisement		\$ 343.80		
16/06/14	NA	Bowden & McCormack	Legal advice on employees	2065	\$ 3,994.00		19/06/2014
16/06/14	NA	LGANT	Bond Deposit Parap Office	NA	\$ 11,650.00		19/06/2014
16/06/14	NA	CouncilBiz	Licence Charges	901181	\$ 16,628.00		
25/06/14	11	Cricket and Football Shop	25 polo shirts for the WDRC launch	35775	\$ 692.50		30/06/2014
25/06/14	12	SBA Office National	Sharpie pens	SBI-99430	\$ 30.40		30/06/2014
27/06/14	13	SBA Office National	Folders and dividers Councillors		\$ 45.50		
27/06/14	14	Colemans printing	Rubber stamps		\$ 141.90		
			Total Expenditure		\$ 90,378.55		

RESOLUTION 16/07/2014/ 017

That Council approve and pass for payment the May/June 2014 payment register totalling \$ **90,378.55**

Moved: Clr. Nganbe

Seconded: Clr. Martin

Carried 5/0

14.2 GRANT PROGRAM FUNDING REVIEWS

Applicant: Melissa Kerr, Director Corporate Services

Location/Address: Parap

File Ref:

Disclosure of Interest: Nil

Date: 11th July 2014

Author: Melissa Kerr, Director Corporate Services

Attachments: Grant Program Funding Reviews

SUMMARY

West Daly Regional Council has over 45 grants for the 2014/15 year that require a review to ensure that all monies will be expended within the grant guidelines. Council has received 6 copies of the current grant agreements and these have been reviewed. Each individual grant will be reviewed as the paperwork is received by Council.

BACKGROUND

Grant funding is an important and vital component of the Council's ongoing sustainability. These grants must be managed and expended according to the grant guidelines.

COMMENT

West Daly Regional Council does not have excessive amounts of surplus cash so each grant must be expended within its guidelines and the budget must be closely monitored for financial and performance reporting requirements.

CONSULTATION

Lee Farrell, Chief Executive Officer

STATUTORY ENVIRONMENT

Local Government Act Section 120 (2) If a council receives funds for a particular purpose, the funds may only be used for that purpose unless the provider of the funds authorises use of the funds for some other purpose.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

If Council continues to manage the reviewed grants with the present staff structure and pay scales that have been inherited, then the approximate cost to Council in wages alone is over \$900,000.

A portion of this can be funded through the Indigenous Jobs Program – Ken Thorne, there is approximately \$592,000 for the 2014/15 financial year.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 018

That Council continue to review the grants received to ensure they are expended within the grant guidelines.

The staffing structure of each grant program be reviewed by Council so that the funded positions are paid according to the Full Time Equivalent (FTE) and salary allocated by that grant program.

Moved: Clr. Brown

Seconded: Clr. Nganbe

Carried 5/0

15 ADOPTION OF BUDGET

15.1 2014/2015 BUDGET

Applicant: Director of Corporate Services, Melissa Kerr

Location/Address: Darwin

File Ref: N/A

Disclosure of Interest:

Date: 16 July 2014

Author: Acting Chief Executive Officer, Lee Farrell

Attachments: 2014/2015 Budget

SUMMARY

Council must adopt a budget for the financial year 2014/2015.

BACKGROUND

Work on the preparation of the 2014/2015 Budget has been undertaken by the Department of Local Government NT and finalised by the Director of Corporate Services.

COMMENT

The attached document provides information in relation to the 2014/2015 Budget.

CONSULTATION

Meeta Ramkumar, Director Local Government Sustainability

STATUTORY ENVIRONMENT

Section 127 of the Local Government Act

Part 10.5 Annual budgets

127 Annual budgets

- (1) A council must prepare a budget for each financial year.
- (2) The budget for a particular financial year must:
 - (a) outline:
 - (i) the council's objectives for the relevant financial year; and
 - (ii) the measures the council proposes to take, during the financial year, towards achieving those objectives; and
 - (iii) the indicators the council intends to use as a means of assessing its efficiency in achieving its objectives; and
 - (b) contain estimates of revenue and expenditure for the financial year (differentiating between operating and capital expenditure); and
 - (c) state the amount to be allocated to the development and maintenance of each class of infrastructure for the financial year; and
 - (d) state the amount the council proposes to raise by way of rates, and set out the rates structure, for the financial year; and
 - (e) contain an assessment of the social and economic effects of its rating policies; and
 - (f) state the allowances for members of the council for the financial year and the amount budgeted to cover payment of those allowances; and
 - (g) contain any other information required by any guidelines that the Minister may make.
- (3) Subject to the regulations, a council must not budget for a deficit.

128 Adoption of budget or amendment

- (1) A council must adopt its budget for a particular financial year on or before 31 July in the relevant financial year.
- (2) A council may, after adopting its budget for a particular financial year, adopt an amendment to its budget (but once allowances for the members of the council, or of a local authority established by the council, for a particular financial year have been set, they cannot be changed by amendment).
- (3) As soon as practicable after adopting its budget, or an amendment to its budget, for a particular financial year, a council must:
 - (a) publish the budget or the amendment as adopted on the council's website; and
 - (b) notify the Agency in writing of the adoption of the budget or amendment; and
 - (c) publish a notice in a newspaper circulating generally in the area informing the public that copies of the budget or amendment may be downloaded from the council's website or obtained from the council's public office.
- (4) The council's budget forms part of the council's municipal, regional or shire plan.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Not applicable.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/019

That Council adopts the 2014/2015 Council Budget as presented.

Moved: Clr. Brown

Seconded: Clr. Martin

Carried 5/0

15.2 DECLARATION OF RATES AND CHARGES

Applicant:	Director of Corporate Services, Melissa Kerr
Location/Address:	Darwin
File Ref:	N/A
Disclosure of Interest:	
Date:	4 July 2014
Author:	Acting Chief Executive Officer, Lee Farrell
Attachments:	Declaration of Rates and Charges

SUMMARY

Council must before the end of July, 2014 declare the rates and charges for 2014/2015 and within 21 days after the declaration of rates and charges the Council must publish notice of the rates on its web site and in a local newspaper.

Local Government Act

Declaration of Rates and Charges 2014/2015

West Daly Regional Council

Pursuant to Chapter 11 the *Local Government Act*, notice is hereby given, that the following rates and charges were declared by the West Daly Regional Council at the Ordinary Council Meeting held Friday, 4 July 2014 pursuant to of the Local Government Act 2008 in respect of the financial year ending 30 June 2015.

Rates

Council intends to raise \$462 869 for general purposes by way of rates.

The bases of the rates will be differential valuation-based and differential fixed charges as described below.

In the case of valuation based charges, the assessed value will be the unimproved capital value (UCV) of an allotment. The UCV of a mining tenement is its assessed value, which is 20 times the annual rental payable under the tenement.

Rates will apply per allotment as identified in the assessment record.

Class 1 Allotments (Residential rate)

Rateable allotments which are not rated under any other class and are used for residential purposes

Fixed charge of \$731.23 per allotment

Class 2 Allotments (Commercial rate)

Rateable allotments which are not rated under any other class and are used for commercial purposes

Fixed charge of \$865.29 per allotment

Class 3 Allotments (Conditional rate 1)

Crown leases of pastoral land under the *Pastoral Land Act*

0.000291 of the UCV or minimum of \$359.65, whichever is greater

Class 4 Allotments (Conditional rate 2)

Mining tenements as defined in the *Local Government Act*

0.00340 of the UCV or minimum of \$851.17, whichever is greater

Class 5 Allotments (Other rate)

Rateable allotments not described in any other class

Fixed charge of \$731.23 per allotment

Charges

Council intends to raise \$242.230 by charges for garbage collection services and landfill access services.

Council declared the following charges in respect of garbage collection services and waste management.

Garbage Collection Services

A charge for each allotment for which council is willing and able to provide a collection service of a 240 litre bin collected weekly. The standard service is one bin per week but a ratepayer may request additional bins. The fee for additional bins will be the same as the cost of one bin.

Garbage collection service charge for residential allotments = \$582.27 for one 240 litre bins.

Garbage collection service charge for commercial allotments = \$1055.23 multiplied by the number of 240 litre bins.

Landfill Access Service

A charge of each allotment for which council is not able or not willing to provide a garbage collection service. This charge provides access to landfill facilities within the Council boundaries.

Landfill access service charge = \$182.93 for residential allotments.

Landfill access service charge = \$479.65 for commercial allotments.

Relevant interest rate

The relevant interest rate for the late payment of rates and charges is fixed in accordance with Section 162 of the Act at the rate of 17% per annum and is to be calculated on a daily basis.

BACKGROUND

Not applicable

COMMENT

Not applicable

CONSULTATION

Acting Chief Executive Officer

Services Director Corporate

STATUTORY ENVIRONMENT

Part 11.5 Imposition of rates and charges

Division 1 General and special rates

155 General rates

- (1) A council must, on or before 31 July in each year, declare rates (general rates) on allotments throughout the area to raise the amount the council intends to raise for general purposes for the financial year.
- (2) The council may, at the same time, raise an amount towards a special purpose.
- (3) The declaration must state:
 - (a) the amount to be raised for general purposes and, if an amount is to be raised for a special purpose, the amount to be raised for the special purpose; and
 - (b) the basis or bases of the rates; and
 - (c) if the rates are to be payable in instalments – the number of instalments and when they will be payable.

156 Special rates

- (1) A council may at any time declare rates for a particular purpose (special rates).
- (2) If special rates are imposed for the benefit of a particular part of the area, they may be limited to allotments within the relevant part of the area.
- (3) A declaration under this section must:
 - (a) state the purpose for which the special rates are imposed; and
 - (b) state the amount to be raised; and
 - (c) state the basis of the special rates; and
 - (d) state whether the special rates are imposed on rateable property generally, or on rateable property within a particular part of the area and, if they are limited to a particular part of the area, identify the relevant part.

Division 2 Charges

157 Imposition of charges

- (1) If a council carries out work, or provides services, for the benefit of land, or the occupiers of land, within its area, the council may declare a charge on the land.
- (2) A declaration of a charge must:
 - (a) state the amount or basis of the charge; and
 - (b) identify the land to which the charge will apply.
- (3) The amount of a charge need not be limited to the cost of providing the service.
- (4) Subject to the following exceptions, the provisions of this Chapter applicable to rates apply with necessary adaptations and modifications to charges imposed under this section.

Exceptions

- 1 A charge may be imposed on land that is not liable to rates (including land that is exempt from rates).
- 2 A charge may have a reasonable basis that differs from rates.

Example

A charge to recover the cost of kerbing might consist of an amount per metre of the frontage of an allotment.

- 3 The provisions for rate concessions do not apply to charges.

Part 11.6 General and particular notice

158 Public notice

- (1) Within 21 days after declaring rates, the council must publish notice of the rates:
 - (a) on its website; and
 - (b) in a newspaper circulating generally in the council's area.
- (2) The notice must:
 - (a) give details of the rates; and (b) state the date on which payment of the rates will fall due and, if the council has resolved to allow payment by instalment, the date on which each instalment will fall due for payment; and
 - (c) give details of any discount or other concession or benefit the council has resolved to allow for prompt payment of the rates in full.
- (3) Failure to publish the notice within the time limit fixed by subsection (1) does not invalidate the declaration.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/020

That Council adopts the Rates and Charges presented for 2014/2015.

Moved: Clr. Nganbe

Seconded: Clr. Martin

Carried 5/0

15.3 SCHEDULE OF FEES AND CHARGES

Applicant: Director of Corporate Services, Melissa Kerr

Location/Address: Darwin

File Ref: N/A

Disclosure of Interest:

Date: N/A

Author: N/A

Attachments: West Daly Regional Council Fees and Charges

SUMMARY

Council must adopt a schedule of fees and charges for 2014/2015. Suggested Fees and Charges are listed below:

WEST DALY REGIONAL COUNCIL SCHEDULE OF FEES AND CHARGES

FEE FOR each/per	FEE/CHARGE FOR 2014-2015
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GENERAL PURPOSE FUNDING

Change of Ownership Advices - Rates	Advice	\$36.00
Change of Ownership Advices - Building	Advice	\$75.00
Copies of Rates Notices	Notice	\$22.00
Rate Book - Hard copy	Book	\$391.00
Rate Book - Disc copy	Book	\$15.00

ADMINISTRATION

Photocopying

A4 - single sided	copy	\$1.00
A4 - double sided	copy	\$1.00

A3 - single sided	copy	\$1.00
A3 - double sided	copy	\$2.00
copy to disc	Disc	\$6.00

Faxing

Domestic charge - within NT (send)	Page	\$1.00
Domestic charge - Interstate (send)	Page	\$1.00
International charge (send)	Page	\$2.00
Receiving Faxes - A4	Fax	\$1.00

Laminating

A4	Page	\$3.00
A3	Page	\$6.00

Printing

Black and white only	Page	\$1.00
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Internet Access

per 30 minutes	half hour	\$6.00
per hour	hour	\$9.00

Council Meeting Room and Equipment Hire

<i>Minutes and Agendas are available for free on the Councils website</i>		
Agendas only	Meeting	\$25.00
Minutes only (current on file)	Meeting	\$24.00
Minutes only (from archives)	Meeting	\$36.00
Minutes and Agendas	Meeting	\$44.00
Agenda only	Annum	\$219.00
Minutes only	Annum	\$219.00
Minutes and Agendas	Annum	\$427.00

No charge to media

Other Council Publications

Local laws/bylaws	Publication	\$20.00
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LIBRARY

Library Services

Photocopying A4 (single sided)	Page	\$1.00
Photocopying A3 (single sided)	Page	\$1.00
Printing A4 (single sided)	Page	\$1.00
Internet - 30 minute usage	half hour	\$6.00
Lost and damaged books/items admin fee (plus depreciated replacement cost)	Item	\$2.00

Temporary Members deposit (fully refundable)

Deposit for two (2) books	2 books	\$23.00
Deposit for five (5) books	5 books	\$58.00

RIBS

Production fees	Hour	\$60.00
Broadcasting fees	Week	\$60.00

ACCOMMODATION*Visitor's quarters - per person/per night*

Visitor's quarters (2 bedroom)	Night	\$340.00
Visitor's quarters (1 bedroom with ensuite)	Night	\$220.00
Visitor's quarters (1 bedroom without ensuite)	Night	\$170.00

FIRE CONTROL**Fire Penalties**

Fire break penalty	Fire break	\$339.00
Fire break orders	Fire break	Full Cost Recovery

PLANNING**Temporary Road closure**

Fee on application	Application	Quote
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Temporary Stall permit

Monthly License (minimum)	Month	\$11.00
Annual License	Year	\$60.00

CEMETERIES**Public Cemeteries***On application for an order for burial the following fees shall be payable.*

a) Double plot - first burial	Burial	\$0.00
b) Double plot - second burial	Burial	\$0.00
c) Surcharge for weekend interments	Burial	Quote
Reopening of an ordinary grave - as for interment	Grave	Quote
Interment in a new grave after exhumation	Grave	Quote

LAW, ORDER AND PUBLIC SAFETY*Registrations are due and payable on the 1st November in the year of expiry of the licence.**One year licenses paid after 1st May are 50% of the fee.*

Replacement Dog tags	tag	\$12.00
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Sterilised Dog - yearly

Normal fee	Dog	\$12.00
Pensioner/concession	Dog	\$6.00

Unsterilised Dog - yearly

Normal fee	Dog	\$36.00
Pensioner/concession	Dog	\$18.00

Schedule of Dog infringement Fees

Dog seizure fees	Dog	\$60.00
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Dog Pound Charges

Each day thereafter	Dog	\$18.00
Destruction of dog	Dog	\$60.00

Impounded animals are destroyed after 72 hours of detention

Cat traps

Hire fees	Trap	\$0.00
Bond - per day	Trap	\$34.00

Vehicle Charges

Towing abandoned vehicle - in addition to Infringement	Vehicle	Full Cost Recovery
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AIRPORTS See contract

ECONOMIC SERVICES**Lawn mowing**

Domestic lawn	Hour	\$68
Whipper snipper	Hour	\$68

REFUSE CHARGES**Refuse Charges as per Rates Declaration**

Residential bin - once weekly service	Bin per annum	\$582.27
Commercial bin - once weekly service	Bin per annum	\$1,055.23
Additional bins (GST included) Residential	Bin per annum	\$582.27
Additional bins (GST included) Commercial	Bin per annum	\$1,055.23
Landfill fee (Residential)	Year	\$182.93
Landfill fee (Commercial)	Year	\$479.65

Other refuse

Replacement of bin (GST included)	Bin	Cost
Repairs to bin	Bin	Cost
Domestic waste disposal fee	Cubic meter	\$9.00
Commercial waste disposal fee	Cubic meter	\$11.00
Liquid waste	1000 Litres	\$75.00
Medical waste	Cubic meter	\$83.00
Compact waste	Cubic meter	\$15.00
Bulk waste	Cubic meter	\$30.00
Waste oil	Litre	\$1.00
Disposal of waste oil drums (44 gallon drums and over)	Drum	\$1.00

Bar bodies	Car body	\$119.00
Car tyres	Tyre	\$6.00
4WD tyres	Tyre	\$7.00
Truck tyres	Tyre	\$24.00
Earthmoving tyres	Tyre	\$65.00

COMMUNITY HALL HIRE

Civic Hall

Hall hire	Day	\$124.00
Hall and kitchen hire	Day	Quote
	Day	Quote

Functions Hire - General

Evening functions		Quote
School and Council's discretion		Quote
Billiard Room - plus \$1 per half hour for lights		Quote
Multi Resource Centre	Day	\$206.00

Equipment Hire

Chair	chair per day	\$1.00
Tressel table	table per day	\$7.00
Table	table per day	\$7.00
Tablecloth	tablecloth per day	\$7.00

Equipment Replacement

Chair	Chair	\$72.00
Table	Table	\$124.00

Training or Meeting Room

Community groups and clubs	Hour	\$20.00
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SWIMMING POOL HIRE

Adult swimmers	Adult	\$3.00
Child swimmers	Child	\$2.00
2 years and under	Toddler	\$0.00
supervisors (spectators/non swimmers)	Supervisor	\$0.00

Activities and programs

Recreation programs	Program	Quote
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Private function Hire

Hire rate per hour (includes a qualified pool attendant)	Hour	\$78.00
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RECREATION CENTRE

Community/ Sporting activities	Hour	\$14.00
Commercial groups	Hour	\$41.00
Casual entry	Person	\$2.00
Hire of enclosed activity area	Hour	\$9.00

RECREATION CENTRE**Oval**

Community groups	Hour	\$28.00
Community groups	Day	\$136.00
Commercial groups - plus \$200 bond	Day	\$409.00
Oval surrounds	Day	\$135.00
Indoor sports complex	Hour/day	Quote
Outdoor sports court (Friday night free for kids)	Hour/day	Quote
Bond	Bond	\$249.00

50% discount Junior sports

Oval lights - per pole	Hour	\$13.00
Oval lights - total	Hour	\$28.00

Netball/Basketball/Tennis Courts

Court Hire	Hour	Quote
Tennis courts casual use	Hour	Quote
Tennis courts - members of tennis	Hour	Quote

*Night rate per hour for lighting in addition to any hire fees***Park**

Markets - includes access to power and water	Day	\$308.00
Other activities - includes access to power and water	Day	\$12.00

BUILDING**Standard Signs**

Pylon signs	Sign	\$36.00
Illuminated sign	Sign	\$30.00
Hoardings per annum	Annum	\$60.00
Portable sign	Sign	\$30.00
Development sign	Sign	\$30.00
Any other sign	Sign	\$18.00

Non Standard Signs

Pylon signs	Sign	\$71.00
Illuminated sign	Sign	\$60.00
Hoardings per annum	Annum	\$119.00
Portable sign	Sign	\$60.00
Development sign	Sign	\$60.00
Any other sign	Sign	\$30.00
Instructional sign	Sign	\$18.00
Confiscated sign	Sign	\$30.00

Hire of Signs

Temporary hire of SEWK signs - per sign	Week	\$6.00
Bond		\$41.00

Deposit to repair Damage to Footpath, Kerb, Road reserve/Sinking fund

Footpath and kerb bond (policy E12)

Single Residential block, having one street boundary	Residential block	\$319.00
Single Residential block, having two street boundaries	Residential block	\$438.00
Duplex Block, having one street boundary	Duplex Block	\$438.00
Duplex Block, having two street boundaries	Duplex block	\$569.00
Mutli reidential block, up to maximum	Residential block	\$995.00
Services Trades and commercial, up to maximum	Commercial block	\$1,895.00

Repairs and maintenance - period contract pricing on application

Carpentry repairs IBT Labour (not including travel and materials)	Hour	\$169.00
Electrical repairs labour (not including travel and materials)	Hour	\$169.00
Plumbing repairs IBT Labour (not including travel and materials)	Hour	\$169.00
Painting services (not including travel and materials)	Hour	\$169.00
	Hour	\$113.00

Materials

Concrete	Square meter	\$948.00
Sand and gravel	Cubic meter	\$73.00

PLANT HIRE - all on a wet hire basis - must include WDRC employee as Driver

With operator, fuel extra

Cat Grader 12G	Hour	\$142.00
Cat Grader 12G	Day	\$1,137.00
Grader	Hour	\$196.00
Grader	Day	\$1,563.00
926 Loader	Hour	\$131.00
926 Loader	Day	\$1,043.00
Cat 950 Loader	Hour	\$196.00
Cat 950 Loader	Day	\$1,563.00
Case backhoe	Hour	\$112.00
Case backhoe	Day	\$901.00
Backhoe	Hour	\$131.00
Backhoe	Day	\$1,043.00
Dyna Truck	Hour	\$92.00
Hoist Bucket	Hour	\$142.00
Hoist Bucket	Day	\$1,137.00
Truck frieghtliner	Km	\$7.00
Isuzu Tilt Truck	Km	\$3.00
Tip Truck	Hour	\$107.00
Tip Truck	Day	\$853.00
Cherry picker	Hour	\$101.00
Cherry picker	Day	\$806.00
Trailer Hire (plus \$100 deposit)	Day	\$113.00
Semi tipper Single	Day	\$196.00
Pump Hire (plus \$55 deposit)	Hour	\$34.00
Tractor Hire	Hour	\$83.00

JC Tractor/Slasher and Driver	Hour	\$131.00
Kubota Tractor/Slasher and Driver	Hour	\$117.00
Bobcat and operator	Hour	\$117.00
Sweeper	Hour	\$60.00
Kubota Ride on mower with catcher	Hour	\$77.00
Ride on mower	Hour	\$117.00
Quad bike (plus \$547 deposit)	Hour	\$57.00
Vehicle with driver (2WD)	km	\$1.00
Vehicle with driver (4WD)	Km	\$2.00
Boat - 14ft with outboard	Hour	\$80.00

Labour

Labour only	Hour	\$77.00
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Mobilisation/demobilisation charges also apply

BACKGROUND

Not applicable

COMMENT

Not applicable

CONSULTATION

Not applicable

STATUTORY ENVIRONMENT

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/021

That Council adopts the schedule of fees and charges for 20154/2015 as presented.

Moved: Clr. Brown

Seconded: Clr. Nganbe

Carried 5/0

15.4 ALLOWANCES FOR COUNCIL MEMBERS

Applicant:	Director of Corporate Services, Melissa Kerr
Location/Address:	Darwin
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	4 July, 2014
Author:	Acting Chief Executive Officer, Lee Farrell
Attachments:	NIL

SUMMARY

Council must resolve member allowances for the financial year when it adopts the budget for the financial year. The amounts applicable 1 July 2014 for Category 3 are listed below:

Council Members other than Principal Member and the Deputy Principal Member	Category 3 Litchfield, Katherine, East Arnhem, Barkly, Roper Gulf, MacDonnell, West Arnhem, Victoria Daly, Central Desert, Tiwi Islands
Base Allowance	\$12,842.39
Electoral Allowance	\$4699.44
Total Claimable	\$17,541.83
Maximum extra meeting allowance	\$8561.59

Acting Principal Member	Category 3
Daily Rate	\$248.43

Deputy Principal Member –Deputy Mayor	Category 3
Base Allowance	\$26,403.61
Electoral Allowance	\$4699.44
Total Claimable	\$31,103.05

Principal Member – Mayor	Category 3
Base Allowance	\$71,404.87
Electoral Allowance	\$18,794.33
Total Claimable	\$90,199.21

BACKGROUND

Council policy 1.1.6 Elected Members Allowances has been adapted by Council in relation to member's allowances.

COMMENT

The above fees are as per the Victoria Daly Regional Council

CONSULTATION

Not applicable

STATUTORY ENVIRONMENT

Chapter 7 Rights and obligations of members

Part 7.1 Allowances and expenses

71 Allowances

(1) A member of a council is entitled to be paid an allowance by the council.

(2) The allowance for a member of a council is to be at a rate fixed by the council (subject to any guidelines that the Minister may make) for the relevant financial year.

(2A) A member of a local authority is to be paid an allowance by the council to the extent that any guidelines that the Minister may make and that apply in the relevant financial year permit such an allowance to be paid.

(2B) The allowance for a member of a local authority is to be fixed by the council in accordance with any guidelines that the Minister may make and that apply in the relevant financial year.

(3) Allowances for each financial year are to be fixed as part of the council's budget for the relevant financial year.

(4) Differential allowances may be fixed for:

(a) the principal member; and

(b) the deputy principal member; and

(ba) the Chair of a local authority; and

(c) other members of the council or local authority.

(5) Allowances are to be paid as determined by the council or by the guidelines but are not to be paid in advance.

72 Expenses

A council member or member of a local authority is (subject to conditions and limitations determined by the council) entitled to payment or reimbursement of reasonable expenses for travel and accommodation necessary for:

(a) attending a meeting of the council, local authority, local board or a council committee; or Chapter 7 Rights and obligations of members Part 7.2 Conflict of interest Local Government Act 43

(b) attending to business of the council in accordance with a prior resolution of the council.

POLICY IMPLICATIONS

There are no specific policies that apply to this report.

VOTING REQUIREMENT

Simple majority

RESOLUTION 16/07/2014/ 022

That Council adopts the Council Members Allowances for the 2014/2015 financial year:

Council members other than the Mayor and Deputy Mayor- \$17,541.83

Deputy Mayor - \$31103.06

Mayor - \$90199.21

Extra Meeting Allowance \$248.43; maximum claimable \$8561.59 (not applicable to Mayor or Deputy Mayor)

Moved: Clr. Brown

Seconded: Clr. Martin

Carried 5/0

16 LATE REPORTS

17 COUNCILLOR REPORTS

NIL

18 GENERAL BUSINESS

18.1 AUDIT COMMITTEE

Applicant:	Acting Chief Executive Officer
Location/Address:	Wadeye Council Chambers
File Ref:	N/A
Disclosure of Interest:	NIL
Date:	4 July, 2014
Author:	Acting Chief Executive Officer, Lee Farrell
Attachments:	NIL

SUMMARY

The establishment of an Audit Committee to be discussed once the Chairperson has been appointed by Council.

19 CONFIDENTIAL ITEMS

NIL

20 NEXT MEETING

The next Ordinary General Meeting of West Daly Regional Council will be held at Palumpa on Wednesday August 20th 2014, commencing at 9.00am

Mayor declared the meeting closed at 4.45 pm